

**Village of Colfax**  
**Village Board Meeting**  
**Monday, May 14, 2018 @ 7 p.m. – Regular Board Meeting**  
**Village Hall**  
**613 Main Street, Colfax, WI 54730**

1. Call to Order
2. Roll Call
3. Public Comments
4. Communications from the Village President
5. Consent Agenda
  - a. Minutes
    - i. Organizational Meeting Minutes – April 23, 2018
    - ii. Regular Board Meeting Minutes – April 23, 2018
  - b. Training Request – none
  - c. Facility Rental - none
  - d. Licenses
    - i. Operator's License – Seth Sikora – A Little Slice of Italy – May 14, 2018 to June 30, 2018
    - ii. Operator's License – Jalene Amick – Kyle's Market – May 14, 2018 to June 30, 2018
    - iii. Operator's License – Emily Rubenzer – The Blind Tiger – May 14, 2018 to June 30, 2018
6. Consideration Items
  - a. Board of Zoning Recommendation – 207 Main Street Variance Request
  - b. All-Terrain Vehicle trail(s) within Village limits – Eldora Deraad
  - c. Emergency Proclamation Week – May 20-26, 2018
  - d. Set the second meeting in May to Tuesday, May 29, 2018 due to Memorial Day falling on Monday
7. Review/Approval – Bills – April 23, 2018 to May 13, 2018
8. Committee/Department Reports – (no action)
  - a. Building Permits- January to April 2018 – no new activity
  - b. Community Foundation of Dunn County- Annual Luncheon Schedule of Events Bulletin
  - c. Police Department March 2018 Report
  - d. Police Department April 2018 Report
  - e. Rescue Squad April 2018 Report
  - f. Village Administrator-Clerk-Treasurer Report
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## Organizational Meeting – April 23, 2018

On April 23, 2018, the Village Board Organizational meeting was held at 6:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: President Stene, Trustees Halpin, Davis, Wolff, Jenson, K. Burcham and M. Burcham. Others present included Administrator-Clerk-Treasurer Niggemann.

**Public Appearances-** none.

**Request approval – Organizational Meeting tonight, April 23, 2018, the second Regular Board Meeting of April** – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve that the Organizational meeting be held tonight, April 23, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

### **Committee Appointments**

**President’s Presentation** – President Stene welcomed Margaret Burcham to the Village Board. Margaret Burcham’s term is April 17<sup>th</sup>, 2018 to April 20, 2020.

Stene also mentioned that when we get to the committee assignments he prefers that committees remain more constant to allow for familiarity with their committees. So you will notice that there are a few shifts to allow for minimal conflict of interest, but most of the committees remain consistent.

**Board Confirmation-** The April 3<sup>rd</sup>, 2018 election, Carey Davis and Mark Halpin were re-elected. Margaret Burcham is replacing Casey Rihn. Margaret was a write-in on the ballot. Congratulations to all.

**Committee Confirmation** – The committee list was presented to all members. Stene asked all members to speak to him if they would prefer another committee and he would consider it. There are some of the special committees that have vacancies, so any possible candidates should contact the clerk’s office.

**Adjourn:** All business was complete. The meeting adjourned at 6:14 p.m.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

## Village Board Meeting – April 23<sup>rd</sup>, 2018

On April 23<sup>rd</sup>, 2018, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Other Present: Tom Niska with Timber Technologies, Administrator-Clerk-Treasurer Niggemann and Randy Simpson representing the Messenger.

**Public Comments** – none.

**Communications of the President** – Stene communicated that there have discussions to consider using the milling process for some the street maintenance. The Streets committee will discuss some options to try and accomplish some surface maintenance projects which would be a temporary fix, but would allow for additional funds to be saved for the larger projects.

**Regular Board Meeting Minutes – April 9<sup>th</sup>, 2018** – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the minutes from the April 9<sup>th</sup>, 2018 Regular Board meeting. Voting For: Trustees Halpin, Davis, Wolff, Jenson and Stene. Abstained: Trustees K. Burcham and M. Burcham. Voting Against: none. Motion carried.

### Licenses

**Colfax Softball Association – 6 month Temporary Class "B"/"Class B" Retailer's License – May 1, 2018 to October 31, 2018** –A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the Colfax Softball Association 6 month Temporary Class "B"/"Class B" Retailer's License for the term May 1, 2018 to October 31, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

### Consideration Items

**Street Use/Privilege Permit Renewal Request- Timber Technologies** – A motion was made by Trustee Davis and seconded by Trustee Wolff to approve Street Use/Privilege permit Renewal Request for Timber Technologies. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Timber Technologies will consider some temporary signage that would help make awareness that there will be semis on the road at times of loading and unloading.

**2018 Twister Run donation Request- Colfax Kiwanis** – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve a donation of \$50 to the Colfax Kiwanis for the 2018 Twister Run. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**2018 Colfax Free Fair request for donation – Colfax Fair Board** – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the donation of \$210 towards the port-a-potties, Myers Septic Service LLC. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**Review/Approval – Bills –April 9, 2018 to April 22, 2018 –** A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the bills for April 9, 2018 to April 22, 2018. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Adjourn –** All business was conducted and the meeting adjourned at 7:31 p.m.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

July 1, 2017 - June 30, 2018  
Application for License to Serve Fermented Malt Beverages  
and Intoxicating Liquors

Fee - \$10.00

RECEIVED

APR 16 2018

To the Clerk of the Village of Colfax Wisconsin: ~~Village of Colfax~~

I hereby apply for a License to serve, from July 1, 2017 to June 30, 2018, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 18 years of age.

Seth Sikora  
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Seth Sikora

Address of Applicant 88490 895th ave Colfax WI 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

NO

Date of such conviction -

Name of Court -

Nature of offense -

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

-

Seth Sikora  
Signature of Applicant

STATE OF WISCONSIN,

Dunn County, ss.

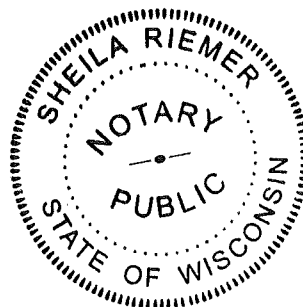
Seth Sikora being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 16th  
day of April 2018

Seth Sikora  
Applicant sign here

Shalee Ben  
Notary Public, Dunn County, Wis.

my comm. expires  
8-27-18



COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730  
Supplemental - General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Seth John Clayton Sikora

Business/Organization Name Little Italy

Full Prior Names (nicknames, maiden names, etc.) N/A

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ one \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Have you ever been arrested for, or convicted of any laws, including traffic? NO  
If yes, list offense, date and place occurring. \_\_\_\_\_

List prior addresses for the past five years 6872 52nd Street Chippewa Falls WI 54729

List three personal references, not related to you. Include name, address & phone number  
1) Brenda McRoberts  
2) Alexandra Pappic  
3) Eric McRoberts

Have you ever been a member of the Military Service? NO Discharge? \_\_\_\_\_

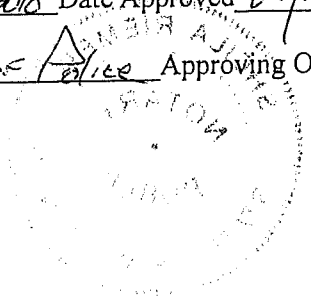
Education- include name of High School, location, grade completed and any training beyond high school.  
Chi-hi, Chippewa Falls, 11

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.  
Signature Seth Sikora Date 4/16/18

Official Use Only-Below This Line

Date Received 04/17/2018 Date Approved 04/17/2018 Date Denied \_\_\_\_\_

Researcher Clerk of Police Approving Officer Signature [Signature]



# WISCONSIN SELLER / SERVER CERTIFICATION

**Trainee Name:** Seth Sikora

**School Name:** 360training.com, Inc.

**Date of Completion:** 04/25/2018

**Certification #:** WI-77858

I, 

Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



Corporate Headquarters  
6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

July 1, 2017 - June 30, 2018  
Application for License to Serve Fermented Malt Beverages  
and Intoxicating Liquors Fee - \$10.00

RECEIVED  
APR 12 2018  
Wisconsin:  
Village of Colfax

To the Clerk of the Village of Colfax

I hereby apply for a License to serve, from July 1, 2017 to June 30, 2018, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 50 years of age.

Talene Amick  
Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Talene Amick

Address of Applicant 409 E. River St. Colfax WI 54750

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

No

Date of such conviction

Name of Court

Nature of offense

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

No

Talene Amick  
Signature of Applicant

STATE OF WISCONSIN,

Dunn County.

ss.

Talene Amick

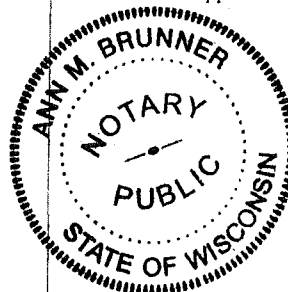
being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Subscribed and sworn to before me this 10TH

day of April 2018.

Talene Amick  
Applicant sign here

Ann M. Brunner  
Notary Public, Dunn County, Wis.



my comm. expires 7-28-19



COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730  
Supplemental - General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Jalene Sue Amick

Business/Organization Name Kyle's Market

Full Prior Names (nicknames, maiden names, etc.) Jalene Bouchard

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Phone \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Have you ever been arrested for, or convicted of any laws, including traffic? No  
If yes, list offense, date and place occurring. \_\_\_\_\_

List prior addresses for the past five years 122 Park Dr. Trlr. #101 Colfax WI 54730  
409 E. River St Colfax WI 54730

List three personal references, not related to you. Include name, address & phone number

- 1) Mary Muza 328 11<sup>th</sup> St Menomonie WI
- 2) Katie Olson 89101 8<sup>th</sup> Rd 40 Colfax, WI 54730
- 3) Kim McElwainey 604 Evergreen St Colfax, WI 54730

Have you ever been a member of the Military Service? yes Discharge? honorable discharge

Education- include name of High School, location, grade completed and any training beyond high school.  
Ashland High School Ashland WI 12<sup>th</sup>  
Chippewa Valley Technical College Eau Claire WI

I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Jalene Amick Date 4/10/18

Official Use Only-Below This Line

Date Received 04/13/2018 Date Approved 4/10/2018 Date Denied \_\_\_\_\_

Researcher Chief of Police Approving Officer Signature [Signature]

# WISCONSIN SELLER / SERVER CERTIFICATION

**Trainee Name:** Jalene Amick

**School Name:** 360training.com, Inc.

**Date of Completion:** 04/07/2018

**Certification #:** WI-76799

I, 

Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66



**Corporate Headquarters**  
6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

July 1, 2017 - June 30, 2018  
Application for License to Serve Fermented Malt Beverages  
and Intoxicating Liquors Fee - \$10.00

RECEIVED  
APR 25 2018  
Wisconsin:  
Village of Colfax

To the Clerk of the Village of Colfax

I hereby apply for a License to serve, from July 1, 2017 to June 30, 2018, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State, or Local, affecting the sale of such beverages and liquors if a license be granted to me,

I certify that I am 29 years of age.

Signature of Applicant

Answer the following questions fully and completely:

Name of Applicant Emily Rubenzer

Address of Applicant 307 main St Colfax WI 54730

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

No Felony

Date of such conviction 07-25-2017

Name of Court Chippewa County

Nature of offense OWI (1st)

Have you been convicted or violating any license law or ordinance regulating the sale of beverages or intoxicating liquors?

NO

Signature of Applicant

STATE OF WISCONSIN,

Dunn County, ss.

Emily Rubenzer being first duly sworn on oath says that he is the person who made and signed the foregoing application for an operator's license, that all the statements made by the applicant are true.

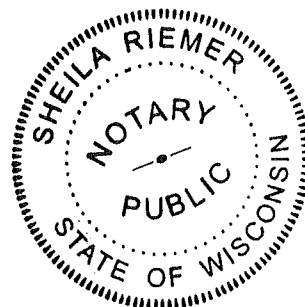
Subscribed and sworn to before me this 25th

Applicant sign here

day of April, 2018

Notary Public, Dunn County, Wis.

my comm. expires 8-27-18



COLFAX POLICE DEPARTMENT

Village of Colfax P.O. Box 417 Colfax, Wisconsin 54730  
Supplemental - General License Application

Instructions: Fill in all blanks, if a blank doesn't apply to your situation; fill in with "NA". A \$5.00 Investigation Fee is due to the Village of Colfax when submitting this application. The Investigation Fee does not apply to: fermented beer, liquor, or on-off sale licenses. The fee, if applicable, will be instituted by the Village Clerk. Your receipt of this application will be accepted or denied within 72 hours (3 days) by the Colfax Police Department upon receipt of this application. This form is to be filled out in addition to any others required by the Village of Colfax. Any information on this application found to be false will be grounds for non-approval of this application.

NOTE: If any further explanation is needed, please continue on back of application.

Full Name-First, Middle, Last Emily Michelle Rubenzer

Business/Organization Name The Blind Tiger

Full Prior Names (nicknames, maiden names, etc.) N/A

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Phone \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Social Security No. \_\_\_\_\_ Driver's License No. 1

Have you ever been arrested for, or convicted of any laws, including traffic? Yes  
If yes, list offense, date and place occurring. OWI Chippewa 07-31-17

List prior addresses for the past five years N 9094 City Rd M Colfax WI 54730  
307 Main St Colfax WI 54730

List three personal references, not related to you. Include name, address & phone number  
1) Steve Beaudin Stanley WI  
2) Karin Kulzer Chippewa Falls WI  
3) Jessica Cutler Chippewa Falls WI

Have you ever been a member of the Military Service? No Discharge? \_\_\_\_\_

Education- include name of High School, location, grade completed and any training beyond high school.  
Chippewa Fall Senior High - Chippewa Falls 12<sup>th</sup> Grade

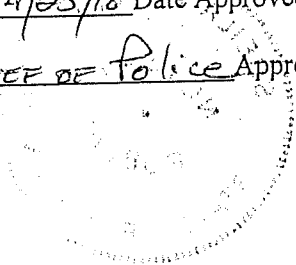
I certify that I am familiar with the laws, ordinances and regulations, and hereby agree, if granted a license, to obey all provisions of such laws. I further certify that all information included in this application is true, accurate and complete to the best of my knowledge.

Signature Emily Rubenzer Date 04-25-18

Official Use Only-Below This Line

Date Received 04/25/18 Date Approved 04/24/18 Date Denied \_\_\_\_\_

Researcher Chief of Police Approving Officer Signature [Signature]



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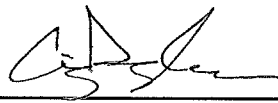
# WISCONSIN SELLER / SERVER CERTIFICATION

**Trainee Name:** Emily Rubenzer

**School Name:** 360training.com, Inc.

**Date of Completion:** 04/17/2018

**Certification #:** WI-77337

I,  \_\_\_\_\_

**Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.**

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17,134.66



**Corporate Headquarters**  
6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

## Zoning Board of Appeals Minutes – May 3, 2018

On May 3<sup>rd</sup>, 2018, the Village Zoning Board of Appeals met at 7:00 p.m. at the Colfax Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Chair Mike Kiekhafer, Members Mark Mosey, Rich Bautsch, and Gene Gibson. Excused: Member Jason Johnson. Other Present: Ron Swartz, Doris Tuschl and Jeff Peterson and Administrator-Clerk-Treasurer Niggemann.

**Public Appearances**– Doris Tuschl and Jeff Peterson, neighbors, were in favor of Ron and Marie Swartz adding onto the primary residence.

**Open Public Hearing – Variance Request for 207 Main Street** – Ron Swartz described the plans for the addition to be an 18' by 20' section which will contain a master bedroom and a bathroom. The addition will extend past the allowed side yard setbacks of 10'. They are in the process of purchasing half of the lot adjoining their property on the north side, but that process is taking a bit longer than they had hoped. So in the meantime, they would like to move forward by asking for a variance with hopes that the purchase will still be granted. The driveway will remain on the street side; however the garage is accessed from the alley.

### **Close Public Hearing at 7:08 p.m.**

A motion was made by Gibson and seconded by Mosey to make a recommendation to the Village Board to approve the variance request for the side yard set-back from 10' to 7' for the addition to be added onto the north side of the primary residence. Voting For: Kiekhafer, Bautsch, Gibson and Mosey. Voting Against: none. Motion carried.

**Adjourn** – All business was conducted and the meeting adjourned at 7:10 p.m.

Mike Kiekhafer, Chair

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311

Gary Stene, President  
Lynn M. Niggemann, Administrator-Clerk-Treasurer

## APPLICATION FOR VARIANCE FROM THE ZONING CODE

Date: 4-6-2018

Name: Ronald Swartz

Address: 207 Main St Colfax

Phone: (715) 962-4264

PROPERTY OWNER IF DIFFERENT THAN ABOVE:

Location of property for which you are requesting a variance (attach Map):

Same as above

EXACT LEGAL DESCRIPTION OF PROPERTY:  
JD Simons 3rd addition Lot 3, Block 14

CURRENT ZONING: Resident - R1

PROPOSED VARIANCE: Building addition on my house, (18'x 20')

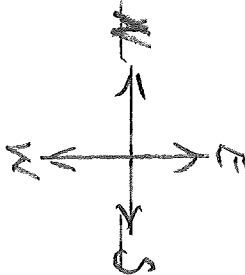
PROPOSED USE OF PROPERTY (ATTACH SITE PLAN):  
Attached map

50'x 135'

NONREFUNDABLE FEE: \$25.00  
RECEIPT # ck# 8459 4-6-18  
TO VILLAGE BOARD: \_\_\_\_\_  
TO PLAN COMMISSION: 5-3-18  
PUBLICATION DATES: 4-25-18

Ronald Swartz  
Applicant's Signature

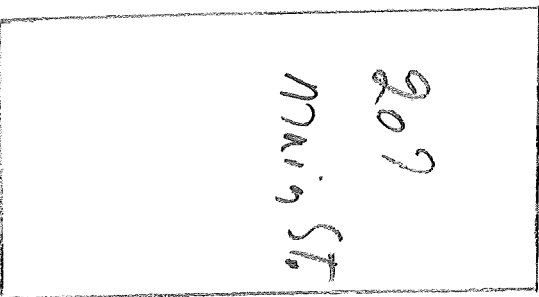
State Hwy 40



4th Ave



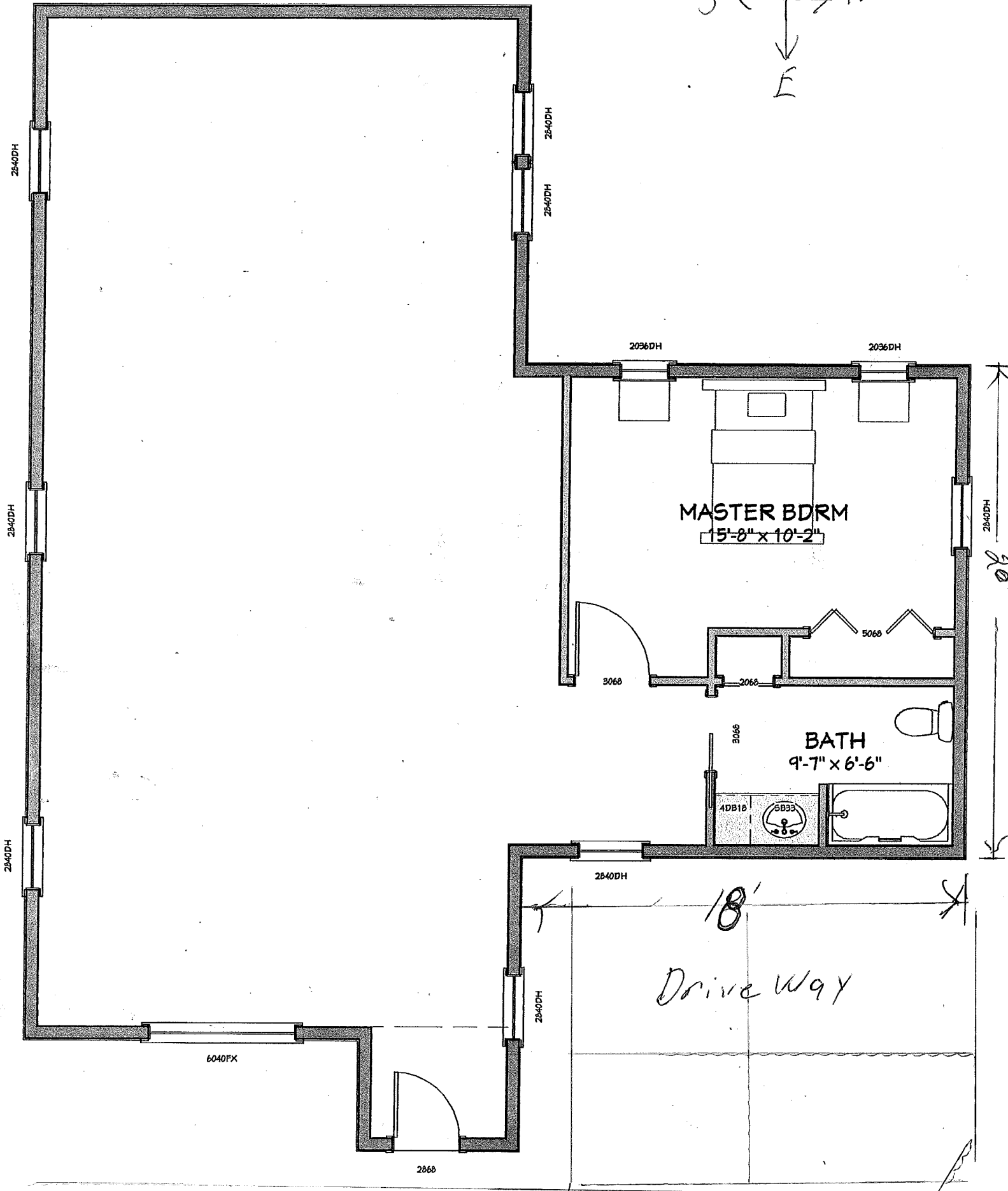
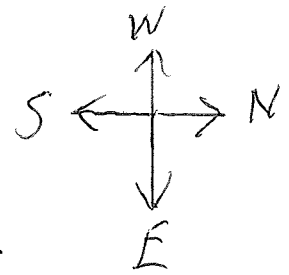
207  
Main St



5th Ave



Ronald Swartz 207 main st.



oh m h

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311  
Fax 715-962-2221

Gary Stene, President  
Lynn Niggemann, Administrator-Clerk-Treasurer

TO: PROPERTY OWNERS WITHIN 100 FT

DATE: April 23, 2018

RE: Request for Variance from Zoning Code

Per Village ordinance we are required to notify you when a property owner within 100 feet of your property has requested a Zoning Hearing. Below is the explanation and hearing notice required and published April 25, 2018 in the Colfax Messenger. If you have any further questions please don't hesitate to contact our office.

## **PUBLIC HEARING REQUEST FOR ZONING VARIANCE**

Please take notice that the Village of Colfax Zoning Board of Appeals will hold a public hearing on Thursday, May 3<sup>rd</sup>, 2018 at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI to consider a change in zoning for the following properties.

**PROPERTY OWNER: Ronald & Marie Swartz**  
**PARCEL #17111-2-291116-230-0020, VILLAGE OF COLFAX**  
**ADDRESS: 207 Main Street, Colfax, WI**  
**LEGAL DESCRIPTION: J.D. SIMON'S 3<sup>RD</sup> ADDITION PART LOT 3, BLOCK 14**

Variance request is to change the minimum side yard setback from 10' to approximately 7' to add an 18' by 20' addition onto the residence.

Interested persons may attend the public hearing or written statements may be filed with the Village Clerk, P.O. Box 417, 613 Main, Colfax WI 54730 until 4:00 p.m. on May 3<sup>rd</sup>, 2018.

Lynn Niggemann  
Village Administrator-Clerk-Treasurer

Published: April 25<sup>th</sup>, 2018

## ARTICLE C

### RESIDENTIAL DISTRICT REQUIREMENTS

#### Sec. 13-1-25 R-1 NEW SINGLE FAMILY RESIDENTIAL DISTRICT – Large Lot

1. Purpose. The R-1 District is intended to provide for single-family residential land uses in newer urban areas served by public sewers. The District is also intended to protect the integrity of residential areas by prohibiting the incursion of incompatible non-residential uses, and is for the exclusive location of single-family dwellings.
2. Permitted Uses. The following uses are permitted within an R-1 District:
  - a) single-family dwellings;
  - b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
  - c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.
3. Requirements. In order to be considered a conforming lot or structure within an R-1 District, a lot or structure must:
  - a) have a minimum lot size of 18,000 square feet and a minimum lot width of 80 feet;
  - b) have a front yard setback of 25 feet, a rear yard setback of 25 feet, and a side yard setback of 10 feet;
  - c) have a minimum living area of 900 square feet in the principal building;
  - d) not exceed a maximum principal building height of 35 feet; and
  - e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet and a maximum accessory building height not to exceed 15 feet.
4. Conditional Uses. The following uses shall be considered conditional uses within an R-1 District:
  - a) churches, municipal buildings, public and parochial schools; and
  - b) public parks and playgrounds

#### SEC. 13-1-26 R-2 SINGLE FAMILY RESIDENTIAL DISTRICT – Medium Lot

1. Purpose. The R-2 District is intended to provide for single-family dwellings in newer urban areas on larger lots. The District is also intended to provide an area protected from traffic hazards and safe from blighting influences.
2. Permitted Uses. The following uses are permitted within an R-2 District:
  - a) single-family dwellings;
  - b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
  - c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.
3. Requirements. In order to be considered a conforming lot or structure within an R-2 District, a lot or structure must:
  - a) have a minimum lot size of 7,500 square feet and a minimum lot width of 70 feet;
  - b) have a front yard setback of 30 feet, a rear yard setback of 50 feet, and a side yard setback of 10 feet;

- c) have a minimum living area of 900 square feet in the principal building;
- d) not exceed a maximum principal building height of 35 feet; and
- e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet, and not exceed a maximum accessory building height of 15 feet.

4. Conditional Uses. The following uses shall be considered conditional uses within an R-2 District:

- a) public parks and playgrounds; and
- b) churches.

**SEC. 13-1-27 R-3 EXISTING SINGLE FAMILY MIXED RESIDENTIAL DISTRICT**

1. Purpose. The R-3 District is intended to provide for single-family and two-family dwellings within the built-up area of Colfax. The District is also intended to provide an area protected from traffic hazards and safe from blighting influences.

2. Permitted Uses. The following uses are permitted within an R-3 District:

- a) single-family dwellings;
- b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
- c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.

3. Requirements. In order to be considered a conforming lot or structure within an R-3 District, a lot or structure must:

- a) have a minimum lot size of 6,000 square feet per family and a minimum lot width of 50 feet;
- b) have a front yard setback of 15 feet, a rear yard setback of 30 feet, and a side yard setback of 6 feet;
- c) have a minimum living area of 900 square feet in the principal building;
- d) not exceed a maximum principal building height of 35 feet; and
- e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet, and a maximum accessory building height not to exceed 15 feet.

4. Conditional Uses. The following uses shall be considered conditional uses within an R-3 District:

- a) two-family dwellings;
- b) Bed and Breakfast services;
- c) residential storage buildings not involving the conduct of a business;
- d) churches, municipal buildings, public and parochial schools;
- e) public parks and playgrounds;
- f) day care centers;
- g) owner only operated windshield repair service; and
- h) selling of antiques, high end collectibles and consignment items.

**SEC. 13-1-28 R-4 TWO FAMILY RESIDENTIAL DISTRICT**

1. Purpose. The R-4 District is intended to provide for two-family dwellings served by public sewer. The District is also intended to provide an area protected from traffic hazards and safe from blighting influences.

2. Permitted Uses. The following uses are permitted within an R-4 District:

- a) two-family dwellings;





## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 4/23/2018 From Account:  
Thru: 5/13/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
UHS	4/27/2018	UHS PREMIUM BILLING	1,029.26
XCEL	4/30/2018	XCEL ENERGY	4,964.17
74693	4/25/2018	LBR ELECTRIC	2,800.00
74694	4/30/2018	24-7 TELCOM	374.95
74695	4/30/2018	BAUMAN ASSOCIATES	18,550.00
74696	4/30/2018	CENTURY LINK	103.62
74697	4/30/2018	CHICAGO DISTRIBUTION CENTER	37.26
74698	4/30/2018	CITY OF EAU CLAIRE FIRE & RESC	322.45
74699	4/30/2018	COLFAX COMMUNITY FIRE DEPT	395.76
74700	4/30/2018	COLFAX KIWANIS	50.00
74701	4/30/2018	CREATIVE PRODUCT SOURCE INC	199.85
74702	4/30/2018	DONS SWEEPER SERVICE/DON LOGSLETT	2,400.00
74703	4/30/2018	DUNN COUNTY CLERK	306.42
74704	4/30/2018	E.O. JOHNSON	75.00
74705	4/30/2018	GALE/CENGAGE	19.50
74706	4/30/2018	GENERAL COMMUNICATIONS	6,743.11
74707	4/30/2018	HENRY SCHEIN	39.11
74708	4/30/2018	HUEBSCH	197.07
74709	4/30/2018	INTERSTATE AUTOMOTIVE	153.35
74710	4/30/2018	JOLENE ALBRICHT	46.09
74711	4/30/2018	MYERS SEPTIC SERVICE	210.00
74712	4/30/2018	QUILL CORP.	69.00
74713	4/30/2018	SCHWAAB, INC.	31.50
74714	4/30/2018	SUNDSTROMS PIT PUMPING	225.00
74715	4/30/2018	UW EXTENSION	35.00
74716	4/30/2018	WAL MART COMMUNITY/GEGRB	45.82
74717	4/30/2018	WELD RILEY	1,584.00
74718	4/30/2018	ZEMPEL APPRAISAL SERVICE	800.00
AFLAC	4/27/2018	AFLAC	421.02
EFTPS	5/03/2018	EFTPS-FEDERAL-SS-MEDICARE	5,785.91
WIDOR	5/03/2018	WI DEPARTMENT OF REVENUE	1,044.82
BREMER	5/10/2018	CARDMEMBER SERVICE	2,745.54
CHARTER	4/28/2018	CHARTER COMMUNICATIONS	549.63

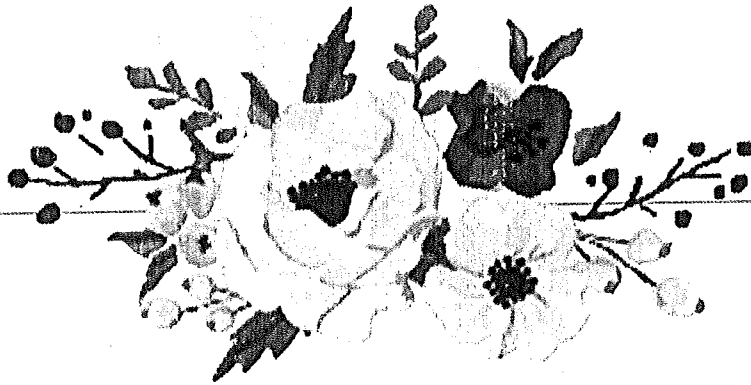
POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/23/2018 From Account:  
Thru: 5/13/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
WIDCOMP	5/03/2018	WISCONSIN DEFERRED COMPENSATION	255.00
WEENERGIES	5/12/2018	WE ENERGIES	331.28
WEENERGIES	5/12/2018	WE ENERGIES	432.27
Grand Total			53,372.76





# Annual Luncheon

Thursday, April 26, 2018

11:30 AM—1:00 PM

Presented by:



COMMUNITY FOUNDATION

*of Dunn County*

# Schedule of Events

## Welcome

Clint Moses - *Board Chair*

## A Look Back at 2017

Georgina Tegart - *Executive Director*

## Luncheon

### Guest Speaker

Cops 4 Kids Program

Brenna Jasper

*Menomonie Police Department Crime Prevention Specialist*

Kelly Pollock

*Menomonie Police Department Investigator*

Carrie Anderson

*Dunn County Dept. of Human Services Family & Children's Manager*

## 2018 February Community Grant Awards

*Presented by Community Foundation Board Members*

## Closing

## Cops 4 Kids

Cops 4 Kids is the partnership between three local law enforcement agencies: the Menomonie Police Department, the Dunn County Sheriff's Office, and the UW-Stout Police Department. The program was created in an effort to better enrich the lives of children and families in need in Dunn County through positive interactions with Law Enforcement. They established a fund at the Community Foundation to manage the program and support its mission.

With the help of Dunn County Human Services and other youth serving agencies, local children are nominated to participate in "shop with a cop" events to help them obtain the items they need, typically at an especially difficult time in their lives. Many of the nominees have recently gone through a traumatic situation, are living with family members that are not their parents or are in foster care. In 2017, a total of 56 children participated in the Shop with a Cop events to receive back-to-school supplies, along with toys and necessities for the holidays.



*Investigator Kelly Pollock from the Menomonie Police Department shopping with Cops 4 Kids participants.*

# 2018 Spring Grant Recipients

## Arts, Culture & Heritage

**Dunn County Historical Society:** "Make It!" Summer Children's Program, \$1,460  
*Providing historical and educational program activities for area youth*

## Education & Youth

**Boyceville Community School District:** Science Olympiad 3D Printer, \$6,128  
*Improving STEM activities and opportunities for Boyceville students*

**School District of the Menomonie Area:** MHS Swim & Dive Team Equipment, \$2,500  
*Promoting safety and participation in aquatic activities*

**STEPS for Girls:** Building Opportunities through Leadership Development, \$1,446  
*Enhancing STEM opportunities for girls through leadership development activities*

## Health & Human Services

**Alano Club of Menomonie:** Great Room Multi Media System, \$776  
*Providing quality meeting space for those in treatment and recovery*

**The Arc of Dunn County, Inc.:** Online HR System, \$2,500  
*Streamlining employee records and recruitment efforts for disability resources in Dunn County*

**Community for Veterans:** Expanded Transitional Housing for Veterans, \$4,000  
*Supporting veterans and those in recovery with affordable housing*

**Cops 4 Kids Fund of the CFDC:** Menomonie Police Dept. Cops 4 Kids Program, \$1,000  
*Enriching lives of children in need through positive interactions with Law Enforcement*

**Soft Landing Transition Services, LLC:** Services for Persons in Recovery, \$3,500  
*Providing persons in recovery with support services to transition back into society*

**Village of Colfax:** Colfax Rescue CPR Manikins, \$7,506  
*Updating CPR and First-Aid training equipment to uphold the safety of the community*

## Community Development & Environment

**Menomonie Public Library Foundation:** Wi-Fi Hotspots To-Go, \$2,400  
*Expanding technology resources for low-income families in Dunn County*

**West CAP:** Menomonie Farmer's Market Outreach & Education, \$3,000  
*Promoting the economic stability of both low income families and local farmers/vendors*

Thank you to the Community Foundation Grants Committee for their time and dedication reviewing the competitive grant applications and making their recommendations to the Board of Directors.

## Board of Directors

## Staff

Clint Moses, *Chair*  
Mark Deyo-Svendsen, *Vice Chair*  
Rich Rhiel, *Secretary*  
Brice Medin, *Treasurer*  
Bruce Siebold, *Past Chair*  
Dana Brunstrom  
Celene Frey

Judy Gifford  
Katie Mattison  
Kim Porter  
Steve Redmann  
Peter Reinhardt  
Ryan Ruegnitz  
Niki Yarrington

Georgina Tegart  
*Executive Director*  
  
Samantha Phillipps  
*Program Officer*  
  
Jade Peterson  
*Accounting Assistant*  
  
Julie Bendel  
*Development  
Administrative Assistant*

## Grants Committee

Judy Gifford, *Outgoing Chair*  
Clint Moses  
Kim Porter  
Peter Reinhardt  
Ryan Ruegnitz

Marilyn Fanetti  
Barb Anderson  
Jack Jeatran  
Laura Moulder  
Stephanie Rasmussen

*Thank you!*

Our mission is to connect people who care with causes that matter to enrich the quality of life in Dunn County, now and for future generations. We are a permanent savings and investment account for Dunn County. From this, we offer strategic grants to respond to local needs.

This money grows from contributions from people just like you.

We make it possible for anyone to create a legacy.



***Leave a legacy. Please remember the Community Foundation in your will.***

WILLIAM J. ANDERSON  
CHIEF OF POLICE

PHONE (715) 962-3136  
FAX (715) 962-4357

# COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST.

COLFAX, WI 54730

## APRIL 2018 MONTHLY POLICE REPORT

CALLS FOR SERVICE: 78

TRAFFIC STOPS: 17

- ASSIST OTHER AGENCY: 6
  - ASSIST HUMAN SERVICES (HOME VISITS) x3
  - THEFT IN TOWNSHIP
  - DISORDERLY IN SAND CREEK
  - FIRE RESPONSE
  
- PARKING TICKETS: 4
  
- AMBULANCE ASSIST: 3
  
- CIVIL: 2
  - EXCHANGE PROPERTY
  - LANDLORD / TENNANT DISPUTE
  
- TRAFFIC ACCIDENT: 4
  - 2 CAR ACCIDENT IN PARKING LOT
  - 2 CAR ACCIDENT IN TRAILER PARK
  - 2 CAR ACCIDENT AT INTERSECTION
  - HIT AND RUN
  
- THEFT: 2
  - THEFT FROM BUSINESS
  - THEFT OF VEHICLE

- SUSPICION: 8
  - FEMALE ACTING SUSPICIOUS
  - LIGHTS ON VACANT VEHICLE
  - CAR PARKED IN LOT FOR A FEW DAYS
  - BROKEN DOWN VEHICLE WITH FLAT TIRES
  - POSSIBLE DRUG ACTIVITY
  - MALE TRYING TO OPEN CAR
  - ODD PHONE CALLS
  - SUSPICIOUS VEHICLE IN PARK
  
- DAMAGE TO PROPERTY: 1
  - SLASHED TIRES
  
- WARRANT: 2
  - 2 ARRESTS
  
- DISORDERLY: 2
  - DISORDERLY MALE
  - ARGUMENT BETWEEN PARTIES
  
- ASSIST CITIZEN: 1
  - CLERGY RELIEF FUND- GAS MONEY
  
- INFORMATION: 3
  - POSSIBLE SUICIDAL MALE
  - INFO ON SEX TRAFFICKING
  - K9 SNIFF AROUND VEHICLE
  
- ANIMAL COMPLAINT: 8
  - DOG AT LARGE x 4
  - STRAY DOG
  - STRAY CAT
  - ANIMAL ABUSE x 2
  
- TRAFFIC COMPLAINT: 3
  - SEMI ILLEGALLY PARKED
  - VEHICLE ON MAIN
  - RECKLESS DRIVER
  
- JUVENILE: 2
  - DISORDERLY CONDUCT
  - QUESTIONABLE PARENTING
  
- BURNING COMPLAINT: 1
  
- WELFARE CHECK: 1
  - SUBJECT THREATENING SELF HARM

- BUSINESS WATCH: 1
  - EXTRA PATROL REQUESTED WHILE UNDER CONSTRUCTION
  
- LOST / FOUND: 1
  - LOST JACKET
  
- PAPER SERVICE: 2
  - EVICTIONS
  
- 911 MISDIAL: 4

WILLIAM J. ANDERSON  
CHIEF OF POLICE

PHONE (715) 962-3136  
FAX (715) 962-4357

# COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST.

COLFAX, WI 54730

## MARCH 2018 MONTHLY POLICE REPORT

CALLS FOR SERVICE: 61

TRAFFIC STOPS: 19

- ASSIST OTHER AGENCY: 2
  - CHILD ABUSE INVESTIGATION
  - ATTEMPT TO LOCATE PERSON FOR OTHER COUNTY
- PARKING TICKETS: 5
- AMBULANCE ASSIST: 1
- CIVIL: 2
  - EXCHANGE PROPERTY x 2
- TRAFFIC ACCIDENT: 1
  - 2 CAR ACCIDENT IN PARKING LOT
- THEFT: 2
  - GAS DRIVE OFF
  - THEFT OF MEDICATIONS
- SUSPICION: 7
  - SUSPICIOUS LATE NIGHT JUVENILES
  - LATE NIGHT VEHICLE AT BUSINESS x 2
  - SUSPICIOUS PHONE CALL x 2
  - INTOXICATED MALE
  - LATE NIGHT MALES WALKING AROUND TOWN



- DOMESTIC: 1
  - BOYFRIEND / GIRLFRIEND DISPUTE
- LITTERING: 1
  - LARGE AMOUNT OF GARBAGE IN FRONT OF RESIDENCE
- CRIMINAL OWI: 1
- PUBLIC RELATIONS: 2
  - GAME AT SCHOOL
  - ASSIST WITH MARRIAGE PROPOSAL
- INFORMATION: 3
  - POSSIBLE DRUG DEALING
  - INFO ON SEX OFFENDER
  - ATTEMPTED FRAUD
- ANIMAL COMPLAINT: 1
  - DOG AT LARGE
- ASSIST CICTIZEN: 2
  - KEYS LOCKED IN HOUSE
  - REPOSSESSION
- JUVENILE: 8
  - DISORDERLY CONDUCT x 3
  - SEXUAL ASSAULT
  - PARENTING ISSUE
  - INAPPROPRIATE PICTURES
  - SUICIDAL JUVENILE
  - CHECK WELFARE
- CHILD ABUSE: 1
- FRAUD: 1
  - COUNTERFEIT MONEY
- LOST / FOUND: 1
  - FOUND CELL PHONE

## Colfax Rescue April Report

### Municipalities Responded to:

Village of Colfax	11
Township of Colfax	5
Village of Elk Mound	5
Township of Elk Mound	4
Village of Wheeler	2
Township of Otter Creek	1
Township of Sand Creek	1
Township of Grant	1
<u>Township of Tainter</u>	<u>1</u>
<b>Total</b>	<b>31</b>

### Receiving Facilities:

Mayo Clinic Health Systems Eau Claire	11
Mayo Clinic Health systems Menomonie	5
Mayo Clinic Health Systems Bloomer	4
Hospital Sisters Health Systems Sacred Heart	4
<u>No transport/Cancelled/Refused</u>	<u>7</u>
<b>Total</b>	<b>31</b>

### Financials:

Billed Out	\$30,040.00
Collected	\$12,094.76

### CRS Notes:

- Dr. Stephanie Wagner is leaving as our Medical Director and will be replaced by our Co-Medical Director Dr. Jim Concannon.
- Colfax Rescue participated in a mock car crash at Colfax High School on April 18.
- Community Safety Net presentations were made to Elk Mound and Colfax 3<sup>rd</sup> grade classes along with Dunn Energy Safety Presentations to the 3<sup>rd</sup> grade class.
- Lynn attended and received the grand check from the Dunn County Community Foundation.
- We have installed a mobile WI-FI device as budgeted in M8 to improve data capabilities. M7 we will wait and include when we replace M7 in 2020.
- MAY 20<sup>TH</sup> PANCAKE BREAKFAST 7:00 AM TO NOON AT COLFAX RESCUE FREE WILL OFFERING.
- We had a garage door opener go bad it was replaced on May 10, 2018. This door meets code with safety sensors. The other door opener does not meet code when it stops working it will be brought up to code (same age as the one that quit working 1999).
- We have re-seeded the grass on the corner of Dunn and Railroad which was damaged last winter.
- M7 had brakes and rotors repaired.
- EMS week is May 20 through the 26<sup>th</sup>.
- Don's second week of chemo will be the week of May 14<sup>th</sup>.
- Don attended the inaugural EMS expo in Lacrosse on May 2<sup>nd</sup> and 3<sup>rd</sup>. Here are some things I learned:
  - In 2020, Ambulances services will be required to report to the Federal Government costs of doing business; failure to do so will result in fines. The first suggested report was a 175-page report. AAA (American Ambulance Association) is working with Department of Health Services to simplify the form.
  - One of the new Ambulance Safety Standards coming through is cot and cot fastener systems which will be required to withstand a 10g force crash. This additional safety feature is expected to add \$15,000.00 per ambulance. The Federal Government is also proposing the Federal Government is proposing that ambulance lights be LED which would add approximately \$4,000.00 to the cost of an ambulance.
  - We should document that we are teaching our employees compliance (workers comp, Medicare, patient care etc.)
  - We need to make sure we follow the ACA 1518 with notice of non-discrimination.

- Cybercrime cyber security healthcare is 2 times more likely to be hacked. They have seen an 89% increase in hacking attempts.
- All departments staff should look like the community you serve (diversity).
- Social Media risk benefits. Such as it is recommended to have someone search potential employee's social media sites but not by the people who are doing the hiring minimize risk of protected status (age, sex, sexual orientation etc.) violations but review for improper material.
- Applications should not contain any questions about felony status, risk of crossing protective status line.
- FMLA policy should clearly state how many days are allowed.
- OSHA is requiring workplace injury tracking software.
- Working with Millennials (born 1984-2005) tips: create an atmosphere of belonging, Social Media window shopping for millennials (millennials can be farther ahead financially by switching jobs every 3 years), Use creative education, 80/20 rule 20% of employees take up 80% of a managers time.
- 10 steps for dealing with the media: 1. Rock Solid Delivery know what you are talking about – don't be afraid to say I do not know. 2. Overcome fear of media, 3. Feed the information that you want them to know ,4. Be available for questions, 5. Get to know the media. 6. Be a good interviewee, 6. Credit partner agencies, 7. Create media events, 8. Crisis communication (start with a position of trust, no comment is a comment, explain policies try not to create a hostile environment) 9. Allow the press ride along opportunities, 10. Thank the media.
- Some new billing process that could possibly speed up accounts receivables.

Service Before self

**Administrator-Clerk-Treasurer  
May 14, 2018 meeting**

**Meter Project**

All the meters are here. The Public Works Department hopes to have the installation of residential meters complete by the end of May. However, we are still awaiting the reading equipment.

**Open Book meeting** - The Assessor is required to be available during open book. The date will be Thursday, May 24, 2018 from 4 p.m. to 6 p.m.

**Board of Review meeting** – The Board members are required to attend this meeting and it is required to be a minimum of two hours. The date for this meeting is Thursday, May 31, 2018 from 5:30 p.m. to 7:30 p.m.

**Community Foundation of Dunn County – Annual Luncheon**

This was the meeting that I attended to accept the grant award for the Rescue Squad of \$7560.30 for the Manikins. I have included a copy of the Annual Luncheon Schedule of Events. This document includes a list of the grant recipients. I thought it is very helpful for everyone to see what types of grants the group awarded.

The Community Foundation of Dunn County provided all attendees with their annual report, called Inspired by You. This document not only includes their financial standings, but also includes stories and photos of how the money they granted helped communities within Dunn County as well as individuals with Dunn County. Please take a look.

**Server Installation** – Wednesday, Thursday and Friday – CIT spent quality time with Sheila, Bill and me. The process has not been smooth. With hopes Administration will be in full function by day end ☺ We will be rescheduling a time to complete the Police Department, Public Works and Rescue Squad.

***A Big “Thank You”***

to:

The Colfax High School and Mark Mosey  
They held their 2<sup>nd</sup> Annual Colfax Beautification Day on Friday, April 27, 2018.  
They walked and cleaned up local roads and parks.