

Village of Colfax
Village Board Meeting Agenda
Monday, March 23rd, 2020
7:00 p.m.
Location Change: Rescue Squad
614C Railroad Avenue, Colfax, WI 54730

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Regular Board Meeting Minutes – March 9th, 2020
 - b. Training Request - none
 - c. Facility Rental - none
 - d. Licenses – Operator's Licenses – March 23rd, 2020 to June 30th, 2020
 - i. Sawyer Best – Synergy Cooperative
 - ii. Elizabeth Dachel – Kyle's Market
7. Consideration Items
 - a. CBS Squared Inc. – Landfill Monitoring Agreement – 2020-2021
 - b. Proclamation of Fair Housing Month
 - c. Bid Award – 2020 Street Sweeping
 - d. COVID-19 Discussions – Possible Action
8. Review/Approval – Bills – March 9th, 2020 to March 22nd, 2020
9. Committee/Department Reports – (no action)
 - a. Planning Commission Minutes – March 9, 2020
 - b. Elevator Committee Minutes – March 12, 2020
 - c. Weld Riley SC memo
 - d. NRWA PFAS Lawsuit Statement
 - e. ACT Report
 - f. Electronic Ballot Tabulation notice that will be in the March 25th, 2020 Messenger
 - g. Notice of Location, Polling Hours and Candidates will be published in the April 1, 2020 Messenger
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – March 9th, 2020

On March 9th, 2020, the Village Board meeting began at 7:00 p.m. at Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees Davis, Michels, M. Burcham, Jenson and Gunnufson. Excused: Trustees Halpin and K. Burcham. Others Present: John Scharlau, Pat Eggert with the Women's Group, Rick Johnson, Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and Randy Simpson representing the Messenger.

Public Comments– Pat Eggert dropped off copies of the Music in the Park schedule. They are in the process of having the schedules printed and will deliver once they have received those copies.

Communications from the Village President – Gunnufson informed the Board that the Landmark Conservancy will begin to meet monthly regarding the Ferry Pit. Gunnufson has been charged with searching for grant resources to assist with development. If anyone has any ideas, feel free to reach out to him so that he can share your ideas.

Consent Agenda

Regular Board Meeting Minutes –February 24th, 2020 – A motion was made by Trustee Davis and seconded by Trustee Michels to approve the minutes for the February 24th, 2020 meeting. Voting For: Trustees Jenson, M. Burcham, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

Training

WRWA Annual Training Conference –Plover, WI –March 17 to March 20, 2020 – Don Logslett, Rand Bates and Mitchell Kreutzer – The Board members discussed whether or not Kreutzer needed his continuing education credits since he has just completed his licensing requirements. Bates indicated that he would not need the credits yet. With those thoughts in mind; a motion was made by Trustee Jenson and seconded by Trustee Michels to approve the WRWA Annual Training Conference request for March 17 to March 20, 2020 for Don Logslett and Rand Bates. Voting For: Trustees Davis, Michels, M. Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

Annual Refresher Training – Boyceville, WI – March 25th, 2020 – Sheila Riemer/Lynn Niggemann, Bill Anderson, Rand Bates/Don Logslett/Mitch Kreutzer – The annual refresher is a required state training. Advanced Safety provides the training in which all office staff are required to attend the morning sessions and the field workers are required to attend the entire day of training with the afternoon focus on field training items. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the required Annual Refresher Training on March 25th, 2020 in Boyceville, WI. Voting For: Trustees Jenson, M. Burcham, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

Facility Rental - none.

Licenses – none.

Consideration Items

Review Recommendation(s) from the Planning Commission – 115 Willow Street – The Planning Commission's recommendation is to approve the Certified Survey Map presented. The map eliminates outlot 1 and creates two parcels, Lot 1 and Lot 2; which meet the ordinance requirements for size in the B-2 Business District. The current plan is to keep the mini storage warehouses on lot 2 and Scharlau plans to build a maintenance shop and cold storage building, approximately 50' x 100' on Lot 1. Scharlau has been working with Niggemann to verify the ordinance requirements for set-backs in the lot. Bates has also verified that there is water and sewer stubbed into Lot 1.

A motion was made by M. Burcham and seconded by Jenson to approve the Certified Survey Map as presented. Voting For: Trustees Jenson, M. Burcham, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –February 24th, 2020 to March 8th, 2020 – A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the bills for February 24th, 2020 to March 8th, 2020. Voting For: Trustees Davis, Michels, M. Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to adjourn the meeting at 7:26 p.m. A voice vote was taken, and all members voted in favor to adjourn. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 20.00

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Sawyer Michael Best
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-704-9579 Email Address Sawyer.Best@gmail.com

Current Address E 7966th Rd. S Colfax 54730 18
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth _____ Age 18

Place of Employment Synergy Cooperatives

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny Walter Guller
(Chief of Police or designated staff Signature) (Date)

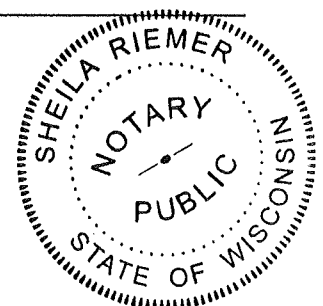
STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Sawyer M Best
Signature of Applicant

Subscribed and sworn before me this 25 day of February 2020.

Sheila Riemer 7-17-22
(Signature of Notary Public) (Commission Expires)



Date Received: 2-25-20 Date to the Board: 3-23-20 Approved or Denied

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Sawyer Best

School Name: 360training.com, Inc.

Date of Completion: 03/11/2020

Certification #: WI-188630

I, *Sawyer Best*

**Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.**

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

**Learn²
serve**

Corporate Headquarters
6801 N Capital of Texas Hwy, Bldg 1,
Suite 250, Austin, TX 78731
P: 877.881.2235

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 165.26

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2020, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Elizabeth Marie Dachet
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-962-4480 Email Address emolac14@gmail.com

Current Address 16435 20th St Colfax 54730 18
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth _____ Age 18

Place of Employment Kyle's Market

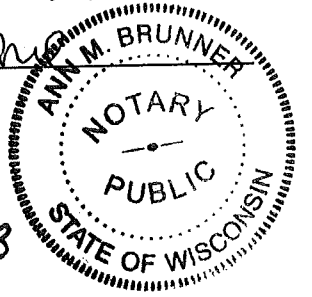
POLICE DEPT APPLICABLE OFFENSE CRITERIA
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny *[Signature]*
(Chief of Police or Designated Staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x *Elizabeth Dachet*
Signature of Applicant



Subscribed and sworn before me this 28TH day of Feb, 2020.

[Signature]
(Signature of Notary Public)

July 28, 2023
(Commission Expires)

Date Received: 2-28-20 Date to the Board: 3-23-2020 Approved or Denied

WISCONSIN SELLER / SERVER CERTIFICATION

Trainee Name: Elizabeth Dachel

School Name: 360training.com, Inc.

Date of Completion: 02/27/2020

Certification #: WI-109534

I, 

Certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17,134.66



Corporate Headquarters
6801 N Capital of Texas Hwy, Bldg 1,
Suite 250, Austin, TX 78731
P: 877.881.2235

CBS Squared Inc.

Agreement for Professional Services

This agreement is effective as of March 9, 2020, between Village of Colfax, 613 Main Street, PO Box 417, Colfax, WI 54730-0417 (Client), and CBS Squared, Inc., 770 Technology Way, Chippewa Falls, WI 54729 (Consultant).

In accordance with the Master Agreement dated September 12, 2016, this letter agreement describes the scope, schedule, and payment conditions for Consultant's work on the Project described in the scope of services below.

UNDERSTANDING OF PROJECT AND SCOPE: Consultant understands that the Client is requesting landfill engineering services for calendar years 2020-2021 monitoring. Consultant will provide monitoring of four ground water wells at the landfill and two private wells located down gradient of the landfill. Consultant will conduct monitoring in accordance with the WDNR April 12, 2002 Expedited Plan Modification Acknowledgement letter.

PAYMENT: Consultant services will be provided during the 2020-2021 calendar years. Consultants total fee for 2020 and 2021 is \$6,800. Consultants fee assumes that subcontracted laboratory analytical services do not increase more than 5% each year.

Consultant can also provide additional metals analysis sampling and analysis at \$700 for each year (\$1,400 total for 2020-2021) which can be used by the Client to request a future reduced monitoring schedule from WDNR. (NA)

The Project will be invoiced on a time and materials basis with a not-to-exceed fee of \$6,800 without an amendment approved by Client. The project fee is for years 2020 and 2021 (\$3,400 per year). Expenses will be invoiced based on actual cost and mileage per the current federal mileage rate.

If additional services are required or requested, the Consultant will submit an estimate of additional costs prior to commencement of the proposed work. No additional work will be performed until the amendment has been approved and signed by the Consultant.

The payment method, basis, frequency and other special conditions are set forth below:

Hourly Basis

The Client and Consultant agree as to the hourly basis for payment for services provided by Consultant. The Client will be invoiced per the attached Rate Table for personnel. The Rate Table may be amended from time to time by mutual written agreement between the parties. Monthly charges for services shall be based on Consultant's Rate Table for personnel for applicable employees plus charges for expenses and equipment as agreed upon between the parties. Consultant shall be paid monthly for work performed.



Expenses

The following items represent reimbursable expenses by Consultant's employees or professional consultants on behalf of the Client providing the same are required to perform the work contracted for and shall be paid for as described in the Agreement.

1. Transportation and travel expenses (mileage).
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expenses connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, reports, plan and specification reproduction expenses.
6. Postage, handling, and specific delivery services.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. Any sales tax or use tax (excluding specifically income tax) levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project, including but not limited to, additional project specific insurance requirements.
11. The cost of special consultants or technical services (not already included in contracted fees) as required. The cost of sub-consultant services shall include actual expenditure plus 10% markup for the cost of administration and associated insurance.

Equipment Utilization

The utilization of specialized equipment, including automation (survey equipment, reproduction equipment etc.), is recognized as benefiting the Client. The Client, therefore, agrees to pay the reasonable cost for the use of such specialized equipment on the project.

Consultant invoices will contain detailed information regarding the use of specialized equipment on the project when it is to be reimbursed by the Client. Charges will be based on the standard rates for the equipment published by Consultant.

AGREEMENT SUMMARY: This Agreement for Professional Services, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant within this document. The Agreement for Professional Services (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party, within fifteen (15) calendar days of notification by either party.

The contract is between the following representatives:

Client's Representative: Lynn Niggemann, Administrator / Clerk / Treasurer

Address: Village of Colfax, 613 Main Street, PO Box 417, Colfax, WI 54730-0417

Telephone: 715.962.3311

e-mail: clerktreasurer@villageofcolfaxwi.org

Project Manager: Jon Strand, PE

Address: CBS Squared Inc, 770 Technology Way, Chippewa Falls, WI 54729

Telephone: 715.861.5226

email: sclaflin@cbssquaredinc.com

CBS Squared, Inc.

Village of Colfax

By: _____



By: _____

Title: Sheryl Claflin, President

Title: Lynn Niggemann, Administrator-Clerk-Treasurer

Exhibit 1 – Rate Table

Exhibit 2 – Expense Rate Table

Proclamation of Fair Housing Month

WHEREAS, April marks the anniversary of the passage of the Federal Fair Housing Act of 1968 and also the passage of the Wisconsin Open Housing Law of 1965, which seek to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, marital status, lawful sources of income, ancestry, age, disability or presence of a service animal, family status, or status as a victim of domestic abuse, sexual abuse, or stalking; and

WHEREAS, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all.

NOW, THEREFORE, BE IT RESOLVED, that in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all, the Village of Colfax, Wisconsin, hereby joins the national celebration by proclaiming

APRIL, 2020
as
FAIR HOUSING MONTH

and encourages all agencies, institutions and individuals, public and private, in the Village of Colfax to abide by the letter and the spirit of the fair housing laws.

SIGNED AND SEALED on this 23rd day of March, 2020.

ATTEST: _____
Lynn Niggemann, Administrator-Clerk-Treasurer

Scott Gunnufson, Village President

03/23/2020
Date

**Village of Colfax, Wisconsin
Specifications for 2020 Street Sweeping**

The Village of Colfax is accepting sealed bids labeled "Street Sweeping" for street sweeping services as follows:

1. 2020 schedule:
 - a. Streets shall be swept of dirt and debris three (3) times per calendar year per the schedule below:
 - i. Spring (late April or early May)
 - ii. Summer (Week of July 8th – 14th)
 - iii. Fall (late October or early November)
2. Streets to be swept:
 - a. All Village streets
3. Additional Services
 - a. Additional service hours may only be performed with pre-authorization by the Administrator-Clerk-Treasurer or pursuant Village Board action.
4. Invoices
 - a. Progress invoices shall include service dates, hours and street listing.
5. Insurance
 - a. Contractor shall maintain and keep in force a general liability insurance policy covering Contractor as insured and naming Village as additional insured for One Million and 00/100 Dollars (\$1,000,000.00) bodily injury, death and property damage in the aggregate, covering its activities. A certificate of insurance shall be provided to Village at least 15 days before sweeping services are provided.
6. Village shall provide at the Village's expense:
 - a. Water
7. Village may provide:
 - a. Dumping site (see Option 1 on bid form)
8. Assignment and Subcontract
 - a. No assignment of the contract or any right occurring under contract shall be made in whole or part without the express written consent of the Village.
9. Indemnity and Hold Harmless
 - a. Contractor shall be liable and agrees to indemnify, defend and hold harmless Village, its employees, agents and officers, whether appointed, hired or elected, from and against any and all judgments, damages, loss, costs, claims, expenses, suits, demands, actions or causes of action of any kind or of any nature which may be sustained by reason of damage to any property or loss of use thereof, or damages or injury to any person or persons, or death to any person or persons, or by reason of any liability imposed by law arising from, in connection with, caused or resulting from Contractor's activities under this Agreement or as a result of or due to the existence of this Agreement, except those caused by or materially contributed to by Village, its employees, agents or officers; and specifically included within this indemnity and hold harmless and attorney's fees and other costs of defense and liability costs which may be sustained or occasioned by Village or its employees, agents, or officers, whether appointed, hired or elected.
10. Contractor shall conduct operations in compliance with all applicable laws and ordinances.
11. Village reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village.

**Bid Form
Village of Colfax, Wisconsin
Specifications for 2020 Street Sweeping**

Proposal of Street Sweeping (hereinafter called "BIDDER"), organized and existing under the laws of the State of Wisconsin doing business as Don's Sweeper Service to the Village of Colfax, Wisconsin (hereinafter called "Village").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all 2020 streets sweeping in accordance with the specifications within the time set forth therein, and at the prices stated in the attached proposal forms. By submission of this BID, each BIDDER certifies as to its own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER agrees to perform all work described in the Specification Documents for the following bid(s):

Lump Sum Bid

2020 Street Sweeping Services Lump Sum Bid

\$ 6700.⁰⁰

Option 1 – Village provides dumping site (deduct)

\$ (- 0 -)

Total Bid – Lump Sum

\$ 6700.⁰⁰

Hourly Rate for Additional Services

\$ 104.⁰⁰

In submitting this bid, it is understood that all work must be completed in accordance with the time schedule set forth in this proposal form. The Village of Colfax reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village of Colfax. It is agreed that this bid will not be withdrawn for sixty (60) days. Upon the acceptance of this proposal, the successful Bidder shall be the Contractor and all references in the proposal to the Bidder shall apply to the Contractor for the year bid.

Contractor Don's Sweeper Service
By Don Logglett
Title owner
Address E8646 910th Ave Colfax Wis.
54730
Phone Number 715-505-2224
Email dlogglett@gmail.com
Date 3-15-20

Don Logglett

**Bid Form
Village of Colfax, Wisconsin
Specifications for 2020 Street Sweeping**

Proposal of Stout Construction, Inc. (hereinafter
called "BIDDER"), organized and existing under the laws of the State of MN
doing business as a Corporation to the Village of
Colfax, Wisconsin (hereinafter called "Village").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all 2020 streets sweeping in accordance with the specifications within the time set forth therein, and at the prices stated in the attached proposal forms. By submission of this BID, each BIDDER certifies as to its own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER agrees to perform all work described in the Specification Documents for the following bid(s):

Lump Sum Bid

2020 Street Sweeping Services Lump Sum Bid	\$ <u>23,130.00</u>
Option 1 – Village provides dumping site (deduct)	\$ (<u>3,690.00</u>)
Total Bid – Lump Sum	\$ <u>19,440.00</u>
Hourly Rate for Additional Services	\$ <u>120.00</u>

In submitting this bid, it is understood that all work must be completed in accordance with the time schedule set forth in this proposal form. The Village of Colfax reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village of Colfax. It is agreed that this bid will not be withdrawn for sixty (60) days. Upon the acceptance of this proposal, the successful Bidder shall be the Contractor and all references in the proposal to the Bidder shall apply to the Contractor for the year bid.

Contractor Stout Construction, Inc.
By Scott Matucheski Scott Matucheski
Title Project Manager
Address 614 25th Street
Chetek, WI 54728

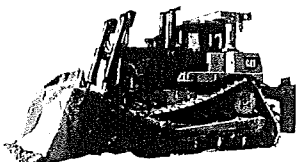
Phone Number 715-925-7777
Email smatucheski@stoutconstructioninc.com
Date 3/19/2020



614 25th Street
Chetek, WI 54728

Phone: 715-925-7777
Cell: 651-895-4800
smatucheski@stoutconstructioninc.com

Scott Matucheski
Project Manager
Excavating, Grading &
Mining Contractor



POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 3/09/2020 From Account:
Thru: 3/22/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
76294	3/13/2020	B & M TECHNICAL SERVICES, INC	2,481.05
76295	3/13/2020	B & M TECHNICAL SERVICES, INC	900.00
76296	3/13/2020	BOUND TREE MEDICAL, LLC	125.98
76297	3/13/2020	CARLTON DEWITT	536.21
76298	3/13/2020	CBS SQUARED, INC	691.38
76299	3/13/2020	CHIPPEWA VALLEY DOOR COMPANY LLC	130.00
76300	3/13/2020	CITY OF EAU CLAIRE FIRE & RESC	335.79
76301	3/13/2020	COLFAX COMMUNITY FIRE DEPT	5,612.67
76302	3/13/2020	COLFAX WOMEN'S CLUB	300.00
76303	3/13/2020	COMMERCIAL TESTING LAB	166.50
76304	3/13/2020	DUNN ENERGY COOPERATIVE	94.00
76305	3/13/2020	EXPRESS MART	589.69
76306	3/13/2020	GEORGE ENTZMINGER	100.00
76307	3/13/2020	GILBERTS OF SAND CREEK	81.34
76308	3/13/2020	GRAINGER	1.89
76309	3/13/2020	HENRY SCHEIN	1,145.46
76310	3/13/2020	HUEBSCH	94.52
76311	3/13/2020	KAREN JOHNSON	15.99
76312	3/13/2020	LYNDSEY PEDERSON	6.00
76313	3/13/2020	MAYO CLINIC	24.00
76314	3/13/2020	MEDPRO MIDWEST GROUP	133.50
76315	3/13/2020	MISSISSIPPI WELDERS SUPPLY CO.	70.76
76316	3/13/2020	MP CLOUD TECHNOLOGIES	549.00
76317	3/13/2020	PITNEY BOWES INC	143.55
76318	3/13/2020	RESERVE ACCOUNT	500.00
76319	3/13/2020	SMART APPLE MEDIA	135.46
76320	3/13/2020	SYNERGY COOPERATIVE	1,315.72
76321	3/13/2020	VIKING DISPOSAL, INC	120.00
76322	3/13/2020	WATER CARE SERVICES	94.50
76323	3/13/2020	WEA INSURANCE CORPORATION	10,494.78
76324	3/13/2020	WELD RILEY SC	341.00
76325	3/13/2020	WOODS RUN FOREST PRODUCTS	4.16
76326	3/13/2020	ZEMPEL APPRAISAL SERVICE	1,100.58

3/20/2020

8:11 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 3/09/2020 From Account:
Thru: 3/22/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
76327	3/13/2020	ZOLL MEDICAL CORP	258.30
EFTPS	3/19/2020	EFTPS-FEDERAL-SS-MEDICARE	5,310.51
WIDOR	3/19/2020	WI DEPARTMENT OF REVENUE	952.92
BREMER	3/11/2020	CARDMEMBER SERVICE	934.17
WIDCOMP	3/19/2020	WISCONSIN DEFERRED COMPENSATION	210.00
WEENERGIES	3/16/2020	WE ENERGIES	460.12
WEENERGIES	3/16/2020	WE ENERGIES	715.92
Grand Total			37,277.42

Plan Commission Minutes, March 9, 2020

On March 9, 2020 the Plan Commission meeting was called to order at 6:00 p.m. at Village Hall, 613 Main Street, Colfax, WI. In attendance: Mike Buchner, Nancy Hainstock, Jason Johnson, David Hovre, Logan Michels and Scott Gunnufson. There is one vacancy. Others Present: John Scharlau, Public Works Director Rand Bates and Administrator-Clerk-Treasurer Lynn Niggemann.

Public Appearances –none.

Certified Survey Map Review – 115 Willow Street - Possible Recommendation to the Village Board – The Certified Survey Map draft shows that the current outlot’s north boundary would no longer exist. The east boundary of the outlot would continue to the north boundary of the parcel. These boundaries modify the lot to two parcels. Lot 1 will have more square footage with fewer restrictions regarding setbacks. Lot 2 will have the current mini storage warehouses. Scharlau has indicated that the plan is to build a maintenance shop and cold storage, approximately 50’ x 100’ on Lot 1. Scharlau has checked with Niggemann to confirm what the set-backs are for the lot. Bates has also confirmed that there is water and sewer stubbed into Lot 1.

Hovre spoke with Anderson Bridges and Scharlau to ask if both parties can discuss the land transaction. Hovre hopes that the two businesses can work together.

A motion was made by Hovre and seconded by Hainstock to recommend that the Village Board approve the Certified Survey Map as presented. Voting For: Michels, Hovre, Johnson, Hainstock, Buchner and Gunnufson. Voting Against: none. Motion carried.

Future Use Consideration – 115 Willow Street – This topic was covered in the above section with the construction of a maintenance building.

Adjourn: A motion was made by Hainstock and seconded by Buchner to adjourn the meeting at 6:17 p.m. All members voted yes.

Scott Gunnufson, Chair

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Elevator Meeting Minutes 3/12/20

Present: Lisa Bragg-Hurlburt, Mark Johnson, Gary Swartz, Nancy Baumgartner, and LeAnn Ralph

- Gary presented funds raised so far: \$916.36 in the Administrative Fund and \$64,049.93 in the Elevator Project Fund. Gary has talked to Sheila Reimer and she agreed to send him a monthly report of the Elevator Fund balances so he has a more accurate record of expenses and deposits. Lisa will not have to send him individual reports on donations anymore.
- Lisa reported on grant progress. The Otto Bremer Foundation officially turned down our 2019 grant request on February 26th. However LeAnn noted that once we get to the point of assembling matching funds for our Community Development Grant we can re-approach these foundations we've been applying to and any money they give us could be used as part of our "matching funds."

Lisa applied for a grant she became aware of through the library system, one that is focused on building community partnerships. Our project seems like a good example of a community partnership. Worth a try, anyway ;).

- With Lynn's approval Lisa sent a letter to Corey and Patrick of Cedar Corps asking them to send the village a contract for the Planning Grant they discussed with us last month. The Elevator Commission looked it over and LeAnn noted that there were several places in the contract they sent that say "Colfax Public Library" when it should more correctly say "village of Colfax" or "Colfax Municipal Building." Lisa contacted them on 3/13/20 and Patrick will make the necessary changes to the contract and resend it.
- We talked about upcoming events.
 1. Poppa Bear Norton on March 15. We talked about preparations for it, door prizes, etc., but found out the day after our meeting, on March 13th, that the band is canceling the event out of health concerns related to the current situation with coronavirus.
 2. "Colfax Remembers" in April. We decided to postpone that event till fall because it's expected to attract a lot of older people and we don't want to endanger their health with this coronavirus concern. Delaying the event will also give us more time to prepare the audiovisual materials.
 3. Church of Cash is still on tentatively for May 9th, but we haven't actually signed a contract with them yet and they may still pull out. We will continue monitoring the situation and may decide at a future time to not hold the event. If we do we will not be out of any money.
 4. LeAnn investigated the idea of doing a donkey basketball fund raiser. The group decided against doing this type of event because we want to focus on events that can be conducted in the building or are more of a "sure thing" as far as making money goes. This event looks like it would be a lot of work and need to draw a lot more people than typically come to our events.
- We talked about future agenda items:

1. Church of Cash
 2. Thrift Sale
 3. Update on Community Planning Grant
 4. Update on Community Engineering Corps' analysis of the basement water proble
- **Our next meeting will be April 9th at 6 pm.**

March 10, 2020

Village of Colfax
Attn: Lynn Niggemann
P.O. Box 417
Colfax WI 54730

RE: Hourly Rate Adjustment

Dear Ms. Niggemann:

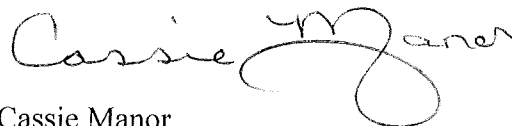
Please note that our municipal attorney fees will increase by \$5.00 per hour, effective April 1, 2020.

Should you have any questions concerning this letter, please feel free to contact me, or your Weld Riley attorney. As always, we appreciate your referral of matters to this office and look forward to continuing our business relationship with you.

Thank you.

Very truly yours,

WELD RILEY, S.C.



Cassie Manor
Billing Coordinator

CM/dk

Enclosures



NATIONAL
RURAL WATER
ASSOCIATION

NRWA America's Largest Utility Membership

(<https://nrwa.org>)



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NRWA PFAS Lawsuit Statement

Posted March 5, 2020 by Kalli Forshee (<https://www.nrwa.org>)

On Tuesday February 25th, the National Rural Water Association filed a [federal class action lawsuit](https://www.napolilaw.com/wp-content/uploads/NRWA-complaint.pdf) against PFAS manufacturers. NRWA took this action for a simple reason: their rural water and wastewater systems are not responsible for manufacturing or introducing these man-made chemical compounds into communities and environments. They should not have to bear the burden for the costs of testing, treatment and remediation and then having to pass these significant costs on to their customers. Customers who include the more vulnerable populations such as the elderly, disabled, and low-income families who are already struggling with limited financial resources.

NRWA is a non-profit utility membership association representing 31,000 rural and small community rural water and wastewater utilities. NRWA is comprised of 49 state affiliates representing all 50 states because Rhode Island and Connecticut are combined as one. Its rural utility operations specialist board members and local leaders are mission driven: a mission of providing safe, clean and affordable water and wastewater services to their customers.

Therefore, after a thorough review of the current and potential impact to our members and the rural & small populations they serve, the National Rural Water Association Board of Directors determined NRWA's membership needs to be represented in any legal settlement that may be forthcoming.

This lawsuit is a first for the National Rural Water Association. There are 49,731 community water supplies in the nation; 91% serve less than 10,000 population and 54% serve less than 500 population. These are not the type of entities looking to file a lawsuit, but Sam Wade, CEO of the NRWA points out, "these smaller communities lack the resources to participate individually and hold those accountable for the damages they have caused. Representing the membership in any settlement is an obligation of the association."

These drinking water and wastewater utilities are the foundation for public health, environmental protection and for the economy. Rural America is where our food, energy, and natural resources come from and for impacted communities, their reputations are at stake as their missions are being comprised. The United States is one of a very few countries, that where upon entry, you are not warned about drinking the water.

Contamination of our nation's water supplies from known hazardous chemicals is not acceptable in any way, shape, form or fashion. A clear message has been sent with this lawsuit: the nation's small utilities will no longer sit idly by as victims with the burden of paying for the testing, treatment and remediation of known hazardous chemical contamination placed on the backs of the citizens they serve.

Systems impacted or that may be potentially impacted are strongly encouraged to register at <https://nrwa.org/initiatives/pfas/> ([https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fnrwa.org%2finitiatives%2fpfas%2f&c=E,1,96SrVfw3LpGdppjzhLpeal.0DJa4vLpPfnAf2cWGRrUuEQ95imJmRbW2DwcEjJx3g1154w68JoOh634pPtMYiuiFmGUiUuV1hzaYcnlvMihcgy4LdVw1w&typo=1](https://linkprotect.cudasvc.com/url? a=https%3a%2f%2fnrwa.org%2finitiatives%2fpfas%2f&c=E,1,96SrVfw3LpGdppjzhLpeal.0DJa4vLpPfnAf2cWGRrUuEQ95imJmRbW2DwcEjJx3g1154w68JoOh634pPtMYiuiFmGUiUuV1hzaYcnlvMihcgy4LdVw1w&typo=1)) for more information or to contact the legal team:

Paul Napoli, of Counsel

516-639-6909

pnapoli@napolilaw.com (<mailto:pnapoli@napolilaw.com>)

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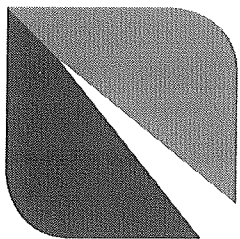
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Administrator-Clerk-Treasurer
March 20th, 2020

CVTC Meeting

March 10th, 2020 at 7:00 pm CVTC Presentation at the High School cafeteria. Well, the turnout was not very good for this meeting. Unfortunately, the other municipalities that were also invited and thought that the meeting was a good idea did not have any clerks or Board members attend. There were approximately ten people in the audience and good discussion did take place. Hopefully, the public has been informed via another source to allow them to make an educated vote on April 7th or before if absentee voting.

Timber Technologies – We will reschedule the tour for another time after the State bans have been lifted.

Training

- The WRWA Annual Training Conference for Don and Rand has been cancelled.
- The Annual Refresher for Sheila, Lynn, Bill, Rand, Don and Mitch has been cancelled, but will be rescheduled at some point in the future.

Library

The Library Board made the decision that effective Thursday, March 19th, 2020, the Library is closed to the public.

April 7th, 2020 Election

I have been getting daily updates from the Wisconsin Election Commission regarding what may or may not happen with Elections.

We have been encouraged to promote absentee voting.

How to Request an Absentee Ballot

There are several ways registered voters can request absentee ballots.

- If they have internet access, the easiest way is to sign up at MyVote Wisconsin, <https://myvote.wi.gov>. Just look for the "Vote Absentee" button near the top of the page.
- On a mobile phone, use the menu button in the upper right corner of the website. There is a three-step process that starts with putting in your name and date of birth, followed by requesting your ballot.
- If you don't already have a photo ID on file with your clerk's office, you can upload a copy. Mobile phone users can take a picture and upload it to MyVote.
- Absentee ballot requests submitted this way go directly to your clerk's office, and you can track your ballot by returning to the website.
- Voters can also request absentee ballots by mailing, emailing or faxing their municipal clerk's office. You can find your clerk's contact information on MyVote

Wisconsin. These requests must be accompanied by a copy of your photo ID. If you already have a photo ID on file from previous absentee requests under your current registration, you will not need to provide it again.

- Voters who are indefinitely confined, meaning they may have difficulty getting to the polls for reason of age, illness, infirmity, or disability are not required to provide a photo ID.
- Voters in care facilities can have a representative of the facility confirm the resident's identity instead of providing a photo ID. More information on photo ID and exemptions can be found at bringit.wi.gov.
- The deadline for registered voters to request an absentee ballot be mailed to you is the Thursday before the election, April 2. However, please do not wait, due to possible delays in mail delivery.
- If you get an absentee ballot mailed to you, you can still decide to vote at the polls on Election Day if you haven't returned it.
- **YOUR ABSENTEE BALLOT MUST BE RECEIVED IN YOUR CLERK'S OFFICE OR AT YOUR POLLING PLACE BY 8 P.M. ON ELECTION DAY;** however, the sooner the better.

STAY HEALTHLY!

**PUBLIC NOTICE
VILLAGE OF COLFAX
ELECTRONIC BALLOT TABULATION**

Under Wisconsin State Statute 5.84(1), a public test of the electronic ballot tabulation system will be held to ascertain that the equipment will correctly count the votes cast on April 7th, 2020 Spring Election and Presidential Preference Primary for all offices and on all measures. The test is open to the public.

Public Test – Date, time and location
Monday, March 30, 2020 at 1:00 pm
Village Hall, 613 Main Street, Colfax WI

Lynn M. Niggemann, Administrator-Clerk-Treasurer, 715-962-3311

VILLAGE OF COLFAX, DUNN COUNTY
SPRING AND PRESIDENTIAL PREFERENCE PRIMARY ELECTION
NOTICE OF LOCATION, POLLING HOURS AND CANDIDATES

To the Electors of the Village of Colfax, Dunn County:

NOTICE IS HEREBY GIVEN of the Spring and Presidential Preference Primary Election to be held in the Village of Colfax on the 7th day of April, 2020, at which the officers named below shall be chosen. Polls open at 7:00 a.m. and close at 8:00 p.m.

The polling place for Wards 1 & 2 is located at the Colfax Village Hall, 613 Main Street, Colfax, WI. The names of the candidates for each local office to be voted for have been filed in the office of the clerk, and are listed below with the title of the office. A sample style of the ballots used in Dunn County will be published by the Dunn County Clerk. The Village of Colfax sample ballot is located on the website, www.villageofcolfaxwi.org.

<u>OFFICE</u>	<u>CANDIDATE (S)</u>
Trustee (Vote for not more than 3)	Margaret L Burcham Gary Stene Mark S Halpin Carey K Davis

The polling place is accessible to elderly and disabled voters.

NOTICE IS HEREBY GIVEN that Presidential Preference, Justice of the Supreme Court, Circuit Court Judge, County Supervisor-District 5, the Colfax School Board Members and the two referendum questions will be held on the same day.

Lynn M. Niggemann
Village of Colfax, Administrator-Clerk-Treasurer