

Village of Colfax
Village Board Meeting Agenda
Monday, August 26th, 2019 @ 7 p.m.
Village Hall
613 Main Street, Colfax, WI 54730

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes – August 12th, 2019
 - b. Training Request - none
 - c. Facility Rental - none
 - d. Licenses
 - i. Operator's Licenses- August 26, 2019 to June 30, 2020
 1. Joni Koehler – Synergy Cooperative
 2. Emily Sedahl – Blind Tiger
 - ii. Colfax Firefighters Ball –September 7, 2019 to September 9, 2019 - Picnic License
7. Consideration Items
 - a. Bow Hunting Request – Gideon St. Aubin
 - b. ZOR TIN Lizzies Request for Donation for the Colfax Firefighter's Parade
 - c. Resolution 2019-10 - CDBG Grant Depository Account
 - d. Resolution 2019-11 – Dairy State Bank Loan \$630,000 – Sewer Lagoon Streambank
 - e. 2018 Audit Review – Jennifer Homeyer
 - f. Cedar Street – Consider Recommendation from the Street Committee
8. Review/Approval – Bills – August 12th, 2019, to August 25th, 2019
9. Committee/Department Reports – (no action)
 - a. Colfax Police Report - July 2019 Report
 - b. 2019 Hazardous Waste Clean Sweep – Wednesday, September 18, 2019
 - c. Colfax Rescue Squad Annual Meeting Packet
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – August 12, 2019

On August 12th, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Berge, Jenson, M. Burcham, K. Burcham and President Gunnufson. Others Present: Lisa Fleming with Ayres Associates, Herb Sakalaucks representing the Colfax Railroad Museum, Mike and Margaret Hafemann, Rick Johnson, Library Director Bragg-Hurlburt, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and Leanne Ralph with the Messenger.

Call to Order

Pledge of Allegiance

Public Comments –Sakalaucks updated the Village Board regarding the Colfax Railroad Museum. The street and parking lot have been paved, the train track is almost complete, engine house just needs to be painted, state inspection is scheduled to occur within the next two weeks, United Way Day of Caring will happen Wednesday afternoon to assist with some of the Railroad Museum projects, the Grand Opening is tentatively scheduled for the first week of September and the Colfax Railroad Museum assisted with some of the Big Boy Train stop in Altoona, WI advertising.

Director Bragg-Hurlburt announced the good news from the thrift sale. Thursday, the thrift sale brought in \$2,200, Friday \$1,693 and Saturday \$1,638. Saturday the thrift sale also had food vendors which brought in an additional \$945. The total amount received in donations, sales and foods sales was \$6,476. Bragg-Hurlburt also wanted to thank the Village Board for the use of the buildings, the citizens for use of personal storage units, Viking Disposal for the dumpster, Holden Church for the use of their food stand, FFA Alumni and the Colfax Lutheran Church for the use of their tables, Elaine Knutson and Vickie DeMoe worked so hard the three days cooking food, the community members that donated baked goods, produce and thrift sale items and the people that came to shop, the people that helped with the sale, the set-up and take-down and the advertising. Mark Johnson deserves a lot of credit because he dedicated a lot of time towards the event; he was there when they opened and he was there when they closed each day. The event was a successful community collaboration and we intend to learn from this event to make future events better.

Communications from the Village President- President Gunnufson informed the Board of the Bremer Bank, Colfax location, closing November 8, 2019. The decision was made due to the change in the banking industry, more mobile and online services. Lynn and I have met with the bank and expressed our concerns of the hurdles that business customers might have. Bremer Bank has met with many of the businesses and plans to meet with others in Colfax to inform them of the opportunities to continue their business banking with Bremer Bank.

Consent Agenda

Regular Board Meeting Minutes – July 22, 2019 - A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the Regular Board meeting minutes of July 22nd, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training Request

Lynn Niggemann – CDBG Grant Training – September 19, 2019, Rothschild, WI – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the required training for the CDBG

grant for Niggemann on September 19, 2019. Voting For: Trustees Halpin, Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Mitchell Kreutzer – Water and Wastewater Training – Multiple Dates for class and test – A motion was made by Trustee Halpin and seconded by M. Burcham to approve the required training for Mitch Kreutzer to get his water and wastewater certifications. Voting For: Trustees Halpin, Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Facility Rentals – none.

Licenses

Operator’s Licenses – August 12, 2019 to June 30, 2020

1. Kelly Roe – Express Mart
2. Luke Heidorn – Synergy Cooperative
3. Koby Flodquist – Express Mart
4. Bridgette Lenz – A Little Slice of Italy

A motion was made by Trustee Halpin and seconded by Trustee Berge to approve all four operator’s licenses as listed above for the term ending June 30, 2020. Voting For: Trustees K. Burcham, M. Burcham, Berge, Davis, Halpin and Gunnufson. Abstained: Trustee Jenson. Voting Against: none. Motion carried.

Chicken License- JoAnn Mayfield – August 12, 2019 to June 30th, 2020 – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the Chicken License for JoAnn Mayfield through June 30, 2020. Voting For: Trustees Halpin, Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

Roosevelt Street Third Pay Request – Fleming went over the pay request stating the contracted amount was \$252,781.07, change orders \$54.50, revised contracted amount is \$252,835.57. The contract however is based on unit cost and with the final numbers the completed total is \$255,338.84. Decrease the final amount by the retainage of \$6,320.89 and the previous payments of \$182,117.61 to bring the pay request to \$66,900.34. A motion was made by Trustee Davis and seconded by Trustee Halpin to approve the pay request number three to HAAS and Sons Inc., \$ 66,900.34. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

US Army Corps of Engineers Timeline – Niggemann explained that the timeline is provided for informational purposes only, no action needed.

Community Development Block Grant

Procurement Policy – possible adoption – A motion was made by Trustee K. Burcham and seconded by Trustee Halpin to approve the procurement policy with the following changes:

- Change Department Lead Person to Department Head or appointee.
- Change Operation Manager to Administration Office.
- Change Public Works Projects to Projects under B.
- Add sentence to paragraph B to read – Projects less than \$25,000 shall have three bids or estimates provided to the Village Board for approval.

A motion was made by Trustee K. Burcham and seconded by Trustee Halpin to approve the Procurement Policy with the mentioned changes. Voting For: Trustees Halpin, Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

Formal Award Acceptance – CDBG Grant \$592,000 – A motion was made by Trustee Jenson and seconded by M. Burcham to accept the CDBG Grant up to \$592,000. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

CBS Squared Inc. – Agreement for Professional Services – Niggemann explained that Jon Strand had reviewed the rates that CBS Squared had estimated for phase two of the project at the same time as phases one, the grant writing phase. The cost for phase two, up to \$38,000 for the administration and coordination of the two grants, CDBG and US Army Corps of Engineers, for the Lagoon Streambank project.

A motion was made by Trustee Halpin and seconded by Trustee Berge to approve the agreement for Professional Services of CBS Squared Inc., estimated to be \$38,000. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Cedar Street discussion- possible action – Bobcat Pro provided an estimate to install a stormwater retention drain, \$1531.50. The estimate did not include rip rap fabric. The Board is requesting an updated estimate to include the cost for the fabric. The Board asked Lisa Fleming’s opinion regarding how effective the stormwater drain would be. Fleming responded that wrapping stone in a filter fabric would be more effective. Bates replied that he agreed and Bobcat Pro will be providing an updated estimate to include the fabric. Gunnufson asked Halpin if he felt the stormwater drain would be a good temporary fix. He agreed that he would be satisfied with the solution. There was additional conversation regarding the materials that would be removed from the drain to be used as fill for future landscaping; no action was taken. Fleming offered to visit the site when Bobcat Pro was available to retrieve the survey height of the dwelling in reference to the street and the low spot to provide a summary of her findings. Fleming offered to provide a report at no cost.

A motion was made by Trustee Berge and seconded by Trustee M. Burcham to table the item and get the new estimate to include the fabric cost. Voting For: Trustees Davis, Berge, Jenson, M. Burcham, K. Burcham and Gunnufson. Abstained: Trustee Halpin. Voting Against: none. Motion carried.

Review/Approval – Bills – July 22nd, 2019 to August 11th, 2019 – A motion was made by Trustee M. Burcham and seconded by Trustee Davis to approve the bills for July 22nd, 2019 to August 11th, 2019. Voting For: Trustees K. Burcham, M. Burcham, Jenson, Berge, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Berge to adjourn the meeting at 8:10 p.m. A voice vote was taken and members voting to adjourn the meeting.

Scott A. Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Joni Lynn Koehler
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number (715) 505-1944 Email Address JoniKoehler79@yahoo.com

Current Address N 7001 1690th St. Menomonie, WI 54751
(Street) (City) (Zip Code) (yrs. at address)

Previous Address 3003 Wilson St #61 Menomonie WI 54751
(Street) (City) (Zip Code)

Date of Birth _____ Age 40

Place of Employment Synergy

POLICE DEPT APPLICABLE OFFENSE CRITERIA
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny [Signature] 8/2/2019
(Chief of Police or designated staff Signature) (Date)

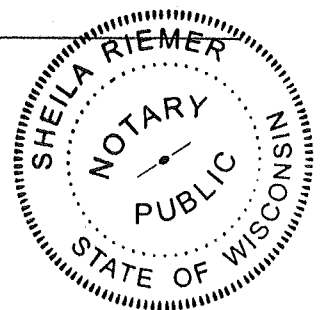
STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X Joni Koehler
Signature of Applicant

Subscribed and sworn before me this 2nd day of August 20 19

[Signature] [Signature] 7-17-22
(Signature of Notary Public) (Commission Expires)



Date Received: 8-2-19 Date to the Board: 8-26-19 Approved or Denied

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Joni Koehler

School Name: 360training.com, Inc.

Date of Completion: 08/01/2019

Certification #: WI-102290

I, *Joni Koehler*

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

**learn²
serve**

Corporate Headquarters
6801 N Capital of Texas Hwy, Suite 150
Austin, TX 78731
P: 877.881.2235

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: _____

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Emily Amber Sedahl
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number (715) 308-1942 Email Address emmyaw@yahoo.com

Current Address 3131 20th St Elk Mound WI 54731 3 years
(Street) (City) (Zip Code) (yrs. at address)

Previous Address E8058 770th Ave Colfax, WI 54740
(Street) (City) (Zip Code)

Date of Birth _____ Age 36

Place of Employment Blind Tiger

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny [Signature] 08/09/2019
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

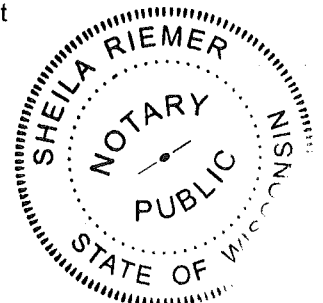
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

[Signature]
Signature of Applicant

Subscribed and sworn before me this 8th day of August, 2019.

[Signature] 7-17-22
(Signature of Notary Public) (Commission Expires)

Date Received: 8-8-19 Date to the Board: 8-26-19 Approved or Denied



APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-5-19

Town [] Village [x] City [] of Colfax County of Dunn

The named organization applies for: (check appropriate box(es).)

- [x] A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis, Stats.
[] A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis, Stat.

at the premises described below during a special event beginning Sept 7 2019 and ending Sept 9-2019 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) [] Bona fide Club [] Church [] Lodge/Society [] Veteran's Organization [] Fair Association

- (a) Name Colfax Firefighter
(b) Address Po Box 368 Colfax WI 54730
(c) Date organized 1919
(d) If corporation, give date of incorporation -
(e) Names and addresses of all officers:
President Don Logglett
Vice President Dean Logglett
Secretary Solomon Plank
Treasurer Solomon Plank
(f) Name and address of manager or person in charge of affair: Don Logglett 54646 810th Ave Colfax WI 54730

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number 831 Railroad Ave - Fairgrounds
(b) Lot Block
(c) Do premises occupy all or part of building? all of grounds
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

- (a) List name of the event Colfax Firefighters Ball
(b) Dates of event Sept. 7 -

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Don Logglett (Signature/date) Colfax Firefighters (Name of Organization)
Officer Dean Logglett (Signature/date)
Officer Dean Logglett (Signature/date)

Date Filed with Clerk 8-5-19

Date Reported to Council or Board 8-26-19

Date Granted by Council

License No.

To Village Board Members,

Hello, my name is Gideon St. Aubin and I live at 1000 Riverview Ave. I am writing this letter with the intent that you will take into consideration adding me onto the agenda for your next meeting under the topic of obtaining a permit to be able to bow hunt the Village of Colfax's 13 acre parcel # 1700222911093200002. I have provided a topographical view of the parcel in question highlighted in blue and my property highlighted in pink. This parcel borders my property and is fully wooded with no housing on or around it, with the river bordering the Northern and Western boundaries. I am not sure how your permits work but I have two young up and comer hunters in my family that might possibly be interested in bow hunting also, so I'd like for you to consider adding them to the permit. They might possibly want to bow hunt this property someday as well. With the three of us St. Aubin's hunting, having access to this parcel will allow us more room to enjoy a sport we truly enjoy. My daughter's name is Breelynd St. Aubin and My son's name is Ezra St. Aubin. Once again thank you for taking this into consideration and I will look forward to hearing your response.

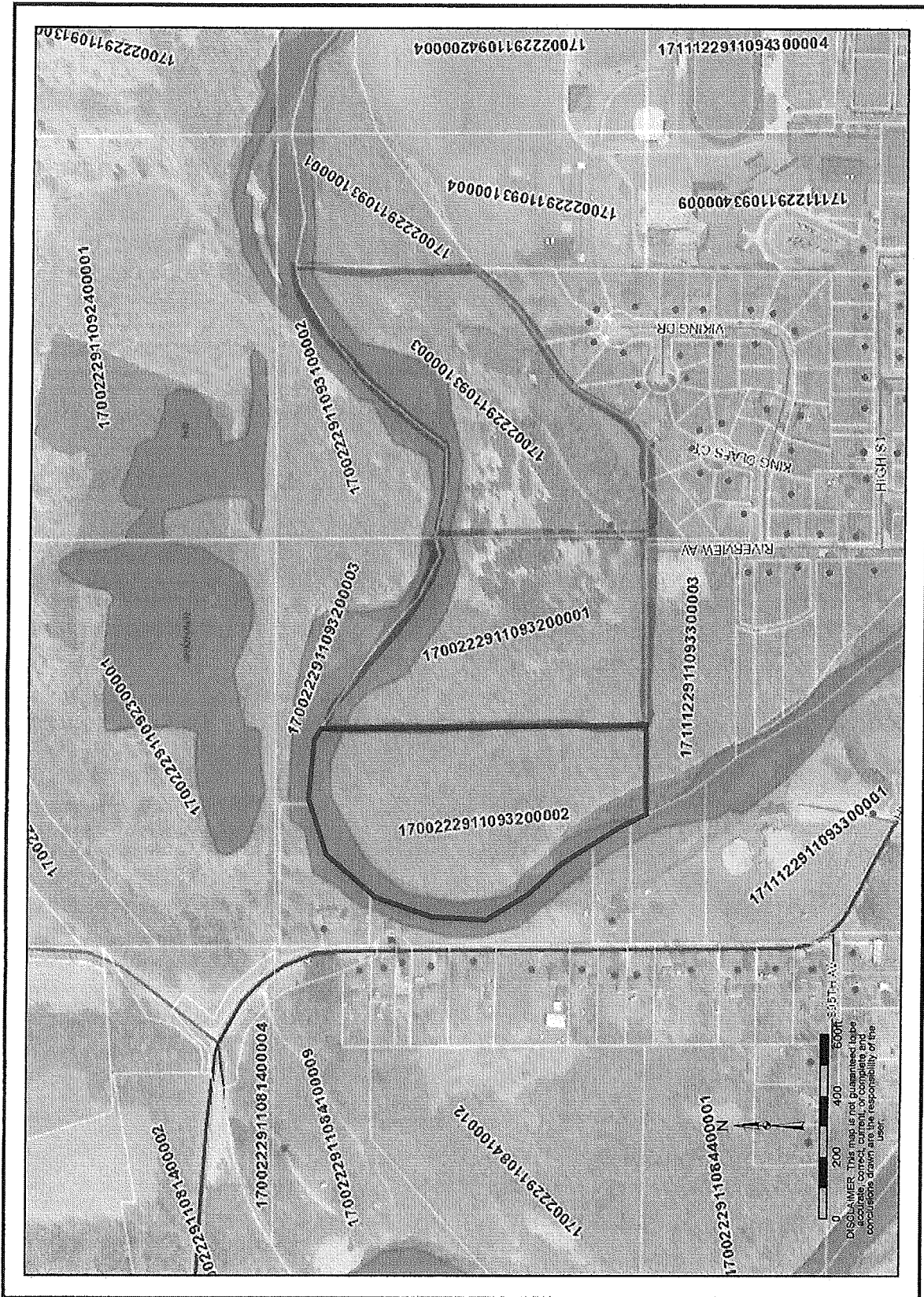
Thank you,

Gideon St. Aubin

1000 Riverview Ave.

Colfax, Wi 54730

Cell: 715-415-3216



ORDINANCE 2012 - 27

An ordinance regarding bow hunting of deer.

THE VILLAGE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 11-2-1(i) of the Code of Ordinances for the Village of Colfax, Wisconsin, is hereby repealed and created as follows:

- (i) **Bow Hunting of Deer.** Bow hunting of deer shall be permitted when it has been determined by the Village Board that such hunting is necessary for proper game management or to protect persons, parks or other property and would not pose a threat to health and safety in the area where such bow hunting shall take place. Such bow hunting may only take place at such time, place and manner as the Village Board may direct and shall be in compliance with the requirements of subsection 11-2-1(g).

SECTION 2. This ordinance shall take effect upon passage and publication as required by law.

Village of Colfax

Gary Stene, President

ATTEST:

Jackie L. Ponto
Administrator/Clerk-Treasurer

Adopted – 9/24/12
Published – 10/3/12

ZOR TIN Lizzies
P.O Box 662
Eau Claire, Wisconsin 54703

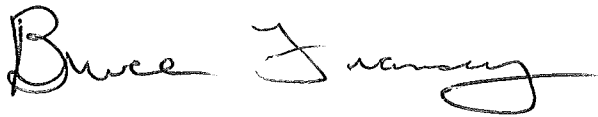
8/19/19

Lynn Niggemann
Village of Colfax
613 Main Street

Dear Lynn Niggemann & Colfax Village Board

The Tin Lizzies parades to help crippled children walk through the help of Shriners Hospitals Nation Wide. So with your help again this year and Community Businesses. We can continue to help children and participate in the 2019 Firemen's Ball Parade Saturday September 8th 2019 to keep us coming back year after year and to Help Children. Cost of Donation would be \$ 50.00 to the Tin Lizzies in which was Donated in 2018.

Thank You For Your Support !

A handwritten signature in cursive script that reads "Bruce Franz". The signature is written in black ink and is positioned below the "Thank You" text.

2018 Mehara Shrine Club President

RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF COUNTY, CITY, VILLAGE, TOWN OR SCHOOL DISTRICT MONEYS

VILLAGE OF COLFAX (Municipality), Wisconsin. Resolved, that Dairy State Bank (the "Bank"), qualified as a public depository under Ch. 34, Wis. Stats., is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described account be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time in effect; that the agent(s) is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in Section 66.0607(3), Wisconsin Statutes, for payment or withdrawal of money from said account and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the agent so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Bank for the transfer of funds or money between accounts maintained by this Municipality at the Bank.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Table with 3 columns: Name and Title or Position, Signature, Facsimile Signature (if used). Rows A-F with handwritten 'X' marks in the signature and facsimile columns.

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agents signatures required to exercise the power.)

Table with 3 columns: Indicate A, B, C, D, E, and/or F; Description of Power; Indicate number of signatures required. Lists powers (1) through (6) with corresponding agent letters and signature counts.

LIMITATIONS ON POWERS The following are the Municipalities express limitations on the powers granted under this resolution. If the depositor has indicated more than one signature above, it is the Depositors responsibility to implement controls to monitor multiple signatures. The Bank requires only one signature.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the governing body of the Municipality has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the provisions on page 2 and to confer the powers granted above to the agents named who have full power and lawful authority to exercise the same.

The undersigned member of the governing body not authorized to sign checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Signature line with handwritten 'X' and Title Date08/14/2019

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) This resolution is superseded by resolution dated _____.

EXHIBIT A
RESOLUTION
[Term Credit Agreement]

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

(Adopted at an Open Meeting held April 22, 2019)

WHEREAS the Village of Colfax, Dunn County, Wisconsin ("Village"), is presently in need of funds up to a maximum aggregate amount of Six hundred and thirty thousand and 00/100 (\$ 630,000.00) for public purpose(s) of: (1) Lagoon Streambank Erosion Project

; and

WHEREAS, the Village Board deems it necessary and in the best interests of the Village that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of up to Six hundred and thirty thousand and 00/100 Dollars (\$ 630,000.00) be borrowed for such purpose(s) from time to time upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the Village, by its President, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from Dairy State Bank ("Lender"), from time to time, in one or more advances, a maximum aggregate amount of \$ 630,000.00 , or, if less, the aggregate principal amount of all advances as may be required to meet the above - stated purpose(s);

BE IT FURTHER RESOLVED, that each such advance shall be requested in writing by the Village Clerk and/or n/a , which request may be conclusively relied upon by Lender;

BE IT FURTHER RESOLVED, that to evidence such indebtedness, said President and Village Clerk shall make, execute and deliver to the Lender for and on behalf of the Village the promissory note of the Village to be dated April 22, 2019 , in said principal amount with interest at the rate of three and 25/100 percent (3.25 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

- (a) [] Single Payment. In one payment on n/a , PLUS interest payable as set forth below.
- (b) [X] Installments of Principal and Interest (2). In Nine (9) equal payments of \$ 74,983.13 due on August 26, 2020 , and on [X] the same days(s) of each Twelve (12) month thereafter [] every 7th day thereafter [] every 14th day thereafter, PLUS a final payment of the unpaid balance and accrued interest due on August 26, 2029 . All payments include principal and interest.
- (c) [] Installments of Principal. In n/a equal payments of principal of \$ n/a due on n/a , and on [] the same day(s) of each n/a month thereafter [] every 7th day thereafter [] every 14th day thereafter, PLUS a final payment of the unpaid principal due on n/a PLUS interest payable as set forth below.
- (d) [] Other. n/a

Interest is payable on n/a , and on [] the same day of each n/a month thereafter, [] every 7th day thereafter, [] every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated.

Interest is computed for the actual number of days principal is unpaid on the basis of [] a 360 day year [] a 365 day year. (2)

Said interest to be payable on the dates set forth above on the outstanding principal balance, with [] no prepayment privileges [X] prepayment privileges on any principal or interest payment date on or after August 27, 2019 .

A copy of the promissory note shall be attached to this resolution.

- (1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligations of the Village, so specify.
- (2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the Village, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts: (3)

Amount of Tax (principal and interest)	To Meet Note Payments Due On	Year of Levy (must be in year(s) prior to due date)
\$ <u>74,983.13</u>	<u>August 26, 2020</u>	For the year <u>2019</u>
\$ <u>74,983.13</u>	<u>August 26, 2021</u>	For the year <u>2020</u>
\$ <u>74,983.13</u>	<u>August 26, 2022</u>	For the year <u>2021</u>
\$ <u>74,983.13</u>	<u>August 26, 2023</u>	For the year <u>2022</u>
\$ <u>74,983.13</u>	<u>August 26, 2024</u>	For the year <u>2023</u>
\$ <u>74,983.13</u>	<u>August 26, 2025</u>	For the year <u>2024</u>
\$ <u>74,983.13</u>	<u>August 26, 2026</u>	For the year <u>2025</u>
\$ <u>74,983.13</u>	<u>August 26, 2027</u>	For the year <u>2026</u>
\$ <u>74,983.13</u>	<u>August 26, 2028</u>	For the year <u>2027</u>
\$ <u>74,985.02</u>	<u>August 26, 2029</u>	For the year <u>2028</u>

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the Village exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the Village for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the note. So long as any part of the principal of, or interest on, said note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the Village, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Note dated August 26, 2019," which account shall be used solely for the purpose of paying principal of and interest on said note. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the Village, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the Village shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the Village Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid. The note may be transferred by the registered owner thereof by presentation of the note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the Village Clerk, shall be made on such note.

BE IT FURTHER RESOLVED, that the note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations. (4)

BE IT FURTHER RESOLVED, that the Village officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

(3) First tax levy should be for the current year unless tax roll has already been delivered for collection, and amount of levy should be sufficient to meet all principal and interest payments coming due prior to date for collection of next succeeding tax levy.

(4) Do not check this box if the Village will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311
Fax 715-962-2221

Scott Gunnufson, President
Lynn M. Niggemann, Administrator-Clerk-Treasurer

Bauman Associates, Ltd
4229 Southtowne Dr.
P.O. Box 1225
Eau Claire, WI 54702

This representation letter is provided in connection with your audit(s) of the financial statements of Village of Colfax, which comprise the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors. We confirm, to the best of our knowledge and belief, as of August 5, 2019, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated 1/4/2019, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.

- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are in agreement with the adjusting journal entries that you have proposed and they have been posted to the Village's accounts in the appropriate funds.
- 9) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit. A list of the uncorrected misstatements is attached to this letter.
- 10) We are not aware of any pending or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 11) Guarantees, whether written or oral, under which the Village is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 12) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters [and all audit or relevant monitoring reports, if any, received from funding sources].
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the Village or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 13) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 14) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 15) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 16) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 17) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 18) We have disclosed to you all known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 19) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 20) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

- 21) As part of your audit, you prepared the draft financial statements, related notes, and the required supplementary information and preparing the Form C and the PSC report. In regards to these services performed by you, we have:
- a) Made all management decisions and performed all management functions.
 - b) Designated an individual with suitable skill, knowledge or experience to oversee the services.
 - c) Evaluated the adequacy of the results of the services performed.
 - d) Accepted responsibility for the results of the services.

Government—specific

- 22) We have made available to you all financial records and related data [and all audit or relevant monitoring reports, if any, received from funding sources].
- 23) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 24) We have taken timely and appropriate steps to remedy compliance violations of laws, regulations, contracts, or grant agreements, or abuse that you have reported to us.
- 25) We have a process to track the status of audit findings and recommendations.
- 26) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 27) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
- 28) The Village has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.
- 29) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 30) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 31) As part of your audit, you assisted with preparation of the financial statements and related notes, provided year end accounting and depreciation calculations, and prepared the Form C, PSC report, and the annual TIF reports. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 32) The Village has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 33) The Village has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 34) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.

- 35) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 36) The financial statements properly classify all funds and activities.
- 37) All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 38) Components of net assets (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 39) Provisions for uncollectible receivables have been properly identified and recorded.
- 40) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 41) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 42) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 43) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 44) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 45) Joint ventures, jointly governed organizations, and other related organizations have been properly disclosed in the financial statements.
- 46) We have appropriately disclosed the Village's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available and have determined that net assets were properly recognized under the policy.
- 47) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

Sincerely,

Village of Colfax

Signature: Lynn M. Niggemann

Title: Administrator-Clerk-Treasurer

ALG-CX-12.2: Audit Difference Evaluation Form

Governmental Unit: Village of Colfax Financial Statement Date: 12/31/2018

Completed by: JMH Date: 6/7/19

Opinion Unit: Governmental activities A Listing of Known Audit Differences Over: \$ 1,500.00

Instructions: This form may be used to accumulate audit differences (AD) greater than the amount considered trivial (documented at Step 5 of ALG-CX-2.1). This form should not include normal closing entries. At the end of the audit, evaluate all uncorrected audit differences, individually and in the aggregate, in the context of individual opinion units and conclude on whether they materially misstate the financial statements of an opinion unit taken as a whole. Thus, a separate "Audit Difference Evaluation Form" should be prepared for each opinion unit. Before evaluating the effect of uncorrected misstatements, reassess whether materiality is still appropriate based on the entity's actual financial results. The notes following the table provide explanations and a listing of qualitative considerations in evaluating materiality. The form allows for quantifying the effect of misstatements, using both the rollover and iron curtain methods, as appropriate. You need to be familiar with the guidance in section 1010 before completing this form.

Description (Nature) of Audit Difference (AD)	Factual (F), Judgmental (J), or Projected (P)	Cause	Work-paper Ref.	Financial Statement Effect—Amount of Over (Under) Statement of:				Change in Fund Balance/Net Position	
				Total Assets/deferred outflows	Total liabilities/deferred inflows	Fund Balance/Net Position	Revenues		Expens.
Prepaid property insurance	factual	Lynn would like to pass on adjusting prepaid property insurance to remain consistent with PY	4400.01 & 4400.04	-3,219	0	-3,219	0	3,219	-3,219
Total				-3,219	0	-3,219	0	3,219	-3,219
Less audit adjustments subsequently booked									
Net unadjusted AD—current year (iron curtain method)				-3,219	0	-3,219	0	3,219	-3,219
Effect of unadjusted AD—prior years									
Combined current year and prior year AD (rollover method)				-3,219	0	-3,219	0	1,507	-1,507
Financial statement caption totals				6,147,187	2,157,116	3,990,071	1,580,413	1,663,376	-82,963
Current year AD as % of F/S captions (iron curtain method)				-0.05%	0.00%	-0.08%	0.00%	0.19%	3.88%
Current and prior year AD as % of F/S captions (rollover method)				-0.05%	0.00%	-0.08%	0.00%	0.28%	5.70%

Qualitative Factors: Describe qualitative factors that entered into your evaluation of whether uncorrected accumulated misstatements are material, individually or in the aggregate, in relation to specific accounts and disclosures and to the financial statements as a whole, and the reasons why.

N/A, all proposed entries were accepted by management and the effect of the passed adjustment is not material to the financial statements as this would not influence the decisions of the readers of the financial statements.

Conclusion: Based on the results of the evaluation performed above, as well as the consideration of qualitative factors, uncorrected audit differences, individually and in the aggregate, do not cause the financial statements of opinion unit taken as a whole to be materially misstated.

ALG-CX-12.2: Audit Difference Evaluation Form

Governmental Unit: Village of Colfax Financial Statement Date: 12/31/2018

Completed by: JMIH Date: 6/7/19

Opinion Unit: Major fund - general fund A Listing of Known Audit Differences Over: \$ 1,000.00

Instructions: This form may be used to accumulate audit differences (AD) greater than the amount considered trivial (documented at Step 5 of ALG-CX-2.1). This form should not include normal closing entries. At the end of the audit, evaluate all uncorrected audit differences, individually and in the aggregate, in the context of individual opinion units and conclude on whether they materially misstate the financial statements of an opinion unit taken as a whole. Thus, a separate "Audit Difference Evaluation Form" should be prepared for each opinion unit. Before evaluating the effect of uncorrected misstatements, reassess whether materiality is still appropriate based on the entity's actual financial results. The notes following the table provide explanations and a listing of qualitative considerations in evaluating materiality. The form allows for quantifying the effect of misstatements, using both the rollover and iron curtain methods, as appropriate. You need to be familiar with the guidance in section 1010 before completing this form.

Description (Nature) of Audit Difference (AD)	Factual (F), Judgmental (J), or Projected (P)	Cause	Work-paper Ref.	Financial Statement Effect—Amount of Over (Under) Statement of:				Change in Fund Balance/Net Position	
				Total Assets	Total Liabilities/deferred inflows	Fund Balance/Net Position	Revenues/other fin. Sources		Expenditures/other fin. Uses
Prepaid property insurance	Factual	Lynn would like to pass on this to remain consistent with PY	4400.01 & 4400.03	-3,219	0	-3,219	0	3,219	-3,219
Total				-3,219	0	-3,219	0	3,219	-3,219
Less audit adjustments subsequently booked									
Net unadjusted AD—current year (iron curtain method)				-3,219	0	-3,219	0	3,219	-3,219
Effect of unadjusted AD—prior years								1,507	-1,507
Combined current year and prior year AD (rollover method)				-3,219	0	-3,219	0	4,726	-4,726
Financial statement caption totals				2,200,677	817,676	1,383,001	1,396,085	1,455,113	-59,028
Current year AD as % of F/S captions (iron curtain method)				-0.15%	0.00%	-0.23%	0.00%	0.22%	5.45%
Current and prior year AD as % of F/S captions (rollover method)				-0.15%	0.00%	-0.23%	0.00%	0.32%	8.01%

Qualitative Factors: Describe qualitative factors that entered into your evaluation of whether uncorrected accumulated misstatements are material, individually or in the aggregate, in relation to specific accounts and disclosures and to the financial statements as a whole, and the reasons why.

N/A, all proposed entries were accepted by management and the effect of the passed adjustment is not material to the financial statements as this would not influence the decisions of the readers of the financial statements.

Conclusion: Based on the results of the evaluation performed above, as well as the consideration of qualitative factors, uncorrected audit differences, individually and in the aggregate, do not cause the financial statements of opinion unit taken as a whole to be materially misstated.

Contractor Estimate

From: Bobcat Pro (715)962-3345 E8148 state road 170 Colfax, WI 54730	No. 72319
To: Village of Colfax	Work Performed at:

Date: 7-23-19
Your Work Order No.: _____
Our Bid No.: _____

French drain for Mark Halpin
Fabric (out)

Dig out area 6 feet wide 12 feet long 15 feet deep
Replace with 2 loads of 3" x 6" screened rock for drain area
Using sand dug out from area, put on top of rock 2' thick for filter area

Using topsoil from area dug out replace on top of affected area around drainage screen provided by the village

Rock \$831.50
4 hours backhoe \$500
2 hours truck \$200

***** if area dug out caves in, material list prices will increase as well as labor*****

Total \$1,531.50

Will have revised quote on Monday.

Due upon receipt invoices not paid in 30 days from invoice date incur 1.5% interest

This is a Partial Full invoice due and payable by:

_____ Month _____ Day _____ Year

in accordance with our Agreement Proposal No. _____

Dated _____ Month _____ Day _____ Year

MEMORANDUM

To: Village Board of Colfax, WI

From: Lisa Fleming

Date: August 16, 2019

Project No.: 00-0008.23

Re: Drainage Issue at Cedar Street

Village Board:

You have requested a review of potential issues at the drainage of a back yard whose address is on W 3rd Ave, but the issue is located on his back yard which abuts Cedar Street in the Village. I met with the contractor and with Rand, DPW of Colfax on Thursday, August 15, 2019. We reviewed the drainage, the street configuration and possible alternatives.



One thing we have asked Rand to do was call in Diggers hotline so that we could know what if any utilities are in the ditch along the proposed house's back yard. This is important because it may impact the decision the Board may wish to make. He will report back to me once they have marked the locations of the underground utilities in the area.

We will go thorough alternatives and offer suggestions. Understand these are not engineered suggestions, and as such may or may not work on a regular basis.

Background

The back yard of the property on W 3rd St. has flooded over the years on and off according to Village sources. Cedar Street was milled and resurfaced in the last three years and the landowner is concerned that the flooding has gotten worse, as they feel the roadway was raised vertically. There are two things of note in the back yard, it has been a low spot previously, and there is a large tree that has been cut down and the stump left in place.

Regarding the weather, we just completed a study for another community nearby, and the precipitation Error! Bookmark not defined. level has been significantly above average for the last five years. Significantly means about 10% greater than average, and storms have come in inopportune times. What we mean by that is the storms or snowfalls have come at times one on top of another, or during times of frost when there are significant melts. This past season winter of 2018-2019 was a good example. We received over 60 inches of snow in February, on frozen ground, and then had melts and rainstorms in March and April. This caused ponding in areas where traditionally we have not seen it and in slower infiltration rates.

Soil information is not available in this backyard. Based on what we have experienced throughout the rest of the Village in reconstruction of roadways, it is not uncommon to have a silt/clay/shale layer on top before we reach the sand layer. We suspect this might be the case in this instance. From visual review the water does not infiltrate as fast as other parts of the area which may sitting on cleaner, sandier soils.

There is no underground stormwater in place along the entire area. All stormwater is surfaced drained. Once it reaches a flat area it infiltrates as best it can depending on the season and the soil capacity. The lack of a storm water system in such a flat area is difficult to overcome.

There is a large commercial building just north of the back yard. The roof and driveways drain down into a very shallow ditch and then make a 90-degree bend to the extremely shallow ditch along the east side of the back yard. The roadway is draining from the railroad property and down to W 3rd Ave., and then the water drains in the extremely shallow ditch on the west side of Cedar St., or adjacent to the backyard in question.

The landowner is concerned about the roadway being raised and causing the problems. Even if the roadway were lowered 6" it would not significantly change the drainage pattern to the shallow ditch and then spread out to his back yard. What is happening is that the roadway is now truly impervious and as such is coming to the low area-backyard-before infiltrating. Before there was area for the water to infiltrate on the roadway itself according to others from the Village.

Options

Options presented will be in order from least expensive except for the first one-which is to engineer the roadway and stormwater system for the area. We have ignored the issues of the last spring 2019-many, many, houses had water in their basements that never did before. In this case no matter what the backyard is the low spot and would have had flooding. We are striving for everyday flooding issues that might be encountered.

Option 1

Hire a professional engineer to evaluate the storm water issues in the area of drainage, not just the isolated area in question. Determine a long-range plan for stormwater installations for this work. Some easements might be required, or it might involve digging up some streets in pretty good conditions (like Cedar St). This is difficult for most communities to justify when there are so many streets that need work. Estimated cost ranges from \$25k-\$50k for the actual engineering, and \$250k to \$500 k for the reconstruction of what would need to be done.

Option 2

Do nothing-area continue to have a flooding issue and does not resolve itself.

Option 3

Rand and I are both hoping there are not utilities within the r/w along Cedar Street. Even if they are there and they are in Village right of way, Village is within their rights to ask them to lower their line-based on what you expect to dig out, or relocate outside of your r/w-which means they would have to get easement from property owner.

If there are none, you could then work on providing a deeper ditch. Determine if we will be accessing private property. If so then it would still involve getting an easement from the property owner for access to cut the backside of the ditch on his property. Depending on the slope the owner might like to see it could extend a distance into the yard. Typically, a 3:1 slope is a riding lawn mower mowable slope. You could also consider digging out the poor soils in the ditch to reach good sand, or the drainage pond with stones and filter fabric as previously discussed. This would be tricky as the contractor would have to use a trench box and fill it back in as he goes. Work on making the ditch on the north side (commercial building) of the back yard, turn into the ditch without overflow into the back yard. Restoration would involve topsoil seed, mulch. Guess estimate would be \$10k-\$50k.

Pros

- The Village will have addressed their problem-roadway water in their roadway ditch. It is evident that the house in question does not have gutters or has had work done to keep the water away from the foundation. The tree that has been removed now has a rotting stump left in the back yard, it is possible water is following old roots towards the foundation and allowing water to build up pressure against the foundation causing leaks.
- Under most conditions this option should work, but not in extreme conditions. Even storm sewer is not designed to hand extreme conditions, ponding occurs until it drains away.

Cons

- There might be utility conflict and it might cost the village money to move existing utilities or might not be able to be moved.
- There will be tree roots encountered-there are silver maples existing in the area of the work and will have to come out.

- If you must go onto private property-landowner might not like the ditch as they have had level lawn to mow in the past and might not grant an easement.
- Controlling roof water will be difficult from the commercial company along the north backyard line.
- Not a total engineered fix-if the water overflows the ditch it will get into the back yard.
- If install drainage area with rocks and fabric-can certainly become frozen under right conditions an might not work, again causing flooding into the back yard.

Option 4

This option involves installing an underground pond on private property. As discussed above it should work for most situations. You have an estimate of around \$1500 plus fabric to be added, so let's say \$5,000. However, you are now allowing a private landowner to drain and infiltrate a Village street water and neighboring commercial property. There are so many issues that could go wrong with this opportunity-

- Consult with your Village Attorney for the use of this option-The questions below are our thoughts on the type of questions you should be asking them.
- Would you need an easement-I should think that is only good business?
- What type of easement, temporary to build only? Or permanent so you can service it? How will you access the middle of the back yard?
- If restoration does not go as well as landowner likes-who will make sure it is resolved? Is the grass growing? Does it need regrading due to erosion because of rain before vegetation establishment?
- Will you install and turn it over to the landowner?
- Will the landowner make some improvements to help his situation-gutters? Tearing out the stump? Backfilling and compacting? Making sure his lawn next to the foundation is as high as possible to prevent infiltration to his basement?
- What happens if they continue to have problems and now this system you installed was not properly engineered? Who will the liability be assigned to?
- Would you make this temporary until the street is reconstructed? If so, would it be tied to the deed, so all parties know about it-or have a MOU?
- What happens if there is a hazardous spill and it ends up in this drainage system? And I mean from either party, Village, commercial building, or landowner-where does the responsibility lie? Who pays to clean it up?
- Lastly , does this set a precedence for work throughout the Village to take care of other similar issues on private property?

Option 5

- Purchase the property, tear down the house, regrade it to better facilitate a new building and resell the lot. Or use it for a site for a future storm water pond. Price could range from \$100k to \$250K.

From a purely engineering standpoint our recommendation is for the Village to handle its street storm water and deal with those issues. Consulting your attorney after this discussion is the next step in our opinion before moving forward with any considerations.

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/12/2019 From Account:
Thru: 8/25/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75788	8/15/2019	A-1 EXCAVATING, INC	152.00
75789	8/15/2019	APPLIED CONCEPTS, INC	2,192.00
75790	8/15/2019	BAUMAN ASSOCIATES	11,150.00
75791	8/15/2019	CARLTON DEWITT	557.74
75792	8/15/2019	COMMERCIAL TESTING LAB	402.75
75793	8/15/2019	DIGGERS HOTLINE	24.00
75794	8/15/2019	DONALD KNUTSON	31.73
75795	8/15/2019	DUNN ENERGY COOPERATIVE	102.00
75796	8/15/2019	EXPRESS MART	373.75
75797	8/15/2019	FARRELL EQUIPMENT & SUPPLY CO.	154.98
75798	8/15/2019	GEORGE ENTZMINGER	100.00
75799	8/15/2019	HAAS SONS INC	66,900.34
75800	8/15/2019	HAWKINS, INC.	1,974.14
75801	8/15/2019	HUEBSCH	43.76
75802	8/15/2019	KYLES MARKET	82.30
75803	8/15/2019	LAKE SUPERIOR MAGAZINE	105.27
75804	8/15/2019	LBR ELECTRIC	10,000.00
75805	8/15/2019	MAYO CLINIC	180.00
75806	8/15/2019	MID-AMERICAN RESEARCH CHEMICAL	145.07
75807	8/15/2019	MISSISSIPPI WELDERS SUPPLY CO.	527.18
75808	8/15/2019	MP CLOUD TECHNOLOGIES	499.00
75809	8/15/2019	SYNERGY COOPERATIVE	1,062.00
75810	8/15/2019	SYNERGY COOPERATIVE	2,924.00
75810	8/15/2019	SYNERGY COOPERATIVE	-2,924.00
75811	8/15/2019	SYNERGY COOPERATIVE	2,188.89
75812	8/15/2019	UHS PREMIUM BILLING	1,096.00
75813	8/15/2019	VIKING DISPOSAL, INC	154.00
75814	8/15/2019	WATER CARE SERVICES	31.50
75815	8/15/2019	WEA INSURANCE CORPORATION	10,705.16
75816	8/15/2019	WELD RILEY	108.50
75817	8/15/2019	WOODS RUN FOREST PRODUCTS	61.59
75818	8/15/2019	WRWA	124.43
75819	8/15/2019	ZEMPEL APPRAISAL SERVICE	850.00

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/12/2019 From Account:
Thru: 8/25/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75820	8/22/2019	SYNERGY COOPERATIVE	2,548.00
EFTPS	8/22/2019	EFTPS-FEDERAL-SS-MEDICARE	5,972.32
WIDOR	8/22/2019	WI DEPARTMENT OF REVENUE	1,057.37
AMAZON	8/20/2019	AMAZON.COM	1,010.41
BREMER	8/12/2019	CARDMEMBER SERVICE	1,227.83
CHARTER	8/21/2019	CHARTER COMMUNICATIONS	552.51
WIDCOMP	8/23/2019	WISCONSIN DEFERRED COMPENSATION	185.00
WEENERGIES	8/13/2019	WE ENERGIES	28.54
WEENERGIES	8/13/2019	WE ENERGIES	19.64
Grand Total			124,681.70

WILLIAM J. ANDERSON
CHIEF OF POLICE

PHONE (715) 962-3136
FAX (715) 962-4357

COLFAX POLICE DEPARTMENT

PO BOX 417, 613 MAIN ST.

COLFAX, WI 54730

JULY 2019 MONTHLY POLICE REPORT

CALLS FOR SERVICE: 86

TRAFFIC STOPS: 46

OWI ARRESTS: 3

- ASSIST OTHER AGENCY: 4
 - Traffic stop
 - Domestic in county
 - Check Welfare x 2

- DISORDERLY: 1
 - Argument between 17 and 20 year old

- 911 MISDIAL/HANGUP: 1

- FRAUD: 2
 - Worthless checks x 2

- SUSPICION: 7
 - Late night open door at concessions
 - Garage door left open on vacant house
 - Possible probation violation
 - Late night car at ball fields
 - Late night slow car
 - Late night person at fairgrounds x 2

- LOST/FOUND: 2
 - Found keys
 - Found bicycle

- DRUGS: 2
 - Possession of THC- cited
 - Drug activity at residence

- CIVIL: 6
 - Retrieve property x 2
 - Dispute over phones
 - Ex was 'hacking' into complainant's accounts
 - Retrieve car keys
 - Eviction

- JUVENILE: 2
 - Reported sexual assault- unfounded
 - Juvenile runaway

- ANIMAL COMPLAINT: 1
 - Loose dog

- CHECK WELFARE: 5
 - Concern for intoxicated female
 - Female with mental health issues x 2
 - Intoxicated and depressed male
 - Suicidal male

- HARASSMENT: 1
 - Ongoing unwanted phone calls

- DOMESTIC: 1
 - Female arrested for assaulting live in boyfriend

- TRAFFIC COMPLAINTS: 1
 - Erratic driver

- ASSIST CITIZEN: 1
 - Unlock car

2019 Fall Hazardous Waste Clean Sweep



Hazardous waste poses a danger to both you and the environment. Inappropriate storage or disposal of such materials can cause fires, groundwater contamination and injuries to people and animals. To ensure safety for all, take part in Dunn County's Hazardous Waste Clean Sweep! The event will take place on Wednesday, 9/18/19 at the Colfax Fairgrounds in Colfax, and on Thursday, 9/19/19 at the Dunn County Transfer Station & Recycling Center in Menomonie. Businesses and farms must pre-register by Wednesday, 9/11/19 at co.dunn.wi.us/hazardouswaste.

Items for this Clean Sweep Event include wastes and unwanted chemicals from automotive, garden, garage/workshop, or household sources that are labeled as toxic, caustic, poisonous, corrosive, flammable, etc. For an expanded list of acceptable hazardous materials, go to the Dunn County Solid Waste & Recycling Division's webpage at co.dunn.wi.us/hazardouswaste.

2019 Fall Hazardous Waste Clean Sweep

Wednesday, September 18, 2019

Colfax Fairgrounds

831 E Railroad Ave, Colfax, WI

4:00pm to 6:00pm for VSQG Businesses, Farms, & Households

Thursday, September 19, 2019

Dunn County Transfer Station & Recycling Center

E3900 Hwy 29, Menomonie, WI

2:00pm to 3:00pm for VSQG Businesses

3:00pm to 4:00pm for Farms

4:00pm to 7:00pm for Households

Costs for Latex Paints: \$1 pint, \$2 quart, \$4 gallon, \$20 five-gallon bucket. The charge is based on the size of the container, not the amount of paint remaining in the container, so consolidate and save money.

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