

Village of Colfax
Village Board Meeting Agenda
Tuesday, May 28th, 2019 @ 7 p.m.
Village Hall
613 Main Street, Colfax, WI 54730

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
 - a. Introduce New Public Works Employee
6. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes – May 13th, 2019
 - b. Training Request- none
 - c. Facility Rental - none
 - d. Licenses
 - i. Transient Merchant License – Madison Fechter – Southwestern Advantage- May through August 2019
7. Consideration Items
 - a. Request to Subdivide Residential Lot - 211 Main Street – discussion and possible action
 - b. Fair Request for \$1,000 donation towards the fireworks
 - c. Request to grant permission to A-C-T to approve if CSM represents request above
 - d. Update on Roosevelt Street
 - e. Old Village of Colfax cell phones and jet packs
 - i. Request to purchase
 - ii. Request to surplus others on Craigslist or e-bay
 - f. Removal and Inspection Well No. 1 - Well Pump
 - g. Ordinance 2019-04 – Section 7-1-3 Issuance of Dog, Cat and Kennel Licenses- Retracted and Repealed
 - h. Ordinance 2019-05 – Section 7-1-19 Limitation on Number of Dogs and Cats – Retracted and Repealed
 - i. Multiple Dogs and/or Cats Kennel License Application Approval
 - j. 501 High Street has withdrawn the request for a special assessment in regards to the sewer lateral project.
8. Review/Approval – Bills – May 13th, 2019 to May 27th, 2019
9. Committee/Department Reports – (no action)
 - a. Police Report – April
 - b. Administrator-Clerk-Treasurer Report
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting –May 13th, 2019

On May 13th, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Others Present: Joan Schneider, Steven Longdo, Toni and Chuck Tetzlaff, Police Chief Anderson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Call to Order

Pledge of Allegiance

Public Comments – none.

Communications from the Village President- none.

Consent Agenda

Organizational Meeting Minutes – April 22, 2019 and the Regular Board Meeting Minutes – April 22nd, 2019 - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve both the Organizational meeting minutes and the Regular Board Meeting minutes for April 22nd, 2019. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Training Request – Lynn Niggemann – June 4, 2019- Employment Law Update – OSHA & Wage and Hour (WHD) – Eau Claire, WI – A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the request for Niggemann to attend the Employment Law Update seminar on June 4, 2019. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Licenses

Russell-Toycen Post #131 American Legion – Chris Larson – Colfax Free Fair Picnic License – June 20-June 24, 2019 - A motion was made by Trustee Davis and seconded by Trustee Halpin to approve the picnic license for the Fair for June 20, 24, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

Board Trustee Appointment Consideration – Village President Gunnufson recommended Chad Berge for appointment to the Village Trustee vacancy. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Request to surplus windows at the thrift sales – Proceeds towards the Elevator Fund – It was suggested that Niggemann consult with Cedar Corporation to confirm that there were no requirements to keep the windows because the building is on the historical building registry. A motion was made by President Gunnufson and seconded by Trustee Halpin that if there are no requirements to keep the windows, then the Village Board authorizes the surplus of the windows for the thrift sale with the proceeds going towards the elevator fund. Voting For: Trustees Davis, Jenson, M. Burcham, K. Burcham, Gunnufson and Halpin. Voting Against: none. Motion carried.

Driveway Permit Request for Variance – Joan C. Schneider– Schneider, 306 Roosevelt St. has completed a driveway permit application. The request is to allow two driveways on her property, legal description Fjelstad addition, block 2, lots 8 and 9. Prior to curb and gutter there has been a second driveway that has been used. The permission is to have the second driveway approved formally so that the driveway

cut out can occur when the street is finished. A motion was made by Trustee Davis and seconded by Trustee Jenson to approve the driveway request at 306 Roosevelt Street for the second driveway. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Street Repair Request -501 High Street – A request was made regarding the street opening fee and if there was any way that assistance could be provided by the Village. Niggemann stated that the Village Board could offer assistance through a Special Assessment process. The amount to repair the street is \$3,872. The homeowner did not indicate how much he felt he would need to run through the special assessment process. A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to table this item until the homeowner has identified the amount that would be necessary to complete the project. Voting for: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Animal licenses – kennel for cats – Review Ordinance – The Village ordinance 7-1-19 states that no person or family shall own, harbor or keep more than three dogs and three cats in a residential unit without the prior issuance of a kennel license by the Village Board. Ordinance 7-1-3 refers to a kennel license being issued for dogs with no reference to cats. There is an application for a kennel license which has some references causing confusion because it states ordinance 7-1-19 allowing a combined total of six dogs OR cats. The questions being brought before the Board are the following: Can any owner have more than three cats or three dogs prior to having a kennel license? Can a kennel license be issued for cats? After a lot of discussion, the Village Board has agreed to modify 7-1-19 to allow any combination of six dogs and/or cats in any residential unit and allow cats to be included in the kennel license requests.

A motion was made by Trustee K. Burcham and seconded by Gunnufson to have Niggemann modify the ordinances based on recommendations to repeal and replace section 7-1-19 to modify the wording to allow up to six dogs and/or cats in a residential unit and section 7-1-3 to update the kennel license to accommodate cats and dogs and update the kennel application accordingly. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Emergency Medical Services Week Proclamation- May 19-May 25, 2019 – Gunnufson read the proclamation for Emergency Medical Services Week – May 19 to May 25, 2019. A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to proclaim May 19 to May 25, 2019 as Emergency Medical Services Week. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Update on Roosevelt Street Project – Gareth Shambeau informed the Village that there are no major concerns or pay apps to present for the meeting. There will be a few quantity adjustments based on field conditions and unknowns, but no major changes to project scope or cost. Haas finished the last of the underground utilities yesterday, 5/7/19, the Water Main, Sanitary Main, Storm Sewer, and Services have all been installed, water samples for both blocks came back safe and the residents of both blocks are now fully connected to the new system. WE Energies' Contractor will now take over the site for the next 1.5 weeks (this week and next) to install their gas services before Haas returns to finish the surface work and restoration and it is anticipated that Ayres Associates we will be on-site late the week of May 13th or early the week of May 20th to stake the curb and gutter in preparation for the remaining surface work.

Dunn County Fire Chiefs Association Invoice for "I AM Responding"– The Director of the Rescue Squad has requested that the three year invoice for I AM Responding, be renewed by taking the funds he had budgeted for the tough book computer for one of the ambulances to pay for the subscription. A motion was made by President Gunnufson and seconded by Trustee Jenson to approve the purchase of the "I AM Responding" by moving budget from the tough book. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

CDBG Grant Application Requirements

Resolution 2019-08 revised – Authorizing Commitment of Matching Funds –A motion was made by Trustee Halpin and seconded by Trustee K. Burcham to approve the revision of Resolution 2019-08 – Authorizing Commitment of Marching Funds. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Resolution 2019-09 Authorization to remove Gary Stene and add Scott A. Gunnufson to Village accounts at Bremer Bank –A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve Resolution 2019-09 to authorize Scott Gunnufson as a signer on the Village of Colfax Bremer accounts. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: None. Motion carried.

Resolutions 2019-10 to 2019-17 to remove Gary Stene and add Scott A. Gunnufson to Village accounts at Dairy State Bank – A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve Gunnufson as a signer on the Dairy State Bank accounts, Resolutions 2019-10 to 2019-17. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: None. Motion carried.

H S A Alternatives for employees that opt out of the health insurance – Niggemann informed the Village Board that our current insurance company has provided a guide that lists the difference between H S A, H R A, QSEHRA and FSA. They also provided an email that explained a health stipend. The market is monitored very carefully, so it is very important that all employees in each category are treated equally. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to issue a health stipend to the employees that have opted out of the Village health insurance, with the total stipend to equal \$1,000 divided equally onto each paycheck to match the H S A contribution to the employees with health insurance. Voting For: Trustees Halpin, Davis, Jenson, M. Burcham, Gunnufson and K. Burcham. Voting Against: none. Motion carried.

Review/Approval – Bills –April 22nd, 2019 to May 12th, 2019 - A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the bills April 22nd to May 12th, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to adjourn the meeting at 8:20 p.m. A voice vote was taken with all members voting yes.

Scott A. Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer



www.southwesternadvantage.com

Mission
Our mission at Southwestern Advantage is to be the best company in the world at helping young people develop the skills and character they need to reach their goals.

Program

Southwestern Advantage (est. 1855) is one of the world's most successful and longest running programs for college and university students.

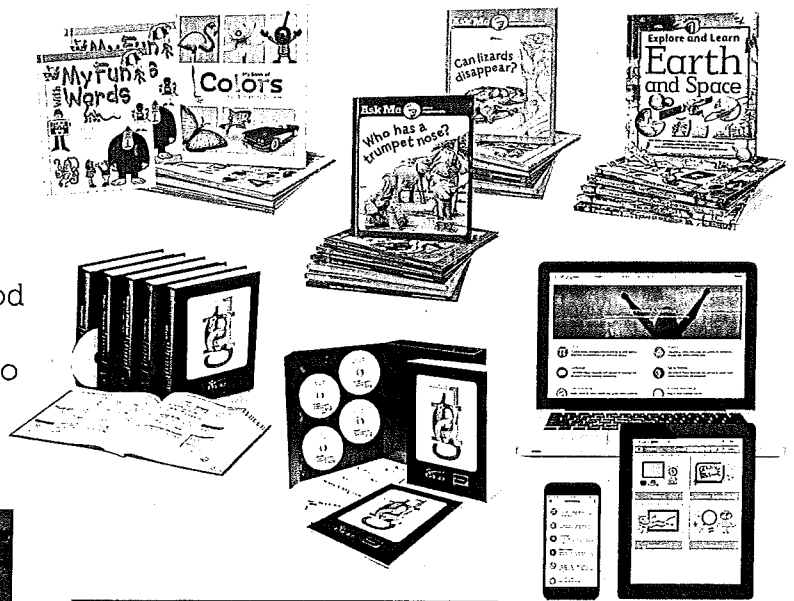
Approximately 1,600 students from 200+ colleges and universities around the world run their own businesses selling the Southwestern Advantage educational learning system throughout North America.

Southwestern Advantage is part of a corporate family of ten businesses, most of them started by former student participants. They include a real estate company, Southwestern Real Estate; executive search firm, ThinkingAhead; natural food company, Wildtree; and full-service financial company, Southwestern Investment Group; just to name a few. More information can be found at www.southwestern.com.

Products

The Southwestern Advantage educational learning system includes printed and digital resources developed by experts to save time, improve grades and prepare young people for kindergarten, classes, and college.

southwesternadvantage.com/ExperienceOurProducts



Share the Advantage

"Share the Advantage" is a giving back program intended to share learning and life skills with every child and family, regardless of their circumstances through involvement with organizations focused on helping young people.

In addition to sharing the advantages and products of the program, we donate one subscription to our educational websites for every subscription purchased.



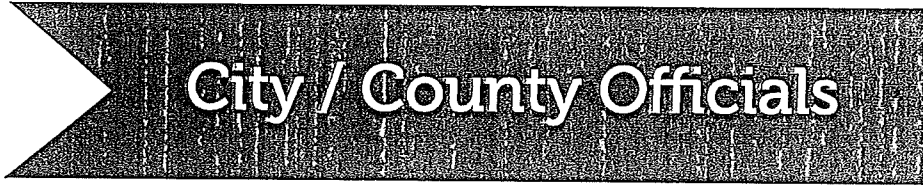
Training: Southwestern Advantage is known for its world-class sales training. "Sales School" teaches students business management, sales principles, ethics, product knowledge, and life skills.

Alumni: Over 200,000 alumni have applied Southwestern Advantage principles to their careers.



Contact: Trey Campbell
tcampbell@southwestern.com
888-602-7867





Information Sheet

The college student presenting you with this information is an independent contractor, running their own business selling an educational learning system to families. They purchase products at wholesale and sell them at retail.

College students have participated in the Southwestern sales and leadership program since 1868. Southwestern Advantage is an accredited member of the Better Business Bureau and maintains an A+ rating.

Southwestern collects and remits sales tax on behalf of the independent student contractors. Below is a list of Southwestern state sales tax permit numbers. Please note, the list DOES NOT include sales tax permit numbers for some cities and counties that require their own permit numbers (AL, CO, AZ). To obtain any additional information, please contact David Sensing at 615-316-7050.

Thank you for welcoming the independent student contractor to your community.

STATE	PERMIT NUMBER	S&H	STATE	PERMIT NUMBER	S&H
* Alabama	68SU 04307	Y	Montana	NONE	N
* Arizona	07 269274	Y	* Nebraska	02-4403002	Y
* Arkansas	0048752-002	Y	* Nevada	159225594	Y
* Alaska	Borough & City Only	N	New Hampshire	NONE	N
* California	SC OHA 30-653927	Y	New Jersey	621-147-144/000	Y
* Colorado	010-86912-0001	Y	* New Mexico	01180574009	Y
Connecticut	3576774-001	Y	* New York	62-1147144	Y
Washington, D.C.	350000005586	Y	* North Carolina	010122908	Y
Delaware	NONE	N	* North Dakota	106008	Y
* Florida	78-8012103376-0	Y	* Ohio	89050287	Y
* Georgia	175-188280	Y	* Oklahoma	STS1010618405	N
* Hawaii	SE-082-775-8592-01	Y	Oregon	NONE	N
Idaho	000261151	N	* Pennsylvania	99333301	Y
* Illinois	1664-3755	Y	Rhode Island	62114714400	Y
Indiana	0003493172 001	Y	* South Carolina	05488936-1	Y
* Iowa	2-00-119066	N	* South Dakota	1018-9034-ST	Y
* Kansas	004621147144F01	Y	* Tennessee	1000196551	Y
Kentucky	128242	Y	* Texas	1-62-1147144-2	Y
* Louisiana	0597005001	Y	* Utah	11762722-002-STC	N
Maine	0035963	Y	Vermont	450-621147144F-01	Y
Maryland	00681089	Y	* Virginia	0003023818	Y
Massachusetts	SLS-11224081-005	N	* Washington	600 487 647	Y
Michigan	62-1147144	Y	West Virginia	2201-1174	Y
* Minnesota	4592417	Y	* Wisconsin	456-1020171631-03	Y
Mississippi	185-04072-2	Y	* Wyoming	24006794	N
* Missouri	11786612	Y			

*These states usually have extra city/county tax charges.

General Inquiries:
 Customer Contact Center
 888-551-5901 (M-F 8am-5pm CST)
 customercontact@southwestern.com

Company Contact:
 David Sensing, Tax Manager,
 615-316-7050
 swts@southwestern.com

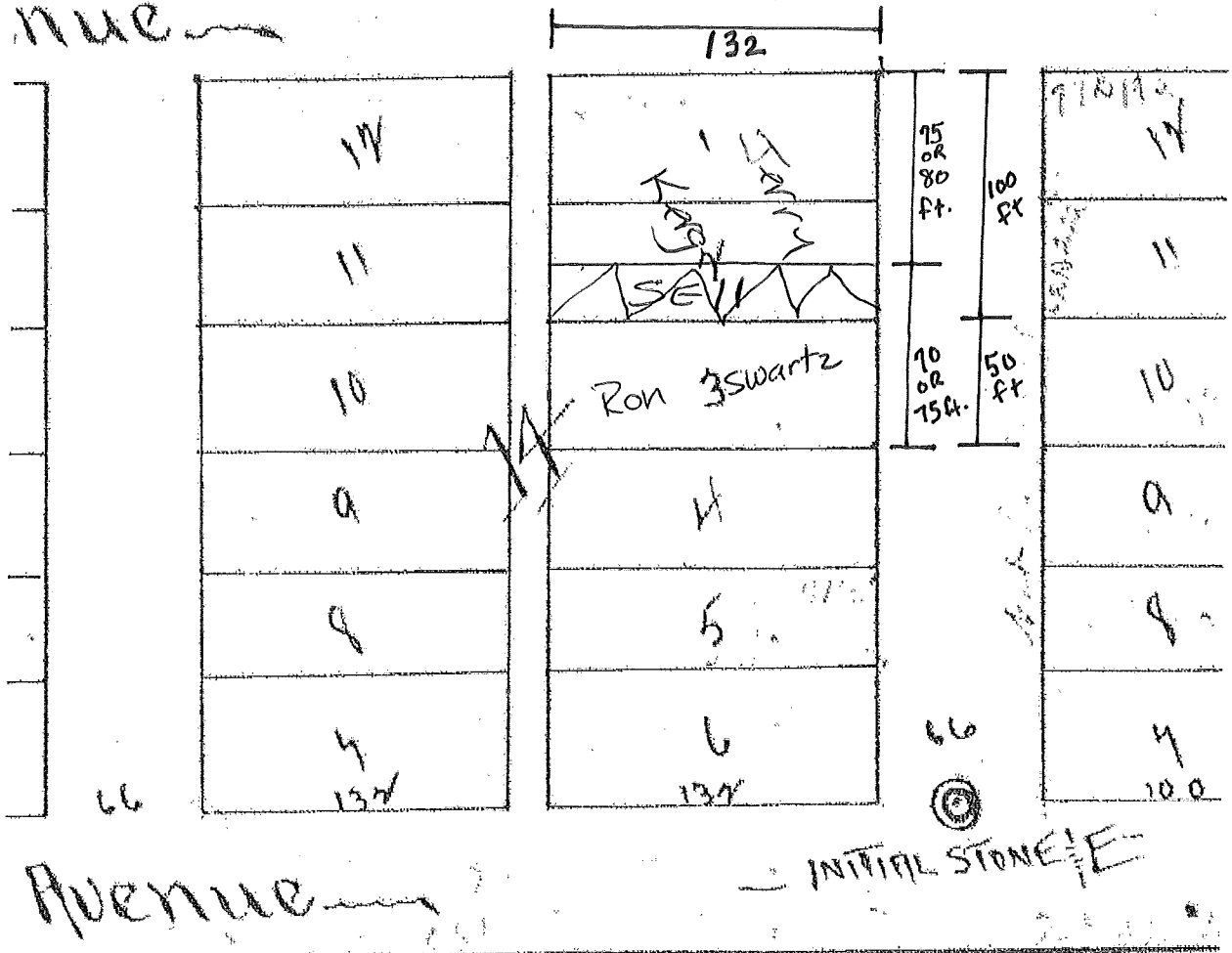
Southwestern Advantage
 2451 Atrium Way
 Nashville, TN 37214
 www.southwesternadvantage.com

Subdivision Request



I Jerry Kerg 211 main street Colfax, WI 54730
Would like to sell 20 to 25 feet of Land to Ron Swartz
207 main street colfax, WI 54730. (South of my property and
North of Ron's property. Ron would like more yard and would
like to park his campe on. I have a shed in the south west
corner that would be moved.

11th Ave



J.D. Simon's 3rd Addition

$132 \times 75 = 9825 \text{ sq ft}$

$132 \times 80 = 10,560 \text{ sq ft}$

TITLE 14
Subdivision Regulations

Village of Colfax
Subdivision
ordinance

Chapter 1 Subdivision Regulations

I have identified most of the ordinance that pertains to this request. *fn*

CHAPTER 1
Subdivision Regulations

- 14-1-1 Introduction and Purpose
- 14-1-2 Definitions
- 14-1-3 General Provisions
- 14-1-4 Procedure for Submitting Subdivisions
- 14-1-5 Technical Requirements for Preliminary Plats
- 14-1-6 Replat
- 14-1-7 Certified Survey Land Divisions
- 14-1-8 Design Standards -- Streets
- 14-1-9 Design Standards -- Block Design
- 14-1-10 Design Standards -- Lots
- 14-1-11 Drainage System
- 14-1-12 Extra-Size or Off-Site Improvements
- 14-1-13 Non-Residential Subdivisions
- 14-1-14 Requirements and Design Standards for Public Improvements
- 14-1-15 Easements
- 14-1-16 Variations and Exceptions
- 14-1-17 Public Parks and Sites For Other Public Areas
- 14-1-18 Enforcement, Penalties and Remedies

SEC. 14-1-1 INTRODUCTION AND PURPOSE.

- (a) **Introduction.** In accordance with the authority granted by Section 236.45 of the Wisconsin Statutes and for the purposes listed in Section 236.01 and 236.45 of the Wisconsin Statutes, the Village Board of the Village of Colfax does hereby ordain as follows:
 - (1) The provisions of this Chapter shall be held to be minimum requirements adopted to promote the health, safety, morals, comfort, prosperity and general welfare of the Village.
 - (2) This Chapter shall not repeal, impair or modify private covenants or public ordinances, except that it shall apply whenever it imposes stricter restrictions on land use.
- (b) **Purpose.** The purpose of this Chapter is to promote the public health, safety, convenience and general welfare. The regulations are designed to lessen congestion in the streets; to foster the orderly layout and use of land; to insure safety from fire, flooding, panic and other dangers; to provide optimum light and air; to discourage overcrowding of the land; to lessen concentration of population; to facilitate adequate provision of transportation, public water and sewerage, schools, parks, playgrounds and other public necessities; and to

facilitate the further division of large tracts of land into smaller parcels. The regulations are made with the reasonable consideration of, but not limited to, the present character of the Village and its environs, with the objectives of conserving the value of the land and improvements placed thereon, providing the most appropriate environment for human habitation, encouraging commerce and industry and providing for the most appropriate use of land in the Village.

State Law Reference: Chapter 236, Wis. Stats.

SEC. 14-1-2 DEFINITIONS.

- (a) The following definitions shall be applicable in this Chapter.
- (1) Alley. A public right-of-way which normally affords a secondary means of vehicular access to abutting property.
 - (2) Arterial Street. A street which provides for the movement of relatively heavy traffic to, from or within the Village. It has a secondary function of providing access to abutting land.
 - (3) Block. An area of land within a subdivision that is entirely bounded by a combination or combinations of streets, exterior boundary lines of the subdivision and streams or water bodies.
 - (4) Collector Street. A street which collects and distributes internal traffic within an urban area such as a residential neighborhood, between arterial and local streets. It provides access to abutting property.
 - (5) Commission. The Plan Commission created by the Village Board pursuant to Section 62.23 of the Wisconsin Statutes, if one is created.
 - (6) Comprehensive Development Plan. A comprehensive plan prepared by the Village indicating the general locations recommended for the various functional classes of land use, places and structures, and for the general physical development of the Village and includes any unit or part of such plan separately adopted and any amendment to such plan or parts thereof.
 - (7) Cul-de-sac. A short street having but one (1) end open to traffic and the other end being permanently terminated in a vehicular turnaround.
 - (8) Division of Land. Where the title or any part thereof is transferred by the execution of a land contract, an option to purchase, an offer to purchase and acceptance, a deed, or a certified survey, and a division occurs where any of the above transactions change the title from a joint tenancy to a tenancy in common or from tenancy in common to joint tenancy.
 - (9) Easement. The area of land set aside or over or through which a liberty, privilege or advantage in land, distinct from ownership of the land, is granted to the public or some particular person or part of the public.
 - (10) Extraterritorial Plat Approval Jurisdiction. The unincorporated area within one and one-half (1-1/2) miles of a fourth-class city or a village and within three (3) miles of all other cities.
 - (11) Final Plat. The final map, drawing or chart on which the subdivider's plan of subdivision is presented for approval and which, if approved, will be submitted to the Dunn County Register of Deeds. Said plat must conform to all State laws.
 - (12) Frontage Street. A minor street auxiliary to and located on the side of an arterial street for control of access and for service to the abutting development.

- (13) Improvement, Public. Any sanitary sewer, storm sewer, open channel, water main, roadway, park, parkway, public access, sidewalk, pedestrian way, planting strip or other facility for which the Village may ultimately assume the responsibility for maintenance and operation.
- (14) Local Street. A street of little or no continuity designed to provide access to abutting property and leading into collector streets.
- (15) Lot. A parcel of land having frontage on a public street or other officially approved means of access, occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the lot width, lot frontage, lot area, yard, parking area and other open space provisions of this Chapter and any applicable zoning ordinance.
- (16) Lot, Area. The area contained within the exterior boundaries of a lot excluding streets, easements and land under navigable bodies of water.
- (17) Lot, Corner. A lot abutting intersecting streets at their intersection.
- (18) Lot, Reversed Corner. A corner lot which is oriented so that it has its rear lot line coincident with or parallel to the side lot line of the interior lot immediately to its rear.
- (19) Lot, Through. A lot having a pair of opposite lot lines along two (2) more or less parallel public streets and which is not a corner lot. On a "through lot," both street lines shall be deemed front lot lines.
- (20) Lot Lines. The peripheral boundaries of a lot as defined herein.
- (21) Lot Width. The width of a parcel of land measured along the front building line.
- (22) Major Thoroughfare. A street used or intended to be used primarily for fast or heavy through traffic. Major thoroughfares shall include freeways, expressways and other highways and parkways, as well as arterial streets.
- (23) Marginal Access Street. A street which is parallel to and adjacent to major thoroughfares and which provides access to abutting properties and protection from traffic on the major street.
- (24) Minor Street. A street used, or intended to be used, primarily for access to abutting properties.
- (25) Minor Subdivision. The division of land by the owner or subdivider resulting in the creation of not more than four (4) parcels or building sites.
- (26) Owner. Includes the plural as well as the singular and may mean either a natural person, firm, association, partnership, private corporation, public or quasi-public corporation, or combination of these.
- (27) Pedestrian Pathway. A public way, usually running at right angles to streets, which is intended for the convenience of pedestrians only; it may also provide public right-of-way for utilities.
- (28) Plat. The map, drawing or chart on which the subdivider's plat of subdivision is presented to the Village for approval.
- (29) Preliminary Plat. The preliminary plat map, drawing or chart indicating the proposed layout of the subdivision to be submitted to the Village Board for their consideration as to compliance with the Comprehensive Development Plan and these regulations along with required supporting data.
- (30) Protective Covenants. Contracts entered into between private parties which constitute a restriction on the use of all private property within a subdivision for the benefit of the property owners and to provide mutual protection against undesirable aspects of development which would tend to impair stability of values.

- (31) Replat. The process of changing, or a map or plat which changes, the boundaries of a recorded subdivision plat or part thereof. The legal dividing of a large block, lot or outlot within a recorded subdivision plat without changing exterior boundaries of said block, lot or outlot is not a replat.
- (32) Shorelands. Those lands within the following distances: one thousand (1,000) feet from the high-water elevation of navigable lakes, ponds and flowages or three hundred (300) feet from the high-water elevation of navigable streams or to the landward side of the floodplain, whichever is greater.
- (33) Subdivider. Any person, firm or corporation, or any agent thereof, dividing or proposing to divide land resulting in a subdivision, minor subdivision or replat.
- (34) Subdivision. The division of a lot, outlot, parcel, or tract of land by the owner thereof or his agent for the purpose of transfer of ownership or building development where the act of division creates five (5) or more parcels or building sites of one and one-half (1-1/2) acres or less in area, or where the act of division creates five (5) or more parcels or building sites by successive division within a period of five (5) years, whether done by the original owner or a successor owner.
- (35) Wetlands. Those lands which are partially or wholly covered by marshland flora and generally covered with shallow standing water or lands which are wet and spongy due to high-water table.
- (36) Wisconsin Administrative Code. The rules of administrative agencies having rule-making authority in Wisconsin, published in a loose-leaf, continual revision system, as directed by Section 35.93 and Chapter 227 of the Wisconsin Statutes, including subsequent amendments to those rules.

SEC. 14-1-3 GENERAL PROVISIONS.

- (a) **Compliance**. No person shall divide any land located within the jurisdictional limits of these regulations which results in a subdivision, land division or a replat as defined herein; no such subdivision, land division or replat shall be entitled to record; and no street shall be laid out or improvements made to land without compliance with all requirements of this Chapter and the following:
 - (1) The provisions of Ch. 236 and Sec. 80.08, Wis. Stats.
 - (2) The rules of the Division of Health contained in Wis. Adm. Code for Subdivisions H 85 not served by public sewer.
 - (3) The rules of the Division of Highways, Wisconsin Department of Transportation contained in Wis. Adm. Code for Subdivisions Hy 33, which abut a state trunk highway or connecting street.
 - (4) The rules of the Wisconsin Department of Natural Resources contained in Wis. Adm. Code for Floodplain Management Program.
 - (5) Comprehensive plans or components of such plans prepared by state, regional, county or municipal agencies duly adopted by the Village Board.
 - (6) All applicable local and county regulations, including zoning, sanitary, building and official mapping ordinances.
- (b) **Jurisdiction**. Jurisdiction of these regulations shall include all lands within the corporate limits of the Village of Colfax as well as the unincorporated area within one and one-half (1-1/2) miles of the corporate limits as provided in Sec. 236.10 and 62.32, Wis. Stats. The provisions of this Chapter, as they apply to divisions of tracts of land into less than five (5) parcels, shall not apply to:
 - (1) Transfers of interests in land by will or pursuant to court order;

- (2) Leases for a term not to exceed ten (10) years, mortgages or easements;
- (3) The sale or exchange of parcels of land between owners of adjoining property if additional lots are not thereby created and the lots resulting are not reduced below the minimum sizes required by this Chapter or other applicable laws or ordinances.
- (c) **Certified Survey.** Any division of land other than a subdivision as defined in Sec. 236.02(8), Wis. Stats., shall be surveyed and a certified survey map prepared as provided in Sec. 236.34, Wis. Stats.
- (d) **Permits.** No building permit shall be issued by the Village authorizing the building on or improvement of any parcel of land not on record as of the effective date of this Chapter until the provisions and requirements of this Chapter have been met.

SEC. 14-1-4 PROCEDURE FOR SUBMITTING SUBDIVISIONS.

- (a) **Preliminary Meetings.** Before filing a preliminary plat, or certified survey, the subdivider is encouraged to consult with the Village Board for advice regarding general subdivision requirements. The subdivider shall also submit a location map showing the relationship of the proposed subdivision to traffic arteries and existing community facilities. This consultation is neither formal nor mandatory but is intended to inform the subdivider of the purpose and objectives of these regulations, the comprehensive plan, comprehensive plan components and duly adopted plan implementation devices of the Village and to otherwise assist the subdivider in planning his development. In so doing, both the subdivider and planning agency may reach mutual conclusions regarding the general program and objectives of the proposed development and its possible effects on the neighborhood and community. The subdivider will gain a better understanding of the subsequent required procedures.
- (b) **Preliminary Plat Review Within the Village.**
 - (1) **Submission.** Before submitting a Final Plat for approval, the subdivider shall prepare a Preliminary Plat and a letter of application. The Preliminary Plat shall be prepared in accordance with this Chapter, and the subdivider shall file an adequate number of copies of the Plat and the application as required by this Section with the Village Clerk-Treasurer at least ten (10) days prior to the meeting of the Village Board at which action is desired. The Village Clerk-Treasurer shall submit a copy of the preliminary plat to the Village Engineer for review and written report of their recommendations and reactions to the proposed plat.
 - (2) **Public Improvements, Plans and Specifications.** Simultaneously with the filing of the preliminary plat of map, the owner shall file with the Village Clerk-Treasurer five (5) complete sets of preliminary plans and specifications for the construction of any public improvements required by this Chapter.
 - (3) **Property Owners Association.** The Village Board may require submission of a draft of the legal instruments and rules for proposed property owners associations when the subdivider proposes that common property within a subdivision would be either owned or maintained by such an organization of property owners.
 - (4) **Affidavit.** The surveyor preparing the preliminary plat shall certify on the face of the plat that it is a correct representation of all existing land divisions and features and that he has fully complied with the provisions of this Chapter.

Permission
for A-C-T
to approve
if certified
Survey map
represents
request.

- (5) Supplementary Data to be Filed with Preliminary Plat. The following shall also be filed with the preliminary plat:
 - a. A statement of the proposed use of lots stating type of residential buildings with number of proposed dwelling units; types of business or industry so as to reveal the effect of the development on traffic, fire hazards and congestion of population; and
 - b. If any zoning changes are contemplated, the proposed zoning plan for the areas, including dimensions; and
 - c. Where the subdivider owns property adjacent to that which is being proposed for the subdivision, the Village Board may require that the subdivider submit a preliminary plat of the remainder of the property so as to show the possible relationships between the proposed subdivision and future subdivision. In any event, all subdivisions must be shown to relate well with existing or potential adjacent subdivisions.
 - (6) Referral to Other Agencies. The Village Clerk-Treasurer shall, within two (2) days after filing, transmit four (4) copies to the County Planning Agency, two (2) copies to the Director of the Planning Function in the Wisconsin Department of Local Affairs and Development, additional copies to the Director of the Planning Function for retransmission of two (2) copies each to the Wisconsin Department of Transportation if the subdivision abuts or adjoins a state trunk highway or a connecting street and the Wisconsin Department of Health and Social Services if the subdivision is not served by the public sewer and provision for such service has not been made, and an adequate number of copies to the Village Board. The County Planning Agency, the Wisconsin Department of Local Affairs and Development, the Wisconsin Department of Transportation and the Wisconsin Department of Health and Social Services shall be hereinafter referred to as objecting agencies.
 - (7) Drafting Standards. The subdivider shall submit to the Village Clerk-Treasurer and to those agencies having the authority to object to plats under provisions in Chapter 236 of the Wisconsin Statutes copies of a preliminary plat (or certified survey) based upon an accurate exterior boundary survey by a registered land surveyor which shall show clearly the proposed subdivision at a scale of not more than one (1) inch per one hundred (100) feet having two (2) foot contour intervals, shall identify the improvements (grading, tree planting, paving, installation of facilities and dedications of land), easements which the subdivider proposes to make and shall indicate by accompanying letter when the improvements will be provided. Any proposed restrictive covenants for the land involved shall be submitted.
- (c) **Preliminary Plat Approval Within the Village.**
- (1) The Village Board shall, within forty (40) days of the date the preliminary plat was filed with the Village Clerk-Treasurer, approve, approve conditionally or reject such plat and shall state, in writing, any conditions of approval or reasons for rejection, unless the time is extended by agreement by the subdivider. Failure of the Village Board to act within forty (40) days or extension thereof shall constitute an approval of the preliminary plat, unless other authorized agencies object to the plat. The Village Clerk-Treasurer shall communicate to the subdivider the action of the Village Board. If the plat or map is approved, the Village Clerk-Treasurer shall endorse it for the Village Board.
 - (2) Approval or conditional approval of a Preliminary Plat shall not constitute automatic approval of the Final Plat, except that if the Final Plat is submitted within six (6) months of preliminary plat approval and conforms

SEC. 14-1-6 REPLAT.

- (a) When it is proposed to replat a recorded subdivision, or part thereof, so as to change the boundaries of a recorded subdivision, or part thereof, the subdivider or person wishing to replat shall vacate or alter the recorded Plat as provided in Sections 236.40 through 236.44 of the Wisconsin Statutes. The subdivider, or person wishing to replat, shall then proceed as specified in Subsections (a) through (f) of Section 14-1-4.
- (b) The Village Clerk-Treasurer shall schedule a public hearing before the Village Board when a Preliminary Plat of a replat of lands within the Village is filed, and shall cause notices of the proposed Replat and public hearing to be mailed to the owners of all properties within the limits of the exterior boundaries of the proposed Replat and to the owners of all properties within two hundred (200) feet of the exterior boundaries of the proposed Replat.

SEC. 14-1-7 CERTIFIED SURVEY LAND DIVISIONS.

- (a) **Certified Survey Requirements.** When it is proposed to divide land into two (2) or no more than four (4) building sites, any one (1) of which is less than thirty-five (35) acres, or when it is proposed to divide a block, lot or outlot into not more than four (4) parcels or building sites within a recorded subdivision plat without changing the exterior boundaries of the block, lot or outlot, the subdivider shall subdivide by use of a certified survey map, prepared in accordance with Sec. 236.34, Wis. Stats., and this Chapter.
- (b) **Submission and Review.** The subdivider is encouraged to first consult with the Village Board regarding the requirements for certified surveys before submissions of the final map. Following consultation, two (2) copies of the final map in the form of a certified survey map shall be submitted to the Village. The certified survey shall be reviewed, approved or disapproved by the Village Board pursuant to the procedures used for Preliminary Plats in Section 14-1-4, including notice and hearing requirements. The Village Board shall approve, conditionally approve and thereby require the submission of a corrected certified survey map, or reject such certified survey map within sixty (60) days from the date of filing of the map unless the time is extended by agreement with the applicant.
- (c) **Additional Information.** The Certified Survey Map shall show correctly on its face, in addition to the information required by Sec. 236.34, Wis. Stats., the following:
 - (1) All Existing Buildings, watercourses, drainage ditches and other features pertinent to proper division.
 - (2) Setbacks or Building Lines required by the Village Board and applicable zoning ordinances.
 - (3) All Lands Reserved for future acquisition.
 - (4) Date of the Map.
 - (5) Graphic Scale.
 - (6) Name and Address of the owner, subdivider and surveyor.
 - (7) Square Footage of each parcel.
 - (8) Present Zoning for the parcels.
- (d) **State Plane Coordinate System.** Where the map is located within a quarter section, the corners of which have been relocated, monumented and coordinated by the Village, the map shall be tied directly to one of the section or quarter corners so relocated, monumented and coordinated. The exact grid bearing and distance of such tie shall be determined by field measurements, and the material and Wisconsin state plane coordinate of the monument marking the relocated

- section or quarter corner to which the map is tied shall be indicated on the map. All distances and bearings shall be referenced to the Wisconsin Coordinate System, South Zone, and adjusted to the Village control survey.
- (e) **Certificates.** The surveyor shall certify on the face of the certified survey map that he has fully complied with all the provisions of this Chapter. The Town Board, after a recommendation by the reviewing agencies, shall certify its approval on the face of the map.
 - (f) **Street Dedication.** Dedication of streets and other public areas shall require, in addition, the owner's certificate and the mortgagee's certificate in substantially the same form as required by Sec. 236.21(2)(a), Wis. Stats.
 - (g) **Recordation.** The subdivider shall record the map with the County Register of Deeds within thirty (30) days of its approval by the Village Board and any other approving agencies. Failure to do so shall necessitate a new review and reapproval of the map by the Village Board.
 - (h) **Requirements.** To the extent reasonably practicable, the certified survey shall comply with the provisions of this Chapter relating to general requirements, design standards and required improvements. Conveyance by metes and bounds shall be prohibited where the lot(s) involved is less than one and one-half (1-1/2) acres or three hundred (300) feet in width.

SEC. 14-1-8 DESIGN STANDARDS -- STREETS.

- (a) **Compliance with Statutes.** In laying out a subdivision, the owner shall conform to the provisions of Chapter 236, Wis. Stats., and all applicable code sections. In all cases where the requirements of this Chapter are different from the requirements of Chapter 236, the more restrictive provision shall apply.
- (b) **Dedication.** The subdivider shall dedicate land and improve streets as provided in this Chapter. Streets shall be located with due regard for topographical conditions, natural features, existing and proposed streets, utilities and land uses and public convenience and safety. Streets shall conform to the official map of the Village.
- (c) **Sufficient Frontage.** All lots shall have sufficient frontage on a public street to allow access by emergency and service motor vehicles.
- (d) **Compliance with Comprehensive Plan.** The arrangement, character, extent, width, grade and location of all streets shall conform to the Village's Comprehensive Development Plan and to this Chapter and shall be considered in their relation to existing and planned streets, to reasonable circulation of traffic, to topographical conditions, to run-off of storm water, to public convenience and safety, and in their appropriate relation to the proposed uses of the land to be served by such streets. The arrangement of streets in new subdivisions shall make provision for the appropriate continuation at the same width of the existing streets in adjoining areas.
- (e) **Areas Not Covered by Official Map.** In areas not covered by the Comprehensive Plan, the layout of streets shall conform to the plan for the most advantageous development of adjoining areas of the neighborhood. Streets shall be designed and located in relation to existing and officially planned streets, topography and natural terrain, streams and lakes and existing tree growth, public convenience and safety and in their appropriate relation to the proposed use of the land to be served by such streets.
- (f) **Street Classifications.** Streets shall be classified as indicated below.
 - (1) **Arterial Streets.** Arterial streets shall be arranged to provide through traffic for a heavy volume of vehicles.

- as to provide two (2) tiers of lots, unless it adjoins a railroad, major thoroughfare, river or park where it may have a single tier of lots.
- (b) **Pedestrian Pathways.** Pedestrian pathways, not less than twelve (12) feet wide, may be required by the Village Board through the center of a block more than nine hundred (900) feet long, where deemed essential to provide circulation or access to schools, playgrounds, shopping centers, transportation and other community facilities.
 - (c) **Trees.** The Village Board may require that certain species of trees be planted on both sides of all streets. Street trees when planted shall not be less than sixty (60) feet apart with a minimum of one (1) per lot. They should preferably be placed six (6) to twenty (20) feet inside the property line rather than in the boulevard. The minimum size and type to be planted shall conform to the provisions of applicable ordinances.

SEC. 14-1-10 DESIGN STANDARDS -- LOTS.

- (a) Size, shape and orientation of lots shall be appropriate for the location of topography of the subdivision and for the type of development contemplated, provided that no lot shall be smaller in area than the minimum lot size for the appropriate zone as established by the Zoning Code.
- (b) Lot dimensions and setbacks shall conform to the requirements of the Zoning Code for the appropriate district in which the property is located.
- (c) Depth and width of properties reserved or laid out for commercial or industrial purposes shall be adequate to provide for the off-street service and parking facilities required by the type of use and development contemplated, as required by the Zoning Code.
- (d) Residential lots fronting on major streets and highways shall be platted with extra depth or design or alleviate the effect of major street traffic on residential occupancy.
- (e) Corner lots for residential use shall have extra width to permit building setback from both streets, as required by the Zoning Code.
- (f) Every lot shall abut or face a public street. Lots outside the corporate limits may abut or face a private street, if permitted by the Village Board.
- (g) Side lot lines shall be substantially at right angles to or radial to abutting street lines.
- (h) In case a tract is divided into parcels of more than one and one-half (1-1/2) acres in areas, such parcels shall be so arranged to permit redividing into parcels in accordance with this Chapter and with the Zoning Code.
- (i) Double frontage and reversed frontage lots shall be avoided except where necessary to provide separation of residential development from traffic arteries or to overcome specific disadvantages of topography and orientation.
- (j) In the subdividing of any land, regard shall be shown for all natural features, such as tree growth, water courses, historic spots or similar conditions which, if preserved, will add attractiveness and stability to the proposed development.
- (k) All remnants of lots below minimum size left over after subdividing of a larger tract must be added to adjacent lots, or a plan shown as to future use rather than allowed to remain as unusable parcels.
- (l) In the case where a proposed plat is adjacent to a limited access highway, other major highway or thoroughfare, there shall be no direct vehicular access from individual lots to such streets and roads. In the platting of small tracts of land fronting on limited access highways or thoroughfares where there is no other alternative, a temporary entrance may be granted; as neighboring land becomes

page 2 contains info. regarding the older lots.

ARTICLE C

RESIDENTIAL DISTRICT REQUIREMENTS

Sec. 13-1-25 R-1 NEW SINGLE FAMILY RESIDENTIAL DISTRICT – Large Lot

1. Purpose. The R-1 District is intended to provide for single-family residential land uses in newer urban areas served by public sewers. The District is also intended to protect the integrity of residential areas by prohibiting the incursion of incompatible non-residential uses, and is for the exclusive location of single-family dwellings.
2. Permitted Uses. The following uses are permitted within an R-1 District:
 - a) single-family dwellings;
 - b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
 - c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.
3. Requirements. In order to be considered a conforming lot or structure within an R-1 District, a lot or structure must:
 - a) have a minimum lot size of 18,000 square feet and a minimum lot width of 80 feet;
 - b) have a front yard setback of 25 feet, a rear yard setback of 25 feet, and a side yard setback of 10 feet;
 - c) have a minimum living area of 900 square feet in the principal building;
 - d) not exceed a maximum principal building height of 35 feet; and
 - e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet and a maximum accessory building height not to exceed 15 feet.
4. Conditional Uses. The following uses shall be considered conditional uses within an R-1 District:
 - a) churches, municipal buildings, public and parochial schools; and
 - b) public parks and playgrounds

SEC. 13-1-26 R-2 SINGLE FAMILY RESIDENTIAL DISTRICT – Medium Lot

1. Purpose. The R-2 District is intended to provide for single-family dwellings in newer urban areas on larger lots. The District is also intended to provide an area protected from traffic hazards and safe from blighting influences.
2. Permitted Uses. The following uses are permitted within an R-2 District:
 - a) single-family dwellings;
 - b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
 - c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.
3. Requirements. In order to be considered a conforming lot or structure within an R-2 District, a lot or structure must:
 - a) have a minimum lot size of 7,500 square feet and a minimum lot width of 70 feet;
 - b) have a front yard setback of 30 feet, a rear yard setback of 50 feet, and a side yard setback of 10 feet;

- c) have a minimum living area of 900 square feet in the principal building;
- d) not exceed a maximum principal building height of 35 feet; and
- e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet, and not exceed a maximum accessory building height of 15 feet.

4. Conditional Uses. The following uses shall be considered conditional uses within an R-2 District:

- a) public parks and playgrounds; and
- b) churches.

SEC. 13-1-27 R-3 EXISTING SINGLE FAMILY MIXED RESIDENTIAL DISTRICT

1. Purpose. The R-3 District is intended to provide for single-family and two-family dwellings within the built-up area of Colfax. The District is also intended to provide an area protected from traffic hazards and safe from blighting influences.

2. Permitted Uses. The following uses are permitted within an R-3 District:

- a) single-family dwellings;
- b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
- c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.

3. Requirements. In order to be considered a conforming lot or structure within an R-3 District, a lot or structure must:

- a) have a minimum lot size of 6,000 square feet per family and a minimum lot width of 50 feet;
- b) have a front yard setback of 15 feet, a rear yard setback of 30 feet, and a side yard setback of 6 feet;
- c) have a minimum living area of 900 square feet in the principal building;
- d) not exceed a maximum principal building height of 35 feet; and
- e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet, and a maximum accessory building height not to exceed 15 feet.

4. Conditional Uses. The following uses shall be considered conditional uses within an R-3 District:

- a) two-family dwellings;
- b) Bed and Breakfast services;
- c) residential storage buildings not involving the conduct of a business;
- d) churches, municipal buildings, public and parochial schools;
- e) public parks and playgrounds;
- f) day care centers;
- g) owner only operated windshield repair service; and
- h) selling of antiques, high end collectibles and consignment items.

SEC. 13-1-28 R-4 TWO FAMILY RESIDENTIAL DISTRICT

1. Purpose. The R-4 District is intended to provide for two-family dwellings served by public sewer. The District is also intended to provide an area protected from traffic hazards and safe from blighting influences.

2. Permitted Uses. The following uses are permitted within an R-4 District:

- a) two-family dwellings;

- b) accessory buildings not exceeding an area of more than 30 percent of the required rear yard; and
 - c) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.
3. Requirements. In order to be considered a conforming lot or structure within an R-4 District, a lot or structure must:
- a) have a minimum lot size of 8,000 square feet and a minimum lot width of 90 feet;
 - b) have a front yard setback of 30 feet, a rear yard setback of 25 feet, and a side yard setback of 10 feet;
 - c) have a minimum living area of 1,800 square feet in the principal building;
 - d) not exceed a maximum principal building height of 35 feet; and
 - e) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet, and not exceed a maximum accessory building height of 15 feet.
4. Conditional Uses. The following uses shall be considered conditional uses within an R-4 District:
- a) churches, public and parochial schools;
 - b) public parks and playgrounds; and
 - c) day care centers.

SEC. 13-1-29 R-5 MULTIPLE FAMILY RESIDENTIAL DISTRICT

1. Purpose. The R-5 District is intended to provide appropriate areas for multi-family land uses only in urban areas served by public sewers. The District is also intended to provide rental housing in an area protected from traffic hazards.
2. Permitted Uses. The following uses are permitted within an R-5 District:
- a) multi-family dwellings;
 - b) uses customarily incidental to any of the above uses when located on the same lot and not involving the conduct of a business.
 - c) accessory buildings not exceeding an area of more than 30 percent of the required rear yard.
3. Requirements. In order to be considered a conforming lot or structure within an R-5 District, a lot or structure must:
- a) have a minimum lot size of 2,500 square feet per family unit up to and including four (4) families, and 2,250 square feet per family thereafter and a minimum lot width of 100 feet;
 - b) have a front yard setback of 30 feet, a rear yard setback of 25 feet, and a side yard setback of 15 feet;
 - c) not exceed a maximum principal building height of 45 feet; and
 - d) have an accessory building side yard setback of 3 feet, rear yard setback of 3 feet, and not exceed a maximum accessory building height of 20 feet.
4. Conditional Uses. The following uses shall be considered conditional uses within an R-5 District:
- a) charitable institutions, rest homes or nursing homes, private non-profit clubs and lodges;
 - b) mobile home parks in accordance with mobile home requirements;
 - c) churches; and
 - d) public parks and playgrounds;

Lynn Niggemann
E7110 830th Ave.
Colfax, WI 54730

May 20, 2019

Village of Colfax Board of Trustees:

The Village has many phones that are old technologies; thirteen flip phones, four iphones, three Motorola phones, two Kyocera phones and four jet packs. AT&T has recently given the Village a price on trade-in for these phones and only one phone came back with a \$20 value. The phones were purchased in 2012, 2014 and some of them prior to that. Most of these phones have old operating systems and are limited to certain uses.

I would like permission to purchase one of the Motorola phones for \$25 to help someone out. On Craigslist I saw the phone priced for \$40 and \$50 and on e-bay I saw it priced at \$24 and \$28.

Since I have looked at Craigslist and e-bay and realize that there may be a market for some of these older phones, I can attempt to sell some of the other phones through one of those two methods.

I appreciate your consideration for this request.

Sincerely,

A handwritten signature in black ink that reads "Lynn Niggemann". The signature is written in a cursive, flowing style.

Lynn Niggemann

Project: Colfax 2019 Street and Utility Project No:
 Owner: Village of Strum Contract For: Reconstruction
 Contractor: Haas Sons Inc Contract Date: April 10, 2019
 Application No: 1 Period Beginning: April 10, 2019
 Application Date: May 22, 2019 Period Ending: May 22, 2019

Change Order Summary		Dollars		Time	
		Additions	Deductions	Add/Deduct (Days)	Original Completion Date:
Total Change Orders Approved in Previous Months By Owner					New Completion Date:
Change Orders This Period		\$54.50			
Number	Approved (Date)				
1					
Net Change		\$54.50		0	

Original Contract Price (Sum)	\$252,781.07
Net Change by Change Orders	\$54.50
Net Change by Change in Final Quantities	\$0.00
Contract Price (Sum) to Date	\$252,835.57

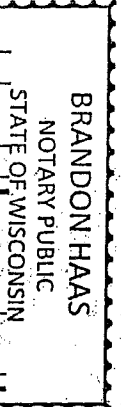
Total Completed Amount to Date (Col. J on Continuation Sheet)	\$116,041.00
Material Suitably Stored Not Incorporated Into Work (Col. K on Continuation Sheet)	\$0.00
Total Completed and Stored to Date (Col. L on Continuation Sheet)	\$116,041.00
Less 5% Retainage to 50% Complete	\$5,802.05
Amount Due Less Retainage	\$110,238.95
Less Previous Payments	\$0.00
Amount Due This Application	\$110,238.95

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interest, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such lien, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

By: David Haas Contractor
 (Authorized Signature and Title)
 Date: 5/28/19

Subscribed and sworn to before me this 28
 day of May 2019
Brandon Haas Notary Public
Clark County, WI
 My Commission expires 1-26-23



RECOMMENDED: _____ Architect/Engineer
 By: _____ (Authorized Signature and Title)
 Date: _____

APPROVED: _____ Owner
 By: _____ (Authorized Signature and Title)
 Date: _____

Copy to: Owner Contractor A/E Proj. Mgr. A/E Field Rep. _____

Make Payment to:

CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Project: Strum 2019 Street and Utility
 Project No: 1
 Application No: 1
 Contract For: Reconstruction
 Contract Date: April 10, 2019
 Application Date: May 22, 2019
 Period Beginning: April 10, 2019
 Period Ending: May 22, 2019

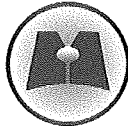
Item No. (A)	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
						Previous Period (G)	This Period (H)	Total to Date (I)			
	Base Bid										
1	Abandon Existing Water Main	EA	2	2,000.00	4,000.00			0	0.00		0.00
2	Salvage and Reinstall Hydrant	EA	1	1,350.00	1,350.00		1	1	1,350.00		1,350.00
3	Adjust Existing Valve Box	EA	1	450.00	450.00			0	0.00		0.00
4	6" Water Main PVC	LF	7	31.50	220.50		7	7	220.50		220.50
5	8" Water Main PVC	LF	643	44.25	28,452.75		620	620	27,435.00		27,435.00
6	6" Valve and Box	EA	1	1,300.00	1,300.00		1	1	1,300.00		1,300.00
7	Water Main Offset	EA	1	2,300.00	2,300.00		1	1	2,300.00		2,300.00
8	Connect to Existing Water Main	EA	3	725.00	2,175.00		4	4	2,900.00		2,900.00
9	1" Water Service Copper	LF	342	36.50	12,483.00		330	330	12,045.00		12,045.00
10	1" Corp Stop, Curb Stop, and Box	EA	11	420.00	4,620.00		11	11	4,620.00		4,620.00
11	Temporary Water Service	LS	1	3,000.00	3,000.00		1	1	3,000.00		3,000.00
12	2" Trench Insulation	SF	154	2.50	385.00		128	128	320.00		320.00
13	8" Sanitary Sewer PVC	LF	561	39.20	21,991.20		550	550	21,560.00		21,560.00
14	Connect to Existing Sanitary	EA	2	325.00	650.00		2	2	650.00		650.00
15	Sanitary Manhole 4'	VF	15.8	270.75	4,277.85		15	15	4,061.25		4,061.25
16	Casting Type J-S	EA	2	650.00	1,300.00			0	0.00		0.00
17	4" Wye	EA	11	200.00	2,200.00		11	11	2,200.00		2,200.00
18	4" Sanitary Lateral PVC	LF	333	33.80	11,255.40		330	330	11,154.00		11,154.00
19	Tracer Wire Access Box	EA	11	211.00	2,321.00			0	0.00		0.00
20	Sanitary Sewer Televising	LF	561	2.00	1,122.00			0	0.00		0.00
21	8" Storm Sewer PE	LF	115	33.75	3,881.25		115	115	3,881.25		3,881.25
22	12" Storm Sewer PE	LF	32	34.50	1,104.00		30	30	1,035.00		1,035.00
23	18" Storm Sewer PE	LF	71	38.50	2,733.50		70	70	2,695.00		2,695.00
24	4" Underdrain Pipe	LF	1140	6.75	7,695.00			0	0.00		0.00
25	Connect to Existing Storm	EA	1	100.00	100.00		1	1	100.00		100.00
26	Storm Manhole 4'	VF	3.6	445.50	1,603.80		3	3	1,336.50		1,336.50
27	Inlet 2x3'	VF	6.4	333.50	2,134.40		6	6	2,001.00		2,001.00

* If applicable, attach receipts or other proof of ownership or title to stored products

CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Item No.	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
						Previous Period (G)	This Period (H)	Total to Date (I)			
28	Inlet 2.5'	VF	2.6	337.50	877.50		2	2	675.00		675.00
29	Casting Type J	EA	1	475.00	475.00		0	0	0.00		0.00
30	Casting Type H	EA	2	600.00	1,200.00		0	0	0.00		0.00
31	Casting Type B6	EA	1	550.00	550.00		1	1	550.00		550.00
32	Inlet Protection	EA	9	50.00	450.00		9	9	450.00		450.00
33	Trackout Control	EA	2	500.00	1,000.00		0	0	0.00		0.00
34	Remove Existing Asphalt	SY	1908	1.50	2,862.00		1908	1908	2,862.00		2,862.00
35	Remove Existing Concrete	SY	97	5.00	485.00		97	97	485.00		485.00
36	Clearing and Grubbing	ID	120	40.00	4,800.00		120	120	4,800.00		4,800.00
37	Paving and Saw Cutting	LF	271	2.50	677.50		0	0	0.00		0.00
38	Roadway Earthwork	CY	1910	12.00	22,920.00		0	0	0.00		0.00
39	Geotextile Stabilization Fabric	SY	2350	1.50	3,525.00		0	0	0.00		0.00
40	Granular Subbase Course	CY	790	14.00	11,060.00		0	0	0.00		0.00
41	Base Course	CY	550	19.00	10,450.00		0	0	0.00		0.00
42	2" Asphaltic Concrete Driveway Pav	SY	19	55.38	1,052.22		0	0	0.00		0.00
43	1 1/2" Asphaltic Concrete Binder Pa	SY	1975	8.15	16,096.25		0	0	0.00		0.00
44	1 1/2" Asphaltic Concrete Surface Pa	SY	1975	8.34	16,471.50		0	0	0.00		0.00
45	30" Concrete Curb and Gutter	LF	1138	11.90	13,542.20		0	0	0.00		0.00
46	Concrete Driveway Paving	SF	965	5.75	5,548.75		0	0	0.00		0.00
47	4" Concrete Sidewalk	SF	130	5.25	682.50		0	0	0.00		0.00
48	Turf Replacement	LS	1	12,950.00	12,950.00		0	0	0.00		0.00
	CHANGE ORDERS										
	Credit- Hydrant package	EA	1	-2,870.50	-2,870.50		1	1	-2,870.50		-2,870.50
	8" Gate Valve and Box	EA	1	1,600.00	1,600.00		1	1	1,600.00		1,600.00
	6" Valve box- No Valve	EA	1	600.00	600.00		1	1	600.00		600.00
	Connect to Exist Water Main	EA	1	725.00	725.00		1	1	725.00		725.00
	Subtotal or Total				252,835.57				116,041.00	0.00	116,041.00

* If applicable, attach receipts or other proof of ownership or title to stored products



MUNICIPAL
WELL & PUMP
A Division of Midwest Well Services, Inc.

April 18, 2019

Village of Colfax
Attn: Randy Bates
PO Box 417
Colfax, WI 54730

Re: Removal and Inspection Well No. 1 Well Pump

Dear Randy,

Municipal Well & Pump would like to thank you for the opportunity to propose on the pump removal and inspection of the well pump at Well No.1. The pump is set to approximately 105 feet of 4” drop pipe with a 20HP pumping unit. The pump has been in service for a long enough period of time that it is difficult to determine just what replacement materials would be required for the repairs of the pump; therefore, a follow-up proposal for the necessary repairs and replacement materials would be generated, after the inspection of the components has been completed.

However, another option would be to assume that the pumping equipment will be replaced. This will save one round trip of labor for a return trip for re-installation. We are providing pricing for this option, and it may make more monetary sense for the Village to go this route, since most (or all) of the materials will likely require replacement anyway.

We would like to strongly encourage video logging of the well. There is an 8-inch liner that has been installed, and it only covers 70 feet of the 203 feet of 10-inch casing. It would probably be prudent to assess the 10-inch casing, and the liner. It appears the liner was installed in 1985.

Please review the flowing scopes of work and the associated costs for the initial phase of the project:

I: Option 1 Labor (Pull & Inspect)

- 1. Mobilize a two man pump service crew with pump service crane and service truck to Well #1. Set up rig and remove 105’ of pump assembly from Well No. 1. Disassemble well pump for inspection. Inspect all components. Promptly provide recommendations and costs to the Utility for necessary repairs.

.....**Lump Sum: \$ 6,120**

- 2. Prep and load refurbished materials and return to job site. Re-install permanent pumping equipment into well. Re-install gear drive and motor. Reconnect to main piping. Run pump to waste to collect bacti sample, and verify pumping conditions and proper operation. Demobilize from job site.

.....**Lump Sum: \$ 6,960**

- 3. Optional: Perform downhole televising inspection.....**Lump Sum: \$ 650**

Total Option 1 Labor: \$ 13,730

II: Option 2 Labor (Pull & Replace)

1. Prep and load new materials. Mobilize a two man pump service crew with pump service crane and service truck to Well #1. Set up rig and remove 105' of pump assembly from Well No. 1. Re-install permanent pumping equipment into well. Reconnect to main piping. Run pump to waste to collect bacti sample, and verify pumping conditions and proper operation. Demobilize from job site.
.....**Lump Sum: \$ 8,480**

2. Optional: Perform downhole televising inspection.....**Lump Sum: \$ 650**

Total Option 1 Labor: \$ 9,130

III: Estimated Materials

1. Franklin 20HP, 230V, 3PH submersible motor: 1 @ \$2,940/each.....**Total: \$ 2,940**
2. Grundfos 230S200-7C pump end: 1 @ \$3,240/each.....**Total: \$ 3,240**
3. 4" x 21' SCH 40 BLK pipe: 5 @ \$334/each.....**Total: \$ 1,670**
4. Flomatic 4-inch check valve: 1 @ \$460/each.....**Total: \$ 460**
5. #4 3-wire w/ground submersible cable: 105 feet @ \$5/foot.....**Total: \$ 525**
6. Dual airlines: 105 feet @ \$2/foot.....**Total: \$ 210**

Estimated Total- Materials: \$ 9,045

We trust you will find this correspondence to your understanding. Should you have any questions or concerns regarding this proposal, or if there is any other way we can be of assistance to your community, please contact our offices at your earliest convenience. We appreciate this opportunity to provide you with this proposal, and look forward to the opportunity to provide the Village of Colfax continued expert service on this project.

Sincerely,
MUNICIPAL WELL & PUMP



Marty Van Ells
Project Manager

 **CTW Corporation**
Wells - Pumps - Controls

Village of Colfax
attn: Rand Bates, DPW
614 Railroad Avenue
Colfax, WI 54730

January 21, 2019

Subject: Colfax Well #1

Dear Rand,

Thank you for taking the time to meet with us a couple weeks back regarding the upcoming Well #1 project. We understand the setting to consist of a pump and motor capable of 220 gpm @ ~265 TDH (80 psi and 80' pumping level) with a 20HP motor, hung 110' down on 4" pipe operating on 240V. We can either build a pump based on this design or wait to pull to see if there is a design on the tag to get an exact build. We priced this based on a complete replacement from top to bottom using a Grundfos pump and motor. Obviously, with your experience, if you have a different manufacturer preference, we can definitely do that as well. We planned on using 4" galvanized pipe along with a 4" VFD compatible check valve with a knockout plug to aid in removal to go along with the built-in check valve in the pump. We also planned on brushing and bailing the well per your request. If we are able to order the pump based on our estimated design, we would plan on completing this work during one day. Otherwise, we can plan on returning to complete the installation likely a week later once we have materials. The all-inclusive cost for materials, labor, brushing, and bailing is **\$15,280**. If you are interested in domestic pipe, the cost would be \$2,300 extra. If the wire is reusable we will deduct that off the price unless you would just like it replaced. If you wish to have the well televised to get a baseline moving forward, the cost would be **\$1,100**.

Thank you for giving us the opportunity to quote this project. We would be honored to be able to serve you and the community of Colfax. If necessary, we can also split payments over the next couple years to aid in your budget. We look forward to working with you, please let us know if you have any questions or concerns.

Respectfully,

CTW Corporation
W. Hunter Cummins, PE

ORDINANCE 2019-04

Ordinance modification regarding issuance of dog, cat and Kennel Licenses within the Village of Colfax, therefore,

THE VILLAGE OF COLFAX BOARD OF TRUSTEES DO ORDAIN AS FOLLOWS:

Section 1. Section 7-1-3 of the Code of Ordinances of the Village of Colfax, Wisconsin, is hereby retracted and repealed as follows:

SEC. 7-1-3 ISSUANCE OF DOG, CAT AND KENNEL LICENSES

(b) Kennel Licenses.

- (1) The term "kennel" means any establishment wherein or whereon any combined total greater than six (6) dogs and/or cats are kept.
- (2) A kennel may only be located in residential areas of the Village of Colfax following a public hearing and approval by the Village Board; the Board may attach conditions to such approval as a conditional use under the Village's Zoning Code.
- (3) A kennel license shall be issued upon presentation of evidence that all dogs and/or cats over five (5) months of age are currently spayed or neutered; unless the request is for a Breeding Kennel.
- (4) Any person who keeps or operates a kennel may, instead of the license tax for each dog and/or cat required by this chapter, apply for a kennel license for the keeping or operating of the kennel. Such person shall pay for the license year a license tax of Thirty-six and 50/100 Dollars (\$36.50) for a kennel of twelve (12) or fewer dogs and/or cats and an additional Four Dollars (\$4.00) for each dog and/or cat in excess of twelve (12). Upon payment of the required kennel license tax and if required by the Village Board, upon presentation of evidence that all dogs and/or cats over five (5) months of age are currently immunized against rabies, the Village Clerk-Treasurer shall issue the kennel license and a number of tags equal to the number of dogs and/or cats authorized to be kept in the kennel.
- (5) The owner or keeper of a kennel shall keep at all times a kennel license tag attached to the collar of each dog or cat over five (5) months old kept by the owner or keeper under a kennel license but this requirement does not apply to a show dog or cat during competition, to a dog or cat securely confined indoors or to a dog or cat securely confined in a fenced area. These tags may be transferred from one dog or cat to another within the kennel whenever any dog or cat is removed from the kennel. The rabies vaccination tag or substitute tag shall remain attached to the dog or cat for which it has been issued at all times but this requirement does not apply to a show dog or cat during competition, to a dog or cat securely confined indoors or to a dog or

cat securely confined in a fenced area. No dogs or cats bearing a kennel tag shall be permitted to stray or to be taken anywhere outside the limits of the kennel unless the dog or cat is in leash or temporarily for the purposes of hunting, breeding, trail, training or competition.

- (6) No kennel license shall be issued to the keeper or operator of a kennel who fails to provide proper food and drink and proper shelter for the dogs and/or cats in said kennel or who neglects or abandons said dogs and/or cats.

Designated officials shall investigate any complaints regarding the failure to maintain proper standards or investigate any kennel premises upon his own initiative. Expressly incorporated by reference in this Section as minimum standards for kennel keepers or operator are the relevant provisions of Chapter 948 of the Wisconsin Statutes.

- (7) A condition of a kennel license shall be that the licensed premises may be entered and inspected at any reasonable hour by appropriate Village officials without any warrant, and the application for a license hereunder shall be deemed consent to this provision. Any refusal to permit such inspection shall automatically operate as a revocation of any license issued hereunder and shall be deemed a violation of this Section. Should any kennel be found to constitute a public nuisance, the license shall be revoked and the nuisance abated pursuant to Village ordinances.

State Law Reference: Sec. 174.053, Wis. Stats.

Section 2. This ordinance shall take effect after its passage and publication as provided by law.

Village of Colfax

Scott A. Gunnufson, President

ATTEST:

Lynn M. Niggemann
Administrator-Clerk-Treasurer

Adopted: May 28, 2019

Published: June 5, 2019

ORDINANCE 2019-05

Ordinance modification regarding issuance of dog, cat and Kennel Licenses within the Village of Colfax, therefore,

THE VILLAGE OF COLFAX BOARD OF TRUSTEES DO ORDAIN AS FOLLOWS:

Section 1. Section 7-1-19 of the Code of Ordinances of the Village of Colfax, Wisconsin, is hereby retracted and repealed as follows:

SEC. 7-1-19 LIMITATION ON NUMBERS OF DOGS AND CATS

(a)Purpose. The keeping of a large number of dogs and/or cats within the Village of Colfax for a considerable period of time detracts from and, in many instances, is detrimental to, healthful and comfortable life in such areas. The keeping of a large number of dogs and cats is, therefore, declared public nuisances.

(b) Number Limited.

- (1) No person or family shall own, harbor or keep in its possession any combined total greater than six (6) dogs and/or cats in any residential unit without the prior issuance of a kennel license by the Village Board except that a litter of pups or kittens or a portion of a litter may be kept for not more than ten (10) weeks from birth.
- (2) The above requirement may be waived with the approval of the Village Board when a kennel license has been issued by the Village pursuant to Section 7-1-3 (b). Such application for waiver shall first be made to the Village Clerk-Treasurer.

Section 2. This ordinance shall take effect after its passage and publication as provided by law.

Village of Colfax

Scott A. Gunnufson, President

ATTEST:

Lynn M. Niggemann
Administrator-Clerk-Treasurer

Adopted: May 28, 2019

Published: June 5, 2019

Village of Colfax

Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311
Fax 715-962-2221

_____, _____ to December 31, _____

New or Renewal
(check one)

**License Application for
Multiple Dogs and/or Cats (Kennel) License**
\$36.50/year per Kennel, plus \$4.00/animal over twelve (12) animals
(all fees are non-refundable)

(please print)

1. Name of Applicant _____

2. Address _____

3. Phone _____

4. Number of dogs _____

- No residential unit shall own, harbor or keep in its possession more than any combined total of six (6) dogs or cats in any residential unit without prior issuance of a kennel license by the Village Board, except that a litter of pups or kittens or a portion of a litter may be kept for not more than ten (10) weeks from birth.
- For additional information, see Village Ordinance Title 7, Licensing & Regulations, Chapter 1, Licensing of Dogs & Cats; Regulation of Animals.

I understand that because I have more than six (6) dogs and/or cats at my residence, I must apply for a Kennel License. In submitting this application, I hereby agree to comply with the regulations imposed by the Village of Colfax Code of Ordinances. I understand the information requested on this form will be used by the Village of Colfax in the issuance of a license or processing of a renewal application. I understand the information supplied on this form will become public information when received by the Village of Colfax. I have no intention or agreement to transfer the license to another person or to allow any other entity to operate under the authority of the license. I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Ordinance under which this license is granted.

Signature of Applicant

Date

=====

Office use only

_____ Date Application Received

_____ Date Board Reviewed Application
Approved / Denied
_____ License Number

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 5/13/2019 From Account:
Thru: 5/27/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75557	5/15/2019	ADAM'S AUTO REPAIR	357.36
75558	5/15/2019	ANNE JENSON	600.00
75559	5/15/2019	BOUND TREE MEDICAL, LLC	37.18
75560	5/15/2019	CARLTON DEWITT	1,142.85
75561	5/15/2019	CBS SQUARED, INC	3,319.74
75562	5/15/2019	CITY OF MENOMONIE	400.00
75563	5/15/2019	COMMERCIAL TESTING LAB	178.50
75564	5/15/2019	CRAMER CONSULTING, LLC	390.00
75565	5/15/2019	DAKOTA SUPPLY GROUP	2,271.52
75566	5/15/2019	DUNN COUNTY FIRE CHIEFS ASSOCIATION	1,989.33
75567	5/15/2019	DUNN ENERGY COOPERATIVE	87.00
75568	5/15/2019	EXPRESS MART	612.05
75569	5/15/2019	FARRELL EQUIPMENT & SUPPLY CO.	749.50
75570	5/15/2019	FERGUSON ENTERPRISES LLC #3326	147.96
75571	5/15/2019	FREEDOM FLAG & POLE	1,083.00
75572	5/15/2019	GEORGE ENTZMINGER	100.00
75573	5/15/2019	GRAINGER	38.67
75574	5/15/2019	HAWKINS, INC.	342.28
75575	5/15/2019	HUEBSCH	74.84
75576	5/15/2019	INDIANHEAD FEDERATED LIBRARY SYSTEM	188.89
75577	5/15/2019	MIDAMERICA BOOKS	205.50
75578	5/15/2019	MISSISSIPPI WELDERS SUPPLY CO.	34.20
75579	5/15/2019	MP CLOUD TECHNOLOGIES	499.00
75580	5/15/2019	PITNEY BOWES INC	80.74
75581	5/15/2019	R.N.O.W INC	266.18
75582	5/15/2019	SHRED AWAY	25.00
75583	5/15/2019	SYNERGY COOPERATIVE	1,407.05
75584	5/15/2019	TELEDYNE INSTRUMENTS, INC	555.00
75585	5/15/2019	TRUSCO MANUFACTURING CO.	2,364.00
75586	5/15/2019	VIKING DISPOSAL, INC	120.00
75587	5/15/2019	WATER CARE SERVICES	31.50
75588	5/15/2019	WEA INSURANCE TRUST	8,837.48
75589	5/15/2019	ZEMPEL APPRAISAL SERVICE	850.00

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 5/13/2019 From Account:
Thru: 5/27/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFTPS	5/16/2019	EFTPS-FEDERAL-SS-MEDICARE	5,411.76
AMAZON	5/17/2019	AMAZON.COM	1,385.08
BREMER	5/14/2019	CARDMEMBER SERVICE	2,355.21
CHARTER	5/21/2019	CHARTER COMMUNICATIONS	550.62
WIDCOMP	5/16/2019	WISCONSIN DEFERRED COMPENSATION	165.00
WEENERGIES	5/13/2019	WE ENERGIES	242.89
WEENERGIES	5/13/2019	WE ENERGIES	358.43
Grand Total			39,855.31

WILLIAM J. ANDERSON
CHIEF OF POLICE

PHONE (715) 962-3136
FAX (715) 962-4357

COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST.

COLFAX, WI 54730

APRIL 2019 MONTHLY POLICE REPORT

CALLS FOR SERVICE: 45

TRAFFIC STOPS: 20

OWI ARREST: 1

- ASSIST OTHER AGENCY: 4
 - Traffic stop- felony arrest
 - Fight in Sand Creek
 - Assist Human Services
 - High speed vehicle

- TRESPASS: 1
 - Refusing to leave residence

- 911 MISDIAL/HANGUP: 1

- DAMAGE TO PROPERTY: 1
 - FFA building at Fairgrounds

- SUSPICION: 2
 - Late night gunshot
 - Late night knock on front door

- ASSIST CITIZEN: 1
 - Vehicle lockout

- UTILITY: 1
 - Power line down

- LOST / FOUND: 1
 - Found Bicycle

- CIVIL: 3
 - Child custody
 - Dispute over dog ownership
 - Roommate refusing to leave

- JUVENILE: 3
 - Truancy
 - Mental commitment
 - Disorderly

- ANIMAL COMPLAINT: 3
 - Stray dogs x 3

- CHECK WELFARE: 3
 - Person didn't show for work
 - Concern for elderly female's mental state x 2

Administrator-Clerk-Treasurer
May 24, 2019

Public Works Position - We had ten applicants, interviewed three and hired Mitch Kreutzer.

Plan Commission (only one Board member on this committee)

- Review East View Development
- Any ideas/forecasting

Zoning Board of Appeals- (FYI) – There are no Board Members on committee -Public Hearing is scheduled for June 13, 2019 at 6 pm. 210 Main Street has submitted a variance request for the side yard set-back to be 2' ¼" rather than 6'. However, the current garage is at a 3' setback, so she is requesting an additional ¾" variance. This topic will not go before the Board because the Zoning Board of Appeals has authority to approve or deny this request.

Thursday, May 30, 2019 from 6 pm to 8 pm is the Board of Zoning. This is the meeting that residents have the opportunity to schedule a hearing regarding the assessment value of their property. The assessment value is the number that is used to calculate the tax bill in December. This is a committee of the whole Board plus the Clerk. Barb Zempel, the Village Assessor is also present at the meeting. The Open Book, May 23, 2019, did not generate any public hearings; however, any property owner has the right to make an appearance on or before May 30, 2019 to request that a hearing on their property. Please verify your availability. We need a quorum of seven Board members present in order to conduct any business, in the event a property owner would request a hearing.

TIF/Finance meeting with Sean Lentz from Ehlers – The reschedule date will be in June hopefully. The Auditor have indicated they will be working to finalized the Village audit the week of June 10th, 2019.

Committee Chairs- Chairs please connect with me in regards to setting up meetings. I would prefer that the committee chair assists in preparing agenda ideas and possibly materials for the meeting(s).

- Streets
 - Revisit Maple Street Water Drainage
 - Discuss current projects
 - Discuss future projects/Update Road plan
 - Sidewalk Assessment Notices – Prioritize
- Parks
 - Current Projects to be completed before the fair
 - Paint walls of the pavilion
 - Reroof the pavilion
 - Remove fence around the beer garden
 - Install new fence around the beer garden
 - Entrance Pillars – Repair and Paint
 - Planter near Playground – Repaint
 - Softball Field
 - Electric Panel replacement
 - Bleachers at the new field – fell through looking for other funding sources
 - Dugouts – Softball Association is hoping to accomplish this with their funds
 - Field Boundary Fence on the New Field

- Public Safety
 - Review the Emergency Operation Plan Updates
 - Consider Traffic Safety Crossing Lights by the School
- Public Works
 - Ravine/Culvert Railroad Avenue discussion
 - Any Runoff Concerns
 - Future Projects
- Public Property
 - Any Buildings of Concern
 - Discussion of Village Buildings
 - Updates needed
 - 5 year plan
 - 10 year plan
 - 20 year plan
- Audit & Finance
 - Audit is expected in June

COMMITTEE ASSIGNMENTS: APRIL 2019

Audit & Finance (qtrly)

Committee of the Whole Board
Keith Burcham, Chair

Personnel

Committee of the Whole Board
Mark Halpin, Chair

Streets

Anne Jensen, Chair
Scott Gunnufson
Keith Burcham

Parks

Scott Gunnufson - Chair
Keith Burcham
Margaret Burcham

Public Property

Margaret Burcham, Chair
Vacant
Mark Halpin

Public Safety

Vacant- Chair
Carey Davis
Scott Gunnufson

Public Works

Carey Davis - Chair
Mark Halpin
Anne Jensen

Scott Gunnufson

Audit & Finance*
Personnel*
Parks - Chair
Public Safety
Public Works

Anne

Personnel *
Audit & Finance Committee*
Streets - Chair
Public Works

Margaret Burcham

Audit & Finance *
Personnel*
Public Property - Chair
Parks
Forester
Elevator Committee Liaison

Mark

Audit & Finance *
Personnel* - Chair
Public Property
Public Works
Microloan Committee Liaison
Library Liaison

Keith Burcham

Audit & Finance* - Chair
Personnel*
Streets
Parks

Vacant

Audit & Finance *
Personnel*
Public Safety - Chair
Public Property

Carey

Audit & Finance *
Personnel*
Public Safety
Public Works - Chair
Weed Commissioner

SPECIAL COMMITTEES: APRIL 2019

Planning (Development) Committee

Vacant
Scott Gunnufson
Dave Hovre
Nancy Hainstock
Jason Johnson
David Wolff
Mike Buchner

Colfax Development Block Grant (C.D.B.G.)

Steering committee
Vacant - Board Member (appoint)
Vacant - Resident member
Jeremy Klukas

Zoning Board of Appeals

Mike Kiekhafer, Chair
Gene Gibson Rich Bautch
Mark Mosey Jason Johnson