

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, January 11, 2016
Colfax Village Hall
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, December 28, 2015
 - b. Training Requests- none
 - c. Facility Rentals -none
 - d. Licenses
 - i. Temporary Class "B"/"Class B" Retailer's License – Colfax Women's Club – Jan. 30, 2016
5. Communications – Village President
6. Consideration Items
 - a. Zempel Appraisals – 2016-2017 Assessment Agreement
 - b. A Breeze Construction LLC – Payment timeline
 - c. Request to write-off outstanding checks
7. Committee/Department Reports (items not for discussion or action)
 - a. Colfax Police Department – *December 2015 Report*
8. Review/Approval – Bills – December 28, 2015 to January 10, 2016
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962.3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Regular Board Meeting – December 28, 2015

The December 28, 2015 Village of Colfax Regular Board meeting was held at 7:00 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Klukas, Schieber, Wolff, Davis and Halpin. Excused: Trustee Burcham. Other Present: Administrator-Clerk-Treasurer Niggemann.

Public Appearances – none.

Joint Board/Personnel and Regular Board Meeting Minutes, December 14, 2015 – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve both the Joint Board/Personnel and the Regular Board Meeting Minutes of December 14, 2015. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Training Requests- none.

Facility Rental – Northern WI Show Pig Circuit-Fairgrounds- June 9 – June 11, 2016 0 Youth open swine show – A motion was made by Trustee Davis and seconded by Trustee Schieber to approve the pig barn rental at the fairgrounds with the fee waived for June 9 through June 11, 2016. Voting For: Trustees Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Licenses - none.

Communications- President Gunnufson wanted to remind residents that it is their responsibility to keep the sidewalks cleared.

Bauman Associates Engagement Letter for 2015 Audit – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the 2015 Audit engagement letter with Bauman Associates. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

2016-2017 Election Inspector Appointments – A motion was made by Trustee Wolff and seconded by Trustee Klukas to approve the 2016-2017 election inspector appointment list. The list included Ethel Frogner, David Frogner, Joyce Bates, Kathy Mitchell, Loretta Logslett, Diane Hodgson, Katherine Rieder and Ruth Hill. Voting For: Trustees Davis, Wolff, Schieber, Klukas and Gunnufson. Abstained: Trustee Halpin. Voting Against: none. Motion carried.

Rate of Pay Change for Chief Election Inspectors - A motion was made by Trustee Schieber and seconded by Trustee Davis to pay the Election Inspectors \$8.00 per hour and the Chief Election Inspectors \$8.50 per hour effective January 1, 2016 and continue to provide the meals on election day. Voting For: Trustees Klukas, Schieber, Wolff, Davis and Gunnufson. Abstained: Trustee Halpin. Voting Against: none. Motion carried.

Review/Approval – Bills – December 14, 2015 to December 27, 2015 – A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the bills for December 14, 2015 through December 27, 2015. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Klukas and seconded by Trustee Schieber to adjourn the meeting at 7:26 p.m. All voted yes.

Meeting adjourned.

Scott Gunnufson, Village President

Attest: Lynn M. Niggemann
Administrator-Clerk-Treasurer

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1/5/16

Town Village City of Colfax County of Duham

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 8pm 1/30/16 and ending 8pm 1/30/16 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Colfax Womens Club

(b) Address _____
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(f) Name and address of manager or person in charge of affair: _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 110 Park Drive, Colfax, WI 54730

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? part. front entry, Square, Therapy Area

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. NAME OF EVENT

(a) List name of the event 50th Anniversary Gala Wine Tasting / Silent Auction Fund Raiser

(b) Dates of event January 30, 2016

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Colfax Womens Club
(Name of Organization)

Officer Diane Hopm 1-7-16
(Signature/date)

Officer _____
(Signature/date)

Officer Jean Torin 1-11-16
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

2016 and 2017 MAINTENANCE ASSESSMENT AGREEMENT

VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN

I, Barbara L. Zempel, will conduct the 2016 and 2017 maintenance assessment for the Village of Colfax for a sum of:

2016	\$ 9,600
2017	<u>9,600</u>
Total	\$19,200

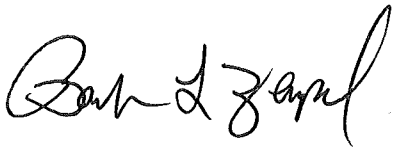
All mileage is included in the agreed sum. The Village shall furnish all postage, forms, maps, and supplies necessary for the assessments. Any supplies furnished shall be billed at cost.

One day of Board of Review and one Open Book Session for each assessment year are included in the base sum. This assessment agreement shall include all mobile home and personal property valuations for the years 2016 and 2017.

The municipality shall have 20 days to accept this agreement.

Monthly payments of \$800 shall be due and payable on the first of each month for 24 months with the first payment due on January 1, 2016.

Respectfully submitted this 31st day of December, 2015.



Barbara L. Zempel
Zempel Appraisal Service

The above agreement and terms are accepted this _____ day of _____, 2016.

Village President

Village Clerk



Site Grading • Hydro-Seeding • Trucking • Top Soil
 Basements • Driveways • Water & Electrical Laterals
 Dog Watch Hidden Fence Installer • Cellular Tower Sites
 Straw Blowing • Roadside Restoration
 9646 Olson Dr. • Eau Claire, WI 54703 • (715) 831-8577
 Fax: (715) 552-8578 • Cell: (715) 829-0739
 abreez@sbeglobal.net • www.dogwatch.com

No. _____
 Date 1-4-16
 Sheet No. _____



ADDENDUM TO ORIGINAL

Name VILLAGE COLFAX
 Street _____
 City _____ State _____
 Phone _____

ATTN: LYNN
 Street _____
 City _____ State _____
 Date of Plans _____ Architect _____

902-2221

SCOPE OF WORK TO INCLUDE:

REF: CITY HALL PROJECT.

IN REGARDS TO START DATE SPRING OF 2016
IN ADDITION TO THE SIGNED WORK ORDER WE REQUIRE
A 10% DEPOSIT ON PROJECT, 40% OR BALANCE OF
HALF DOWN AT START DATE + BALANCE 30 DAYS NET
UPON COMPLETION. START TO FINISH DATE APPROX
30 DAYS.

EST. TOTALS \$ 54,371

10% DEPOSIT \$ 5437

WE EXPECT TO START + FINISH YOUR PROJECT 1ST 2016

Does not include any watering, maintenance, aftercare, acts of God & Mother Nature are not warranted, or any deviation from scope of work unless prior written addendum to above authorized work. All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in substantial workman like manner for the sum of

Dollars [\$]

with payments to be made as follows: _____

This contract takes precedent over all other.
 Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by **A BREEZE CONSTRUCTION, LLC.**

Respectfully submitted _____
 Per _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Any unpaid balance per payment agreement described will incur interest at the maximum rate of Wisconsin Law. **A BREEZE** is a construction company, not a lender.

Signature _____
 Signature _____

Date _____

WILLIAM J. ANDERSON
CHIEF OF POLICE

PHONE (715) 962-3136
FAX (715) 962-4357

COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST
COLFAX, WISCONSIN 54730



DECEMBER 2015 MONTHLY POLICE REPORT

TRAFFIC STOPS: 10

COMPLAINTS: 44

TRAFFIC ACCIDENT:	1
SUSP CAR/ PERSON:	3
CIVIL:	2
DRIVING COMPLAINT:	2
SEXUAL ASSAULT:	1
ANIMAL COMPLAINT:	1
OPEN DOOR:	1
911 HANGUP:	3
VEHICLE LOCKOUT:	1
AREA WATCH:	5
PARKING COMPLAINT:	4
HARASSMENT:	1
OFFICER INFORMATION:	1
MENTAL:	2
RECORD CHECK:	1
LOST/FOUND:	1
JUVENILE COMPLAINT:	2
ASSIST OTHER AGENCY:	1
DOMESTIC:	1

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 12/28/2015 From Account:
Thru: 1/10/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	12/31/2015	XCEL ENERGY	4,809.08
72611	12/31/2015	24-7 TELCOM	24.95
72612	12/31/2015	AMERICAN DIVERSITY	115.59
72613	12/31/2015	ARAMARK UNIFORM SERVICE, INC	188.05
72614	12/31/2015	ARROW INTERNATIONAL, INC	1,625.00
72615	12/31/2015	BAUER BUILT TIRE	459.60
72616	12/31/2015	BOBCAT PRO	275.00
72617	12/31/2015	BREMER BANK	15.00
72618	12/31/2015	CARDMEMBER SERVICE	126.42
72619	12/31/2015	CARDMEMBER SERVICE	1,109.87
72620	12/31/2015	CBS SQUARED, INC	1,500.00
72621	12/31/2015	CENTURY LINK	49.91
72622	12/31/2015	CITY OF EAU CLAIRE	315.02
72623	12/31/2015	DEL GUNDERSON	202.00
72624	12/31/2015	DSPS-DEPT. OF SAFETY & PROFESSIONAL SERV.	50.00
72625	12/31/2015	DUNN COUNTY RECYCLING	1,362.50
72626	12/31/2015	DUNN COUNTY TREASURER	15.02
72627	12/31/2015	DYNAMITETECH	50.00
72628	12/31/2015	E.O. JOHNSON	179.00
72629	12/31/2015	FIRST SUPPLY LLC-EAU CLAIRE	109.02
72630	12/31/2015	GALE/CENGAGE	75.37
72631	12/31/2015	H & H PLUMBING	2,981.48
72632	12/31/2015	HENRY SCHEIN	575.02
72633	12/31/2015	HUMANADENTAL INS CO	902.72
72634	12/31/2015	JERRYS TRANSMISSION SERVICE, INC	318.34
72635	12/31/2015	LEADER TELEGRAM	242.44
72636	12/31/2015	LEAGUE OF WI MUNICIPALITIES	444.25
72637	12/31/2015	MEDICA INS.	8,087.97
72638	12/31/2015	MICRO MARKETING LLC	154.00
72639	12/31/2015	NELLESSEN CONCRETE	1,298.80
72640	12/31/2015	PITNEY BOWES INC	71.37
72641	12/31/2015	RESEARCH TECHNOLOGY INTERNATIONAL	995.00
72642	12/31/2015	RIHN CONSTRUCTION	125.00

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 12/28/2015 From Account:
Thru: 1/10/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
72643	12/31/2015	SCHWAAB, INC.	17.46
72644	12/31/2015	SHEILA RIEMER	10.35
72645	12/31/2015	WAL MART COMMUNITY/GECRB	57.31
72646	12/31/2015	WI DEPARTMENT OF REVENUE	10.00
72647	12/31/2015	WI DEPARTMENT OF REVENUE	151.72
72648	12/31/2015	WI DEPT. OF PUBLIC INSTRUCTION	200.00
72649	12/31/2015	WI SCTF	79.43
72650	12/31/2015	WOODS RUN FOREST PRODUCTS	10.31
AFLAC	12/28/2015	AFLAC	551.43
EFTPS	12/31/2015	EFTPS-FEDERAL-SS-MEDICARE	4,708.61
WIDOR	12/30/2015	WI DEPARTMENT OF REVENUE	1,441.58
WIETF	1/04/2016	WI DEPT OF EMPLOYEE TRUST FUNDS	4,744.55
CHARTER	12/28/2015	CHARTER COMMUNICATIONS	517.44
WIDCOMP	12/30/2015	WISCONSIN DEFERRED COMPENSATION	30.00
Grand Total			41,382.98