

**Village of Colfax**  
**Village Board Meeting Agenda**  
**Monday, October 14<sup>th</sup>, 2019 @ 7 p.m.**  
**Village Hall**  
**613 Main Street, Colfax, WI 54730**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
  - a. Minutes
    - i. Regular Board Meeting Minutes – September 23<sup>rd</sup>, 2019
  - b. Training Request - none
  - c. Facility Rental - none
  - d. Licenses - none
7. Consideration Items
  - a. Roosevelt Street Project – Final Pay Request
  - b. Dog Park Discussion - Sarah Teele
  - c. Zempel 2020 Assessment Contract
    - i. Maintenance Contract
    - ii. Re-valuation Contract
  - d. Red Cedar Sounds – Request for Donation
  - e. WEA Trust 2020 Health Plan Renewal information
  - f. Public Works Building Update and possible action
  - g. Village Hall Open House Request
  - h. Veterans Day – Monday, November 11, 2019 – Consider rescheduling Board meeting to Tuesday, November 12, 2019.
8. Review/Approval – Bills – September 23<sup>rd</sup>, 2019, to October 13<sup>th</sup>, 2019
9. Committee/Department Reports – (no action)
  - a. Thank you received from ZOR TIN Lizzies
  - b. Home Energy Assistance Program (WHEAP) sign up in Colfax Nov. 26, 2019 and Mar. 24, 2020
  - c. Colfax Rescue Squad – September 2019 Report
  - d. How the Colfax Sports & Recreation Funds came to be.
  - e. Elevator Committee Meeting - September 5<sup>th</sup>, 2019
  - f. Joint Review Board Minutes - September 23, 2019
  - g. Public Safety Committee Minutes – September 30<sup>th</sup>, 2019
  - h. Public Works Committee Minutes – September 30<sup>th</sup>, 2019
  - i. Parks Committee Minutes – October 7<sup>th</sup>, 2019
  - j. Streets Committee Minutes – October 7<sup>th</sup>, 2019
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## Village Board Meeting – September 23, 2019

On September 23<sup>rd</sup>, 2019, the Village Board meeting began at 7:00 p.m. at the Village Hall, 613 Main St., Colfax, WI 54730. Members present: Trustees Halpin, Davis, Berge, M. Burcham, K. Burcham and Gunnufson. Excused: Trustee Jenson. Others Present: Ricky Brockmiller, Rick Johnson, Sean Lenz and Josh Low with Ehlers, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

### Call to Order

#### Pledge of Allegiance

**Public Comments** – Brockmiller was wondering how the values of the homes and land are established in the Village of Colfax. He has done a comparison to his home and does not understand why his home is valued so high with less land. It was explained that Zempel Appraisal Services is contracted to do the Village's assessments. Niggemann provided him the phone number. Brockmiller was also advised that Board of Review is usually in May of each year. He should watch the paper and/or our five posting locations including the Village websites to be aware of those meetings times. Brockmiller did pose some additional questions regarding the Village tax rate. Gunnufson advised him that there are multiple entities that utilize the Village tax bill to levy for funds. Niggemann informed Brockmiller that if he has more specific questions, they would have to be addressed at another time since this topic is not on the agenda for the evening.

**Communications from the Village President** -none.

### Consent Agenda

**Regular Board Meeting Minutes – September 9<sup>th</sup>, 2019** - A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the Regular Board meeting minutes of September 9<sup>th</sup>, 2019. Voting For: Trustees K. Burcham, M. Burcham, Berge, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Training Request** - none.

**Facility Rentals** – none.

**Licenses** – none.

### Consideration Items

**Financial Review – TIF Districts/General Fund/Water Utility/Sewer Utility/Deb Projections** – Lentz review the packet for the General Fund and the Utilities. GO debt outstanding limited to \$2,734,545 by statute. Beginning of year 2020 debt outstanding is \$1,263,738 (53% of statutory limit). Remaining capacity = \$1,075,265 by statute. The Levy for GO debt service is estimated at \$80,910 for 2020 (1.61 equalized mills). Other GO debt service paid by TIDs and Utilities. TID No. 3 is performing well. It received revenues from TID No. 4 and the current cash flow projects ability to close TID 3 in 2024. TID No. 4 shares revenues with TID No. 3 and is expected to close in 2024. TID No. 4 does have the Timber Tech Expansion which is expected to generate approximately \$700,000 in new value in the TID. The new annual tax increment revenue of approximately \$18,000 could fund new incentives. Sewer Utility is currently maintaining sufficient revenue debt coverage. Rate increase of 10 percent was enacted in 2018. The Streambank Erosion Project is able to happen with approximately \$38,000 not covered by grants and will have to be repaid by the utility in the future. The Combined Utilities

as of December 31, 2018, the Water and Sewer Utilities have \$621,531 in cash and cash equivalents. General Fund Balance at December 31, 2018 was \$1,383,001. Things that will affect fund balance in 2019 is the Roosevelt Street Project estimated to cost approximate \$259,000 which funding sources of \$148,000 from the Assigned fund balance, \$65,100 the Water Utility and \$46,000 from the Sewer Utility. Remaining Assigned fund balance will be \$444,784 and the unassigned fund balance will remain at \$655,586. The Utility funding could be paid by existing reserves up front or repay General Fund or over time.

Lentz explained the TIF incentive that he feels is most beneficial to Municipalities and should be considered for Timber Technologies as a percentage, not more than fifty percent reimbursement of the increase taxes due to the expansion value. Once the taxes are paid each year, the Village would reimburse that percentage for not more than five years. A developer's agreement would need to be in place and documentation from Timber Technologies would be needed to show the cost of the site improvements. This should be completed before the end of 2019.

**Banking Discussion** - With Bremer Bank closing the Colfax location, the Board should decide how to proceed with the banking. Currently the Village has an operating account and a money market with Bremer Bank. We recently installed a check scanning device to process check deposits electronically. We also have a money market account at Dairy State Bank. Niggemann suggest that we keep our operating account with Bremer Bank and process cash deposit through the Dairy State Bank money market account. This will eliminate additional expense in paying mileage to drop off deposits in Menomonie. Halpin preferred to not have a personal vehicle being used to transfer funds to Menomonie and Berge also feels that there is an increased safety concern to be transporting the funds. A motion was made by M. Burcham and seconded by Trustee Halpin to use the Dairy State Bank account to make cash deposits. Voting For: Trustees Halpin, Davis, Berge, M. Burcham, K. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval – Bills –September 9<sup>th</sup>, 2019 to September 22<sup>nd</sup>, 2019** – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the bills for September 9<sup>th</sup> to September 22<sup>nd</sup>, 2019. Voting For: Trustees K. Burcham, M. Burcham, Berge, David, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Halpin and seconded by Davis to adjourn the meeting at 7:52 p.m. A voice vote was taken and members voting to adjourn the meeting.

\_\_\_\_\_  
Scott A. Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer

Project: Colfax 2019 Street and Utility Project No:  
 Owner: Village of Colfax Contract For: Reconstruction  
 Contractor: Haas Sons Inc Contract Date: April 10, 2019  
 Application No: 4- FINAL Period Beginning: July 26, 2019  
 Application Date: September 19, 2019 Period Ending: September 19, 2019

Change Order Summary		Dollars		Time	
		Additions	Deductions	Add/Deduct (Days)	Original Completion Date:
Total Change Orders Approved in Previous Months By Owner					New Completion Date:
Change Orders This Period		\$54.50			
Number	Approved (Date)				
1					
Net Change		\$54.50		0	

Original Contract Price (Sum) .....	\$252,781.07
Net Change by Change Orders .....	\$54.50
Net Change by Change in Final Quantities .....	\$0.00
Contract Price (Sum) to Date .....	\$252,835.57
-----	
Total Completed Amount to Date (Col. J on Continuation Sheet) .....	\$255,338.84
Material Suitably Stored Not Incorporated Into Work (Col. K on Continuation Sheet) .....	\$0.00
Total Completed and Stored to Date (Col. L on Continuation Sheet) .....	\$255,338.84
Less 5% Retainage to 50% Complete .....	\$0.00
Amount Due Less Retainage .....	\$255,338.84
Less Previous Payments .....	\$249,017.95
Amount Due This Application .....	\$6,320.88

**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies that (1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interest, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such lien, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

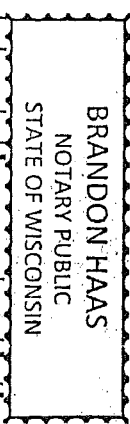
By: David Haas Contractor  
 (Authorized Signature and Title)  
 Date: 10-3-19

Subscribed and sworn to before me this 3  
 day of October 2019  
Brandon Haas Notary Public  
Clark County, WI  
 My Commission expires 1-19-23

RECOMMENDED: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
 Architect/Engineer Owner  
 By: \_\_\_\_\_ By: \_\_\_\_\_  
 (Authorized Signature and Title) (Authorized Signature and Title)  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_

Copy to:  Owner  Contractor  A/E Proj. Mgr.  A/E Field Rep.

Make Payment to:



# CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Item No.		Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
							Previous Period (G)	This Period (H)	Total to Date (I)			
<b>Base Bid</b>												
1		Abandon Existing Water Main	EA	2	2,000.00	4,000.00	0	0	0.00			0.00
2		Salvage and Reinstall Hydrant	EA	1	1,350.00	1,350.00	1	1	1,350.00			1,350.00
3		Adjust Existing Valve Box	EA	1	450.00	450.00	2	2	900.00			900.00
4		6" Water Main PVC	LF	7	31.50	220.50	7	7	220.50			220.50
5		8" Water Main PVC	LF	643	44.25	28,452.75	650	650	28,762.50			28,762.50
6		6" Valve and Box	EA	1	1,300.00	1,300.00	1	1	1,300.00			1,300.00
7		Water Main Offset	EA	1	2,300.00	2,300.00	1	1	2,300.00			2,300.00
8		Connect to Existing Water Main	EA	3	725.00	2,175.00	3	3	2,175.00			2,175.00
9		1" Water Service Copper	LF	342	36.50	12,483.00	334	334	12,191.00			12,191.00
10		1" Corp Stop, Curb Stop, and Box	EA	11	420.00	4,620.00	11	11	4,620.00			4,620.00
11		Temporary Water Service	LS	1	3,000.00	3,000.00	1	1	3,000.00			3,000.00
12		2" Trench Insulation	SF	154	2.50	385.00	128	128	320.00			320.00
13		8" Sanitary Sewer PVC	LF	561	39.20	21,991.20	563	563	22,069.60			22,069.60
14		Connect to Existing Sanitary	EA	2	325.00	650.00	2	2	650.00			650.00
15		Sanitary Manhole 4'	VF	15.8	270.75	4,277.85	15.7	15.7	4,250.78			4,250.78
16		Casting Type J-S	EA	2	650.00	1,300.00	2	2	1,300.00			1,300.00
17		4" Wye	EA	11	200.00	2,200.00	11	11	2,200.00			2,200.00
18		4" Sanitary Lateral PVC	LF	333	33.80	11,255.40	349	349	11,796.20			11,796.20
19		Tracer Wire Access Box	EA	11	211.00	2,321.00	11	11	2,321.00			2,321.00
20		Sanitary Sewer Telescoping	LF	561	2.00	1,122.00	563	563	1,126.00			1,126.00
21		8" Storm Sewer PE	LF	115	33.75	3,881.25	116	116	3,915.00			3,915.00
22		12" Storm Sewer PE	LF	32	34.50	1,104.00	32	32	1,104.00			1,104.00
23		18" Storm Sewer PE	LF	71	38.50	2,733.50	74	74	2,849.00			2,849.00
24		4" Underdrain Pipe	LF	1140	6.75	7,695.00	1140	1140	7,695.00			7,695.00
25		Connect to Existing Storm	EA	1	100.00	100.00	1	1	100.00			100.00
26		Storm Manhole 4'	VF	3.6	445.50	1,603.80	3.1	3.1	1,381.05			1,381.05
27		Inlet 2x3'	VF	6.4	333.50	2,134.40	6	6	2,001.00			2,001.00

Project: Colfax 2019 Street and Utility  
 Project No: 4- FINAL  
 Application Date: September 19, 2019  
 Contract For: Reconstruction  
 Period Beginning: July 26, 2019  
 Contract Date: April 10, 2019  
 Period Ending: September 19, 2019

\* If applicable, attach receipts or other proof of ownership or title to stored products

**CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)**

Item No.	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
						Previous Period (G)	This Period (H)	Total to Date (I)			
28	Inlet 2.5'	VF	2.6	337.50	877.50	2		2	675.00		675.00
29	Casting Type J	EA	1	475.00	475.00	1		1	475.00		475.00
30	Casting Type H	EA	2	600.00	1,200.00	2		2	1,200.00		1,200.00
31	Casting Type B6	EA	1	550.00	550.00	1		1	550.00		550.00
32	Inlet Protection	EA	9	50.00	450.00	9		9	450.00		450.00
33	Trackout Control	EA	2	500.00	1,000.00	0		0	0.00		0.00
34	Remove Existing Asphalt	SY	1908	1.50	2,862.00	1908		1908	2,862.00		2,862.00
35	Remove Existing Concrete	SY	97	5.00	485.00	97		97	485.00		485.00
36	Clearing and Grubbing	ID	120	40.00	4,800.00	120		120	4,800.00		4,800.00
37	Pavement Saw Cutting	LF	271	2.50	677.50	225		225	562.50		562.50
38	Roadway Earthwork	CY	1910	12.00	22,920.00	1910		1910	22,920.00		22,920.00
39	Geotextile Stabilization Fabric	SY	2350	1.50	3,525.00	2560		2560	3,840.00		3,840.00
40	Granular Subbase Course	CY	790	14.00	11,060.00	763		763	10,682.00		10,682.00
41	Base Course	CY	550	19.00	10,450.00	595		595	11,305.00		11,305.00
42	2" Asphaltic Concrete Driveway Pav	SY	19	55.38	1,052.22	29		29	1,606.02		1,606.02
43	1 1/2" Asphaltic Binder Paving	SY	1975	8.15	16,096.25	2186		2186	17,815.90		17,815.90
44	1 1/2" Asphaltic Surface Paving	SY	1975	8.34	16,471.50	2186		2186	18,231.24		18,231.24
45	30" Concrete Curb and Gutter	LF	1138	11.90	13,542.20	1157		1157	13,768.30		13,768.30
46	Concrete Driveway Paving	SF	965	5.75	5,548.75	1245		1245	7,158.75		7,158.75
47	4" Concrete Sidewalk	SF	130	5.25	682.50	200		200	1,050.00		1,050.00
48	Turf Replacement	LS	1	12,950.00	12,950.00	1		1	12,950.00		12,950.00
	<b>CHANGE ORDERS</b>										
	Credit- Hydrant package	EA	1	-2,870.50	-2,870.50	1		1	-2,870.50		-2,870.50
	8" Gate Valve and Box	EA	1	1,600.00	1,600.00	1		1	1,600.00		1,600.00
	6" Valve box- No Valve	EA	1	600.00	600.00	1		1	600.00		600.00
	Connect to Exist Water Main	EA	1	725.00	725.00	1		1	725.00		725.00
	<b>Subtotal or Total</b>				<b>252,835.57</b>				<b>255,338.84</b>	<b>0.00</b>	<b>255,338.84</b>

\* If applicable, attach receipts or other proof of ownership or title to stored products

## "AMERICANA"

On Saturday, October 19, 2019, the Red Cedar Sounds will present their 12<sup>th</sup> Annual Harvest of Harmony Cabaret "AMERICANA". The show will include dessert and refreshments and will begin at 3:00 P.M. The event will be held at the Martin Anderson Gymnasium at 601 University Avenue, Colfax, Wisconsin. Tickets will be available presale and also will be sold at the door. This is great family entertainment to be enjoyed by all and will include appearances by our local quartet "Con Brio" and a regionally acclaimed quartet "Spice".

We are asking you to sponsor us with a donation of money to be used to fund the show costs and to offset some of our yearly expenses. Your donations to Red Cedar Sounds Chorus are welcomed in any amount; past donations have been \$15, \$25, \$50, \$100 and more. We are a 501c3 organization. In exchange we will print your sponsorship in our programs for the performances and, if requested, you will receive a free show ticket. As a Chorus, we believe we are providing musical education opportunities for members of the chorus and the community we live and work in. We work very hard to improve our singing abilities, learning new music, attending educational programs provided by our regional organization, polishing favorite melodies and even traveling to our regional competition. This upcoming year the competition will be held in Rochester, Minnesota.

Red Cedar Sounds offers membership to women of all ages, covering a wide demographic area of West Central Wisconsin and enjoy singing for both young and old.

We look forward to entertaining you and do thank you for your anticipated response.

RED CEDAR SOUNDS

PO BOX 209

COLFAX, WI 54730

*Any Questions?*

*Call... Leah Buerkle*

*715-556-3267*

*Menomonie*



# Western Wisconsin Coalition

2020 HEALTH PLAN RENEWAL  
OCTOBER 3, 2019

**BENEFIT ADVISORS**

INSURANCE AGENCY, LLC

**BenefitWorks**

*Benefits at work for you.*

**WEAtrust**





# Agenda –

## 1. INTRODUCTIONS:

- ▶ Jerry Den Boer- Benefit Advisors Insurance Agency
- ▶ Brooke Shufflebotham - Benefit Advisors Insurance Agency
- ▶ Julie Allord- The BenefitWorks
- ▶ Chris Ceniti- WEA Trust

## 2. GROWTH OF THE PROGRAM

## 3. BENEFITS OF THE COALITION

## 4. 2020 RENEWAL

## 5. NEXT STEPS

## 6. DISCUSSION

# **GROWTH OF THE PROGRAM**

Benefit Advisors Insurance Agency has been actively marketing 200+ municipalities

## **Additions**

- ▶ Village of Cameron- Effective 9/1/2019
- ▶ City of St. Croix Falls- Effective 9/1/2019
- ▶ Village of Minong- Effective 11/1/2019

## **Currently Being Reviewed by Underwriting/Completing Medical Questionnaires**

- ▶ Village of Balsam Lake
- ▶ City of Fountain City
- ▶ City of Abbotsford
- ▶ City of Amery
- ▶ Village of Frederic
- ▶ Village of Clear Lake

# **BENEFITS OF THE COALITION**

▶ **Law of Large Numbers**-Nearly 40 Municipalities and close to 1,000 lives.

## ▶ **Rate Stability**

- ▶ 2019 Renewal- Negotiated Down to a 3.9% Increase
- ▶ 2018 Renewal- Negotiated Down to a 8% increase
- ▶ 2017 Renewal- Negotiated Down to a 15% Increase

**AVERAGE RATE INCREASE FOR PAST 3 YEARS IS 8.97%**

## ▶ **Leverage Opportunities**

▶ **Statewide Network with Nationwide Network Wrap**

▶ **Access to RICH benefits**

# 2019 SMALL GROUP ACA PLAN DESIGNS FROM COMPETITOR

Benefits	S1901: Silver \$2,000	S1902: Silver \$4,500	S1903: Silver \$5,000	S1904: Silver HSA \$4,000 Embedded	S1905: Silver HSA \$5,000 Embedded
Deductible (Single / Family)	\$2,000 / \$4,000	\$4,500 / \$9,000	\$5,000 / \$10,000	\$4,000 / \$8,000	\$5,000 / \$10,000
Coinsurance	40%	30%	50%	0%	0%
Maximum Out-of-Pocket	\$7,000 / \$14,000	\$7,900 / \$15,800	\$7,900 / \$15,800	\$4,000 / \$8,000	\$5,000 / \$10,000
e-Visits	Deductible then Coinsurance	Deductible then Coinsurance	\$30	Deductible then Coinsurance	Deductible then Coinsurance
Office Visit Copay (PCP / Specialist)	Deductible then Coinsurance	Deductible then Coinsurance	\$40 / \$60	Deductible then Coinsurance	Deductible then Coinsurance
Urgent Care Copay	Deductible then Coinsurance	Deductible then Coinsurance	\$60	Deductible then Coinsurance	Deductible then Coinsurance
Emergency Room Copay	Deductible then Coinsurance	Deductible then Coinsurance	\$450	Deductible then Coinsurance	Deductible then Coinsurance
Mental Health Outpatient Copay	Deductible then Coinsurance	Deductible then Coinsurance	\$40	Deductible then Coinsurance	Deductible then Coinsurance
Hospital Copay (Inpatient / Outpatient)	Deductible then Coinsurance	Deductible then Coinsurance	Deductible then Coinsurance	Deductible then Coinsurance	Deductible then Coinsurance
Pharmacy Copay	\$5 / \$10 / \$55 / \$125 / \$225	\$5 / \$10 / \$55 / \$125 / \$225	\$10 / \$20 / \$70 / \$150 / \$300	Deductible then Coinsurance	Deductible then Coinsurance
Pharmacy Maximum Out-of-Pocket (Single / Family)	Subject to Medical	Subject to Medical	Subject to Medical	Subject to Medical	Subject to Medical
Dental Coverage Available for an Additional Charge?	Yes	Yes	Yes	No	No
HSA Eligible?	No	No	No	Yes	Yes
Embedded / Aggregate	Embedded	Embedded	Embedded	Embedded	Embedded

## Renewal increase factors

- ▶ Current MLR is 115.2%; prior year 77.7%
- ▶ Claims increase from \$3,346,355 to \$5,844,879 represents a 74.6% increase
- ▶ 5 high cost claims over \$100,000 in the prior year, \$678,460
- ▶ Current year had 10 claims totaling \$1,652,527
- ▶ 100% credible and experienced is weighting 30% prior year and 70% current year
- ▶ Uncompleted loss ratio for July 123.6% and August 173.8%

# 2020 Health Renewal

- ▶ Original renewal was calculated at a 31.0% increase.

With strategic negotiations between Benefit Advisors and the WEA Trust- we are able to offer the below options.

- ▶ Releasing an increase of 17.9% with no plan design changes
- ▶ Releasing an increase of 15.2% with minor copay changes
- ▶ Release an increase of 11.2% with deductible, maximum out-of-pocket, and copay changes
- ▶ Possibly utilize  $\frac{1}{2}$  of the reserve which would reduce the above options by an estimated 3%.

# Option 1-Plan Design Changes-11.2% increase

## Summary of In-Network Changes

	Network	Non-Network
Benefit Period Deductible (single / family)	\$1,000/\$2,000	\$2,000/\$4,000
	Coinsurance Deductible then 100%	Deductible then 20%
Out of Pocket Maximum (single / family)	\$3,000/\$6,000	\$6,000/\$12,000
Physician / Office Services		
Primary Care Office Visit	\$30 copay	\$60 copay then 20%
Specialty Care Office Visit	\$60 copay	\$120 copay then 20%
Emergency Care Services		
Emergency Room Services	\$350	
Urgent Care	\$150	
Prescription Drug Coverage		
Tier I / Generic	\$0 or \$10 copay	
Tier II / Formulary	\$40 copay	
Tier III / Non-Formulary	\$80 copay	

- ▶ Deductible increased from \$500/\$1,000 to \$1000/\$2,000
- ▶ Out-of-Pocket Maximum increased from \$2,500/\$5,000 to \$3,000/\$6,000
- ▶ Office Visit copay's increased from \$25/\$50 to \$30/\$60
- ▶ Urgent Care copay increased from \$75 to \$150
- ▶ Emergency Room copay increased from \$200 to \$350
- ▶ Formulary & Non-Formulary RX copays increased from \$30/\$60 to \$40/\$80

# Option 2-Plan Design Changes-11.2% increase

## Summary of In-Network Changes:

- ▶ Deductible increased from \$1,000/\$2,000 to \$1,500/\$3,000
- ▶ Out-of-Pocket Maximum increased from \$3,000/\$6,000 to \$3,500/\$7,000
- ▶ Office Visit copays increased from \$25/\$50 to \$30/\$60
- ▶ Urgent Care copay increased from \$75 to \$150
- ▶ Emergency Room copay increased from \$200 to \$350
- ▶ Formulary & Non-Formulary RX copays increased from \$30/\$60 to \$40/\$80

	Network	Non-Network
Benefit Period Deductible (single / family)	\$1,500/\$3,000	\$3,000/\$6,000
Coinsurance	Deductible then 100%	Deductible then 20%
Out of Pocket Maximum (single / family)	\$3,500/\$7,000	\$7,000/\$14,000
Physician / Office Services		
Primary Care Office Visit	\$30 copay	\$60 copay then 20%
Specialty Care Office Visit	\$60 copay	\$120 copay then 20%
Emergency Care Services		
Emergency Room Services	\$350	
Urgent Care	\$150	
Prescription Drug Coverage		
Tier I / Generic	\$0 or \$10 copay	
Tier II / Formulary	\$40 copay	
Tier III / Non-Formulary	\$80 copay	



# Option 3-Plan Design Changes- 11.2% increase

	Network	Non-Network
Benefit Period Deductible (single / family)	\$2,500/\$5,000	\$5,000/\$10,000
Coinsurance	Deductible then 100%	Deductible then 20%
Out of Pocket Maximum (single / family)	\$4,500/\$9,000	\$9,000/\$18,000
Preventative Services <sup>1</sup>	No Charge	\$50 copay then 20%
Physician / Office Services		
Primary Care Office Visit	\$30 copay	\$60 copay then 20%
Specialty Care Office Visit	\$60 copay	\$120 copay then 20%
Emergency Care Services		
Emergency Room Services	\$350	
Urgent Care	\$150	
Prescription Drug Coverage		
Tier I / Generic	\$0 or \$10 copay	
Tier II / Formulary	\$40 copay	
Tier III / Non-Formulary	\$80 copay	

## Summary of In-Network Changes:

- ▶ Deductible increased from \$2,000/\$4,000 to \$2,500/\$5,000
- ▶ Out-of-Pocket Maximum increased from \$4,000/\$8,000 to \$4,500/\$9,000
- ▶ Office Visit copay's increased from \$25/\$50 to \$30/\$60
- ▶ Urgent Care copay increased from \$75 to \$150
- ▶ Emergency Room copay increased from \$200 to \$350
- ▶ Formulary & Non-Formulary RX copays increased from \$30/\$60 to \$40/\$80

# Option 4-Plan Design Changes- 11.2% increase

## Summary of In-Network Changes:

	Network	Non-Network	
Benefit Period Deductible (single / family)	\$4,000/\$8,000	\$8,000/\$16,000	Deductible increased from \$3,000/\$6,000 to \$4,000/\$8,000
Coinsurance	Deductible then 100%	Deductible then 20%	Out-of-Pocket Maximum increased from \$3,000/\$6,000 to \$4,250/\$8,500
Out of Pocket Maximum (single / family)	\$4,250/\$8,500	\$10,000/\$20,000	
Physician / Office Services			
Primary Care Office Visit	Deductible then 100%	Deductible then 20%	Prescriptions are now subject to copays once deductible has been met and are applied towards the out-of-pocket maximum
Specialty Care Office Visit	Deductible then 100%	Deductible then 20%	
Emergency Care Services			
Emergency Room Services	Deductible then 100%	Deductible then 100%	
Urgent Care	Deductible then 100%	Deductible then 100%	
Prescription Drug Coverage			
Tier I / Generic	Deductible then \$10	Deductible then \$10	
Tier II / Formulary	Deductible then \$30	Deductible then \$30	
Tier III / Non-Formulary	Deductible then \$60	Deductible then \$60	

# Questions and General Discussion

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 9/23/2019 From Account:  
Thru: 10/13/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	9/30/2019	XCEL ENERGY	4,018.83
75900	9/23/2019	SAVVY HOME SOLUTIONS, INC	7,735.33
75901	9/27/2019	CAROL LIEFFORT	20.00
75902	9/30/2019	24-7 TELCOM	24.95
75903	9/30/2019	AT&T MOBILITY	460.64
75904	9/30/2019	AYRES ASSOCIATES	150.81
75905	9/30/2019	BOUND TREE MEDICAL, LLC	102.87
75906	9/30/2019	BROAD REACH	296.74
75907	9/30/2019	CENTURY LINK	109.84
75908	9/30/2019	CHARTER COMMUNICATIONS	252.93
75909	9/30/2019	CITY OF EAU CLAIRE FIRE & RESC	180.32
75910	9/30/2019	E.O. JOHNSON	163.00
75911	9/30/2019	GALLS, LLC	136.31
75912	9/30/2019	GILBERTS OF SAND CREEK	35.99
75913	9/30/2019	HAWKINS, INC.	1,989.05
75914	9/30/2019	HUEBSCH	141.78
75915	9/30/2019	INTERSTATE AUTOMOTIVE	483.12
75916	9/30/2019	JEFFERSON FIRE & SAFETY	219.55
75917	9/30/2019	JOHN DEERE FINANCIAL	716.00
75918	9/30/2019	LOOKOUT BOOKS	197.45
75919	9/30/2019	MENARDS-EAU CLAIRE	54.24
75920	9/30/2019	MID-AMERICAN RESEARCH CHEMICAL	1,207.24
75921	9/30/2019	MIDAMERICA BOOKS	246.35
75922	9/30/2019	PAAW-PROFESSIONAL AMBULANCE ASSOC. OF WI	400.00
75923	9/30/2019	RYAN STRZOK	57.00
75924	9/30/2019	SHEILA RIEMER	11.02
75925	9/30/2019	STAPLES	51.51
75926	9/30/2019	SUMMIT COMPANIES	394.80
75927	9/30/2019	WAL MART COMMUNITY/GEGRB	23.72
75928	9/30/2019	WELD RILEY	80.00
AFLAC	9/27/2019	AFLAC	410.06
EFTPS	10/03/2019	EFTPS-FEDERAL-SS-MEDICARE	5,452.70
WIDOR	9/26/2019	WI DEPARTMENT OF REVENUE	1,039.73

10/11/2019

1:57 PM

Reprint Check Register - Quick Report - ALL

Page: 2  
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 9/23/2019 From Account:  
Thru: 10/13/2019 Thru Account:

Check Nbr	Check Date	Payee	Amount
WIDOR	10/03/2019	WI DEPARTMENT OF REVENUE	960.28
WIETF	10/04/2019	WI DEPT OF EMPLOYEE TRUST FUNDS	5,721.68
WI DOR	10/01/2019	WI DEPARTMENT OF REVENUE	39.49
WIDCOMP	10/03/2019	WISCONSIN DEFERRED COMPENSATION	185.00
WEENERGIES	10/12/2019	WE ENERGIES	27.12
Grand Total			33,797.45

ZOR TIN Lizzies  
P.O Box 662  
Eau Claire, Wisconsin 54703

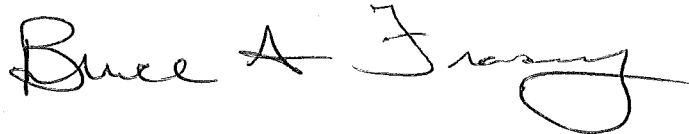
8/19/19

Lynn Niggemann  
Village of Colfax  
613 Main Street

Dear Lynn Niggemann & Colfax Village Board

The Tin Lizzies would like to thank you for your sponsorship at the Firemen's Ball Parade of Fifty Dollars. Along with the other many Business's in Colfax. It's people like you in and around your community that keep helping us Shriner's parade so that we can make crippled children walk at no expense to the family's .

Thank You For Your Support !

A handwritten signature in black ink that reads "Bruce A. Fransway". The signature is written in a cursive style with a large, stylized initial 'B' and a long, sweeping underline.

2018 Mehara Shrine Club President Bruce Fransway



**Warm Up Your Winter!**

**The Wisconsin Home Energy Assistance Program (WHEAP)** may help pay a portion of your home heating and/or electric costs. The 2019-2020 Energy Assistance program runs from October 1, 2019 until May 15, 2020. If your household's 3-month gross income is below the following limits, you may qualify.

<b>Family Size</b>	<b>3 Month Gross Household Income</b>
<b>1</b>	<b>\$ 7,168.25</b>
<b>2</b>	<b>\$ 9,374.00</b>
<b>3</b>	<b>\$ 11,579.50</b>
<b>4</b>	<b>\$ 13,785.25</b>
<b>5</b>	<b>\$ 15,991.00</b>

For households larger than 5, please call (715) 232-1116 for income limits

Crisis Services may also be available to help with “no-heat” situations due to lack of fuel, furnace problems, or utility disconnects. For after-hours crisis services, call the Dunn County Energy Assistance Crisis Voicemail at 715-231-2782.

**Apply in the county you live in.**

**Dunn County residents can call DUNN COUNTY HUMAN SERVICES at 715-232-1116** for more information. All appointments are held at the Dunn County Community Services Building, 3001 US Highway 12 East, Suite 160, Menomonie.

An Outreach Worker will be at Colfax Rescue Squad on the following dates:

- November 26, 2019 from 9:30am-11:30am
- March 24, 2020 from 9:30am-11:30am

**Colfax Rescue September 2019 Report**  
***Municipalities Responded To:***

Village of Colfax	15
Village of Elk Mound	8
Village of Wheeler	5
Town of Colfax	2
Town of Elk Mound	7
Town of Grant	0
Town of Tainter	6
Town of Otter Creek	5
Town of Sand Creek	0
Mayo Menomonie	1
<u>Mutual Aid (Boyceville, Chippewa Fire Dist, Menomonie)</u>	<u>9</u>
<b>Total</b>	<b>58</b>

***Receiving Facilities:***

Mayo Clinic Health Systems Menomonie	11
Mayo Clinic Health Systems Eau Claire	10
Mayo Clinic Health Systems Bloomer	2
Hospital Sisters Health Systems Sacred Heart	3
Marshfield Health System Eau Claire	3
Transfer to Colfax Health and Rehab	1
Cancelled/Refused	7
<u>Standby (Fires/Football/Horse Show/Tornado)</u>	<u>21</u>
<b>Total</b>	<b>58</b>
<b><i>Mutual Aid Received (not including intercept)</i></b>	<b>1</b>



### **CRS Notes:**

- M7 oil change and head light fixed (cracked mounting).
- M8 bodywork from June damage Wrap almost complete.
- Attended City Farm Days with M7 on Sept 6-7.
- Attended Firemen's Parade Sept 7.
- Responded to Tornado in Wheaton Township stood by and transported 1 patient.
- Submitted to Chippewa County/Chippewa Fire District our expenses for possible reimbursement. Luckily CRS has Board approved rates for CRS that we can submit. Reminder you cannot post approve rates for reimbursement.
- Responded to apartment fire in Menomonie, stood by at station taking 1 call in Knapp for Menomonie, transported 1 smoke inhalation from Fire, and stood by at fire with Boyceville ambulance.
- Mutual aid standby when all Boyceville ambulances were out and responded into Township of Howard when all Chippewa Fire District Ambulances were out.
- September Training was on Drugs prescribed and Street with Case Studies.
- Upcoming meetings events in October: NCAA cross country race at Whitetail golf course Oct 4, Alec drill at Colfax School, Football Games, Dunn county Fire Chiefs Meeting Oct 17? CVTC BLS coordination meeting Oct 24, CRS mtg/Training Abdominal wounds/emergencies Oct 23.
- Don will be out of the office Oct 22 and Oct 29-30.
- Safety reminder to watch out for all the ghouls and gremlin walking and possibly running between houses on Halloween Thursday October 31!

### **Financials Old System:**

Collected                      \$883.99

### **Financial New system on Next Page:**

### Financial Summary

Trans category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Co fax Rescue, 2,019												
Beginning A/R	22,171.49	72,415.29	129,735.99	91,504.57	100,135.55	97,329.16	102,994.50	96,000.85	97,914.69	84,398.45	0.00	0.00
Charges	50,243.80	59,944.99	39,632.74	39,780.02	39,166.20	26,970.55	31,220.64	41,901.37	33,787.51	17,213.57	0.00	0.00
Contractual Adjustments	0.00	-1,316.11	-42,940.16	-14,038.62	-25,037.28	-11,893.24	-19,452.18	-20,336.47	-19,590.55	0.00	0.00	0.00
Gross Net Charges	50,243.80	56,629.58	-9,207.42	24,743.20	14,128.92	15,087.32	11,768.46	21,564.90	14,206.96	17,213.57	0.00	0.00
Courtesy Discounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bad Debt Write Off	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-7,746.21	0.00	0.00	0.00
Bankruptcy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc Adjustments	0.00	-5.20	-362.08	-351.32	-161.11	-83.72	-173.08	-312.13	-1,946.05	0.00	0.00	0.00
Adjusted Charges	50,243.80	56,623.68	-9,569.50	24,391.88	13,967.81	15,003.60	11,595.38	21,252.77	4,514.70	17,213.57	0.00	0.00
Insurance Refunds	0.00	0.00	0.00	596.03	65.71	0.00	0.00	0.00	666.01	0.00	0.00	0.00
Patient Refunds	0.00	0.00	0.00	0.00	0.00	0.00	7.25	0.00	0.00	0.00	0.00	0.00
Returned Checks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Refunds	0.00	0.00	0.00	596.03	65.71	0.00	7.25	0.00	666.01	0.00	0.00	0.00
Insurance Payments	0.00	-1,302.99	-28,396.91	-11,326.55	-16,490.62	-7,518.74	-11,730.95	-15,108.18	-13,309.13	0.00	0.00	0.00
Patient payments	0.00	0.00	-265.00	-5,000.38	-349.23	-1,879.52	-6,805.33	-4,230.75	-5,399.82	0.00	0.00	0.00
Bad Debt Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Payments	0.00	-1,302.99	-28,661.91	-16,356.93	-16,839.91	-9,398.26	-18,556.28	-19,338.93	-18,709.95	0.00	0.00	0.00
Net Payments	0.00	-1,302.99	-28,661.91	-16,356.93	-16,839.91	-9,398.26	-18,556.28	-19,338.93	-18,709.95	0.00	0.00	0.00
Ending A/R	72,415.29	129,735.98	91,504.57	100,135.55	97,329.16	102,994.50	96,000.85	97,914.69	84,398.45	101,602.02	0.00	0.00
Beginning Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,746.21	0.00	0.00
Accounts Sent To Collectors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,746.21	0.00	0.00	0.00
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bad Debt Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,746.21	0.00	0.00	0.00
Total # of Claims Filed	41.00	107.00	64.00	51.00	82.00	43.00	60.00	76.00	66.00	12.00	0.00	0.00
Total Lines Filed On All Claims	76.00	202.00	137.00	97.00	153.00	86.00	111.00	152.00	126.00	25.00	0.00	0.00



## Lynn Niggemann

---

**From:** LeAnn Ralph <bigpines@ruralroute2.com>  
**Sent:** Tuesday, October 8, 2019 4:55 PM  
**To:** Lynn Niggemann  
**Subject:** \$50,000 trust

Hi Lynn,

My recollection was incorrect about the \$50,000. It's not from the softball fields. It's from the golf course. I believe I was thinking softball fields because it is designated for the softball associations. I am correct, however, that Tom Prince Memorial Park was built with DNR grants and money from the Minnesota Twins. See below for information about the trust.

A bunch of business owners and other interested people in Colfax formed Colfax Sports and Recreation Inc. to build the golf course. At one point they were calling for volunteers to come out with paring knives to dig out weeds. . .

LeAnn

**25 years ago**

**December 24, 1992**

The Colfax Village Board has voted to accept the total financial proceeds of Colfax Sports and Recreation Inc. The amount will be administered by the village in the form of a perpetual trust. Colfax Sports and Recreation was originally formed to build the Whitetail Golf Course. Later the course was sold to Lyle and Janet Pelke. Once a year, interest proceeds will be distributed to the boys and girls softball associations in the four communities where most of the corporation's members came from: Colfax (64.76 percent), Menomonie (20.48 percent), Elk Mound (7.14 percent) and Eau Claire (7.62 percent). The total proceeds transferred to the village is expected to be about \$50,000.

## Elevator Meeting Minutes 9/5/19

Present: Lisa Bragg-Hurlburt, Mark Johnson, LeAnn Ralph, Gary Swartz, Lynn Niggemann, with guest speaker Bob Sworski (engineer from CBS Squared)

- Bob talked to us first about our fund-raising opportunities:
  - 1) **Public Money.** A Community Block Development Grant (CBDG) is the first to consider. This grant can be used for planning & design (up to \$15,000) but also raw construction. It is given out every two years, and because of Colfax's current use of the grant for the lagoon project we are not eligible for this money again until 2021.

USDA Rural Development gives out mostly low interest loans, but those involve lots of paperwork. It may be smarter to get a relatively low interest loan from a private lender (like Bremer). Doing business with them may facilitate a grant funding relationship, too.

There may be opportunity for us to get "storm shelter" money, if the basement community room could also be used as an emergency shelter. It would have to be handicap accessible even if the power is out, so a ramp or generator would be required. A generator might cost \$30,000, but if we get \$100,000 of funding for this it would still be financially viable. (Bob noted, however, that "storm shelter" doesn't sound real glamorous so we shouldn't bring that up necessarily in grant appeals to private foundations. "Community center" sounds better).

2) **Private Foundations.** We need to prepare a "base packet" that will give everyone the basics. We need to make a spreadsheet of who to contact. Whoever "bites" first determines how we start building the path. We should be aware that many companies like the idea of doing "matching funds". They like to see "skin in the game", that the village, library, and other interested parties are investing, too.

In general a project like this should be funded 30% privately fund-raised, 30% grants, and 30% by the municipality.

However, we should increase our financial goal. Due to labor costs going up, tariffs, and the time it will take to raise money our goal should be closer to \$1,000,000. However, we do not need to broadcast that increase to the general public. We note in our fund-raising appeals that the cost of construction was based on 2020 numbers, so if we build later than that naturally it will increase. We do not want to scare off the public. Cedar Corps could be contacted to adjust the numbers on the packet they prepared for us; Bob could do that, too.

3) **Individual donors.** We need to identify people of means within the community, including alumni who live outside of Colfax now, and tailor our appeals to them accordingly. Some people will find personal appeals more interesting... for example, being taken out to dinner and shown the plan one-on-one. It may be possible to gather multiple people, say 10 couples, in one dinner location, and giving them a presentation. Bob offered to be present at these meet & greets and even suggested use of his portable tiki bar.

- He affirmed that Cedar Corps gave us a good plan and design for how the build-out and construction could occur. The only thing we might want to add is a 3-D drawing; some Foundations might prefer that, but it is optional and not necessary. If we were interested in that CBS Squared could provide it.
- He affirmed that we are on the right track for fund-raising and having a viable plan.
- He urged us to “stay the course” even if the economy takes a down-turn and there is recession. A down-turn may actually help drive building costs down, because builders will be scrambling for work.
- He pointed out that he has been peripherally involved and aware of the efforts going on in our building for years, and is excited for us now because it seems like all the groups involved are finally coming together and working together. Investors will like that.

Based on Bob’s talk we decided:

- To use CBS Squared’s grant-writing services (providing the cost estimate he sends Lynn is acceptable). Lisa will send Bob a list of all the grants we have applied for so far, the responses, detailed information about the “big” grant applications that are still being considered, and our fund-raising letter. Bob will send Lynn a cost estimate of having his employee do the actual grant-writing. She would be less expensive than having him do it (\$75/hour), but he would still over-see what she is doing and his consultation there would be at no cost to us.
- To contact Apex Engineering (Bob’s recommendation) if the free Community Engineering services grant doesn’t work out and we are granted money from RCU or the Bremer Foundation to start basement work. Bob believes it would be feasible to start work in the basement without having the funding for the overall project; the existing basement could be considered separate from the build-on. That said, we would not be able to use the basement for the public until the elevator access is complete. But it would be possible to address water issues, do plumbing and electrical work, and at least get started if we do get that grant money.
- Our already having contacted the Bremer Foundation does not mean that we can’t ask them for more money someday in the future, especially if we seek to get a low-interest loan from them. Once an entity has money invested in a project they are likely to continue their involvement to see it gets done.
- Now that Rita left Cedar Corps our contact there is Kris Dressler. His email is [kris.dressler@cedarcorp.com](mailto:kris.dressler@cedarcorp.com) and his phone number is (715) 235-9081. We will want to contact him to revise the numbers on the Opinion of Probable Cost Cedar Corps provided.

Other Business (after Bob left and Lynn left):

- Margaret left the group, due to time constraints. Another Village Board member will likely be appointed to the Elevator Project Group.
- Nancy Baumgartner is joining the Elevator Project Group as a Library Board representative.
- The Library plans to have a children's magician on October 26<sup>th</sup>, in conjunction with a Halloween party. We thought 1 pm we could have a Parade of Costumes upstairs in the auditorium; 1:30-2:30 pm we could have crafts & snacks down in the Library; and 2:30 pm we could go back upstairs for Magic Bob's "Awesome Halloween Magic Show." If the Commercial Club wants to sell concessions during the magic show, that would be fine. No movie for Halloween this year, we decided.
- LeAnn took down notes about the magic show and will include that in our next Messenger ad. She will also mention fund-raising progress in the ad.
- It was noted Troy is stepping down from his event-coordinating job in CMBRG next year. The Elevator Group will try to remain involved keeping events going upstairs; we will probably let CMBRG do their own thing (they had a successful wedding gown show one year, and may decide to have a few of their own events in 2020). The Library will have periodic events upstairs and the Commercial Club will have more movie nights in coordination with the library, but the activity upstairs will probably not be as bustling as it was during Troy's time. However we will try to keep a presence going up there.

We talked about how when the library hosts events upstairs we cannot charge admission, but there is nothing to stop us from leaving the fund-raising jar out! Also the goal of having events up there need not be just about money. We are also helping young people create memories of their time in the building, thus becoming more attached to it, and we are showing potential investors that this is a used and useable space (worth investing in!).

We talked about keeping our eyes on the big picture, teamwork, and pacing ourselves.

- Gary made a 4' x 4' white painted plywood sign to advertise our fund-raising progress. He will drop it off at Lisa's sometime soon and Lisa will paint it with a version of our fund-raising picture that includes the building and space to attach a separate (movable) elevator-thermometer; the sign will say "Colfax Municipal Building" Elevator Project on top, rather than Library, and the sign will ultimately be attached above the Library sign at the front of the building. Lisa will contact the Library sign painter to see when we can expect our Library sign back.

Next meeting October 3<sup>rd</sup>, 6 pm.

## Joint Review Board Minutes, September 23, 2019

On September 23, 2019, the Joint Review Board meeting was called to order at 5:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI.

**Roll Call:** Members Present: Village President Scott Gunnufson, Colfax Schools Superintendent William Yingst, Chippewa Valley Technical College representative Dan Lytle and Public member Mike Buchner. Other Present: Sean Lentz from Ehlers, Administrator-Clerk-Treasurer Lynn Niggemann, LeAnn Ralph with the Messenger.

### Appointments

**Chairperson** - A motion was made by Buchner and seconded by Yingst to nominate Gunnufson as the chairperson. A voice vote was taken with all members voting yes. Motion carried.

**Public Member** – Mike Buchner accepted the public member role.

### Review Annual PE-300 reports of:

**Tax Incremental District No. 3 and Tax Incremental District No. 4** - Lentz explained that the PE-300 Annual reports for Tax Increment District No. 3 and 4 have been provided to all members prior to the meeting via email. Lentz also explained that if there were any questions, they can be asked at any time. Lentz would spend more time on the charts provided in the handout.

The chart for TID No. 3 shows it was created on 9/10/2002 and has an expenditure period through 2024. The maximum lift of district is September 10, 2029 and the final revenue year is 2030. The district currently has a cash balance of approximately \$176,371. The forward looking shows the increment staying consistent unless there is growth. The projected tax amount is listed to be approximately \$87,777 each year if all constants remained the same. TID No. 4 shares funds with TID No. 3. At the end of life the current projection is expected to be \$770,099.

The chart for TID No. 4 shows that it was created as a Mixed Use district on 2/22/2006, end of expenditure period is 2021, maximum life of district is 2026 and the final revenue year is also 2026. TID Value Increment is \$1,228,000 with a projected tax \$33,303. Currently in 2020 there should be a little bit of new construction due to Timber Technologies expansion. At this time the district would end with a positive cash flow of zero at minimum.

**Approve “Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement.”** – A motion was made by Lytle and seconded by Buchner to approve the Joint Review Board Resolution, 2019-10. A voice vote was taken with all members voting yes. All members signed the resolution. Motion carried.

**Adjourn:** A motion was made by Lytle and seconded by Yingst to adjourn the meeting. A voice vote was taken to adjourn the meeting at 5:26 p.m. Motion carried.

---

Scott Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer



**Public Safety Committee Meeting**  
**September 30<sup>th</sup>, 2019**  
**5:00 p.m.**

The Village of Colfax Public Safety Committee met on September 30<sup>th</sup>, 2019 at 5:00 p.m. at Village Hall, 613 Main Street, Colfax, WI. Members Present: Gunnufson, Davis and Chair Berge. Other present: Keith Burcham, Police Chief Anderson, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Review the 2020 Budget – Police Department – Review projected year-end 2019 budget and Review the proposed 2020 Budget-** The committee discussed variations within the 2019 budget. With the 2020 budget the original bottom line was \$208,150. After looking at the line items, the committee thought that the budget should be presented to the Village Board with the same bottom line as 2019. So the committee will be recommending the police budget with a \$202,000 operating budget and \$8,000 for capital outlay to total \$210,000.

**Adjournment** – A motion was made by Gunnufson and seconded by Davis to adjourn the meeting at 5:50 p.m. All members voted in favor. Meeting adjourned.

---

Chad Berge, Chairperson

**Public Works Committee Meeting**  
**September 30, 2019**  
**6:00 p.m.**

The Village of Colfax Public Works Committee met on Wednesday, September 30, 2019 at the Village Hall at 6:00 p.m. Members present: Halpin, Jenson and Davis- Chair. Others present: Keith Burcham, Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Water/Sewer 2020 Proposed Budget/ Review 2019 Projections and 2020 Proposed Budget**

**Sewer** – Expenses are projected to be higher than expected. The Lagoon Maintenance is the largest component. These expenses reflect the cost to get the CDBG Grant submitted and the new generator at the lift station of \$32,000. The 2020 proposed budget to be recommended to the Board is \$202,800. This is a 9.77% increase which will be covered by the proposed 2020 revenue.

**Water** – 2019 projected expenses are a little bit high due to the supplies line item covering the cost of the new meters. The 2020 proposed budget to be recommended to the Board is \$272,490 which will be covered by the revenue.

A motion was made by Halpin and seconded by Jenson to adjourn the Public Works Committee Meeting at 6:53 p.m. A voice vote showed all present voting yes. Meeting adjourned.

---

Cary Davis, Chair

**Parks Committee Meeting**  
**October 7<sup>th</sup>, 2019**  
**6:00 p.m.**

The Village of Colfax Parks Committee met on October 7<sup>th</sup>, 2019 at 6:00 p.m. at the Village Hall. Members present: Chair Gunnufson, M. Burcham and K. Burcham. Others present: Pat Eggert, Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Review the 2020 Budget – Parks/ Review projected year-end 2019 budget and review the proposed 2020 budget.** The Committee discussed that even with all the projects at the fairgrounds in 2019, the budget is looking to come in under budget. For the proposed 2020 budget to be presented to the Board, the committee agreed to the operating expenses to be \$56,000 plus \$3,000 toward the finish mower to equal \$59,000.

**Adjourn:** A motion was made by M. Burcham and seconded by K. Burcham to adjourn the meeting at 6:43 p.m. A voice vote was taken and all members voted yes. Motion carried.

---

Scott Gunnufson, Chair

**Street Committee Meeting**  
**October 7<sup>th</sup>, 2019**  
**7:00 p.m.**

The Village of Colfax Street Committee met on October 7<sup>th</sup>, 2019 at 6:00 p.m., at the Village Hall. Members present were K. Burcham and Gunnufson. Excused: Jenson. Others present: Director of Public Works Bates, LeAnn Ralph with the Messenger and Administrator-Clerk-Treasurer Niggemann.

**Review the 202 Budget – Streets – Review projected year-end 2019 budget/Discuss future street projects/Review the proposed 2020 Budget** – The committee discussed the 2019 expected expenses. The Public Works ceiling coming down and not being covered by insurance is causing an approximate \$50,000 overage. The 2020 proposed budget to be recommended to the Board is \$185,248 for operating expenses and \$45,000 for capital improvements to equal \$230,248. This is a 0.04% increase or a \$91 increase from 2019.

There state of Wisconsin has allocated \$75 million dollars to street projects. Of that \$75 million Cities and Village will be awarded \$18,452,832. This program is called Multimodal Local Supplement (MLS). If awarded, the reimbursement will be up to 90%. Eligible expenses are engineering and construction or construction only, but not engineering only. There is also the second program which the Village of Colfax has been part of multiple times, LRIP. This grant cycle will be 2020 -2021. With these grants in mind, the capital improvements list has been review and updated. Ayres Associates will provide some updated estimates based on the list below.

2020	Oak St- High St. to Hwy 170 Street/Curb Sewer	
2021	High St. – Birch St. to Riverview Ave. Street/Curb Water Sewer	
2022	High St. -Bus Garage to Cty Rd M Street/Curb Water Sewer	
2023	Pine St. from First Ave. to Railroad Ave. Street/Curb Water Sewer	\$240,425
2024	Cedar St. from River St. to Railroad Ave. Street/Curb Water Sewer	\$202,948
2025	Railroad Ave. from Pine St. to Cty Road M Street/Curb OR Railroad Avenue from Pine St. to Cty Road M Street/Curb	\$400,000  OR \$700,000

The Sidewalk Improvement List was review and updated as noted below. The estimated costs were prepared by Niggemann after the meeting to give estimated dollar amounts to assist with future planning of projects.

Year	Street	Est. Owner Cost	Est. Village Cost
2019/2020	<b>Balsam St.</b> 502 Balsam – Rundle (balance) 504 Balsam – Rundle 5'x 54'=270#@4.60 506 Balsam-Tape 5'x77'=385# @4.60 506 Balsam-Tape 7'x8'=56#@4.60	. . \$745.20 \$1,062.60 \$154.56/\$257. 60	. \$350.60/\$410 \$496.80 \$708.40 \$103.04/\$0.00
2021	<b>Railroad Ave.- West</b> 502 Cedar-Odom 5'x115' =575'@\$4.6 \$2,645 203 Railroad Ave 5'x133'=665#=\$3,059 115 Railroad Ave 5'x71=355#=\$1,633 111 Railroad Ave 5'x60'=300#=\$1,380 107 Railroad Ave 5'x 60'=300# =1,380 103 Railroad Ave 5'x 66'= 330#=\$1,518	. \$1,587  \$1,835.40 \$979.80 \$828.00 \$828.00 \$910.80	. \$1,058  \$1,223.60 \$653.20 \$552.00 \$552.00 \$607.20
2022	<b>River St.</b> <b>CTL alley east to Pine St.</b> <b>Hwy 40 to alley</b>		
2023	<b>Cedar St. at Railroad Ave. to River St.</b> 528' x 5' = 2,640# x \$4.60/# =\$12,144	\$7,286.40	\$4,857.60
2024	<b>Maple St. at Cty Hwy BB to River St.</b> 528'x5' = 2,640#x\$4.60/#= \$12,144	\$7,286.40	\$4,857.60
2025	<b>Pine St. from Railroad to End</b> 3,892# @\$4.60/# = \$17,903.20	\$10,741.92	\$7,161.28

**Adjourn:** A motion was made by K. Burcham and seconded by Gunnufson to adjourn Streets Committee meeting at 8:10 p.m. A voice vote was taken with all members voting yes. Motion carried.

---

Scott Gunnufson, Chair