

**Village of Colfax
Village Board
Organizational Meeting Agenda
Monday, April 23, 2018
6:00 p.m.
Village Hall, 613 Main Street, Colfax, WI**

1. Call to Order
2. Roll Call
3. Public Appearances
4. Request approval – Organizational Meeting tonight, April 23, 2018, the second Regular Meeting of April
5. Committee Appointments
 - a. President's Presentation
 - b. Board Confirmation
 - c. Committee Confirmation
5. President/Trustee Comments - items not for discussion
6. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann, Village Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962.3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request. It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

SEC. 2-2-8 SALARIES.

The Village President and other Trustees who make up the Village Board, whether operating under general or special law, may by majority vote of all the members of the Village Board determine that a salary be paid the President, Trustees, and other Village officials and employees. The salaries and compensation to be paid to Village officers and employees shall be annually determined by resolution of the Village Board. Salaries heretofore established shall so remain until changed by ordinance and shall not be increased or diminished during their terms of office.

State Law Reference: Sec. 61.32, Wis. Stats.

SEC. 2-2-9 MEETINGS.

*Approval
2nd meeting April
or 1st meeting after
election.*

- (a) **Regular Meetings.** Regular meetings of the Village Board shall be held on the second and fourth Monday of each calendar month at 7:00 p.m. local time, except when the day so designated falls on a legal holiday, in which case the regular meeting shall be held the following day, or at such other date and time as the Village Board shall designate. When the Village Board designates a date and time for the regular Board Meeting, notice thereof shall be posted at the Municipal Building in the Village of Colfax prior to such rescheduled meeting date. All meetings of the Board shall be held at the Municipal Building, unless specified otherwise in the minutes of the preceding meeting or by written notice posted at the regular meeting place at least three (3) hours prior to any meeting. In any event, all Board meetings shall be held within the boundaries of the Village.
- (b) **Annual Organizational Meeting.** The Village Board shall hold an annual organizational meeting on the third Tuesday in April or on the first regular meeting in May following the spring election for the purpose of organization.
- (c) **Board Minutes.** The Village Clerk-Treasurer shall keep a record of all Board proceedings and cause the proceedings to be published.

State Law Reference: Sec. 61.32, Wis. Stats.

SEC. 2-2-10 SPECIAL MEETINGS.

- (a) Special meetings of the Board may be called by the Village President, or by two (2) Trustees filing a request with the Village Clerk-Treasurer at least forty-eight (48) hours prior to the time specified for such meeting. The Village Clerk-Treasurer shall select the day for the special meeting and immediately notify each Trustee of the time and purpose of such meeting. The notice shall be delivered or mailed to each Trustee personally or left at his/her usual place of abode a minimum of twenty-four (24) hours prior to the meeting time, unless an emergency meeting. The Village Clerk-Treasurer shall cause a record of such notice to be filed in his/her office prior to the time fixed for such special meeting. No business shall be transacted at a special meeting except for the purpose stated in the notice thereof. Notice to the public of special meetings shall conform to the open meeting requirements of Sec. 61.32 and Chapter 19, Subch. IV, Wis. Stats. The Village Clerk-Treasurer shall give notice immediately upon the call for such meeting being filed with him/her.

COMMITTEE ASSIGNMENTS: APRIL 2018

Audit & Finance (qtrly)
Committee of the Whole Board
 Gary Stene, Chair

Personnel
Committee of the Whole Board
 Anne Jenson, Chair

Streets
 Carey Davis, Chair
 Mark Halpin
 Anne Schieber
 Margaret Burcham

Parks
 Mark Halpin, Chair
 Carey Davis
 Gary Stene
 Margaret Burcham

Public Property
 Margaret Burcham, Chair
 David Wolff
 Anne Schieber

Public Safety
 Keith Burcham, Chair
 Gary Stene
 Anne Jenson

Public Works
 David Wolff, Chair
 Keith Burcham
 Carey Davis
 Gary Stene

Gary
 Audit & Finance*- Chair
 Personnel*
 Parks
 Public Safety
 Public Works

Anne
 Personnel *- Chair
 Audit & Finance Committee*
 Streets
 Public Property
 Public Safety

Margaret Burcham
 Audit & Finance *
 Personnel*
 Public Property, Chair
 Streets
 Parks

Mark
 Audit & Finance *
 Personnel*
 Parks -Chair
 Streets
 Microloan Committee Liaison
 Library Liaison

Keith Burcham
 Audit & Finance*
 Personnel*
 Public Safety - Chair
 Public Works

David
 Audit & Finance *
 Personnel*
 Public Property
 Public Works - Chair

Carey
 Audit & Finance *
 Personnel*
 Parks
 Streets - Chair
 Public Works
 Weed Commissioner

SPECIAL COMMITTEES: APRIL 2017

Planning (Development) Committee
 Vacant
 Gary Stene
 Dave Hovre
 Nancy Hainstock
 Jason Johnson
 David Wolff
 Mike Buchner

Colfax Development Block Grant (C.D.B.G.)
Steering committee
 David Wolff
 Vacant - Resident member
 Jeremy Klukas

Zoning Board of Appeals
 Mike Kiekhafer, Chair
 Gene Gibson Rich Bautch
 Mark Mosey Jason Johnson