

**Village of Colfax
Village Board Meeting
Monday, October 8, 2018 @ 7 p.m.
Village Hall
613 Main Street, Colfax, WI 54730**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President or Chair
6. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes – September 24th, 2018
 - b. Training Request - none
 - c. Facility Rental - none
 - d. Licenses
 - i. Operator's License – Elizabeth Affolter – Kyle's Market – October 8th, 2018 to June 30, 2019
7. Consideration Items
 - a. Municipal Building Committee member appointment
 - b. Railroad Ave. (Main to Pine) – Bid Award
8. Review/Approval – Bills – September 24th, 2018 to October 7th, 2018
9. Committee/Department Reports – (no action)
 - a. ZOR Tin Lizzy Thank You
 - b. September Building Permits
 - c. Rescue Squad Report - August
 - d. Administrator-Clerk-Treasurer Report
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn Niggemann, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the Friday prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – September 24th, 2018

On September 24th, 2018, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Village President Gary Stene, Trustees Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham. Others Present: Mark Johnson-Colfax Commercial Club, Kurt Devroy – Police Department, Ryan Bauer - Public Works, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments – Bates introduced the new Public Works employee, Ryan Bauer. Niggemann introduced the new full time police officer, Kurt Devroy.

Commutations from the Village President –none.

Regular Board Meeting Minutes – September 10th, 2018 – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the minutes from the September 10th, 2018 Regular Board meeting. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Training Request – Ryan Bauer – Basic Wastewater Certification – October 29, 2018 to November 2, 2018 – Estimated cost is \$990.00. A motion was made by Trustee Wolff and seconded by Trustee M. Burcham to approve the training for Ryan Bauer for the Basic Wastewater Certification, October 29, 2018 to November 2, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

Licenses

Operator's License – Nicole Gotlibson- Kyle's market- September 24, 2018 to June 30, 2019 - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the operator's license for Nicole Gotlibson for September 24, 2018 to June 30, 2019. Voting For: Trustees Jenson, Wolff, M. Burcham, K. Burcham, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Consideration Items

Potential Committee to be part of any potential Municipal Building updates – Johnson with the Colfax Commercial Club has been part of the discussion with Troy Knutson from the Colfax Municipal Building Restoration Group and Lisa Bragg-Hurlburt from the Colfax Public Library regarding the Municipal Building in reference to a potential elevator and basement restoration. The groups feel there should be a special committee which involved a Village Board member to assist in the next steps.

The Board will table this item to the next meeting.

Fairgrounds Fence Pricing (handout at next meeting) – Bates received an estimate price for the Beer Garden Fence of \$2600 for materials and \$1800 for labor; total \$4445. A motion was made by Trustee Halpin and seconded by Trustee Jenson to move forward with the pricing provided from Plan Construction and to use contingency funds. Voting For: Trustees Halpin, Wolff, Jenson, K. Burcham, Stene and M. Burcham. Voting Against: Trustee Davis. Motion carried.

Public Works Building Ceiling Pricing – To take down and reinstall the inferred tub heater, spiral as needed and gas line is approximately \$5,400; the repair of the shop ceiling which will include removing/reinstalling the steel, replace/repair 2x4's that the steel will be refastened to - \$3,450; total

\$8,850. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to bid the Public Works Ceiling project out. Due to the importance of the project, the funds will come from the fund balance. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

Tower Park Gazebo Roof Pricing– Gazebo Roof estimated pricing for steel roofing materials is \$723 and labor of \$860; total \$1,583.

Well House Roof Pricing – Well House steel roof material pricing is \$1,205 and labor \$960; total \$2,165.

A motion was made to use the numbers for the Tower Park Gazebo Roof and the Well House Roof to budget for during the 2019 budget cycle. Voting For: Trustees Jenson, Wolff, M. Burcham, Davis, K. Burcham, Halpin and Stene. Voting Against: none. Motion carried.

Spreading Garden Pricing - The pricing for the spreading garden with a smaller area, 35' x 45' has been calculated to cost \$2,220. The shrubs, plants, etc. estimated to be an additional \$500 and four benches to be \$400 to \$800. A motion was made by Trustee Davis and seconded by Trustee M. Burcham move forward with the spreading garden with the use of the funds that are assigned to the spreading garden. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

2019 General Fund Budget Discussions - The Budget meetings will begin Monday, October 1, 2018 as Audit and Finance Committee meetings.

Review/Approval – Bills – September 10th, 2018 to September 23rd 2018 – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the bills for September 10th, 2018 to September 23rd, 2018. Voting For: Trustees Stene, K. Burcham, M. Burcham, Jenson, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to adjourn the meeting at 8:10 p.m. A voice vote was taken with all trustees voting yes.

Gary Stene, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 -- Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 10.00

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2019, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Elizabeth Bailey Affolter
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-704-9170 Email Address elizabethaffolter@gmail.com

Current Address E7570 770th Ave. Colfax 54730 15 years
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth 09-07-2000 Age 18

Place of Employment Hyle's Market

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny [Signature] 09/25/18
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

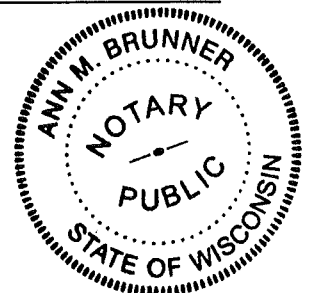
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

[Signature]
Signature of Applicant

Subscribed and sworn before me this 22 day of Sept, 20 18.

[Signature]
(Signature of Notary Public)

July 28, 2019
(Commission Expires)



Date Received: 9-24-18 Date to the Board: 10-8-19 Approved or Denied

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Elizabeth Affolter

School Name: 360training.com, Inc.

Date of Completion: 09/21/2018

Certification #: WI-87638

I, 

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

learn²
serve

Corporate Headquarters
6801 N Capital of Texas Hwy, Suite 150
Austin, TX 78731
P: 877.881.2235

Railroad Ave. (Main to Pine)

Colfax Bid Comparison

October 3, 2018 - 11:00 am

Rand Bates, Lynn Niggemann, Sheila Riemer

Description	Pember Companies	Olum Asphalt Paving
12,000 sq. ft section Railroad Ave. Main/Hwy 40 to Pine St.		
Project Total	\$47,100.00	\$22,825.00
Additional Items Unit Price per ton base course Unit Price remove/replace poor soils (sub grade)	\$26.20 \$46.50	\$22.00 \$17.00
Suggestion/Notes	Most likely to be a 2019 project Will hold pricing.	Most likely to be a 2019 project Will hold pricing with a signed agreement.

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 9/24/2018 From Account:
Thru: 10/07/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
UHS	10/01/2018	UHS PREMIUM BILLING	818.13
XCEL	10/01/2018	XCEL ENERGY	4,325.13
75043	9/28/2018	24-7 TELCOM	24.95
75044	9/28/2018	BADGER STATE INC.	270.00
75045	9/28/2018	BOUND TREE MEDICAL, LLC	735.00
75046	9/28/2018	BROAD REACH	292.81
75047	9/28/2018	CENTURY LINK	103.26
75048	9/28/2018	COLFAX COMMUNITY FIRE DEPT	270.00
75049	9/28/2018	DEMCO INC	116.95
75050	9/28/2018	DUNN COUNTY RECYCLING	2,895.10
75051	9/28/2018	E.O. JOHNSON	230.00
75052	9/28/2018	FARRELL EQUIPMENT & SUPPLY CO.	199.90
75053	9/28/2018	GRAPHIC CONTROLS	162.81
75054	9/28/2018	HAWKINS, INC.	2,974.16
75055	9/28/2018	HENRY SCHEIN	224.00
75056	9/28/2018	HUEBSCH	83.67
75057	9/28/2018	HYDROCORP	496.00
75058	9/28/2018	INTERSTATE AUTOMOTIVE	554.99
75059	9/28/2018	JAMES OSTERMAN	51.00
75060	9/28/2018	MENARDS-EAU CLAIRE	16.75
75061	9/28/2018	MISSISSIPPI WELDERS SUPPLY CO.	176.46
75062	9/28/2018	PENWORTHY COMPANY	257.36
75063	9/28/2018	QUILL CORP.	48.98
75064	9/28/2018	R & R WASTE SYSTEMS CLEANING	4,160.90
75065	9/28/2018	RYAN BAUER	144.48
75066	9/28/2018	SCHILLING SUPPLY	98.80
75067	9/28/2018	SHEILA RIEMER	136.55
75068	9/28/2018	SUMMIT COMPANIES	100.50
75071	9/28/2018	WOODS RUN FOREST PRODUCTS	962.96
75073	9/28/2018	WAL MART COMMUNITY/GECRB	32.69
75073	9/28/2018	WELD RILEY	202.00
75074	9/28/2018	ZEMPEL APPRAISAL SERVICE	800.00
AFLAC	9/27/2018	AFLAC	532.70

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 9/24/2018 From Account:
Thru: 10/07/2018 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFTPS	9/26/2018	EFTPS-FEDERAL-SS-MEDICARE	5,546.66
EFTPS	10/04/2018	EFTPS-FEDERAL-SS-MEDICARE	5,268.16
WIDOR	9/25/2018	WI DEPARTMENT OF REVENUE	1,010.23
WIDOR	10/04/2018	WI DEPARTMENT OF REVENUE	982.85
WIETF	9/28/2018	WI DEPT OF EMPLOYEE TRUST FUNDS	6,091.05
CHARTER	9/28/2018	CHARTER COMMUNICATIONS	550.43
WIDCOMP	9/26/2018	WISCONSIN DEFERRED COMPENSATION	255.00
WIDCOMP	10/04/2018	WISCONSIN DEFERRED COMPENSATION	155.00
Grand Total			42,358.37

ZOR Tin Lizzy

P.O. Box 662

Rau Claire, Wisc 54703



October 1st /2018

Lynn Niggemann
Village of Colfax
613 Main Street

Dear Lynn Niggemann & Colfax Village Board

The Tin Lizzies would like to thank you for your Donation of Fifty Dollars.

Along with many of the other Business's in Colfax for the sponsorship of our parade unit to participate in the Firemen's Ball Parade on September 8th, 2018. It's people like your community that keep helping us Shriner's parading so we can make crippled children walk.

Sincerely,

Bruce Fransway President of Mehara Shrine Club 2018 .





2921 Ingalls Road
Menomonie, WI 54751

Mobile: 715-556-0066
FAX: 715-231-2447
www.weberinspections.com
inspector@weberinspections.com

Activity Report

Village of Colfax

September

Date	Customer	Service	Pass/Fail	Project
<input type="checkbox"/> 9/17/2018	Demoe	Rough Construction	Passed	
<input type="checkbox"/> 9/17/2018	Demoe	Permit Issued		Addition
<input type="checkbox"/> 9/21/2018	Colfax Railroad Museum	Permit Issued		Remodel
<input type="checkbox"/> 9/21/2018	Roberts	Permit Issued		Remodel
<input type="checkbox"/> 9/21/2018	Roberts	Electrical Hook-up	Passed	
<input type="checkbox"/> 9/24/2018	Demoe	Final Inspection/Occupancy	Passed	
<input type="checkbox"/> 9/25/2018	Prince	Permit Issued		Accessory Building
<input type="checkbox"/> 9/25/2018	Anderson	Permit Issued		Remodel

Any Permit with a check mark can be viewed on the state website

Weber Inspections

2921 Ingalls Road, Menomonie, WI 54751 715-556-0066

Building Permit

Village of Colfax

Date 9/21/18

Issued to: ~~Christy~~ Roberts, Kristy

Address: 801 University Ave. , Colfax Wis. 54730

Project: Service repair.

Permits Issued:

Inspections Needed:

Yes

No

	Cost
Construction	
HVAC	
Electrical	\$35.00
Plumbing	
Erosion Control	
Total	\$ 35.00

Paid Ck # 3135

Phase	Rough	Final
Footing		
Foundation		
Basement Drain Tiles		
Construction		
Plumbing		
Heat/Vent/AC		
Electrical		x
Insulation		
Occupancy		

Weber Inspections

2921 Ingalls Road, Menomonie, WI 54751 715-556-0066

Building Permit

Village of Colfax

Date 9/17/18

Issued to: ~~Sen~~ Demoe, Rendi

Address: 703 Pine St. , Colfax Wis.

Project: 16' x 16' detached deck.

Permits Issued:

	Cost
Construction	\$75.00
HVAC	
Electrical	
Plumbing	
Erosion Control	
Total	\$ 75.00

Inspections Needed:

Yes No

Phase	Rough	Final
Footing	X	
Foundation		
Basement Drain Tiles		
Construction		X
Plumbing		
Heat/Vent/AC		
Electrical		
Insulation		
Occupancy		

Weber Inspections

2921 Ingalls Road, Menomonie, WI 54751 715-556-0066

Building Permit

Village of Colfax

Date 9/21/2018

Issued to: Colfax Railroad Museum Inc.

Address: 416 Main St. , Colfax Wis. 54730

Project: Renew permit from 8/25/14 that is not completed & a 20' x20' addition to the detached garage.

Permits Issued:

Inspections Needed:

Yes

No

	Cost
Construction	\$75.00
HVAC	\$15.00
Electrical	\$16.00
Plumbing	\$25.00
Erosion Control	
Total	\$ 131.00

Paid Ck # 2352

Phase	Rough	Final
Footing		
Foundation		
Basement Drain Tiles		
Construction	X	X
Plumbing	X	X
Heat/Vent/AC	X	X
Electrical	X	X
Insulation	X	
Occupancy		

Weber Inspections

2921 Ingalls Road, Menomonie, WI 54751 715-556-0066

Building Permit

Village of Colfax

Date 9/25/2018

Issued to: Angela Anderson

Address: 515 4th Ave. , Colfax Wis. 54730

Project: New front steps / deck & a fence around the back yard.

Permits Issued:

Inspections Needed:

Yes

No

	Cost
Construction	\$75.00
HVAC	
Electrical	
Plumbing	
Erosion Control	
Total	\$ 75.00

Paid

Phase	Rough	Final
Footing		
Foundation	x	
Basement Drain Tiles		
Construction		x
Plumbing		
Heat/Vent/AC		
Electrical		
Insulation		
Occupancy		

Colfax Rescue September 2018 Report

Municipalities Responded to:

Village of Colfax	14
Village of Elk Mound	9
Village of Wheeler	4
Township of Elk Mound	10
Township of Colfax	4
Township of Grant	1
Township of Sand Creek	4
Township of Otter Creek	3
<u>Township of Tainter</u>	<u>2</u>
Total	51

Receiving Facilities:

Mayo Clinic Health System Eau Claire	12
Mayo Clinic Health System Bloomer	2
Mayo Clinic Health System Menomonie	5
Hospital Sisters Health System Sacred Heart	5
Marshfield Hospital Eau Claire	2
Cancelled	3
Standby	16
<u>No Transport/Refused</u>	<u>6</u>
Total	51

Financials:

September Billed Out	\$38,348.30
September Collected	\$15,747.64

CRS Notes:

- Thank you to COMPEER Financial for the \$3,000.00 grant to be used for purchasing Carbon Monoxide patient monitors. I have two options I am gathering price points for the units and then see if I have more fundraising to do.
- September training was Practice CPR, Airway and patient moving.
- We were asked to cover standby for 3 NCAA cross country track meets at Whitetail Golf Course Sept 28, Oct 27 and November 10th.
- We will be writing a FEMA fire grant in the next 2-week period. We will try for self-loading stretchers, a P25 compliant base radio, two Rad 57 monitors. This would be a 60-70,000.00 grant. With a 5% CRS match
- M8 did not pass our DOT inspection during it oil change. So, tires were replaced and now it passes inspection. ***Once a year during service each ambulance has a DOT safety inspection. To keep our crew and patients safe.

Administrator-Clerk-Treasurer
October 5, 2018

Health Insurance – I hope to have all the Health Insurance numbers to you by the October 22, 2018 meeting.

Personal Property Revenue – The Department of Revenue had made a determination to reverse the decision that the locally assessed personal property tax on machinery, tools and patterns for TID's would be eliminated. However, late on Thursday, an email was sent by the Department of Revenue, that municipalities have until Tuesday to complete a worksheet and request an adjustment to the personal property payout to include a portion for the Tax Increment Districts. For the Village of Colfax the amount of revenue equals \$5,943.66 if approved. This is not additional revenue, it is revenue that we had been receiving and the Department of Revenue had changed the ability to tax on certain types of personal property. The revenue will now be calculated as shared revenue from the State.

Water Bills – Sheila has processed the second water bill generated through the new meters. The process went pretty smooth. Rand has been reading approximately once a week. They have been able to notify homeowners of potential water leaks, running toilets, etc.

Rescue Squad – The Rescue Squad has received a \$3,000 grant from Compeer Financial for Carbon Monoxide Detectors/Monitors. This is a unit that has a finger probe which detects carbon monoxide levels within an individual.

T-Mobile – The Village receives a lease payment from T-Mobile to have their antenna or tower on the Village Water Tower. They have reached out to me requesting a review of the contract. They are requesting a reduction in rent in return for a 5-year guarantee with a review each 5 successive terms for a 5-year period. I believe a representative would like to attend a meeting. I hope to have this item on the October 22, 2018 meeting.

Dunn County Humane Society- I have just received the 2019-2020 contract from the Dunn County Humane Society. I have requested figures from them to review with the contract. This will be on a future meeting, October 22 or November 12, 2018.