

**Village of Colfax
Village Board Meeting Agenda
Monday, October 28th, 2019 @ 7 p.m.
Village Hall
613 Main Street, Colfax, WI 54730**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Minutes
 - i. Regular Board Meeting Minutes – October 14th, 2019
 - b. Training Request - none
 - c. Facility Rental - none
 - d. Licenses – none
7. Consideration Items
 - a. 2019-2020 Dunn County Tax Agreement
 - b. Letter of Support-Colfax Railroad Museum
 - c. Roger Johnson-709 University Ave. Request to subdivide parcel
 - d. Public Works Building
 - i. Insulation Pricing
 - ii. Electric Pricing
 - e. Capital Improvements List - Streets
8. Review/Approval – Bills – October 14th, 2019, to October 27th, 2019
9. Committee/Department Reports – (no action)
 - a. Elevator Committee Meeting - October 3rd, 2019
 - b. Administrator-Clerk-Treasurer Report
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – October 14th, 2019

On October 14th, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Berge and Gunnufson. Excused: Trustees M. Burcham, K. Burcham and Jenson. Others Present: Gareth Shambeau with Ayres Associates, Barb Zempel with Zempel Appraisals, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Call to Order

Pledge of Allegiance

Public Comments

Communications from the Village President – Gunnufson announced that as we get closer to snow falling, our residents should keep in mind that the Village has an ordinance against unregistered vehicles.

Consent Agenda

Regular Board Meeting Minutes – September 23rd, 2019 - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the Regular Board meeting minutes of September 23rd, 2019. Voting For: Trustees Halpin, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

Training Request - none.

Facility Rentals – none.

Licenses – none.

Consideration Items

Roosevelt Street Project – Final Pay Request – Shambeau explained that the final payment represents the retainage that was withheld until the punch list was complete. Bates also confirmed that the punch list was complete. A motion was made by Trustee Halpin and seconded by Trustee Berge to approve the final pay request for the Roosevelt Street project, \$6,320.88. Voting For: Trustees Davis, Berge, Halpin and Gunnufson. Voting Against: none. Motion carried.

Dog Park Discussion – Sarah Teele – Teele is interested in a dog park in the Village of Colfax. It has come to her attention that Colfax is in the process of purchasing the Ferry Pit land and she feels that a Dog Park would be a good fit for this land. Landmark Land Conservancy has been gifted, granted or purchased the land across the road from Phelan Park for Colfax. They are also looking for ideas of what to develop it with; whether that is recreation, fishing or anything. She has called around Menomonie and Eau Claire to see what their specs were, how do they do things, what the scope looks like for us. Why do I want it, I pay rent to get my dog running. Colfax is a commuter town and commuter families could get their commuter dogs out there socializing here rather than going to Menomonie or Eau Claire. Teele talked with Chad Walla from Eau Claire, which has a 9 acre park for the large dogs and 1 acre park for the small dogs. The cost is \$5 per day and \$25 for locals. They use a percentage of the fees collected for maintenance of the park. 15 years of the park being opened, they were able to fund a new dog park with a cost of \$70,000. It is making money. Colfax is smaller than Eau Claire; however it is a potential community builder as well as a revenue builder. Gunnufson informed Teele that the Landmark is working with the township and the village has offered support of the project whether it is our police support or such. They are currently forming steering committees to decide what to do with the land. This type of program will be essential. It would be beneficial to bundle your research and provide it to a committee member once they are established. Gunnufson will pass the information onto the

committees as they are being formed. Gunnufson informed that the meetings occur on Tuesdays and Dean Logslett is the contact for that meeting.

Zempel 2020 Assessment Contract/ Maintenance Contract/Re-Valuation Contract – Zempel explained the three agreements that she has provided to the Village for review. The first one is for the 2020-2021 maintenance Assessment Agreement, \$20,400. This is the two year agreement that is for regular maintenance with no change of the price from the previous two years. The second agreement is the 2020 or the 2021 Revaluation Addendum to the Maintenance Assessment Agreement. This agreement would consist of a full revaluation in addition to the standard maintenance duties for an additional \$24,000. The 2021 full assessment would include:

- Preparation of new property record cards for all parcels utilizing existing building dimensions and photographs.
- Field inspections shall be conducted to verify interior and exterior data.
- Cost calculations and full value assessments for all taxable parcels in accordance with the Wisconsin Property Assessment Manual.

The payment of both the maintenance contract with the full assessment addendum would be the monthly installments of \$850 plus an amount for the Full valuation based on the percent of the project complete. The third agreement would be the 2020-2021 Exterior Revaluation Addendum to the Maintenance Assessment Agreement. The maintenance agreement cost of \$20,400 plus the cost of the exterior revaluation addendum, \$12,000. The exterior revaluation would consist of the following:

- Full value updates effective for the 2021 assessment roll.
- Utilize current property record cards.
- Conduct on-site property inspections as needed for new construction or property owner requests.
- Conduct a field review with exterior property audits.
- Prepare cost calculations and full value assessments for all taxable parcels in accordance with the Wisconsin Property Assessment Manual.

After discussing the agreement options, the question was raised regarding what are the minimum requirements if the Village chose the exterior valuation? When would the full revaluation be required? Zempel stated that in 2007 the Village did an exterior valuation. A revaluation would most likely be required by the state by 2026 depending on market conditions. Another question was asked about processing the full valuation on a percentage basis for budgeting purposes. Zempel stated that would be acceptable. A percentage of the project cost could be set aside each year for a complete revaluation by 2026 or a percentage of the field inspections could be completed each year with full values implemented in 2026.

A motion was made by Trustee Davis and seconded by Trustee Halpin to approve the 2020-2021 Maintenance agreement for a sum of \$20,400 with the Exterior Revaluation Addendum for an additional cost of \$12,000 to be paid in 2021 for the 2021 assessment roll. Voting For: Trustees Halpin, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

Red Cedar Sounds – Request for Donation – A motion was made by Trustee Davis and seconded by Trustee Halpin to approve a \$50 donation to the Red Cedar Sounds. Voting For: Trustees Davis, Berge, Halpin and Gunnufson. Voting Against: none. Motion carried.

WEA Trust 2020 Health Plan Renewal Information – Niggemann provided the Board with the WEA Trust 2020 Health Insurance Renewal. The documentation provides options which included:

- Original renewal was calculated at 31.0% increase.

With strategic negotiations between Benefit Advisors and WEA Trust the options below are possible options:

- Increase of 17.9% with no plan design changes.
- Increase of 15.2% with minor copay changes.
- Increase of 11.2% with deductible, maximum out-of-pocket, and copay changes.
- Possibly utilize ½ of the reserve which would reduce the above options by an estimated 3%.

Niggemann will provide specific cost by plan at a future meeting.

Public Works Building Update and possible action – Bates explained that the Public Works building is progressing. The final items left are the electrical and lighting and the insulation to be blown above the ceiling. Bates indicated that he has been trying to get multiple estimates, however at this point only has one for each item. The Board discussed that once the estimates are received, they can be presented at the next meeting. Niggemann indicated that due to the timing and the difficulties in receiving estimates, allowing a maximum price may be more adequate considering the project. A motion was made by President Gunnufson and seconded by Trustee Davis to allow Bates to approve up to \$20,000 for the additional work, lighting, electrical and insulation. Voting For: Trustees Davis, Berge, Halpin and Gunnufson. Voting Against: none. Motion carried.

Village Hall Open House Request – The Elevator Committee would like to hold an open house in the auditorium on December 7, 2019 from 1 p.m. to 3 p.m. During the open house, the committee would like to offer tours of the basement to make awareness of the projects that the fund raising is for. Niggemann has gotten approval from an engineering firm indicating that for the purpose of creating awareness of the condition of the space and create awareness, tours are acceptable. A motion was made by Trustee Halpin and seconded by Trustee Berge to approve the Open House for the Elevator Committee for December 7th, or any other date if necessary, and allow tours of the basement area. Voting For: Trustees Halpin, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

Veterans Day – Monday, November 11, 2019 – Consider rescheduling Board meeting to Tuesday, November 12, 2019 – A motion was made by Trustee Davis and seconded by Trustee Halpin to approve the meeting date change to Tuesday, November 12, 2019 in observance of Veteran’s Day. Voting For: Trustees Halpin, Berge, Davis and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –September 23rd, 2019 to October 13th, 2019 – A motion was made by Trustee Halpin and seconded by Trustee Berge to approve the bills for September 23rd to October 13th, 2019. Voting For: Trustees Davis, Berge, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by President Gunnufson and seconded by Trustee Davis to adjourn the meeting at 7:46 p.m. A voice vote was taken and all members voted to adjourn the meeting.

Scott A. Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer



Doris Meyer
Dunn County Treasurer

800 Wilson Avenue, Room 150 • Menomonie, WI 54751 • (715) 232-3789

September 25, 2019

Lynn Niggemann, Treasurer
Village of Colfax
PO Box 417
Colfax, WI 54730

Dear Lynn,

Enclosed is the agreement to have the Dunn County Treasurer's Office collect the first installment of real estate and personal property taxes for the Village of Colfax.

If you and your Village Board wish to continue to have Dunn County collect taxes for you, please obtain signatures of the Village Officials on page five and return the agreement to me. I will obtain signatures of County Officials and return a copy to you for your records.

Please call if you have any questions.

Sincerely,

Doris Meyer

Doris Meyer
Dunn County Treasurer

enc

AGREEMENT

THIS AGREEMENT, by and between the Village of Colfax (Village) and Dunn County (County), as follows:

WHEREAS, pursuant to Wis. Stats. s. 66.0301, Intergovernmental Cooperation, the Village has agreed to contract with the County as its agent, and the County has agreed to act as such agent, for processing the collection of first and full payments of real and personal property taxes, special assessments, special charges, and delinquent utilities, the parties hereto agree as follows:

WITNESSETH:

A. AGENCY RELATIONSHIP CREATED.

The Village shall act as principal under this Agreement and the County shall be its agent, acting in a fiduciary capacity for the Village, in the billing and collection of general property taxes, special assessments and special charges. In carrying out its duties under this Agreement, the County shall be vested with all powers, and shall be subject to all responsibilities, duties and obligations conferred and imposed upon the Village by Wis. Stats. Chapters 70, 74 and 75.

B. TAX BILL PREPARATION.

1. The Village shall promptly provide the County with the complete, current year assessment roll, appropriate mill rate information, special assessments and other special charges, identified by parcel number, and all other information necessary for the preparation of tax bills and the tax roll.

2. On or before the 16th day of December, the County shall prepare the tax bills for the Village in accordance with law. The tax bills shall specify the first installment payment date to be on or before the following January 31, at which time one-half of the real property taxes, personal property taxes as prescribed in Wis. Stats. s. 74.11, the full amount of the billed special assessments and the full amount of the billed special charges and delinquent utilities will be due.
3. The County shall use mailers or provide tax bill envelopes and mail the tax bills therein, within ten (10) working days after receiving mill rates, special assessments, special charges and delinquent utilities from the Village. The Village agrees to pay the County by January 31st of each year two dollars and thirty cents (\$2.30) for each tax bill prepared for real and personal property. The County shall also include in the mailing information required to be provided by the Village such as tax payment directions.

C. SETTLEMENT PROCEDURES.

1. The County agrees to collect real and personal property taxes, special assessments, special charges and delinquent utilities and to remit these collections to the Village on a weekly basis as follows: Collections through each Wednesday will be deposited to the bank on or before Thursday and will be credited to the Village account on Friday morning of each week.
2. On or before January 15 and February 20, the Village shall settle with all taxing jurisdictions as provided in Wis. Stats. ss. 74.23 and 74.25.

D. GENERAL PROVISIONS.

1. The County agrees to provide adequate staffing during the tax collection periods to effectively handle the volume of taxpayers making payments.
2. The County agrees to pay the Village an amount equal to all special charges and special assessments levied by the Village and appearing on the tax roll for that year except that unpaid special charges and/or special assessments shall only be settled in an amount not to exceed \$7,500 per individual parcel.
3. The Village agrees to collect delinquent personal property taxes as prescribed in Wis. Stats. s. 74.11 (b), subject to charge back provisions of Wis. Stats. s. 74.42.
4. This Agreement shall be for a period of one (1) year beginning November 1, 2019 through October 31, 2020.
5. The Village shall authorize any corrections to the tax roll.
6. The Village agrees that this Agreement will be only for a two (2) installment plan, not a three (3) part property tax collection plan.
7. The Village agrees to indemnify, save and hold harmless the County, its officers, agents and employees, from and against all losses, damages, costs, charges, expenses (including attorneys fees), causes of action, suits, claims (including claims under any workers compensation or occupational disease law), demands, judgments and liabilities arising under this Agreement, which is not due to the negligence or other fault of the County.

E. COLLECTION PROCEDURES.

1. The Village agrees to place at least three (3) announcements in the local newspaper, two in December and one (1) in January of each year, informing Village taxpayers

that first installment payments and full tax payments will be collected by the County.

2. The County shall collect, in the manner provided by law, all payments of real property taxes, special charges, special assessments, delinquent utilities and personal property taxes as agent for the Village. The County is responsible for these payments and is bonded in sufficient amount to cover the amount of such payments.
3. Payments received at the Village Hall on or before December 31st and January 31st of each year, shall be certified as timely by the Village and shall be transmitted to the County on the following work day.
4. The Village shall accept advance payments of taxes pursuant to Wis. Stats. s. 74.13.
6. General tax and payment information shall be available only from the County Treasurer's Office.
7. Notices required or deemed advisable under the terms and conditions of this Agreement shall be addressed in writing and delivered personally or via certified mail, return receipt requested, upon the following representatives of the parties hereto:

Upon the County: Julie A. Wathke
County Clerk
Dunn County Government Center
800 Wilson Avenue
Menomonie, WI 54751

Upon the Village: Lynn Niggemann, Village Clerk/Treasurer
PO Box 417
Colfax, WI 54730

F. SUBSEQUENT CHANGES IN STATE LAW

If changes in state statutes occur during the course of this Agreement which substantially change tax collection methods or requirements, either party may elect to terminate said Agreement.

The parties hereto, having read and understood the entirety of this Agreement, consisting of five (5) typewritten pages, hereby affix their duly authorized signatures.

DUNN COUNTY

By: _____
Julie A. Wathke
County Clerk

Date: _____

Doris Meyer
County Treasurer

Date: _____

David Bartlett
County Board Chairman

Date: _____

Paul R. Miller
County Manager

Date: _____

VILLAGE OF COLFAX

By: _____
Lynn Niggemann
Village Clerk/Treasurer

Date _____

Scott Gunnufson
Village President

Date _____

RESOLUTION 2019-10

RESOLUTION OF SUPPORT FOR THE COLFAX RAILROAD MUSEUM BY THE
VILLAGE PRESIDENT AND THE MEMBERS OF THE BOARD

WHEREAS, the Village of Colfax recognizes the significant historical message that the Colfax Railroad Museum would like to relate regarding the primary mode of transportation of our area and throughout the county in the early nineteen hundreds; and

WHEREAS, the Village of Colfax recognizes the Railroad Museum will communicate the importance and value of learning about railroad equipment; and

WHEREAS, the Village of Colfax recognizes the Colfax Railroad Museum and the educational value regarding historical artifacts that people encountered daily and how technology has changed; and

WHEREAS, the Village of Colfax is in support of the Colfax Railroad Museum's mission and strives to encourage tourism in the Village.

WHEREAS, the Village of Colfax understands that the Resolution of Support does not have any financial impact on the Village of Colfax; and

NOW, THEREFORE, BE IT RESOLVED, that the Village President and the Village Board hereby declare their full support for the Colfax Railroad Museum on this 28th day of October 2019.

Resolution approved and adopted on this 28th day of October, 2019.

By:

Scott Gunnufson, President

Attest: _____
Lynn Niggemann
Administrator-Clerk-Treasurer

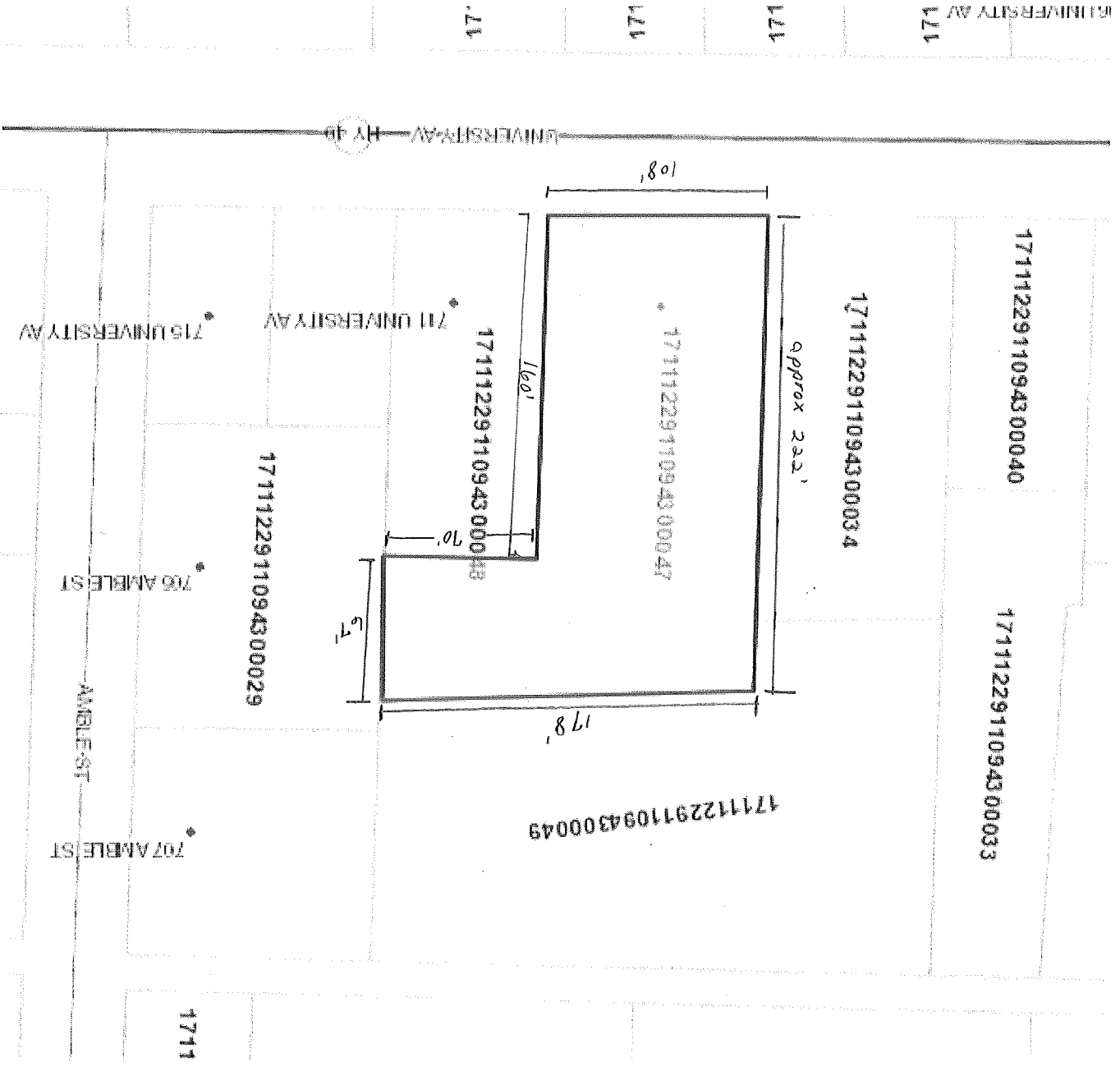
I Roger Johnson 709 University Avenue, Colfax,
WI 54730 would like to subdivide parcel #
1711122911094300048 to equal 70' x 160'
starting at southeast corner. Remaining
land to be joined to 1711122911094300047.
The intention is to sell the lot to someone
looking to build a home in the village
of Colfax.

Roger Johnson

8-13-19

W

Sept. 9, 2019



1711122911094300040

1711122911094300033

1711122911094300034

1711122911094300047

1711122911094300049

1711122911094300048

1711122911094300029

1711

716 UNIVERSITY AV

711 UNIVERSITY AV

706 AMBLE ST

AMBLE ST

707 AMBLE ST

UNIVERSITY AV (HY 40)

UNIVERSITY AV L11

L11

L11

L11



1711122911094300040

1711122911094300033

1711122911094300034

707 UNIVERSITY AV

1711122911094300049

1711122911094300047

709 UNIVERSITY AV

1711122911094300048

711 UNIVERSITY AV

1711122911094300032

1711122911094300031

1711122911094300029

704 KEELE ST

1711122911094300030

0 20 40 60ft

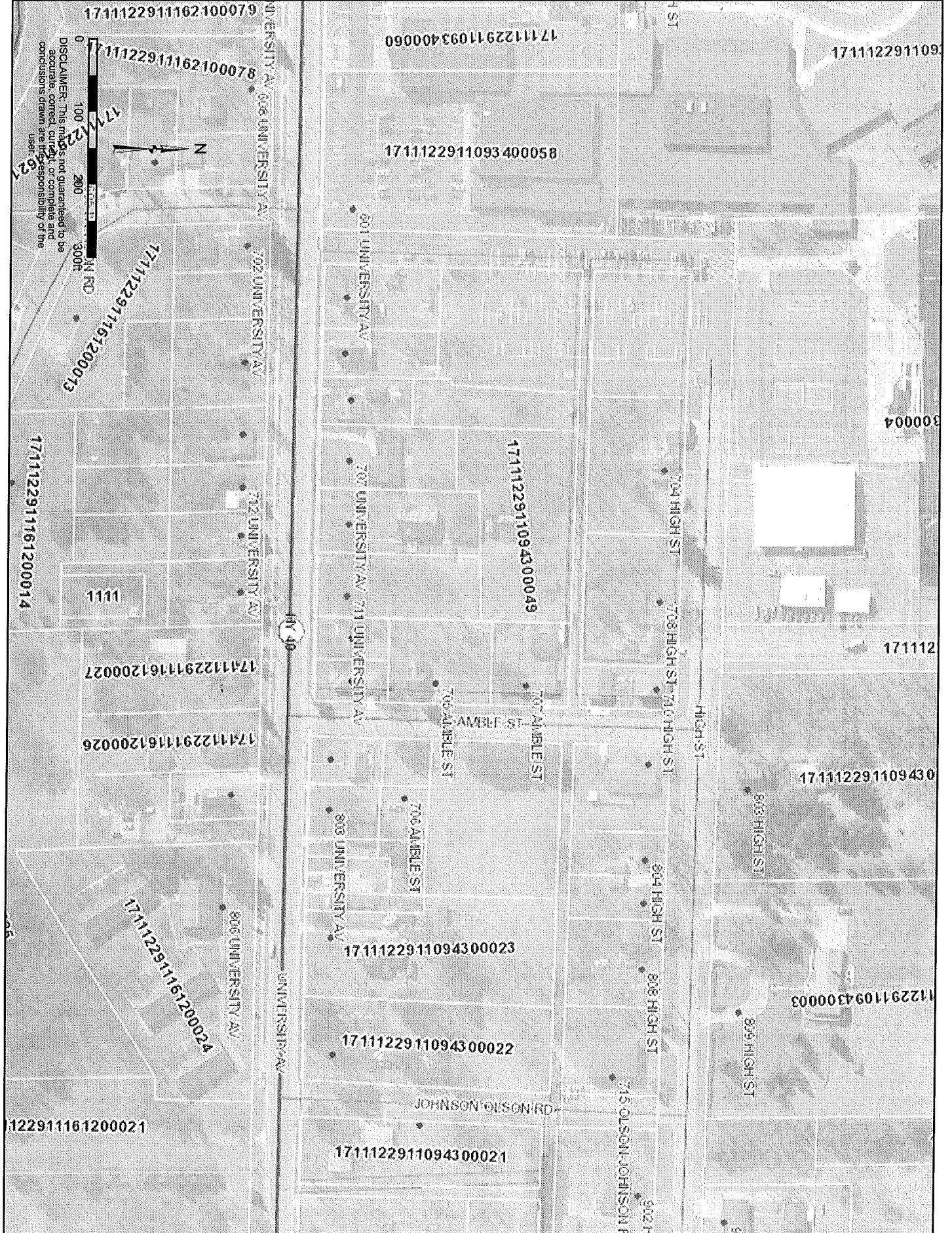


DISCLAIMER: This map is not guaranteed to be accurate, correct, complete and conclusions drawn are the responsibility of the user.

UNIVERSITY AV

Water





DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user.



1711122911162100079

1711122911162100078

171112291161200073

171112291161200014

1111

171112291161200027

171112291161200026

171112291161200024

171112291161200021

1711122911093400060

1711122911093400058

601 UNIVERSITY AV

707 UNIVERSITY AV

806 UNIVERSITY AV

1711122911094300023

1711122911094300022

1711122911094300021

HIGH ST

704 HIGH ST

706 HIGH ST

708 HIGH ST

804 HIGH ST

806 HIGH ST

808 HIGH ST

902 H

700 AMBLE ST

707 AMBLE ST

706 AMBLE ST

715 OLSON JOHNSON F

1711122911093400060

300004

171112

1711122911094300003

1711122911094300003

SEC. 14-1-6 REPLAT.

- (a) When it is proposed to replat a recorded subdivision, or part thereof, so as to change the boundaries of a recorded subdivision, or part thereof, the subdivider or person wishing to replat shall vacate or alter the recorded Plat as provided in Sections 236.40 through 236.44 of the Wisconsin Statutes. The subdivider, or person wishing to replat, shall then proceed as specified in Subsections (a) through (f) of Section 14-1-4.
- (b) The Village Clerk-Treasurer shall schedule a public hearing before the Village Board when a Preliminary Plat of a replat of lands within the Village is filed, and shall cause notices of the proposed Replat and public hearing to be mailed to the owners of all properties within the limits of the exterior boundaries of the proposed Replat and to the owners of all properties within two hundred (200) feet of the exterior boundaries of the proposed Replat.

SEC. 14-1-7 CERTIFIED SURVEY LAND DIVISIONS.

- (a) **Certified Survey Requirements.** When it is proposed to divide land into two (2) or no more than four (4) building sites, any one (1) of which is less than thirty-five (35) acres, or when it is proposed to divide a block, lot or outlot into not more than four (4) parcels or building sites within a recorded subdivision plat without changing the exterior boundaries of the block, lot or outlot, the subdivider shall subdivide by use of a certified survey map, prepared in accordance with Sec. 236.34, Wis. Stats., and this Chapter.
- (b) **Submission and Review.** The subdivider is encouraged to first consult with the Village Board regarding the requirements for certified surveys before submissions of the final map. Following consultation, two (2) copies of the final map in the form of a certified survey map shall be submitted to the Village. The certified survey shall be reviewed, approved or disapproved by the Village Board pursuant to the procedures used for Preliminary Plats in Section 14-1-4, including notice and hearing requirements. The Village Board shall approve, conditionally approve and thereby require the submission of a corrected certified survey map, or reject such certified survey map within sixty (60) days from the date of filing of the map unless the time is extended by agreement with the applicant.
- (c) **Additional Information.** The Certified Survey Map shall show correctly on its face, in addition to the information required by Sec. 236.34, Wis. Stats., the following:
 - (1) All Existing Buildings, watercourses, drainage ditches and other features pertinent to proper division.
 - (2) Setbacks or Building Lines required by the Village Board and applicable zoning ordinances.
 - (3) All Lands Reserved for future acquisition.
 - (4) Date of the Map.
 - (5) Graphic Scale.
 - (6) Name and Address of the owner, subdivider and surveyor.
 - (7) Square Footage of each parcel.
 - (8) Present Zoning for the parcels.
- (d) **State Plane Coordinate System.** Where the map is located within a quarter section, the corners of which have been relocated, monumented and coordinated by the Village, the map shall be tied directly to one of the section or quarter corners so relocated, monumented and coordinated. The exact grid bearing and distance of such tie shall be determined by field measurements, and the material and Wisconsin state plane coordinate of the monument marking the relocated



De Pere Office
 PO Box 5382
 De Pere, WI 54115
 920.336.2436 Phone

Eau Claire Office
 P.O. Box 281
 Eau Claire, WI 54702
 715.833.8562 Phone

Estimate

Estimate	Date
26931	10/23/2019
Project Name	
614 East Railroad Ave.	

Name / Address
Village Of Colfax 614 East Railroad Ave. Colfax WI 54730

Job Address / Number	
Village Of Colfax Shop 614 East Railroad Ave. Colfax WI 54730	
Sales Rep	Terms
MikeW	COD

Item	Description	Total
Ceiling Accessible	R-50 Formaldehyde-Free Blown Fiberglass Insulation @ Shop Ceiling PLEASE SIGN PROPOSAL AND SEND BACK FOR ACCEPTANCE WHEN JOB IS COMPLETE PLEASE PAY WITH A CHECK TO INSTALLER FOR FULL AMOUNT	6,950.00

I agree to terms and conditions provided with this contract.

Estimate may be withdrawn if not accepted within 30 days. 1.5% interest is charged per month on past due amounts	Email	Total	\$6,950.00
	sales@hometowninsulation.com		
Acceptance Signature _____			



Eau Claire Insulation
 1125 Starr Ave.
 Eau Claire, WI 54703
 Phone: (715)832-6927 • Fax:(715)836-7659

PROPOSAL

"Adding Value Inside & Out"

Client # 1907228479
 Village of Colfax
 614 East Railroak Ave
 Colfax, WI 54730

Job # 1907225532
 Village of Colfax Shop Vacuum
 614 East Railroad Ave.
 Colfax, WI 54730

Contact: Randy
 (715)308-0861 (phone)

Prepared 10/23/2019 by David DeGrasse

PLEASE NOTE: Proposal indicates items required for each Phase of the Job, followed by optional upgrades or sequences for that Phase. Initial acceptance of desired options on line left of item and optional costs will be added to contract price.

Return signed proposal, circle desired phases, and check option/upgrades request.

****** Phase: Attic ******

<i>Work Area</i>	<i>Material</i>
Shop attic	R50 blown cellulose insulation
Blow in cellulose to a R-50 or better level on the shop attic.	

Phase Total: \$6,200.00

Total Price: \$6,200.00

NOTE

Disclaimers: Some or all of the following may apply to your project.

General

- Lift/Scaffolding is not included in estimate, unless noted above

Foam

- Substrate must be free of any moisture, frost, and debris. Also, product cannot be applied to substrate colder than 20 degrees.
- Spray Foam must be covered by an approved 15 minute thermal barrier (Gyp Board, Spray Applied Fire Proofing etc.) to meet local, state and federal building codes.
- Spray Foam must be covered from UV light no later than 6 months after application when applied to exterior of building.
- Re-occupancy time is 24 hours after application for high pressure foam, and 1 hour for low pressure foam. Any other trades working in the area must remain 50" from defined spray area.
- Spray foam depth quoted will be installed to an average thickness, not a minimum. With a tolerance of or 1/4" per inch of foam applied. ie: an R14 2" quoted depth would be installed to an acceptable range of 1-1/2" to 2-1/2".
- Price does not include the filling of box metal studs, metal stud headers or any other closed cavities in the walls, floors or ceilings.

Attics

- ECI is not responsible for wind washing of blown attic insulation, if installed prior to soffits being installed.
- Attic access will be provided by customer, unless noted above.

Walls

- Any batted unfinished basement walls may be susceptible to moisture problems.
- In cold conditions (below 40 degrees) turning heat on before drywall is installed on walls & ceiling, creates the potential of condensation in wall cavity and on ceiling poly.

Dense Packing Existing Homes

- ECI is not responsible for damage to interior wall substrates that do not meet the current building code standards.
- Siding will be removed and reinstalled to as near original condition as possible.

Terms & Conditions:

Please allow 1-2 weeks upon receipt of signed proposal for work to begin. Pricing good for 60 days. This quote assumes Eau Claire Insulation LLC standard wage rates. If federal, state or local rates apply, this quote is invalid. Building Contractor Registration ID# 1100060. Pursuant to ch. 779, Wisconsin Statutes, Eau Claire Insulation, LLC hereby notifies owner that by furnishing labor and/or materials to improve owner's property, Eau Claire Insulation, LLC may have lien rights on owner's property if not paid. To the extent that any warranties are contained in this Proposal, Eau Claire Insulation, LLC's liability and Client's exclusive remedy is expressly limited to the replacement of equivalent goods or the granting of a reasonable allowance on account of any defects, at Eau Claire Insulation, LLC's sole election. Eau Claire Insulation, LLC's liability is expressly limited to the total amount for work described above.

This proposal is good for 60 days from prepared date above.

Your terms are 50% down, balance due upon completion unless credit has been established. We would like to extend the offer of payment by credit card with an additional 3% convenience fee..

Purchaser Acceptance: _____ **Date:** _____

Authorized Signature

Seller Approval: _____ **Date:** 10/23/2019

Authorized Signature (David DeGrasse)

Job# 1907225532

Village of Colfax

DRAFT

5 Year Capital Improvement Plan Street Repair

X

Year	Street	Est. Cost
2020	Riverview Ave. – End to Hwy 170 Street/Curb/Storm Sanitary Water	
2021	High St. – Birch St. to Riverview Ave. Street/Curb/Storm Water Sanitary	
2022	Oak St- High St. to Hwy 170 Street/Curb Sanitary	
2023	High St. -Bus Garage to Cty Rd M Street/Curb Water Sanitary	
2025	Pine St. from First Ave. to Railroad Ave. Street/Curb Water Sanitary	\$240,425
2027	Cedar St. from River St. to Railroad Ave. Street/Curb Water Sanitary	\$202,948
2029	Railroad Ave. from Pine St.(Hwy 40) to Cty Road M Street/Curb Stormwater OR Railroad Avenue from Pine St.(Hwy 40) to Cty Road M Street/Curb Stormwater	\$400,000 OR \$700,000

Elevator Meeting Minutes 10/3/19

Present: Lisa Bragg-Hurlburt, Mark Johnson, LeAnn Ralph, Gary Swartz, Nancy Baumgartner

-Gary presented the funds raised so far. We have \$58,523 pledged or present in the Elevator Fund, and \$1215.05 in the Administrative Fund.

-Mark brought up a suggestion that we keep a book that records the names of donors to our project. The group thinks that's a good idea but more as an "end of project" memorial record... we do not want to have to update a presentable record to the public on an ongoing basis.

-Lisa presented progress on grants:

- A copy of all the necessary grant-writing information and a history of what has been applied for so far was sent to Bob Sworski of CBS Squared so he can give Lynn Niggemann, Village Administrator, an estimate of what it would cost to coordinate our grant-writing effort. Lynn hasn't gotten that estimate back from him yet.
- In September Lisa was contacted by the RCU Foundation and asked to provide a 501c3 number. As the Library does not have one she gave them CMBRG's 501c3 number. So it's possible that CMBRG will get a check for \$50,000 from RCU for use on the Elevator Project.
- Lisa applied for a Rotary Fest grant from the Rotary Club of Menomonie. The Rotary Club member who encouraged her to apply for the grant recommended she not fill in a specific dollar amount, so no specific amount was asked for.
- The Community Engineering Corporation has matched us with an engineering partner. Greg Huan of Minnesota will be managing our project. Lynn and Lisa provided him with photos of the basement water problem. He also asked for photos of the wheelchair access ramp outside our building, which we provided. *After our meeting I found out Greg and some associates want to come this weekend to see the basement in person. Lisa (and maybe Lynn) will meet and show them around.

-Lisa did preliminary painting of the wooden sign we are going to post outside the building to show our fund-raising progress. Gary took the sign and is going to give it its finishing touches. Gary will talk to Lynn when it's time to install the sign so the village crew can help him.

-We talked about event ideas. Troy passed on information to us about the booking agent he had been using, GL Berg Entertainment. We decided we don't have enough money in our Administrative Fund to think about hosting big events currently, but we do want to proceed with having what we can upstairs. Ideas discussed included holding educational talks given by locals with different areas of expertise; movie nights; Truth Be Told events; holiday parties held in conjunction with the library; an Antiques Roadshow-type appraisal event (Lisa will ask Menomonie Public Library about how they found their expert); and an Open House to promote the building and our project.

We decided to ask the Woman's Club and CMBRG if they would like to participate in the Open House, too. The Woman's Club has said yes, they will help us meet & greet people and provide some pans of bars. We talked about having Troy help put together a slide show of historical photos of times the building was in use (he said yes) that could play in the background, having the history room open, and having Troy bring the topic up to CMBRG and see what their ideas are. Lisa will contact Bob Sworski and see if he can come (I sent him an email invite; he hasn't responded yet). Lynn will check into the legality of having small tours of people come through the basement; I told her we wanted the village board to okay tours in advance so we can go ahead and promote that part of the Open House.

We think promotion of the Open House should be a combination of a wide-open public invitation (through Facebook, posters, and newspaper ads) and personalized hand-written or verbal invitations. *We are hoping that CMBRG members will join us in thinking about people from the community or alumni who might be interested in learning more about our project.*

Next meeting: November 7 at 6:00 pm

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 10/14/2019 From Account:
Thru: 10/27/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75930	10/15/2019	A-1 EXCAVATING, INC	350.00
75931	10/15/2019	AUTO TRIM/ACTION SIGNS	2,278.00
75932	10/15/2019	BOBCAT PRO	1,530.00
75933	10/15/2019	BOUND TREE MEDICAL, LLC	133.57
75934	10/15/2019	CARLTON DEWITT	554.11
75935	10/15/2019	CBS SQUARED, INC	1,849.40
75936	10/15/2019	COMMERCIAL TESTING LAB	326.00
75937	10/15/2019	CREATIVE COUNTRY	70.00
75938	10/15/2019	DNR	45.00
75939	10/15/2019	DUNN COUNTY HUMANE SOCIETY	526.87
75940	10/15/2019	DUNN COUNTY RECYCLING	2,895.10
75941	10/15/2019	DUNN ENERGY COOPERATIVE	104.00
75942	10/15/2019	E.O. JOHNSON	110.19
75943	10/15/2019	EXPRESS MART	716.90
75944	10/15/2019	FARRELL EQUIPMENT & SUPPLY CO.	849.50
75945	10/15/2019	GEORGE ENTZMINGER	100.00
75946	10/15/2019	HAWKINS, INC.	384.50
75947	10/15/2019	HUEBSCH	94.52
75948	10/15/2019	HYDROCORP	542.00
75949	10/15/2019	INDIANHEAD FEDERATED LIBRARY SYSTEM	773.50
75950	10/15/2019	KYLES MARKET	24.76
75951	10/15/2019	LISA BRAGG-HURLBURT	23.68
75952	10/15/2019	MISSISSIPPI WELDERS SUPPLY CO.	184.50
75953	10/15/2019	MITCH KREUTZER	204.69
75954	10/15/2019	MORAIN PARK TECHNICAL COLLEGE	456.90
75955	10/15/2019	MP CLOUD TECHNOLOGIES	499.00
75956	10/15/2019	MUNITECH, INC	1,755.00
75957	10/15/2019	PUBLIC SERVICE COMMISSION OF WI	269.80
75958	10/15/2019	R & R WASTE SYSTEMS CLEANING, INC	4,943.60
75959	10/15/2019	SHRED AWAY	25.00
75960	10/15/2019	SYNERGY COOPERATIVE	992.88
75961	10/15/2019	VIKING DISPOSAL, INC	154.00
75962	10/15/2019	VILLAGE OF COLFAX	549.92

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 10/14/2019 From Account:
Thru: 10/27/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
75963	10/15/2019	WAL MART COMMUNITY/GECRB	52.55
75964	10/15/2019	WATER CARE SERVICES	31.50
75965	10/15/2019	WEA INSURANCE CORPORATION	9,437.76
75966	10/15/2019	WELD RILEY	1,236.50
75967	10/15/2019	WI DEPARTMENT OF REVENUE	159.19
75968	10/15/2019	ZEMPEL APPRAISAL SERVICE	850.00
75969	10/15/2019	ZOLL MEDICAL CORP	213.40
75972	10/17/2019	HAAS SONS INC	6,320.88
75973	10/17/2019	RED CEDAR SOUNDS	50.00
75974	10/17/2019	UBAM EDUCATIONAL SERVICES	2,318.20
75975	10/23/2019	DUNN COUNTY TREASURER	117.41
EFTPS	10/17/2019	EFTPS-FEDERAL-SS-MEDICARE	5,351.06
AMAZON	10/18/2019	AMAZON.COM	1,434.49
BREMER	10/14/2019	CARDMEMBER SERVICE	657.94
CHARTER	10/21/2019	CHARTER COMMUNICATIONS	574.39
WIDCOMP	10/17/2019	WISCONSIN DEFERRED COMPENSATION	185.00
WEENERGIES	10/14/2019	WE ENERGIES	20.47
Grand Total			53,327.63

**Administrator-Clerk-Treasurer
September 20, 2019**

November 4, 2019 at 6 pm – Personnel Committee Meeting – Evaluations – Closed Session

Reminder – **Tuesday, November 12, 2019** is the next Village Board meeting.