

## **Regular Board Meeting –March 14, 2016**

The March 14, 2016 Village of Colfax Regular Board meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Davis, Schieber, Klukas and Burcham. Excused: Trustee Wolff. Others Present: Director of Public Works –Bates, John Nelson and Steve Ackerman-FFA Alumni, Mike Boyd, David Frogner, Jeff Prince, Police Chief Anderson, Administrator-Clerk-Treasurer Niggemann and Randy Simpson.

**Public Appearances** – none.

**Regular Board Meeting Minutes, February 22, 2016** –A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the Regular Board Minutes from February 22, 2016. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Annual Refresher Training – Lynn Niggemann- March 16, 2016 – Durand, WI** - A motion was made by Trustee Davis and seconded by Trustee Schieber to approve the Annual Refresher Training for Blood Borne Pathogens. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Rural Water Annual Technical Conference –Don Logslett & Rand Bates- March 29 to April 1, 2016 – Green Bay, WI** - A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the training request for Don Logslett and Randy Bates on March 29 to April 1, 2016. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Operator's License March 7 to June 30, 2016 for Kari Pauley- Buck Snort and Serena Wieser-Kyles IGA**- A motion was made by Trustee Schieber and seconded by Trustee Halpin to approve both Kari Pauley and Serena Wieser operator's licenses. Voting For: Trustees Burcham, Klukas, Schieber, Halpin and Gunnufson. Abstained: Trustee Davis. Voting Against: none. Motion carried.

**Communications – Village President**- President Gunnufson reminded the Board that Daddy's Home will be playing on March 26, 2016 in the auditorium and Kyle's IGA is sponsoring the Easter Egg drop of approximately 4,000 eggs the same day.

**A Breeze Construction – Request for Funds** – Mr. Eaton has started the preliminary work such as having the leads designed and he has ordered the rubber membrane. He would like to have a 25% payment since he has started the project. Once he is on site, the balance of 25% to total 50% at the start of the project will be paid out. The estimated start date still remains to be April 1, 2016. A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve 25% payment of \$13,367.85 to A Breeze Construction. Voting For: Trustees Halpin, Schieber, Burcham and Gunnufson. Voting Against: Trustees Davis and Klukas. Motion carried.

**FFA Food Stand Remodel-** A motion was made by Trustee Schieber and seconded by Trustee Davis to approve the recommendation from the Parks Committee to allow the FFA Alumni to move forward with the food stand remodel. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**FFA Livestock Building Loan Proposal-** A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the recommendation of the Parks Committee to allow the FFA Alumni to proceed with the original proposal to install an addition and reside/roof the three sides facing the south. The Board would like to hold off on the north side due to other projects for Parks this year. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Iverson Road Water Drainage recommendation from the Streets Committee to have Bates get updated costs on the project as it was designed in the past-** Bates provided an updated cost estimate which totaled \$5,500.

Through discussion some of the other thoughts were as follows:

- Reshape Iverson Road to allow the water to run towards a catch basin and the drain pipe would run along the two property owners.
- Get final costs to include asphalt to refinish the road.
- Two easements would be needed.
- Trees would have to be removed to allow for 15" pipe.
- Estimate cost for new 6" pipes from the curve in Iverson to the turn-around in the event there would be future issues with the old infrastructure. Due to the shallow water line, set line deeper from hydrant to the corner.
- Get an estimate to directional bore to allow a 15" pipe to the creek.

Bates will get additional costs for Iverson Road as mentioned above for an April meeting.

**Tom Prince Memorial Park – Recommendation from the Parks Committee to move forward with the lighting and scoreboard project as a whole and the Softball will provide an update on tournaments and fund raising options.** Prince explained that the Softball Association has approved that there will be a player fee for the 2016 season. They plan on having four tournaments for fund raising. The current funding is as follows: Sponsorship of \$500, Field Name \$1,000, Bremer Bank Customer Appreciation donations of \$756, Grant possibility \$3,000, Softball contribution of \$2,500, Youth Baseball contribution \$1,500, Village contribution of \$8,500 with a remaining balance of \$5,951.93. Other funding opportunities are Otto Bremer Foundation grant, Operation Round-up Grant and Timber Technology grant. A motion was made by Trustee Schieber and seconded by Trustee Klukas to approve the Parks Committee recommendation to move forward with the project as a whole with the change to six 55' poles and to approve a four year loan with the first payment being due on January 31, 2017. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Key Agreement Form approval – recommendation from the Parks Committee-** A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the recommendation of the Parks Committee to accept the key agreement form with the cell phone number added. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Bauman Associates – TIF financial statements authorization-** A motion was made by Trustee Schieber and seconded by Trustee Klukas to approve the engagement letter for Bauman Associates to process the TIF financial statements. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Board of Review Training-** A motion was made by Trustee Davis and seconded by Trustee Halpin to appoint Trustee Burcham to be the 2016 trainee for the Board of Review training. Voting For: Trustees Halpin, Davis, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval – Bills- February 8, 2016 to February 21, 2016 –** A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the bills for February 8, 2016 to February 21, 2016. Voting For: Trustees Burcham, Klukas, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Adjourn:** A motion was made by Trustee Schieber and seconded by Trustee Klukas to adjourn the meeting at 8:28 p.m. All voted yes.

Meeting adjourned.

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Scott Gunnufson, Village President

Attest: Lynn M. Niggemann  
Administrator-Clerk-Treasurer