

## Village Board Meeting – September 28<sup>th</sup>, 2020

On September 28<sup>th</sup>, 2020, the Regular Village Board Meeting was called to order at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Trustees Halpin, Davis, Michels, Stene, Jenson (7:10 pm) and Gunnufson. Other Present: Patrick Beilfuss-Cedar Corporation, Lisa Bragg-Hurlburt – Elevator Committee, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph representing the Elevator Committee and the Messenger.

**Public Comments**– none.

**Communications from the Village President** – Gunnufson reminding residents with the cooler weather coming, you should take a look at yards and consider getting rid of any junk.

**Regular Board Meeting Minutes – September 14<sup>th</sup>, 2020** – A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the minutes from the September 14<sup>th</sup>, 2020 Regular Board meeting. Voting For: Trustees Stene, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

### Licenses

**Operator's Licenses – September 28<sup>th</sup>, 2020 to June 30<sup>th</sup>, 2021 – Sydney Herrick – Kyle's Market** - A motion was made by Trustee Stene and seconded by Trustee Michels to approve Sydney Herrick's operator's license. Voting For: Trustees Halpin, Davis, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

**Transient Merchant – Billy Grzeqorek & Khyser Davis – Kirby Sales**- A motion was made by Trustee Halpin and seconded by Trustee Michels to approve the transient merchant license request for Kirby sales. Voting For: Trustees Halpin, Davis, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

### Consideration Items

**Elevator Committee Update and possible consideration** – Bragg-Hurlburt reminded the Board of the Elevator Committee's efforts in fund raising and the steps that they have gone through until this point. As with all things in the economy, fund raising efforts had been put on hold due to COVID-19. But the committee is ready to continue the move forward in exploring the CDBG-Planning Grant option; Pat Beilfuss with Cedar Corporation is here to talk on behalf of the grant. Beilfuss discussed that the CDBG Planning Grant is the process to communicate with the grant agency to discuss the project in more detail to see if the project fits the program guidelines. This phase is the conceptual design phase which would consist of an analysis of the current facilities; space needs inventory, programming requirements and the completion of the Planning Grant for submission. The total costs estimated with the grant submission equals \$16,000 of which \$13,000 is for facility analysis and \$3,000 for administration. The CDBG grant would cover \$10,660 of the facilities analysis and the Village expense would be \$2,340 of the facilities analysis and \$3,000 for the administration costs to total \$5,340. Ralph and Bragg-Hurlburt explained that the Village cost would be paid from the fund raising funds designated for the elevator project. Beilfuss explained that once the Planning Grant is complete, the next step would be a facilities grant to fund the actual project as planned. This CDBG grant funds \$2 for every \$1 of Village or contributed funds. The grants usually fund up to \$1 million. This construction phase is several years away.

A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the submitting the Planning Grant with Cedar Corporation as the administrator and moving funds from the designed Elevator Funds to the General Fund to pay for the \$5,340 Village share. Voting For: Trustees Stene, Michels, Davis, Halpin and Gunnufson. Abstained: Trustee Jenson. Voting Against: none. Motion carried.

**2021-2022 Dunn County Humane Society Agreement**– The cost previously is estimated to be approximately \$1.80. The Board decided to request how much the Dunn County Humane Society was utilized in the last two years. A motion was made by President Gunnufson and seconded by Trustee Stene to table this item until next

meeting to get the figures from the Dunn County Humane Society for utilization of the services. Voting For: Trustees Halpin, Davis, Michels, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

**Trick or Treat 2020 – Discussion and possible actions.** – Niggemann explained that there have been a lot of questions regarding what the rules were going to be for the Village of Colfax for Trick or Treating during COVID-19. A few ideas were discussed such as purple pumpkin representing participation, porch or house light on; curbside/sidewalk bowls for kids to grab their own candy, Trunk or Treat at the parking lot of Kyle’s Market, etc. A motion was made by Trustee Gunnufson and seconded by Trustee Jenson to keep the trick or treating as the traditional trick or treating, but all participants should follow the CDC and County Health guidance such as only handing out individually package items. Voting For: Trustees Halpin, Davis, Michels, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

**Solid Waste & Recycling Items for consideration**

**Resolution 2020-02 –Authorizing Resolution for the Wisconsin Department of Natural Resources–** Niggemann explained that one of the requirements with the Recycling program through the DNR is to have a resolution from the Responsible Unit municipality that will be the acting on their behalf in regards to the correspondences, etc. A motion was made by Trustee Halpin and seconded by Trustee Michels to approve Ordinance 2020-02 authorizing the Administrator-Clerk-Treasurer position to be the authorized representative for the Village of Colfax. Voting For: Trustees Jenson, Stene, Michels, Davis Halpin and Gunnufson. Voting Against: none. Motion carried.

**Grant Application - Niggemann** explained that the application will be submitted before October 1<sup>st</sup>. No action is necessary.

**Updates on the ATV/UTV progress-** Niggemann explained that the Department of Transportation has sent a new email asking us to modify our route request prior to the sign permit will be granted. The suggested route includes:

- Highway 40/Main Street route will end at Fifth Avenue at which the route can go east or west on Fifth Avenue. Kyle Kressin will allow the walking path to be used to get to Kyle’s Market parking lot so that Highway 40 does not get used illegally.
- Highway 170 route should only go over the bridge at which the DOT would like to see a trail heading north immediately after the bridge in Stuart Park. Bates indicated that with a little fill a trail can easily be made and marked along the berm to Tom Prince Memorial Park.

A motion was made by Trustee Stene and seconded by Trustee Halpin approve the recommended changes on Highway 40 and Highway 170 from the DOT for the routes. Voting For: Trustees Jenson, Stene, Michels, Davis, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Updates on 2021 Health Insurance** – Niggemann explained that the insurance premium rates with WEA Trust through the consortium are expected to increase 20 to 30 percent. This is not obtainable. Benefit Advisors is quoting other carriers including Lifestyles Health Services which was the company that we were reviewing last year against WEA Trust. Niggemann has also reached out to our previous agent Amanda Webb with Kado Associates and Curtis Deprey with Midwest Select. No action needed at this time.

**COVID-19 Review/Updates – possible action if needed-** Gunnufson mentioned that the COVID cases are on the rise in Wisconsin. Please pay attention to possible economic conditions that may affect Colfax.

**Review/Approval – Bills –September 14<sup>th</sup> to September 27<sup>th</sup>, 2020-** A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the bills for September 14<sup>th</sup> to September 27<sup>th</sup>, 2020. Voting For: Trustees Halpin, Davis, Michels, Stene, Jenson and Gunnufson. Voting Against: none. Motion carried.

**Adjourn** – A motion was made by Trustee Jenson and seconded by Trustee Davis to adjourn the meeting. All members voted in favor to adjourn the meeting at 7:59 p.m. Motion carried.

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Scott Gunnufson, Village President

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer