

**Village of Colfax
Village Board Meeting Agenda
Monday, April 27th, 2020
7:00 p.m.
Location Change: Rescue Squad
614C Railroad Avenue, Colfax, WI 54730**

**Meeting is also available by Zoom Meeting
[https://zoom.us/meeting/register/tJckfu-rrj4vG9Xv9EaUOVzYGGmcEwdpf7xm](https://zoom.us/join/zoom/register/tJckfu-rrj4vG9Xv9EaUOVzYGGmcEwdpf7xm)**

**The meeting waiting room will be available at 6:30 pm to test your connection.
Any questions on logging into the meeting call or email Don Knutson 715-962-3049 or
dknutson@colfaxrescue.us**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Regular Board Meeting Minutes – April 13th, 2020
 - b. Organizational Meeting Minutes – April 21st, 2020
 - c. Training Request - none
 - d. Facility Rental - none
 - e. Licenses – none
7. Consideration Items
 - a. Dental/Life/Vision Renewal 05.01.2020 quotes
 - b. Recommendations from the Planning Commission
 - i. Legal Description of Fifth Avenue – Possible Quick Claim Deed
 - ii. Subdivide parcel 17111-2-291116-320-002 (Anderson Bridges lot)
 - iii. Rezone part of Anderson Bridges lot from R-3 to B-2
 - iv. Rezone part of Scharlau lot from B-2 to M
 - c. COVID-19 Review/Updates
 - i. Reducing Alcohol Beverage Licensing Fees 2020 to 2021 Term
 - ii. CARES ACT – Municipal Payment
 - iii. Temporary signs
8. Review Suggestions for Board Member Recognition
9. Review/Approval – Bills – April 13th to April 26th, 2020
10. Committee/Department Reports – (no action)
 - a. ACT Report
11. Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises:
 - a. Deputy Clerk-Treasurer Performance Evaluation
12. Open Session – Motion to convene into open session to take any action resulting from the closed session.
 - a. Deputy Clerk-Treasurer Performance Evaluation
13. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – April 13th, 2020

On April 13th, 2020, the Village Board meeting began at 7:00 p.m. at Colfax Rescue Squad, 614C Railroad Ave., Colfax, WI. Members present: Trustees Jenson, K. Burcham, M. Burcham, Davis, Michels, Halpin(via zoom) and Gunnufson. Others Present: Jeff Prince, Tom Niska (via zoom), Amanda Webb with Kado & Associates (via zoom), Director of Rescue Squad Knutson, Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (via zoom).

Public Comments– none.

Communications from the Village President – Gunnufson was presented with the results of the election. He shared that there were three write-in votes, then Margaret Burcham with 150, Gary Stene with 161, Carey Davis with 180 and Mark S. Halpin with 211 votes.

Consent Agenda

Regular Board Meeting Minutes –March 23rd, 2020 – A motion was made by Trustee Halpin and seconded by Trustee Michels to approve the minutes for the March 23rd, 2020 meeting. Voting For: Trustees Halpin, K. Burcham, Jenson, Michels, M. Burcham, Davis and Gunnufson. Voting Against: none. Motion carried.

Training-EMT Required State Training – Derek Bates, Tony Bell, Travis Borreson, Michelle Briggs, Carrie Demuth, Margaret Hafemann, Michael Hafemann, Peter Jain, Katrina Johnsen, Donald Knutson, Mary Krall, Jerry Loftus, Makayla Mattson, James Osterman, Gary Reither, Waylon Froeba, Megan Schleusner, Dustin Tollner and Dawn Roberts – Knutson explained that due to the COVID-19 pandemic, training courses are not being offered. One solution that he has come up with is online training provided by Foamfrat. This vendor offers accredit courses online for \$49.99 per registrant for a one year term. This will allow the EMT's to get their required state training without any concerns with registering for the course once the stay-at-home is lifted.

A motion was made by Trustee Jenson and seconded by Trustee Davis to approve the online state training for the EMT's with Foamfrat. Voting For: Trustee Halpin, Jenson, Michels, M. Burcham, Davis, Gunnufson. Abstained: Trustee K. Burcham. Voting Against: none. Motion carried.

Facility Rental - none.

Licenses – Operator's Licenses-April 13th, 2020 to June 30th, 2020-Timothy Kettner-Express Mart, Terri Weichelt-Blind Tiger, Jazmyne Peterson-Kyle's Market, Jozie Buchanan-Synergy Cooperative-Subway, Nathaniel Lee-Kyle's Market – A motion was made by Trustee K. Burcham and seconded by Trustee Michels to approve the operator's licenses as a group. Voting For Trustees Davis, M. Burcham, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

A motion was made by Trustee Davis and seconded by Trustee Michels to move item f. Dental/Life/Vision Renewal 05.01.2020 quotes to item a. Voting For: Trustees Davis, M. Burcham, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Dental/Life/Vision Renewal 05.01.2020 quotes – Webb reviewed the different estimates. The best price was Principal followed by Metlife who has a three year premium price lock. Gunnufson asked if the different lines of insurance could be purchased through different providers to get the best bang for the buck? Webb replied that the prices provided represent bundle pricing. She would have to provide some different pricing to give a fair representation of what that would look like. Niggemann was not able to reach out to all the employees regarding who they use for dental and vision to see if the providers are covered by each company. The Board will review this information at the next meeting with the additional options provided.

Timber Technologies Street Use/Privilege Permit for 2020- Niggemann explained that the Village has required an annual permit for Timber Technologies to use Cedar Street from Legion Drive to Third Avenue as their loading/unloading of semis. The permit allows the semis to travel Cedar Street to Third Avenue even though it is not an actual truck route. Niska explained that they had been using pop-up cones, but they were not currently using them mostly because they were not sure as an afterthought, who are the signs providing the warning to and what was the warning. Niska would be more than happy to get new signage if he understood the who and what the signs were for. Halpin mentioned that signage could be posted in his yard, Niska warned him that the construction type signs are approximately 4' by 4' in size. There was also discussion regarding the semi speed and stopping at the stop signs. Niska will remind semi drivers to obey the speed limit and the stop signs. In summary, the Board decided that the signs would not be that helpful, but additional enforcement will be requested.

A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the street use/privilege permit for 2020 allowing Timber Technologies use of Cedar Street for loading and unloading of the materials that need to be transported to their facility. Voting For: Trustees Davis, M. Burcham, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Steel Towne Quote to install stainless steel on walls at Well Houses- Bates explained that the stainless steel will be installed by his department, onto the walls of the well house #1 and #2. This will help minimize the damage to the walls when there are leaks. A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the purchase of the stainless steel sheets from Steel Towne for the well houses. Voting For: Trustees Davis, M. Burcham, Michels, Jenson, K. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

Tom Prince Memorial Park

Field Light Poles & Lighting Estimates- Bates is waiting for an estimate from one of the vendors that we requested a price on one pole, but realized we should have requested the quotes on both poles. The quotes that have been received are: NEI Electric for both poles and Metall Hallide Sport Complex flood lights \$8,600 and \$5,300; Bear Valley for the second pole \$4,950.

A motion was made by Trustee Gunnufson and seconded by Trustee Davis to accept Bear Valley for the hollowed out pole and if Bear Valley comes in less than \$8,600 for the pole with the light fixtures, to award the quotes to the lesser priced quote. Voting For: Trustees Halpin, K. Burcham, Jenson, Michels, Davis, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

Replace service panel for ballfield lights- Bates received three quotes: NEI Electric - \$4,130, LBR Electric - \$4,500 and Bear Valley- \$3,250. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to accept the Bear Valley quotes for the service panel for the ballfield lights. Voting For: Trustees Michels, Jenson, Burcham, Halpin, M. Burcham, Davis and Gunnufson. Voting Against: none. Motion carried.

Lift Station – Exterior Disconnect for the Lift Station – Bear Valley replaced the generator in 2019. At that time it was mentioned that the exterior disconnect should be changed out and upgraded; \$2,570 plus \$900 fee that will be paid to Xcel to bury a feed wire. A motion was made by Trustee Davis and seconded M. Burcham to approve the quote from Bear Valley to change out the exterior disconnect for \$2,570 plus the \$900 fee for Xcel. Voting For: Trustees Halpin, K. Burcham, Jenson, Michels, Davis, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

Well House One and Village Hall Generator Quote – Bear Valley Electric – For discussion and possible planning purposes, Bates requested an estimated cost for a generator that would be able to run both the well house one and Village Hall in the event of a power outage. The cost is much higher than expected, \$46,410. Bates originally was concerned about the well house one being the control panel and no back up power source. After further discussion, Bates will mostly need a power source from the well house to connect to the portable generator in the event of a power failure. The Board recommended that Bates get a cost for the power source and the possibility of solar power.

Organizational Meeting – Set Date for Tuesday, April 21, 2020 or Monday, May 11, 2020- A motion was made by Trustee Davis and seconded by Trustee Halpin to hold the organizational meeting on Tuesday, April 21, 2020. Voting For: Trustees K. Burcham, Jenson, Michels, M. Burcham, Davis, Gunnufson and Halpin. Voting Against: none. Motion carried.

COVID-19 Review/Updates- Currently the Safer-at-Home order goes through April 24, 2020. The Public Works will continue the alternate work schedule through that date. Niggemann reminded the Board that they planned to review how Village Hall should do business after the election was over. The Board did not feel that it was necessary to change anything. Niggemann also inquired about possible flextime with the home schooling. A motion was made by Trustee Michels and seconded by Trustee M. Burcham to allow the Clerk's office to flex schedules as needed during the Safer-at-Home order. Voting For: Trustees M. Burcham, Davis, K. Burcham, Jenson, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills –March 23rd, 2020 to April 12th, 2020 – A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to approve the bills for March 23rd, 2020 to April 12th, 2020. Voting For: Trustees Michels, Jenson, K. Burcham, Halpin, Davis, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to adjourn the meeting at 7:25 p.m. A voice vote was taken, and all members voted in favor to adjourn. Motion carried.

Scott Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Organizational Meeting – April 21, 2020

On April 21, 2020, the Village Board Organizational meeting was held at 6:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: President Gunnufson, Trustees Jenson, K. Burcham, Halpin, Michels and Davis. Excused: Trustee Stene. Others present included Administrator-Clerk- Treasurer Niggemann.

Committee Appointments

President's Presentation – President Gunnufson wanted to publicly thank Margaret Burcham for her service on the Village Board. Due to the election results being delayed with the COVID-19 issues, the planning for recognition of change in Trustees was an oversight. Gunnufson would like the Village Board to think about a way to show our appreciation to Margaret and we will discuss this at the next Board meeting.

Committee Appointments-

President's Presentation – Gunnufson wanted to discuss how the Village handles the Weed Commissioner position. The Village ordinance and state statutes allows the Board to appoint a resident or other member as the Weed Commissioner. It may be more appropriate to have a department or employee responsible for this duty. Davis suggested that Terry Moen would be a great weed commissioner. A motion was made by Trustee Gunnufson and seconded by Trustee Jenson to see if Terry Moen is interested in the Weed Commissioner, if he is not then the Police Chief or his designee will fill that role. Voting For: Trustees Davis, Michels, Halpin, K. Burcham, Jenson and Gunnufson.

The Forester falls into a similar situation where the Public Works ends up being very much involved in the process it mitigate any issues that arise. Would the Forester be better fit to be filled by the Public Works Director or his designee? A motion was made by Trustee Gunnufson and seconded by Trustee K. Burcham to appoint the Public Works Director as the Village Forester or his designee. Voting For: Trustees Davis, Michels, Halpin, Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

The Board and the Committee Assignments- The April 7th, 2020 election results for the Trustees are Mark Halpin, Carey Davis and Gary Stene. The term is April 21, 2020 to April 18, 2022 or the 2022 Organizational meeting. The Committee Assignments are detailed in the attached list.

A motion was made by Trustee Michels and seconded by K. Burcham to approve the Board and the Committee Assignments as presented. Voting For: Trustees Davis, Michels, Halpin, K. Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

Adjourn: A motion was made by Trustee Jenson and seconded by Trustee Davis to adjourn the Organization meeting at 6:18 p.m. A voice vote was taken with all members voting yes. Meeting Adjourned.

Scott A. Gunnufson, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

Company	Dental	Vision	Life	Supp Life	Monthly Cost
<u>UHC</u>	\$931.24	\$101.65	\$66.00	\$57.30	\$1,156.19
<u>Principal</u>	\$743.01	\$118.94	\$70.66	\$127.98	\$1,060.59
<u>Humana</u>	\$894.07	\$122.41	\$77.00	\$65.10	\$1,158.58
<u>Metlife</u>	\$824.79	\$140.21	\$68.75	\$66.48	\$1,100.23

\$30.46 less if dental bundled with one other service

lowest cost combinations:

Dental	Vision	Life	Supp Life	Monthly Cost
Principal	UHC	UHC	UHC	
\$743.01	\$101.65	\$66.00	\$57.30	\$967.96

*Principal covers all listed dental providers

*UHC covers two vision providers (most of all carriers)

Dentist Providers

	UHC	Principal	Humana	Metlife
Cedar Creek, Menomonie, WI	x	x	x	x
Herbert Dental, Eau Claire, WI	x	x	x	x
Dr. Phillips, Colfax, WI	x	x		x
Tainter Street Dental, Dr. Peterson, Menomonie, WI	x	x	x	x
North Park Dental, Chippewa Falls, WI	x	x	x	x

Vision Providers

	UHC	Principal	Humana	Metlife
Pearl Vision, Altoona	x		x	
Menomonie Eye Care				
Wal-Mart	x			x
Sterling Optical, Dr. Paul Delakis	x			
Marshfield Eye Clinic				

Village of Colfax- Dental Comparison

Company	Individual Premiums	Plan Details	Annual Max Out of Pocket	Monthly Cost
<p><u>UHC- P2371 renewal</u></p> <p>Rate guarantee: one year 6% increase</p>	<p>0- Employee: \$50.44 2- Employee/Spouse: \$100.88 1- Employee/Child: \$101.80 4- Family: \$156.92</p>	<p>Annual Deductible: Individual- \$25 Family- \$75 Cleanings- Included no charge every 6 months Basic Services- 90% Major Services- 60%</p>	\$1,000 per person	\$931.24
<p><u>Principal</u></p> <p>Rate guarantee: two years</p>	<p>0- Employee: \$38.27 2- Employee/Spouse: \$74.21 1- Employee/Child: \$85.63 4- Family: \$127.24</p>	<p>Annual Deductible: Individual- \$25 Family- \$75 Cleanings- Included no charge every 6 months Basic Services- 90% Major Services- 60%</p>	\$1,000 per person	\$743.01
<p><u>Humana</u> WI PPO <i>INSF+</i></p> <p>Rate guarantee: one year</p>	<p>0- Employee: \$43.09 2- Employee/Spouse: \$86.18 1- Employee/Child: \$109.87 4- Family: \$152.96</p>	<p>Annual Deductible: Individual- \$25 Family- \$75 Cleanings- Included no charge every 6 months Basic Services- 90% Major Services- 60%</p>	\$1,000 per person	\$894.07
<p><u>Metlife</u></p> <p>5% bundle discount</p> <p>Rate Guarantee - 12 months from the effective date with a 6% second year rate cap. If a Dental Bundle is sold a 6% third year rate cap will also be included.</p>	<p>0- Employee: \$41.82 2- Employee/Spouse: \$83.19 1- Employee/Child: \$91.25 4- Family: \$141.79</p>	<p>Annual Deductible: Individual- \$50 Family- \$150 Cleanings- Included no charge every 6 months Basic Services- 80% Major Services- 50%</p>	\$1,000 per person	\$824.79 \$794.33- with discount

Village of Colfax - Life Insurance Comparison

Company	Individual Premiums	Plan Details	Monthly Cost- 10 enrolled
UHC Current <i>no change</i>	Employee: \$.33 per \$1,000 \$30k supplemental	\$25,000 Rate Guarantee: two years	\$66.00 \$57.30
Principal	Employee: \$.54 per \$1,000 \$30k supplemental	Rate Guarantee: two years \$25,000 Rate guarantee: three years, unless volume increases or decreases by more than 25%	\$70.66 \$127.98
Humana	Employee: \$.44 per \$1,000 \$30k supplemental	Rate guarantee: two years, unless volume increases or decreases by more than 25% \$25,000 Rate Guarantee: two years	\$77.00 \$65.10
MetLife	Employee: \$.25 per \$1,000 \$30k supplemental	Rate guarantee: two years \$25,000	\$68.75 \$66.48

Leerburg Enterprises, Inc- Vision Comparison

Company	Individual Premiums	Plan Details	Monthly Cost
UHC renewal V1043 Rate guarantee: two years no change	0- Employee: \$6.11 1- Employee/Spouse: \$11.61 1- Employee/Child: \$13.56 4- Family: \$19.12	Exam/Material Copay- \$15/\$30 Frame Allowance (every 24 months)- \$130 & 20% off over allowed amount Lense Allowance (every 12 months)- \$15 copay Elective Contact Lense Allowance (every 12 months) 4 boxes of covered lenses non-covered lenses- up to \$105 allowance	\$101.65
Principal	0- Employee: \$6.37 1- Employee/Spouse: \$12.74 1- Employee/Child: \$14.80 3- Family: \$22.85	Exam Copay- \$10 Frame Allowance (every 24 months)- \$130 & 20% off over allowed amount Lense Allowance (every 12 months)- \$25 copay Elective Contact Lense Allowance (every 12 months)- up to \$60 copay & \$130 allowance	\$118.94
Humana 130 Rate guarantee: two years	0- Employee: \$7.73 1- Employee/Spouse: \$15.45 1- Employee/Child: \$14.68 4- Family: \$23.07	Exam/Material Copay- \$10/\$15 Frame Allowance (every 24 months) \$130 allowance Lense Allowance (every 12 months) Elective Contact Lense Allowance (every 12 months) \$130 allowance	\$122.41
Metlife M130A Rate guarantee: two years	0- Employee: \$9.41 1- Employee/Spouse: \$18.87 1- Employee/Child: \$15.98 4- Family: \$26.34	Exam Copay- \$10 Frame Allowance (every 24 months)- \$130 Lense Allowance (every 12 months)- \$25 copay Elective Contact Lense Allowance (every 12 months)- up to \$60 copay & \$130	\$140.21

Village of Colfax

Box 417 - Colfax, Wisconsin 54730 – Phone 715-962-3311
Fax 715-962-2221

Scott A. Gunnufson, President
Lynn Niggemann, Administrator-Clerk-Treasurer

DATE: April 15th, 2020

RE: Request for Rezoning

Per Village ordinance we are required to notify you when a property owner within 100 feet of your property has requested a Zoning Hearing. Below is the explanation and hearing notice required and published April 15th, 2020 in the Colfax Messenger. If you have any further questions please don't hesitate to contact our office.

PUBLIC HEARING REQUEST FOR REZONING/ REQUEST FOR SUB DIVISION WITH A CSM

Please take notice that the *Plan Commission* of the Village of Colfax will hold a public hearing on **Monday April 27th, 2020 at 6:00 p.m.** at the Rescue Squad 614C Railroad Ave., Colfax, WI. The meeting will also be available by Zoom Meeting;

[https://zoom.us/meeting/register/tJEqde2gpzkrEtXqdO0hpUEaoVx-UOZTzECT](https://zoom.us/join/joinMeeting/register/tJEqde2gpzkrEtXqdO0hpUEaoVx-UOZTzECT).

The meeting room will be available at 5:30pm to test your connection. Register in advance for this meeting and after registering; you will receive a confirmation email containing information about joining the meeting.

The public meeting is a request for rezoning of two parcels and a subdivision of the parcel:
Rezoned from R-3 to B-2 Business District - Approximately 156' x 198' section of the parcel below:

PROPERTY OWNER: Anderson Bridges Realty LLC

PARCEL #17111-2-291116-320-0022

BRIEF LEGAL DESCRIPTION: METES AND BOUNDS: S16, T29N, R11W MW SW

Subdivision of parcel to include the section listed above approximately 156' x 198' and the section that includes the house and garage of approximately 100' x 198'. This house and garage will remain zoned R-3 – Existing Single Family.

Rezoned from B-2 – Business District to M – Manufacturing

PROPERTY OWNER: Scharlau Investments LLC

PARCEL #: CSM 4609, Lot 1 Vol.23, Page 49

BRIEF LEGAL DESCRIPTION: Lot 1 of CSM 4609; exclude north 30' x 210.45'.

Interested persons may attend the public hearing or written statements may be filed with the Village Clerk, P.O. Box 417, 613 Main St., Colfax, WI 54730 until 3:00 p.m. on Monday, April 27, 2020.

Lynn Niggemann
Village Administrator-Clerk-Treasurer

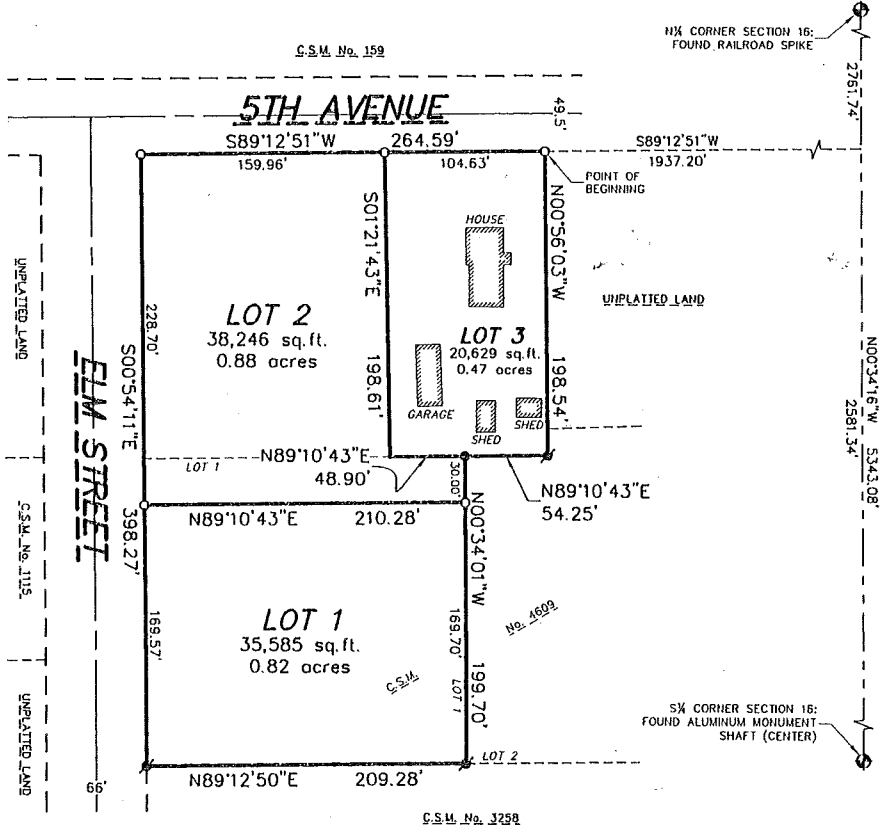
CERTIFIED SURVEY MAP, No. _____

PART OF THE SW¹/₄ OF THE NW¹/₄ AND
 PART OF THE NW¹/₄ OF THE OF THE SW¹/₄
 SECTION 16, TOWNSHIP 29 NORTH, RANGE 11 WEST,
 VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN

INCLUDING ALL OF LOT 1, CERTIFIED SURVEY MAP No. 4609, RECORDED IN VOLUME
 23 OF CERTIFIED SURVEY MAPS ON PAGE 29, AS DOCUMENT No. 640894

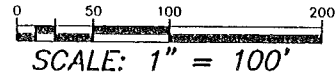
BEARINGS REFERENCED TO THE EAST LINE OF NE¹/₄ SECTION 16,
 GRID BEARING OF N00°34'16"W,
 DUNN COUNTY, WI COORDINATE SYSTEM (NAD 83/2011)

SURVEYOR'S NOTES
 -P.L.S.S. CORNER POSITIONS VERIFIED BY TIES
 -FIELD WORK COMPLETED MAY XX, 2020



LEGEND

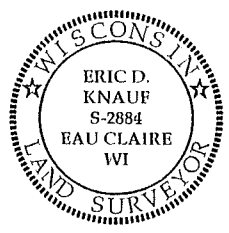
- --- FOUND 1" OUTSIDE DIAMETER IRON PIPE
- ▨ --- FND. 3/4" REBAR
- --- SET 1" OUTSIDE DIAMETER x 18" IRON PIPE
WEIGHING 1.13 POUNDS PER LINEAR FOOT



VILLAGE OF COLFAX CERTIFICATE

RESOLVED, THAT THIS CERTIFIED SURVEY MAP, IN THE VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN, IS HEREBY APPROVED BY
 THE VILLAGE OF COLFAX BOARD.

DATED THIS _____ DAY OF _____, 2020
 VILLAGE OF COLFAX ADMINISTRATOR, CLERK, TREASURER



**American
 Land Surveying**
 3028 HARTWOOD DRIVE
 EAU CLAIRE, WI 54703
 PHONE: (715)214-6508
 CADD No. 20024

5TH AVENUE

WILLOW STREET

R-3

B-2

LOT 3

R-3

LOT 2

From R-3
to B-2

B-2

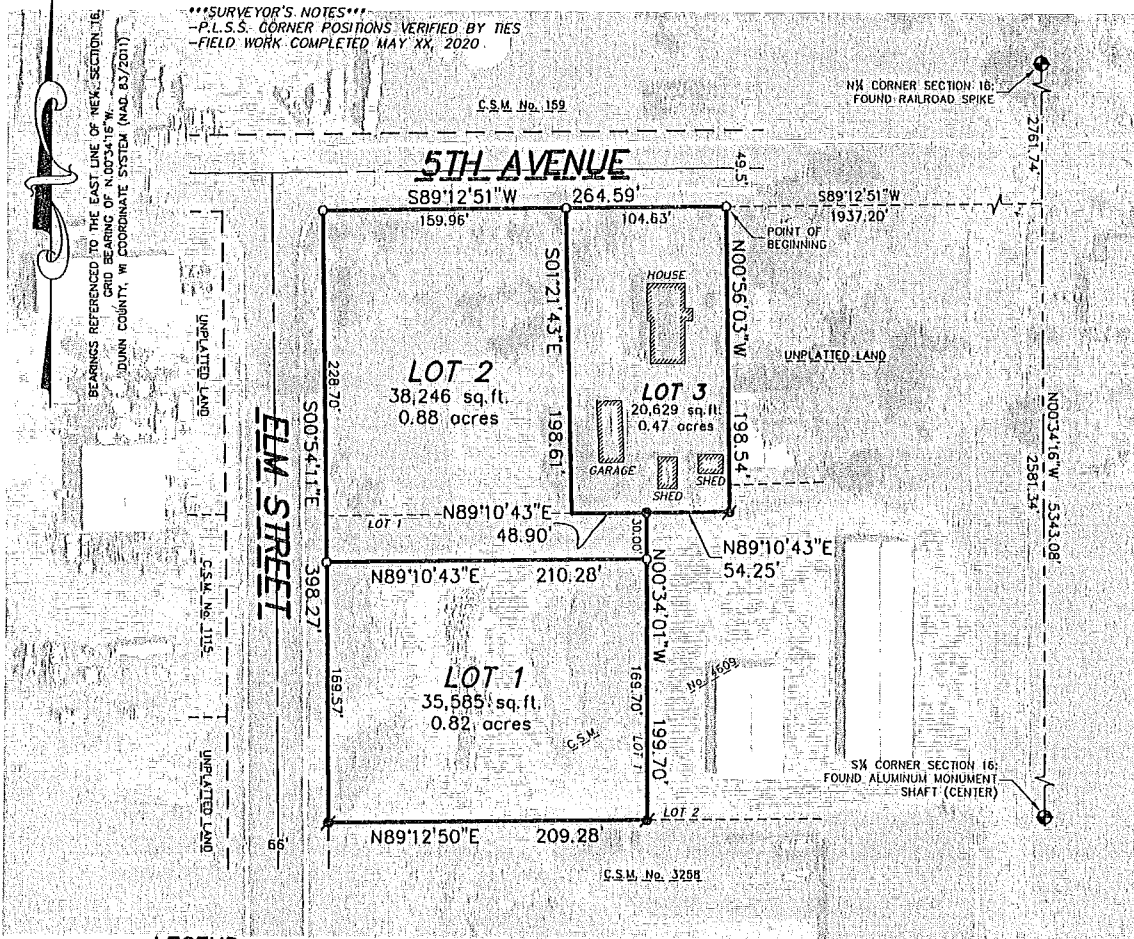
LOT 1

From B-2
to M

ELM STREET

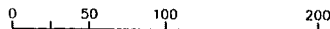
Anderson Bridge

CERTIFIED SURVEY MAP, No. _____
 PART OF THE SW¼ OF THE NW¼ AND
 PART OF THE NW¼ OF THE OF THE SW¼
 SECTION 16, TOWNSHIP 29 NORTH, RANGE 11 WEST,
 VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN
 INCLUDING ALL OF LOT 1, CERTIFIED SURVEY MAP No. 4609, RECORDED IN VOLUME
 23 OF CERTIFIED SURVEY MAPS ON PAGE 29, AS DOCUMENT No. 640894



LEGEND

- --- FOUND 1" OUTSIDE DIAMETER IRON PIPE
- --- FND. 3/4" REBAR
- --- SET 1" OUTSIDE DIAMETER x 18" IRON PIPE
WEIGHING 1.13 POUNDS PER LINEAR FOOT



SCALE: 1" = 100'

VILLAGE OF COLFAX CERTIFICATE
 RESOLVED, THAT THIS CERTIFIED SURVEY MAP, IN THE VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN, IS HEREBY APPROVED BY
 THE VILLAGE OF COLFAX BOARD.

DATED THIS _____ DAY OF _____, 2020
 VILLAGE OF COLFAX ADMINISTRATOR, CLERK, TREASURER





131 W. Wilson St., Suite 505
Madison, Wisconsin 53703
phone (608) 267-2380; (800) 991-5502
fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

Reducing Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic

League of Wisconsin Municipalities

April 21, 2020

The League of Wisconsin Municipalities has received many questions relating to whether municipalities may reduce alcohol beverage licensing fees for the upcoming 2020 licensing renewal period or take other steps to help restaurants and bars hurt by the COVID-19 pandemic and resulting “Safer-at-Home” order.

Reducing Licensing Fees. Municipal governing bodies may reduce alcohol beverage licensing fees for the 2020 licensing renewal period. Licensing fees are determined locally but must be within the maximum and minimum ranges specified by state law.

Maximum and Minimum license fees under state law:

- \$ 10 Class “A” beer – no state maximum or minimum; the amount is determined by the municipality
 - \$ 100 Class “B” beer -- \$100 maximum; no minimum
 - \$ 50 “Class A” liquor -- \$500 maximum; \$50 minimum
 - \$ 400 “Class B” liquor -- \$500 maximum; \$50 minimum
 - Reserve “Class B” liquor renewal -- \$500 maximum; \$50 minimum
 - \$ 100 “Class C” wine license -- \$100 maximum; no minimum
- Publication Fee: \$22.50

A community could, at its discretion, reduce the 2020 renewal fees for Class “A” beer, Class “B” beer, and “Class C” wine to zero. The fees for “Class A” liquor, “Class B” liquor, and Reserve “Class B” liquor renewal licenses could be reduced to \$50 each. Restaurants and bars typically hold Class B licenses and restaurants without an intoxicating liquor license may have a Class C wine license. Class A licenses are typically held by stores and sell for consumption off premise.

In communities that set license fees by ordinance, governing bodies wishing to reduce fees will need to adopt an ordinance modifying the alcohol beverage licensing renewal fees for the July 1, 2020 to June 30, 2021 licensing year. In communities with ordinances specifying that fees are amended by resolution of the governing body, the governing body will need to adopt a resolution modifying the fees.

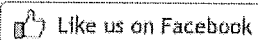
Waiving Late Fees for Alcohol Beverage Renewal Applications. Another step communities might consider taking to provide partial relief to restaurants and bars hurt by the COVID-19 pandemic is to waive any late fees the municipality imposes when applicants file their alcohol beverage renewal applications after the deadline for submittal.

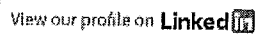
Capitol Buzz

April 23, 2020

Witynski@lwm-info.org

www.lwm-info.org

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Treasury Department Releases Guidance for Distributing CARES Act Funds

Late yesterday, the U.S. Treasury Department released guidance on the use of funds provided under the Coronavirus Relief Fund in the CARES Act. The CARES Act established the \$150 billion Coronavirus Relief Fund for making payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak.

Here are the top takeaways from the Guidance:

- A state can transfer payments to local governments provided the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d).
- Governments do have to return unused funds to the Department of the Treasury if they are not used by December 30, 2020.
- Funds may be used to respond directly to the emergency **as well as** respond to second-order effects of the emergency, such as by providing economic support to those suffering from unemployment or business interruptions due to COVID-19-related business closures.
- The statute says that an expenditure must be "necessary." Treasury interpreted this term to mean reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.
- Funds **may not** be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Many uses of funds are allowed, but **revenue replacement is not one.**
- The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. The "most recently approved" budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency.

- Treasury provides a long, nonexclusive list of examples of eligible expenditures.
 - Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID19 public health emergency.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Expenses for public safety measures undertaken in response to COVID-19.
- Nonexclusive examples of ineligible expenditures:
 - Expenses for the State share of Medicaid.
 - Damages covered by insurance.
 - Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 - Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
 - Reimbursement to donors for donated items or services.
 - Workforce bonuses other than hazard pay or overtime.
 - Severance pay.
 - Legal settlements.

Read the full Guidance [here](#).

Reminder: Zoom Roundtable

Friday, April 24 - 9:00-10 a.m.

Join Zoom Meeting

[https://zoom.us/j/91960783036?](https://zoom.us/j/91960783036?pwd=YzI1U3JDVXdUSnExcW1MRWJGM3pKZz09)

[pwd=YzI1U3JDVXdUSnExcW1MRWJGM3pKZz09](https://zoom.us/j/91960783036?pwd=YzI1U3JDVXdUSnExcW1MRWJGM3pKZz09)

Or Dial 312 626 6799

Meeting ID: 919 6078 3036

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/13/2020 From Account:
Thru: 4/26/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
76363	4/15/2020	BELINDA MERCER	30.00
76364	4/15/2020	BOUND TREE MEDICAL, LLC	332.68
76365	4/15/2020	CARLTON DEWITT	620.58
76366	4/15/2020	CHIPPEWA VALLEY DOOR COMPANY LLC	130.00
76367	4/15/2020	CITY OF EAU CLAIRE FIRE & RESC	552.55
76368	4/15/2020	COMMERCIAL TESTING LAB	193.00
76369	4/15/2020	DALCO ENTERPRISES	208.16
76370	4/15/2020	DUNN ENERGY COOPERATIVE	96.00
76371	4/15/2020	E.O. JOHNSON	42.57
76372	4/15/2020	EXPRESS MART	652.16
76373	4/15/2020	FARRELL EQUIPMENT & SUPPLY CO.	749.50
76374	4/15/2020	GALLS, LLC	247.70
76375	4/15/2020	GEORGE ENTZMINGER	100.00
76376	4/15/2020	HENRY SCHEIN	144.48
76377	4/15/2020	HUEBSCH	94.52
76378	4/15/2020	HYDROCORP	542.00
76379	4/15/2020	INTERSTATE AUTOMOTIVE	424.30
76380	4/15/2020	MISSISSIPPI WELDERS SUPPLY CO.	75.64
76381	4/15/2020	MP CLOUD TECHNOLOGIES	549.00
76382	4/15/2020	QUILL CORP.	59.98
76383	4/15/2020	SYNERGY COOPERATIVE	445.33
76384	4/15/2020	TELEDYNE INSTRUMENTS, INC	238.00
76385	4/15/2020	VIKING DISPOSAL, INC	160.00
76386	4/15/2020	VILLAGE OF COLFAX	405.79
76387	4/15/2020	WATER CARE SERVICES	31.50
76388	4/15/2020	WEA INSURANCE CORPORATION	10,494.78
76389	4/15/2020	WELD RILEY SC	201.50
AFLAC	4/28/2020	AFLAC	615.09
EFTPS	4/16/2020	EFTPS-FEDERAL-SS-MEDICARE	7,634.33
WIDOR	4/15/2020	WI DEPARTMENT OF REVENUE	300.00
WIDOR	4/15/2020	WI DEPARTMENT OF REVENUE	955.39
AMAZON	4/23/2020	AMAZON.COM	303.92
WIDCOMP	4/16/2020	WISCONSIN DEFERRED COMPENSATION	210.00

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ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/13/2020 From Account:
Thru: 4/26/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
WEENERGIES	4/13/2020	WE ENERGIES	417.58
WEENERGIES	4/13/2020	WE ENERGIES	241.89
Grand Total			28,499.92

Administrator-Clerk-Treasurer
April 24th, 2020

Tom Prince Memorial Field

An update on how the light poles at the ballfield ended up:

In the end the prices ended up as follows:

NEI - \$8,600 for the pole with the metal halide sport complex flood lights – with LED lights \$11,050

NEI - \$5,300 for the hollowed out pole.

NEI total for both poles and LED lights = \$16,350

Bear Valley hollowed out pole - \$4,950 (original quote with one pole)

Bear Valley replaced the original quote to include both poles and LED lights for the one = \$13,395

So with LED lights, the Bear Valley pricing is \$505 less than the worst case scenario at the previous meeting, plus we will have LED lighting at the reduced cost.

Bear Valley is hopeful that they will have the projects complete by June 1, 2020; but it will be close with the lead time on the poles.

Dental/Vision/Life Insurance

My recommendation is to go with the lowest combinations suggestions by Amanda Webb. The key points are:

- 1) The dentists that are currently used by our employees will still be covered by changing from UHC to Principal, but the Village will save \$188.23 per month and \$2,258.76 for the year.
- 2) The vision coverage will remain the same because we are with the same provider; no premium changes.
- 3) The life Insurance would remain the same; no premium changes.