# Village of Colfax Village Board Meeting Agenda Monday, January 27, 2020 @ 7 p.m. Village Hall 613 Main Street, Colfax, WI 54730

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comments
- 5. Communications from the Village President
- 6. Consent Agenda
  - a. Regular Board Meeting Minutes January 13<sup>th</sup>, 2020
  - b. Training Request
    - First Supply Hydrant Training, Eau Claire, WI February 26, 2020 ½ day Rand Bates, Don Logslett and Mitch Kreutzer
  - c. Facility Rental none
  - d. Licenses
    - i. Andrew Deraad Colfax Health & Rehabilitation Center Operator's License January 27<sup>th</sup>, 2020 to June 30, 2020
    - ii. Donald & Marcia Henderson 2020 Mobile Home Park License
- 7. Consideration Items
  - a. Village of Elk Mound and Village of Colfax Rescue Squad Agreement Naloxone or Other Opioid Antagonist training
  - b. Discuss setting a public meeting regarding the CVTC referendum
- 8. Review/Approval Bills –January 13<sup>th</sup>, 2020, to January 26<sup>th</sup>, 2020
- 9. Committee/Department Reports (no action)
  - a. Elevator Committee Minutes January 9, 2020
  - b. ACT Report
- 10. Closed Session Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.
- 11. Open Session Motion to convene into open session to take any action resulting from the closed session.
- 12. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

### Village Board Meeting - January 13, 2020

On January 13, 2020, the Village Board meeting began at 7:00 p.m. at Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Halpin, Davis, Michels, K. Burcham, M. Burcham, Jenson and Gunnufson. Others Present: Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments— none.

**Regular Board Meeting Minutes – December 23<sup>rd</sup>, 2019** – A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the minutes for the December 23<sup>rd</sup>, 2019 meeting. Voting For: Trustees Jenson, M. Burcham, K. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

Training-none.

Facility Rental - none.

Licenses – Colfax Woman's Club – Temporary Class "B"/"Class B" Retailer's License – Annual Wine & Beer Tasting Fundraising Event at the Colfax Health and Rehabilitation, 110 Park Drive – January 25, 2020. A motion was made by Trustee Halpin and seconded by Trustee Davis to approve the Temporary Class "B"/"Class B" Retailer's License for the Annual Wine & Beer Tasting Fundraising Event at the Colfax Health and Rehabilitation Center sponsored by the Colfax Women's Club. Voting For: Trustees Halpin, Davis, Michels, K. Burcham, M. Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

Nancy Odom Mouledoux/Twice Blessed Treasurers-2020 Secondhand Jewelry Dealer – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the 2020 Secondhand Dealer license for Nancy Odom Mouledoux DBA Twice Blessed Treasurers. Voting For: Trustees Jenson, M. Burcham, K. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

#### **Consideration Items**

Western Wisconsin Coalition Letter – Niggemann explained that the 2020 health insurance renewal process included discussions regarding using a portion of the fund balance which was funded through the buy-in required at sign on and a two year commitment. The renewal was formulated with the premiums listed in the letter. There was a decision made to offer a credit which was calculated at fifty percent of the fund balance to soften the rate increase. The Village Board should decide how the funds will be used. The check amount will be \$3,400.31. The Village has a couple options according to the letter. The Village did not pass the initial fee onto the employees. The check could be deposited into the fund balance and be assigned to assist with what will most likely be another rate increase in 2021 or they could use the suggested premiums in the last column. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to deposit the \$3,400.31 into the general fund balance and assign it to health insurance for future use. Voting For: Trustees Halpin, Davis, Michels, K. Burcham, M. Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills – December 23<sup>rd</sup>, 2019 to January 12<sup>th</sup>, 2020 – A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the bills for December 23<sup>rd</sup>, 2019 to January 12<sup>th</sup>, 2020. Voting For: Trustees Jenson, M. Burcham, K. Burcham, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee M. Burcham and seconded by Trustee Michels to adjourn the meeting at 7:22 p.m. A voice vote was taken, and all members voted in favor to adjourn. Motion carried.

Attest:

Lynn Niggemann

Administrator-Clerk-Treasurer

### Meeting / Continuing Education Travel / Meeting Request Form

Department

Position <u>Director/ Public Works Laborers</u>

Public Works

Employee is NOT required to attend (circle one)

Name Rand Bates, Mitch Kreutzer, Don Logslett

Name of Requested Class: First Supply Hydrant Class

1/24/2020

Estimate Costs\_no cost – drive time and fuel Date(s) of meeting\_\_February 26, 2020\_\_\_\_

How will this improve your ability to perform your job? Knowledge of hydrant repair.						
What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) None						
How will you share what you have learned with others? All employees will be in attendance.						
Please include any additional comments on the back of this form INFORMATION INCLUDED						
Expense Estimate:	X Re	quested	Approved			
Tuition / Registration 0.00	*Are ot	hers attendin	g this meeting	YES / NO		
Mileage / Airfare		(If ye	s, list names) see a	above.		
Lodging		·				
*Would like the Registration Fee Misc	cellaneo	us pre paid a	nd mailed with your	registration		
Total 0.00	· · · · · · · · · · · · · · · · · · ·					
Time Request:	X	Requested	Approved			
Number of days absent: most of the day						
From Work Setting						
Vacation NA						
Paid Conference Time YES						
Absent Without Pay (own time) NA						
Other						

A COPY OF THE MEETING DESCRIPTION AND AGENDA MUST BE ATTACHED TO THIS REQUEST



### TUE February 25

### LA CROSSE

### LOCATION

First Supply – Training Room 106 Cameron Avenue, La Crosse

### **TIMES**

Registration: 7:30 AM — 8:00 AM Classes: 8:00 AM — 12:30 PM Lunch/Questions following class

### **LUNCH INCLUDED**

### **SPEAKERS**

Mike Vana – Kodru Mooney Bud Keyes – Waterous Company Rich Pawlicki – A.Y. McDonald

**QUALIFIES FOR 4 MUNICIPAL CEU'S** 

# Web February 26

### **EAU CLAIRE**

### LOCATION

First Supply – Conference Room 596 Cameron Street, Eau Claire

### **TIMES**

Registration: 7:30 AM - 8:00 AM Classes: 8:00 AM - 12:30 PM Lunch/Questions following class

### **LUNCH INCLUDED**

### **SPEAKERS**

Mike Vana – Kodru Mooney Mark Garrison – Waterous Company Rich Pawlicki – A.Y. McDonald

**QUALIFIES FOR 4 MUNICIPAL CEU'S** 

### **REGISTER TODAY**

To attend one of these trainings, please register online at firstsupply.com/events. Space is limited so register early. See your First Supply salesperson for more details.

HIRSTISUPPLY.COM

PLEASE REGISTER BY JANUARY 31, 2020

KODRU MOONEY

WATEROUS



# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311 Fax Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors Provisional License New License Renewal License Fee: \$10.00 each application Receipt: TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN: I, hereby apply for a license to serve, from date hereof to JUNE 30, 20 20, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me. Answer the following questions fully and completely: (PLEASE PRINT) NAME Andrew MOCIAN MIDDLE NAME Telephone Number 715-579-1728 Email Address and y. deracid Confector thandrohab.com Current Address 4771 140 Ave. Wheler, WI S
(Street) (City) (Zip Code) Previous Address (Street) (Clty) (Zip Code) Date of Birth Age 나 Place of Employment Colfux Health and Rehabilitztion Conse POLICE DEPT APPLICABLE OFFENSE CRITERIA A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board. Recommendation STATE OF WISCONSIN/ DUNN COUNTY The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by applicant are true. Subscribed and sworn before me this day of January 20 20 (Signature of Notary Public)

Date Received: 1.7.20 Date to the Board: 1.27.2020 Approved or Denied

# SELLER / SERVER CERTIFICATION **MISCONSIN**

Trainee Name: Andrew Deraad

Date of Completion: 01/06/2020

School Name: 360training.com, Inc.

Certification #: WI-107726

 **COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17,134.66** 



Corporate Headquarters 6801 N Capital of Texas Hwy, Bldg 1, Suite 250, Austin, TX 78731 P: 877.881.2235

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311

Fax 715-962-2221

Scott A. Gunnufson, President Lynn Niggemann, Administrator-Clerk-Treasurer

### January 1, 2020 – December 31, 2020 Application for License to Operate Mobile Home Park

Annual Fee: \$100.00 for each fifty (50) mobile home spaces or fraction thereof

I hereby apply for license to operate a mobile home park in the Village of Colfax, Wisconsin under Charter 13-1-187 of the Municipal Code of the Village of Colfax and hereby agree to comply with all provisions of said ordinance and any amendments thereof, if license is granted to me.

JAN 1 3 2020

Village of Colfax

# OPIOD ANTAGONIST MEMORANDUM OF UNDERSTANDING

WHEREAS, the Village of Elk Mound recognizes the scope and severity of the opioid epidemic in this country; and

WHEREAS, the ability to timely provide opioid antagonists such as Narcan (naloxone) as a complete or partial reversal of opioid overdoses is critically important and can save lives; and

WHEREAS, the Village of Elk Mound wants to do everything in its power to ensure the safety and well-being of its residents; and

WHEREAS, Wisconsin Statute section 256.40 requires medical services practitioners to receive training to properly administer naloxone or other opioid antagonists; and

WHEREAS, the Elk Mound Police Department and the Colfax Rescue ambulance service want to ensure law enforcement officers receive necessary training to properly administer naloxone or other opioid antagonists; and

NOW, THEREFORE, the Elk Mound Police Department and the Colfax Rescue ambulance service agree as follows:

### 1. AFFILIATION

For purposes of obtaining naloxone or other opioid antagonists and necessary training to properly administer naloxone or other opioid antagonists the Elk Mound Police Department hereby affiliates with the Colfax Rescue ambulance service.

### 2. TRAINING

The Colfax Rescue ambulance service agrees to provide the Elk Mound Police Department with a supply of Narcan (naloxone) or other opioid antagonists, and to provide the Elk Mound Police Department with the necessary training to properly administer naloxone or other opioid antagonists.

### 3. STATE LAW REQUIREMENTS

The Colfax Rescue ambulance service and Elk Mound Police Department agree to follow all other requirements regarding the use, recordkeeping, supervision, and other requirements provided by Wisconsin law regarding the use of Narcan (naloxone) or other opioid antagonists.

Colfax Rescue	Elk Mound Police Department
Donald R. Knutson, Ambulance Director	Chad Weinberger, Chief of Police

Dear Lynn,

The Chippewa Valley Technical College District Board of Trustees voted on January 16, 2020, to place a referendum question on the April 7, 2020 election ballot.

The referendum is for \$48.8 million and would raise taxes on a \$100,000 property approximately \$13 annually. The funding would provide the following:

- 1. A new transportation center to replace undersized, outdated auto and truck learning labs with larger modern labs, equipped to accommodate larger enrollments, training on gasoline, hybrid and electric vehicles, as well as "smart car" technology.
- 2. Expand training facilities for police, fire, and paramedics to improve safety and protection for our campuses and communities.
- 3. Purchase of land in River Falls for future expansion.
- 4. New automated fabrication manufacturing lab.
- 5. Upgrades in Chippewa Falls and Menomonie to improve safety and provide more programming.

We greatly value our partnership with you and look forward to continued opportunities to work together to build strong communities. In preparation for the April vote, we would like to ensure that we provide information to citizens across the CVTC district. We would appreciate opportunities to share referendum information with your boards or other members of your organization. To arrange for a presentation from a CVTC representative or to request informational messaging to share, please email Joni Geroux at <a href="mailto:igeroux3@cvtc.edu">igeroux3@cvtc.edu</a>.

Technical education is essential for economic development. CVTC is dedicated to meeting the employment and training needs of area employers. This referendum would significantly enhance our ability to provide an educated workforce today, tomorrow and into the future.

We look forward to meeting with you very soon.

Sincerely yours,

Bruce Barker, President Chippewa Valley Technical College 620 W. Clairemont Avenue Eau Claire, WI, 54701

1

ACCT

### POOLED CHECKING ACCOUNT

### Accounting Checks

Posted From:

1/13/2020

From Account:

Thru: 1/26/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
76130	1/15/2020	BOBCAT PRO	650.00
76131	1/15/2020	BOUND TREE MEDICAL, LLC	39.60
76132	1/15/2020	BOUND TREE MEDICAL, LLC	276.06
76133	1/15/2020	CARLTON DEWITT	960.57
76134	1/15/2020	CBS SQUARED, INC	487.01
76135	1/15/2020	CHIPPEWA VALLEY TECH COLLEGE	7,537.65
76136	1/15/2020	CITY OF EAU CLAIRE FIRE & RESC	130.19
76137	1/15/2020	COLFAX RESCUE SQUAD	18,972.85
76138	1/15/2020	COLFAX SCHOOLS	73,385.86
76139	1/15/2020	COMMERCIAL TESTING LAB	223.50
76140	1/15/2020	CREATIVE PRODUCT SOURCE INC	192.98
76141	1/15/2020	DENNY'S APPLIANCE	191.51
76142	1/15/2020	DIGGERS HOTLINE	6.40
76143	1/15/2020	DNR ACCOUNTS RECEIVABLE	75.00
76144	1/15/2020	DUNN CO HIGHWAY DEPT	2,224.78
76145	1/15/2020	DUNN COUNTY ECONOMIC DEVELOPMENT CORP	2,000.00
76146	1/15/2020	DUNN COUNTY FIRE CHIEFS ASSOCIATION	50.00
76147	1/15/2020	DUNN COUNTY HUMANE SOCIETY	549.74
76148	1/15/2020	DUNN COUNTY SOLID WASTE & RECYCLING	1,447.55
76149	1/15/2020	DUNN COUNTY TREASURER	62,930.24
76150	1/15/2020	DUNN ENERGY COOPERATIVE	95.00
76151	1/15/2020	E.O. JOHNSON	43.26
76152	1/15/2020	E.O. JOHNSON	163.00
76153	1/15/2020	EMS eSCHEDULE INC	2,640.00
76154	1/15/2020	EXPRESS MART	604.40
76155	1/15/2020	FREDERICK BLANCH	52.45
76156	1/15/2020	GENE'S HEATING & COOLING	9,000.00
76157	1/15/2020	GEORGE ENTZMINGER	100.00
76158	1/15/2020	GILBERTS OF SAND CREEK	81.19
76159	1/15/2020	GRAINGER	20.36
76160	1/15/2020	HAWKINS, INC.	755.13
76161	1/15/2020	HENRY SCHEIN	83.80
76162	1/15/2020	HENRY SCHEIN	112.00

1/24/2020

8:41 AM

Reprint Check Register - Quick Report - ALL

Page: ACCT

2

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From:

1/13/2020

From Account:

Thru:

1/26/2020

Thru Account:

Check Nbr	Check Date	Payee	Amount
76163	1/15/2020	HUEBSCH	94.52
76164	1/15/2020	LEADER TELEGRAM	315.00
76165	1/15/2020	LEAGUE OF WI MUNICIPALITIES	505.24
76166	1/15/2020	MP CLOUD TECHNOLOGIES	499.00
76167	1/15/2020	NORTHERN SEWER EQUIPMENT	185.54
76168	1/15/2020	PETTY CASH	28.30
76169	1/15/2020	SHEILA RIEMER	13.95
76170	1/15/2020	SHRED AWAY	25.00
76171	1/15/2020	STAPLES	217.53
76172	1/15/2020	SYNERGY COOPERATIVE	1,683.96
76173	1/15/2020	UHS PREMIUM BILLING	1,096.00
76174	1/15/2020	VIKING DISPOSAL, INC	120.00
76175	1/15/2020	VILLAGE OF COLFAX	396.24
76176	1/15/2020	WATER CARE SERVICES	31.50
76177	1/15/2020	WEA INSURANCE CORPORATION	10,494.78
76178	1/15/2020	WISCONSIN MUNICIPAL CLERKS ASSOCIATION	65.00
76179	1/15/2020	WORKHORSE SOFTWARE SERVICES, INC.	3,375.00
76180	1/15/2020	ZEMPEL APPRAISAL SERVICE	850.00
76181	1/15/2020	ZOLL MEDICAL CORP	510.00
EFTPS	1/23/2020	EFTPS-FEDERAL-SS-MEDICARE	5,554.70
WIDOR	1/17/2020	WI DEPARTMENT OF REVENUE	10.00
WIDOR	1/23/2020	WI DEPARTMENT OF REVENUE	1,042.28
AMAZON	1/15/2020	AMAZON.COM	898.05
WIDCOMP	1/23/2020	WISCONSIN DEFERRED COMPENSATION	185.00
		Grand Total	214,278.67
			-

Present: Lisa Bragg-Hurlburt, Mark Johnson, Gary Swartz, and Nancy Baumgartner

- Gary presented the funds raised so far. We have \$61,880.93 pledged or present in the
  Elevator Fund, and \$1,212.03 in the Administrative Fund. Gary expressed that he is not sure
  if he has a complete list of all the times funds have been taken out of the Administrative
  Fund. Lisa will get a complete list of how that fund has been used from Sheila to
  forward to Gary, so his numbers are up-to-date.
- Lisa has been talking to Community Engineering Corps about our basement water problems. They asked for photos of the area around the ramp and had me uncover some of the gravel to see what kind of liner is underneath. They think there might be a problem with water not flowing correctly to the drain tile because of how the sidewalk meets the ramp. Lisa will send additional photos they've requested of the north side of the building when it's a little warmer.

We'll find out in February whether we got the Otto Bremer grant.

 We discussed the Open House; everyone thinks it went well. It was a good collaboration between different groups in the community and drew in 70-100 attendees. \$220 was raised and lots of memories of the building were shared.

Someone let us know that there used to be a well at the front of the building, where the library sign is, now. Lisa will check with Lynn to see if there is any record of this. It may be relevant to know in light of our current basement water issues.

We came up with a tentative list of events to hold upstairs in 2020. We talked about having a
movie on Valentine's Day, in the evening, which would be Friday February 14 at 7 pm. Lisa
and Jolene suggest the movie "The Princess Bride" for that. Lisa will make a poster for
that and start advertising it on Facebook and the library website.

In March we will have a Truth Be Told on the theme of "Memories", if Steve and Kobi are available. We didn't talk about who would approach Steve and Kobi, but Lisa will. So no firm date yet.

In April we will have an Antiques Roadshow-type program upstairs, using the expertise of **local experts gathered together by Mark**. We were thinking of charging people \$5 an appraisal and using the event as a fundraiser for the Elevator Project.

No big events in May, June or July because of the summer heat and other things we're busy with, like Summer Reading and the Fair.

In August we plan on having another thrift sale at the Fairgrounds.

September- no plans

October- Halloween party & movie

November- Participate in the Tour of Homes

December- Christmas party, Santa, & movie

- Mark will ask Troy about whether he's going to pursue Missoula Children's Theater this year, and how far in advance that needs to be arranged. Lisa will try to find grant money to help cover the expense for that.
- Lisa is going to contact Cedar Corps to see if someone can meet with us in February regarding their grant-writing services. We decided to compare what they're offering with the offer we got from CBS Squared, before making any final recommendation to the Village Board.
- The Elevator Project Committee unanimously agreed to split the cost for advertising of 2020 events with the Commercial Club. This would be a one week ad per event in the Colfax Messenger, similar in size to what we had previously. Money would come from the Administrative Fund.

## Administrator-Clerk-Treasurer January 24, 2020

### April 2020 Election information for the Local Ballot

Trustee's terms that expire April 20, 2020 are Carey Davis, Mark Halpin and Margaret Burcham.

There will be four names on the ballot for April 7, 2020 election:

### Vote for three:

- Margaret L Burcham
- Gary Stene.
- Mark S Halpin
- Carev K Davis

As seen in the packet, will be a referendum for the CVTC on the April 7 ballot.

### 2020 Elections

2020 Spring Primary
02/18/2020
2020 Spring Election and Presidential Preference Primary
04/07/2020
2020 Partisan Primary
08/11/2020
2020 General Election
11/03/2020

### **Audit**

Audit is in progress. Eric Davidson is heading up the audit this year. There are two additional dates scheduled for the auditors to be in-house, Wednesday, February 19<sup>th</sup> and Friday, February 28<sup>th</sup>, 2020.

The auditors will usually ask during one of their visits for me to contact a Board member that might be available to ask a few questions. Just a heads up!

### **Auditorium**

FYI – 3:30p.m. to 5 p.m. the upstairs will be used for four Sundays beginning January 26<sup>th</sup> to February 16<sup>th</sup> for Undenominational Service.