

**Village of Colfax  
Village Board  
Regular Meeting Agenda  
Monday, January 23, 2017  
Village Hall, 613 Main Street  
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes, January 9, 2017
  - b. Training Requests
    - i. Chief Anderson— 2017 WI Police Chief Leadership Conference –February 12, 2017 to February 15, 2017
    - ii. Rand Bates & Tim Rundle – 2017 Utility Conference –February 17, 2017
  - c. Facility Rental - none
  - d. Licenses - Temporary Class "B"/"Class B" Retailer's License – Colfax Women's Club – January 28, 2017 – Wine Craft Beer Tasting
5. Communications – Village President
6. Consideration Items
  - a. Sidewalk repairs – 510 E River St. – Request for 40% reimbursement
  - b. Anytime Fitness agreement – February 1, 2017 to January 31, 2018
  - c. Rescue Squad Computer Purchase Request – 24/7 Telcom
  - d. Rescue Squad Request Purchase Request – Ambulance Tires
  - e. Respirator Fit Tester Purchase Request
  - f. Review Parking Ordinances – Sec. 10-1-20 Traffic and Parking
  - g. Donation for the Evergreen Cemetery from Muriel Larson – Possible motion to accept
  - h. Update on the financing information for the Kamstrup meters
7. Committee/Department Reports – (NO ACTION)
  - a. Colfax Rescue Squad – December 2016 Report
  - b. Police Department – December 2016 Report
  - c. Administrator-Clerk-Treasurer Update
  - d. Public Works Committee minutes – January 9, 2017
8. Review/Approval – Bills –January 9, 2017 – January 22, 2017
9. Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.
  - a. Public Works Employee Yearly Performance Evaluation
  - b. Public Works Director Yearly Performance Evaluation
  - c. Rescue Director Yearly Performance Evaluation
  - d. Administrator-Clerk-Treasurer Yearly Performance Evaluation
  - e. Discuss/consider wages/salaries of Village employees.

10. Open Session – Motion to convene into open session to take any action resulting from the closed session.

- a. Public Works Employee Yearly Performance Evaluation
- b. Public Works Director Yearly Performance Evaluation
- c. Rescue Director Yearly Performance Evaluation
- d. Administrator-Clerk-Treasurer Yearly Performance Evaluation
- e. Discuss/consider wages/salaries of Village employees.

11. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## **Village Board Meeting – January 9, 2017**

On January 9, 2017, the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Burcham, Rihn, Schieber, Wolff, Davis, Halpin and President Gunnufson. Others present included Director of Public Works Bates, LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

**Public Appearances** –none.

**Minutes- Regular Board Meeting December 27, 2016** - A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the Regular Board meeting minutes from December 27, 2016. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Training Requests** – none.

**Licenses** – none.

**Communications - Village President** – Colfax Commercial Club is hosting the movie Zootopia Saturday, January 21<sup>st</sup> at 7:00 p.m.

### **Consideration of the Public Works Committee recommendations**

#### **Implementation Plan –**

Maps were provided showing that the Village would be divided into 7 sections. Public Works would begin with on section and complete as many as possible prior to moving onto the next section. A draft letter to schedule appointment was reviewed. The Public Works department would deliver the letter approximately one week prior to the installation date and time. The residents are given the information to contact Village Hall if they need to reschedule. The implementation plan will get modified if it seems that the current plan is not working effectively.

A motion was made by Trustee Rhin and seconded by Trustee Wolff to approve the implementation plan for installing the water meter reading system. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

#### **Possible Purchase water meter reading system & Financing options –**

Dakota Supply Group has provided the quotation for the starter kit and four hundred ten (410) residential meters to total \$82,075.00. The quotation also includes the financing terms through a third party which they work with. The 7-year financing at 3.263% would be \$13,530.83 annually with the first payment beginning one year after signing. Other items discussed included the reading equipment not included in the package which would be a smart phone or tablet to install the reading app onto. Verizon provided some costs through the state contract pricing to be approximately \$150 per device. If were interested in a data package the cost is \$30 per month. During discussions it was suggested that the Public Works could turn their phone wi-fi on while getting readings and that would eliminate the additional monthly cost.

A motion was made by Trustee Schieber and seconded by Trustee Rihn to approve the purchase of the Kampstrup water reading system and meters through Dakota Supply Group and move forward with the 7-year financing option unless Niggemann finds that there is a discount offered if paid in full and/or

there is a better financing option through our local financial institutions or transfer of funds between General Fund and the Water Utility. Voting For: Trustees Burcham, Rihn, Schieber, Wolff, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval – Bills –December 26, 2016 to January 8, 2017–** A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the December 26 to January 8, 2017 bills for payment. Voting For: Trustees Halpin, Davis, Wolff, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

**Adjourn:** A motion was made by Trustee Rihn and seconded by Trustee Wolff to adjourn Village Board meeting at 7:34 p.m. A voice vote was taken with all members voting yes. Motion carried.

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Scott Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

## **Meeting / Continuing Education Travel / Meeting Request Form**

Name William Anderson  
Date 01/10/2017

Position Chief of Police  
Department Police  
Estimated Costs \$525.00  
Employee is /not required to attend (circle one)

Date(s) of meeting 02/12/2017 to 02/15/2017

Name of Requested meeting 2017 Wisconsin Police Leadership Foundation Mid Winter Training Conference

How will this improve your ability to perform your job? Attending meetings / workshops hosted by key note speakers on current issues in Law Enforcement, including Wellness and Motivation as well as Legal Updates, and learn about the topic of "Radicalization, Ideology & Terrorism in the Middle East." This conference is also excellent for networking with different Law Enforcement agencies and Command staff throughout the state, as well as vendors / suppliers of all types of police equipment and vehicles.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.)

How will you share what you have learned with others? I will disseminate all current updated pertinent information to our department and its employees.

Please include any additional comments on the back of this form

Expense Estimate: \$525.00	Requested	Approved
Tuition / Registration \$135.00	*Are others attending this meeting	YES / <b>NO</b>
Mileage / Airfare 0		(If yes, list names)
Lodging \$338.00		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration YES / NO		
Total \$525.00		
Time Request:	Requested	Approved
Number of days absent: 3		
From Work Setting		
Vacation		
Paid Conference Time X		
Absent Without Pay (own time)		
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

Supervisor \_\_\_\_\_

Date \_\_\_\_\_

## General Conference Details:

Start Date Feb 12, 2017

End Date Feb 15, 2017

Location Hotel Kalahari Resort & Conference Center

Location City Wisconsin Dells

Location State WI

Location Zip 53965

Registration Open

Early Registration Deadline Nov 21, 2016

Final Registration Deadline Feb 06, 2017

Description Registration to attend the **2017 Wisconsin Police Leadership Foundation (WPLF) Mid-Winter Training Conference** being held February 12th through 15th at the Kalahari Resort in the Wisconsin Dells is now open.

Presentations at the **2017 WPLF Mid-Winter Training Conference** will provide insight into variety of important law enforcement topics, including:

**"Officer Wellness & Motivation"** Presented by Chief Kent Williams (Breach Point Consulting)

**"Radicalization, Ideology & Terrorism in the Middle East"** Presented by Criminal Intelligence Analyst Ghada Wahdan (Colorado Information Analysis Center)

**"Legal Updates"** Presented by Asst. Attorney General Dave Perlman (Wisconsin DOJ) as well as Kyle Guyla (Von Briesen & Roper S.C.)

**"Open Records/DPPA Case Results Regarding the New Richmond Open Records Case"** Presented by Attorney Renzy Bitar (Arenz, Molter, Macy, Riffle & Larson S.C.)

In addition to receiving some great training other reasons to attend the **2017 WPLF Mid-Winter Training Conference** include:

Networking During Host Chief's/Exhibitor Appreciation Night on Monday, February 13<sup>th</sup> with complimentary appetizers and tap beer (cash bar available)

Networking During the Association President's Reception & Dinner on Tuesday, February 14<sup>th</sup> Sponsored by American Military University (AMU) and

1/6/2017

WISCONSIN Chiefs Of Police Association (WCPA)

Taser/Axon

Automatic Entry into Drawings for Your Chance to Win Thousands of Dollars Worth of Door Prizes Donated by our Generous Conference Exhibitors and Supporters

Opportunities to Meet with 100+ Law Enforcement/Service Providers Exhibiting at the Conference

President's Dinner Banquet with Special Guest Speaker Congressional Medal of Honor Recipient Sammy L. Davis

**Non-Denominational Prayer Breakfast (Optional)**

The host hotel for this event is Kalahari Resort & Conference Center.

**CLICK HERE TO VIEW SPECIAL CONFERENCE ROOMS RATES!**

If you have any questions, comments or need additional information or assistance with registering for the 2017 WPLF Mid-Winter Training Conference, please contact:

Chief Timothy J. Styka (WCPA & WPLF Treasurer)

WPLF Conference Registration

Menasha Police Dept.

430 First St.

Menasha, WI 54952

Office Phone: 920-967-3500

Cell Phone: 920-915-1349

Email: [wplftreasurer@gmail.com](mailto:wplftreasurer@gmail.com)

If are a **vendor** and you have any questions, comments or need additional information or assistance with attendee registration for the 2017 WPLF Mid-Winter Training Conference, please contact:

Pete Peters (Conference Coordinator)

Phone: 218-348-5911

Email: [peters3006@gmail.com](mailto:peters3006@gmail.com)



# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## Sunday, February 12<sup>th</sup>

### Schedule of Events

Start Time	End Time	Description	Location
10:00am	2:00pm	WCPA/WPLF Joint Board Meeting (includes working lunch)	Guava Room
10:00am	6:00pm	Attendee Conference Registration	Registration Booth #2
8:00am	6:00pm	Early Exhibitor Registration & Booth Set-Up	Registration Booth #3
1:00pm	5:00pm	Wisconsin Police Executive Group (WIPEG) Meeting	Portia Room
3:00pm	4:00pm	WCPA Nominating Committee Meeting	Mahogany
3:00pm	4:30pm	WCPA Training Committee Meeting	Desert Rose
4:30pm	5:30pm	Ray O'Herron Company Product Demonstrations	Mangrove Room

 **RED**  
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**CORPORATE HEADQUARTERS**

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LAKEWOOD, NJ 08701  
800.272.7337  
[www.rtut.com](http://www.rtut.com)

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CARROLLTON, TX  
OAK CREEK, WI







# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## Monday, February 13<sup>th</sup>

### Schedule of Events

Start Time	End Time	Description	Location
7:00am	8:00am	Complimentary Continental Breakfast	Exhibition Hall
7:00am	5:00pm	Attendee Conference Registration	Registration Booth #2
7:00am	9:00am	Exhibitor Registration & Booth Set-Up	Registration Booth #3
8:00am	8:30am	<b>Opening Ceremony</b>	Rooms A, B, G & H
8:30am	9:00am	<b>"Annual Business Meeting"</b> Presented by WCPA President Bob Rosch & Speeches by Candidates for WCPA 3 <sup>rd</sup> Vice-President Election. <b>NOTE:</b> Election ballots are available in the same rooms and votes may be cast any time between 9:00am to 4:45pm.	Rooms A, B, G & H
9:00am	9:45am	<b>"Officer Wellness &amp; Motivation"</b> Presented by Chief Kent Williams (Breach Point Consulting)	Rooms A, B, G & H
9:30am	7:30pm	Exhibition Hall/Booth Displays Open	Exhibition Hall
9:45am	10:30am	Break with Exhibitors <i>Sponsored by: Bio-Tec</i>	Exhibition Hall
10:30am	12:00pm	<b>"Officer Wellness &amp; Motivation"</b> (continued)	Rooms A, B, G & H
12:00pm	1:00pm	Lunch with Exhibitors <i>Sponsored by: General Motors</i>	Exhibition Hall
1:00pm	2:30pm	<b>"Officer Wellness &amp; Motivation"</b> (continued)	Rooms A, B, G & H
2:30pm	3:15pm	Break with Exhibitors <i>Sponsored by: Red the Uniform Tailor</i>	Exhibition Hall
3:15pm	4:45pm	<b>"Officer Wellness &amp; Motivation"</b> (continued)	Rooms A, B, G & H
5:30pm	7:30pm	<b>"Host Chief's Night"</b> <i>Co-sponsored by: 3M, 5.11 Tactical, Gamber Johnson, Harley-Davidson, Ray O'Herron &amp; Verizon</i>	Exhibition Hall

## Join Us for "Host Chief's Night"

ALL CONFERENCE ATTENDEES, EXHIBITORS & GUESTS WELCOMED!

- Complimentary Appetizers & Tap Beer Served (cash bar available)
- Glock Handgun & Other Door Prize Drawings Held Throughout Event (must be present to win)
- Time to Network & Collect "Exhibitor Passport Program" Signatures

### Event Co-Sponsors:

**5.11**

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**3M**

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Applied to Life.™



**GAMBER  
JOHNSON**



**Ray**  
SUPPLIERS OF PUBLIC SAFETY  
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**verizon**





# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## CONFERENCE KEY NOTE SPEAKER

### *"Officer Wellness & Motivation"*



**Chief Kent Williams**  
**Breach Point Consulting**

Chief Kent Williams is the owner of Breach Point Consulting whose mission is to serve those who serve and protect others by helping to ensure that police officers from all ranks and responsibilities, along with their family members remain strong physically, emotionally and spiritually. Chief Williams has been involved in law enforcement as a police officer for over 27 years, where he presently serves as Chief of Police for a Chicago area police department. He is the 2-term President of the Northern Illinois Critical Incident Stress Management Team where he has served as a peer supporter for 14 years. He is a graduate of the FBI National Academy, University of Southern California's Delinquency Control Institute, and the Police Executive Research Forum's Senior Management Institute for Police, at Boston University. He served as a Tactical Commander on a regional SWAT team serving 60 Chicago collar communities. He has taught extensively on various courses related to leadership and organizational change. Additionally he has taught for over 24 years on topics including use of force, weapons and tactics.

Most recently through the development of Breach Point Consulting he has launched several courses being taught on a national level, based upon the principles of "Servant Leadership" and how simple shifts in organizational perspective can profoundly reduce the stress, frustration and open anger expressed throughout the typical law enforcement agency. At very little cost to a police organization Chief Williams has been teaching leaders how to negate the toxic work climate which can be caused by what he has termed **"The Universal Police Frustrations."** These misunderstood stressors are created by the unique combination of an effective police personality coupled with an efficient police culture. The mix if not fully understood can be very destructive to an agency's morale and reputation. Additionally, it predictably places officers at risk for failed careers, marriages and relationships. He sums this situation up by calling it **"The Caustic Risks of Performing Well in Law Enforcement"**.

These efforts have lead to ground breaking ways police agencies can create healthier more productive and loyal work groups who remain highly dedicated throughout their careers. These same principles have been assisting officers themselves create a deeper more meaningful vocation in policing and developing a harmonious and rewarding personal life away from their career. His work on the predictable transitional issues confronting the police officer's family has led to numerous speaking engagements designed to keep the family of a police officer emotionally and spiritually healthy.

Chief Williams lives in Illinois with his wife and three children. He holds a Bachelors Degree in Criminal Justice Management from Aurora University, and a Masters Degree in Organizational Leadership from Judson University.

# BREACH POINT



# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## Tuesday, February 14<sup>th</sup>

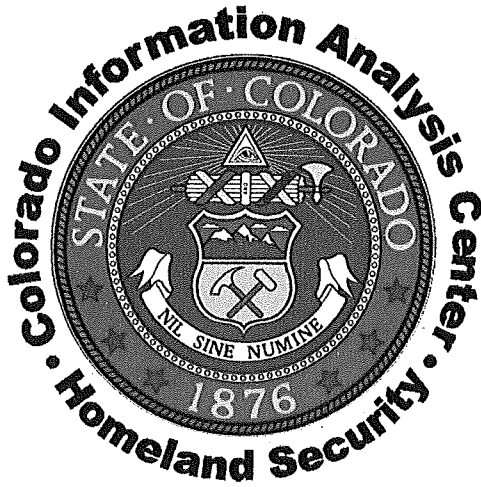
### Schedule of Events

Start Time	End Time	Description	Location
6:45am	7:45am	Non-Denominational Prayer Breakfast	Tamboti-Marula Room
7:00am	8:00am	Complimentary Continental Breakfast	Exhibition Hall
8:00am	3:00pm	Attendee Conference Registration	Registration Booth #2
8:00am	9:00am	<b>"Annual WCPA Business Meeting"</b> (continued from Monday) with 3 <sup>rd</sup> Vice-President Election Results, WPLF Board Updates & WCPA Legislative Updates	Rooms A, B, G & H
9:00am	9:45am	<b>"Radicalization, Ideology &amp; Terrorism in the Middle East"</b> Presented by Criminal Intelligence Analyst Ghada Wahdan (Colorado Information Analysis Center)	Rooms A, B, G & H
9:00am	3:30pm	Exhibition Hall/Booth Displays Open	Exhibition Hall
9:45am	10:30am	Break with Exhibitors <i>Sponsored by: Baycom, Inc.</i>	Exhibition Hall
10:30pm	12:00pm	<b>"Radicalization, Ideology &amp; Terrorism in the Middle East"</b> (continued)	Rooms A, B, G & H
12:00pm	1:00pm	Lunch with Exhibitors <i>Sponsored by: Motorola Solutions</i>	Exhibition Hall
1:00pm	2:30pm	<b>"Radicalization, Ideology &amp; Terrorism in the Middle East"</b> (continued)	Rooms A, B, G & H
2:30pm	3:15pm	Break with Exhibitors <i>Sponsored by: DH Wireless</i>	Exhibition Hall
3:15pm	4:30pm	<b>"Radicalization, Ideology &amp; Terrorism in the Middle East"</b> (continued)	Rooms A, B, G & H
4:30pm	5:30pm	<b>Motorola Solutions Technology Demonstrations</b> (Attendance Optional)	Guava Room
6:00pm	6:30pm	<b>President's Banquet Dinner Reception</b>	Rooms A, B, G & H
6:30pm	9:00pm	<b>President's Banquet Dinner with Special Guest Speaker</b> <b>Congressional Medal of Honor Recipient Sammy L. Davis</b> <b>"The Real Forest Gump"</b> <i>Co-Sponsored by: American Military University (AMU) &amp;</i> <i>Taser/Axon</i>	Rooms A, B, G & H



# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## CONFERENCE KEY NOTE SPEAKER



### ***"Radicalization, Ideology & Terrorism in the Middle East"***

The presentation is intended to provide an introduction to the radical ideology that exists in the Middle East and its nexus to terrorism, to include an understanding of radical Islam, sectarian division, the ideology of Jihad in Islam, and the global influence and regional control of the Islamic State in Iraq and Al Shaam (ISIS). The course will also explore the underlying ideology, leadership, structure, and funding of certain Foreign Terrorist Organizations (FTOs) and radical groups such as ISIS, Hamas, Hezbollah, and the Muslim Brotherhood. Lastly, the presentation will examine the radicalization process for both domestic and foreign-born extremists, and

how propaganda, social media and other non-traditional forms of messaging are influencing the next generation of terrorists specifically women.

This presentation is being provided by Criminal Intelligence Analyst Ghada Wahdan. She is a criminal intelligence Analyst working at the Colorado Information Analysis Center (CIAC). Her focus is on Muslim Sunni, Salafist and Shia' radical groups and terrorist organizations. She is an American-Arab born and raised in Kuwait for fourteen years. She gained a tremendous understanding to the radicalization process and the ideology that exists in the Middle East while being exposed to religious, cultural and governmental differences in the region. Her Palestinian Sunni Muslim family immigrated to Colorado few years before Desert Storm. She obtained her MA in Criminology from Regis University in 2012 and her BS in Criminal Justice & Criminology from Metropolitan State University of Denver in 2007. She is fluent in Arabic in ten different dialects





# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## PRESIDENT'S RECEPTION & DINNER BANQUET

**DATE: Tuesday, February 14<sup>th</sup>**

**LOCATION: Kalahari Conference Center Rooms A, B, G & H**

**RECEPTION HOURS: 6:00pm to 6:30pm**

**DINNER BANQUET HOURS: 6:30pm to 9:00pm**

***NOTE: Business Casual Dress Code***



**Sammy L. Davis**  
**U.S. Army Ret. Sgt. 1<sup>st</sup> Class**  
**Medal of Honor Recipient**

The outgoing WCPA President Chief Bob Rosch (Hartland Police Dept.) invites Members to attend the President's Reception and Dinner Banquet co-sponsored by American Military University (AMU) and Taser/Axon.

In addition to a wonderful meal, those in attendance may also look forward to:

- **Event Prayer Blessing by Chaplain James Walsh**
- **"WILEAG Accreditation," "Past President," and the new "Leaders of Tomorrow," Award Recognitions**
- **Swearing in of the New WCPA President and Installation of 2017 WCPA Officers**
- **Special Guest Speaker Medal of Honor Recipient U.S. Army Retired Sgt. 1<sup>st</sup> Class Sammy Lee Davis**
- **Randomly Selected Door Prize Donation Drawings for Complimentary Registrations to the Attend the 2017 WPLF Summer Training Conference in Green Bay, a Free Stay at the Kalahari Resort as a well a Remington Bolt Action Rifle**

## Co-sponsored By:





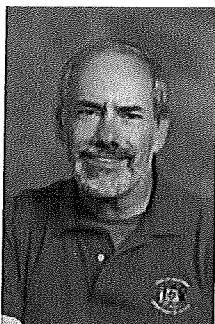
# WISCONSIN CHIEFS OF POLICE ASSOCIATION

## Wednesday, February 15<sup>th</sup>

### Schedule of Events

Start Time	End Time	Description	Location
7:00am	8:00am	FBINAA Wisconsin Chapter Breakfast <b>NOTE: For FBINAA Members Only.</b>	Guava-Taramind Rooms
8:00am	9:15am	"Legal Update" Presented by: Asst. Attorney General Dave Perlman (Wisconsin Dept. of Justice)	Rooms A, B, G & H
9:15am	9:30am	Break	-
9:30am	11:00am	"Legal Update" Presented by Attorney Kyle Gulya (Von Briesen & Roper S.C.)	Rooms A, B, G & H
11:00am	12:00pm	"Open Records/DPPA Case Results Regarding the New Richmond Open Records Case" Presented by Attorney Remzy Bitar (Arenz, Molter, Macy, Riffle & Larson S.C.)	Rooms A, B, G & H

**NOTE:** Complimentary continental breakfast is NOT available on Wednesday, but coffee and danishes will be available in the room where training is being conducted.



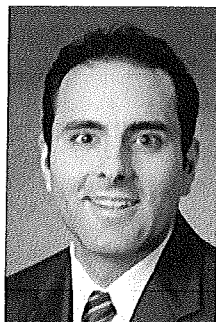
**Dave Perlman**  
Asst. Attorney General  
WI DOJ

Dave Perlman teaches at a number of law enforcement training schools and conferences each year. As an Assistant Attorney General with the Training and Standards Bureau, he coordinates training programs for both police and prosecutors. His areas of expertise include constitutional law, use of force, open records, and management liability. Prior to joining the Department of Justice, Mr. Perlman served as an Assistant District Attorney in Chippewa County where he prosecuted cases in both adult and juvenile courts. He also has experience in criminal and municipal law as an attorney with a private law firm.



**Kyle Gulya**  
von Briesen & Roper, S.C.

Kyle Gulya is a Shareholder in the Labor and Employment Law Section. Kyle advises both public and private sector employers with employment-and labor-related issues including regulatory compliance, antidiscrimination practices, contractual and workplace policy matters, and personnel management. He handles numerous aspects of labor-management relations from advising clients during union organizing campaigns to serving as chief negotiator during collective bargaining negotiations. He also advises clients regarding complex internal investigations and effectively resolving personnel disputes. Kyle frequently advises clients regarding employment agreements, independent contractor agreements, covenants not to compete, and confidentiality agreements.



Remzy D. Bitar is an attorney with Arenz, Molter, Macy, Riffle & Larson, S.C. His principal practice areas include municipal and civil rights litigation, appellate practice and general defense litigation. Remzy joined the firm after completing a judicial clerkship with the Supreme Court of Missouri for the Honorable Laura Denvir Stith. In addition to his work, Remzy has co-chaired the Milwaukee Bar Association's Civil Litigation Section and served as President of the Milwaukee Insurance Adjuster's Association. Remzy is also a member of the American Inns of Court, an organization of trial lawyers devoted to improving the skills, professionalism, civility and ethics of the bench and bar in our community.

## **Meeting / Continuing Education Travel / Meeting Request Form**

Name Rand Bates/Tim Rundle  
Date 1/20/2017

Position Director of Public Works/Laborer  
Department Public Works  
Estimated Costs \$50.  
Employee is (NOT) required to attend (circle one)

Date(s) of meeting 2/15/2017

Name of Requested meeting 2017 Utility Conference

How will this improve your ability to perform your job? The meeting will give updates on the utility, traffic control, work zones, Local Road Improvements, etc. This will help with possibly new methods that should be in place or processes that may have changed.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) There may be other possible conferences or literature available in the future.

How will you share what you have learned with others? The Department will implement any changes that are required and evaluate any other suggested changes.

Please include any additional comments on the back of this form

Expense Estimate:	\$20	1/20/2017	Requested	Approved
Tuition / Registration	\$15/attendee	*Are others attending this meeting		YES / NO
Mileage / Airfare	---	(If yes, list names) <b>Tim Rundle</b>		
Lodging	na			
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration YES / NO				
Total	\$50			
Time Request:	yes	1/20/2017	Requested	Approved
Number of days absent:	most of the day			
From Work Setting	most of the day			
Vacation	na			
Paid Conference Time	yes			
Absent Without Pay (own time)	no			
Other	na			

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

Supervisor \_\_\_\_\_

Date \_\_\_\_\_



DTSD Northwest Region – Superior Office  
1701 N. 4<sup>th</sup> St.  
Superior, WI 54880

DTSD Northwest Region – Eau Claire Office  
718 W. Clairemont Ave.  
Eau Claire, WI 54701

Scott Walker, Governor  
Dave Ross, Secretary  
[wisconsindot.gov](http://wisconsindot.gov)

Superior: 715-392-7925  
FAX: 715-392-7863  
Eau Claire: 715-836-2891  
FAX: 715-836-2807  
[nwr.dtsd@dot.wi.gov](mailto:nwr.dtsd@dot.wi.gov)

January 17, 2017

**WISCONSIN DEPARTMENT OF TRANSPORTATION – NW REGION  
ANNUAL REGIONAL UTILITY CONFERENCE**

**Wednesday, February 15, 2017  
Registration: 8 – 8:20 a.m.  
Program: 8:25 a.m. – 12 p.m.**

**Wisconsin Indianhead Technical College Conference Center  
1900 College Drive  
Rice Lake, WI  
715-234-7082 ext 5520**

You are cordially invited to attend the Wisconsin Department of Transportation – NW Region Annual Utility Conference. Registration begins at 8:00 a.m. The conference is scheduled from 8:25 a.m. – 12 p.m. WisDOT representatives will be available to discuss proposed projects, policy or procedure updates and utility movements affecting construction activities in the NW Region counties of Ashland, Barron, Bayfield, Buffalo, Burnett, Chippewa, Clark, Douglas, Dunn, Eau Claire, Jackson, Pepin, Pierce, Polk, Rusk, Sawyer, St. Croix, Taylor, Trempealeau, and Washburn.

Xcel Energy is the sponsor for the conference this year. Enclosed is an agenda and registration form for the conference. Please follow the instructions on the form and return it with your conference fee. The registration fee for the conference is \$15.00 per person, which includes continental breakfast.

**Please make your check payable to Xcel Energy.**

Please forward this invitation and registration to other interested parties in your organization. Some firms will only receive one invitation, so please feel free to make copies for others who wish to attend.

**Registration forms must be returned by Wednesday, February 8, 2017.**

The 2017 Northwest Region Utility Conference Handbook will be available only on our web site. If you would like to review the 6-year highway plan prior to attending the conference, visit: [wisconsindot.gov/Pages/projects/6yr-hwy-impr/proj-info/](http://wisconsindot.gov/Pages/projects/6yr-hwy-impr/proj-info/) and click on desired region on the map. If you would like to review WisDOT's 6-Year Improvement Program Conference handbook, visit the following website: [wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/utl/handbks.aspx](http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/utl/handbks.aspx).

If you have questions regarding the conference contact Susan Heller or Heath Bielefeldt.

Thank you,  
Your Northwest Region Utility Coordinators,

Heath Bielefeldt  
WisDOT Utility Coordinator, NW Region  
718 W. Clairemont Avenue  
Eau Claire, WI 54701  
Office 715-836-2729  
Fax 715-836-2807  
[heath.bielefeldt@dot.wi.gov](mailto:heath.bielefeldt@dot.wi.gov)

Susan Heller  
WisDOT Utility Coordinator, NW Region  
1701 N 4<sup>th</sup> St.  
Superior, WI 54880  
Office 715-392-7933  
Fax 715-392-7863  
[sue.heller@dot.wi.gov](mailto:sue.heller@dot.wi.gov)





## **WISCONSIN DEPARTMENT OF TRANSPORTATION NORTHWEST REGION 2017 UTILITY CONFERENCE**

**WISCONSIN INDIANHEAD TECHNICAL COLLEGE CONFERENCE CENTER  
1900 COLLEGE DRIVE, RICE LAKE, WI**

**WEDNESDAY, FEBRUARY 15, 2017**

### **AGENDA**

- 8:00 a.m.      REGISTRATION
- Coffee, Juice, Pastries
- 8:25 a.m.      WELCOME / OPENING REMARKS / INTRODUCTIONS
- Michael Piller, DOT NW Region TSS Supervisor
- 8:30 a.m.      WISCONSIN HEIGHT MODERNIZATION PROGRAM UPDATES
- Jacob Rockweiler, DOT Bureau of Technical Services
- 9:00 a.m.      UTILITY ACCOMMODATION POLICY & PERMITTING UPDATES
- Bob Fasick, DOT Bureau of Highway Maintenance
- 9:30 a.m.      WORK ZONE TRAFFIC CONTROL & WISCONSIN LANE CLOSURE SYSTEM
- Vicki Riepl, DOT NW Region Utility Permit Coordinator
  - Richard Tumaniec, DOT NW Region Traffic Engineer
- 10:15 a.m.      BREAK
- 10:30 a.m.      UTILITY COORDINATION UPDATES
- DOT Bureau of Technical Services, Utility and Access Unit Staff
- 11:00 a.m.      IMPROVING CONFLICT IDENTIFICATION
- Heath Bielefeldt, DOT NW Region Utility Coordinator
- 11:30 a.m.      STATE HIGHWAY IMPROVEMENTS and LOCAL ROADS PROGRAMS
- Michael Piller, DOT NW Region TSS Supervisor
  - Chris Ehlert, KL Engineering
  - County Highway Commissioners
- 12:00 p.m.      QUESTIONS, ANSWERS, WRAP UP

**WisDOT's 6-Year Improvement Program and Conference Handbooks are available via the internet at:**  
**[wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/util/handbks.aspx](http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/util/handbks.aspx)**

**WisDOT's 6-year Highway Plan is available via the internet at:**  
**[wisconsindot.gov/Pages/projects/6yr-hwy-impr/proj-info/](http://wisconsindot.gov/Pages/projects/6yr-hwy-impr/proj-info/)**



**WisDOT Utility Accommodation Policy at:**  
**[wisconsindot.gov/Pages/doing-bus/real-estate/permits/utility-uap.aspx](http://wisconsindot.gov/Pages/doing-bus/real-estate/permits/utility-uap.aspx)**

**WISCONSIN DEPARTMENT OF TRANSPORTATION  
NORTHWEST REGION  
2017 UTILITY CONFERENCE**

**WITC CONFERENCE CENTER  
1900 College Drive, Rice Lake, WI  
FEBRUARY 15, 2017**

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RETURN REGISTRATION FORM  
**\*\*PLEASE RETURN BY February 8, 2017\*\***

Agency/Company Village of Colfax # Attending 2

Mailing Address PO. Bo 417, 613 Main St., Colfax, WI 54730

Persons Attending Randy Bates Tim Rundle

Telephone ( 715 ) 308-0861 Amount Enclosed \$ 30.00

Email  
Addresses colfaxdpw@colfaxdpw.com

**MAKE CHECKS PAYABLE TO XCEL ENERGY**

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Please return this form, along with your \$15.00 per person registration fee to:

Xcel Energy / Siting & Land Rights  
Attn: Teri Lavalier  
1414 W. Hamilton Ave.  
P.O. Box 8  
Eau Claire, WI 54702-0008  
teri.lavalier@xcelenergy.com  
715-737-2486

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1-10-17

☐ Town ☒ Village ☐ City of Colfax County of Dunn

The named organization applies for: (check appropriate box(es).)

- ☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 5pm 1/28/17 and ending 8pm 1/28/17 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name Colfax Women's Club

(b) Address \_\_\_\_\_  
(Street) \_\_\_\_\_ ☐ Town ☐ Village ☐ City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) Names and addresses of all officers:

President \_\_\_\_\_

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

(f) Name and address of manager or person in charge of affair: \_\_\_\_\_

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 110 Park Drive Colfax WI 54730

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. NAME OF EVENT

(a) List name of the event Wine + Craft Beer Tasting

(b) Dates of event January 28th, 2017

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Maria Swartz 1-10-17  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Colfax Women's Club  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 1-10-17

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**(715) 962-9199**

*N7401 State Road 40  
Colfax, WI 54730*

SITE NAME <i>Dave Houre</i>		OWNERS NAME					
STREET <i>510 F River ST</i>		STREET					
CITY, STATE AND ZIP CODE		CITY, STATE, AND ZIP CODE					
PHONE		PHONE					
DATE <i>11/18/16</i>	DATE SHIPPED	TERMS	SHIPPED VIA	FOB	SALESMAN	OUR ORDER NO.	CUST. ORDER NO.

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	Pour 12x5 sidewalk		300.00
	<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> 60% Resident  * 40% Village  (refund request) </div> <div style="text-align: right;"> \$ 180.00  \$ 120.00  <hr/> \$ 300.00 </div> </div>	*	
TERMS:		TOTAL DUE	300.00

**TERMS:**

**TOTAL DUE**

300.00

\_\_\_\_ COD    \_\_\_\_ Net 10 Days    \_\_\_\_ Net 30 Days  
Monthly finance charge of 1.5% added to past due accounts



912 Crescent Street  
Menomonie, WI 54751  
Phone: 715-231-2000  
Fax: 715-231-2407  
www.24-7telcom.com

## Sales Quote

### CUSTOMER NAME: Colfax Rescue

Contact Don  
Address P.O. Box 417  
City Colfax State WI Zip 54730  
Phone 715-962-3049 Fax \_\_\_\_\_

Date 1/10/2017  
Order No. \_\_\_\_\_  
Rep Tyler T  
Tech \_\_\_\_\_

### JOB DESCRIPTION: New Laptop With Setup

Qty	Itemized Estimate	Unit Price	Total
1	<b>Dell Latitude E5570 Laptop</b>	\$1,250.00	\$1,250.00
	Intel® Core™ i5-6300HQ (Quad Core, 2.3GHz, 6MB cache)		
	4GB (1x4GB) 2133MHz DDR4 Memory		
	500GB Serial ATA Hard Drive		
	Intel® Dual-Band Wireless-AC 8260 Wi-Fi + BT 4.1 Wireless Card (2x2)		
	3 Years Hardware Service & 3 Years Accidental Damage		
	15.6" HD (1366 x 768) Anti Glare LCD, Camera and Microphone, WWAN Capable - NON TOUCH		
	Windows 10 Pro, 64-bit		
	Intel® Integrated Graphics		
	Dell E-Port Replicator Docking Station with USB 3.0		
1	<b>Optional PC Setup &amp; Data Transfer</b>	\$75.00	\$75.00
1	<b>Old PC Cleanup will be billed at the standard \$75/hr rate</b>		
1	<b>Dell E2216H Monitor</b>	\$119.99	\$119.99
	<b>TOTAL (not including sales tax)</b>		<b>\$1,444.99</b>

This estimate only applies to the job described above. This estimate does not include additional materials or labor that may be required due to any unforeseen problems that arise once the job has begun. Building structure may prohibit exact location of wiring and equipment. Questions will be referred to contact person. Conditions on existing system will be discussed, if warranted Estimate good for 30 days. Any adds, moves, or changes, during the time of installation will be charged as time & materials. If estimate is accepted, please sign below and mail or fax back to 24-7 Telcom.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Contact Name (if different than signature) \_\_\_\_\_



## All Season Tire Pros

1102 Menomonie Street

Eau Claire, WI 54703

Phone: 715-835-7555 ~ Fax: 715-835-8976

Email: allseasontireco@aol.com

Website: www.allseasontireco.com

## Estimate

Bill To

Estimate # 0000101230

Service Advisor Will

Technician NA

Appointment 1/20/2017 7:45 AM

Promised 1/20/2017 5:30 PM

## Service

### Mount, Balance & Install 4 Tire

Install tire and new valve stem where applicable, clean and seal tire to wheel seat, set tire pressure to proper inflation. Computer spin balance tire and wheel. Mount and torque wheel lug nuts to manufacturers torque specifications. Perform final road test as required.

225/70R195 128/126N G G622 RSD TL TIRE (FET 4.44)

4 Unit

\$944.60 ST5

\*\*\*Price per code #G0004768

Wheel Weight

20 Unit

\$20.00 S

545D - .98" X 2.6" 60 DEGREE BEND VALVE STEM

4 Unit

\$20.00 S

Labor

\$184.00 \*S

Service Advisor: Will

**Sub \$1,168.60**

### Please Note

I understand that all lug nuts must be re-torqued after 25 miles and checked periodically

Keeping your tires properly inflated and rotated will assist in maximizing tire wear life and vehicle handling.

Total Parts

\$984.60

Total Labor

\$184.00

Total Before Taxes & Miscellaneous Charges

\$1,168.60

(\*) Shop Supplies

\$7.36 SF

(T5) Tire Disposal - Semi

\$8.00 Each

\$32.00 SF

(S) State Sales Tax

5.5 %

\$66.44 F

**Grand Total**

**\$1,274.40**

This Estimate is based on visual inspection, and does not include additional items which may be required after disassembly. Occasionally, after work is started, worn, broken, or damaged parts maybe discovered which were not evident upon the initial inspection. Prices on parts and labor are current and subject to change. All parts are assumed to be New Part not provided by the original equipment manufacturer unless otherwise noted. Estimates are valid for 30 days.

Date \_\_\_\_\_ Prepared By \_\_\_\_\_

## Don Knutson

---

**From:** sales@bauerbuilt.com  
**Sent:** Tuesday, January 17, 2017 11:54 AM  
**To:** director  
**Subject:** Point of Sale Print of Work Order # 640081042  
**Attachments:** WRKO539122090.TXT

EAU CLAIRE 064 WORK ORDER #: 640081042  
3014 MALL DRIVE

PAGE: 1

EAU CLAIRE, WI 54701-6879

715/834-4106

CUSTOMER: COLFAX VILLAGE OF  
PO BOX 417  
428779  
COLFAX WI  
54730-0417

SALESMAN: 64016  
WRK ORD DATE: 01/17/17 DUE: 02/15/17

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
225/70R195 G XDS2		4	330.44		1321.76
MI00691					
	DOCK	4.00			
INSTALLATION PASSENGER		4			0.00
IP					
FREE LIFETIME ROTATION WITH THE PURCHASE OF 4 PASSENGER OR LIGHT TRUCK TIRES					
TIRE MOUNT/DISMT LABOR PAS		4			0.00
6803F					
WHEEL BALANCE PARTS PAS		4	4.50		18.00
6822					
WHEEL BALANCE LABOR PAS		4	8.50		34.00
6823					
TPMS VALVE KIT		4	7.50		30.00
6805					
SHOP SUPPLIES		1	5.00		5.00
1153					

NO SCRAP FEE  
MICHELIN STATE CONTRACT ON TIRES

MERCHANDISE: 1374.76  
LABOR: 34.00  
WORK ORDER TOTAL: 1408.76  
\*\*\*\*\*THIS IS NOT AN INVOICE\*\*\*\*\*  
\*\*\*\*\*DO NOT PAY FROM THIS FORM\*\*\*\*\*

Schedule your appointments from the comfort of your home or mobile phone.  
Go To [bauerbuilt.com](http://bauerbuilt.com), Find Retail Location, Wisconsin, Eau Claire, SCHEDULE

Wheels Torqued to Factory Specifications. FT LBS>\_\_\_\_\_ TECH\_\_\_\_\_



### Price Breakdown for Respirator Fit Tester

(1) TSI PortaCount Pro 8038	\$12,307.60
(2) QG B2b Warranty Contact; 5-yr, 8038	\$4,680.00
(3) MSA Ultra Elite Adapter	\$295.00
(4) MSA G1 Adapter	\$310.00
(5) Scott AV3000 Adapter	\$215.00
(6) ISI Fit Test Mask Large	\$490.00
(7) ISI Fit Test Mask Medium	\$490.00
(8) ISI Fit Test Mask Small	\$490.00

<u>Total</u>	<u>\$19,277.60</u>
Dunn Energy Grant	\$9,638.30
<u>Total after Grant</u>	<u>\$9,639.30</u>

### Price per Confirmed Department

Boyceville EMS, Boyceville Fire, Colfax Fire, Dunn Co. First Responders, Durand Fire, Elk Mound Fire, Elmwood Fire, Glenwood City Fire, Menomonie Fire, Sand Creek Fire

	(10)	\$963.93
ADD Colfax EMS	(11)	\$876.30
ADD Ridgeland Fire	(12)	\$803.28
ADD Durand EMS	(13)	\$741.48
ADD Elmwood EMS	(14)	\$688.52