

Public Works Committee Meeting
January 9, 2017
5:30 p.m.

The Village of Colfax Public Works Committee met on January 9, 2017 at the Village Hall at 5:30 p.m. Members present were Trustee Rihn-chair, Trustees Gunnufson, Wolff and Burcham. Also present were Trustee Halpin, Public Works Director Bates, LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

Dakota Supply-Kamstrup Water Meters/Reading Equipment

Implementation Plan – Bates explained the maps which are divided into seven sections with approximately 50-80 meters per section. Section 1-green – 71, section 2-orange – 65, section 3-blue – 52, section 4-yellow – 54, section 5-pink – 86, section 6-purple – 84 and section 7-red – 55. The first day, 16 change outs will be scheduled and the number will be adjusted depending on how the first day goes. To stay on schedule, if a meter is needing additional attention due to shut offs not working, etc., they will be rescheduled or the crew will return after all appointments are complete for that day. The entire process is expected to take approximately 3 months for the majority. The problem items will be expected to be finalized within 6 months.

The residents will receive a letter delivered by the Public Works. The letter will explain that the meters will be changed out on a specific day. If that day does not work, please contact Village Hall to reschedule. It was suggested to add a specific time on the notice in half hour intervals so that the residents would not have to take off an entire day of work. The residents will be given three notices if they are not at home on the schedule day and they have not rescheduled. The third notice will be a shut off notice indication they have 48 hours to schedule or their water could be turned off. This rarely happens. The notice will also give the residents information regarding the Wisconsin Statutes and the Public Service Commission codes that allow for the Public Utilities to enter homes to service and maintain their equipment.

A motion was made by Gunnufson and seconded by Wolff to recommend to the Board approval of the implementation plan as presented and to modify meter change out notices to include the scheduled time. Voting For: Burcham, Gunnufson, Wolff and Rihn. Voting Against: none. Motion carried.

Possible purchase of water meter reading system– the committee discussed purchase of and the finance options for the starter kit and the four hundred ten residential meters, cost \$82,075.00. Some items discussed were, is the financing through a third party? Would a local financial institution be able to finance a better interest rate? Would there be a discount if DSG received payment in full? Can the General Fund borrow the Water Utility funds? As discussed in prior meetings, the committee feels the 7-year financing would still be the best option.

A motion was made by Gunnufson and seconded by Burcham to recommend to the Board to approve the purchase of the water meter reading system with the 7-year financing option. Voting For: Wolff, Gunnufson, Burcham and Rihn. Voting Against: none. Motion carried.

A motion was made by Gunnufson and seconded by Wolff to adjourn the Public Works Committee Meeting at 6:13 p.m. A voice vote showed all present voting yes. Meeting adjourned.

Casey Rihn, Trustee