

**Village of Colfax**  
**Village Board Meeting Agenda**  
**Monday, August 12th, 2019 @ 7 p.m.**  
**Village Hall**  
**613 Main Street, Colfax, WI 54730**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes – July 22<sup>nd</sup>, 2019
  - b. Training Request
    - i. Lynn Niggemann – CDBG Grant Training – September 19, 2019, Rothschild, WI
    - ii. Mitchell Kreutzer – Water and Wastewater Training – Multiple Dates for class and tests (documentation will be available on Monday at the meeting)
  - c. Facility Rental - none
  - d. Licenses
    - i. Operator's Licenses- August 12, 2019 to June 30, 2020
      1. Kelly Roe – Express Mart
      2. Luke Heidorn – Synergy Cooperative
      3. Koby Flodquist – Express Mart
      4. Bridgett Lenz – A Little Slice of Italy
    - ii. Chicken License – August 12, 2019 through June 30, 2020 – JoAnn Mayfield
7. Consideration Items
  - a. Roosevelt Street Pay Request #3
  - b. US Army Corps of Engineers Timeline - informational
  - c. Community Development Block Grant
    - i. Procurement Policy – possible adoption
    - ii. Formal Award Acceptance – CDBG Grant \$592,000
    - iii. CBS Squared Inc. – Agreement for Professional Services
  - d. Cedar Street discussion – possible action
8. Review/Approval – Bills – July 22<sup>nd</sup>, 2019, to August 11<sup>th</sup>, 2019
9. Committee/Department Reports – (no action)
  - a. Building Permits – July 2019
  - b. Colfax Rescue Squad Report – July 2019
  - c. League of Wisconsin Newsletter

10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## **Village Board Meeting – July 22<sup>nd</sup>, 2019**

On July 22<sup>nd</sup>, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Davis, Berge, Jenson, K. Burcham and President Gunnufson. Excused: Trustees Halpin and M. Burcham. Others Present: Gareth Shambeau with Ayres Associates, Administrator-Clerk-Treasurer Niggemann and Randy Simpson representing the Messenger.

### **Call to Order**

#### **Pledge of Allegiance**

#### **Public Comments –none**

**Communications from the Village President-** With the storms from Friday, Gunnufson wanted to remind the community of the CODE RED App offered by Dunn County. If sign-up for it on their website, you will receive weather and community alerts as they affect you. The Village also received notification that we have been awarded the Community Development Block Grant for spending up to \$592,000. There are a few things are required to be submitted with the award acceptance within forty-five (45) days that Niggemann will be working on.

### **Consent Agenda**

**Regular Board Meeting Minutes – July 8, 2019** - A motion was made by Trustee Jenson and seconded by Trustee Berge to approve the Regular Board meeting minutes of July 8<sup>th</sup>, 2019. Voting For: Trustees Davis, Berge, Jenson, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

#### **Training Request –none.**

#### **Facility Rentals – none.**

### **Licenses**

**Chicken License- Heather Pyka – 504 High Street – July 22, 2019 to June 30<sup>th</sup>, 2020** – A motion was made by Trustee Davis and seconded by Trustee Berge to approve the Chicken License for Heather Pyka through June 30, 2020. Voting For: Trustees K. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**Temporary Class"/"Class B" Retailer's License – Colfax Women's Club – Annual Pig Roast at the Colfax Health and Rehabilitation – August 9<sup>th</sup>, 2019 AND Temporary Class "B"/"Class B" Retailer's License – Colfax Fire Fighters – Fire Department Open House – August 4<sup>th</sup> to August 5<sup>th</sup>, 2019**

A motion was made by Trustee Davis and seconded by Trustee Berge to approve both the Colfax Women's Club and the Colfax Fire Fighters picnic licenses for the dates listed above. Voting For: Trustees David, Berge, Jenson, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

### **Operator's Licenses – July 22, 2019 to June 30, 2020**

**Jeremy Artist – Synergy Cooperative, Taliah Eiseth- Synergy Cooperative, Katherine Walters – American Legion Post #33 and kali Tuschl- The Blind Tiger.**

A motion was made by Trustee Berge and seconded by Trustee Davis to approve all four operator's licenses as listed above for the term ending June 30, 2020. Voting For: Trustees K. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**Consideration Items**

**Roosevelt Street Pay Request** – Shambeau review the pay request and answered any questions that came up. After discussion a motion was made by Trustee Davis and seconded by Trustee Jenson to approve the pay request number two to HAAS and Sons Inc., \$ 71,878.66. Voting For: Trustees K. Burcham, Jenson, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

**Driveway Variance Request – Anderson Bridges, LLC** –Davis explained the variance request. Timber Technologies current project required them to move the location of their driveway. Previously, Anderson Bridges was able to back their long loads into their driveway to receive and send loads. In order eliminate semis from driving over the curb; it would be beneficial to increase the driveway access from the current width of 55’ to 95’.

A motion was made by Trustee Jenson and seconded by Trustee Gunnufson approve the variance request for the driveway width to equal 95’ in width. Voting For: Trustees K. Burcham, Jenson, Berge and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval – Bills –July 8<sup>th</sup>, 2019 to July 21<sup>st</sup>, 2019** – A motion was made by Trustee Davis and seconded by Trustee K. Burcham to approve the bills for July 8<sup>th</sup>, 2019 to July 21<sup>st</sup>, 2019. Voting For: Trustees Davis, Berge, Jenson, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Jenson and seconded by K. Burcham to adjourn the meeting at 7:26 p.m. A voice vote was taken and members voting to adjourn the meeting.

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Scott A. Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

## Meeting / Continuing Education Travel / Meeting Request Form

Name Lynn Niggemann Position Administrator-Clerk-Treasurer  
 Date 8/9/2019 Department Administration  
 Estimated Costs \$85  
 Date(s) of meeting 9/19/2019 Employee  is  not required to attend (circle one)

Name of Requested meeting Coimcommunity Development Block Grant Training

How will this improve your ability to perform your job? The CDBG Grant requires awardees to attend a one-day training

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) Attending the meeting in Madison, WI on September 24, 2019, however there would be additional Fuel costs and hotel for one night.

How will you share what you have learned with others? The information learned with assist with the procedures required during the grant period including, but not limited to process required for purchasing, recording, reporting, contracts, etc.

Please include any additional comments on the back of this form

Expense Estimate:	\$85	8/9/2019	Requested	Approved
Tuition / Registration	\$50	*Are others attending this meeting		<input checked="" type="radio"/> NO <input type="radio"/> YES
Mileage / Airfare	\$35	(If yes, list names)		
Lodging	-----			
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration				
<input checked="" type="radio"/> NO <input type="radio"/> YES				
Total	\$85			
Time Request:		Requested	Approved	
Number of days absent:	8 HOURS			
From Work Setting	8 HOURS			
Vacation	na			
Paid Conference Time	8 HOURS			
Absent Without Pay (own time)	NA			
Other	NA			

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

Supervisor \_\_\_\_\_

Date \_\_\_\_\_



Community Development Block Grant  
Public Facilities (PF), Planning (PLNG), Public Facilities for Economic Development (PFED),  
Special Projects (SP), Economic Development (ED) & CLOSE Programs

## 2019 CDBG IMPLEMENTATION TRAINING AGENDA

September 19, 2019  
Holiday Inn & Suites Wausau - Rothschild

September 24, 2019  
Holiday Inn & Suites Madison West  
Madison, WI

### Thursday, September 19 or Tuesday, September 24

8:00am – 9:00am      Sign-In (refreshments provided)

Morning              Welcome and Introductions  
                             Administrative Requirements  
                             Procurement  
                             Environmental Review  
                             MORNING BREAK  
                             Reporting

12:00pm              LUNCH (provided)

**Afternoon**

**Reporting**

**Financial Management**

**Acquisition and Relocation**

**AFTERNOON BREAK (refreshments provided)**

**Labor Standards**

**Monitoring**

**Project Completion**

**Review and Questions**

**Evaluations**

**5:00pm**

**Adjourn**

\*All times and topics are approximate and subject to change.

**Lynn Niggemann**

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**From:** Slipstream Training <wecctraining@slipstreaminc.org>  
**Sent:** Thursday, August 8, 2019 4:33 PM  
**To:** clerktreasurer@villageofcolfaxwi.org  
**Subject:** CDBG Implementation Trainings - September 19 and 24, 2019

Email not displaying correctly?  
[View it in your browser.](#)

Recent Community Development Block Grant Awardees:

The Department of Administration – Division of Energy, Housing and Community Resources (DEHCR) will be conducting Implementation Training for Community Development Block Grant for Public Facilities (PF), Planning (PLNG), Public Facilities for Economic Development (PFED), Special Projects (SP), Economic Development (ED) and CLOSE Awardees.

The two training sessions will be held:

<p><b>September 19, 2019</b></p> <p><b>Holiday Inn &amp; Suites Wausau-Rothschild</b> <u>1000 Imperial Ave</u> <u>Rothschild, WI 54474</u> Tel: (715) 355-1111</p> <p>A block of rooms has been reserved for the night of September 18 at the Holiday Inn &amp; Suites Wausau-Rothschild under the name Slipstream.</p> <p><i>State Rate for Rooms Guaranteed through <b>September 5, 2019</b> (\$82/Night Standard Flat Rate)</i></p> <p><i>Registration Deadline: September 5, 2019</i></p>	<p><b>September 24, 2019</b></p> <p><b>Holiday Inn &amp; Suites Madison West</b> <u>1109 Fourier Drive</u> <u>Madison, WI 53717</u> Tel: (608) 826-0500</p> <p>A block of rooms has been reserved for the night of September 23 at the Holiday Inn &amp; Suites Madison West under the name Slipstream.</p> <p><i>State Rate for Rooms Guaranteed through <b>September 4, 2019</b> (\$82/Night Standard Flat Rate)</i></p> <p><i>Registration Deadline: September 10, 2019</i></p>
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For your reference, a copy of the agenda is included. In order to register for the in-person training, please click on the link below.

**Register Now**

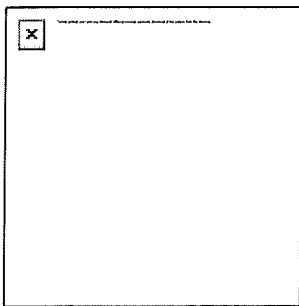
Attendance at one of these two sessions is **mandatory for all 2019 CDBG-PF, CDBG-PLNG, CDBG-PFED, CDBG-SP, CDBG-ED and CDBG-CLOSE Grantees**. All Grant Administrators for new PF/PLNG/PFED/SP/ED/CLOSE Awardees must attend. If the Unit of General Local Government (UGLG) is contracting with a third party for grant administration services, then a designated representative from the UGLG must attend along with the contracted Grant Administrator. All current PF, PLNG, PFED, SP, ED and CLOSE Grantees are invited and encouraged to attend as well.

**PLEASE NOTE:**

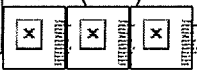
- You will need to make your own reservations for hotel accommodations. Reservations are due **September 5, 2019 for the Holiday Inn & Suites in Rothschild or September 4, 2019 for the Holiday Inn & Suites in Madison to ensure the State rate\***. Book sleeping rooms under the group name Slipstream.
  - *\*Subject to availability. Limited number of rooms available.*
- The registration fee is \$50 for the one-day training and is due on-site on the first day of training.
- Payment method is by **check only** and should be made payable to Slipstream.

If you have any questions, please contact [WECCTraining@slipstreaminc.org](mailto:WECCTraining@slipstreaminc.org).

Thank you,



**David J. Pawlisch** | Bureau Director  
Department of Administration  
Division of Energy, Housing, and Community Resources  
[David.Pawlisch@wisconsin.gov](mailto:David.Pawlisch@wisconsin.gov)  
Main: (608) 266-7531 | Direct: (608) 261-7538



*You are receiving this email because of your involvement in Wisconsin's Bureau of Community Development programs and because you opted-in to receive emails that provide information regarding training events sponsored by the Department of Administration, Division of Energy, Housing and Community Resources.*

**ATTENTION:** *By unsubscribing from future emails, you will no longer receive information via email about future Bureau of Community Development training events.*

*This email was sent by:*



# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License     New License     Renewal License    Fee: \$10.00 each application  
Receipt: 20.00 - 16399

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 20 20, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Kelly Sue ROE  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-~~210~~ 271-5877 Email Address hatt282002@hotmail.com

Current Address 602 University Ave Colfax 54730 3 weeks  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address 636 Haslem St. Altoona WI 54720  
(Street) (City) (Zip Code)

Date of Birth \_\_\_\_\_ Age 44

Place of Employment express mart

### POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

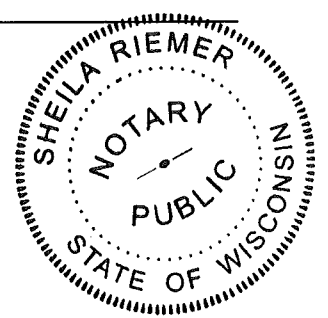
Recommendation  Approve     Deny    [Signature] 07/27/2019  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Kelly S. Roe  
Signature of Applicant

Subscribed and sworn before me this 19 day of July, 20 19.  
[Signature] 7-17-22  
(Signature of Notary Public) (Commission Expires)



Date Received: 7-19-19 Date to the Board: 8-12-19 Approved or Denied

# WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Kelly roe

Date of Completion: 07/18/2019

School Name: 360training.com, Inc.

Certification #: WI-101610

I, *Kelly Roe*

Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

learn<sup>2</sup>  
serve

Corporate Headquarters  
6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License     New License     Renewal License    Fee: \$10.00 each application  
Receipt: 16398

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Luke Richard Heidorn  
FIRST NAME MIDDLE NAME LAST NAME  
Telephone Number 715-931-8732 Email Address luke.heidorn@gmail.com  
Current Address N8787 948<sup>th</sup> St. Colfax, WI 54730 10  
(Street) (City) (Zip Code) (yrs. at address)  
Previous Address Jupiter Ave. Eau Claire WI 54703  
(Street) (City) (Zip Code)  
Date of Birth \_\_\_\_\_ Age 18  
Place of Employment Synergy Cooperative

### POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation  Approve     Deny    [Signature] 7/29/2019  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

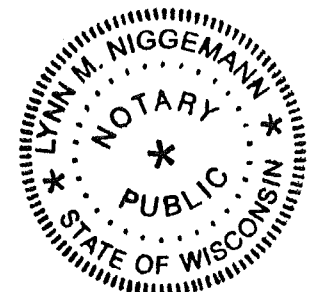
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Luke R Heidorn  
Signature of Applicant

Subscribed and sworn before me this 18<sup>th</sup> day of July, 2019.

Lynn M. Niggemann 05-07-2023  
(Signature of Notary Public) (Commission Expires)

Date Received: 7-18-19 Date to the Board: 8-12-19 Approved or Denied



# WISCONSIN SELLER / SERVER CERTIFICATION

**Trainee Name:** Luke Heidorn

**School Name:** 360training.com, Inc.

**Date of Completion:** 07/18/2019

**Certification #:** WI-101590

I, *Luke Heidorn*

**Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.**

**COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66**

**Learn2  
serve**

**Corporate Headquarters**  
6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License     New License     Renewal License    Fee: \$10.00 each application  
Receipt: 16397 \$20

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Koby R Fjordquist  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-651-2728 Email Address class of clange@gmail

Current Address 1603 East Pa. Road Ave Colfax 54730 7  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address \_\_\_\_\_  
(Street) (City) (Zip Code)

Date of Birth \_\_\_\_\_ Age 18

Place of Employment express mart

**POLICE DEPT APPLICABLE OFFENSE CRITERIA**  
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

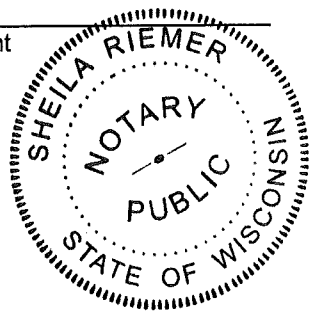
Recommendation  Approve     Deny    [Signature] 07/15/2019  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

Koby Fjordquist  
Signature of Applicant

Subscribed and sworn before me this 12 day of July, 2019.  
[Signature] 7-17-20  
(Signature of Notary Public) (Commission Expires)



Date Received: 7-12-19 Date to the Board: 8-12-19 Approved or Denied

# WISCONSIN SELLER / SERVER CERTIFICATION

**Trainee Name:** Koby Flodquist

**School Name:** 360training.com, Inc.

**Date of Completion:** 07/11/2019

**Certification #:** WI-101260

I, *Koby Flodquist*

**Certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.**

**COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66**



**Corporate Headquarters**

6801 N Capital of Texas Hwy, Suite 150  
Austin, TX 78731  
P: 877.881.2235

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License     New License     Renewal License    Fee: \$10.00 each application  
Receipt: 16462 \$20

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Bridgette Suzanne Lenz  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number ~~715~~ 608-519-6705 Email Address N/A

Current Address N12176 890<sup>th</sup> St. Colfax 54730 less than 1 yr.  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address ~~308~~ 1403 Redfire bl st. LaCrosse WI 54601  
(Street) (City) (Zip Code)

Date of Birth \_\_\_\_\_ Age 27

Place of Employment Little Italy's

### POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation  Approve     Deny    *[Signature]* 07/25/19  
(Chief of Police or designated staff Signature) (Date)

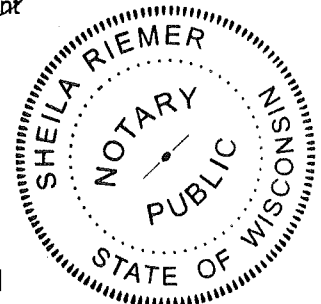
### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X *[Signature]*  
Signature of Applicant

Subscribed and sworn before me this 24 day of July 2019.

*[Signature]* 7-17-22  
(Signature of Notary Public) (Commission Expires)



Date Received: 7-24-19 Date to the Board: 8-12-19 Approved or Denied

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

July 1, 2019 to June 30, 2020  
**License Application for  
Keeping Domesticated Chickens  
\$10.00 (non-refundable application fee)**

(please print)

1. Name of Applicant JoAnn Mayfield
2. Address 204 Viking Dr Colfax
3. Phone 715-962-4272
4. Parcel Number - 17111-2-29109-340-0037
5. Number of female chickens (maximum 10) 10
6. Application (circle one)  New  Renewal

In submitting this application, I hereby agree to comply with the regulations imposed by the Village of Colfax Code of Ordinances. I understand the information requested on this form will be used by the Village of Colfax in the issuance of a license or processing of a renewal application. I understand the information supplied on this form will become public information when received by the Village of Colfax. I have no intention or agreement to transfer the license to another person or to allow any other entity to operate under the authority of the license. I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Ordinance under which this license is granted.

JoAnn E Mayfield  
Signature of Applicant

8-1-19  
Date

=====  
Office use only

8-1-19 Date Application Received

8-12-19

Date Board Reviewed Application  
Approved / Denied  
License Number



## Lynn Niggemann

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**From:** Shambeau, Gareth <ShambeauG@ayresassociates.com>  
**Sent:** Tuesday, August 6, 2019 9:24 AM  
**To:** Lynn Niggemann  
**Cc:** Randy Bates; Carr, Gregory  
**Subject:** Roosevelt Street - Payment Application #3  
**Attachments:** 2019.08.06\_Colfax Pay App #3 - revised - Recommended.pdf

Lynn,

See attached for Pay App #3 from Haas – please include this on your agenda for the meeting on Monday night. The application will bring the project to the full, final amount minus retainage of \$6,320.89 (pending punch list completion).

We have completed a quantity survey to verify their submitted numbers and are recommending payment. Based on final quantities and the one change order, the construction cost will come out to \$255,338.84 which is \$2,557.77 more than the bid amount. There were some adjustments both up and down from bid quantities, but the overage is primarily due to the asphalt limits and driveway replacements being adjusted slightly beyond plan location due to construction conditions, particularly at 3<sup>rd</sup> and 5<sup>th</sup>.

Feel free to let me know if you have any questions or concerns.

I unfortunately am unable to attend Monday night, but Greg Carr will be there to answer any questions regarding the payment application or quantities.

Thanks,



**Gareth Shambeau, PE**

Civil Engineer

**Ayres Associates**

3433 Oakwood Hills Parkway • Eau Claire, WI 54701-7698

Office: 715.834.3161 • Direct: 715.831.7616 • Mobile: 715.977.1723

[ShambeauG@AyresAssociates.com](mailto:ShambeauG@AyresAssociates.com)

[www.AyresAssociates.com](http://www.AyresAssociates.com)

Project: Colfax 2019 Street and Utility      Project No:  
 Owner: Village of Colfax      Contract For: Reconstruction  
 Contractor: Haas Sons Inc      Contract Date: April 10, 2019  
 Application No: 3      Period Beginning: June 28, 2019  
 Application Date: July 26, 2019      Period Ending: July 26, 2019

Change Order Summary		Dollars		Time	
		Additions	Deductions	Add/Deduct (Days)	Original Completion Date:
Total Change Orders Approved in Previous Months By Owner					New Completion Date:
Change Orders This Period		\$54.50			
Number	Approved (Date)				
1					
Net Change		\$54.50		0	

Original Contract Price (Sum) .....	\$252,781.07
Net Change by Change Orders .....	\$54.50
Net Change by Change in Final Quantities .....	\$0.00
Contract Price (Sum) to Date .....	\$252,835.57
-----	
Total Completed Amount to Date (Col. J on Continuation Sheet) .....	\$255,338.84
Material Suitably Stored Not Incorporated Into Work (Col. K on Continuation Sheet) .....	\$0.00
Total Completed and Stored to Date (Col. L on Continuation Sheet) .....	\$255,338.84
Less 5% Retainage to 50% Complete .....	\$6,320.89
Amount Due Less Retainage .....	\$249,017.95
Less Previous Payments .....	\$182,117.61
Amount Due This Application .....	\$66,900.34

**CONTRACTOR'S CERTIFICATION:**

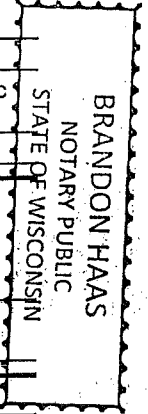
The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interest, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such lien, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

By: David Haas Contractor  
 (Authorized Signature and Title)  
 Date: 8-5-19

Subscribed and sworn to before me this 5  
 day of August 2019  
Brandon Haas Notary Public  
Clark County, WI  
 My Commission expires 1-26-19

RECOMMENDED: By: [Signature] Architect/Engineer  
 (Authorized Signature and Title)  
 Date: 08/06/2019

APPROVED: By: \_\_\_\_\_ Owner  
 (Authorized Signature and Title)  
 Date: \_\_\_\_\_



Copy to:  Owner  Contractor  A/E Proj. Mgr.  A/E Field Rep.  \_\_\_\_\_

Make Payment to:

# CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Project: Colfax 2019 Street and Utility Project No: Reconstruction Contract For: April 10, 2019 Application No: 3 Application Date: July 26, 2019 Period Beginning: June 28, 2019 Period Ending: July 26, 2019											
Item No.	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
						Previous Period (G)	This Period (H)	Total to Date (I)			
	<b>Base Bid</b>										
1	Abandon Existing Water Main	EA	2	2,000.00	4,000.00	0	0	0.00			0.00
2	Salvage and Reinstall Hydrant	EA	1	1,350.00	1,350.00	1	1	1,350.00			1,350.00
3	Adjust Existing Valve Box	EA	1	450.00	450.00	0	2	900.00			900.00
4	6" Water Main PVC	LF	7	31.50	220.50	7	7	220.50			220.50
5	8" Water Main PVC	LF	643	44.25	28,452.75	620	30	650	28,762.50		28,762.50
6	6" Valve and Box	EA	1	1,300.00	1,300.00	1	1	1,300.00			1,300.00
7	Water Main Offset	EA	1	2,300.00	2,300.00	1	1	2,300.00			2,300.00
8	Connect to Existing Water Main	EA	3	725.00	2,175.00	4	-1	3	2,175.00		2,175.00
9	1" Water Service Copper	LF	342	36.50	12,483.00	330	4	334	12,191.00		12,191.00
10	1" Corp Stop, Curb Stop, and Box	EA	11	420.00	4,620.00	11	11	4,620.00			4,620.00
11	Temporary Water Service	LS	1	3,000.00	3,000.00	1	1	3,000.00			3,000.00
12	2" Trench Insulation	SF	154	2.50	385.00	128		128	320.00		320.00
13	8" Sanitary Sewer PVC	LF	561	39.20	21,991.20	550	13	563	22,069.60		22,069.60
14	Connect to Existing Sanitary	EA	2	325.00	650.00	2	2	650.00			650.00
15	Sanitary Manhole 4'	VF	15.8	270.75	4,277.85	15	0.7	15.7	4,250.78		4,250.78
16	Casting Type J-S	EA	2	650.00	1,300.00	0	2	2	1,300.00		1,300.00
17	4" Wye	EA	11	200.00	2,200.00	11	11	2,200.00			2,200.00
18	4" Sanitary Lateral PVC	LF	333	33.80	11,255.40	330	19	349	11,796.20		11,796.20
19	Tracer Wire Access Box	EA	11	211.00	2,321.00	0	11	11	2,321.00		2,321.00
20	Sanitary Sewer Televising	LF	561	2.00	1,122.00	0	563	563	1,126.00		1,126.00
21	8" Storm Sewer PE	LF	115	33.75	3,881.25	115	1	116	3,915.00		3,915.00
22	12" Storm Sewer PE	LF	32	34.50	1,104.00	30	2	32	1,104.00		1,104.00
23	18" Storm Sewer PE	LF	71	38.50	2,733.50	70	4	74	2,849.00		2,849.00
24	4" Underdrain Pipe	LF	1140	6.75	7,695.00	1140		1140	7,695.00		7,695.00
25	Connect to Existing Storm	EA	1	100.00	100.00	1	1	100.00			100.00
26	Storm Manhole 4'	VF	3.6	445.50	1,603.80	3	0.1	3.1	1,381.05		1,381.05
27	Inlet 2x3'	VF	6.4	333.50	2,134.40	6	6	6	2,001.00		2,001.00

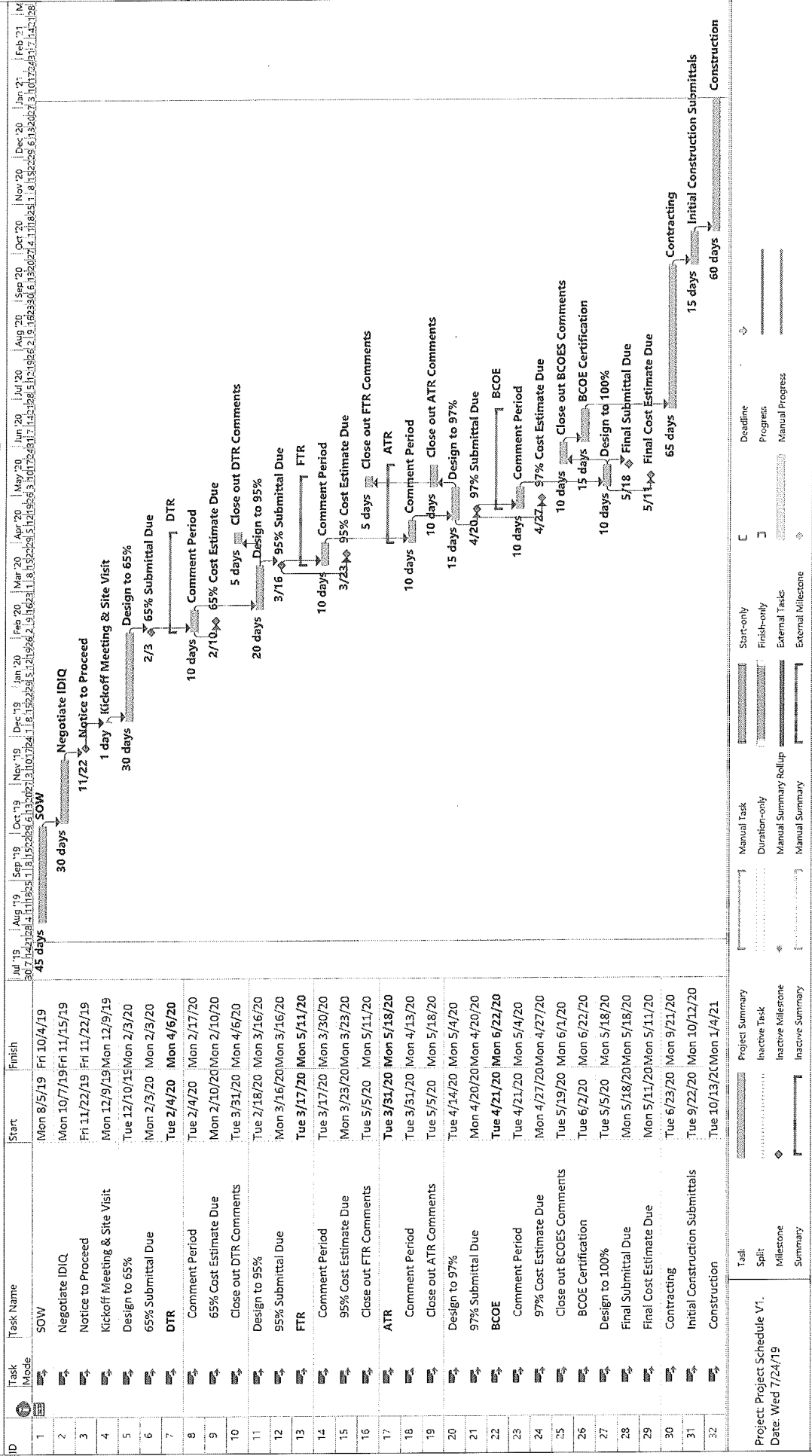
\* If applicable, attach receipts or other proof of ownership or title to stored products

# CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Item No.	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
						Previous Period (G)	This Period (H)	Total to Date (I)			
28	Inlet 2.5'	VF	2.6	337.50	877.50	2		2	675.00		675.00
29	Casting Type J	EA	1	475.00	475.00	0	1	1	475.00		475.00
30	Casting Type H	EA	2	600.00	1,200.00	0	2	2	1,200.00		1,200.00
31	Casting Type B6	EA	1	550.00	550.00	1		1	550.00		550.00
32	Inlet Protection	EA	9	50.00	450.00	9		9	450.00		450.00
33	Trackout Control	EA	2	500.00	1,000.00	0		0	0.00		0.00
34	Remove Existing Asphalt	SY	1908	1.50	2,862.00	1908		1908	2,862.00		2,862.00
35	Remove Existing Concrete	SY	97	5.00	485.00	97		97	485.00		485.00
36	Clearing and Grubbing	ID	120	40.00	4,800.00	120		120	4,800.00		4,800.00
37	Pavement Saw Cutting	LF	271	2.50	677.50	200	25	225	562.50		562.50
38	Roadway Earthwork	CY	1910	12.00	22,920.00	1910		1910	22,920.00		22,920.00
39	Geotextile Stabilization Fabric	SY	2350	1.50	3,525.00	2350		2350	3,525.00		3,525.00
40	Granular Subbase Course	CY	790	14.00	11,060.00	700	63	763	10,682.00		10,682.00
41	Base Course	CY	550	19.00	10,450.00	550	45	595	11,305.00		11,305.00
42	2" Asphaltic Concrete Driveway Pav	SY	19	55.38	1,052.22	0	29	29	1,606.02		1,606.02
43	1 1/2" Asphaltic Binder Paving	SY	1975	8.15	16,096.25	1500	686	2186	17,815.90		17,815.90
44	1 1/2" Asphaltic Surface Paving	SY	1975	8.34	16,471.50	0	2186	2186	18,231.24		18,231.24
45	30" Concrete Curb and Gutter	LF	1138	11.90	13,542.20	0	1157	1157	13,768.30		13,768.30
46	Concrete Driveway Paving	SF	965	5.75	5,548.75	800	445	1245	7,158.75		7,158.75
47	4" Concrete Sidewalk	SF	130	5.25	682.50	130	70	200	1,050.00		1,050.00
48	Turf Replacement	LS	1	12,950.00	12,950.00	0	1	1	12,950.00		12,950.00
<b>CHANGE ORDERS</b>											
	Credit- Hydrant package										
	8" Gate Valve and Box	EA	1	-2,870.50	-2,870.50	1		1	-2,870.50		-2,870.50
	6" Valve box- No Valve	EA	1	1,600.00	1,600.00	1		1	1,600.00		1,600.00
	Connect to Exist Water Main	EA	1	600.00	600.00	1		1	600.00		600.00
	Connect to Exist Water Main	EA	1	725.00	725.00	1		1	725.00		725.00
Subtotal or Total					252,835.57				255,338.84	0.00	255,338.84

\* If applicable, attach receipts or other proof of ownership or title to stored products

# Village of Colfax WI, Wastewater Treatment Lagoons Section 14



## Village of Colfax Procurement Policy

In order to maintain accurate and audit-ready record keeping, as well as to provide efficient procurement for the Village of Colfax the following Procurement rules are in place.

### A. Supplies Required for Operation of Village Offices and Departments

The Village Board shall approve all purchases totaling \$1000.00 or more with the documentation indicated below.

The Village Administrator-Clerk-Treasurer shall approve all purchases between \$500.01 and \$999.99. Include the documentation indicated below.

The Department Lead Person shall approve all purchases up to \$500.00. Include the documentation indicated below.

In an emergency, the Village President or designated person can approve purchases with the follow up documentation submitted within 24 hours.

**Required documentation** (email or hard copy) to include:

1. Date
2. Date Needed
3. Quote proposal and Quote Ordering Number (if available attach hard copy or PDF)
4. Requesting Dept. (sewer, water, Village office, Public Works, etc.)
5. Vendor – Name, address and phone number
6. Quantity
7. Vendor Part Number
8. Description (be as detailed as possible)
9. Cost
10. Requester

The request shall be turned in to the Village office within 24 hrs. of placing the order.

Invoices and packing slips are to be initialed by the person receiving the material and turned in to the Operation Manager within 24 hrs. after receiving the materials. Items received shall be properly placed into inventory as required.

### B. Public Works Projects

Public Works Projects exceeding the Wisconsin Statutory amount of \$25,000 will be bid in accord with Wisconsin State Statutes. Specifications, and/or plans and bid documents, will be furnished to all requesting same. Notice of bid request shall be published in the local newspaper. All bids timely received will be opened and read at a pre-specified time and place open to the public. Contract will be award in the best interest of the Village at the following Board meeting.

### C. Professional Services

Professional Services are exempt from this procurement policy. The Village Board will approve all professional services contracts.

**ACCEPTANCE OF THE AWARD**

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ participation in the project. It can be accepted by signing below and returning this to the Division either of the following ways:

Email (Preferred): Angela.Davis1@wisconsin.gov

Mail: Department of Administration  
Division of Energy, Housing and Community Resources  
Attn: Angela Davis (RE: Colfax CDBG-PF 19-08)  
101 E. Wilson Street  
P.O. Box 7970  
Madison, WI 53707-7970

AUTHORITY TO SIGN DOCUMENT: The persons signing this Acceptance on behalf of the Municipality certify and attest that the Municipality’s respective Resolutions, and/or other related documents, give full and complete authority to bind the Municipality on whose behalf they are executing this document. The persons signing below also acknowledge that the specific provisions of this award letter are not binding upon the Division or the Village of Colfax and that the Division may withdraw this award at any point for any reason.

**ACKNOWLEDGEMENT**

Village of Colfax

\_\_\_\_\_  
Signature of Chief Elected Official

\_\_\_\_\_  
Date Signed

Scott A. Gunnufson

Village President

Printed Name of Chief Elected Official

Title of Chief Elected Official

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date Signed

Lynn M. Niggemann

Administrator-Clerk-Treasurer

Printed Name of Clerk

Title of Clerk

## CBS Squared Inc.

### Agreement for Professional Services

This agreement is effective as of August 13, 2019 between Village of Colfax, 613 Main Street, PO Box 417, Colfax, WI 54730-0417 (Client), and CBS Squared, Inc. (Consultant).

In accordance with the Master Agreement dated December 14, 2018, this letter agreement describes the scope, schedule, and payment conditions for Consultant's work on the Project described in the scope of services below.

**SCOPE:** Consultant to provide Community Development Block Grant (CDBG) Grant Administration services and CDBG Engineering Coordination Services for the WWTP Bank Stabilization Project. The CDBG Grant Administration Services is \$8,725 and the CDBG Engineering Coordination Services are \$29,275 for a total of \$38,000. The U.S. Army Corps of Engineers is providing the Engineering Design and Construction Services by separate contract to the client for this project.

**PAYMENT:** The Project will be invoiced on a time and materials basis with a not-to-exceed fee of \$38,000 without an amendment approved by Client. Expenses will be invoiced based on actual cost or GSA per diem rates and mileage per the current federal mileage rate.

If additional services are required or requested, the Consultant will submit an estimate of additional costs prior to commencement of the proposed work. No additional work will be performed until the amendment has been approved and signed by the Consultant.

The payment method, basis, frequency and other special conditions are set forth below:

#### Hourly Basis

The Client and Consultant agree as to the hourly basis for payment for services provided by Consultant. The Client will be invoiced per the attached Rate Table for personnel. The Rate Table may be amended from time to time by mutual written agreement between the parties. Monthly charges for services shall be based on Consultant's Rate Table for personnel for applicable employees plus charges for expenses and equipment as agreed upon between the parties. Consultant shall be paid monthly for work performed.

#### Expenses

The following items represent reimbursable expenses by Consultant's employees or professional consultants on behalf of the Client providing the same are required to perform the work contracted for and shall be paid for as described in the Agreement.

1. Transportation and travel expenses (mileage).





2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expenses connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, reports, plan and specification reproduction expenses.
6. Postage, handling, and specific delivery services.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. Any sales tax or use tax (excluding specifically income tax) levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project, including but not limited to, additional project specific insurance requirements.
11. The cost of special consultants or technical services (not already included in contracted fees) as required. The cost of sub-consultant services shall include actual expenditure plus 10% markup for the cost of administration and associated insurance.

### **Equipment Utilization**

The utilization of specialized equipment, including automation (survey equipment, reproduction equipment etc.), is recognized as benefiting the Client. The Client, therefore, agrees to pay the reasonable cost for the use of such specialized equipment on the project.

Consultant invoices will contain detailed information regarding the use of specialized equipment on the project when it is to be reimbursed by the Client. Charges will be based on the standard rates for the equipment published by Consultant.

**AGREEMENT SUMMARY:** This Agreement for Professional Services, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant within this document. The Agreement for Professional Services (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party, within fifteen (15) calendar days of notification by either party.

The contract is between the following representatives:

**Client's Representative: Lynn Niggemann, Administrator / Clerk**

**Address: Village of Colfax, 613 Main Street, PO Box 417, Colfax, WI 54730-0417**

**Telephone: 715.962.3311**

**e-mail: [clerktreasurer@villageofcolfaxwi.org](mailto:clerktreasurer@villageofcolfaxwi.org)**



Project Manager: Sheryl Claflin, PE

Address: CBS Squared Inc, 770 Technology Way, Chippewa Falls, WI 54729

Telephone: 715.861.5226

email: sclafin@cbssquaredinc.com

CBS Squared, Inc.

Village of Colfax

By: *Sheryl Claflin*

By: \_\_\_\_\_

Title: Sheryl Claflin, President

Title: Lynn Niggemann, Administrator/Clerk

Exhibit 1 – Rate Table



The logo for CBS Squared, Inc. features the lowercase letters 'cbs' in a serif font, followed by a superscripted '2'. Below the text is a stylized graphic of a road or path leading towards a city skyline with three buildings.

Your Project Solutions Start Here

# CBS Squared, Inc

## Employee Rates Table 2019

<u>Employee Title</u>	<u>Billable Rate</u>
Senior Project Manager	\$163.50/hr
Project Manager	\$145.00/hr
Senior Professional Engineer	\$142.00/hr
Professional Engineer	\$123.50/hr
Staff Engineer	\$89.50/hr
Senior Architect	\$145.00/hr
Architect	\$123.50/hr
Landscape Architect	\$123.50/hr
Project Leader	\$115.00/hr
Lead Designer/Technician	\$112.00/hr
Senior Designer/Technician	\$95.00/hr
Technician	\$70.50/hr
Administrative Assistant/Accounting	\$68.50/hr
Senior Professional Land Surveyor	\$140.00/hr
Professional Land Surveyor	\$112.50/hr
Survey Crew Chief	\$84.00/hr
Survey Crew Assistant	\$68.50/hr
Field Assistant	\$33.50/hr
Student Engineer	\$55.00/hr
Total Station/GPS/Sonar	\$20.00/hr
Meals, Per Diem, mileage	GSA

770 Technology Way  
Chippewa Falls, WI  
54729

info@cbsquaredinc.com

cbsquaredinc.com

Note: All rates based on Fiscal Year 2019

# Contractor Estimate

From: Bobcat Pro (715)962-3345 E8148 state road 170 Colfax, WI 54730	No. 72319
To: Village of Colfax	Work Performed at:

Date: 7-23-19  
Your Work Order No.: \_\_\_\_\_  
Our Bid No.: \_\_\_\_\_

French drain for Mark Halpin

Dig out area 6 feet wide 12 feet long 15 feet deep  
Replace with 2 loads of 3" x 6" screened rock for drain area  
Using sand dug out from area, put on top of rock 2' thick for filter area

Using topsoil from area dug out replace on top of affected area around drainage screen provided by the village

Rock \$831.50  
4 hours backhoe \$500  
2 hours truck \$200

\*\*\*\*\* if area dug out caves in, material list prices will increase as well as labor\*\*\*\*\*

Total \$1,531.50

Due upon receipt invoices not paid in 30 days from invoice date incur 1.5% interest

This is a  Partial  Full invoice due and payable by:  
\_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year

in accordance with our  Agreement  Proposal No. \_\_\_\_\_  
Dated \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year

July 2, 2019

Ms. Lynn Niggemann  
Village Administrator/Clerk/Treasurer  
Village of Colfax  
613 Main Street  
Colfax, WI 54730

Re: Cedar Street Stormwater Drainage Evaluation

Dear Village of Colfax:

Thank you for the opportunity to submit this proposal for professional services for evaluation and recommendation for the storm water drainage issues in the area of Cedar Street and 3<sup>rd</sup> Avenue. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

#### **Project Description**

This proposal is for Ayres Associates to provide professional services to gather background information for evaluation and potential improvement recommendations for stormwater drainage in the area of Cedar Street between 3<sup>rd</sup> Avenue and the railroad tracks in the Village of Colfax, Wisconsin.

#### **Scope of Services**

Ayres will complete the following scope of services:

- Complete a site visit with Village staff to review project area.
- Request available county lidar and for current topographic information in the project area.
- Collect available historic imagery, topography, wetlands information, and soils data in the project area.
- Collect GPS level survey elevations for area storm sewer, ditches, and street in the project area.
- Review collected data and prepare a summary memo outlining findings and recommendations. Include cost estimates for any improvement projects recommended.
- Present summary memo to village board and staff at village board meeting.

#### **Responsibilities of Owner and Others**

Provide all criteria and full information as to Village's requirements for the Project, including objectives and constraints.

Provide all available pertinent information including previous reports and any other data relative to design or construction of the Project.

**Additional Services**

Additional services to be identified by Owner defined through an amendment to this proposal. Additional services may include, but are not limited to:

- Geotechnical investigation and analysis.
- Wetland delineation, permitting, or mitigation services.
- Stormwater modeling and/or design services.

**Time Schedule**

With your notice to proceed, as indicated by your signature on this proposal, we will complete the summary memo for your review and present within 30 days.

**Fee**

We will perform the above services for an amount based on a standard hourly rate for each class of employee, plus reimbursable expenses. The estimated cost of services is \$5,000. We will not exceed that amount without your prior approval.

**Contract Terms and Conditions**

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

**Acceptance**

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

Proposed by Consultant:

Ayres Associates Inc

Lisa A. Fleming, PE  
Manager, Municipal Services

Gareth Shambeau, PE  
Civil Engineer

Accepted by Owner:

Village of Colfax  
\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Attachments: Contract Terms and Conditions

**AYRES ASSOCIATES**  
**CONTRACT TERMS AND CONDITIONS**

**1. Performance of Services:** Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

**2. Billing and Payment:** Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspended or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

**3. Access to Site:** Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

**4. Location of Utilities:** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

**5. Hazardous Materials:** In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.

**6. Insurance:** Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

**7. Limitation of Professional Liability:** Owner agrees to limit Consultant's professional liability to an amount of \$50,000 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000 for increased consideration of ten percent (10%) of the total fee or \$500, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.

**8. Opinions of Probable Costs:** Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

**9. Construction Review:** Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

**10. Construction Observation:** On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

**11. Standard of Performance:** The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

**12. Ownership of Documents:** All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Owner for any other purpose without the prior written consent of Consultant.

**13. Electronic Files:** Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

**14. Financial and Legal Services:** Consultant's services and expertise do not include the following services, which shall be provided by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.

**15. Termination of Services:** This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

**16. Controlling Law:** This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

**17. Assignment of Rights:** Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

**18. Third Party Benefits:** This contract does not create any benefits for any third party.

**19. Dispute Resolution:** Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

**20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages:** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

**21. Betterment:** If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

**22. Amendments:** This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.



## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 7/22/2019 From Account:  
Thru: 8/11/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
UHC	8/01/2019	UHS PREMIUM BILLING	1,211.00
XCEL	7/30/2019	XCEL ENERGY	4,590.02
75751	7/31/2019	24-7 TELCOM	24.95
75752	7/31/2019	ALPHA MEDICAL EQUIPMENT, INC.	84.85
75753	7/31/2019	AT&T MOBILITY	435.71
75754	7/31/2019	AYRES ASSOCIATES	2,611.54
75755	7/31/2019	BEAR VALLEY ELECTRIC	6,000.00
75756	7/31/2019	CENTURY LINK	110.24
75757	7/31/2019	CHARTER COMMUNICATIONS	251.90
75758	7/31/2019	COLFAX COMMUNITY FIRE DEPT	471.75
75759	7/31/2019	COLFAX COMMUNITY FIRE DEPT	2,376.89
75760	7/31/2019	CREATIVE PRODUCT SOURCE INC	192.29
75761	7/31/2019	DIGGERS HOTLINE	96.00
75762	7/31/2019	DONS SWEEPER SERVICE/DON LOGSLETT	2,100.00
75763	7/31/2019	FARRELL EQUIPMENT & SUPPLY CO.	749.50
75764	7/31/2019	FIRST SUPPLY LLC-EAU CLAIRE	10.64
75765	7/31/2019	GALLS, LLC	21.19
75766	7/31/2019	GENE'S HEATING & COOLING	4,880.00
75767	7/31/2019	GILBERTS OF SAND CREEK	35.99
75768	7/31/2019	GREEN OASIS-EAU CLAIRE	550.00
75769	7/31/2019	HAAS SONS INC	71,878.66
75770	7/31/2019	HENRY SCHEIN	373.97
75771	7/31/2019	HUEBSCH	87.32
75772	7/31/2019	HYDROCORP	542.00
75773	7/31/2019	INDUSTRIAL SAFETY	202.55
75774	7/31/2019	JOHN DEERE FINANCIAL	167.24
75775	7/31/2019	JOLENE ALBRICHT	30.95
75776	7/31/2019	MENARDS-EAU CLAIRE	445.13
75777	7/31/2019	MYERS SEPTIC SERVICE	198.10
75778	7/31/2019	ONE SOURCE IMAGING	39.50
75779	7/31/2019	PURCHASE POWER	520.99
75780	7/31/2019	ROBIN PHILLIPS	7.25
75781	7/31/2019	SCHWAAB, INC.	111.71

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 7/22/2019 From Account:  
Thru: 8/11/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75782	7/31/2019	SPECTRUM	12,203.00
75783	7/31/2019	STAPLES	63.86
75784	7/31/2019	WAL MART COMMUNITY/GECRB	89.66
75785	7/31/2019	WEA INSURANCE CORPORATION	12,639.20
75786	7/31/2019	WISCONSIN DNR-ENVIRONMENTAL FEES	701.78
75787	8/05/2019	PETTY CASH	103.55
AFLAC	7/29/2019	AFLAC	440.66
EFTPS	7/25/2019	EFTPS-FEDERAL-SS-MEDICARE	5,649.25
EFTPS	8/08/2019	EFTPS-FEDERAL-SS-MEDICARE	5,887.54
WIDOR	7/25/2019	WI DEPARTMENT OF REVENUE	1,034.45
WIDOR	8/08/2019	WI DEPARTMENT OF REVENUE	1,082.85
WIETF	7/30/2019	WI DEPT OF EMPLOYEE TRUST FUNDS	6,202.36
WIDCOMP	7/25/2019	WISCONSIN DEFERRED COMPENSATION	185.00
WIDCOMP	8/08/2019	WISCONSIN DEFERRED COMPENSATION	185.00
Grand Total			147,877.99



2921 Ingalls Road  
Menomonie, WI 54751

Mobile: 715-556-0066  
FAX: 715-231-2447  
www.weberinspections.com  
inspector@weberinspections.com

## Activity Report

Village of Colfax

July

Date	Customer	Service	Pass/Fail	Project
<input type="checkbox"/> 7/10/2019	Whitwam	Permit Issued		Remodel
<input type="checkbox"/> 7/22/2019	Davis	Final Inspection/Occupancy	Passed	
<input type="checkbox"/> 7/22/2019	Whitwam	Final Inspection/Occupancy	Passed	

# Weber Inspections

2921 Ingalls Road, Menomonie, WI 54751 715-556-0066

# Building Permit

## Village of Colfax

Date 7/10/19

Issued to: Robyn Whitwam

Address: 606 University Ave. Colfax Wis.

Project: Installing new exit door & a ramp.

Permits Issued:

Inspections Needed:

Yes

No

	Cost
Construction	\$90.00
HVAC	
Electrical	\$15.00
Plumbing	
Erosion Control	
Total	\$ 105.00

Paid

Phase	Rough	Final
Footing		
Foundation		
Basement Drain Tiles		
Construction		x
Plumbing		
Heat/Vent/AC		
Electrical		x
Insulation		
Occupancy		

Wisconsin Division of Safety and Buildings  Wisconsin Stats. 101.63, 101.73	<b>VILLAGE OF COLFAX UNIFORM BUILDING PERMIT APPLICATION</b>	Application No.  2019- 6  Parcel No.
--	--	--

**PERMIT REQUESTED**     Constr.     HVAC     Electric     Plumbing     Erosion Control    Other: \_\_\_\_\_

Owner's Name <i>Scott Johnson</i>	Mailing Address <i>501 West St. Colfax, WI</i>	Tel. <i>715-556-2567</i>
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address

**PROJECT LOCATION**    Lot area \_\_\_\_\_ Sq. ft.    \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, of Section \_\_\_\_\_, T \_\_\_\_\_, N, R \_\_\_\_\_ E (or) W

Building Address: *501 West Street*    Subdivision Name \_\_\_\_\_    Lot No. \_\_\_\_\_    Block No. \_\_\_\_\_

Zoning District(s) \_\_\_\_\_    Zoning Permit No. \_\_\_\_\_    Setbacks: Front \_\_\_\_\_ ft.    Rear \_\_\_\_\_ ft.    Left \_\_\_\_\_ ft.    Right \_\_\_\_\_ ft.

<b>1. PROJECT</b>	<b>3. OCCUPANCY</b>	<b>6. ELECTRICAL</b>	<b>9. HVAC EQUIPMENT</b>	<b>12. ENERGY SOURCE</b>																					
<input checked="" type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other: <i>Unattached Deck</i>	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:	Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead	<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Basebd/ Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Other:	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: none;">Fuel</td> <td style="border: none;">Nat Gas</td> <td style="border: none;">LP</td> <td style="border: none;">Oil</td> <td style="border: none;">Elec</td> <td style="border: none;">Solid</td> <td style="border: none;">Solar</td> </tr> <tr> <td style="border: none;">Space Htg</td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> </tr> <tr> <td style="border: none;">Water Htg</td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> <td style="border: none;"><input type="checkbox"/></td> </tr> </table> <input type="checkbox"/> Dwelling unit has 3 kilowatt or more in electric space heating equipment capacity.	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar																			
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
<b>2. AREA INVOLVED</b>	<b>4. CONST. TYPE</b>	<b>7. FOUNDATION</b>	<b>10. SEWER</b>	<b>13. HEAT LOSS</b>																					
Unfin. _____ Sq Ft Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Deck _____ Sq Ft	<input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: <input type="checkbox"/> WI UDC <input type="checkbox"/> U.S. HUD <b>5. STORIES:</b> <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<input type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> Other:	<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.:																						
		<b>8. USE</b>	<b>11. WATER</b>	<b>14. EST. BUILDING COST</b>																					
		<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:	<input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well	_____ BTU/HR Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on WIScheck report) \$ <i>3,000.00</i>																					

I agree to comply with all applicable codes, statutes, and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last ply. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

**APPLICANT'S SIGNATURE** *Scott Johnson*    **DATE SIGNED** *7-3-19*

**APPROVAL CONDITIONS**    This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.     See attached for conditions of approval.

*Unattached Deck*

Municipality Number of Dwelling Location  
*1 7 1 1 1*

<b>FEEs:</b>	<b>PERMIT(S) ISSUED</b>	<b>PERMIT ISSUED BY:</b>
Plan Review \$ _____ Inspection \$ _____ Wis. Permit Seal \$ _____ Other \$ _____ Total \$ <i>10.00</i>	<input type="checkbox"/> Construction <input type="checkbox"/> HVAC <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control	Name <i>George Entzminger</i> Date <i>7-3-19</i> Tel. <i>715-962-4402</i> Cert No. _____

Wisconsin Division of Safety and Buildings  Wisconsin Stats. 101.63, 101.73	<b>VILLAGE OF COLFAX</b> <b>UNIFORM BUILDING PERMIT APPLICATION</b>	Application No. <div style="text-align: center; font-size: 24pt; font-weight: bold;">7</div> Parcel No.
--	--	--

<b>PERMIT REQUESTED</b>				<input type="checkbox"/> Constr. <input type="checkbox"/> HVAC <input type="checkbox"/> Electric <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control           Other: _____			
Owner's Name <i>Jane Beckwith</i>		Mailing Address <i>210 Main St. Colfax, WI 54730</i>		Tel. <i>715-702-2337</i>			
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg		Lic/Cert#		Mailing Address		Tel.	
						FAX#	
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg		Lic/Cert#		Mailing Address		Tel.	
						FAX#	
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg		Lic/Cert#		Mailing Address		Tel.	
						FAX#	
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg		Lic/Cert#		Mailing Address		Tel.	
						FAX#	

<b>PROJECT LOCATION</b>		Lot area		Sq. ft.		_____ 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E (or) W			
Building Address <i>210 Main St</i>			Subdivision Name			Lot No.		Block No.	
Zoning District(s)		Zoning Permit No.		Setbacks:		Front		Rear	
						ft.		ft.	
						ft.		ft.	

<b>1. PROJECT</b>		<b>3. OCCUPANCY</b>		<b>6. ELECTRICAL</b>		<b>9. HVAC EQUIPMENT</b>		<b>12. ENERGY SOURCE</b>																										
<input checked="" type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other: <i>Garage</i>		<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:		Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead		<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Basebd/ Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Other:		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Fuel</th> <th>Nat Gas</th> <th>LP</th> <th>Oil</th> <th>Elec</th> <th>Solid</th> <th>Solar</th> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <input type="checkbox"/> Dwelling unit has 3 kilowatt or more in electric space heating equipment capacity.		Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>13. HEAT LOSS</b>			
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar																												
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																												
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																												
<b>2. AREA INVOLVED</b>		<b>4. CONST. TYPE</b>		<b>7. FOUNDATION</b>		<b>10. SEWER</b>		BTU/HR Total Calculated																										
Unfin. _____ Sq Ft Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Deck _____ Sq Ft		<input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: <input type="checkbox"/> WI UDC <input type="checkbox"/> U.S. HUD <b>5. STORIES</b> <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement		<input type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> Other:		<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.:		Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on WIScheck report)																										
				<b>8. USE</b>		<b>11. WATER</b>		<b>14. EST. BUILDING COST</b>																										
				<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:		<input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well		<div style="font-size: 24pt; font-weight: bold;">\$ 6200.00</div>																										

I agree to comply with all applicable codes, statutes, and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last ply. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

**APPLICANT'S SIGNATURE** *Jane M. Beckwith* **DATE SIGNED** *7/22/19*

<b>APPROVAL CONDITIONS</b>		This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.	
<i>New Garage</i>			

		Municipality Number of Dwelling Location	
		1 7 1 1 1	

<b>FEES:</b>		<b>PERMIT(S) ISSUED</b>		<b>PERMIT ISSUED BY:</b>	
Plan Review	\$ _____	<input type="checkbox"/> Construction		Name <i>George Entzminger</i>	
Inspection	\$ _____	<input type="checkbox"/> HVAC		Date <i>7-22-19</i> Tel. <i>715-962-4402</i>	
Wis. Permit Seal	\$ _____	<input type="checkbox"/> Electrical		Cert No. _____	
Other	\$ _____	<input type="checkbox"/> Plumbing			
Total	\$ <i>1000</i>	<input type="checkbox"/> Erosion Control			

Distribution:  Copy 1 - Issuing Jurisdiction  Copy 2 - Owner/Agent  Copy 3 - Inspector

**Save the Date: Colfax Rescue annual meeting  
Wednesday August 21, 2019 19:00 (7 p.m.) at  
Colfax Rescue 614C Rail Road Ave. Colfax WI  
54730**

**Colfax Rescue August 2019 Report**

**Municipalities Responded To:**

Village of Colfax	8
Village of Elk Mound	4
Village of Wheeler	2
Township of Elk Mound	8
Township of Sand Creek	2
Township of Otter Creek	3
Menomonie Mutual Aid Given	1
Boyceville Mutual Aid Given	1
<b><i>Total</i></b>	<b>29</b>

**Receiving Facilities:**

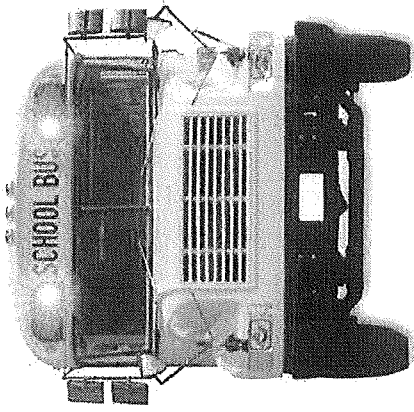
Mayo Clinic Health Systems Eau Claire	8
Mayo Clinic Health Systems Bloomer	2
Mayo Clinic Health Systems Menomonie	5
Hospital Sisters Health System Sacred Heart	3
Marshfield Hospital Eau Claire	1
Mayo One to MCHS Eau Claire	1
Cancelled	1
Standby	2
No transport	4
<u>Event Horse show</u>	<u>2</u>

*CRS Notes:*

- August Events: Elk Mound National Night Out Aug 6<sup>th</sup>, Otter Creek Horse Show Aug 9-11, Active Shooter Drill at Menomonie Aug 16, CRS Annual Meeting Aug 21, Football games at Elk Mound Aug 26,29. CRS Meeting Aug 28.
- We have had two resignations: Mike Shore was hired by Eau Claire Fire who does not allow probationary employees to work at any other emergency service. Nigel Bowe is in his second year of med school in Philadelphia and has come to the realization he will only be home about three weeks in the next three years. I wish these two gentlemen well in their promising futures.
- We welcome Katrina “Katey” Johnsen to Colfax Rescue She has attended EMT class twice once in Arizona and once in Wisconsin after her license lapsed. She is employed at Aspen Dental and Chippewa Fire District. She has the three to five-year goal of attending Paramedic school and someday being hired by a full-time fire department.
- Colfax was without power for over 8 hours but our generator powered CRS flawlessly, with only a 30 second switch over outage.
- August training will be case reviews with staff from Sacred Heart. This is where we critique ourselves on selected runs to continuously improve our care we give our patients.
- Remember school is just a few days away. Review safety tips around school buses; yellow lights, red lights, stop arms, etc. Don’t forget crosswalks and school zones, and school crossings. Remember the best accident is one that did not happen. (Brochure attached)





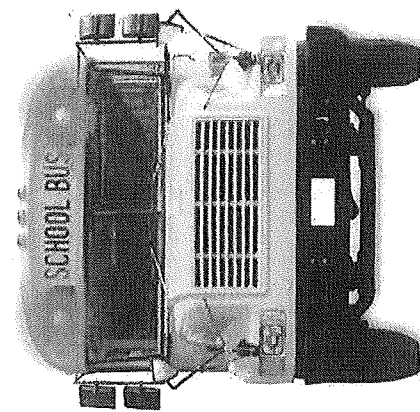
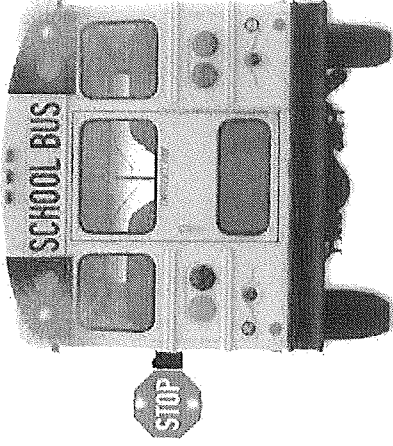


### SCHOOL BUSES WITH OVERHEAD

#### *Red and Yellow Lights*

(With or Without Bus Stop Signs)

- ▶ Yellow lights are flashing:  
Prepare to stop
- ▶ Red lights are flashing:  
Stop no closer than 20 feet from the bus
- ▶ Red lights turned off:  
Proceed

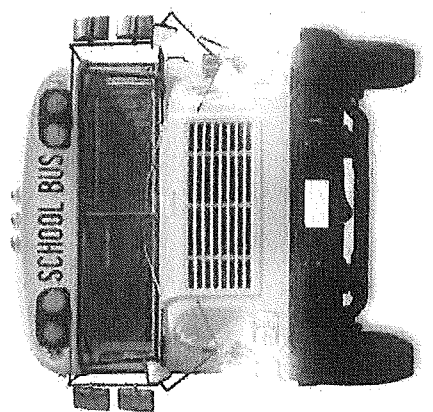
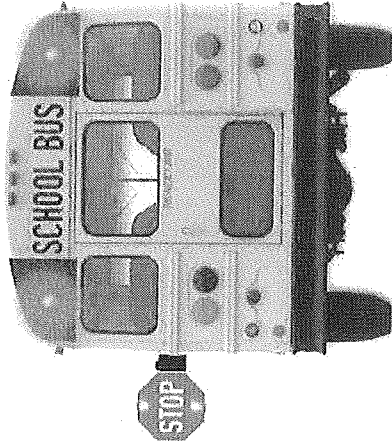


### SCHOOL BUSES WITH OVERHEAD

#### *Red Lights*

(With or Without Bus Stop Signs)

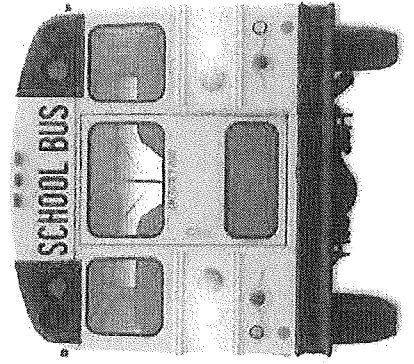
- ▶ Red lights are flashing and bus is stopped:  
Stop no closer than 20 feet from the bus
- ▶ When red lights are turned off:  
Proceed



### ALL SCHOOL BUSES

#### *Yellow Lights*

- ▶ Yellow hazard warning lights are flashing:  
Proceed with caution



## Lynn Niggemann

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**From:** League of Wisconsin Municipalities <witynski@lwm-info.ccsend.com> on behalf of League of Wisconsin Municipalities <witynski@lwm-info.org>  
**Sent:** Monday, July 22, 2019 10:12 AM  
**To:** clerktreasurer@villageofcolfaxwi.org  
**Subject:** DOT Provides Info on \$75 million Local Transportation Grant Program

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### **DOT PROVIDES INFORMATION ON HOW \$75 MILLION LOCAL SUPPLEMENTAL TRANSPORTATION GRANTS TO BE DISTRIBUTED**

Last week, Department of Transportation Secretary-designee Craig Thompson provided information on how the department intends to distribute the one-time available \$75 million in local supplement transportation grants included in the state budget.

**Funding split.** The \$75 million will be split between local government types in the same proportions as the Legislature had proposed dividing the original \$90 million in the budget bill sent to the governor. Cities and villages are to receive 25% of the funding, counties 36%, and towns 39%.

The specific dollar amounts are:

Counties ---\$26,669,333

Cities/Villages --- \$19,039,500

Towns --- \$29,291,167

Funding for the Kaukauna Veterans Memorial Lift Bridge is to be included in the program. The total estimated cost of the bridge project is \$2.2 million. The state is responsible for paying 80% of the cost of this project. According to Secretary Thompson, funding for the bridge project will be accomplished by taking \$500,000 from each of the local government groups allocation.

**Project eligibility.** Grants will be available to local governments or groups of local governments on a competitive basis for projects statewide related to:

- Roads
- Bridges
- Transit capital and facility grants
- Bicycle and pedestrian accommodations
- Railroads
- Harbors

The program will pay up to 90% of total eligible costs with local governments providing the remaining 10%.

**Project selection process.** The program will mirror aspects of the Local Roads Improvement Program (LRIP). The project selection process will include local government committees. The department will solicit applications beginning probably in early fall. The department will create a common form to facilitate application review. The department will balance awards throughout DOT's five regions. The Secretary's office will make a final determination of the list of approved projects.

**Project delivery/Oversight.** The emphasis will be on local project delivery with minimal WisDOT oversight. Grant recipients will be required to report project outcomes to the department. The department will provide funding through reimbursements as a local government incurs costs throughout the project until completion. A six-year project completion will be required for approved projects.

We will report more details regarding the program as they become available.

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## **DOR PREPARING FORMS FOR FILING RELEVANT INFORMATION FOR 2020 CABLE FRANCHISE FEE REIMBURSEMENT**

As reported in last week's Legislative Bulletin, the state budget, Act 9, mandates a reduction in municipal cable franchise fee percentages and requires the state to compensate municipalities for the lost revenue. In order to qualify for the 2020 reimbursement payment from the state, a municipality must report to the Department of Revenue no later than August 15, 2019: (1) the gross receipt amounts that Video Service Providers reported to them in 2018 and (2) how much they received in Video Service Provider fee revenue in 2018.

DOR has not yet indicated how they want communities to file the

information the department needs to calculate each community's cable franchise fee reimbursement payment. DOR staff said last week that they were researching DOR's responsibilities regarding calculating and distributing the new video service reimbursement fee. DOR staff also said they plan to provide information to communities in the next couple of weeks, probably by email. We will report any more information from DOR as soon as we hear it.

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## **LEAGUE ORGANIZES PUBLIC SECTOR PFAS GROUP IN RESPONSE TO PROPOSED GROUNDWATER STANDARDS**

Last month, the Wisconsin Department of Health Services, the Wisconsin Department of Natural Resources and Department of Agriculture, Trade and Consumer Protection announced recommendations for groundwater enforcement standards and preventive action limits for 27 substances. Two of the substances are per-and polyfluoroalkyl (PFAS), which are human-made chemicals used in many products, including non-stick cookware, fast food wrappers, stain-resistant sprays and firefighting foam.

Wisconsin DHS has recommended one of the most restrictive proposed standards for PFAS in groundwater in the nation at 20 parts per trillion combined. In addition, DHS recommends a combined preventive action limit for PFOS and PFOA of just 2 parts per trillion, the lowest limit in the nation to date. If the standard is enforced, DNR could take regulatory action against any local government that has even trace amounts of these two chemicals in public water systems. Eliminating these compounds from drinking water will require water utilities to install expensive control equipment.

The DNR is expected to begin a rule-making process updating groundwater quality standards for these substances. The rulemaking process will likely take two years or more. The DNR will be conducting a public input period in coming months.

The League has helped create a Public Sector PFAS Coalition consisting of groups representing municipal water and wastewater utilities. The group's goals are to advocate for science based standards, educate the public about PFAS, and communicate our concerns about the potential high cost to municipal utilities of complying with the proposed PFAS standards.

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