

## **Village Board Meeting – September 24<sup>th</sup>, 2018**

On September 24<sup>th</sup>, 2018, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Village President Gary Stene, Trustees Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham. Others Present: Mark Johnson-Colfax Commercial Club, Kurt Devroy – Police Department, Ryan Bauer - Public Works, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Comments** – Bates introduced the new Public Works employee, Ryan Bauer. Niggemann introduced the new full time police officer, Kurt Devroy.

**Commutations from the Village President** –none.

**Regular Board Meeting Minutes – September 10<sup>th</sup>, 2018** – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the minutes from the September 10<sup>th</sup>, 2018 Regular Board meeting. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Training Request** – Ryan Bauer – **Basic Wastewater Certification – October 29, 2018 to November 2, 2018** – Estimated cost is \$990.00. A motion was made by Trustee Wolff and seconded by Trustee M. Burcham to approve the training for Ryan Bauer for the Basic Wastewater Certification, October 29, 2018 to November 2, 2018. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

### **Licenses**

**Operator’s License – Nicole Gotlibson- Kyle’s market- September 24, 2018 to June 30, 2019** - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the operator’s license for Nicole Gotlibson for September 24, 2018 to June 30, 2019. Voting For: Trustees Jenson, Wolff, M. Burcham, K. Burcham, Davis, Halpin and Stene. Voting Against: none. Motion carried.

### **Consideration Items**

**Potential Committee to be part of any potential Municipal Building updates** – Johnson with the Colfax Commercial Club has been part of the discussion with Troy Knutson from the Colfax Municipal Building Restoration Group and Lisa Bragg-Hurlburt from the Colfax Public Library regarding the Municipal Building in reference to a potential elevator and basement restoration. The groups feel there should be a special committee which involved a Village Board member to assist in the next steps.

The Board will table this item to the next meeting.

**Fairgrounds Fence Pricing (handout at next meeting)** – Bates received an estimate price for the Beer Garden Fence of \$2600 for materials and \$1800 for labor; total \$4445. A motion was made by Trustee Halpin and seconded by Trustee Jenson to move forward with the pricing provided from Plan Construction and to use contingency funds. Voting For: Trustees Halpin, Wolff, Jenson, K. Burcham, Stene and M. Burcham. Voting Against: Trustee Davis. Motion carried.

**Public Works Building Ceiling Pricing** – To take down and reinstall the inferred tub heater, spiral as needed and gas line is approximately \$5,400; the repair of the shop ceiling which will include removing/reinstalling the steel, replace/repair 2x4’s that the steel will be refastened to - \$3,450; total

\$8,850. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to bid the Public Works Ceiling project out. Due to the importance of the project, the funds will come from the fund balance. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Tower Park Gazebo Roof Pricing**– Gazebo Roof estimated pricing for steel roofing materials is \$723 and labor of \$860; total \$1,583.

**Well House Roof Pricing** – Well House steel roof material pricing is \$1,205 and labor \$960; total \$2,165.

A motion was made to use the numbers for the Tower Park Gazebo Roof and the Well House Roof to budget for during the 2019 budget cycle. Voting For: Trustees Jenson, Wolff, M. Burcham, Davis, K. Burcham, Halpin and Stene. Voting Against: none. Motion carried.

**Spreading Garden Pricing** - The pricing for the spreading garden with a smaller area, 35' x 45' has been calculated to cost \$2,220. The shrubs, plants, etc. estimated to be an additional \$500 and four benches to be \$400 to \$800. A motion was made by Trustee Davis and seconded by Trustee M. Burcham move forward with the spreading garden with the use of the funds that are assigned to the spreading garden. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**2019 General Fund Budget Discussions** - The Budget meetings will begin Monday, October 1, 2018 as Audit and Finance Committee meetings.

**Review/Approval – Bills – September 10<sup>th</sup>, 2018 to September 23<sup>rd</sup> 2018** – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the bills for September 10<sup>th</sup>, 2018 to September 23<sup>rd</sup>, 2018. Voting For: Trustees Stene, K. Burcham, M. Burcham, Jenson, Wolff, Davis and Halpin. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to adjourn the meeting at 8:10 p.m. A voice vote was taken with all trustees voting yes.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer