

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, March 14, 2016
Colfax Village Hall
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, February 22, 2016
 - b. Training
 - i. Annual Refresher Training- Lynn Niggemann –March 16, 2016- Durand, WI
 - ii. Rural Water Annual Technical Conference- Don Logslett & Rand Bates – March 29 to April 1, 2016 – Green Bay, WI
 - c. Facility Rentals - none
 - d. Licenses
 - i. Operator's License – Kari Pauley- March 7, 2016 to June 30, 2016 – Buck Snort
 - ii. Operator's License – Serena Wieser- March 7, 2016 to June 30, 2016 – Kyles IGA
5. Communications – Village President
6. Consideration Items –
 - a. A Breeze Construction – Request for Funds
 - b. FFA Food Stand – recommendation from the Parks Committee to approve the food stand remodel.
 - c. FFA Livestock Building – Loan proposal
 - d. Iverson Road Water Drainage recommendation from the Streets Committee to have Bates get updated costs on the project as it was designed in the past.
 - e. Tom Prince Memorial Park –recommendation from the Parks Committee to move forward with the lighting and scoreboard project as a whole and the Softball will provide an update on tournaments and fund raising options.
 - f. Softball Association Loan agreement discussion and possible action
 - g. Key Agreement Form approval – recommendation from the Parks Committee
 - h. Bauman Associates – TIF financial statements authorization
 - i. Board of Review Training
7. Committee/Department Reports (items not for discussion or action)
 - a. Public Property Committee Minutes – February 22, 2016
 - b. Streets Committee Minutes – March 7, 2016 (hand out Monday)
 - c. Parks Committee Minutes – March 7, 2016 (hand out Monday)
 - b. Colfax Rescue Squad – February 2016 Report
 - c. Colfax Police – February 2016 Report
 - d. Administrator-Clerk-Treasurer Update
8. Review/Approval – Bills – February 8, 2016 to February 21, 2016
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962.3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Regular Board Meeting –February 22, 2016

The February 22, 2016 Village of Colfax Regular Board meeting was held at 7:05 p.m. at the Colfax Village Hall. Members present: President Gunnufson, Trustees Halpin, Davis, Wolff, Schieber, Klukas and Burcham. Other Present: Chad Oster-CBS Squared, Tony Eaton-A Breeze Construction, Pat Eggert, Rick Johnson, Library Director-Hurlburt, Police Chief Anderson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph.

Public Appearances – Pat Eggert from the Women’s Club wanted to say “Thank you” to the Village Board for trying to keep the green space and the use of it, the contractors for the consideration of the trees and keeping in mind the use of the space as concert space. Lisa Bragg-Hurlburt introduced herself to the Village Board as the Library Director.

Regular Board Meeting Minutes, February 8, 2016 – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the Regular Board Meeting Minutes of February 8, 2016. Voting For: Trustees Burcham, Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training Requests- WAPA – Wisconsin Asphalt Pavement Association meeting- February 24, 2016- Rand Bates and Don Logslett. A motion was made by Trustee Halpin and seconded by Trustee Schieber to approve the training for Bates and Logslett. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Klukas, Burcham and Gunnufson. Voting Against: none. Motion carried.

Facility Rental – none.

Communications –The February movie was a success with 105 attendees and some warm communications. There will be a March movie and hopefully some other events.

Colfax After Prom Party – CAPP –request for support – A motion was made by Trustee Davis and seconded by Trustee Klukas to approve a \$50 donation towards the CAPP. Voting For: Trustees Burcham, Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

A Breeze Construction & CBS Squared – Municipal Building Project – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the Public Properties Committee recommendation to approve the plan as presented with an original cost of \$54,371.40 plus \$1,800 for new rubber membrane and deduct \$2,700 for Village asphalt tear out and haul away to total \$53,471.40 and a start date of April, 2016 and completion by June 30, 2016. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Burcham, Klukas and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –February 8, 2016 to February 21, 2016– A motion was made by Trustee Halpin and seconded by Trustee Klukas to approve the bills for February 8, 2016 to

February 21, 2016. Voting For: Trustees Burcham, Klukas, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Schieber and seconded by Trustee Wolff to adjourn the meeting at 7:51 p.m. All voted yes.

Meeting adjourned.

Scott Gunnufson, Village President

Attest: Lynn M. Niggemann
Administrator-Clerk-Treasurer

Meeting / Continuing Education Travel / Meeting Request Form

Name Lynn Niggemann
Date 3/11/16

Position A-C-T
Department Administration
Estimated Costs \$0.00

Date(s) of meeting 3/16/2016

Employee **is** / not required to attend (circle one)

Name of Requested meeting Annual Refresher- Blood Borne Pathogens

How will this improve your ability to perform your job?

Refresher on how to handle body fluids of any other employees or customers.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) The in house training did not work out due to the election in February

How will you share what you have learned with others? All staff are required to attend.

Please include any additional comments on the back of this form

Expense Estimate:	\$0.00	Requested	Approved
Tuition / Registration	\$0.00	*Are others attending this meeting	YES / NO
Mileage / Airfare	-0-		(If yes, list names)
Lodging	-0-		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration			
		YES / NO	
Total	\$0.00		
Time Request:	½ day	Requested	Approved
Number of days absent:	½ day		
From Work Setting	½ day		
Vacation	-0-		
Paid Conference Time	½ day		
Absent Without Pay (own time)	-0-		
Other			

**A COPY OF THE MEETING DESCRIPTION AND AGENDA
MUST BE ATTACHED TO THIS REQUEST**

Supervisor _____

Date _____

Colfax Clerk Treasurer

From: Mary Matarrese <mmatarrese.astinc@yahoo.com>
Sent: Monday, March 07, 2016 4:06 PM
To: clerktreasurer@villageofcolfaxwi.org
Subject: Fw: Village of Colfax

Good Afternoon Lynn,

The next closest Annual Refresher Training locations would be:

CLASS: ANNUAL REFRESHER TRAINING
DATE: WEDNESDAY, MARCH 16, 2016
START TIME: 8:30 AM
LOCATION: DURAND FIRE HALL, 205 MONTGOMERY STREET

OR

CLASS: ANNUAL REFRESHER TRAINING
DATE: THURSDAY MAY 4, 2016
START TIME: 8:30 AM
LOCATION: CENTURIA FIRE STATION, 305 WISCONSIN AVENUE

Please let me know if you would like to be set up on our website and be able to access our section for Consolidated Group Safety Management Program members. It lists out the full training schedule, safety meetings, and information strictly for our members. I would be glad to set it up.

Thanks, have a good day.

Mary Matarrese
Advanced Safety Technology, Inc.
262-796-8605

----- Forwarded Message -----

From: Vincent Matarrese III <vmatarrese.astinc@yahoo.com>
To: Mary Matarrese <mmatarrese.astinc@yahoo.com>
Sent: Monday, March 7, 2016 3:39 PM
Subject: Fw: Village of Colfax

Vincent Matarrese III
President
Advanced Safety Technology, Inc.
14301 W. Lincoln Avenue
New Berlin, Wisconsin 53151
(262) 796-8605
<http://www.advancedsafetytechnology.com/>

CONFIDENTIALITY NOTICE

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----- Forwarded Message -----

From: Colfax Clerk Treasurer <clerktreasurer@villageofcolfaxwi.org>

To: vmatarrese.astinc@yahoo.com

Sent: Monday, March 7, 2016 2:28 PM

Subject: Village of Colfax

Good afternoon~

Bloodborne Pathogens Refresher

I was not able to make it to the bloodborne pathogens refresher when it was here in Colfax.

Can you please send me the schedule of training for the refresher?

Thank you.

Lynn Niggemann

Administrator-Clerk-Treasurer

Village of Colfax

P.O. Box 417

613 Main Street

Colfax, WI 54730-0417

P: 715-962-3311; F: 715-962-2221

ClerkTreasurer@villageofcolfaxwi.org

Population 1,126

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Travel/Meeting Request Form

Name Don Loggseth Position Water and Sewer
 Date 3-9-16 Department Public Works
 Date(s) of meeting 3-29-16 4-1-16 Estimated costs _____
 Name of requested meeting Rural Water 28th Annual Conference Employee is is not required to attend (circle one)

How will this meeting improve your ability to perform your job? Learn the new and improved methods

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.) none

How will you share what you have learned with others. discuss and talk to others

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	170. ⁰⁰		* Are others attending this meeting <u>(Yes)</u> No (If yes, list names) * Would like the Registration Fee Pre- <u>(Yes)</u> No paid and mailed with your Registration?
Mileage/Airfare			
Lodging	537. ⁰⁰		
Food			
Miscellaneous			
TOTAL	707.⁰⁰		

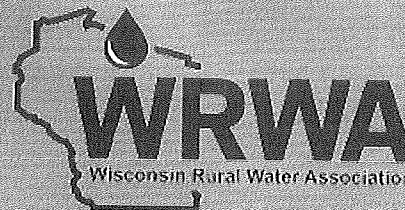
TIME REQUEST:	REQUESTED	APPROVED	
Number of Days Absent From Work Setting	3 1/2		
Vacation			
Paid Conference Time	X		
Absent Without Pay (own time)			
Other			

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST

Lynn Niggemann
 Supervisor

3-10-16
 Date

RURAL WATER 28th ANNUAL TECHNICAL CONFERENCE REGISTRATION MARCH 29 – APRIL 1, 2016



ORDER FORM PER PERSON

Full Name: Don Loggier *DNR Op. Cert. No. 24774
 System / Company: Village of Colfax
 Address: 613 main str. City: Colfax State: WI Zip: 54730
 Telephone: (715) 962-3311 Fax: () Email:

DAILY REGISTRATION (ALL ACCESS to classes and/or exhibit hall)

TUESDAY, MARCH 29, 2016 – with Morning Break/Lunch

☐ WRWA Member \$65
☐ Non-Member \$80

WEDNESDAY, MARCH 30, 2016 – with Morning Break/Lunch

☐ WRWA Member \$100
☐ Non-Member \$130

THURSDAY, MARCH 31, 2016 – with Morning Break/Lunch/Banquet

☐ WRWA Member \$120
☐ Non-Member \$160

FRIDAY, April 1, 2016 – with Morning Break

☐ WRWA Member \$50
☐ Non-Member \$70

BUNDLE REGISTRATION (ALL ACCESS to classes and/or exhibit hall)

PLEASE MARK THE DAYS YOU WILL BE ATTENDING

- ☒ WEDNESDAY, MARCH 30, 2016 – with Morning Break/Lunch
☒ THURSDAY, MARCH 31, 2016 – with Morning Break/Lunch/Banquet
☒ FRIDAY, APRIL 1, 2016 – with Morning Break

☒ WRWA Member \$170
☐ Non-member \$210

EXHIBIT HALL PASS WITH LUNCH (Spouses, Students, Retirees only (with no credit slip))

☐ Wednesday – 3/30 \$30
☐ Thursday – 3/31 \$30

BANQUET Print full name of guest(s):

☐ Thursday – 3/31 \$50

*** ON-SITE REGISTRATION – Add \$25 to cost shown

TOTAL ENCLOSED: \$ 170.00

*FOR WRWA to SUBMIT YOUR CEU'S to the DNR, YOU MUST INCLUDE YOUR CERTIFICATION NUMBER ABOVE

Cancellations/Changes and Refunds: No later than March 7, 2016. After that date, fees are non-refundable. All refunds will be processed after the conference. Substitutions are allowed at no charge.

Please check appropriate box: ☐ Check enclosed ☐ Paid by Credit Card

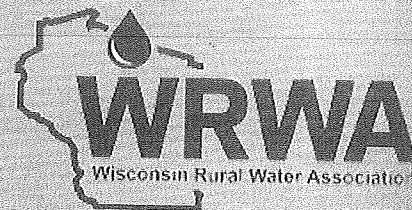
Please mail completed registration form with payment to: WRWA, 350 Water Way, Plover, WI 54467
 Make checks payable to: WRWA

To pay by Credit Card: (Visa, Discover, MasterCard, E-Check, Debit Card Only) Go to www.wrwa.org

*** MUST fax completed form(s) to 715-344-5555 or email to wrwa@wrwa.org

WRWA TECHNICAL CONFERENCE REGISTRATION

RURAL WATER 28th ANNUAL TECHNICAL CONFERENCE PRE-CONFERENCE AGENDA



Separate Registration Required

Separate Registration Required*		
Tuesday, March 29		
8:30-5:00	WRWA Committee Meetings- Riverview 1	
PRE-CONFERENCE WORKSHOPS		
9:00 - Noon	WATER OPERATION & MAINTENANCE Room A-2	WASTEWATER OPERATION & MAINTENANCE Room A-4
	<i>Village of Gresham's Journey to fixed-based Water & Electric Metering</i>	<i>Mitigating Contaminants (including Crystal Meth)</i>
	Eric Van Laanen – HD Supply Waterworks , Art Bahr -Gresham	Rick Allen - BioLynceus
	<i>Fire Hydrant Installation, Operation, Testing and Maintenance</i>	<i>Biological Phosphorus Removal: Process & Considerations</i>
	Owen Keenan - ME Simpson	Ben Heidemann- Town & Country Eng.
	<i>Seeing Beneath the Surface</i>	<i>Phosphorus Adaptive Management Planning in the City of Lodi</i>
	Doug Gries - Ferguson Waterworks	Pat Morrow - MSA Professional Services
12:00	LUNCH (A-3)	
1:00 - 3:00	<i>Telecom 101: Introduction to Water Tower Applications</i>	<i>Energy Savings – Centrifugal Blowers</i>
	Dale Romsos – Short Elliot Hendrickson	Terry Hole – Gardner Denver
	<i>How Not to Live with Nuisance Tripping VFD's</i>	<i>Rotating Belt Filters - Microscreens</i>
	Jeff Miller - JMB & Associates	Chad T Olsen - McMahon

CONFERENCE AGENDA

Wednesday, March 30	
8:00	Registration - South Lobby
9:00	Opening Session - Ballrooms 2, 3 & 4 <ul style="list-style-type: none"> ▪ Welcome Dave Lawrence, WRWA Executive Director ▪ Opening Speaker- TBD ▪ WRWA Annual Awards Presentations
*	Exhibit Hall opens following Opening Session
11:30	Lunch
1:00	Annual Membership Meeting - Ballroom 2, 3 & 4
2:00-	Regulation Update Session - Ballrooms 2, 3 & 4
5:00	<ul style="list-style-type: none"> ▪ <i>WI Public Service Commission Regulatory Update</i> ▪ <i>DNR Regulatory Updates</i> ▪ <i>Rural Development Web Based Application</i>
5:00	Exhibitor Hospitality - Exhibit Hall

Thursday, March 31

8:00	Registration - South Lobby			
	Room A2	Room A3	Room A4	Grand Ballroom D
8:00	New regulations that apply to both Public & Private Employers Vince Matarrese Adv. Safety Technology	Websites - Streamlining Communication, Compliance & Customer Service Shannon Farmer & Shelly Howay RuralWaterImpact	Achieving Ultra Low Effluent Total Phosphorus Using Cloth Media Filtration Steve Stanish Aqua-Aerobic Systems	
9:30	Exhibit Hall Opens			
10:30	The Packers vs Cross Connection Hazards Gary McLaren - HydroCorp	Improve Facility Operations and Cut Costs Joe Kottwitz - FOE	Managing Your FOG Producers Rick Allen - Biolyneus	Retirement Planning Luann Schulfer Schulfer & Assoc.
11:30	Lunch			
12:00	Water Taste Test (Rotunda Hall)			
12:30	WIP Meeting			
1:00	Drone Platform Tower Inspections Plus Shawn Mulhern KLM Engineering	Public Funding - Current Trends and Successful Strategies Kurt Muchow Vierbicher Associates	Case History on Addressing Disp. Wipes, Pump plugging & Odor Sam Warp - City of Marshfield Eugene Laschinger - T&C Eng.	Retirement Planning Timothy Bonk TIAA CREF
2:00	Exhibit Hall Closes			
2:00	Well Rehabilitation: Taking a New Look Patrick Harrington Jason Barnum Municipal Well & Pump	PSC Panel: Responding to Your Questions PSC Staff	Use GIS to Streamline Your CMOM Program Todd Halvorson, Scott Kiley MSA Professional Services	Retirement Planning Roy Raush Wis. Dept. of Employee Trust Funds
3:00	Phosphates for Drinking Water - WW Implications Tim Colgan - Carus Corp.	Why What We Do Matters Angel Gebeau - AECOM	Monoform Manhole Rehabilitation Matt Huston - Hydro-Klean	Retirement Planning Roy Raush Wis. Dept. of ETF
6:00	Banquet - K1 Convention Center - Sportsman's Raffle Drawing and Prize Presentation			

Friday, April 1

	Room A2	Room A4
8:00	Where's the Leak: Using High Resolution Meters and Encoders to Improve Utility Operations Jacob Jasperson - Badger Meter	The Cost of Clean: 20 Years of Sewer User Charge Trends in Wisconsin Tom Fitzwilliams - MSA Professional Services
9:00	The Dead-End Danger Zone: Distribution System Dead-Ends Can Pose A Health Threat to Consumers Robert Galvin - Kupferle	Phosphorus Non-Point Source Credits - Phase 2 Dave Sauer - Cedar Corporation
10:00	Public Drinking Water Contaminants of Emerging Concern Brad Stuczynski - MSA Professional Services	Sewer Collection System Will Be 50 Years Old - Now What? Tim Astfalk - Mead & Hunt

CEC's	Tuesday	Wednesday	Thursday	Friday	Total
Water/Wastewater/PDH	5	6	6	3	20

WRWA TECHNICAL CONFERENCE AGENDA

Travel/Meeting Request Form

Name Rand Bates Position _____
 Date 3-8-16 Department Public Works
 Estimated costs _____
 Date(s) of meeting 3-29-4-1-16 Employee is is not required to attend (circle one)
 Name of requested meeting Royal Water 28th Annual tech conference

How will this meeting improve your ability to perform your job? Learn new techniques for the industry.

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.) None

How will you share what you have learned with others, Will train GO workers on what was learned.

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	170 ⁰⁰		* Are others attending this meeting (If yes, list names) (Yes) No
Mileage/Airfare			
Lodging	537 ⁰⁰		* Would like the Registration Fee Pre-paid and mailed with your Registration? (Yes) No
Food			
Miscellaneous			
TOTAL	707 ⁰⁰		

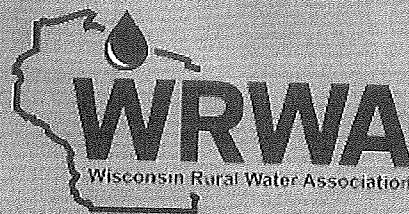
TIME REQUEST:	REQUESTED	APPROVED	
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Paid Conference Time	X		
Absent Without Pay (own time)			
Other			

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST

Lynn Triggemann
 Supervisor

3-10-16
 Date

RURAL WATER 28th ANNUAL TECHNICAL CONFERENCE REGISTRATION MARCH 29 – APRIL 1, 2016



ORDER FORM PER PERSON

Full Name: Rand Bates *DNR Op. Cert. No. 35661
System / Company: Village of Colfax
Address: 613 Main St. City: Colfax State: WI Zip: 54730
Telephone: (715) 962-4441 Fax: (715) 962-4441 Email: Colfaxdpw@colfaxdpw.com

DAILY REGISTRATION (ALL ACCESS to classes and/or exhibit hall)

TUESDAY, MARCH 29, 2016 – with Morning Break/Lunch

☐ WRWA Member \$65
☐ Non-Member \$80

WEDNESDAY, MARCH 30, 2016 – with Morning Break/Lunch

☐ WRWA Member \$100
☐ Non-Member \$130

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☐ Wednesday – 3/30 \$30
☐ Thursday – 3/31 \$30

BANQUET Print full name of guest(s): _____

☐ Thursday – 3/31 \$50

*** ON-SITE REGISTRATION – Add \$25 to cost shown

TOTAL ENCLOSED: \$ 170⁰⁰

*FOR WRWA to SUBMIT YOUR CEU'S to the DNR, YOU MUST INCLUDE YOUR CERTIFICATION NUMBER ABOVE

Cancellations/Changes and Refunds: No later than March 7, 2016. After that date, fees are non-refundable. All refunds will be processed after the conference. Substitutions are allowed at no charge.

Please check appropriate box: ☐ Check enclosed ☐ Paid by Credit Card

Please mail completed registration form with payment to: **WRWA, 350 Water Way, Plover, WI 54467**
Make checks payable to: **WRWA**

To pay by Credit Card: (Visa, Discover, MasterCard, E-Check, Debit Card Only) Go to www.wrwa.org
*** MUST fax completed form(s) to 715-344-5555 or email to wrwa@wrwa.org

WRWA TECHNICAL CONFERENCE REGISTRATION

July 1, 2015 - June 30, 2016
Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2015 to June 30, 2016, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 33 years of age.

Kari Pauley

Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Kari Pauley / Reimann

Address of Applicant 122 Park Dr #117 Colfax WI 54730 PO Box 55 Colfax WI 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

Yes, Dunn County 2002

Date of such conviction 2002

Name of Court Dunn County Court

Nature of offense Unclassified Felony

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

Kari Pauley

Signature of Applicant

STATE OF WISCONSIN,

Dunn County.

ss.

Kari Pauley

being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 9th

Kari Pauley

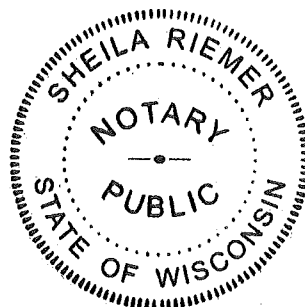
Applicant sign here

day of March, 2016

Sheila Riemer

Notary Public, Dunn County, Wis.

my comm. expires 8-27-18



COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental – General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Kari M ~~Paul~~ Reimann

Business/Organization Name NA Buck Snort

Full Prior Names (nicknames, maiden names, etc.) ~~NA~~ Karim Pauley

Date of Birth _____ Place of Birth _____

Sex _____ Race _____ Height _____ Weight _____

Social Security No. _____ Driver's License No. _____

Have you ever been arrested for, or convicted of any laws, including traffic? yes

If yes, list offense, date and place occurring. traffic

List prior addresses for the past five years 511 Dodge St EC WI, 122 Pack Dr #117 Colfax WI,
Blakely Ave EC.

List three personal references, not related to you. Include name, address & phone number

- 1) Carey Davis Colfax WI
- 2) Fred Tenneman Blomenc WI
- 3) Donna Zambino Menomonie WI

Have you ever been a member of the Military Service? NA Discharge? NA

Education- include name of High School, location, grade completed and any training beyond high school.

Boyceville High CH
COTA Eau Claire CED

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Kari Paul Date March 3-8-16

Official Use Only-Below This Line

Date Received 3/9/16 Date Approved 3/9/16 Date Denied _____

Researcher Chief of Police Approving Officer Signature [Signature]

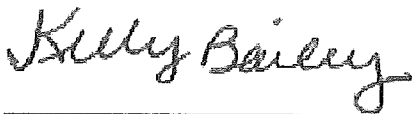
Wisconsin Responsible Beverage Server Training

Kari Pauley

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL70800

Date of Completion: 03/08/2016



Authorized Signature

July 1, 2015 - June 30, 2016
Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2015 to June 30, 2016, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 18 years of age.

Serena Wieser
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Serena Wieser

Address of Applicant 7035 10th St. Elk Mound, WI

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

no

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

no

Serena Wieser
Signature of Applicant

STATE OF WISCONSIN,

ss.

Dunn County.

Serena Wieser

_____ being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 8th

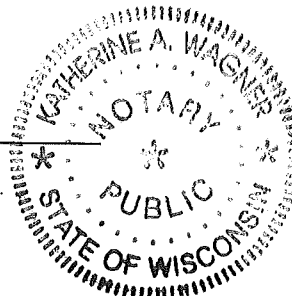
Serena Wieser
Applicant sign here

day of February 2016

Katherine A. Wagner

Notary Public, Dunn County, Wis.

Comm exp 4-25-2017



COLFAX POLICE DEPARTMENT
Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental – General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Serena Lynne Wieser

Business/Organization Name Kyles IGA

Full Prior Names (nicknames, maiden names, etc.) _____

Date of Birth _____ Place of Birth LaCrosse, WI

Sex _____ Race _____ Height _____ Weight _____

Social Security No. _____ Driver's License No. _____

Have you ever been arrested for, or convicted of any laws, including traffic? no

If yes, list offense, date and place occurring. _____

List prior addresses for the past five years E8715 652nd Ave. Elk Mound, WI
54739

List three personal references, not related to you. Include name, address & phone number

- 1) _____
- 2) _____
- 3) _____

Have you ever been a member of the Military Service? no Discharge? _____

Education- include name of High School, location, grade completed and any training beyond high school.

Elk Mound High School, Elk Mound, WI K-11

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Serena Wieser Date 1/24/10

Official Use Only-Below This Line

Date Received 2/25/10 Date Approved 2/25/10 Date Denied _____

Researcher Chief of Police Approving Officer Signature [Signature]

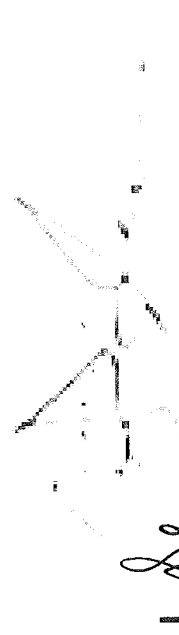
WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Serena Wieser

Date of Completion: 01/17/2016

School Name: 360training.com, Inc.

Certification # WI-33973

I, 

certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

Colfax Clerk Treasurer

From: Tony Eaton <abreez@sbcglobal.net>
Sent: Friday, March 11, 2016 7:32 AM
To: Colfax Clerk Treasurer
Subject: ref: in regards to the work on exterior improvements Colfax village building, We at abreeze have started the project as of 4/6/16. The process has begun with ordering custom made downspout

square to round conversion to pipe underground. We have ordered honey comb drains, secured subcontractors agreement. Per contractual agreement would appreciate 25% of contract price at this time with additional 25% at physical work commencement. Thanks for your cooperation including the lengthy planning process and patience. Tony at Abreeze

Sent from Yahoo Mail on Android

original cost of Project	\$ 54,371.40
New rubber	+ 1,800.00
Tear out asphalt	- <u>2,700.00</u>
Current Project Total	\$ 53,471.40
	x 25%
Request of Funds	\$ <u><u>13,367.85</u></u>

LOAN AGREEMENT – (DRAFT)

This Loan Agreement ("Agreement") is made and effective March 14, 2016,

BETWEEN: **VILLAGE OF COLFAX** (the "Lender"), 613 Main Street, Colfax, WI 54730

AND: **FFA ALUMNI** (the "Borrower"), and organization existing under the laws of the state of Wisconsin with its Treasurer's office located at N12038 890th St., Colfax, WI 54730.

RECITALS

WHEREAS, Borrower desires to obtain from Lender a loan in the principal amount of \$8,958.00 (the "Loan"); and

WHEREAS, Lender is the Village of Colfax and, Lender desires to grant Borrower the Loan to assist with the repairs to the FFA Livestock Shed located at the fairgrounds, Colfax, WI. Exhibit A is a quote from Plank Construction to replace the steel on the exterior walls of the north side of the building with new red steel to match the fairgrounds color scheme \$8,959 and to replace gable ends with steel \$1,845. Exhibit B is a quote from Plan Construction to build a lean to on the Livestock Shed and reroof \$15,403. Total project cost estimated at \$26,207.00. FFA Alumni will pay 100% of the cost shown in Exhibit B. The FFA is looking to the Village of Colfax to loan a portion of the funds in Exhibit A totaling \$8,959.00 to the FFA Alumni.

NOW THEREFORE, in consideration of the terms and conditions herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. PROMISE TO PAY

Within five years from the first payment date of December 30, 2016, Borrower promises to pay the Lender the sum of \$8,959.00.

2. BREAKDOWN OF LOAN

Amount of Loan: **\$8,959.00**

Total of Payments: **5 equal payments**

Annual Payment: **\$1,791.80**

3. REPAYMENT

Borrower will repay the amount of this loan in four equal uninterrupted annual installments of \$1,791.80 each 30th day of December starting on December 30, 2016, and ending on December 30, 2020.

4. PREPAYMENT

Lender grants Borrower the right to prepay the whole outstanding amount at any time.

5. RESPONSIBILITY

Although this Agreement may be signed below by more than one person, Borrower warrants to Lender that the members of the FFA Alumni (except Lender himself) are each as individuals responsible for assuring that FFA Alumni will pay back the full amount.

6. LATE CHARGE

Not applicable.

7. SECURITY

Not applicable.

8. DEFAULT

If for any reason Borrower fails to make any payment on time, Borrower shall be in default. The Lender can then demand immediate payment of the entire remaining unpaid principal balance of this loan, without giving anyone further notices.

9. RIGHT OF OFFSET

If this loan becomes past due, the Lender will have the right to pay this loan from any deposit or security Borrower has with Lender without further notice.

IN WITNESS WHEREOF, the undersigned has caused this Loan Agreement to be duly executed as of the date first written below.

LENDER, Village of Colfax

BORROWER, FFA Alumni

Authorized Signature

Authorized FFA Alumni Representative

Print Name and Title

Date

Print Name and Title

Date



- New Construction
- Additions
- Garages
- Remodeling
- Misc. Building Needs

Proposal & Acceptance

Free Estimates Insured

Solomon 715-704-5632

PROPOSAL SUBMITTED TO <i>Att Steve Ackert</i>		PHONE <i>715-962-4447</i>	DATE <i>3-10-16</i>
STREET <i>Livestock Shed at Fairgrounds</i>		JOB NAME <i>Replace steel on northside</i>	
CITY, STATE & ZIP CODE <i>Colfax WI 54730</i>		JOB LOCATION <i>Colfax</i>	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

This is an estimate to replace all of roof steel on north side of livestock shed.

All old steel will be removed and stacked on trailer. 2x4 purlins will be repaired wherever needed.

All new steel and trim will be installed with screws.

Materials *\$5332.00*

Tax & Delivery *\$427.00*

Labor *\$3,200.00*

Total *\$8,959.00*

This is an estimate to replace gable end steel on both ends of livestock shed

Materials *\$780.00*

Tax & Delivery *\$65.00*

Labor *\$1000.00*

Total *\$1845.00*

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (*\$ see above*)

Payment to be made as follows:

Half of totals will be requested on day of start;

project, remaining balance will be due on day of completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Authorized
Signatures

Solomon Plank
[Signature]

Note: This Proposal may be withdrawn by us if not accepted within *60* days

Acceptance of Proposal

- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlines above.

Date of Acceptance _____

Signature _____

Signature _____

Interest of 1.5% monthly on any bill 30 days over due.

EXHIBIT A



- New Construction
- Additions
- Garages
- Remodeling
- Misc. Building Needs

Proposal & Acceptance

Free Estimates Insured

Solomon 715-704-5632

PROPOSAL SUBMITTED TO	Steve Ackerman	PHONE	715-962-4447	DATE	9-5-15
Livestock Shed at Fairgrounds		JOB NAME	Build lean to and re-roof		
STREET		JOB LOCATION	Colfax		
CITY, STATE & ZIP CODE	Colfax WI 54730				
ARCHITECT		DATE OF PLANS		JOB PHONE	

We hereby submit specifications and estimates for:

This is an estimate to build a 19' X 140' lean to on south side of existing shed.
This also includes replacing roof on south side of existing shed.
Posts will be set every 8', with a double 2X12 for rafters.
This does not include any wall stud, but does include treated 2X6's on all walls.

Materials	#10,096.00
Tax & Delivery	#807.00
Labor	#4,500.00
Total	#15,403.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ see above)

Payment to be made as follows:

Half of total will be requested on day of starting project, remaining balance will be due on day of complete.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Authorized
Signatures

Solomon Plank
Shim Plank

Note: This Proposal may be withdrawn by us if not accepted within 60 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature

Signature

Interest of 1.5% monthly on any bill 30 days over due.

EXHIBIT B

2016 IVERSON ROAD STORM WATER

We first discussed the storm water runoff on Iverson Road in May of 2014. The initial idea was to set a storm water catch basin at the farthest east end of the road and cross the property at 615 Iverson with a 15" pipe from the catch basin to the property owned by the red brick apartments and offset the pipe to run it to the creek bank at the shortest distance which was approximately 270'. The village employee's along with a local excavating contractor were going to complete the work.

Work to include:

Dig and backfill \$1800.00

Storm water catch basin Village already has one.

Basin top and bottom \$450.00

Approximately 270' of 15" plastic pipe and misc. fittings \$2700.00

1 load of rip rap for the creek bank where the 15" pipe discharges to the creek. \$550.00

Total would be approximately \$5500.00 without estimating any village workers labor.

Cost Estimates for Electric at Tom Prince Park - New Field

					Updated:	3/14/2016
Cost Chart						
		Transport	Installation	Installation	Trenching	Total
Light Poles	Pole Cost	Poles	Cost each	Electric	Cost	Cost
Bell Lumber & Pole Co. 70' (2)	XXX	XXX	XXX	NA	NA	
Bell Lumber & Pole Co. 55' (6)	2,712.00	675.00	2,000.00	NA	NA	
Riverside Electric & Systems, LLC	NA	NA	500.00	NA	NA	
LBR Electric, LLC	NA	NA	NA	1,878.93	NA	
Todd Higby	NA	NA	NA	NA	352.00	
TOTAL LIGHTS & ELECTRICAL	2,712.00	675.00	2,500.00	1,878.93	352.00	\$8,117.93
Scoreboards ESTIMATE						\$15,090.00
TOTAL PROJECT W/SCOREBOARDS						\$23,207.93
Funds analysis						Total Costs
						\$23,207.93
Softball sponsorships					500.00	
Field Name					1,000.00	
Bremer Bank Customer Appreciation					756.00	
Possible Grant					3,000.00	
Softball Contribution					2,500.00	
Youth Softball Contribution					1,500.00	
Village Contribution					8,500.00	
Total Contributions						-\$17,756.00
Estimate Loan Balance						\$5,451.93



778 - 1st Street NW • P.O. Box 120786
New Brighton, MN 55112-0024

Phone: 651-633-4334
Fax: 651-633-8852
www.blpole.com

Village of Colfax
Lynn

Date: 24-Feb-2016

Reference: Email

Bell Quote: 87518

Email: ClerkTreasurer@villageofcolfaxwi.org

Option: 1

Refurbished Western Red Cedar Poles, produced in compliance with Bell Lumber & Pole's specification for Refurbished Western Red Cedar Poles for timber quality and dimensions, following current ANSI specifications for new Western Red Cedar utility poles. Pressure treated with Pentachlorophenol and oil per AWPA commodity specification D: Poles latest revision. Plant inspection is included. See "[Refurbished Exhibit](#)" for additional information.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Total Price</u>	<u>Extended</u>
6	Cedar Refurb	3/55	\$452.00	\$2,712.00

FOB: OUR YARD - New Brighton, MN

Shipment: Available for customer pick up 2-3 weeks after receipt of order. Freight has not been included in the above pricing and will be added separate at \$675.00 per self-unloading truck with delivery to Colfax, WI.

Option: 2

Douglas Fir Poles per ANSI Standard O5.1 - 2008, pressure treated with Pentachlorophenol and oil to a minimum net retention of .60 lbs. per cubic foot per AWPA Commodity Specification D - Latest Revision. Poles 50 feet and longer will be radial drilled to a depth of 2-1/2 inches in the area 2 feet above and 4 feet below designated ground line; 3"x 6" Vertical Diamond Pattern not to exceed 5/16" diameter; poles 45 and shorter will receive no ground line prep. Roofed only, Independent inspection charges are not included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Total Price</u>	<u>Extended</u>
6	Fir	2/60	\$1,068.00	\$6,408.00

FOB: OUR YARD - OUR YARD - New Brighton, MN

Shipment: Available for customer pick up 4 weeks after receipt of order. Freight has not been included in the above pricing and will be added separate at \$675.00 per self-unloading truck with delivery to Colfax, WI.

Option: 3

Douglas Fir Poles per ANSI Standard O5.1 - 2008, pressure treated with Pentachlorophenol and oil to a minimum net retention of .60 lbs. per cubic foot per AWPA Commodity Specification D - Latest Revision. Poles 50 feet and longer will be radial drilled to a depth of 2-1/2 inches in the area 2 feet above and 4 feet below designated ground line; 3"x 6" Vertical Diamond Pattern not to exceed 5/16" diameter; poles 45 and shorter will receive no ground line prep. Roofed only, Independent inspection charges are not included.

<u>Quantity</u>	<u>Species</u>	<u>Class/Length</u>	<u>Total Price</u>	<u>Extended</u>
6	Fir	2/70	\$1,396.00	\$8,376.00

FOB: OUR YARD - New Brighton, MN

Shipment: Available for customer pick up 4 weeks after receipt of order. Freight has not been included in the above pricing and will be added separate at \$675.00 per self-unloading truck with delivery to Colfax, WI.

Terms: Net 30 Days

**Order acceptance is subject to credit approval and/or payment of poles must be received prior to delivery. Shipping dates, lead times and processing of poles will not be initiated until the credit approval process has been completed. Once credit approval is completed, the order will be scheduled according to the above lead time.

Freight is subject to fuel surcharge increases

Prices may be considered firm through completion of shipment.

This quotation is valid for acceptance through March 2, 2016.

Stock is subject to availability at the time of the order placement.

Thank you for the opportunity to quote on your wood pole requirements. We look forward to being of service.

Bell Lumber & Pole Company

Lucy Oberg, Inside Sales Lead

This quote does not include any sales, use or other tax that may apply to the customer. Customer will provide specific sales, use or other tax documentation, including tax resale or exemption certificates for all shipment destinations. In the absence of receiving resale or exemption certificates from the customer, Bell Lumber & Pole Company will charge sale or use tax on invoices, when required by law.

By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber & Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder.



778 - 1st Street NW
P.O. Box 120786
New Brighton, MN
55112-0024

Phone: 651-633-4334
Fax: 651-633-8852

REFURBISHED EXHIBIT

Additional details and characteristics related to these refurbished poles include:

1. Every pole will be star locked.
2. Limit any 5 foot section of pole to 8 holes. All unused holes are to be plugged.
3. Woodpecker damage (scar) is acceptable provided that: The depth of the trimmed scar is not more than 2 inches, if the diameter is 10 inches or less, or 1/5 the pole diameter at the location of the scar if the diameter is more than 10 inches. (See ANSI 5.4.7)
4. All poles will be cored to the pith center 1 foot below setting depth, at setting depth and 1 foot above setting depth from 3 directions to check for decay or insect damage. Setting depth is defined as 10%, plus 2 feet of total length of pole.
5. The face and a butt tag will indicate the pole is refurbished.
6. Follow ANSI for all other physical specifications.
7. Treatment as:

AWPA Commodity Specification D – Latest Revision
Penetration - .5" or 100% of sapwood
Retention 1.0pcf
Assay Zone .0" to .50"

By accepting this quote and ordering the products described above, Customer agrees to the following: Bell Lumber & Pole Company ("Bell") makes no warranties, express or implied, relating to the poles including, without limitation, warranties of merchantability or fitness for a particular purpose. Customer hereby grants Bell a purchase money security interest in the poles sold hereunder, together with all products and proceeds thereof, and authorizes Bell to file financing statements with respect thereto. The terms and conditions set forth herein contain the entire agreement between Customer and Bell with respect to the subject matter hereof, supersede all other written and oral communications, and may not be modified or waived except in writing. This agreement shall be deemed to have been made in the State of Minnesota, shall be governed by Minnesota law, and the parties agree to jurisdiction and venue in any federal or state court located in Hennepin County, Minnesota, with respect to any dispute hereunder. Bell is not liable to Customer for any incidental, consequential, special or punitive damages relating to the poles and this agreement shall in no event exceed the price paid by Customer to Bell hereunder. Any payment not made when due shall accrue a late charge of one and one-half percent (1.5%) per month or, if lower, the maximum rate permitted by law. Customer shall reimburse Bell for any expenses, including reasonable attorneys' fees incurred by Bell in enforcing its rights hereunder.

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311

Fax 715-962-2221

Scott A. Gunnufson, President

Lynn M. Niggemann, Administrator-Clerk-Treasurer

Key Agreement Form

Key Check-out

Last Name: _____ First Name: _____

Address: _____

Home Number: _____ Email: _____

Cell Phone: _____ Organization Name: _____

Building: _____ Key #: _____

- Key(s) issued is the responsibility of the person checking the key out, and is not subject for loan to a third party.
- A \$100 per key administrative fee will be assessed for any lost or stolen keys to cover re-keying/replace fees. Fee is payable to *Village of Colfax*.
- The individual named above is required to return all keys in their name to 613 Main Street and sign the key return portion of the agreement at the end of the season or event.
- Any keys not returned by October 1st will be invoiced \$100 per key not returned.

I acknowledge that I am aware of and understand the Village of Colfax key policy.

Signature: _____ Date: _____

Village of Colfax staff initials: _____

Key Return

Building: _____ Key #: _____

Signature: _____ Date: _____

Village of Colfax staff initials: _____

January 7, 2016

To the Village Board of Trustees and Management
Village of Colfax
Colfax, Wisconsin

We are pleased to confirm our understanding of the services we are to provide for the year ended December 31, 2015.

We will prepare the annual financial statements of the Village of Colfax Tax Incremental Districts No. 3 and No. 4, which comprise the historical summary of report costs, project revenues and net cost to be recovered through tax increments, historical summary of sources, uses and status of funds, and detailed summary of project costs as of December 31, 2015 and for the year then ended and the related notes to the financial statements, and perform a compilation engagement with respect to those financial statements.

We will assist you in adjusting the books of accounts with the objective that you will be able to prepare a working trial balance from which financial statements can be prepared. You will provide us with a detailed trial balance and any supporting schedules we require.

Our Responsibilities

The objective of our engagement is to—

- 1) prepare financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue based on information provided by you and
- 2) apply accounting and financial reporting expertise to assist you in the presentation of the financial information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial information in order for it to be in accordance with accounting principles prescribed by the Wisconsin Department of Revenue.

We will conduct our compilation engagement in accordance with the Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct*, and its ethical principles of integrity, objectivity, professional competence, and due care, when preparing the financial information and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial information.

Our engagement cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations. However, we will inform the appropriate level of management of any material errors and any evidence or information that comes to our attention during the performance of our procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our compilation procedures regarding any wrongdoing within the entity or noncompliance with laws and regulations that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies or material weaknesses in your internal control as part of this engagement.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue and assist you in the presentation of the financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

- 1) The selection of accounting principles prescribed by the Wisconsin Department of Revenue as the financial reporting framework to be applied in the preparation of the financial information.
- 2) The preparation and fair presentation of financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue and the inclusion of all informative disclosures that are appropriate for accounting principles prescribed by the Wisconsin Department of Revenue. This includes -
 - a) A description of the Wisconsin Department of Revenue basis of accounting, including a summary of significant accounting policies, and how the basis of accounting differs from accounting principles generally accepted in the United States of America, the effects of which need not be quantified.
 - b) Informative disclosures similar to those required by accounting principles generally accepted in the United States of America.
- 3) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial information.
- 4) The prevention and detection of fraud.
- 5) To ensure that the Village complies with the laws and regulations applicable to its activities.
- 6) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- 7) To provide us with—
 - access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - additional information that we may request from you for the purpose of the compilation engagement.
 - unrestricted access to persons within the Village of whom we determine it necessary to make inquiries.
- 8) Including our compilation report in any document containing financial information that indicates that we have performed a compilation engagement on such financial information and, prior to the inclusion of the report, to ask our permission to do so.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee the preparation of your financial information. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

The name of the designated official from the Village overseeing these services is (please provide):

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the financial information and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such financial information as a result of this engagement.

Other Relevant Information

Brian R. Schilling, CPA is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

If you intend to publish or otherwise reproduce the financial information and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

With regard to the electronic dissemination of compiled financial information, including financial information published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Our fees for this engagement are not contingent on the results of our service. Rather, our fees for this engagement will be based on a number of factors including, but not limited to, the time spent as well as the complexity of the services we will perform. In addition, you agree to reimburse us for any out of pocket costs incurred in connection with the performance of our services. Our fees for this engagement are expected to range from \$1,050 to \$1,150. Fees and costs will be billed as work progresses, and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent, and are subject to a delinquency charge of 1 ½% per month. This engagement does not include any services not specifically identified in this letter. Costs associated with the services that you may request would be billed separately. We reserve the right to suspend or terminate our services at any time your account is past due and will not be resumed until your account is paid in full. Should we elect to terminate our services, you will be responsible for all time charges and expenses through the date of termination irrespective of whether we have issued a report. You further acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable to you for any damages that occur as a result of our ceasing to render services.

In the unlikely event that differences concerning our services or fees should arise as a result of this engagement, each party agrees to submit the dispute to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute. Should the designated representative be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.



CERTIFIED PUBLIC ACCOUNTANTS

RESPONSE:

This letter correctly sets forth the understanding of the Village of Colfax TIF District No. 3 and 4

Signature: _____

Title: _____

Date: _____

Public Property Committee Meeting
February 22, 2016
5:30 p.m.

The Village of Colfax Public Property Committee met on Monday, February 22, 2016 at 5:30 p.m. at Village Hall. Members present were Chair Halpin, Trustees Schieber and Burcham. Other present President Gunnufson, Pat Eggert, Chad Oster-CBS², Tony Easton- A Breeze Construction, Director of Public Works Bates, LeAnn Ralph and Administrator-Clerk-Treasurer Niggemann.

Municipal Building Project Update- possible recommendation to the Board

President Gunnufson recapped the project up to current date. The Board understood that the project would begin the fall of 2015 since there was no snow or freezing until after December 15, 2015. Lack of communication may have been the main cause of the unsettled feelings of the Board in relation to the project delay. Mr. Eaton followed up with the following response; due to the rain earlier in the fall, the sub-contractors were backed up. Because of the sub-contractor schedules, Mr. Eaton did not want to start and leave the project unfinished. Some of the changes, the storm catch basis depth was not as deep as thought which may cause grade issues to allow proper drainage of the debris. Until the soils are opened and the types of soil are determined, there are many assumptions that have been used to process calculations of how the water flows, drains, etc. The leads from the roof need to be designed so that they can withstand the water from the roof. The catch basis in the back parking lot that would drain to the river was removed from the plan because DNR approval would have been needed as well as a storm water plan. The lead extensions need to be extended and the concrete will be approximately eight feet from the building and the water will flow across the asphalt parking area as it does currently. The plan is to move the water towards a drain/landscape area in the middle of the park. Moving forward the Board would appreciate more communications throughout the project.

President Gunnufson questioned whether there was a way to determine the pipe elevation prior to starting the project? Mr. Eaton stated that there are ways to deal with the issue if the elevation is not appropriate such as use a little smaller pipe or moving the pipe up at the southeast side of the building and grade above ground may need to be adjusted. The determination will to be made at the time of construction.

The north side of the building, the window wells will be filled and compacted. There will be rubber membrane placed between the window wells. There will be high grade edging, holes drilled in a zig zag pattern covered with rock to allow the water to drain as persuaded. Underground there will be green treated bookshelves which will allow the flow of water to slow down. At the sidewalk, there will need to be a French drain tile and possibly another drain tile under the sidewalk.

The park will be hydro seeded due to the fact that sod is very expensive now and would have needed to be ordered last fall. Watering will be important and it will be important that the Village waters as directed.

The original estimate was \$54,371.40. Addendums include the following:

- \$2,700 deduct if Village removes asphalt and hauls it out
- \$3,500 additional for each additional catch basin after the first.
- \$1,800 additional for new rubber membrane.
- North side of the building quick estimate to create a drain path between the two properties to create good faith with the neighbor is approximate \$40/linear foot.
- 15% contingency – approval can be through Bates and Niggemann when time is a factor.
- Estimated time for project is three weeks of A Breeze Construction time plus concrete work time, and grass.
- Expected start date is the second week of April 2016.
- Green space is expected to take approximately one week and by the third and fourth week the concrete should be poured. The parking lot will be the final project.
- Expected completion with green space is June 30, 2016.

A motion was made by Schieber and seconded by Burcham to recommend to the Board to approve the Municipal Building Project plan as presented and the expected start date to be the beginning of April 2016. Voting For: Burcham, Schieber, and Halpin. Voting Against: none. Motion carried.

A motion was made by Schieber and seconded by Burcham to adjourn the Public Property Committee Meeting at 7:04 p.m. A voice vote showed all present voting yes. Meeting adjourned.

Mark Halpin, Chairperson

Colfax Rescue February 2016 Report

Municipalities Responded to:

Cancelled	5
Mutual Aid Menomonie	2
Town of Elk Mound	2
Town of Otter Creek	2
Town of Sand Creek	1
Town of Tainter	1
Village of Colfax (CHR=3,Clinic=1)	9
Village of Elk Mound	4
<u>Village of Wheeler</u>	<u>1</u>
Total	27

Receiving Facilities:

Mayo Clinic Health Systems Eau Claire	11
Mayo Clinic Health Systems Menomonie	4
Mayo Clinic Health Systems Bloomer	1
Sacred Heart Hospital	2
<u>Cancelled/Refused/etc.</u>	<u>9</u>
Total	27

Types of Calls:

Falls	6
Chest Pain	4
Seizure	3

Fire	2
Standby	2
Traffic crash	2
Unknown man down	2
Abdominal Pain	1
Respiratory distress	1
Sick Person	1
Stroke	1
Syncope (fainting)	1
Other	1
Total	27

Times:

<u>Incident Hour Range Of Day 24</u>	<u>Number of Runs</u>	<u>Percent of Total Runs</u>
<u>00:00:00 - 00:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>01:00:00 - 01:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>04:00:00 - 04:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>06:00:00 - 06:59:59</u>	<u>2</u>	<u>7.41%</u>
<u>07:00:00 - 07:59:59</u>	<u>2</u>	<u>7.41%</u>
<u>08:00:00 - 08:59:59</u>	<u>3</u>	<u>11.11%</u>
<u>09:00:00 - 09:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>11:00:00 - 11:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>12:00:00 - 12:59:59</u>	<u>3</u>	<u>11.11%</u>

<u>Incident Hour Range Of Day 24</u>	<u>Number of Runs</u>	<u>Percent of Total Runs</u>
<u>13:00:00 - 13:59:59</u>	<u>3</u>	<u>11.11%</u>
<u>15:00:00 - 15:59:59</u>	<u>2</u>	<u>7.41%</u>
<u>16:00:00 - 16:59:59</u>	<u>4</u>	<u>14.81%</u>
<u>18:00:00 - 18:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>19:00:00 - 19:59:59</u>	<u>1</u>	<u>3.70%</u>
<u>20:00:00 - 20:59:59</u>	<u>1</u>	<u>3.70%</u>
-	<u>Total: 27</u>	<u>Total: 100.00%</u>

Runs by Day of Week

<u>Incident Day Name</u>	<u>Number of Runs</u>	<u>Percent of Total Runs</u>
<u>Sunday</u>	<u>3</u>	<u>11.11%</u>
<u>Monday</u>	<u>2</u>	<u>7.41%</u>
<u>Tuesday</u>	<u>5</u>	<u>18.52%</u>
<u>Wednesday</u>	<u>3</u>	<u>11.11%</u>
<u>Thursday</u>	<u>4</u>	<u>14.81%</u>
<u>Friday</u>	<u>5</u>	<u>18.52%</u>
<u>Saturday</u>	<u>5</u>	<u>18.52%</u>
-	<u>Total: 27</u>	<u>Total: 100.00%</u>

Financials:

Received in February	\$19,296.28
Billed out in February	\$13,248.55
Year to date received	\$23,753.62
Year to date billed out	\$39,719.39

Collection Report: (Feb)

	Collected	Cost
Colfax Police CMCI collected	\$379.67	\$75.93
Colfax Police Village Tripped	\$125.00	
Colfax Rescue CMCI collected	\$1,729.06	\$345.81
Colfax Rescue Tripped	\$5,175.73	

Collection year to date

Village tripped CRS	\$6,853.73
CMCI collected	\$2,893.23
CMCI cost	\$ 578.64
Village recovered	\$2,314.59 + trip = \$9,168.32

CRS notes:

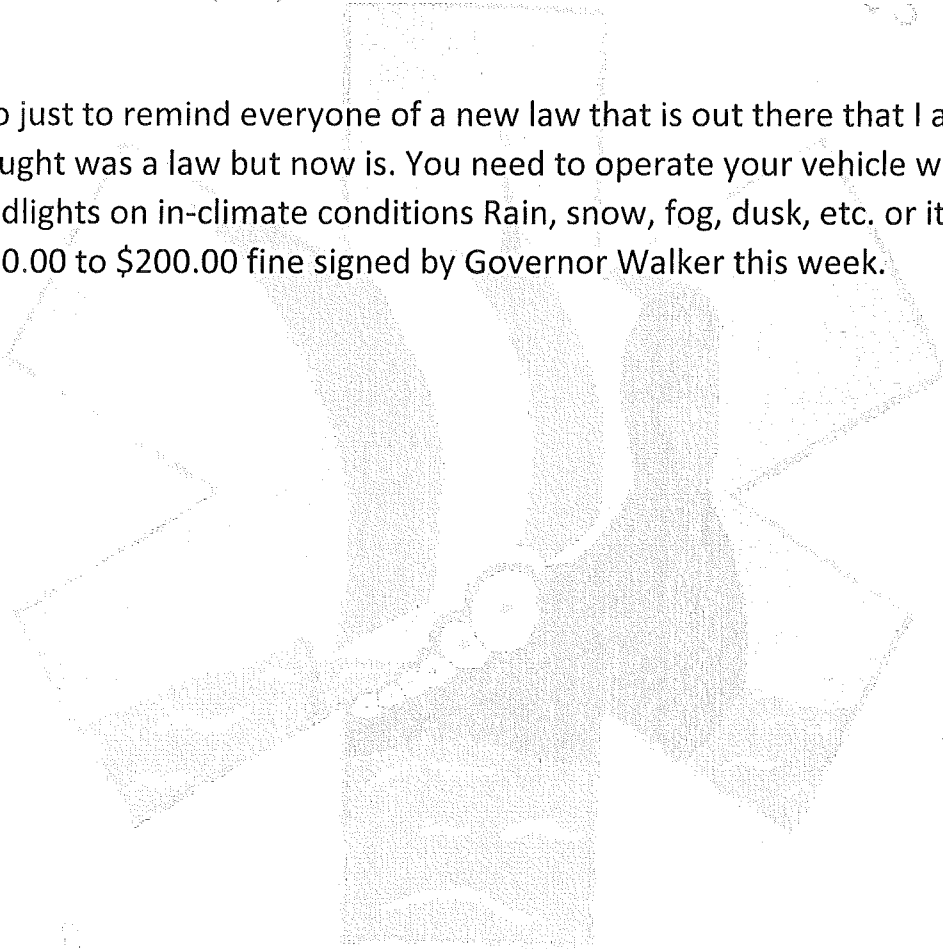
- February training was conducted by a Sexual Assault Nurse Examiner (S.A.N.E.) who brought to light the care of a sexual assault victim (Male, Female, Young, Old). Colfax Police and Dunn County Emergency Medical Responders were invited, filling our meeting room to capacity.
- Attended the Dunn County Chiefs Association meeting where we reviewed the new page to text software that will be deployed County wide.
- The State ambulance inspector was here for our biannual inspection- we passed.

- We are updating some of our safety vest and clothing that is not as reflective or has faded, safety first.
- March training will be on bloodborne pathogens, and the new software we will be using this year.
- Our basic refresher will be complete on March 9th.
- Colfax Rescue tried to take part in welcoming Wrestling State Runner-up Brady Simonson home. However, we had a call and could not participate.
- Colfax Rescue would like to congratulate the athletes of Colfax and Elk Mound High School for representing our area well.
- We are gathering quotes for replacing our computer in the ambulance with a ruggedized tablet.
- I have met with the new Cadott ambulance Director, who came over to ask questions.
- I have met with a representative of the Durand ambulance who came to me with some questions.
- Our nightly pager tests will now be between 7:15 and 7:30 to accommodate personnel with you children.
- Sacred Heart Hospital will be hosting tours of their remodeled emergency room on Monday, March 7th, 1-3 p.m., all are invited to attend the open house.
- Prevea Health is starting to make it's self-known in the Chippewa Valley this clinic system has been on the eastern side of the State for some time. Here are the Chippewa Valley locations.

Chippewa Valley Locations

- Prevea Sacred Heart Health Center 900 West Clairemont Ave., Eau Claire, WI 54701 (715) 717-4121
- Prevea Osseo Health Center 13029 9th St., Osseo, WI 54758 (715) 597-3131
- Prevea Menomonie Health Center 1125 N. Broadway, Suite 3, Menomonie, WI 54751 (715) 309-4451
- Prevea Cornell Health Center 320 N. 7th St., Cornell, WI 54732 (715) 239-0337

- Prevea Chippewa Falls Health Center - Suite 500 2509 County Highway I, Suite 500, Chippewa Falls, WI 54729 (715) 723-9138
 - Prevea Chippewa Falls Health Center - Suite 300 2509 County Highway I, Suite 300, Chippewa Falls, WI 54729 (715) 717-4944
 - Prevea Arcadia Health Center 945 Dettloff Dr., Arcadia, WI 54612 (608) 323-1500
 - HSHS St. Joseph's Hospital 2661 County Highway I, Chippewa Falls, WI 54729 (715) 723-1811
-
- Also just to remind everyone of a new law that is out there that I always thought was a law but now is. You need to operate your vehicle with headlights on in-climate conditions Rain, snow, fog, dusk, etc. or it will be a \$160.00 to \$200.00 fine signed by Governor Walker this week.



Service Before Self

WILLIAM J. ANDERSON
CHIEF OF POLICE

PHONE (715) 962-3136
FAX (715) 962-4357

COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST
COLFAX, WISCONSIN 54730



FEBRUARY 2016 MONTHLY POLICE REPORT

TRAFFIC STOPS: 10

COMPLAINTS: 48

TRAFFIC ACCIDENT:	1
SUSP CAR/ PERSON:	2
ASSIST OTHER AGENCY:	5
TRAFFIC COMPLAINT:	1
AMBULANCE ASSIST:	1
ANIMAL COMPLAINT:	5
BATTERY:	1
911 HANGUP:	2
CHECK WELFARE:	2
AREA WATCH:	1
PARKING COMPLAINT:	2
SNOWMOBILE COMP:	1
OFFICER INFORMATION:	4
ALARM:	2
MISCELLANEOUS:	3
FRAUD:	1
JUVENILE COMPLAINT:	3
NOISE COMPLAINT:	1

Village of Colfax

Administrator-Clerk-Treasurer

March 11, 2016

- Village Hall bathrooms have been painted. ***Thank you Troy, Mona and Marge.***
- Bathrooms are still getting a little attention. There will be a baby changing station installed soon.
- Lisa Bragg-Hurlburt and Sheila Riemer donated time to clean out the Library storage room to allow for a better concessions area for the movies. ***Great job ladies!***
- The sweeping contract bid advertisement was posted in the March 9, 2016 Messenger with a due date of March 23, 2016 by 2 pm.
- Emergency Operation Plan is 50% proofed. I did not get any further with this, hopefully for the next meeting.
- To do: Code Recodification project.
- Personnel Committee meeting will be scheduled for review of the employee handbook.

3/10/2016 2:18 PM

Reprint Check Register - Quick Report - ALL

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ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 2/22/2016 From Account:
Thru: 3/13/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	3/02/2016	XCEL ENERGY	4,511.95
72769	2/29/2016	24-7 TELCOM	24.95
72770	2/29/2016	ARAMARK UNIFORM SERVICE, INC	206.56
72771	2/29/2016	ASPEN MILLS	144.82
72772	2/29/2016	CAPP (COLFAX AFTER PROM PARTY)	50.00
72773	2/29/2016	CARDMEMBER SERVICE	131.28
72774	2/29/2016	CENTURY LINK	45.02
72775	2/29/2016	COLFAX COMMUNITY FIRE DEPT	5,723.40
72776	2/29/2016	DUNN COUNTY ECONOMIC DEVELOPMENT CORP	2,000.00
72777	2/29/2016	DUNN COUNTY SOLID WASTE DIVISION	1,362.40
72778	2/29/2016	EBSCO INFORMATION SERVICES	1,354.32
72779	2/29/2016	ELECTION SOURCE	28.74
72780	2/29/2016	FFA ALUMNI	180.00
72781	2/29/2016	GALE/CENGAGE	27.99
72782	2/29/2016	H & H PLUMBING	267.58
72783	2/29/2016	HUMANADENTAL INS CO	902.72
72784	2/29/2016	INDIANHEAD TRUCK EQUIPMENT	16.78
72785	2/29/2016	INDUSTRIAL SAFETY	206.00
72786	2/29/2016	MEDICA INS.	9,233.04
72787	2/29/2016	MENARDS-EAU CLAIRE	399.96
72788	2/29/2016	MICRO MARKETING LLC	203.73
72789	2/29/2016	MIDAMERICA BOOKS	121.70
72790	2/29/2016	QUILL CORP.	280.17
72791	2/29/2016	RACOM CORPORATION	920.00
72792	2/29/2016	SHEILA RIEMER	36.92
72793	2/29/2016	SHRED AWAY	100.00
72794	2/29/2016	TRU LOCK	22.85
72795	2/29/2016	WAL MART COMMUNITY/GEGRB	98.39
72796	2/29/2016	WESTERN WISCONSIN TITLE SERVICES LLC	250.00
72797	2/29/2016	WEX BANK	387.16
72798	2/29/2016	WITC	95.00
72799	2/29/2016	WRWA	486.61
72801	3/01/2016	WI SCTF	63.62

3/10/2016 2:18 PM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 2/22/2016 From Account:
Thru: 3/13/2016 Thru Account:

Check Nbr	Check Date	Payee	Amount
72802	3/07/2016	DAVID FROGNER	16.00
72803	3/07/2016	DIANE HODGSON	140.00
72804	3/07/2016	ETHEL FROGNER	16.00
72805	3/07/2016	JOYCE BATES	40.00
72806	3/07/2016	KATHLEEN MITCHELL	151.25
72807	3/07/2016	LORETTA LOGSLETT	144.00
72808	3/10/2016	JIM LANDWEHR	25.00
AFLAC	2/26/2016	AFLAC	426.42
EFTPS	2/25/2016	EFTPS-FEDERAL-SS-MEDICARE	4,641.17
EFTPS	3/10/2016	EFTPS-FEDERAL-SS-MEDICARE	4,724.04
WIDOR	2/25/2016	WI DEPARTMENT OF REVENUE	701.91
WIDOR	3/10/2016	WI DEPARTMENT OF REVENUE	730.79
WIDOR	3/10/2016	WI DEPARTMENT OF REVENUE	127.38
WIETF	3/04/2016	WI DEPT OF EMPLOYEE TRUST FUNDS	2,144.86
WIETF	3/04/2016	WI DEPT OF EMPLOYEE TRUST FUNDS	4,834.24
AMAZON	2/22/2016	AMAZON.COM	1,699.83
CHARTER	2/28/2016	CHARTER COMMUNICATIONS	521.84
WIDCOMP	2/25/2016	WISCONSIN DEFERRED COMPENSATION	30.00
WIDCOMP	3/10/2016	WISCONSIN DEFERRED COMPENSATION	30.00
Grand Total			51,028.39