

**Village of Colfax  
Village Board  
Regular Meeting Agenda  
Monday, February 26, 2018  
Colfax Village Hall  
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Communications from the Village President
5. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes – February 12, 2018 (will be available at the meeting or before)
  - b. Training Request
    - i. Rand Bates – WRWA 30<sup>th</sup> Annual Technical Conference, LaCrosse, WI – March 26, 2018 to March 29, 2018
    - ii. Don Logslett - WRWA 30<sup>th</sup> Annual Technical Conference, LaCrosse, WI – March 26, 2018 to March 29, 2018
    - iii. Tim Rundle - WRWA 30<sup>th</sup> Annual Technical Conference, LaCrosse, WI – March 26, 2018 to March 29, 2018
  - c. Facility Rental - none
  - d. Licenses
    - i. Caleb Korevaar – Operator’s License – February 26, 2018 to June 30, 2018 – Kyle’s Market
    - ii. Multiple Dogs (Kennel) Licenses – Andrea Sarauer – January 1, 2018 to December 31, 2018

6. Review/Approval – Bills – February 12, 2018 – February 25, 2018

Consideration Items

7. Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - a. East View Land Purchase Discussion
8. Open Session – Motion to convene into open session to take any action resulting from the closed session
  - a. East View Land Purchase Discussion
9. East View Development criteria for Multi-Family Developer’s Agreement
10. Committee/Department Reports – (no action)
  - a. Colfax Rescue Squad – January Report
  - b. Administrator-Clerk-Treasurer Report

11. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

# WRWA 30th ANNUAL TECHNICAL CONFERENCE AGENDA



<i>Monday, March 26</i>													
8:30-5:00	WRWA Committee Meetings- Board Room B												
PRE-CONFERENCE WORKSHOPS													
10:00 - Noon	<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">WATER OPERATION &amp; MAINTENANCE</th> <th style="width: 50%;">WASTEWATER OPERATION &amp; MAINTENANCE</th> </tr> <tr> <td style="text-align: center;"><i>Regulation Overview</i></td> <td style="text-align: center;"><i>Update on Phosphorus and New Technology for Nutrient Removal</i></td> </tr> <tr> <td style="text-align: center;">Scott Giese – WRWA Staff</td> <td style="text-align: center;">WRWA Staff</td> </tr> <tr> <td style="text-align: center;"><i>Automated Flushing Hat Trick: Conserve Water, Save Money &amp; Improve Water Quality</i></td> <td style="text-align: center;"><i>Tomah's Watershed Adaptive Management Journey</i></td> </tr> <tr> <td style="text-align: center;">Bob Boyer – Mueller Co.</td> <td style="text-align: center;">Greg Droessler – Town &amp; Country Engineering Bob Micheel – Monroe County Land Conservation</td> </tr> </table>	WATER OPERATION & MAINTENANCE	WASTEWATER OPERATION & MAINTENANCE	<i>Regulation Overview</i>	<i>Update on Phosphorus and New Technology for Nutrient Removal</i>	Scott Giese – WRWA Staff	WRWA Staff	<i>Automated Flushing Hat Trick: Conserve Water, Save Money &amp; Improve Water Quality</i>	<i>Tomah's Watershed Adaptive Management Journey</i>	Bob Boyer – Mueller Co.	Greg Droessler – Town & Country Engineering Bob Micheel – Monroe County Land Conservation		
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12:00	LUNCH – Ballroom Area												
1:00 - 4:00	<table border="1" style="width: 100%;"> <tr> <th style="width: 50%;">Groundwater Flow to Wells: Controlling Water Quality</th> <th style="width: 50%;">Activated Sludge – Control Your Process</th> </tr> <tr> <td style="text-align: center;">Madeline Gotkowitz, Pete Chase – WI Geological &amp; Natural History</td> <td style="text-align: center;">Don Van Veldhuizen, CET - USABlueBook</td> </tr> <tr> <td style="text-align: center;"><i>Water Meter AMR/AMI Projects – What to Consider</i></td> <td style="text-align: center;"><i>Water Quality Trading: Methods to Successfully Play the Game</i></td> </tr> <tr> <td style="text-align: center;">Brad Simms, Jon Bradley – Dakota Supply Group</td> <td style="text-align: center;">Andrew Skog, PE, POWTS Inspector, Soil Tester MSA Professional Services</td> </tr> <tr> <td style="text-align: center;"><i>Seeing Beneath the Surface</i></td> <td style="text-align: center;"><i>Non-Point Phosphorus Trading Credits Update</i></td> </tr> <tr> <td style="text-align: center;">Doug Gries – Ferguson Waterworks</td> <td style="text-align: center;">Dave Sauer, PE – Cedar Corporation</td> </tr> </table>	Groundwater Flow to Wells: Controlling Water Quality	Activated Sludge – Control Your Process	Madeline Gotkowitz, Pete Chase – WI Geological & Natural History	Don Van Veldhuizen, CET - USABlueBook	<i>Water Meter AMR/AMI Projects – What to Consider</i>	<i>Water Quality Trading: Methods to Successfully Play the Game</i>	Brad Simms, Jon Bradley – Dakota Supply Group	Andrew Skog, PE, POWTS Inspector, Soil Tester MSA Professional Services	<i>Seeing Beneath the Surface</i>	<i>Non-Point Phosphorus Trading Credits Update</i>	Doug Gries – Ferguson Waterworks	Dave Sauer, PE – Cedar Corporation
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<i>Tuesday, March 27</i>			
8:00	Registration –?		
9:00	Opening Session – North Hall A1,2,3,4 <ul style="list-style-type: none"> <li>▪ Welcome Chris Groh, WRWA Executive Director</li> <li>▪ Opening Speaker- John McHugh, Director of Corporate Communication, Leadership Development, and Training for Kwik Trip, Inc.</li> <li>▪ WRWA Annual Awards Presentations</li> </ul>		
*	Exhibit Hall opens following Opening Session – South Hall & Arena		
11:30	Lunch – South Hall Exhibit Area		
1:00	Annual Membership Meeting - North Hall A1,2,3,4		
2:00-5:00	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"> <i>DNR - Regulatory Updates (Lead &amp; Copper Rule Implementation, UCMR and Safe Drinking Water Loan Program)</i>   <i>Rural Development Web Based Application</i> </td> <td style="width: 50%;"> <i>EPA – Responding to a Water Contamination Event</i>   <i>WI Public Service Commission - Regulatory Update, Ratemaking Basics for Utility Operators, Customer Service in the Field</i> </td> </tr> </table>	<i>DNR - Regulatory Updates (Lead &amp; Copper Rule Implementation, UCMR and Safe Drinking Water Loan Program)</i>  <i>Rural Development Web Based Application</i>	<i>EPA – Responding to a Water Contamination Event</i>  <i>WI Public Service Commission - Regulatory Update, Ratemaking Basics for Utility Operators, Customer Service in the Field</i>
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### Wednesday, March 28

7:30	Registration -- La Crosse Center Main Entrance				
7:30	Exhibit Hall Opens -- South Hall & Arena <b>BREAKFAST SERVED FROM 7:30 TO 8:30!</b>				
9:30	<i>The Benefits of A Safety &amp; Health Program</i>  Vince Matarrese Adv. Safety Technology	<i>How to Plan &amp; Fund Capital Improvement Projects</i>  Kurt R. Muchow Vierbicher Associates	<i>Monoform Manhole Rehabilitation</i>  Matt Huston -- Hydro-Klean	<i>Ice Pigging: A revolutionary Method of Clearing Pipes</i>  Paul Trelour or Jessica Morrison Suez: Advanced Solutions	<i>What Does the IoT (Internet of Things) Mean to Water &amp; Wastewater</i>  Joe Finn Wonderware Midwest
10:30	<i>Cross Connections in 3D</i>  Gary McLaren - HydroCorp	<i>How to Implement Asset Management and Inventory Management</i>  Jon Schwichtenberg - GRAEF	<i>Empowering and Strategizing Beaver Dam's Sewer Collection System</i>  Chris Tippery -- Symbiont Rob Minnema -- Beaver Dam	<i>Birds, Bats, &amp; Bugs -- Sanitary Defects in Storage</i>  Clyde H Zeleh Tomcat Consultants / T.A.P. Co.	<i>Community Water Fluoridation 101</i>  Jennifer Martinson Brenda Alberts Children's Health Alliance of WI
11:30	Lunch -- South Hall & Arena Exhibit Areas				
12:00	Water Taste Test -- Commons Area				
12:30					
1:00	Exhibit Hall Closes				
1:00	<i>Groundwater: Challenges and Progress in Wisconsin, the US, and Around the World</i>  Patrick Harrington, Dick Milaeger Municipal Well and Pump	<i>Robbing Peter to Pay Paul: Collaborative Planning Results in a Balanced Plan for Departments in a Small Community</i>  Randy Langer, PE Strand Associates	<i>Wastewater Lagoon Rejuvenation</i>  Thomas Hinde Air Diffusion Systems	<i>Don't Let Your Wells Survive, Make Them Thrive</i>  Mike Judkins Suez / Water Well Solutions	<i>Social Security (12:30 pm - 2:00 pm)</i>  Ricardo Acevedo Social Security Administration
2:00	<i>Virtual Lab Tour</i>  R.T. Krueger Northern Lake Service	<i>The Real Truth Behind the RFP Process</i>  Tonia Speener, PE -- Clark Dietz Pat Morrow, PE -- MSA Matt Bednarski, PE - GRAEF	<i>Cumberland Membrane Bioreactor project: Lessons Learned on the Path to 0.075 mg/L Effluent P</i>  Mark Lundgren MSA Professionals Katie Goin City of Cumberland	<i>Providing Solutions through Partnership</i>  Joe Knisely -- Core & Main DJ Schneider -- HydroCorp Kip Peters -- City of Hudson	<i>WI Retirement (2:00pm - 4:00 pm)</i>  Lance Singleton WI Retirement Program
3:00	<i>Evolution of Trenchless Technologies: Spray-in-Place Pipe Rehabilitation for Water &amp; Wastewater Systems</i>  Jessica Morrison or Lance Secrest Suez	<i>Communicating Your Wat to a Successful Project</i>  Gary Randle, Sarah Nunn Lynch & Associates	<i>Use of Hybrid Trees as a Groundwater Outfall: Warrens Wastewater Commission Experience</i>  Brian Knoepker Village of Warrens Dan Greve MSA Professional Services Bart Sexton Sand Creek Consultants	<i>How Drones Streamline and Enhance Planning and Design for Water and Wastewater Projects</i>  Pat Morrow, P.E., James Anderson, P.E., PLS MSA Professional Services	
6:00	Banquet -- South Hall -- Sportsman's Raffle Drawing and Prize Presentation				

### Thursday, March 29

8:00	<i>Teaching the Value of Disinfection</i>  Brad Stuczynski, PE -- MSA Professionals	<i>Optimizing Lagoons for Better Treatment Performance with Advanced Integrated Technologies</i>  Jim Martin -- Lemna Environmental Technologies 3D Wireless Manhole Scanning
9:00	<i>Smart Cities, Smart Water -- How IoT Devices are Transforming the City of the Future</i>  Jacob Jaspersion -- Badger Meter	<i>3D Wireless Manhole Scanning</i>  Pierre Mikhail - Cues
10:00	<i>Top the Tower</i>  Shawn Mulhern -- KLM Engineering	<i>Lateral Rehab -- Case Study: The Village of Oakfield</i>  Joe DeYoung, PE -- MSA Professionals

CEC's	Monday	Tuesday	Wednesday	Thursday	Total
Water/Wastewater/General Septage/PDH	5	6	6	3	20

## Travel/Meeting Request Form

Name Rand Bates Position DPW  
 Date 2-23-18 Department DPW  
 Estimated costs \$587  
 Date(s) of meeting 3-26 - 3-29-18 Employee is (is not) required to attend (circle one)  
 Name of requested meeting Wisconsin Rural Water Annual Conference

How will this meeting improve your ability to perform your job? Learning new ways to perform our jobs with different techniques and equipment that come into the industry every year.

There are over 200 vendors available with everything for this industry.

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.)

None.

How will you share what you have learned with others,

They will also attend this conference.

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	200		* Are others attending this meeting (If yes, list names) <u>Tim, Don</u> <input checked="" type="radio"/> Yes <input type="radio"/> No
Mileage/Airfare	0		
Lodging	387		* Would like the Registration Fee Pre-paid and mailed with your Registration? <input checked="" type="radio"/> Yes <input type="radio"/> No
Food			
Miscellaneous			
TOTAL			

TIME REQUEST:	REQUESTED	APPROVED
Number of Days Absent From Work Setting	3 1/2	
Vacation		
Paid Conference Time	X	
Absent Without Pay (own time)		
Other		

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST

Rand Bates / Lynn Niggemann 2-23-18  
 Supervisor Date

# WRWA 30th ANNUAL TECHNICAL CONFERENCE GENERAL REGISTRATION FORM



(Municipal Systems, OTM/NN, Gov't Agencies Only)

**MARCH 26 – 29, 2018**

**ONE FORM PER PERSON**

Full Name: Rand Bates \*DNR Op. Cert. No. 35661  
 System: Colfax Water Work  
 Address: 613 Main St. City: Colfax State: WI Zip: 54730  
 Telephone: (715) 962-3311 Email: Colfaxdpw@colfaxdpw.com

**PLEASE CHECK APPROPRIATE BOXES AND ENTER AMOUNTS FOR DAYS ATTENDING**

1. **Monday, March 26, 2018**  
 (Includes educational sessions, continental breakfast, lunch)  

WRWA Member	<input type="checkbox"/> \$50	
Non-Member	<input type="checkbox"/> \$65	\$ _____
  
  2. **Tuesday, March 27, 2018**  
 (Includes educational sessions, exhibit hall, continental breakfast & lunch)  

WRWA Member	<input checked="" type="checkbox"/> \$50	
Non-member	<input type="checkbox"/> \$65	\$ <u>50</u>
  
  3. **Wednesday, March 28, 2018**  
 (Includes educational sessions, exhibit hall, continental breakfast, lunch and banquet)  

WRWA Member	<input checked="" type="checkbox"/> \$100	
Non-member	<input type="checkbox"/> \$130	\$ <u>100</u>
  
  4. **Thursday, March 29, 2018**  
 (Includes educational sessions & continental breakfast)  

WRWA Member	<input checked="" type="checkbox"/> \$50	
Non-member	<input type="checkbox"/> \$65	\$ <u>50</u>
  
  5. **Additional Banquet Ticket** Print full name: \_\_\_\_\_  
 \_\_\_\_\_  
 Wednesday – 3/28  \$50 \$ \_\_\_\_\_
- \*\*\* ON-SITE REGISTRATION – Add \$25 to cost shown**  
**TOTAL REGISTRATION:** \$ 200

**\*FOR WRWA to SUBMIT YOUR CEU'S to the DNR, YOU MUST INCLUDE YOUR CERTIFICATION NUMBER ABOVE**

**Cancellations/Changes and Refunds:** No later than March 2, 2018. After that date, fees are non-refundable. All refunds will be processed after the conference. Substitutions are allowed at no charge.

*Please check appropriate box:*  Check enclosed  Paid by Credit Card

Please mail completed registration form with payment to: **WRWA, 350 Water Way, Plover, WI 54467**  
 Make checks payable to: **WRWA**

To pay by Credit Card: (Visa, Discover, MasterCard, E-Check, Debit Card Only) Go to [www.wrwa.org](http://www.wrwa.org)  
**\*\*\* MUST fax completed form(s) to 715-344-5555 or email to [wrwa@wrwa.org](mailto:wrwa@wrwa.org)**

**QUESTIONS: (715)344-7778 - Program and lodging information: [www.wrwa.org](http://www.wrwa.org)**

# Travel/Meeting Request Form

Name Don Logggett Position Public Works  
 Date 2-23-18 Department Water & Sewer  
 Estimated costs 587.00  
 Date(s) of meeting March 26-29-2018 Employee is is not required to attend (circle one)  
 Name of requested meeting WRWA Annual Technical Meeting

How will this meeting improve your ability to perform your job? new ways of doing my job and credits all at once, and talking to other operators that have some of the same problems we do

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.) None

How will you share what you have learned with others. talking, showing

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	200. <sup>00</sup>		* Are others attending this meeting <input checked="" type="radio"/> Yes <input type="radio"/> No (If yes, list names) <u>Rand + Jim</u>
Mileage/Airfare	None		
Lodging	387. <sup>00</sup>		* Would like the Registration Fee Pre-paid and mailed with your Registration? <input checked="" type="radio"/> Yes <input type="radio"/> No
Food			
Miscellaneous			
<b>TOTAL</b>	<b>587.00</b>		

TIME REQUEST:	REQUESTED	APPROVED	
Number of Days Absent From Work Setting	8 1/2		
Vacation			
Paid Conference Time	✓		
Absent Without Pay (own time)			
Other			

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST

Rand Bats  
Supervisor

2-23-18  
Date

# WRWA 30th ANNUAL TECHNICAL CONFERENCE GENERAL REGISTRATION FORM

(Municipal Systems, OTM/NN, Gov't Agencies Only)

## MARCH 26 – 29, 2018

ONE FORM PER PERSON



Full Name: Don Hagslett \*DNR Op. Cert. No. 24774  
 System: Colfax Water Works  
 Address: 613 Main St. City: Colfax State: Wi Zip: 54730  
 Telephone: (715) 962-3311 Email: colfaxdpw@colfaxdpw.com

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- Monday, March 26, 2018**  
(Includes educational sessions, continental breakfast, lunch)

WRWA Member	<input type="checkbox"/> \$50	
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QUESTIONS: (715)344-7778 - Program and lodging information: [www.wrwa.org](http://www.wrwa.org)

## Travel/Meeting Request Form

Name Tim Rundle Position Public works Laborer  
 Date 2-23-18 Department Public Works  
 Estimated costs 587.00  
 Date(s) of meeting 3-26 through 3-29 Employee is  required to attend (circle one)  
 Name of requested meeting Wisconsin Rural Water Conference

How will this meeting improve your ability to perform your job?  
Be informed on newest and proper ways of handling different situations

What alternatives are there to attending this meeting? (In-house resources, literature review, participation in meetings closer to Eau Claire, etc.)

none

How will you share what you have learned with others,  
Talking Showing

Please include any additional comments on the back of this form.

EXPENSE ESTIMATE:	REQUESTED	APPROVED	
Tuition/Registration	200.00		* Are others attending this meeting <input checked="" type="radio"/> Yes <input type="radio"/> No (If yes, list names) <u>Rand Bates Don Logg left</u> * Would like the Registration Fee Pre-paid and mailed with your Registration? <input checked="" type="radio"/> Yes <input type="radio"/> No
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Lodging	387.00		
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Other		

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Rand Bates  
 Supervisor

2-23-18  
 Date



# WRWA 30th ANNUAL TECHNICAL CONFERENCE GENERAL REGISTRATION FORM

(Municipal Systems, OTM/NN, Gov't Agencies Only)

## MARCH 26 – 29, 2018

ONE FORM PER PERSON



Full Name: Tim Rundle \*DNR Op. Cert. No. 37213  
 System: Colfax Waterworks  
 Address: 613 Main St. City: Colfax State: WI Zip: 54730  
 Telephone: (715) 962-3311 Email: Colfaxdpw@Colfaxdpw.com

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QUESTIONS: (715)344-7778 - Program and lodging information: [www.wrwa.org](http://www.wrwa.org)

July 1, 2017 - June 30, 2018  
Application for License to Serve Fermented Malt Beverages  
and Intoxicating Liquors Fee - \$10.00

To the Clerk of the Village of Colfax Wisconsin:

I hereby apply for a License to serve, from July 1, 2017 to June 30, 2018, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 18 years of age.

Caleb Korevaar  
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Caleb Korevaar  
Address of Applicant F-75th 850th Ave Colfax, WI 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?  
No

Date of such conviction —

Name of Court —

Nature of offense —

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?  
no

Caleb Korevaar  
Signature of Applicant

STATE OF WISCONSIN,

Dunn County, ss.

CALEB KOREVAAR being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 7th day of February, 2018  
Caleb Korevaar  
Applicant sign here

Lianne Clark  
Notary Public, Dunn County, Wis.

My Commission expires 6/4/21

COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730  
Supplemental - General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.  
NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Caleb Schuyler Koenig

Business/Organization Name Kyle's Market

Full Prior Names (nicknames, maiden names, etc.) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ 'hone \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Have you ever been arrested for, or convicted of any laws, including traffic? NO  
If yes, list offense, date and place occurring. \_\_\_\_\_

List prior addresses for the past five years \_\_\_\_\_

List three personal references, not related to you. Include name, address & phone number

- 1) Kyle Kressin 8844 CO RD M Colfax
- 2) Daniel Schneider N13558 Co Hwy U New Auburn
- 3) Tanner Mierenhuisen 7971 25<sup>th</sup> St. Colfax WI

Have you ever been a member of the Military Service? NO Discharge? \_\_\_\_\_

Education- include name of High School, location, grade completed and any training beyond high school.  
Colfax High School

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Caleb Koenig Date 2-6-18

Official Use Only-Below This Line

Date Received 2-7-18 Date Approved \_\_\_\_\_ Date Denied \_\_\_\_\_

Researcher \_\_\_\_\_ Approving Officer Signature \_\_\_\_\_

# WISCONSIN SELLER / SERVER CERTIFICATION

**Trainee Name:** Caleb Korevaar

**School Name:** 360training.com, Inc.

**Date of Completion:** 02/02/2018

**Certification #:** WI-73734

I, 

Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters  
6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

January, 2018 to December 31, 2018

New or  Renewal  
(check one)

## License Application for Multiple Dogs (Kennel) License

\$36.50/year per Kennel, plus \$5.00/animal over twelve (12) animals  
(all fees are non-refundable)

(please print)

1. Name of Applicant Andrea Sarcauer
2. Address 411 High St. Colfax, WI 54730
3. Phone 715-308-6500
4. Number of dogs 4

- No residential unit shall own, harbor or keep in its possession more than a total of three (3) dogs or three (3) cats, or a combined total of six (6) dogs or cats in any residential unit without prior issuance of a kennel license by the Village Board, except that a litter of pups or kittens or a portion of a litter may be kept for not more than ten (10) weeks from birth.
- For additional information, see Village Ordinance Title 7, Licensing & Regulations, Chapter 1, Licensing of Dogs & Cats; Regulation of Animals.

I understand that because I have more than three (3) dogs at my residence, I must apply for a Kennel License. In submitting this application, I hereby agree to comply with the regulations imposed by the Village of Colfax Code of Ordinances. I understand the information requested on this form will be used by the Village of Colfax in the issuance of a license or processing of a renewal application. I understand the information supplied on this form will become public information when received by the Village of Colfax. I have no intention or agreement to transfer the license to another person or to allow any other entity to operate under the authority of the license. I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Ordinance under which this license is granted.

Andrea Sarcauer  
Signature of Applicant

2/23/2018  
Date

Office use only

2-23-18 Date Application Received

\_\_\_\_\_  
Date Board Reviewed Application  
Approved / Denied  
\_\_\_\_\_  
License Number

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 2/12/2018 From Account:  
Thru: 2/25/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
74460	2/15/2018	AIR COMMUNICATIONS OF WI	295.00
74461	2/15/2018	ASPEN MILLS	293.54
74462	2/15/2018	BOBCAT PRO	600.00
74463	2/15/2018	CARLTON DEWITT	169.00
74464	2/15/2018	CHARTER COMMUNICATIONS	230.55
74465	2/15/2018	CHICAGO DISTRIBUTION CENTER	39.20
74466	2/15/2018	CITY OF EAU CLAIRE FIRE & RESC	373.23
74467	2/15/2018	CITY OF MENOMONIE	1,200.00
74468	2/15/2018	COLEFAX COMMUNITY FIRE DEPT	5,804.89
74469	2/15/2018	COMMERCIAL TESTING LAB	238.00
74470	2/15/2018	CREATIVE PRODUCT SOURCE INC	311.55
74471	2/15/2018	DUNN ENERGY COOPERATIVE	80.00
74472	2/15/2018	EXPRESS MART	722.70
74473	2/15/2018	GALE/CENGAGE	213.15
74474	2/15/2018	GEORGE ENTZMINGER	100.00
74475	2/15/2018	GRAPHIC CONTROLS	173.34
74476	2/15/2018	HAWKINS, INC.	1,838.30
74477	2/15/2018	HUEBSCH	131.38
74478	2/15/2018	HYDROCORP	496.00
74479	2/15/2018	INDIANHEAD TRUCK EQUIPMENT/NAPA	355.94
74480	2/15/2018	JOLENE ALBRICHT	36.44
74481	2/15/2018	MIDAMERICA BOOKS	119.94
74482	2/15/2018	MISSISSIPPI WELDERS SUPPLY CO.	118.35
74483	2/15/2018	NATES TOWING & REPAIR	427.37
74484	2/15/2018	PETTY CASH	6.20
74485	2/15/2018	QUILL CORP.	139.93
74486	2/15/2018	STREICHER'S INC	204.99
74487	2/15/2018	SYNERGY COOPERATIVE	1,466.36
74488	2/15/2018	VIKING DISPOSAL, INC	154.00
74489	2/15/2018	WATER CARE SERVICES	31.50
74490	2/15/2018	WEA INSURANCE TRUST	8,866.82
74491	2/15/2018	WITC-NEW RICHMOND	150.00
74492	2/15/2018	ZEMPEL APPRAISAL SERVICE	1,019.04

2/23/2018

5:44 PM

Reprint Check Register - Quick Report - ALL

Page: 2  
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 2/12/2018 From Account:  
Thru: 2/25/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
74493	2/16/2018	CHIPPEWA VALLEY TECH COLLEGE	19,121.64
74494	2/16/2018	COLFAX SCHOOLS	186,346.55
74495	2/16/2018	DUNN COUNTY TREASURER	157,065.65
74497	2/20/2018	KELSEY PRUITT	130.00
74498	2/20/2018	CAFE II COFFEE SHOP & BAKERY	35.00
74499	2/20/2018	A LITTLE SLICE OF ITALY	20.00
74500	2/22/2018	VILLAGE OF NEW AUBURN	6,000.00
EFTPS	2/22/2018	EFTPS-FEDERAL-SS-MEDICARE	5,347.43
WIDOR	2/22/2018	WI DEPARTMENT OF REVENUE	925.74
WIETF	2/12/2018	WI DEPT OF EMPLOYEE TRUST FUNDS	5,096.16
AMAZON	2/25/2018	AMAZON.COM	1,733.47
BREMER	2/12/2018	CARDMEMBER SERVICE	971.02
WIDCOMP	2/22/2018	WISCONSIN DEFERRED COMPENSATION	255.00
VERIWIRE	2/16/2018	VERIZON WIRELESS	265.74
WEENERGIES	2/12/2018	WE ENERGIES	1,003.79
WEENERGIES	2/12/2018	WE ENERGIES	672.76
Grand Total			411,396.66

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 2/12/2018 From Account:  
Thru: 2/25/2018 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	401,918.74
Total Expenditure from Fund # 200 - RESCUE/AMBULANCE	4,590.62
Total Expenditure from Fund # 610 - WATER FUND	3,572.97
Total Expenditure from Fund # 620 - SEWER FUND	1,314.33
Total Expenditure from all Funds	411,396.66



**AGREEMENT FOR THE PURCHASE OF A VILLAGE OWNED RESIDENTIAL LOT  
EAST VIEW DEVELOPMENT**

THIS AGREEMENT made and entered into this number day of month, year, by and between person/business, the “Developer”, and the Village of Colfax, a Wisconsin municipal corporation, the “Village”.

RECITALS

Developer desires to obtain a Village-owned residential lot for the purpose of constructing a single family dwelling (the “Project”).

The Village seeks to protect the health, safety and general welfare of the community by requiring the completion of various improvements and providing various assurances the Project will be completed in accordance with the requirements of the Village Code of the Village of Colfax.

The applicable provisions of the Village Code require, among other things, that provisions be made for the connection to Village water, sanitary sewer, and stormwater utilities, the grading of public and private lands, erosion and storm water runoff control, and building setbacks.

The purpose of this Agreement includes, but is not limited to, the avoidance or harmful consequences of land development prior to satisfactory completion of the Project.

The Village will be injured in the event of the Developer’s failure to fully and completely perform the requirements of this Agreement, even if construction has not yet been commenced. Accordingly, the parties agree that the Village may enforce the terms and provisions of the Agreement even if construction has not begun.

Developer agrees to develop the Property in accordance with this Agreement and any applicable regulations of any governmental entity with jurisdiction and/or any other applicable ordinances; specifically including application for the issuance of building permits by the Village in accordance with existing regulatory standards and if needed, WisDNR approval of the wetland delineation study.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The Developer is receiving a Village-owned residential lot at no cost and undertaking the construction of a new single family residential dwelling on the property in the Village at the following described site:

Legal description shown in Attachment 1.

2. As a part of the Project, the Village is designing and installing certain public improvements (“Village Improvements”), at its own expense. Those Village Improvements are:

The Village will provide municipal utilities (water, sanitary sewer, storm sewer) to the property right-of-way, curb and gutter, street reconstruction, and paving. However, it is the responsibility of the Developer, at the Developer’s expense, to connect to municipal utilities, provide curb cuts, repair street and to grade the parcel to provide stormwater control as specified by the Village Board, Public Works Director, and/or Village Engineer.

3. As a part of the Project, the Developer will submit a properly completed application to purchase for a Village-owned parcel.
4. The Developer further agrees to provide proof of preapproval of mortgage financing in the form of a letter from the Developer’s lender showing that the Developer is pre-approved for financing to build a single family residential dwelling.
5. The Developer must provide a retainage fee at the time of execution of this Agreement in the amount of \$2,500. The fee will be returned to the Developer when the Certificate of Occupancy is provided by the Village. In the event that the Developer does not provide a Certificate of Occupancy within twelve (12) months of the execution of this agreement, all such retainage fees held by the Village shall be forfeited by Developer to the Village.
6. The Developer agrees that they will commence and complete construction of the dwelling on the property and obtain Certificate of Occupancy within twelve (12) months of the execution of this Agreement. In the event that Developer does not commence and complete the construction as referenced above, Developer agrees to re-convey the Property to the Village upon written request of the Village at the expense of the Developer and at no cost to the Village.
7. The Developer guarantees that the minimum equalized assessed value of the land and improvements will be not less than \$175,000. The Developer specifically guarantees the payment of any shortfall in anticipated real estate taxes generated by the property for ten (10) years if the actual equalized assessed value is less than the guaranteed equalized assessed value provided above.
8. The Developer guarantees the building materials for the exterior of the home shall be brick, natural stone, wood clapboard, wood shingle, fiber cement siding, or engineered wood siding. Vinyl siding, imitation brick, or metal siding is prohibited.
9. The Developer guarantees the driveway surface shall be concrete, asphalt, pavers, or flagstone. A gravel driveway is prohibited.

10. The Developer agrees to obtain all necessary permits from the Village, State, WDNR, etc. as needed for the construction of the single family residential dwelling.
11. The Developer agrees to plant and establish a lawn using sod or grass seed. A minimum of four (4) trees must be planted on the property. The trees must be species recommended by the Village of Colfax. Each tree shall be a minimum 1.5” in diameter. Trees cannot be planted in utility easements.
12. Closing costs.
  - A. Village Costs. The following costs shall be paid by Village:
    - (a) expenses of placing title in proper condition
  - B. Developer Costs. The following costs shall be paid by Developer:
    - (a) recording fees; and
    - (b) title examination and certification to the title insurance company and any other costs of the title company for preparing the title commitment and title insurance premium.
    - (c) preparation of Warranty Deed and Transfer Return
13. The Developer agrees that no construction work shall be scheduled for the Project without the Director of Public Works’ approval of the starting date and schedule. This schedule shall be attached as Attachment 2 and incorporated herein as if fully set forth. No work shall commence on the Property until all parties have signed this Agreement and all Attachments have been attached.
14. Supplemental Conditions
  - A. No Vested Rights Granted

Except as provided by law, or as expressly provided in this Agreement, no vested right in connection with this project shall inure to the Developer. Nor does the Village warrant by this Agreement that the Developer is entitled to any required approvals.
  - B. No Waiver

No waiver of any provision of this Agreement shall be deemed or constitute a waiver of any other provision, nor shall it be deemed or constitute a continuing waiver unless expressly provided for by a written amendment to this Agreement. Nor shall Village’s failure to pursue any default under this Agreement be deemed a waiver of any subsequent default of other defaults of the same type. The Village’s failure to exercise any right under this Agreement shall not constitute the approval of any wrongful act by the Developer or the acceptance of any Improvement(s).

C. Amendment/Modification

This Agreement may be amended or modified only by a written amendment approved and executed by the Village and the Developer.

D. Default

A default is defined as the Developer's breach of, or failure to comply with, the terms of this Agreement. Remedies shall include, but not be limited to, not issuing building or occupancy permits.

E. Attorney's Fees

If the Village is required to resort to litigation, arbitration, or mediation to enforce the terms of this Agreement, and if the Village prevails in the litigation, arbitration, or mediation, the Developer shall pay all Village costs including reasonable attorney's fees and expert witness fees. If the court, arbitrator, or mediator awards relief to both parties, each will bear its own costs in their entirety.

F. Entire Agreement

This written Agreement, and written amendments, and any referenced attachments shall constitute the entire Agreement between the Developer and the Village.

G. Severability

If any part, term, or provision of this Agreement is held by the courts to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the part, term, or provision was never part of the Agreement.

H. Non-Assignability

The benefits of this Agreement to the Developer are direct and shall not be assigned without the express written approval of the Village. Such approval may not be unreasonably withheld, but any unapproved assignment is void. Notwithstanding the foregoing, the burdens of this Agreement are obligations of the Developer and also shall be binding on the successors, assigns, and legal representatives of the Developer. There is no prohibition on the right of the Village to assign its rights under this Agreement.

## I. Immunity

Nothing contained in this Agreement constitutes a waiver of the Village's sovereign immunity under applicable law.

### 15. Notice

Any notice required or permitted by this Agreement shall be deemed effective when personally delivered in writing or three (3) days after notice is deposited with the U.S. Postal Service, postage prepaid, certified, and return receipt requested, and addressed as follows:

if to Developer:                      Name of Business/Person  
  Attn: Name  
  Address  
  Municipality, WI Zip Code

if to Village:                      Lynn Niggemann  
  Village Administrator/Clerk/Treasurer  
  Village of Colfax  
  613 Main Street  
  P.O. Box 417  
  Colfax, WI 54730

### 16. Recording

The Village may record a copy of this Agreement or Affidavit indicating the existence of this Agreement in the Register of Deeds Office. The Developer shall pay all costs of recording.

### 17. Consent Not to be Unreasonably Withheld

Whenever in this Agreement it is provided that an action may not proceed or be carried out without the consent of the Village, such consent shall not be unreasonably withheld.

### 18. Effective Date

This Agreement shall be effective as of the date and first year written above.

**VILLAGE OF COLFAX**

By: \_\_\_\_\_  
Scott Gunnufson, Village President

By: \_\_\_\_\_  
Lynn Niggemann,  
Village Administrator/Clerk/Treasurer

STATE OF WISCONSIN    )  
  )ss.  
COUNTY OF DUNN        )

Personally came before me this number day of month, year, the above-named Scott Gunnufson, Village President and Lynn Niggemann, Village Administrator/Clerk/Treasurer, of the Village of Colfax, to me known to be the persons and officers who executed the foregoing instrument and acknowledged that they executed the same as such officers by the authority of the Village of Colfax.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

**NAME OF DEVELOPER BUSINESS.**

By: \_\_\_\_\_  
Name of Developer, Title

STATE OF WISCONSIN    )  
  )ss.  
COUNTY OF \_\_\_\_\_ )

Personally came before me this \_\_\_\_ day of \_\_\_\_\_, year, the above-named Name of Developer , Title, Business to me known to be the person who executed the foregoing instrument and acknowledged that they executed the same as such officer by the authority of Business.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

# Colfax Rescue January 2018 Monthly Report

## Municipalities Responded To:

Village of Colfax	7
Township of Colfax	4
Village of Elk Mound	0
Township of Elk Mound	9
Village of Wheeler	2
Township of Otter Creek	0
Township of Sand Creek	2
Township of Grant	1
Township of Tainter	2
<u>Mutual Aid Given Boyceville</u>	<u>2</u>

**Total** 30

## Receiving Facilities:

Mayo Clinic Health Systems Eau Claire	8
Mayo Clinic Health Systems Menomonie	6
Hospital Sisters Health System Sacred Heart	9
No Transport/Cancelled	7
Intercept Eau Claire Fire	1
Intercept Menomonie Fire	1

## Financials:

Billed Out	\$34,418.98
Collected	\$2,700.95

# Colfax Rescue January 2018 Monthly Report

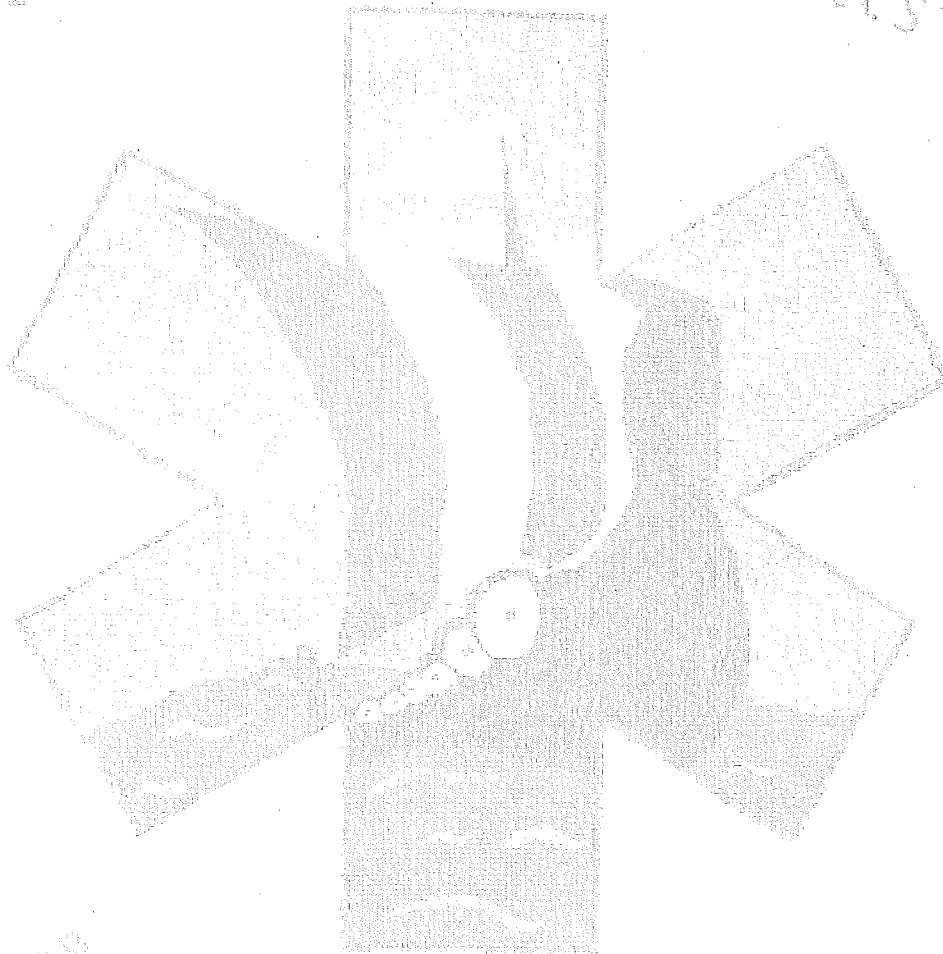
- Don is on Medical Leave. This happened unexpectedly fast, I called to see where I was on the waiting list to see a surgeon on 2/7/2018 was told I was number 6 and they were scheduling number 4 in April...but then they said they had a cancellation and if I could be at Rochester by 7 a.m. on 2/8/2018 I could see a surgeon. I saw the surgeon on 2/8/2018 he agreed I needed surgery and when asked when it would be scheduled his reply how about tomorrow I have a cancellation? So, after checking with Lynn I was checking into the hospital on 2/9/2018 at 05:30 a.m. for hip replacement surgery. I was released home on 2/10/2018 with restrictions. (3-year battle for a fix solved in 3 days). The biggest restriction for three weeks is I cannot drive, so I will be doing some work from home until I can drive then office work as tolerated until I am cleared to be back on the ambulance. Two things 1. **I miss work!!** 2. I have a new appreciation for people who must use walkers. I will answer emails ([dknutson@colfaxrescue.us](mailto:dknutson@colfaxrescue.us)) or you can call my work cell phone 715 933 4586.
- LeAnn from the Colfax Messenger sent me an email that updated my history of Colfax Rescue from the February 2, 1968 issue of the Colfax Messenger where Fire Chief Delmar Kressin was interviewed he stated that the Village of Colfax has assumed ownership of the ambulance service and it will be called Colfax Rescue Squad and run by the Colfax Community Fire Department. This continued for a few years until the Village took over running the ambulance. So, this is our 50-year anniversary serving the needs of our communities.
- We hired a new 30-hour EMT-A from Bloomer to replace Tim Swenson. She is Allison (Allie) Knoepke. She will be scheduled for shifts starting in March.
- January training was on drugs and pharmaceuticals by Lisa Field N.P, February training will be on Dementia patients being taught by Kathleen Wanke Chippewa ADRC.
- Colfax Rescue had an ambulance on standby in Wheeler while Boyceville had an ambulance in Ridgeland during Ridgeland's Pioneer Days because of threats received.



# Colfax Rescue January 2018 Monthly Report

- Parting advice as spring arrived please be careful and a reminder to keep your driveways and sidewalks salted or sanded with snow melting and then refreezing walking can be treacherous to you and responders. Let's be safe!!

Colfax  
Emergency Medical Services



Service Before Self

Serving Our Communities for 50 years 1968-2018

**Administrator-Clerk-Treasurer**  
**February 23<sup>th</sup>, 2018**

**Police Vehicles**

- \* The Dodge truck is still in delivery status. Bill has been checking on this every week.
- \* The 2007 Chevy Impala has been picked up.

**Auditors** have spent three long days at the Village of Colfax since the last meeting. After they left today, there will follow up that will be done next week via email and their secure portal and again in March. So far things are going well.

**Election** – From the Clerk’s perspective, the election consisted of taking approximately five days of preparation since February 14, 2018. Sheila also spent several hours with absentee voting and preparing information for the nursing home voting.

**Computer Server** will be further discussed via the telephone on Monday afternoon.

**Personnel Committee meeting** – Due to the crazy schedule listed above with election and auditors, this meetings frequently thought of, but not enough time to complete the full planning process. So the plan is to have a Wednesday or Thursday meeting. What works best for you?

**Planning Commission meeting** – I believe there will be a quorum for the 5:30 p.m. meeting.

**Parks Committee Chair, Mark Halpin** – has submitted a letter requesting to be considered for a \$25,000 grant through Mayo Clinic to install a walking trail along the 18- Mile Creek to possibly Tom Prince Memorial Park. I have also become aware that the Town of Colfax has submitted a request for these funds to assist with the recreation area being considered across from Felland Park. I feel that if either party were to be considered for these funds, there would be a positive impact on the Village of Colfax.

**Committee Chairs** – Please let me know if you would like to schedule a meeting and any agenda items that you would to discuss at meetings. I would like to have committee chairs become more involved with the committee responsibilities because I feel that will help free me up a little.

***Thank you to all the election workers for their time and commitment to the Village of Colfax!***  
With even a small election, the same amount of preparation and time is required to complete the task. I appreciate you all for your dedication.

On another note, if you know anyone that is interested in being an election worker, please have them get in contact with me. We currently have enough to work, but technically we should have at least seven workers on the list, possibly more. It is nice to know that if there is an emergency, we have a few others to call upon. Thank you.