

**Village of Colfax
Village Board
Regular Meeting Agenda
Monday, April 24, 2017
Village Hall, 613 Main Street
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes, April 10, 2017
 - ii. Organizational Meeting Minutes, April 18, 2017
 - b. Training Requests
 - i. Lynn Niggemann/Sheila Riemer/Bill Anderson– Annual Refresher Training–Bloodborne Pathogens, May 10, 2017 at Boyceville Community Center
 - c. Facility Rental – none
 - d. Licenses
 - i. Six (6) month Class B License – Colfax Softball Association – May 1, 2017 to October 31, 2017
 - ii. Operator's License – April 24, 2017 to June 30, 2017 – Jasmine Hanson – A Little Slice of Italy
 - iii. Operator's License – April 24, 2017 to June 30, 2017 – Courtney K. Ottinger – Cedar Country Co-op
5. Communications – Village President
6. Consideration Items
 - a. Colfax After Prom Party – CAPP Donation request
 - b. Advertising – Property clean up
 - c. Advertising – East View Development
7. Review/Approval – Bills –April 10, 2017 – April 20, 2017
8. Committee/Department Reports – (NO ACTION)
 - a. Colfax Police Department Report – March 2017
 - b. Administrator-Clerk-Treasurer Update
 - c. Library Board Minutes – January, February and March
 - d. Committee Assignments April 2017
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Regular Village Board Meeting – April 10, 2017

On April 10, 2017, the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: President Gunnufson, Trustees Halpin, Davis, Schieber, Rihn and Burcham. Excused: Trustee Wolff. Others present included Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Appearances – none.

Minutes- Regular Board Meeting Minutes, March 27, 2017 - A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the March 27, 2017 Regular Board minutes. Voting For: Trustees Burcham, Rihn, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training Request – Rand Bates/Don Logslett – Annual Refresher Training - A motion was made by Trustee Halpin and seconded by Trustee Rihn to approve the Annual Refresher training for Rand Bates and Don Logslett for April 18, 2017. Voting For: Trustees Halpin, Davis, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none. Motion carried.

Facility Rental – none.

Licenses – none.

Communications – President Gunnufson congratulated the Gary Stene as Village President and Anne Schieber, David Wolff and Keith Burcham as re-elected Trustees. He thanked all current Board members for working so hard in making the Board meeting go smoothly with discussion of topics, etc., LeAnn Ralph for all the research and time she has dedicated to finding information from the past for Village issues and concerns and Lynn Niggemann for getting all the materials and research to prepare for the meetings.

Resolution 2017-01 – Bremer Bank authorized signers – A motion was made by Trustee Halpin and seconded by Trustee Davis to approve Resolution 2017-01 – Bremer Bank authorized signers. Voting For: Trustees Burcham, Rihn, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Resolutions 2017-02 to 2017-08 – Dairy State Bank authorized signers – A motion was made by Trustee Rihn and seconded by Trustee Halpin to approve Resolution 2017-02 and 2017-04 through 2017-08. Voting For: Trustees Halpin, Davis, Schieber, Rihn and Burcham. Voting Against: none. Abstained: President Gunnufson. Motion carried.

A motion was made by Trustee Rihn and seconded by Trustee Halpin to approve Resolution 2017-03. Voting For: Trustees Burcham, Rihn, Schieber, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –March 27, 2017 – April 9, 2017 – A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the bills for March 27 to April 9, 2017. Voting

For: Trustees Halpin, Davis, Schieber, Rihn, Burcham and Gunnufson. Voting Against: none.
Motion carried.

Adjourn: A motion was made by Trustee Halpin and seconded by Trustee Schieber to adjourn the Village Board meeting at 7:33 p.m. A voice vote was taken with all members voting yes.
Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Organizational Meeting – April 18, 2017

On April 18, 2017, the Village Board Organizational meeting was held at 7:00 p.m. at the Rescue Squad Conference Room, 614 Railroad Ave., Colfax, WI. Members present: President Stene, Trustees Schieber, Halpin, Burcham Wolff and Davis. Excused: Trustee Rihn. Others present included the Rescue Squad Director Knutson and Administrator-Clerk- Treasurer Niggemann.

Public Appearances – none.

Committee Appointments

President's Presentation – President Stene talked about the committees in reference to committee change can make it difficult to complete started tasks. Stene would like to keep the committees as they were for the 2015-2016 term for at least six months. If anyone is interested in a particular committee, they should talk with Stene and he will consider the suggestion(s).

Board Confirmation- The only change in the Board is the Village President, Gary Stene. David Wolff, Anne Schieber and Keith Burcham have been re-election. Congratulations to all. A motion was made by Trustee Halpin and seconded by Trustee Davis to recognize the elected officials. A voice vote was taken with all members voting yes. Motion carried.

Committee Confirmation – A motion was made by Trustee Wolff and seconded by Trustee Halpin to accept the committee assignments as they were for 2016 to 2017 with the Scott Gunnufson as Village President changing to be Gary Stene. The Planning Committee will need to have a new member which Niggemann will follow up with a couple leads and update the Board when confirmation has occurred. The Colfax Development Block Grant committee members have changed to David Wolff, Beverly Schauer and Jeremy Klukas. The Zoning Board of Appeals could have up to seven members versus the current number of five. A voice vote was taken with all members voting yes. Motion carried.

Adjourn: A motion was made by Trustee Halpin and seconded by Trustee Schieber to adjourn the Village board Organization meeting at 7:18 p.m. A voice vote was taken with all members voting yes. Motion carried.

Gary Stene, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Meeting / Continuing Education Travel / Meeting Request Form

Name Niggemann/Riemer/Anderson
Date 4/21/2017

Position ACT/Deputy Clerk/Police Chief
Department Clerk's Office/Police
Estimated Costs _____
Employee is / not required to attend (circle one)

Date(s) of meeting May 10, 2017

Name of Requested meeting Bloodborne Pathogens Refresher

How will this improve your ability to perform your job? The refresher course reminds staff of the appropriate methods to use when having to clean up fluids from accidents which can occur with other employees, customers, etc.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) This training has some alternative locations which are farther away. This training is required by the Advanced Safety program which the Village is part of.

How will you share what you have learned with others? All full-time staff is required to attend the training. The information will be shared with part-time staff during department meetings.

Please include any additional comments on the back of this form

Expense Estimate:	0.00	Requested	4/21/2017	Approved
Tuition / Registration	0.00	*Are others attending this meeting <u>YES</u> / NO		
Mileage / Airfare	0.00	names are listed above (If yes, list names)		
Lodging	0.00			
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration YES / <u>NO</u>				
Total	0.00			
Time Request:	3 hours	Requested	4/21/2017	Approved
Number of days absent:	3 hours			
From Work Setting	3 hours			
Vacation	NA			
Paid Conference Time	YES - required training			
Absent Without Pay (own time)	NO			
Other				

**A COPY OF THE MEETING DESCRIPTION AND AGENDA
MUST BE ATTACHED TO THIS REQUEST**

Lynn Niggemann
Supervisor

04/21/2017
Date

Colfax Clerk Treasurer

From: Mary Matarrese <mmatarrese.astinc@yahoo.com>
Sent: Monday, April 10, 2017 4:28 PM
To: colfaxdpw@colfaxdpw.com; DWWTP@Nelson-Tel.Net; baldpw@baldwin-telecom.net; hammondww@centurytel.net; clww@cltcomm.net; waterworks54725@hotmail.com; mark@elkmound.org; clerktreasurer@villageofcolfaxwi.org
Subject: UPCOMING TRAINING REMINDER

The training reminder listed below is for any new employees or employees who have not taken the initial training class.

UPCOMING TRAINING REMINDER:

CLASS: BLOODBORNE PATHOGENS, HAZARD COMMUNICATION, AND
CONTROL OF HAZARDOUS TRAINING

DATE: WEDNESDAY, MAY 10, 2017

START TIME: 8:00 AM

LOCATION: BOYCEVILLE COMMUNITY CENTER, 1233 CHARLOTTE STREET

Thanks, have a good day.
Mary

Mary Matarrese
Advanced Safety Technology, Inc.
262-796-8605

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 05 01 2017 ending: 10 31 2017
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the: ☐ Town of ☒ Village of COLFAX ☐ City of

County of DUNN Aldermanic Dist. No. (if required by ordinance)

CHECK ONE ☐ Individual ☐ Partnership ☐ Limited Liability Company
☒ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code
Prince Jeffrey William 1004 University Ave Colfax, WI

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company: Colfax Softball Association
Address of Corporation/Limited Liability Company (if different from licensed premises): Tom Prince Memorial Park
All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company: E 8485 State Rd 170
Title Name (Inc. Middle Name) Home Address Post Office & Zip Code Colfax.

President/Member Jeff Prince
Vice President/Member Peggy Wallace
Secretary/Member Tammy Briggs
Treasurer/Member Tammy Briggs
Agent Jeff Prince
Directors/Managers Noah Logglett Corey Yolitz Jeff Rolland

C. 1. Trade Name Business Phone Number

2. Address of Premises Tom Prince Memorial Park Post Office & Zip Code 54730
E 8485 State Rd 170, Colfax

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Concession Stand

5. Legal description (omit if street address is given above):

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side ☐ Yes ☒ No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side ☐ Yes ☒ No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. ☐ Yes ☒ No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain. First Time ☐ Yes ☒ No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No

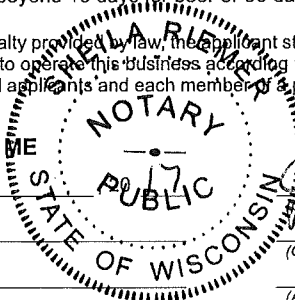
READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME

this 31st day of March

Shirley Run (Clerk/Notary Public)

My commission expires 8-27-18



Jeff Prince - President

(Office of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

(Office of Corporation/Member/Manager of Limited Liability Company /Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 03-27-17	Date reported to council/board 04-24-2017	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Applicant's WI Seller's Permit No.:	FEIN Number:
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$ 10
<input checked="" type="checkbox"/> Class B beer	\$ 100 50.00
<input type="checkbox"/> Class C wine	\$ 200
<input type="checkbox"/> Class A liquor	\$ 50
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$ 400
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 22.50
TOTAL FEE	\$ 72.50

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Prince		Jeffrey		William	
Home Address (street/route)		Post Office		City	State Zip Code
1004 University Ave				Coifax	WI 54730
Home Phone Number		Age	Date of Birth		Place of Birth
715-962-3447		46	02-04-71		Eau Claire

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an individual.

☒ A member of a partnership which is making application for an alcohol beverage license.

☒ Jeff Prince of Coifax Softball Association
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 46 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify.
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.

(Name, Location and Type of License/Permit)

(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Employer's Name	Employer's Address	Employed From	To

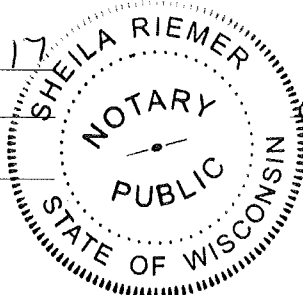
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 31st day of March, 2017

Sheila Riemer
(Clerk/Notary Public)

My commission expires 8-27-18



Jeff Prince
(Signature of Named Individual)



Printed on
Recycled Paper

Wisconsin Department of Revenue

July 1, 2016 - June 30, 2017
Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors

RECEIVED
MAR 30 2017
Village of Colfax
Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2016 to June 30, 2017, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 18 years of age.

Jasmine Hanson
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Jasmine Hanson

Address of Applicant ~~XXXX~~ N7670 800th Street

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

No

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

No

Jasmine Hanson
Signature of Applicant

STATE OF WISCONSIN,

Dunn

ss.

County.

Jasmine Hanson

being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this

30th

Jasmine Hanson
Applicant sign here

day of

March 2017

Sheila Riemer

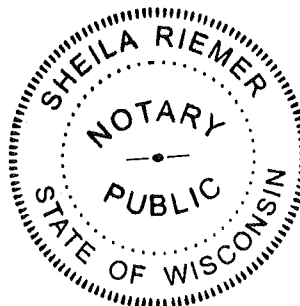
Notary Public,

Dunn

County, Wis.

my comm. expires

8-27-18



Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental – General License Application

NOTE: If any further explanation is needed, please continue on back of application.

Researcher Chief of Police Approving Officer Signature [Signature]

WISCONSIN

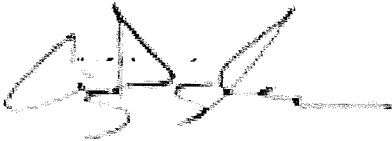
SELLER / SERVER CERTIFICATION

Trainee Name: Jasmine Hanson

Date of Completion: 03/22/2017

School Name: 360training.com, Inc.

Certification # WI-55230



I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters

13801 Burnet Rd., Suite 100

Austin, Texas 78727

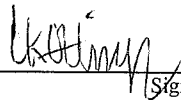
P: 800-442-1149

July 1, 2016 - June 30, 2017
Application for License to Serve Fermented Malt Beverages
and Intoxicating Liquors Fee - \$10.00

To the _____ Clerk _____ of the _____ Village _____ of _____ Colfax _____ Wisconsin:

I hereby apply for a License to serve, from July 1, 2015 to June 30, 2016 , inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 19 years of age.



Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Courtney K. Ottinger

Address of Applicant 605 Iverson Rd Colfax, WI, 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

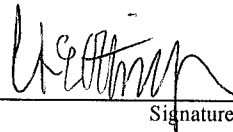
No

Date of such conviction _____

Name of Court _____

Nature of offense _____

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?



Signature of Applicant

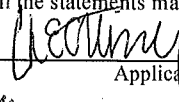
STATE OF WISCONSIN,

ss.

Dunn County.

Courtney K. Ottinger being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

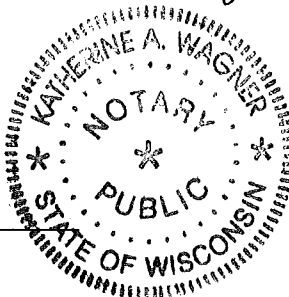
Subscribed and sworn to before me this 29th



Applicant sign here

day of December, 2016

Katherine A. Wagner
Notary Public, Dunn County, Wis.
Comm exp. 4-25-2017



COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730
Supplemental – General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

RECEIVED

APR 10 2017

Full Name-First, Middle, Last Courtney Kay Ottinger

Village of Colfax

Business/Organization Name Cedar County Cooperation

Full Prior Names (nicknames, maiden names, etc.) _____

Date of Birth _____ Place of Birth Chippewa

Sex _____ Race _____ Height _____ Weight _____

Social Security No. _____ Driver's License No. _____

Have you ever been arrested for, or convicted of any laws, including traffic? NA

If yes, list offense, date and place occurring. NA

List prior addresses for the past five years 605 Iverson Rd Colfax, WI 54730;
256 W King St Winona, MN 55987; 84550 945th Ave Colfax WI, 54730

List three personal references, not related to you. Include name, address & phone number

1) Jackie Clark -

2) Joyce Bates -

3) Chuck Brown - 1-

Have you ever been a member of the Military Service? NA Discharge? NA

Education- include name of High School, location, grade completed and any training beyond high school.

Colfax High school Pre K-12

Winona State University Freshman/Sophomore

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature [Signature] Date 12-28-16

Official Use Only-Below This Line

Date Received 4/10/17 Date Approved 4/10/17 Date Denied _____

Researcher Chief of Police Approving Officer Signature [Signature]


WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name:

Date of Completion:

School Name: 360training.com, Inc.

Certification #


I, _____
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters
13801 Burnet Rd., Suite 100
Austin, Texas 78727
P: 800-442-1149

COLFAX AFTER PROM PARTY - CAPP

April 29th, 2017

Prom 2017

We are pleased to announce that the parents and community members of Colfax High School are planning our 26th Annual Colfax After Prom Party on April 29th, 2017. The purpose of this special evening is to provide an alcohol and drug free environment for our High School Students, whether they attend prom or not.

This year's party will be a lock-in at

The Eau Claire Sport Warehouse, 2983 11th Street, Eau Claire, WI.

Our students will be bused to The Eau Claire Sport Warehouse when Prom is over. When they arrive at the party a food and beverage buffet will await them. Once they have finished eating they will be entertained with basketball, volleyball, dodge ball, batting cages, archery, ninja warrior obstacle course, table games, board games, giant jenga, giant yahtzee, corn hole just to name a few activities. At 4:30 a.m. we will serve breakfast and have drawings for prizes before they are bussed back to Colfax by 6 a.m.

Our event is supervised by parents of the students.

To host this event we are asking for your support, either in a cash donation, a gift certificate, or a prize donation. Our goal is to have the majority of our High School Students attend our party, rather than going to house parties. We anticipate approximately 150 students will attend.

If you have any questions regarding this event or need someone to pick up a prize donation, **Please contact: Bonnie Nierenhausen @ 715-559-2495 or Pam Knutson @ 715-894-7808 or Anne Ingram @ 715-556-7724** Thank you for your support and interest in the safety of our students.

Colfax After Prom Party Committee

Please detach and return bottom portion

Business Name Village of Colfax

Address 613 Main St, Colfax, WI 54730

Phone Number 715-962-3311

Donation _____



Please make checks payable to
CAPP (Colfax After Prom Party)

Mail to:

Bonnie Nierenhausen, 7971 25th Street, Colfax, WI 54730
Pam Knutson, E8265 County Road BB, Colfax, WI 54730
Anne Ingram, 506 Balsam Street, Colfax, WI 54730

4/21/2017 3:40 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/10/2017 From Account:
Thru: 4/23/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
73776	4/13/2017	CEDAR COUNTRY CO-OP	623.73
73777	4/13/2017	CHARTER COMMUNICATIONS	195.41
73778	4/13/2017	CLASSIC AWARDS	36.00
73779	4/13/2017	COLFAX MESSENGER	909.62
73780	4/13/2017	COMMERCIAL TESTING LAB	138.00
73781	4/13/2017	DIANE HODGSON	124.00
73782	4/13/2017	DONS SWEEPER SERVICE/DON LOGSLETT	2,500.00
73783	4/13/2017	DUNN COUNTY CLERK	417.13
73784	4/13/2017	DUNN COUNTY HUMANE SOCIETY	457.62
73785	4/13/2017	DUNN ENERGY COOPERATIVE	81.00
73786	4/13/2017	E.O. JOHNSON	41.21
73787	4/13/2017	EXPRESS MART	470.75
73788	4/13/2017	GEORGE ENTZMINGER	100.00
73789	4/13/2017	HUEBSCH	111.17
73790	4/13/2017	HYDROCORP	496.00
73791	4/13/2017	INDIANHEAD TRUCK EQUIPMENT/NAPA	42.99
73792	4/13/2017	JOYCE BATES	149.25
73793	4/13/2017	KATHLEEN MITCHELL	134.00
73794	4/13/2017	KELLY HEATING & ELECTRIC	709.95
73795	4/13/2017	MAYO CLINIC HEALTH SYSTEMS	118.00
73796	4/13/2017	MICRO MARKETING LLC	89.93
73797	4/13/2017	POWERPLAN	159.32
73798	4/13/2017	RUTH HILL	134.00
73799	4/13/2017	SCHOFIELD, PARENT, MAYER & HUFF, S.C.	527.50
73800	4/13/2017	VIKING DISPOSAL, INC	154.00
73801	4/13/2017	VILLAGE OF COLFAX	553.75
73802	4/13/2017	WATER CARE SERVICES	31.50
73803	4/13/2017	WI SCTF	30.15
73804	4/13/2017	WOODS RUN FOREST PRODUCTS	33.86
73805	4/13/2017	ZEMPEL APPRAISAL SERVICE	800.00
73806	4/13/2017	ZEP SALES & SERVICE	141.69
BREMER	4/17/2017	CARDMEMBER SERVICE	782.89
VERIWIRE	4/16/2017	VERIZON WIRELESS	277.34

4/21/2017 3:40 PM

Reprint Check Register - Quick Report - ALL

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ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/10/2017 From Account:
Thru: 4/23/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
WEENERGIES	4/11/2017	WE ENERGIES	311.35
WEENERGIES	4/11/2017	WE ENERGIES	463.60
Grand Total			12,346.71

WILLIAM J. ANDERSON
CHIEF OF POLICE

PHONE (715) 962-3136
FAX (715) 962-4357

COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST.

COLFAX, WI 54730

MARCH 2017 MONTHLY POLICE REPORT

CALLS FOR SERVICE: 47

TRAFFIC STOPS: 11

- ASSIST OTHER AGENCY: 2
 - DRUG COMPLAINT
 - PROPERTY EXCHANGE
- TRAFFIC ACCIDENT: 1
 - HIT & RUN
- AMBULANCE ASSIST: 5
- COMMUNITY SERVICE: 1
 - SPEAK TO GROUP AT SCHOOL
- DOMESTIC: 2
 - FIGHT BETWEEN HUSBAND AND WIFE (ARRESTED)
 - FIGHT BETWEEN BOYFRIEND AND GIRLFRIEND (ARRESTED)
- CHILD CUSTODY: 2
 - EX'S NOT EXCHANGING CHILDREN WHEN SCHEDULED
- PROBATION HOLDS: 2
 - 2 ARRESTS
- ANIMAL COMPLAINT: 1
 - LOOSE DOG
- INFORMATION: 1
 - CONCERNS FOR A WOOD STOVE- POSSIBLE FIRE HAZARD
- WARRANT: 2
 - 1 FROM A TRAFFIC STOP AND 1 FOR A FAILURE TO APPEAR
- FRAUD /SCAM: 1
 - SUBJECT WAS TOLD THEY WON CLOSE TO A MILLION DOLLARS- FOUND TO BE A SCAM

- THEFT: 1
 - EBT CARD
- JUVENILE: 5
 - 2 RUNAWAYS
 - TRUANCY
 - THREATS
 - FIGHT WITH PARENTS
- HARASSMENT: 2
 - ON GOING BETWEEN EX'S WHO HAVE CHILDREN TOGETHER
- LOST / FOUND: 3
 - FOUND MAIL
 - LOST DOG
 - FOUND LICENSE PLATE
- SUSPICIOUS PERSON: 3
 - PROWLER AROUND HOUSE
 - SUSPICIOUS PERSON AT DOLLAR GENERAL (HOMELESS LIVING IN CAR)
 - SUSPICIOUS CAR AT BALL FIELDS
- DAMAGE TO PROPERTY: 2
 - HOUSE GOT EGGED
 - DAMAGE TO VEHICLE

Administrator-Clerk-Treasurer Report

April 21, 2017

Carpet at Village Hall – Carpet is done!

Public Property Committee meeting – There will be a meeting schedule soon. I have a little research to become prepared for the meeting. I hope to have a date scheduled during the month of April.

Public Safety Committee meeting – Tentative date is May 1, 2017 – 6 p.m. at the Rescue Squad Building.

Ordinance Violation letters have been going out.

Iverson Rd – The hydrant is planned to be moved next week. The asphalt estimate will be received also next week.

Street Repairs – Other street repair estimates have been requested also.

Oium Asphalt has taken measurements to repair the low spot on Maple Street as well as repair the road where there the sewer main repair occurred.

Salt Shed – T & R Recycling will be here at the end of the week to remove the shed. (April 27 or 28, 2017)

Spreading Garden – Mark Mosey has indicated that Brianna Buchanan has a rough draft designed for the spreading garden. He will be meeting next week with her to review what she has with her first draft.

**Regular Meeting of
The Colfax Public Library Board
January 4, 2016**

Board President Julia Hydukovich called the meeting to order at 5:35 p.m.

Attendance

- Members present: Julia Hydukovich, Lori Halpin, Mark Halpin, Nancy Baumgartner, Gary Stene, Sarah Teele, and Library Director Lisa Bragg-Hurlburt
- Members not present: N/A
- Non-members present: Krista Ottinger

Quorum: A quorum has been established.

Open meeting law: We are in compliance with the open meeting law.

Approval of Agenda

- Mark Halpin moved to accept the agenda. Gary Stene seconded the motion. Unanimously approved by the Board.

Public forum: N/A

Approval of Minutes

- Gary Stene made a motion to approve the minutes of December 7, 2016, as corrected. Mark Halpin seconded the motion. Unanimously approved by the Board.

Approval of December Bills

- Mark Halpin made a motion to approve the December bills. Lori Halpin seconded the motion. Unanimously approved by the Board.

Director's Report

- The new wireless printer is set up for public use. Color and black and white copies are available for a fee. The printer may be set up as a fax machine in the future.
- Randy Simpson from 24-7 Telcom is volunteering to offer patrons free technology classes beginning January 17th. The first class is related to mobile phone apps.
- Lisa passed her class on public service and resources. Her next class related to the organization and management of collections will be taken later in 2017.
- The library had pretty good attendance over the holidays. Lisa's feeling is that patronage has improved over the last few months.

Monthly Reports

- Mark Halpin, Village Board representative: No report.
- Gary Stene, County Board representative: No report.
- Lori Halpin, school representative: No report.
- Personnel Committee: N/A

Current Business

Approval of Krista Ottinger as a new Library Board member.

- Lori Halpin made a motion to approve Krista Ottinger as a member of the Board. Mark Halpin seconded the motion. Unanimously approved by the Board.

Possible goals for our library in 2017.

- Look for ways to expand our services to the community.
 - Out website should be freshened up to improve customer service. The Director will keep the Board updated as she researches options.
 - The library policies may be somewhat out-of-date and should be reviewed to better serve patrons.
 - The library shelves should be moved to be more in compliance with ADA.
 - Create a catchy video to help promote the library to the middle/high school.
 - Julia Hydukovich looked into working with Terracycle, but it may be too expensive. The Director will check with the County to see if they have any more local options. Gary Stene suggested that we could contact Mark Mosey at the high school to see if we can partner in recycling ink cartridges.
 - We could have a charging station for patron's electronic devices.
 - We should activate the voicemail to be able to accept messages.
 - Check out the strength of the WiFi to see if it can be improved.
 - We could partner with the middle and high school to hold chess and Scrabble competitions.
 - We could create an outreach program for high school students who are looking for volunteer hours. Students could help out by reading to young children, for example. We could also partner with other businesses to connect them with students who need hours. We create a digital or physical bulletin board for students or businesses.
 - Create a teen book club. Lori will offer the opportunity to students in the middle and high school, and it will be further offered at the library.
 - Create game nights with a different game each week: Trivia, Scrabble, etc. Student volunteers could facilitate.
 - To promote use of the library and the MORE system using bookmarks.
 - Could partner more closely with the school library to better serve students.

The next meeting will be held on February 1, 2017 at 5:30 p.m.

Meeting was adjourned at 6:58 p.m.

Lori Halpin, Secretary

**Regular Meeting of
The Colfax Public Library Board
February 1, 2017**

Board President Julia Hydukovich called the meeting to order at 5:34 p.m.

Attendance

- Members present: Julia Hydukovich, Lori Halpin, Mark Halpin, Nancy Baumgartner, Krista Ottinger, and Library Director Lisa Bragg-Hurlburt
- Members not present: Gary Stene, Sarah Teele
- Non-members present: N/A

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Mark Halpin moved to accept the agenda. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Public forum: N/A

Approval of Minutes

- Mark Halpin made a motion to approve the minutes of January 4, 2017, as corrected. Krista Ottinger seconded the motion. Unanimously approved by the Board.

Approval of January Bills

- Lori Halpin made a motion to approve the January bills. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Director's Report

- The first public technology class with Randy Simpson from 24-7 Telcom was a success. It was professional and well-received. Cell phones and apps were the topics of the class. In February, there will be another class about iPads and tablets.
- The Annual Report for DPI is in progress. It should be finished this week, and Julia Hydukovich will need to sign it. IFLS filled in our circulation numbers. Our library saw an increase in circulation from 2015 to 2016, unlike many other libraries. The Director has been working on adding more unique and interesting materials to the library's offerings. Program attendance also went up in 2016.
- Updates regarding goals made in January.
 - We do have a working answering machine set up now, so people can call the library and leave messages.
 - The school won't be having another Resource Fair until the fall.
 - Lynne Niggemann said the next meeting of the Public Property Committee will be in March.

- The Director contacted Spectrum regarding our internet speed, and there may be a faster option for us. That will have to be worked out with Lynne Niggemann because her name is on the account.
- There is a fun program planned for Founder's Day on August 5th. This will be an accompaniment to the other activities going on around town that day (including a car show and craft sale). Ron Peterson, a local expert on Viking history, will do a question and answer-type session in the park outside the library and display some artifacts. He's also going to try to recruit a couple of young men from his group to give a sword fight demonstration. Sue Hill will have the History Room open upstairs, and Gladys Knutson will stop by in her traditional Norwegian dress. We will have refreshments and extra library staff on hand that day to interact with kids and the community.
- We received a grant that the Director applied for in September to cover the cost of mileage to the New Director Boot Camp in Wausau. That money has been returned to the library's general fund.

Monthly Reports

- Mark Halpin, Village Board representative: There has been another leak in one corner of the basement, and it is being investigated.
- Gary Stene, County Board representative: No report.
- Lori Halpin, school representative:
 - There are no current plans to host a community resource fair during the February parent/teacher conferences because of lack of planning time. The bookmarks that we talked about distributing during the resource fair could still be distributed by English teachers at the school.
 - The new teen book club will begin meeting on Monday, February 6th at 3:30. I will be there to facilitate. The students will need treats.
 - There are plans for a chess tournament at the middle school, with the championship being played at the public library later on in February. I will work with Lisa to schedule this in the next couple of weeks.
 - I can contact Mark Mosey to connect NHS members with volunteer hours at the library, including mentoring younger kids for various activities.
- Personnel Committee: N/A

Current Business

2016 Annual Report

- Highlights of the report will be shared with the Board in March.

The next meeting will be held on March 1, 2017 at 5:30 p.m.

Meeting was adjourned at 6:32 p.m.

Lori Halpin, Secretary

**Regular Meeting of
The Colfax Public Library Board
March 1, 2017**

Board President Julia Hydukovich called the meeting to order at 5:34 p.m.

Attendance

- Members present: Julia Hydukovich, Lori Halpin, Mark Halpin, Nancy Baumgartner, Gary Stene, Sarah Teele, and Library Director Lisa Bragg-Hurlburt
- Members not present: Krista Ottinger
- Non-members present: N/A

Quorum: A quorum has been established.

Open meeting law: We are in certification of compliance with the open meeting law.

Approval of Agenda

- Mark Halpin moved to accept the agenda. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Public forum: N/A

Approval of Minutes

- Gary Stene made a motion to approve the minutes of February 1, 2017, as corrected. Mark Halpin seconded the motion. Unanimously approved by the Board.

Approval of February Bills

- Lori Halpin made a motion to approve the February bills. Nancy Baumgartner seconded the motion. Unanimously approved by the Board.

Director's Report

- The 2016 Annual Report was submitted to DPI in February. A copy of the report was given to each Board member for review.
- In mid-February, the Director met with the Dunn County Library Planning Committee to report about our library.
- The YA Book Club has begun to meet at the library. We currently have thirteen members, with new members joining every week. Lisa Bragg-Hurlburt will be facilitating the group discussions.
- The Director contacted Mr. Mosey, NHS advisor, about volunteer opportunities here at the library. Mr. Mosey will share the list of opportunities with his NHS members to help them get their community service hours.

- Randy Simpson will be teaching another technology class. This month's topic is tablets and iPads.
- Mark Youngblood, the "outhouse excavator" from Minnesota, has been booked to give a talk in the auditorium on April 8th.
- The Public Property Committee may not be able to meet in March, according to Lynn Niggemann.
- Lisa has donated some easy chapter books to the public school.

Monthly Reports

- Mark Halpin, Village Board representative: No report.
- Gary Stene, County Board representative: No report.
- Lori Halpin, school representative:
 - The new teen book club has been meeting in the auditorium. We have thirteen members now.
 - We've begun to play chess in the middle school. The high school is trying to find an advisor for a separate chess club to meet at lunch. I'm still planning a tournament and will work with Lisa to coordinate the championship round here at the library.
- Personnel Committee: N/A

Current Business

- February 15th is Lisa Bragg-Hurlburt's first anniversary as Director. The Board will need to create an Evaluation Committee to conduct a performance review for the Director. Mark Halpin suggested that we could model the review process from how the Village Board does their employee reviews.
 - Committee: Julia Hydukovich, Mark Halpin, Sarah Teele
 - The committee and Director will meet within the next couple of weeks to do the review.
- Lisa came up with a couple of different designs for bookmarks that could be used to advertise the MORE System to middle and high school students. The bookmark promotion could be connected to the National Library Week in April.
- Up to four times a year, we can do some type of fine forgiveness program.
 - Read to Feed program: We could do this in the summer for the YA readers. Teens read as a fundraiser, as with a read-a-thon, to fund the Heifer Project.
 - Fine forgiveness for juvenile and YA readers.
 - MORE has a couple of policies about loan forgiveness that we could adapt for our needs.
 - Gary Stene proposed creating a GoFundMe account to raise money for fine forgiveness.
 - Lisa will choose the method of fine forgiveness and will report back to the Board.
 - We will put an item into the school's daily bulletin to advertise the fine forgiveness for middle and high school students.

- Julia updated the Board about the TerraCycle Program. She signed up the library as a collection site, and TerraCycle sent her a kit. We would collect cereal box liners or cereal bags. The Board will discuss this further at our next meeting.

The next meeting will be held on April 5, 2017 at 5:30 p.m.

Meeting was adjourned at 6:57 p.m.

Lori Halpin, Secretary

COMMITTEE ASSIGNMENTS: APRIL 2017

Audit & Finance (qtrly)

Committee of the Whole Board
Gary Stene, Chair

Personnel

Committee of the Whole Board
Anne Schieber, Chair

Streets

Carey Davis, Chair
Mark Halpin
Anne Schieber

Parks

Mark Halpin, Chair
Carey Davis
Gary Stene

Public Property

David Wolff, Chair
Gary Stene
Anne Schieber

Public Safety

Keith Burcham, Chair
Casey Rihn
Anne Schieber

Public Works

Casey Rihn, Chair
Keith Burcham
David Wolff
Gary Stene

Gary

Audit & Finance*- Chair
Personnel*
Parks
Public Property
Public Works

Anne

Personnel *- Chair
Audit & Finance Committee*
Streets
Public Property
Public Safety

Casey Rihn

Audit & Finance *
Personnel*
Public Safety
Public Works -Chair
Forester

Mark

Audit & Finance *
Personnel*
Parks -Chair
Streets
Microloan Committee Liaison
Library Liaison

Keith Burcham

Audit & Finance*
Personnel*
Public Safety - Chair
Public Works

David

Audit & Finance *
Personnel*
Public Property - Chair
Public Works

Carey

Audit & Finance *
Personnel*
Parks
Streets - Chair
Weed Commissioner

SPECIAL COMMITTEES: APRIL 2017

Planning (Development) Committee

Vacant
Gary Stene
Dave Hovre
Nancy Hainstock
Jason Johnson
David Wolff
Mike Buchner

Colfax Development Block Grant (C.D.B.G.)

Steering committee
David Wolff
Beverly Schauer
Jeremy Klukas

Zoning Board of Appeals

Mike Kiekhafer, Chair
Gene Gibson Rich Bautch
Mark Mosey Jason Johnson