

**Village of Colfax  
Village Board Meeting Agenda  
Monday, March 25, 2019 @ 7 p.m.  
Village Hall  
613 Main Street, Colfax, WI 54730**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes – March 11<sup>th</sup>, 2019
    - ii. Joint Board/Personnel Meeting Minutes – March 18<sup>th</sup>, 2019
  - b. Training Request
    - i. Drug Recognition Expert School, Milwaukee, WI – April/May 2019 – Kurt Devroy
  - c. Facility Rental – none
  - d. Licenses - none
7. Consideration Items
  - a. Joe Cramer Consulting - Rescue Squad Computer Replacement Request
  - b. Public Works Ceiling discussion
8. Review/Approval – Bills –March 11<sup>th</sup>, 2019 to March 24<sup>th</sup>, 2019
9. Committee/Department Reports – (no action)
  - a. Boy Scout Troop 243- Eagle Scout Award Ceremony April 20, 2019 invitation
  - b. Colfax Rescue Squad – February Report
  - c. Colfax Police Department - February Report
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## **Village Board Meeting – March 11, 2019**

On March 11, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Others Present: Eric Turner-Dunn County Economic Development, Jordan Pospishil – West Central Regional Planning Commission, Revolving Fund Loan Program, Tom Niska – Timber Technologies, LLC, Jon Strand – CBS Squared, Mark Mosey, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

### **Pledge of Allegiance**

#### **Public Comments**

**Eric Turner** – Turner wanted to thank the Village for their support and for allowing the Village President to serve on the Dunn County Economic Development Board. The DCED also wants to share a new program that is being piloted by the City of Menomonie. The program is designed to help get the local working people to also reside in the within our communities. The program works with employers and municipalities to loan money up to \$10,000 to assist in the purchase of homes within the community. The payback would be very low and allows for some loan forgiveness if there are improvements to the home by the end of the loan term. The other movement is the Broad Band initiatives. The DCEC was awarded the Telecommuted Forward award. In August the DCEC would like to take a tour of communities outside of Menomonie.

**Jordan Pospishil**- Pospishil wants to make awareness of the Economic Development financing availability. The Façade Program is designed to help business with the exterior of their buildings, zero percent interest for loan amounts from \$5,000 to \$30,000 with a 15 year payback. It is not designed to help with routine maintenance, but to help the downtown look nice. Some of the other loans include the revolving loan funds programs which assists with 25% of the funding to get a business off the ground, the micro loan program, designed to help with business start-up - up to \$30,000 and the growth loan for businesses after start up to assist with needed funding up to \$60,000. None of the loans are designed to compete with the banks, but to assist with projects that may need additional funding or cannot get traditional funding.

**Communications from the Village President**- Stene wanted to make awareness that the Broadband survey results indicated that good internet is criteria that heavily influences whether a business or homeowner decides to locate in a particular area. One other thing is that the snow is getting out of hand, so what are we going to do with it? There is a lot of continuation and worry regarding the snow. So we wanted to find out what the Village's legal obligation was and basically what we found out is that the snow is the homeowners responsibility to get rid of. In the spring, the water will become an issue. Unfortunately, this is an unusual year. There will be an article in the paper from the Village President thanking the homeowners for their patience throughout the weather and also thanking the Public Works employees for their hard work.

#### **Consent Agenda**

**Regular Board Meeting Minutes – February 25<sup>th</sup>, 2019** – A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the February 25<sup>th</sup>, 2019 minutes. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Training Request – Wisconsin Rural Water Association Annual Technical Conference- LaCrosse, WI – March 26 to March 29, 2019:**

**Rand Bates, Don Logslett and Ryan Bauer** - A motion was made by Trustee Halpin and seconded by Trustee K. Burcham to approve the Wisconsin Rural Water Association Annual Technical Conference in LaCrosse, WI, March 26 to March 29, 2019 for Bates, Logslett and Bauer. Voting For: Trustees Stene, Halpin, Davis, Wolff, Jenson, M. Burcham and K. Burcham. Voting Against: none. Motion carried.

**Facility Rental** – none.

**Licenses** – none.

**Consideration Items**

**Community Health Needs – KT Gallagher** – KT Gallagher provided a 2019 Dunn County Health Needs Assessment survey. I have added the survey to our website. There is a due date of April 1, 2019. Gallagher was not able to attend and may be added to the next agenda to express the importance of the survey and how it came to be.

**Timber Technologies LLC – Variance Request** – A motion was made by Trustee Wolff and seconded by M. Burcham to approve the request for the two driveways with the widths of 36 feet and 37 feet. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**Colfax Railroad Museum Letter of Support** – A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the Letter of Support for the Colfax Railroad Museum. Voting For: Trustees Jenson, M. Burcham, K. Burcham, Stene, Halpin, Davis and Wolff. Voting Against: none. Motion carried.

**Dunn County Emergency Management request – discussion and possible action** – Dunn County Emergency Management asked the Village to discuss how and if they will play any part of snow removal during this particular snowfall year in regards to potential spring flooding. Discussion items: Is there a location that snow can be moved to from their lots? Snow removal by property owners can be disposed of by contacting Public Works department.

The other issue is whether sand bags would be provided to prevent water from potentially going into basements. Pricing for the sand bags is \$0.17 per sand bag; you could get 588 bags for approximately \$100. The Village would not provide any man power to fill bags, etc. It was recommended that in the event of a Village-wide need, the Village would purchase sand bags at that time.

**WWTP Bank Stabilization CDBG Project discussion and possible action-** Strand explains that the WWTP Bank Stabilization project has become eligible for some CDBG project funding and the US Army Core of Engineers has authorized the CDBG funds as match funds. The CDBG grant allows to request up to 1 million dollars of funds with \$500,000 of match funds. Costs of approximately \$33,000 for engineering would not qualify for funding under either program. These funds will be a cost to the Village.

**WWTP Bank Stabilization CDBG Committee** – The Village President Stene is appointing the Village Board and one Village resident to comprise the committee. A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the WWTP Bank Stabilization CDBG Citizen Participation Plan to include the Village Board and Mark Mosey as the Village resident and at least one member of the

committee meets the low to moderate income requirements. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**WWTP Bank Stabilization CDBG Citizen Participation Plan – Resolution 2019-02 CDBG Citizen Participation Plan** – The CDBG Citizen Participation Plan is a requirement of the grant which formally states that the Village will allow citizen participation throughout the project.

A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve Resolution 2019-02 CDBG Citizen Participation Plan with appropriate changes to include the Village resident as discussed previously. Voting For: Trustees Wolff, Davis, Halpin, Stene, K. Burcham, M. Burcham and Jenson. Voting Against: none. Motion carried.

**Set Public Hearing Date – April 8<sup>th</sup>, 2018 at 6:30 p.m., Village Hall** – A motion was made by Trustee M. Burcham and seconded by Wolff to set the public hearing date of April 8<sup>th</sup>, 2019 at 6:30 pm. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**United Health Care 5/1/2019 Renewal – Dental/Life/Vision** – The dental portion of the plan would create an approximate premium increase of \$890 for the year for all employees. The life and visions insurance have no change in premium.

A motion was made by Trustee Halpin and seconded by Trustee Wolff to approve the United Health Care Renewal as presented. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Salt Shed Repair Estimates** – The salt shed damage is covered by insurance, however, Bates wanted to present the price for the same structure that collapsed as well as the price for a structure that would contain a truss roof vs. the pole structure. The insurance will cover the replace of the same type of structure that was there. The increased cost would not be covered. A motion was made by Trustee Davis and seconded by Trustee Halpin to replace the structure with the same type of building which will be covered by the insurance. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Wolff, Davis, Halpin and Stene. Voting Against: none. Motion carried.

**Review/Approval – Bills – March 11<sup>th</sup>, 2019 to March 24<sup>th</sup>, 2019** - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the bills March 11<sup>th</sup> to March 24<sup>th</sup>, 2019. Voting For: Trustees Halpin, Davis, Wolff, Jenson, M. Burcham, K. Burcham and Stene. Voting Against: none. Motion carried.

**Adjourn** – All agenda items were completed, and the meeting adjourned at 8:17 p.m.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

## Joint Village Board/Personnel Committee Meeting – March 18<sup>th</sup>, 2019

On March 18<sup>th</sup>, 2019, the Village Board/Personnel Committee meeting was held at 6:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees K. Burcham, M. Burcham, Wolff, Davis, Halpin, Stene and Chair Jenson. Others present included Administrator-Clerk-Treasurer Niggemann, Police Chief Anderson, Public Works Director Bates and Director of Rescue Squad Knutson. No media was present

**Closed Session** – A motion was made by Trustee Wolff and seconded by Trustee M. Burcham to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises at 6:02 p.m. regarding:

- a. Police Chief Yearly Performance Evaluation
- b. Public Works Employee Yearly Performance Evaluation
- c. Public Works Director Yearly Performance Evaluation
- d. 30-Hour EMT Yearly Performance Evaluation
- e. 30-Hour EMT Yearly Performance Evaluation
- f. Rescue Director Yearly Performance Evaluation
- g. Deputy Clerk-Treasurer Yearly Performance Evaluation
- h. Administrator-Clerk-Treasurer Yearly Performance Evaluation
- i. Discuss/consider wages/salaries of Village employees.

A voice vote was taken with all members voting yes.

**Open Session** – A motion to convene into open session to take any action resulting from the closed session at 9:00 p.m. The Village Board majority votes determined the following raises for each position.

- a. Police Chief Yearly Performance Evaluation – Two and half percent.
- b. Public Works Employee Yearly Performance Evaluation - Two and half percent
- c. Public Works Director Yearly Performance Evaluation – 2019-four percent, 2020-three percent.
- d. 30-Hour EMT Yearly Performance Evaluation – One-year evaluation – One percent.
- e. 30-Hour EMT Yearly Performance Evaluation – Two percent.
- f. Rescue Director Yearly Performance Evaluation – Three percent.
- g. Deputy Clerk-Treasurer Yearly Performance Evaluation – Two percent.
- h. Administrator-Clerk-Treasurer Yearly Performance Evaluation – Two and half percent
- i. Discuss/consider wages/salaries of Village employees - no other action

The Village Board will consider at a future meeting, possible compensation to employees in lieu of health insurance.

**Adjourn:** A motion was made by Trustee Halpin and seconded by Trustee Davis to adjourn the meeting at 9:02 p.m. Voting for a voice vote was taken and the meeting was adjourned.

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Gary Stene, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer



WILLIAM J. ANDERSON  
CHIEF OF POLICE

(715) 962-3136 OFFICE  
(715) 962-4357 FAX

## **COLFAX POLICE DEPARTMENT**

**P.O. BOX 417, 613 MAIN ST.  
COLFAX, WI 54730**

Officer Kurt Devroy is very interested in attending training to become a Drug Recognition Expert. He has done a lot of research and has been keeping me filled in on his progress. Not every Officer that applies is accepted to attend this training. However, Officer Devroy with his pursued diligence, was accepted to attend this training.

There are only a handful of "DRE's" in the surrounding counties, and not always available. With what appears to be a consistent and climbing drug environment, I believe having someone trained in this area would be invaluable. Not only do "DRE's" detect impaired driving, they would be able to field test people involved in other types of cases as well where the presence of drugs may be considered an important issue, including child neglect, weapons offenses, and sexual assault investigations.

I have attached information in regards to this training. The training is a total of 16 days, broken up throughout the months of April and May. Officer Devroy would be absent from work for approximately 16 days total. I know you are aware that our department is running short handed right now, but part time Officer Bautch was able to pick up several of the shifts, and I will work some extra hours to help gaps in coverage.

This training is fully paid for, including tuition, lodging, 2 meals per day, and will be of very little cost to the police department budget.

I am out of town for the scheduled board meeting, but Officer Devroy is working that evening and could answer any questions you may have.

Thank you!

## Meeting / Continuing Education Travel / Meeting Request Form

Name KURT DEVROY  
Date 03-03-19

Position POLICE OFFICER  
Department POLICE DEPARTMENT  
Estimated Costs \$215 (GAS), \$240 (FOOD), \$576 (DRIVING)  
Employee is  (not) required to attend (circle one)

Date(s) of meeting 04-09 TO 04-12

Name of Requested meeting CH-15 TO 04-19 / 05-06 TO 05-12 / 05-20 TO 05-24  
DRUG RECOGNITION EXPERT

How will this improve your ability to perform your job?

- \* NATION'S HIGHEST RECOGNIZED IMPAIRED DRIVING ENFORCEMENT POSITION
- \* LOCAL EXPERT IN DRUG USE AND IMPAIRED DRIVING

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.)

NONE


How will you share what you have learned with others?

LOCAL RESOURCE TO ALL OFFICERS AS AN OWI EXPERT AND AVAILABLE 24/7 FOR EVALUATIONS.

Please include any additional comments on the back of this form

Expense Estimate:	Requested	Approved
Tuition / Registration		*Are others attending this meeting YES / <input checked="" type="radio"/> NO
<del>Mileage</del> Airfare <u>\$215 (GAS)</u>		(If yes, list names)
Lodging - <u>PAID FOR WITH GRANT</u>		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration YES / NO		
Total		
Time Request:	Requested	Approved
Number of days absent: <u>16</u>		
From Work Setting		
Vacation		
Paid Conference Time		
Absent Without Pay (own time)		
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

  
Supervisor

03/20/2019  
Date

# Drug Recognition Expert

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A **Drug Recognition Expert** (DRE) is a law enforcement officer trained to identify people whose driving is impaired by drugs other than, or in addition to, alcohol . All DREs follow the same 12 step procedure called a Drug Influence Evaluation (DIE), to determine which category of drugs is causing the driver to be impaired.<sup>[1]</sup>

If a DRE determines that a driver was too impaired to operate a vehicle in a safe manner, they will look for indications of the drug(s) suspected, by the common perceivable effects the drugs have on the human body.<sup>[2]</sup> There are seven categories of classifications a DRE is looking for, including; central nervous system depressants (benzodiazepines), CNS stimulants (methamphetamine), dissociative anesthetics (PCP), cannabis, hallucinogens (mushrooms), inhalants (glue), and narcotic analgesics (opiates).<sup>[2]</sup>

DREs often testify in court, where the term "expert" has important legal implications. Some jurisdictions do not allow the term Drug Recognition *Expert*. In these jurisdictions DREs are called Drug Recognition Evaluators, or Drug Recognition Technicians.

The acronym 'DRE' has been used to refer not just to the DRE officers, but also to the examination they perform, the "Drug Recognition Examination", or "Drug Recognition Evaluation." The confluence of acronyms leads to confusion, and the IACP now calls the evaluation done by DRE officers the "Drug Influence Evaluation", DIE.

DIEs were developed by police officers from the Los Angeles Police Department in the early 1970s. The officers' drug recognition methods were officially recognized by the LAPD management in 1979, and adopted by the National Highway Traffic Safety Administration in the early 1980s.

As of 2005, approximately 6,000 police officers are certified as Drug Recognition Experts. Certification is issued by the International Association of Chiefs of Police (IACP).<sup>[3]</sup> To remain certified and in good standing, DREs must track their evaluations and enter the results into an online database.

The credibility of methods used by DREs has been questioned as unreliable and subjective. DRE testimony is not accepted in all jurisdictions.<sup>[4]</sup>

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## DRE training

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DRE training and certification standards are defined by the International Association of Chiefs of Police <sup>[5]</sup> Training is available only to "a person ... in the employ and under the direct control of <sup>[2]</sup> a public criminal justice agency involved in the enforcement of criminal or traffic safety laws<sup>[1]</sup> or an institution involved in providing training services to officers of law enforcement agencies."<sup>[6]</sup> IACP standards require DREs training to be done using an official Student Manual. This manual.<sup>[7]</sup> is widely cited in court as defining standards for the performance of a Drug Influence Evaluation.

## 12-Step DRE process

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A DIE involves the following 12 steps (a detailed description for each step is given at the DECP.org<sup>[8]</sup>)

1. Breath Alcohol Test: The arresting officer reviews the subject's breath alcohol concentration (BrAC) test results and determines if the subject's apparent impairment is consistent with the subject's BrAC. If so, the officer will not normally call a DRE. If the impairment is not explained by the BrAC, the officer requests a DRE evaluation.
2. Interview of the Arresting Officer
3. Preliminary Examination and First Pulse
4. Eye Examinations
5. Divided Attention Psychophysical Tests
6. Vital Signs and Second Pulse
7. Dark Room Examinations
8. Examination for Muscle Tone
9. Check for Injection Sites and Third Pulse
10. Subject's Statements and Other Observations
11. Analysis and Opinions of the Evaluator
12. Toxicological Examination : After completing the evaluation, the DRE normally requests a urine, blood and/or saliva sample from the subject for a toxicology lab analysis.

## Scientific validation

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The DIE testing done by DRE officers is said to be scientific. This claim is critical to the admission of DRE expert testimony in criminal trials. The DRE Student Manual identifies three scientific studies as being those that validate DRE testing.<sup>[9]</sup> These studies are: Bigelow 1985 (aka the Johns Hopkins study);<sup>[10]</sup> Compton 1986 (aka the LAPD-173 study);<sup>[11]</sup> and Adler 1994 (aka the Arizona DRE Validation Study).<sup>[12]</sup> Other studies have called into question the scientific validity of DRE methods.<sup>[13]</sup> Some courts have held that DRE evidence is not admissible under the rules of evidence. In USA, the presiding judge can decide on a case-by-case basis (as of 2017).<sup>[14]</sup>

## Admissibility

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In 2017, the Supreme Court of Canada held that the DRE is an "expert for purposes of administering the 12-step evaluation and determining whether [a defendant] was driving while impaired *for the purpose of requiring further testing*(emphasis added).... The DRE's expertise is not in the scientific foundation of the test but in the administration of the test itself." <sup>[15]</sup>

## See also

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## 2019 Wisconsin Spring DHS Sponsored DRE School



April 9<sup>th</sup> & 10<sup>th</sup>: DRE Pre-School (8:00 AM to 4:00 PM)  
Milwaukee County Sheriff's Office Training Academy  
Lecture Room A  
9225 S. 68<sup>th</sup> Street, Franklin, WI 53132

April 11<sup>th</sup> & 12<sup>th</sup>: DRE 7-Day School (8:00 AM to 4:00 PM)  
Milwaukee County Sheriff's Office Training Academy  
Lecture Room A  
9225 S. 68<sup>th</sup> Street, Franklin, WI 53132

April 15<sup>th</sup> through 19<sup>th</sup>: DRE 7-Day School (Continued) (8:00 AM to 4:00 PM)  
Milwaukee County Sheriff's Office Training Academy  
Lecture Room A  
9225 S. 68<sup>th</sup> Street, Franklin, WI 53132

**\*Note:** The *"Mid-Course Review"* will be conducted after class at the Hotel on April 16<sup>th</sup>: (5:00 PM to 7:00 PM)

**\*Note:** The *"Review of the DRE School"* will be conducted after class at the Hotel on April 18<sup>th</sup>: (5:00 PM to 7:00 PM)

May 8<sup>th</sup> through 12<sup>th</sup>: DRE School Field Certifications (7:00 PM to 3:00 AM)  
Milwaukee Police Department's Training Academy  
Room 182  
6680 N. Teutonia Av. Milwaukee, WI 53209

May 20<sup>th</sup> through 24<sup>th</sup>: DRE School Field Certifications (9:00 AM to 5:00 PM) or (7:00 AM to 3:00 PM)  
Milwaukee Police Department's Training Academy  
Room 224  
6680 N. Teutonia Av. Milwaukee, WI 53209

**\*Note:** The *"Final Knowledge Exam"* will be administered May 22<sup>nd</sup>: at the Milwaukee Police Training Academy from (8:00 AM to Completion)



## Wisconsin Drug Recognition Expert Candidate Selection



DRE Candidates,

Congratulations! You have been selected to attend the 2019 Spring DHS sponsored DRE School. The DRE School consists of two sections; Classroom Training and Field Certification Training. Attendance of all training is mandatory for certification.

I have attached an Emergency Contact Information sheet for you to complete. I will need to have this completed and sent back to me by email before Friday, March 8th.

The Classroom Training portion of the school will be held at the Milwaukee County Sheriff's Office Training Academy located at 9225 S. 68<sup>th</sup> St. Franklin, WI on April 9-12, 2019 and then again April 15-19, 2019.

The Field Certification Training will be held at the Milwaukee Police Department's Training Academy, located at 6680 N. Teutonia Av. Milwaukee, WI on the following dates: May 8-12, 2019 (nightshift hours) and then again, May 20-24, 2019 (dayshift hours, with some working in a local clinic each day). Note: The Final Knowledge Exam will be given on May 22, 2019.

The classroom hours at the Milwaukee County Sheriff's Office Training Academy are typically 8am to 4pm. The Field Certification hours are typically 7pm to 3am the first week, then 7am/9am to 3pm/5pm during the second week. One day of the second week will be spent in a local clinic and the start time will be 7am as opposed to the other days in the week that will start at 9am. I will send the specific hotel/lodging information and locations as well as rooming assignments and additional details in a follow-up email. You **DO NOT** have to make hotel reservations I will take care of that.

I have all the confidence in your success and truly believe you will make great DREs. Your Chief/Sheriff supports your efforts as do I, and I anticipate welcoming you to our DRE family by the end of the training course. You will find that your fellow DREs are an elite group of Law Enforcement Officers who are bonded together in their training achievements, strive for excellence in what they do, and work towards a common goal in removing the drugged/impaired drivers from our roadways.

The training will not be easy. They don't call us specialist, technician, or simply practitioner; they call us "Experts" for a reason! The training will call for study and practice beyond the typical 8a to 4p schedule. I highly doubt you will be compensated for those additional hours, most candidates rarely are, however, if you ask any DRE if it was worth it in the end, you will find most will agree it was the best training, and the most rewarding and useful experience they have ever received in Law Enforcement. I will end my motivational speech here, as I am sure you will get another at the start of class!

Attached is a proficiency exam checklist. You will need to demonstrate proficiency in the SFST's before the end of the Pre-School in order to continue in the program. The instructors will conduct the proficiency examinations in the morning on the first day of class, which is April 9. You will have until the end of the day on April 10 to demonstrate proficiency or you will not be allowed to continue on to the 7-Day DRE School, so please brush up on your skills and ensure that you are in compliance with the NHTSA standards that are on the checklist. In addition, I attached the administrative procedures for the three test battery, which are in compliance with the NHTSA standards. You can use them to help brush up on your skills.

Before I forget, you will need to bring a PBT during the Field Certification portion of the training and a laptop computer to do much of your work. You are not required to bring a laptop during the classroom portion of the training, but some find it useful for taking notes and such. The laptop won't need any special programs; we'll just be using "Word" documents and pdf files. I hope this will not be an issue. If this is going to be a problem please let me know as soon as possible. I don't have a remedy in mind but would start working on a solution if that were the case. I hope not.

The hotel we will be utilizing provides all breakfasts, and offers a dinner buffet Tuesday - Thursday nights as part of the cost of the room charge. Candidates are encouraged to take advantage of the meals

## Wisconsin Drug Recognition Expert Candidate Selection

provided by the hotel, as there will not be meal reimbursements provided for this training as most meals are provided by the hotel. There are full kitchens with amenities provided in each suite to cook meals, and a grocery store a block away for those that prefer to cook for their selves. There are also BBQ grills available at no charge. If your agency wants to provide you with meal expense allotments please make those arrangements with your administrators.

During the classroom portion of the training at the Milwaukee County Sheriff's Office Training Academy you will be expected to dress in business casual attire. No jeans, cut-offs, or T-shirts are allowed during class. 5.11 pants, khaki pants, polo's, button-up shirts are fine. Ties are not necessary (just look decent and still be comfortable).

You will be expected to be in full uniform for all Field Certifications portions of the training with the exception of Wednesday May 22, 2019 during the Final Knowledge Exam, and the one-day you will be assigned to work in the clinic. This will include full duty belt, gun, and ballistic vest, unless told otherwise prior to the start of the training. While in the clinic you will be wearing business casual.

Grant funded local MPD officers if and when utilized will be the authority during this portion of the training and we will follow all directives and standards they set as we are their guests. We will be working in a training capacity and function with that being our primary objective, not law enforcement or making arrests!

Attached is a pdf of the information on the DRE Drug Category Matrix. You will be receiving a laminated pocket size matrix card and the 12 Step Process card during training. I am providing this file of the DRE Drug Category Matrix information to you now since you will be expected to know all the information! The pdf file has all the information contained on the cards you will be receiving but in one document that makes it much easier to study.

**READ THIS TWICE: MEMORIZE EVERYTHING ON THE "DRE DRUG CATEGORY MATRIX" IN THE PDF DOCUMENT THAT IS ATTACHED!**

If there is any one thing you can do to help prepare yourself for this training it is to memorize this document; I guarantee that completing this one task will make your life during training that much easier. You will be given a blank matrix at some point early in the training and will be expected to fill in all the blocks from memory; so make things easier and get it down now. You don't have to understand how it all comes together, there will be plenty of time for that, but if you get this one step out of the way you can focus on all the other information being presented and it will come together much more smoothly. Trust me on that!

I hope I didn't scare you away with all of this. I am very passionate about this training and want to help you succeed and enjoy the training in the process. I am your advocate and resource and am at your disposal. You may call me for anything before and throughout the training.

Please inform your superiors, and/or Chief/Sheriff of your selection as I do not have all of their contact information at this time and will not be contacting them directly, only through you.

Once again, congratulations! I will be in contact with you in the very near future with further information. In the mean time, if you have any questions or concerns please feel free to contact me either by email or phone.

**Steve Krejci  
DRE/SFST State Coordinator  
WiDOT/BOTS  
10300 W. Juniper St.  
Milwaukee, WI. 53224  
EMAIL: skrejci911@earthlink.net  
Phone number: (414) 550-0979**

## DRE SCHOOL - ADDITIONAL DETAILS

### COVERED COSTS

DHS will cover the costs associated with registration, lodging, and equipment issued. Issued equipment includes a DRE kit bag, stethoscope, sphygmomanometer, digital thermometer & probe covers, penlight, pupilometer, magnifiers and batteries. Issued classroom materials include student manuals & D-ring binders, 16GB flash drive, clipboard, ink pen, college ruled notebook and correction tape. I will send the specific hotel/lodging information and locations as well as rooming assignments with additional details in a follow-up email after the candidate selections have been made. They **DO NOT** have to make hotel reservations. I will take care of that later. The hotel we use is the Staybridge Suites in Franklin, Wisconsin, and is very close to the training facility. Each room is a large suite with two (2) candidates sharing a room. There are full kitchens in each suite and a grocery store a block away from the hotel. There are also BBQ grills available at no charge. The hotel provides breakfast daily and an evening food bar three days a week (Tuesday-Thursday). Candidates are encouraged to take advantage of the meals provided by the hotel, as there will not be meal reimbursements provided for this training as most meals are provided by the hotel. All other meals will be the responsibility of the officer and/or agency.

### AGENCY COSTS

Agencies will be responsible for providing/issuing an acceptable Preliminary Breath Tester (PBT) for use by the DRE student during the Field Certification Phase of the training. Each officer will need a laptop computer (capable of processing "Word" documents and "pdf" files) to complete evaluations and narratives during the Field Certification Phase of the training. They are not required to bring a laptop during the classroom portion of the training, but some find it useful for taking notes and such. Transportation to and from the training is the responsibility of the individual officer and/or agency. Half of the officers attending will need to provide a squad car for use during the Field Certification Portion of the training. Unmarked squads are preferred, but it must have adequate emergency lighting to conduct a traffic stop if necessary. Grant funded local Milwaukee Police Department officers will be riding along in the squad cars and will be the authority during this portion of the training. We will be working in a training capacity and function with that being our primary objective, not law enforcement or making arrests! There may be additional costs that an agency might incur, but those costs would depend on each agency's individual policy, such as meals, mileage, drive time etc. **DHS contracts with local and regional coalition groups who may be able to help pay for some of these costs, especially for smaller agencies who have to pay overtime to back fill the officer's position while they are at training. Those arrangements should be made directly with the local or regional DHS coalition group in your area.**

### DRESS CODE

During the classroom portion of the training they will be expected to dress in business casual attire. No jeans, cut-offs, or T-shirts are allowed during class. 5.11 pants, khaki pants, polo's, button-up shirts are fine. Ties are not necessary (just look decent and still be comfortable). They will be expected to be in full uniform for all Field Certifications portions of the training. This will include full duty belt, gun, and ballistic vest, unless told otherwise prior to the start of the training.

If you have any other questions or concerns, please feel free to call or email me. I answer all emails in less than 24-hours.

**Steve Krejci**  
**WiDOT/BOTS DRE/SFST State Coordinator**  
**10300 W. Juniper St.**  
**Milwaukee, WI. 53224**  
**EMAIL: [skrejci911@earthlink.net](mailto:skrejci911@earthlink.net)**  
**Phone Number: (414) 550-0979**

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 3/11/2019 From Account:  
Thru: 3/24/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75405	3/15/2019	AT&T MOBILITY	53.69
75406	3/15/2019	BAUMAN ASSOCIATES	13,600.00
75407	3/15/2019	BOBCAT PLUS	149.56
75408	3/15/2019	CARLTON DEWITT	200.00
75409	3/15/2019	CBS SQUARED, INC	42.50
75410	3/15/2019	CHARTER COMMUNICATIONS	253.55
75411	3/15/2019	CITY OF MENOMONIE	200.00
75412	3/15/2019	COAST TO COAST SOLUTIONS	150.06
75413	3/15/2019	COLFAX COMMUNITY FIRE DEPT	1,050.00
75414	3/15/2019	COMMERCIAL TESTING LAB	217.50
75415	3/15/2019	DAMBREAKERS	4,331.25
75416	3/15/2019	DIGGERS HOTLINE	8.00
75417	3/15/2019	DUNN CO HIGHWAY DEPT	17.78
75418	3/15/2019	DUNN ENERGY COOPERATIVE	81.00
75419	3/15/2019	EXPRESS MART	698.23
75420	3/15/2019	FREEDOM FLAG & POLE	285.95
75421	3/15/2019	GALE/CENGAGE	19.50
75422	3/15/2019	GALLS, LLC	90.36
75423	3/15/2019	GEORGE ENTZMINGER	100.00
75424	3/15/2019	GRAINGER	39.90
75425	3/15/2019	HAWKINS, INC.	276.17
75426	3/15/2019	HENRY SCHEIN	412.08
75427	3/15/2019	HUEBSCH	43.66
75428	3/15/2019	HYDROCORP	496.00
75429	3/15/2019	INTERSTATE AUTOMOTIVE	622.80
75430	3/15/2019	KYLES MARKET	71.07
75431	3/15/2019	MEDPRO MIDWEST GROUP	131.50
75432	3/15/2019	MISSISSIPPI WELDERS SUPPLY CO.	31.92
75433	3/15/2019	MS./FMF	35.00
75434	3/15/2019	POWERPLAN	323.80
75435	3/15/2019	PURCHASE POWER	8.40
75436	3/15/2019	QUILL CORP.	154.94
75437	3/15/2019	RONCO ENGINEERING	5.57

## POOLED CHECKING ACCOUNT

## Accounting Checks

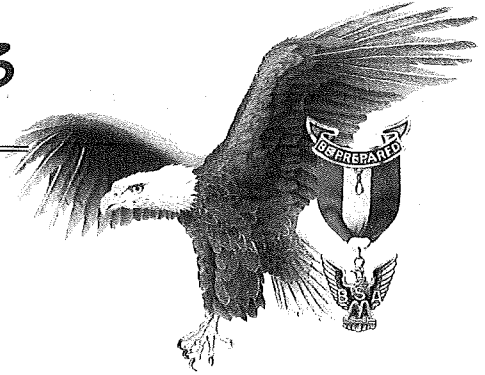
Posted From: 3/11/2019 From Account:  
Thru: 3/24/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75438	3/15/2019	SYNERGY COOPERATIVE	3,725.95
75439	3/15/2019	UHS PREMIUM BILLING	1,131.84
75440	3/15/2019	VIKING DISPOSAL, INC	120.00
75441	3/15/2019	WAL MART COMMUNITY/GECRB	71.58
75442	3/15/2019	WATER CARE SERVICES	31.50
75443	3/15/2019	WEA INSURANCE TRUST	10,471.56
75444	3/15/2019	WITC-NEW RICHMOND	95.00
75445	3/15/2019	WRWA	320.80
75446	3/15/2019	WRWA	600.00
EFTPS	3/21/2019	EFTPS-FEDERAL-SS-MEDICARE	5,559.26
WIDOR	3/21/2019	WI DEPARTMENT OF REVENUE	1,079.38
WIETF	3/13/2019	WI DEPT OF EMPLOYEE TRUST FUNDS	6,017.25
BREMER	3/17/2019	CARDMEMBER SERVICE	2,971.39
WIDCOMP	3/21/2019	WISCONSIN DEFERRED COMPENSATION	175.00
VERIWIRE	3/16/2019	VERIZON WIRELESS	12.90
WEENERGIES	3/13/2019	WE ENERGIES	561.00
WEENERGIES	3/13/2019	WE ENERGIES	938.28
Grand Total			58,084.43

# Boy Scout Troop 243

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c/o Jim Nosker, Scoutmaster  
P.O. BOX 518 COLFAX, WI 54730-0518



Gary Stene  
President, Colfax Village Board  
P.O. Box 417  
Colfax, WI 54730

Mr. Stene,

Colfax Boy Scout Troop 243, chartered by Colfax Sportsmen's Club, extends an invitation to you and your family to attend an Eagle Scout Award Ceremony 6:30 p.m. Sunday, April 20, 2019 in the foyer of Colfax High School, 601 University Ave., Colfax, Wis., to honor Trevin Garrick Mounce Hinrichs as an Eagle Scout.

Only 2 percent of all Boy Scouts have Eagled since the award was initiated in 1912. In 2018 just 6.5 percent of the eligible scouts Eagled. Trevin is Troop 243's second Eagle and is only the 23<sup>rd</sup> Eagle in Colfax' scouting history. His Eagle project was putting together hygiene kits for donation to the Dunn County United Way. The kits subsequently found their way to homeless and women's shelters.

Light refreshments will be served after the award ceremony.

If you cannot attend, a letter of congratulations to Trevin would be appreciated. It may be sent to my attention at the above address.

Thank you for your consideration.

For the Troop Committee,

A handwritten signature in black ink, appearing to read "Jim Nosker". The signature is fluid and cursive.

Jim Nosker  
Scoutmaster, Troop 243  
Chippewa Valley Council  
Boy Scouts of America



## Colfax Rescue February Report:

### Municipalities Responded To:

Village of Colfax	10
Village of Elk Mound	6
Village of Wheeler	3
Township of Elk Mound	6
Township of Colfax	9
Township of Grant	1
Township of Sand Creek	6
Township of Otter Creek	0
Township of Tainter	3
<u>Menomonie Mutual Aid Given</u>	<u>2</u>

**Total** 46

### Mutual Aid Received CRS was on other calls:

Menomonie Fire	To	Village of Colfax	2
Menomonie Fire	To	Town of Tainter	1
Eau Claire Fire	To	Village of Elk Mound	1

**Total** 4

### Mutual Aid Intercept:

Menomonie Fire	1
Eau Claire Fire	3
Life Link 111 (Helo)	1

**Total** 4

**Total Calls for Service in February** 50

### Receiving Facilities:

Mayo Clinic Health Systems Eau Claire	17
Mayo Clinic Health Systems Bloomer	7
Mayo Clinic Health Systems Menomonie	4
Hospital Sister Health Systems Sacred Heart	5
Marshfield Health System Eau Claire	1
Marshfield Health System Rice Lake	2

Cancelled	2
Standby	3
<u>No Transport</u>	<u>5</u>
<b>Total</b>	<b>46</b>

**Financials (Page 3 - New system) old system payments \$5,594.14**

**CRS Notes:**

- Our new billing system payments are starting to come through. You will notice the new report on page 3 of this report.
- February another busy month.
- **THANK YOU!** To Colfax Fire Menomonie Fire who helped on a snowmobile rescue.
- **THANK YOU!** To the Chippewa Valley Regional Critical Incident Stress Debriefing team who held a debriefing after a snowmobile accident.
- **THANK YOU!** To the Town of Tainter Patrolman (Wade Aspen who plowed out a drifted road and driveway for us to gain access to a patient.
- December training was on Traumatic Brain Injuries including strokes conducted by Lisa Fields N.P. SHH.
- Colfax Rescue staff recertified Elk Mound Fire, Elk Mound Police and Colfax Firefighters in C.P.R.
- Colfax Rescue is scheduled to train Elk Mound Public Works employees in CPR March 22.
- Colfax Rescue will be assisting Colfax Public Schools in their Project Adam (School AED) certification in March and May. Colfax Rescue will be teaching Stop the Bleed to Colfax 7<sup>th</sup> and 9<sup>th</sup> grade students soon. Colfax Rescue will be teaching high school seniors C.P.R. May 7<sup>th</sup> as it is a graduation requirement at Colfax High school. We will also be teaching community safety to third graders at Colfax and Elk Mound schools.
- Director Knutson was recognized for 20 years of service at Chippewa Valley Technical College as an Instructor 1.
- M8 deer guard/bumper that was damaged in a deer hit finally arrived from back order. The new deer guard/bumper was placed on M\* (covered by ins) the old slightly damaged one was placed on M7 making M7 safer even though it was slightly damaged (at CRS expense).
- CRS as well as the rest of the Village has switched our cell carrier to First Net a public safety-oriented cell system. Which in the case of emergency our phones will have priority over consumer cell phones meaning if cell towers are overwhelmed we have priority to make and receive calls bumping the consumer phones off the system.



WILLIAM J. ANDERSON  
CHIEF OF POLICE

PHONE (715) 962-3136  
FAX (715) 962-4357

# COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST.

COLFAX, WI 54730

## FEBRUARY 2019 MONTHLY POLICE REPORT

**CALLS FOR SERVICE: 95**

**TRAFFIC STOPS: 37**

**OVT (Parking Citations): 30**

- ASSIST OTHER AGENCY: 8
  - Snowmobile Crash
  - Traffic accident x 2
  - Domestic in county
  - Dogs at large
  - House fire
  - Check Welfare
  - Assist on traffic stop
  
- ALARM: 1
  - Bank alarm
  
- AMBULANCE ASSIST: 2
  
- PROBATION ARREST: 3
  
- TRAFFIC ACCIDENT: 6
  - Car vs snowbank and street sign
  - 2 car accident x 2
  - Car vs sidewalk
  - School bus & car accident
  - Car vs snowbank

- SUSPICION: 2
  - Suspicious males going door to door
  - Car at school with person sleeping inside late at night
- OPEN DOOR: 1
- TRAFFIC COMPLAINT: 1
  - Sign knocked over
  - Unlicensed parked vehicle
- CIVIL: 1
  - Snow being pushed on property
  -
- CHECK WELFARE: 3
  - Mentally unstable female
  - Check on ill person
  - Suicidal male