

**Village of Colfax  
Board Meeting  
Monday, December 14<sup>th</sup>, 2020  
7:00 p.m.  
Rescue Squad, 614C Railroad Ave., Colfax, WI 54730**

**Join Zoom Meeting**  
<https://zoom.us/j/91356284706?pwd=SmpQY1BZZjdLUiNQTjVuZW5KMWkzUT09>  
**Meeting ID: 913 5628 4706      Passcode: 3D81mX**  
Any questions on logging into the meeting call or email  
Lynn Niggemann, 715-308-9986 or [clerktreasurer@villageofcolfaxwi.org](mailto:clerktreasurer@villageofcolfaxwi.org).

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
  - a. Regular Board Meeting Minutes – November 23<sup>rd</sup>, 2020 (Available by Monday)
  - b. Special Budget Public Hearing Minutes – December 3<sup>rd</sup>, 2020 (Available by Monday)
  - c. Training Request - none
  - d. Facility Rental
    - i. Fire Department - Fairgrounds space – December 19, 2020 4 pm to 5:30 pm – Colfantastic Christmas Event - Music
  - e. Licenses
    - i. Secondhand Jewelry Dealer – Twice Blessed Treasures – January 1, 2021 to December 31, 2021
7. Consideration Items
  - a. Resolution 2020-05 – Adopt the Tax Levy by Resolution approved at the Public Hearing on December 3<sup>rd</sup>
  - b. ATV-UTV Invoice for the cost of the posts and the post and sign installation – Consider Payment
  - c. 2021 Weber Inspection Contract
  - d. WE Energies Public Works Utilities Permit Request – 304 Dunn Street
  - e. Ayres Associates
    - i. Agreement for Riverview Avenue and High Street – Construction Phase
    - ii. Dunn Street Estimate – East View Development
    - iii. Consider bidding out both projects at the same time to eliminate some duplicate costs
  - f. 2020 Election Equipment authorization for 2021 Purchase of Equipment
  - g. JWR Request for Payment – Reimbursement from Colfax Responsible Unit
  - h. Solid Waste & Recycling Agreements - Approval
  - i. Collection Site Employees – Authorization to Hire as Village of Colfax Employees with the cost being billed back to the Colfax Responsible Unit
  - j. COVID-19 Review/Updates-possible action if needed
8. Review/Approval – Bills –November 23<sup>rd</sup>, 2020 to December 13<sup>th</sup>, 2020
9. Committee/Department Reports – (no action)
  - a. Joint Review Board Minutes – November 9<sup>th</sup>, 2020
  - b. Police Report – September – November 2020
  - c. Colfax Rescue Squad – November 2020
  - d. East View Drainage response from Cedar Corporation
  - e. Building Permits November
  - f. ACT Report
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## APPLICATION FOR COMMUNITY USE OF VILLAGE FACILITIES & CHAIR RENTAL

Any person or organization intending to rent the fairground buildings, chairs or other park grounds must submit their rental agreement and payment prior to using the facilities.

Cost is \$30/day with \$100 deposit. Camping is \$5/night, \$10 with electricity.

Village chair rental is \$1/chair/day.

Name of Renter or Organization: Fire Dept

Activity: CHRISTMAS PARADE - Concert

Date of Use: 12/19/20 Circle ALL days: MON. TUES. WED. THURS. FRI. SAT. SUN.

Time of Use: From 3 AM/PM To 6:30 AM/PM

Facility to be Used: FAIRGROUNDS and/or BUILDINGS, MUNICIPAL BLDG., PARKS, CHAIRS, OTHER

Type of Event: Thrift Sale Ball Game Wedding Reunion Concert Benefit Graduation  
+ Dance Floor

Non Profit: Civic Church Charity Other: \_\_\_\_\_

Brief Description of Activity: MUSIC from 4-5:30 by Chris Kroeze

Chair Rental: How Many NONE  Drive-up & Listen from vehicle  
 Public Health has been notified

### THE RENTER OR ORGANIZATION AGREES TO THE FOLLOWING RULES:

- 1.) The individual listed as renter must be a minimum of 21 years of age and will be responsible for the rules, supervision and proper conduct of all persons using the facility.
- 2.) The renter shall be responsible for damage, loss, and/or breakage of Village property.
- 3.) All property belonging to the activity must be removed at the close of the event, **INCLUDING GARBAGE.** (Must be taken with you)
- 4.) Any property belonging to the Village shall not be removed from the premises.
- 5.) Where permitted by law, the applicant shall agree to indemnify, save and hold free and harmless, the Village of Colfax, their officers, agents, and employees, from and against all claims, demands, loss, liability, cost or expense of any kind or nature whatsoever which the Village of Colfax, their officers, agents or employees, or any of them may sustain or incur or that may be imposed upon any of them or injury to, or death of persons or damages to property arising out of, connected with, or attributable to the rental, use and occupancy of the Village Facilities as provided herein.

Individual Responsible: Fire Department X

Address: 407 County Rd M Colfax

Phone Number: 715-505-2224 Date: 12/10/2020

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

Scott A. Gunnufson, President  
Lynn Niggemann, Administrator-Clerk-Treasurer

## APPLICATION FOR SECONDHAND JEWELRY DEALER

Date: 12/7/2020

Name: NANCY ODOM MOULLEDOUX

Business: TWICE BLESSED TREASURES

Address: 605 MAIN ST PO BOX 199 COLFAX

Phone: 716 309-9350

Seller's Permit No: 456-1021709623-03

NONREFUNDABLE FEE: \$30.00  
RECEIPT # pat 12-7-2020

Nancy Odom Mouldoux  
Applicant's Signature

Police Chief Notification: [Signature]

RECEIVED

DEC 07 2020

Village of Colfax

**TAX LEVY RESOLUTION NO. 2020-05**

BE IT RESOLVED, by the Village Board of the Village of Colfax, that WHEREAS, a public hearing was held on December 3, 2020, by the Village Board of the Village of Colfax on the proposed budget for the year of 2021, and tax levies for the Village of Colfax thereto pursuant to Section 65.90 of the Wisconsin Statutes:

NOW THEREFORE, the following amounts are, and the same are hereby levied upon all taxable real and personal property in the Village of Colfax on the 2020 tax roll payable in 2021:

For general Village operation, exclusive of debts	\$328,696
For Library operation, exclusive of debts	\$59,383
For installment payment of promissory notes and interest thereon	<u>\$79,921</u>
Total Village Tax Levy	<u>\$468,000</u>

BE IT FURTHER RESOLVED, by the Village Board of the Village of Colfax that the following amounts, including TID apportionment, are and the same are hereby levied upon all the taxable real and personal property in the Village of Colfax situated in the County of Dunn on the 2020 tax roll payable in 2021:

For State Taxes-----	\$0.00
For County Taxes-----	\$373,446.36
For Common School Taxes-----	\$460,421.38
For Chippewa Valley Technical College-----	\$52,217.47

WHEREAS, for the purpose of providing the aforementioned amounts of taxation, the following rate of tax are required to be levied upon each dollar of assessed valuation of all taxable real and personal property in the Village of Colfax in the County of Dunn:

For General Village purposes, including debt service-----	0.010458277
For State Tax-----	0.000000000
For County Tax-----	0.007556905
For Common School Tax-----	0.009316896
For Chippewa Valley Technical College Tax-----	<u>0.001056651</u>
For Total Tax Levy -----	0.028388729
Less: School State Credit -----	<u>(0.001472241)</u>
For the Net Tax Rate -----	<u>0.026916488</u>

IT IS THEREFORE HEREBY RESOLVED, that the aforementioned tax rate be and the same are hereby adopted for the purpose of spreading the foregoing tax levies upon the tax roll for the Village of Colfax for the year of 2020. The total proposed expenditure for the 2021 Village of Colfax budget is \$1,220,974.

Approved on the 3<sup>rd</sup> day of December, 2020 at the Special Budget Public Hearing  
Signed and sealed this 14<sup>th</sup> day of December, 2020.

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

\_\_\_\_\_  
Scott Gunnufson, President

\_\_\_\_\_  
Attest: Lynn M. Niggemann  
Administrator-Clerk-Treasurer

Wisconsin Department of Transportation  
 Northwest Region - Eau Claire Sign Shop  
 5009 USH South  
 Eau Claire, WI 54701  
 (715) 839-1650

Signing Requestor: Lynn Niggemann  
 phone #: 715-962-3311  
 email: [clerktreasurer@villageofcolfaxwi.org](mailto:clerktreasurer@villageofcolfaxwi.org)  
 Signing Location: Colfax STH 40 and STH 170  
 Signing Description: ATV Route

**SIGNING ESTIMATE**

Date: 10/14/2020

Sign	Item	Sign Code	Each	Unit Price	Cost
ATV Route - Colfax Village Streets D11-10A, 36x36	Manufacture Sign	D11-10A	0	\$75.00	\$0.00
	Install Sign		2	\$30.00	\$60.00
	Post and Install		2	\$75.00	\$150.00
	subtotal				\$210.00
R5-51, No ATV Traffic 24x24	Manufacture Sign	R5-51	0	\$35.00	\$0.00
	Install Sign		3	\$30.00	\$90.00
	Post and Install		3	\$75.00	\$225.00
	subtotal				\$315.00
ATV ROUTE D11-10 24x18	Manufacture Sign	D11-10	0	\$30.00	\$0.00
	Install Sign		6	\$30.00	\$180.00
	Post and Install		6	\$50.00	\$300.00
	subtotal				\$480.00
ARROW, M7-1, 12x9	Manufacture Sign	M7-1	0	\$10.00	\$0.00
	Install Sign		4	\$10.00	\$40.00
	Post and Install			\$50.00	\$0.00
	subtotal				\$40.00
<b>Total Signing Estimate:</b>					<b>\$1,045.00</b>

Estimate includes all costs associated with manufacture, delivery, hardware, equipment, and installation of signs and posts.



2921 Ingalls Road  
Menomonie, WI 54751

Phone: 715-556-0066

FAX: 715-251-2447

[inspector@weberinspections.com](mailto:inspector@weberinspections.com)

[www.weberinspections.com](http://www.weberinspections.com)

Village of Colfax

Weber Inspections  
2921 Ingalls Road  
Menomonie, WI 54751

Re: Professional Services Contract

This is an agreement between the Village of Colfax and Fred Weber (DBA Weber Inspections) for the purpose of Contracted Building Inspections.

Weber Inspections will collect all Permit Fees from the Owner and or Contractor that will cover all cost for the building inspections. At no time will Village of Colfax incur any cost for these inspections.

The fees charged for the inspections will be the same as for other municipalities that are served by Weber Inspections using the same fee schedule.

The Contract will be from January 1, 2021 thru December 31, 2021. Either party may, at that time opt out of the contract. The Board may renew the Contract on December 31, 2021 if it so chooses.

Signed

Frederick Weber

Frederick Weber

Clerk

Chairman

# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

Scott A. Gunnufson, President  
Lynn M. Niggemann, Administrator-Clerk-Treasurer

## APPLICATION FOR PUBLIC WORKS UTILITIES PERMIT\* Fee \$25.00 (STREET, SIDEWALK, CURB AND GUTTER CONSTRUCTION & REPAIR)

### APPLICANT

NAME: WE ENERGIES ADDRESS: W240 N2989 PEWAUKEE RD

PHONE #: (262) 544-7320 PEWAUKEE WI 53072

WORK LOCATION: 304 DUNN STREET

TYPE OF UTILITY INSTALLATION: NEW GAS SERVICE INSTALLATION - WR 4609225

PLANS PREPARED BY: KAREN VAN DOMELEN

### PROPOSED METHOD OF INSTALLATION:

<input type="checkbox"/> cased	<input type="checkbox"/> tunnel	<input checked="" type="checkbox"/> underground
<input checked="" type="checkbox"/> trench	<input checked="" type="checkbox"/> jack & bore	<input type="checkbox"/> suspended on poles
<input type="checkbox"/> To cross R.O.W.	<input type="checkbox"/> Open cut	<input type="checkbox"/> suspend on towers
<input type="checkbox"/> Overhead	<input type="checkbox"/> parallel to R.O.W.	<input type="checkbox"/> plow

ESTIMATED STRAT DATE: 01/06/2021 ESTIMATE RESTORATION DATE: 06/05/2021

The applicant understands that the permit to do work according to the description, plans and specifications submitted herewith. The applicant agrees that such work will be done as described, and that it will comply with all applicable statutes of the State of Wisconsin and the ordinances of the Village of Colfax.

Permit for construction requiring approval of the Industrial Commission will not be granted until the Applicant has submitted plans and specifications and obtained approval thereof.

By: Karen Van Domelen Title: Expediting Clerk  
(signature of authorized utility representative)  
Date: 12/03/2020

### WORK CONSISTS OF:

Village Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_ Permit #: \_\_\_\_\_  
Payment Rec'd: \_\_\_\_\_

Date of approval: DPW: \_\_\_\_\_ Police: \_\_\_\_\_ Rescue: \_\_\_\_\_ Fire: \_\_\_\_\_

**we energies**



ELEC WR

GAS WR

CITY / TOWN / VILLAGE: Village of Colfax

CUST / PROJ NAME: John Fraley

PROJECT LOCATION: 304 DUNN STREET

WORK DESCRIPTION: INSTALL NEW GAS SERVICE  
Long Side Service – Standard Pressure

PREPARED BY: KAREN VAN DOMELEN

E-MAIL: CO-Non-Design-Central@we-energies.com

OFFICE #: 262-544-7320 CELL #: Fax 262-574-6401

PAGER #: \_\_\_\_\_ IO #: \_\_\_\_\_

PROJECT ID: \_\_\_\_\_ CGS #: \_\_\_\_\_

DATE PREPARED: 12/03/2020 DATE REVISED: \_\_\_\_\_

**COMMON INFORMATION**

**STAKING REQUIREMENTS:**

- SURVEYOR  STAKED
- DESIGNER  NOT NEEDED

**MAIN / SERVICE IN EASEMENT:**

- YES  NO

RESTORE PRIVATE PROPERTY:  WE ENERGIES  CUSTOMER

WORK IS APPROX 175 FT, DIRECTION S OF CL OF  
3<sup>rd</sup> Avenue NEAREST CROSS STREET  
(ALSO FOR GAS SERVICE TEE)

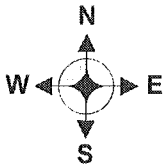
**ELECTRIC INFORMATION**

OPER MAP #: \_\_\_\_\_ FEEDER/LINE #: \_\_\_\_\_

CATV JOINT USE #: \_\_\_\_\_ TEL JOINT USE #: \_\_\_\_\_

**PROPOSED GAS SERVICE INFORMATION**

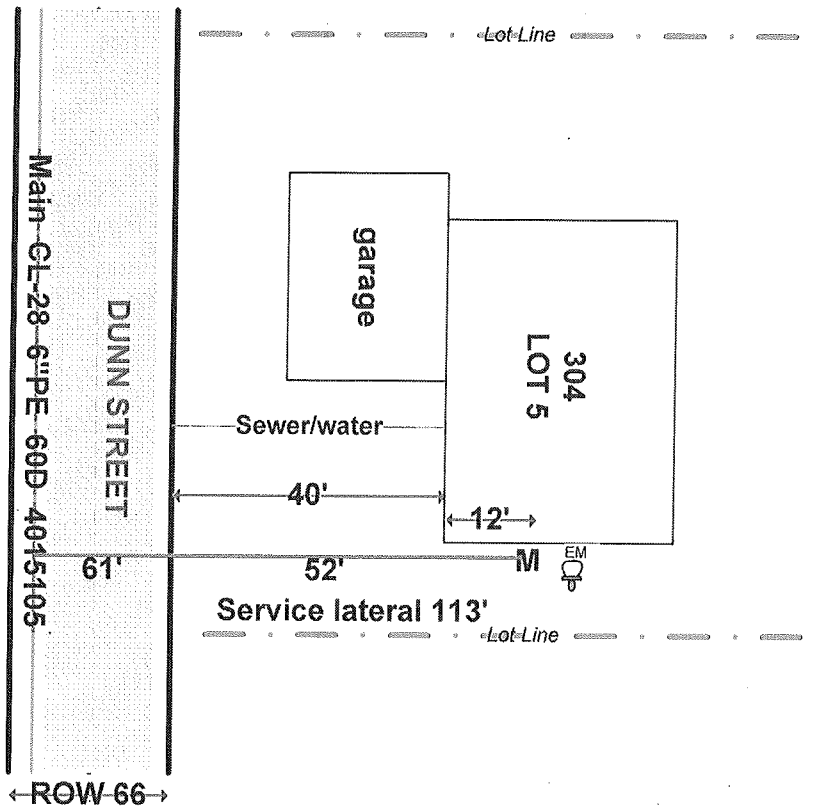
- MTR SIZE: 250 MTR TYPE: ERT  EFV
- SERV PIPE SIZE: 1" MATERIAL: PE  RELIGHT
- GAS MTR LOC: 12 FT. E OF SW CORNER  CURB VLV
- CONSTRUCTION TYPE: NEW BUILDING  TIE IN PIPING



**CUSTOMER IS RESPONSIBLE FOR RESTORATION ON PRIVATE PROPERTY**

**T 29N R 11W SEC 16NE LONG SIDE WITH NOTIFICATION**

**LOT 5 - 175' S of CL of 3<sup>RD</sup> AVE**



Signature Of Approval	Date
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**SEC. 6-2-4 REGULATIONS GOVERNING EXCAVATIONS AND OPENINGS.**

- (a) **Frozen Ground.** No openings in the streets, alleys, sidewalks or public ways shall be permitted between November 15th and April 1st except where it is determined by the Village Board or its designee to be an emergency excavation.
- (b) **Protection of Public.**
- (1) Every opening and excavation shall be enclosed with sufficient barriers, signing, and such other traffic control devices as may be required by the Village Board or its designee, and in accordance with Section VI of the Manual of Uniform Traffic Control Devices. Sufficient warning lights shall be kept on from sunrise to sunset. No open flame warning devices shall be used. Except by special permission from the Director of Public Works, no trench shall be excavated more than two hundred fifty (250) feet in advance of pipe or conduit laying nor left unfilled more than five hundred (500) feet from where pipe or conduit has been laid.
  - (2) All necessary precautions shall be taken to guard the public effectively from accidents or damage to persons or property through the period of the work. Each person making such opening shall be held liable for all damages, including costs incurred by the Village in defending any action brought against it for damages, as well as cost of any appeal, that may result from the neglect by such person or his employees of any necessary precaution against injury or damage to persons, vehicles or property of any kind.
  - (3) Unless otherwise approved, a minimum of one (1) lane of traffic in each direction shall be provided. Every effort shall be made on the part of the permittee to provide reasonable access to all properties adjacent to his project. In the event traffic is limited to less than one (1) lane in each direction, a flagman or temporary traffic control signal shall be provided so as to safely cycle traffic in each direction past the work area.
  - (4) The permittee shall perform the work in such a manner so as not to disrupt the flow of traffic in the area or endanger the safety of workmen or passersby. It shall be the responsibility of the permittee to prevent traffic backup during construction operation. The permittee shall notify the Director of Public Works twenty-four (24) hours prior to commencement of excavation of the location and extent of the excavation, unless the excavation is an emergency excavation as identified in Section 6-2-4(b).
  - (5) When the operations will result in the loss of any utility service to private properties, the private properties shall be notified in writing or by personal contact at least twelve (12) hours prior to the loss of service, unless the operations are part of an emergency excavation as defined in Section 6-2-4(g).
- (c) **Pavement Removal.**
- (1) Removal of existing pavement shall be to neat, straight lines. The permittee shall make a final saw cut in the existing pavement after backfilling. Excavations shall be kept to the minimum possible and acceptable for the convenience and safe performance of his/her work and in accordance with all applicable codes and regulations.
  - (2) If the pavement is damaged during excavation beyond the original saw cut lines, it shall be saw cut again along neat, straight lines. The finished saw cut shall leave a regular rectangular section for pavement replacement. Should the street opening occur within adjacent or close to an existing patch or require more than one (1) opening within a short distance, the permittee shall identify and locate the existing patches or additional openings on the permit application form. The Director of Public Works

## INDIVIDUAL PROJECT SUPPLEMENT TO MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This is an Individual Project Supplement dated December 8, 2020, which is an attachment to the Master Agreement dated December 21, 2018 between Village of Colfax (OWNER) and Ayres Associates Inc (CONSULTANT).

Project: 2021 Colfax Street & Utility Improvements – Design & Construction

### ATTACHMENT A - SCOPE OF SERVICES

CONSULTANT shall provide professional services for OWNER in all phases of the Project to which this Agreement applies. These services will include serving as OWNER's professional representative for the Project, providing professional consultation and advice, and performing the duties and responsibilities of CONSULTANT as provided below.

CONSULTANT will provide professional services for the design, bidding, and construction phase services for the 2021 Village of Colfax Street & Utility Improvement. The project will consist of the following:

1. **Riverview Avenue** from High Street to Viking Street – reconstruction of approximately 500-feet of street, adding curb and gutter, sanitary sewer, water main, and storm sewer within the Village right-of-way.
2. **High Street** from Riverview Ave to Oak Street – reconstruction of approximately 200-feet of street, adding curb and gutter, sanitary sewer, water main, and storm sewer within the Village right-of-way.

### ARTICLE 1 - BASIC SERVICES

TOPOGRAPHIC SURVEY – Already Complete

PRELIMINARY DESIGN PHASE

CONSULTANT shall:

1. Prepare preliminary plans and specifications for review by the OWNER. OWNER review comments will be incorporated into the final plans. It is anticipated that the preliminary plans and specifications will be reviewed once prior to preparation of final construction plans and specifications.
2. Project will use the Village of Colfax standard road and utility details and specifications.
  - a. The typical street section for **Riverview Avenue** is anticipated to consist of curb and gutter roadway. Storm sewer within the street right-of-way will be replaced and outfalls will be evaluated for condition and capacity and be replaced if required. Sanitary sewer and watermain will be removed and replaced along with services within the right-of-way.
  - b. The typical street section for **High Street** is anticipated to consist of curb and gutter roadway. Storm sewer within the street right-of-way will be replaced Sanitary sewer and watermain will be removed and replaced along with services within the right-of-way.
3. Based on the information contained in the preliminary design documents, prepare and submit an opinion of probable Total Project Costs.

4. Furnish the above Preliminary Design documents and present and review them in person with OWNER.

#### FINAL DESIGN PHASE

After authorization to proceed with the Final Design Phase, CONSULTANT shall:

1. On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Contract Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the format of the Construction Specifications Institute).
2. Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project and assist OWNER in consultations with appropriate authorities. Anticipated permits include WDNR Construction NOI, WDNR Sanitary Sewer Extension, and WDNR Watermain Extension..
3. Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications.
4. Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee) and assist in the preparation of other related documents.
5. Furnish the Drawings and Specifications and present and review them in person with OWNER.

#### BIDDING PHASE

After written authorization to proceed with the Bidding, CONSULTANT shall:

1. Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences, and receive and process deposits for Bidding Documents.
2. Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.
3. Consult with and advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.
4. Consult with OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.
5. Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

## CONSTRUCTION PHASE

During the Construction Phase:

1. General Administration of Construction Contract. CONSULTANT shall consult with and advise OWNER and act as OWNER's representative as provided in Articles 1 through 18, inclusive, of the Standard General Conditions of the Construction Contract, C-700 (2013 edition) of the Engineers Joint Contract Documents Committee. The extent and limitations of the duties, responsibilities and authority of CONSULTANT as assigned in said Standard General Conditions shall not be modified, except to the extent provided hereinafter and except as CONSULTANT may otherwise agree in writing. All of OWNER's instructions to Contractor(s) will be issued through CONSULTANT who will have authority to act on behalf of OWNER to the extent provided in said Standard General Conditions except as otherwise provided in writing.
2. Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

CONSULTANT shall make visits to the site at intervals appropriate to the various stages of construction as CONSULTANT deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, CONSULTANT shall provide the services of a Resident Project Representative (and assistants as agreed) at the site to assist CONSULTANT and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, CONSULTANT shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and CONSULTANT shall keep OWNER informed of the progress of the work.

The Resident Project Representative (and any assistants) will be CONSULTANT's agent or employee and under CONSULTANT's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth below.

The purpose of CONSULTANT's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable CONSULTANT to better carry out the duties and responsibilities assigned to and undertaken by CONSULTANT during the Construction Phase, and, in addition, by exercise of CONSULTANT's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). On the other hand, CONSULTANT shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, CONSULTANT can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

3. Construction Staking. CONSULTANT shall provide one-time construction staking as detailed in the construction documents to locate the work which, in CONSULTANT's judgement, is necessary to enable contractor to proceed.
4. Defective Work. During such visits and on the basis of such observations, CONSULTANT may disapprove of or reject Contractor(s)' work while it is in progress if CONSULTANT believes that

such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.

5. Interpretations and Clarifications. CONSULTANT shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required.
6. Shop Drawings. CONSULTANT shall review (and take other appropriate action in respect of) Shop Drawings (as that term is defined in the aforesaid Standard General Conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.
7. Substitutes. CONSULTANT shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
8. Inspections and Tests. CONSULTANT shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents).
9. Disputes Between OWNER and Contractor. CONSULTANT shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. CONSULTANT shall not be liable for the results of any such interpretations or decisions rendered in good faith.
10. Applications for Payment. Based on CONSULTANT's on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

CONSULTANT shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of CONSULTANT's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, CONSULTANT's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents).

By recommending any payment CONSULTANT will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by CONSULTANT to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to CONSULTANT in this Agreement and the Contract Documents. CONSULTANT's review of Contractor(s)' work for the purposes of recommending payment will not impose on CONSULTANT responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with

laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on CONSULTANT to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

11. Contractor(s)' Completion Documents. CONSULTANT shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Contract Documents); and shall transmit them to OWNER with written comments.
12. Inspections. CONSULTANT shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that CONSULTANT may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 10.
13. Limitation of Responsibilities. CONSULTANT shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except CONSULTANT's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs 1 thru 12 inclusive, shall be construed to release CONSULTANT from liability for failure to properly perform duties and responsibilities assumed by CONSULTANT in the Contract Documents.
14. After the project is complete, CONSULTANT shall prepare a set of reproducible record prints of Drawings showing those changes made during the construction process, based on the marked-up prints, drawings and other data furnished by Contractor(s) to CONSULTANT and which CONSULTANT considers significant. In that record drawings are based on information provided by others, CONSULTANT cannot and does not warrant their accuracy.

## **ARTICLE 2 - ADDITIONAL SERVICES**

CONSULTANT will furnish additional services only upon written authorization from OWNER.

Services NOT included:

1. Boundary survey or preparation of plat of survey.
2. Preparation of easements or descriptions.
3. Title Searches/Title Commitment.
4. Permit and submittal fees.
5. Geotechnical investigation and analysis.
6. Wetland delineation, permitting, or mitigation services.
7. Private utility relocation or related work.
8. Traffic control planning, other than normal road closure to through traffic or detour planning.

## **ARTICLE 3 - OWNER'S RESPONSIBILITIES**

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

1. Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to CONSULTANT's services for the Project.
2. Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Project.
3. Place at CONSULTANT's disposal all available pertinent information including previous reports and any other data relative to design or construction of the Project.

## **ATTACHMENT B - PERIOD OF SERVICES**

### **ARTICLE 4 - PERIOD OF SERVICES**

The professional services provided by CONSULTANT are anticipated per the following schedule assuming OWNER executes this agreement within 30 days of the agreement date:

Topographic Survey	Already Completed
Preliminary Design Phase	December 2020
Preliminary Plan Review by Owner	December 2020
Final Design Phase	January 2021
Construction Plan Review by Owner	January 2021
Bidding Phase	February 2021
Construction Phase	2021 Construction Season

## **ATTACHMENT C - COMPENSATION AND PAYMENTS**

### **ARTICLE 5 - COMPENSATION AND PAYMENTS**

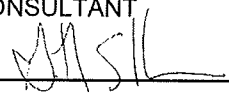
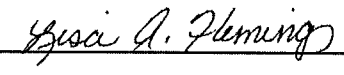
CONSULTANT shall perform Basic Services set forth in Attachment A based on the following:

1. Topographic Survey	\$ -	Already Complete
2. Design and Bidding Phase	\$ 25,300	Lump Sum
3. Construction Phase	\$ 22,100	Lump Sum

Seventy-Two (72) hours of full-time construction observation during utility construction and part-time observation for street construction are included in above Lump Sum Compensation. Contractor production rates may require additional construction observation. A rate of **\$135** per hour will be charged for construction observation services beyond the included hours.

CONSULTANT may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services rendered, but shall not exceed the total Lump Sum amount unless approved in writing by OWNER.

IN WITNESS WHEREOF, the parties hereto have made and executed this Individual Project Supplement as of the day and year first written above.

<u>Village of Colfax</u> OWNER		<u>Ayres Associates Inc</u> CONSULTANT
_____	(Signature)	<u></u>
<u>Scott Gunnufson</u>	(Typed Name)	<u>Gareth Shambeau, PE</u>
<u>Village President</u>	(Title)	<u>Project Manager</u>
_____	(Date)	<u>December 8, 2020</u>
_____	(Attest)	<u></u>
<u>Lynn Niggemann</u>	(Typed Name)	<u>Lisa A. Fleming, PE</u>
<u>Village Administrator-Clerk-Treasurer</u>	(Title)	<u>Manager, Municipal Services</u>
_____	(Date)	<u>December 8, 2020</u>



CAPITAL IMPROVEMENT PROGRAM 2020  
Village of Colfax, Wisconsin

Project (in order of priority)	Watermain	Watermain Contingency	Watermain Engineering	Watermain Total	Sanitary Sewer	Sanitary Sewer Contingency	Sanitary Sewer Engineering	Sanitary Sewer Total	Roadway Work	Roadway Work Contingency	Roadway Work Engineering	Roadway Work Total	Subtotal Construction Costs	Contingency	Engineering	Project Total
Riverview Ave. (High to Viking) - 36'	\$ 47,300	\$ 4,800	\$ 7,900	\$ 60,000	\$ 44,100	\$ 4,500	\$ 7,300	\$ 55,900	\$ 151,300	\$ 15,400	\$ 25,100	\$ 191,800	\$ 243,000	\$ 25,000	\$ 41,000	\$ 309,000
Riverview Ave. (High to Viking) - 24'	\$ 47,300	\$ 4,800	\$ 7,900	\$ 60,000	\$ 44,100	\$ 4,500	\$ 7,300	\$ 55,900	\$ 137,300	\$ 14,000	\$ 22,800	\$ 174,100	\$ 229,000	\$ 24,000	\$ 38,000	\$ 297,000
High St. (Riverview to Oak)	\$ 24,100	\$ 2,500	\$ 4,100	\$ 30,700	\$ 18,200	\$ 1,900	\$ 3,100	\$ 23,200	\$ 73,700	\$ 7,500	\$ 12,200	\$ 93,400	\$ 116,000	\$ 12,000	\$ 20,000	\$ 148,000
Oak St. (Hwy 170 to High)	\$ -	\$ -	\$ -	\$ -	\$ 26,700	\$ 2,800	\$ 4,500	\$ 34,000	\$ 84,970	\$ 8,700	\$ 14,100	\$ 107,770	\$ 112,000	\$ 12,000	\$ 19,000	\$ 143,000
High St. (Oak to Birch)	\$ 62,600	\$ 6,400	\$ 10,400	\$ 79,400	\$ 50,200	\$ 5,100	\$ 8,400	\$ 63,700	\$ 208,900	\$ 21,200	\$ 34,600	\$ 264,700	\$ 322,000	\$ 33,000	\$ 54,000	\$ 409,000
Amble St. (High School to Hwy 40)	\$ 36,000	\$ 3,700	\$ 6,000	\$ 45,700	\$ 35,000	\$ 3,600	\$ 5,800	\$ 44,400	\$ 140,800	\$ 14,300	\$ 23,300	\$ 178,400	\$ 212,000	\$ 22,000	\$ 36,000	\$ 270,000
High St. (High School to Cty M)	\$ 157,900	\$ 16,100	\$ 26,200	\$ 200,200	\$ 147,000	\$ 14,900	\$ 24,300	\$ 186,200	\$ 589,300	\$ 59,800	\$ 97,400	\$ 746,500	\$ 895,000	\$ 91,000	\$ 148,000	\$ 1,134,000
Pine St. (First to Railroad)	\$ 90,400	\$ 9,200	\$ 15,000	\$ 114,600	\$ 103,500	\$ 10,500	\$ 17,100	\$ 131,100	\$ 262,800	\$ 26,700	\$ 43,500	\$ 333,100	\$ 457,000	\$ 47,000	\$ 76,000	\$ 580,000
Cedar St. (River to Railroad)	\$ 66,000	\$ 6,800	\$ 11,000	\$ 83,800	\$ 45,800	\$ 4,700	\$ 7,600	\$ 58,100	\$ 155,400	\$ 15,800	\$ 25,700	\$ 196,900	\$ 288,000	\$ 28,000	\$ 45,000	\$ 341,000
Railroad Ave. (Pine to Cty M)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 877,600	\$ 89,000	\$ 145,100	\$ 1,111,700	\$ 878,000	\$ 89,000	\$ 146,000	\$ 1,113,000

Notes:  
Based on conceptual design, 2018 estimates  
10% Contingency  
15% Engineering  
Updated 10/30/2020, High Street from Riverview to Oak broken and as standard on project. Could be complete with Reshield, Obs. or High Street Project



**PUBLIC WORKS IMPROVEMENT  
OPINION OF PROBABLE CONSTRUCTION COST**

**Dunn Street (175' N / 105' S of Third Intersection)**

Date: November 13, 2020

**Village of Colfax**

24 Ft. Wide

Estimator: GJS

280 Ft. Long

Total Estimate: \$90,000.00

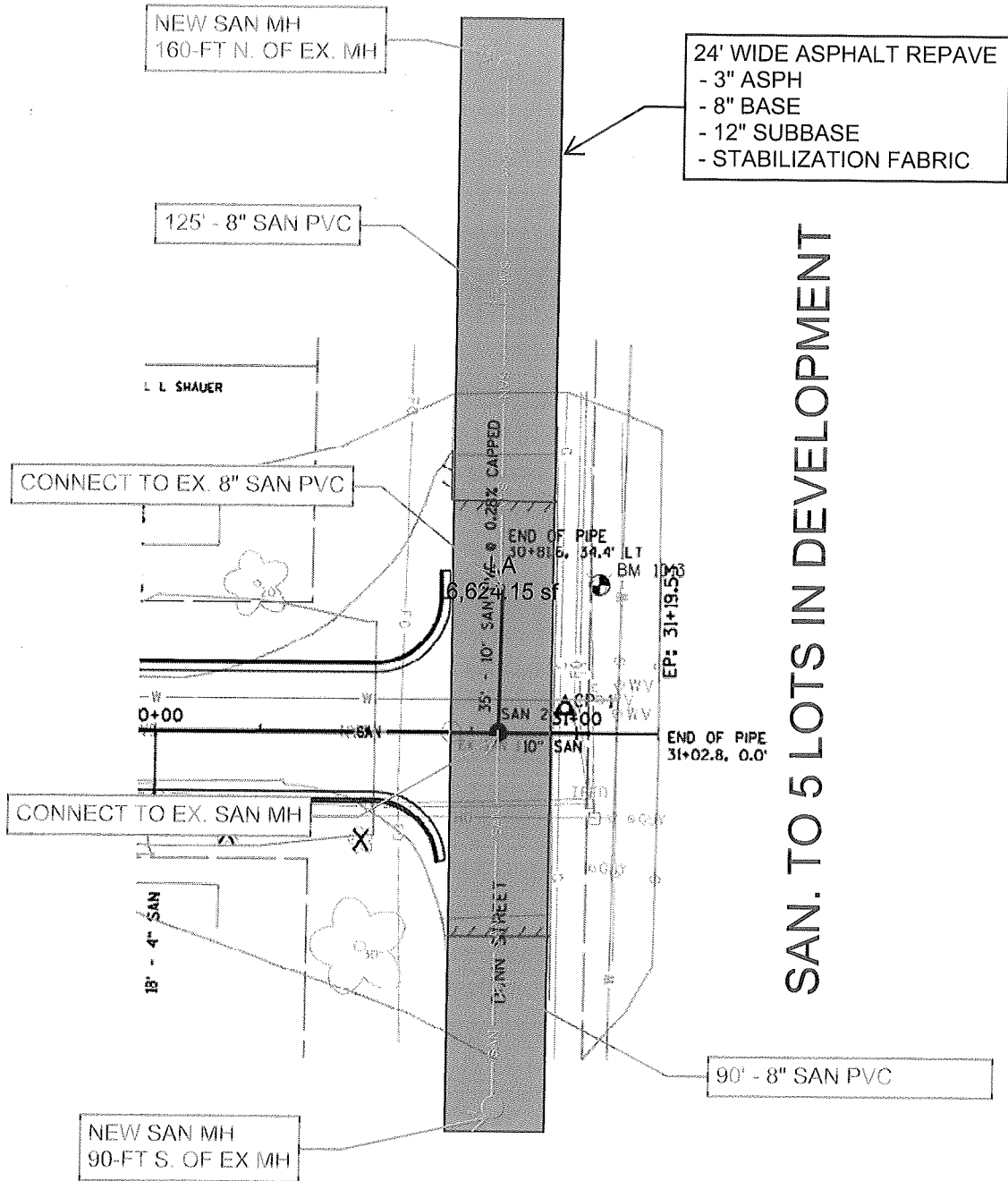
DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
<b><u>SANITARY SEWER</u></b>				
8" Sanitary Sewer PVC	L.F.	215	\$40.00	\$8,600.00
Connect to Existing Sanitary	Each	2	\$1,000.00	\$2,000.00
Manhole 4 Ft	V.F.	20	\$250.00	\$5,000.00
Casting Type J-S	Each	2	\$700.00	\$1,400.00
4" Wye	Each	5	\$150.00	\$750.00
Tracer Wire Access Box	Each	5	\$150.00	\$750.00
4" Sanitary Lateral PVC	L.F.	165	\$35.00	\$5,775.00
Sewer Televising	L.F.	215	\$2.00	\$430.00
Contingency				\$3,700.00
Engineering				\$4,300.00
<b>TOTAL ESTIMATED SANITARY SEWER COST</b>				<b>\$32,700.00</b>

<b><u>STREET CONSTRUCTION</u></b>				
Roadway Earthwork	C.Y.	1000	\$10.00	\$10,000.00
Remove Existing Pavement	S.Y.	700	\$2.00	\$1,400.00
Geotextile Stabilization Fabric	S.Y.	1300	\$1.50	\$1,950.00
Grannular Subbase Course	C.Y.	400	\$15.00	\$6,000.00
Base Course	C.Y.	200	\$22.00	\$4,400.00
3" Asphaltic Concrete Paving	S.Y.	700	\$20.00	\$14,000.00
Turf Replacement	S.Y.	1000	\$4.00	\$4,000.00
Silt Fence	L.F.	800	\$2.00	\$1,600.00
Pavement Saw Cutting	L.F.	120	\$2.00	\$240.00
Contingency				\$6,500.00
Engineering				\$7,500.00
<b>TOTAL ESTIMATED STREET CONSTRUCTION</b>				<b>\$57,600.00</b>

Construction Subtotal	\$68,300.00
15% Contingency Subtotal	\$10,200.00
Design and Construction Engineering Subtotal	\$11,800.00
<b>***PROJECT TOTAL***</b>	<b>\$ 90,000.00</b>

**Assumptions:**

- No watermain or water services include in estimate
- Connect to existing San MH in Intersection (2016)
- Extend 8" San. to 160' N. of Manhole (35' stubbed in by 2016 project)
- Core new 8" opening into manhole and extend 8" San. to 90' S. of manhole
- New San manhole at north and south limit (deadend)
- 5 - 4" sanitary service wyes, leads to R/W, and tracer wire access box
- Repave street 24-ft wide, 2-ft gravel shoulder (no curb), no driveway aprons
- Assumed typical street section for Village 3" asphalt, 8" basecourse, 12" grannular subbase, fabric
- No driveways or aprons
- No ditch grading, storm sewer, or driveway culverts (by developer)



ProjectName | ExhibitTitle

ProjectLocation

08/18/2020

**Lynn Niggemann**

**From:** Wathke, Julie <jwathke@co.dunn.wi.us>  
**Sent:** Tuesday, December 1, 2020 2:30 PM  
**To:** Ashley Score; Becky Segebrecht; Bev Bernier; Cally Lauersdorf; Carolyn Loechler; Charisse Sutliff; Cheryl Miller; Darlene Lee; Doug Westholm; Gwen Snyder; Joe Boesi; Karen Myers; Katie Moll; Kristin Huset; Lynn Niggemann; Mary Strand; Michelle Drury; Pat Hahn; Pat Pickerign; Peggy Johnson; Rebecca Richardson; Robin Goodell; Sally Rasmussen; Sandy Pickerign; Stacey Simonson; Sue Varnes; Susan Huftel; Susan Petranovich; Theresa Kopacz; Valerie Windsor; Westholm\_Doug\_J  
**Cc:** Christine Soules  
**Subject:** New Election Equipment Purchase

Many of you have asked when we will be able to order the new election equipment. As it stands, the demand is very high and the vendor manufacturer is backlogged on new equipment. If we ordered today, or had done so within the last 60 days we still would not receive the equipment to use in February or April. That being said, I initially thought of a two phase order. We can still do that, but in talking with Command Central, if we combine into one order, they can get us down to about the \$7,599 to \$8,000 max price range, if we purchase for the entire county at once. This will include acceptance testing, installation, training and delivery. It may come in a bit lower if another county like Barron chooses to purchase with us and/or we do the entire county at once. Therefore, I am asking for your responses to the following questions:

Is your municipality ready to proceed with placing an order within the next month?  
(Unit will be delivered in the summer of 2021 and provide for more extensive training in person)

If you are not ready to order yet, do you want to order equipment in a second phase? The price can not be guaranteed if 3/4 of the county purchases initially.

Payment is not made until installation, delivery and training is complete.

Please let me know what your situation is at your municipality to allow us to plan accordingly. I think most of the Town Chairs were on the zoom meeting with the Towns Association that Command Central and I gave a presentation at.

I was initially going to wait a bit to send this out, but it is looking like we need to get on the lists sooner rather than later.

Thank you,  
Julie

Julie A. Wathke, CPD, WCMC  
Dunn County Clerk  
3001 US Highway 12 East  
Suite 102B  
Menomonie, WI 54751  
(715)232-1677  
(715)232-2534 (fax)

\$8,000 max  
x 2  
-----  
\$16,000  
  
Allocated \$8,000 in 2020  
+ \$8,000 in 2021.



PO Box 356  
 Johnson Creek, WI 53038-0356  
 Voice: (920) 541-7083  
 Fax: (920) 699-2847

# INVOICE

Invoice Number: 19526  
 Invoice Date: Nov 24, 2020  
 Page: 1

<b>Bill To:</b>
VILLAGE OF COLFAX P O BOX 417 COLFAX, WI 54730

<b>Ship to:</b>
VILLAGE OF COLFAX P O BOX 417 COLFAX, WI 54730

Customer ID		Customer PO	Payment Terms	
VILLAGE OF COLFAX		2020-02	Net 30 Days	
Quantity	Item	Description	Unit Price	Amount
		1 Used Nedland Compactor SN:73098		1,000.00
		1 Used Nedland Compactor SN:73100		1,000.00
		1 Used Nedland Compactor SN:75397		1,000.00
		1 Used Nedland Compactor SN:75398		1,000.00
		Sold "As Is" with no warranty		

A service charge of 1.5% per month will be assessed on amounts due and owing over 30 days from date of invoice.

Please remit payment to:

JWR, Inc.  
 PO Box 356  
 Johnson Creek WI 53038-0356

Subtotal	4,000.00
Sales Tax	
Total Invoice Amount	4,000.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>4,000.00</b>

**Solutions & Technology for a Greener tomorrow**

## SERVICE AGREEMENT

**THIS SERVICE AGREEMENT** ("Agreement") is made and entered into as of \_\_Jan. 1, 2021, by and between **COLFAX RESPONSIBLE UNIT OR COLFAX RU**, 613 Main Street, Colfax, WI 54730 ("Village") ( ELK MOUND COLLECTION STATION, VILLAGE OF COLFAX acting as the RU (Responsible Unit) and **FIRST CHOICE COMPUTER RECYCLING, LLC**, a Wisconsin limited liability company, 525 Park Ridge Ct., Eau Claire WI 54703 ("FC").

### Recitals:

**WHEREAS**, FC is a full-service electronic recycling company; and

**WHEREAS**, the Colfax RU desires to engage the services of FC to provide electronic recycling services according to the conditions and terms set forth herein;

### NOW, THEREFORE:

In consideration of the foregoing and the conditions and terms set forth below, the parties agree as follows:

1. Contracting. The contracts with FC and FC agree to provide the Services (as defined herein) upon the conditions and terms set forth in this Agreement.
  2. Term. The term of this Agreement shall begin on January 1, 2021 and shall continue for three (3) years ("Term").
  3. FC Services. For the fees provided in this Agreement, FC shall provide the following services:
    - A. FC shall deliver an FC-owned overseas shipping container ("Container") to N9417 810<sup>th</sup> Street, Colfax, WI ("Colfax Transfer Station") into which Electronic Material (as defined below) may be deposited. FC shall also deliver an overseas shipping container ("Container") to 401 570th Ave, Elk Mound, Wi. 54734 ("Elk Mound Collection Station") into which electronic material (as defined below) may be deposited.
    - B. FC shall undertake all recycling within the guidelines of the R2 Recycling Standard including ISO and OHSAS standards, all of which FC is certified in.
    - C. FC will shred all drives at its facility so that no drives will be wiped or reused.
    - D. FC will wipe all data from all cellular phones, tablets, and embedded memory devices.
    - E. FC will supply all materials required for FC to transport the Electronic Materials;
- and

F. FC shall provide the Colfax RU with an itemized invoice of all charges for the above services; and

G. Upon the expiration of the Term, FC will remove the Container from the Colfax Transfer Station and the Elk Mound Transfer Station.

(collectively, "Services").

The term, "Electronic Material" means all of the following: (i) televisions; (ii) computers: laptop, desktop, netbook, and tablets; (iii) desktop printers including those that scan, fax, and/or copy and 3-D printers; (iv) computer monitors; (v) other computer accessories (including keyboards, mice, speakers, external hard drives, and flash drives); (vi) e-readers; (vii) DVD players, VCRs and other video players (i.e., DVRs); (viii) fax machines; and (ix) cellular phones.

4. Colfax RU Responsibilities. The Colfax RU is responsible for all the following:

A. Providing parties with access to the Container, monitoring such access, and ensuring the safety of all parties depositing items into the Container.

B. Ensuring that all Electronic Material is deposited into the Container and it not located outside of it.

C. Naming FC as an additional insured on the Village of Colfax for the Colfax site and Village of Elk Mound for the Elk Mound site for the general commercial liability insurance policies with limits of at least Two Million Dollars (\$2,000,000) with respect to the access to and use being made by the Village and any third-parties concerning the Container, and providing FC with a certificate of insurance confirming such coverage prior to January 1, 2021 and thereafter, annually during the Term;

D. Contacting FC to pick-up the Electronic Material and dispose of the same.

E. Paying the Fees owed to FC within thirty (30) days of the invoice date; and

F. The Colfax RU shall not move the Container from the Colfax Transfer Station or Elk Mound Transfer Station without the prior, written approval of FC.

5. Fees. The Colfax RU shall pay FC fees for the Services based on the following:

Televisions and monitors (LCD and CRT)	\$.20 per pound
Console and projection televisions	\$.25 per pound
Consumer electronics (printers, DVD, VCR, stereo, satellite receivers, keyboards, mice, peripheral equipment)	\$.10 per pound
Desktop and laptop computers, phones, tablets, and small appliances (no charge)	\$.00 per pound

Pickup Fee	\$40
Stacking labor, if needed	\$40

FC will invoice the Colfax RU for such fees each time FC picks up the Electronic Material. The Colfax RU will pay each invoice within thirty (30) days of receipt.

6. Indemnification. The Colfax RU shall indemnify, defend, and hold FC, its officers, directors, owners, and members (“Indemnified Parties”) harmless against and in respect of any claim, liability, or damage, including, but, not limited to, attorneys’ fees, court costs and expenses, and accounting fees, incurred or sustained by the Indemnified Parties as a result of the breach by the Colfax RU of their obligations under this Agreement.

7. Construction of Agreement. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Wisconsin. This Agreement constitutes the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement. Any modification of this Agreement shall be binding only if evidenced in a writing signed by each party. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement. This Agreement may be executed simultaneously in two or more counterparts, including .pdf, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The language used in this Agreement shall be deemed to be the language chosen by all parties to this Agreement to express their mutual intent, and no rule of strict construction against any party shall apply to any condition or term in this Agreement. Nothing in this Agreement shall be construed as creating a partnership or joint venture between the parties hereto. Notice shall be provided to a party at the principal office address as set forth in the records of the Wisconsin Department of Financial Institutions. The parties mutually covenant and agree that no waiver of a breach of any of the covenants or conditions of this Agreement shall be construed to be a waiver of any succeeding breach of the same covenant or condition. The parties further agree that no modification, release, discharge or waiver of any provision of this Agreement shall be of any force, effect or value unless in writing and signed by Landlord and Tenant or their duly authorized agents. The individuals signing this Agreement on behalf of their respective entities represent and warrant that they have the full and complete authority to bind their respective entity to the conditions and terms contained herein.



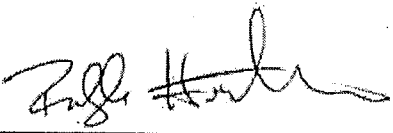
IN WITNESS WHEREOF, this Service Agreement is made and entered into as of the Effective Date.

MUNICIPALITY:

FC:  
First Choice Computer Recycling, LLC:

→ \_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_, Chairman/President

By:   
\_\_\_\_\_  
Ralph Hutchens, \_\_\_\_\_

By: \_\_\_\_\_  
\_\_\_\_\_, Clerk/ Secretary



Contractor: Auburndale Recycling Center, Inc. dba  
 Liberty Tire Recycling  
 10453 S. George Avenue  
 P.O. Box 137  
 Auburndale, WI 54412  
 Phone: 715.652.3622  
 Fax: 715.652.6372

**ROUTE SERVICE AGREEMENT**

Customer Status:  New Customer  Existing-New Agreement  Existing-Agreement Renewal  Price Change  Service Change

Contract Customer / Invoice to: \_\_\_\_\_ Customer Account Number: \_\_\_\_\_  
 Customer Name: Colfax Responsible Unit (RU) FEIN No.: \_\_\_\_\_  
 Address: 613 Main Street PO Box 417  
 City and State: Colfax, WI Zip Code: 54730  
 County: Dunn County  
 Phone Number: 715-962-3311 Fax Number: 715-962-2221  
 E-Mail Address: clerktreasurer@villageofcolfaxwi.org  
 Check One: Proprietor  Partnership  Corp  State of Incorporation: Wisconsin Municipal  
 Name of Principal: Lynn Niggeman Title: Clerk/Treasurer/Administrator

Service: Collection, loading, transportation, processing, recycling and/or disposal of Customer's used tires.

**Service Location:**

Location Name: Town of Colfax Drop Off Site - Town of Elk Mound Drop Off Site  
 Address: N9417 810th Street 401 570th Ave, Elk Mound, WI 54739  
 City and State: Colfax, WI Zip Code: 54730  
 Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_  
 Service Contact: Lynn Niggeman Cell:715-505-3615 Title: \_\_\_\_\_

Effective Date of Service: See Signature Term: 36 months Estimated Volume: 20 PTE per month

**Service Fees (Subject to annual adjustment pursuant to Section 3 of the attached General Conditions):**

Passenger Tires: 10-28 lbs \$ 2.75 per tire  
 Light Truck Tires: 29-45 lbs \$ 3.75 per tire  
 Large Truck Tires: 80-95 lbs \$ 15.00 per tire  
 Super single/duplex Tires: 95-130 lbs \$ 15.00 per tire

Passenger Tire w/ Rim: \$ 4.75 per tire  
 Light Truck Tires w/Rim: \$ 5.75 per tire  
 Large Truck Tire w/ Rim: \$ 18.00 per tire  
 Other: Lt. Commercial 46-79 lbs \$ 9.00 per tire  
 Other: Skid Steer \$ 6.00 per tire  
 Other: Fork Truck \$ 20.00 per tire  
 Minimum Fee: \$ 175.00 per visit

**Agricultural Tires: and OTR**

Small: 0-75 lbs. \$ 25.00 per tire  
 Medium: 76-150 lbs. \$ 35.00 per tire  
 Large: 151-225 lbs. \$ 45.00 per tire  
 X-large: 225-300 lbs. \$ 55.00 per tire  
 300+ lbs. \$ 80.00 per **TON** Each

Current Diesel Fuel Surchage: adjusted weekly 5.00 today % of billed revenues or charges adjusted WEEKLY

Container Drop Fee: \$ N/A  
 Container Rent: \$ N/A  
 Freight: \$ N/A  
 Environmental Fee: \$ 15.00 per stop

Billing Terms:  COD  Credit Net 30 days

**Special Conditions:**

(Customer to initial below)

- Please call dispatch at 715-652-3622 Extension #1 to postpone a service call or schedule a special one
- Please be sure you have at least 50 tires for any given service call and the minimum fee per stop will not apply

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Authorized Representative)

Print Customer Name and Title: \_\_\_\_\_  
 Contractor Signature: Donald R. Hacker Date: 09/03/2020  
 (Authorized Representative)

Print Contractor Name and Title: \_\_\_\_\_

<b>Service Type (select one):</b> <input type="checkbox"/> On Call <input checked="" type="checkbox"/> Schedule	<b>Service Frequency (select one):</b> If weekly, estimated collections per week: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 If not weekly, then every: <input type="checkbox"/> 2wks <input type="checkbox"/> 3wks <input type="checkbox"/> 4wks <input type="checkbox"/> 5wks <input type="checkbox"/> 6wks <input checked="" type="checkbox"/> Other: 12 weeks Route# if known: _____
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## GENERAL CONDITIONS OF ROUTE SERVICE AGREEMENT

Contractor named above or any of its applicable subsidiaries or affiliates performing hereunder ("Contractor") hereby warrants to Customer that all Used Tires collected from Customer shall be recycled, including reuse, in accordance with the used tire rules enacted by governing local, state and federal regulatory agencies.

1. **Term.** The initial term of this Agreement shall be thirty-six (36) months, commencing on the Effective Date of Service, as may be extended herein ("Term"). At the end of the initial thirty-six (36) month period and on each anniversary thereafter, the Term shall automatically be extended by one (1) additional year unless, at least sixty (60) days prior to the end of the Term, one party hereto notifies the other party hereto, in writing, that it does not wish to extend the Term beyond the then current expiration date. Such automatic extension and option to cancel such automatic extension shall continue until this Agreement expires in accordance with the terms of this provision, or is terminated as otherwise provided herein, or is terminated by the mutual agreement of the parties hereto. Contractor agrees that if Customer no longer requires any Service for its used tires or used tires (collectively, "Used Tires") due to discontinuance of its business or relocation outside the area in which Contractor provides Service, Customer may terminate this Agreement by delivering written notice to Contractor at least sixty (60) days prior to the intended termination date and making payment of all amounts due Contractor on or before such intended termination date. ~~In the event Customer terminates this Agreement other than as provided above, or Contractor terminates this Agreement as a result of Customer's breach, Customer shall pay Contractor, as liquidated damages, a sum calculated as follows: (i) if the remaining Term of this Agreement is twenty-four (24) or more months, Customer shall pay the average of its past monthly charges multiplied by twenty-four (24); or (ii) if the remaining Term of this Agreement is less than twenty-four (24) months, Customer shall pay the average of its past monthly charges multiplied by the number of months remaining in the Term.~~

2. **Exclusivity.** Contractor has invested—and based upon this Agreement will invest—capital, expertise, time and resources to perform this Agreement. Accordingly, during the Term of this Agreement, (1) Customer agrees to deal, negotiate, and contract exclusively with Contractor for any and all Used Tire related services, including without limitation, the collection, loading, transportation, processing, recycling, resale, and/or disposal of Used Tires (collectively, "Services"), (2) Customer agrees not to deal, negotiate, and/or contract with any other person, corporation, or other entity—whether directly and/or indirectly—for Services, and (3) in connection with this Agreement, the parties agree that each will not, directly or indirectly, interfere with, circumvent or attempt to circumvent, avoid, by-pass, hinder, evade, or obviate (a) one another, (b) each other's interests in or to the benefits of this Agreement, and/or (c) the interests or relationships that either party has with any other person, corporation, or other entity including without limitation customers, manufacturers, producers, sellers, buyers, vendors, brokers, dealers, distributors, refiners, and/or shippers to affect, change, increase, decrease, and/or avoid, directly or indirectly, the obligations of one another under this Agreement.

3. **Fees, Charges and Payment.** Customer shall pay Contractor for its Services in accordance with the Service Fees set forth on the first page of this Agreement and these General Conditions. Customer shall pay Contractor at Contractor's address on page 1 of this Agreement. The Service Fees and other charges set forth herein shall be adjusted after the first anniversary of the Effective Date of Service to reflect (a) increases in the Consumer Price Index, and (b) an annual four percent (4%) increase of all Service Fees and other charges hereunder. Customer shall pay Contractor for Used Tires collected at the time Service is rendered unless credit is extended and approved, in which case payment shall be due within <sup>thirty (30)</sup> ~~fifteen (15)~~ days of invoice. Contractor has the right, in its sole discretion, to pass through to Customer any and all environmental cost recovery charges, environmental compliance charges or other similar charges related to upgrading or maintaining Contractor's facilities, including without limitation such charges which Contractor incurs in order to operate any or all of its facilities at operating standards which are in excess of what may be required by applicable federal, state or local environmental laws or regulations. Interest shall accrue and be charged on all past due amounts at the rate of one and one-half percent (1.5%) per month until paid, and Customer shall pay all costs and expenses incurred by Contractor in collecting any past due amounts, including without limitation reasonable attorneys' fees. If payment is not made when due, or if Customer otherwise breaches the terms of this Agreement and fails to cure the same within five (5) days of written notice of such breach, Contractor may suspend the provision of Services and/or terminate this Agreement upon written notice to Customer, in which event Contractor shall be entitled to recover all amounts then due and, in the event of termination, the liquidated damages described above.

4. **Fuel Surcharge.** Contractor may impose a fuel surcharge in the event the cost of diesel fuel increases at any time, or from time to time, during the Term. The fuel surcharge shall be calculated based on increases in the cost of diesel fuel as published by the Energy Information Administration of the US Department of Energy ([www.eia.doe.gov](http://www.eia.doe.gov)) ("EIA") as determined by Contractor at any time, or from time to time, during the Term of this Agreement over a base cost of \$1.30 per gallon (the "Fuel Surcharge Percentage"). The resulting Fuel Charge Percentage shall be multiplied by the aggregate of Customer's billed Service Fees and other charges for the period determined by Contractor in order to determine the amount of such fuel surcharge. The fuel surcharge as of the date of execution of this Agreement shall be the percentage set forth on page 1 of this Agreement, and may be increased or decreased at any time, or from time to time, by the Contractor as necessary and appropriate.

5. **Governmental Taxes, Fees and Charges.** Customer shall be responsible for any and all taxes, fees or other charges imposed by local, state or federal laws and/or regulations upon the collection, transportation, processing, recycling and/or disposal of Customer's Used Tires.

6. **Designated Collection Area.** Customer shall designate an area within its premises for the accumulation of Used Tires to be collected by Contractor (the "Designated Area"). The Designated Area shall be readily accessible by Contractor's vehicle; Contractor's personnel shall not be required to lift or carry the Used Tires except when loading Contractor's vehicle; and Contractor shall not be responsible for the inadvertent collection of new, adjustment and/or other tires not intended for removal which are located in the general proximity of the Designated Area.

7. **Used Tires.** ~~Customer warrants to Contractor that all Used Tires delivered by it hereunder shall not have been subject to any safety recall, whether official or unofficial, and not otherwise subject to a 'destroy only' obligation.~~ Customer also warrants that the Used Tires delivered to Contractor shall be in as dry a condition as possible (no more than 10 milliliters of water in each) and shall be free of oil, petroleum and any other hazardous or toxic wastes as defined by local, state or federal laws and/or regulations. It is understood and agreed that Contractor shall not collect any split or chopped tires, solid-rubber-tires, baled tires, tires containing a heavy accumulation of dirt, ~~or tires exceeding 54 inches in height or 16 inches in width~~ or any waste other than Used Tires (collectively, "Unacceptable Waste"). Customer further agrees that if any Unacceptable Waste is delivered by Customer, Contractor may, at its election, (i) return such Unacceptable Waste to Customer, or (ii) charge a supplemental fee to Customer for special handling and/or disposal of such Unacceptable Waste.

Customer initials \_\_\_\_\_  
Date 09/03/2020 ←

8. Title. Title to the Used Tires shall pass to Contractor upon either the (i) payment of Contractor's Service Fees and other charges due for such Used Tires, or (ii) removal of such Used Tires by Contractor from Customer's premises. If Customer fails to pay Contractor's Service Fees and/or other charges, Contractor, at its option, may unload and/or return Customer's Used Tires, in which event Customer shall remain liable to Contractor for 100% of the Service Fees and other charges due for such Used Tires.

9. Provision of Services. To the extent not otherwise covered by insurance, Contractor shall be responsible for damages to Customer's property directly resulting from any actions of Contractor, its agents or employees in connection with providing the Services to Customer pursuant to this Agreement; provided, however, that Contractor shall not be responsible for any damages if Customer was aware of any condition affecting Customer's property which contributed to or caused such damage and did not inform Contractor.

10. Indemnity and Related Provisions. Customer agrees to pay, indemnify, defend, and hold harmless Contractor and its employees, agents, and representatives from and against any and all claims, causes of actions, controversies, demands, damages, losses, costs, fines and/or liabilities (collectively, "Causes of Action") relating to and/or arising out of (1) Contractor's operation, use, or other acts or omissions relating to and/or arising out of Customer's equipment and/or tires at the site where Contractor performs its obligations under this Agreement, (2) each and every deficiency, defect, characteristic, and/or other condition of Customer's property and/or Used Tires, (3) Customer's breach or nonperformance of any covenant, provision, representation or warranty made by Customer hereunder, (4) Customer's activities in connection with this Agreement or the Services, and (5) Customer's violation of any laws or regulations, save and except for Causes of Action resulting from Contractor's willful misconduct or grossly negligent conduct. This provision applies to and includes without limitation claims and causes of action for death, personal injury, and/or damage to property or the environment.

11. Insurance. Customer shall maintain insurance in types and amounts appropriate for similarly situated persons. Without limiting the foregoing, Customer shall carry insurance adequate to cover all potential liabilities related to its business and its indemnification obligations under this Agreement.

12. Right to Compete. Customer grants Contractor the right to compete with any offer which Customer receives (or intends to make) relating to the provision of Used Tire collection, transportation, processing, recycling, resale and/or disposal services upon the termination of this Agreement, and agrees to give Contractor written notice of any such offer and a reasonable opportunity to respond to it. If Contractor agrees to provide services on the same terms as those set forth in the offer, Customer shall contract with Contractor for such services.

~~13. Selling Used Tires. Customer recognizes the value to the Contractor for those used tires that can be culled and sold as a used tire. The parties further acknowledge and agree that the pricing of the Service Fees set forth in this Agreement is premised upon no theft or diversion of Used Tires from the locations. Customer shall implement procedures to ensure individuals or businesses do not take, purchase, or damage such good used tires from the Customer's locations. Customer shall take precautions to keep used tires secure and contained to eliminate the risk of tire theft or damage. If such theft occurs, Customer shall provide Contractor access to its loss prevention department and cooperate with all investigations and possible prosecutions of such theft perpetrators. If such theft continues, Contractor, at its sole discretion, may increase Service Fees for that particular location.~~

14. Default and Remedies. If either party breaches this Agreement and fails to cure any such breach within five (5) days of written notice thereof, the non-defaulting party shall have all rights and remedies set forth in this Agreement and all rights and remedies available at law or in equity.

15. Force Majeure. Except for their respective obligations to pay any sums of money due hereunder, each party hereto shall be excused for any delay or failure in the performance of their respective obligations hereunder, and shall not be liable for failure to perform or considered in default hereunder, if and to the extent that such delay or failure is caused by occurrences beyond such party's reasonable control and is not caused by such party, including, but not limited to, governmental laws or regulations, strikes or other labor disputes, civil commotion, sabotage, acts of terrorism, war, fire, casualty, flood, earthquake, explosion, weather, or acts of God.

16. Notice. Any notice to be given hereunder shall be in writing and shall be delivered by hand, certified mail or overnight courier to the respective party at the address set forth on the first page of this Agreement or such other address as either party shall designate by written notice to the other party. Any such notice shall be deemed effectively served as of the date of delivery unless delivery is refused or cannot be made, in which event notice shall be deemed given upon mailing.

17. Waiver. The failure of Contractor or Customer to enforce, at any time or for any period of time, any one or more of the provisions of this Agreement shall not be construed to be, and shall not be, a waiver of any such provision or provisions or of its right thereafter to enforce each and every such provision; provided, however, final payment to Contractor constitutes a full and final release of any claims that Customer may have against Contractor.

18. Severability. If any provision of this Agreement is determined to be illegal or unenforceable, such provision shall be deemed amended to the extent necessary to conform to applicable law, or, if it cannot be so amended without materially altering the intention of the parties, it shall be deemed stricken and the remainder of this Agreement shall remain in full force and effect.

19. Governing Law & Venue. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania without regard to conflict of laws principles, and any suit or cause of action brought to enforce the terms of this Agreement shall only be heard in the appropriate court of Allegheny County, Pennsylvania.

20. General Provisions. This Agreement (i) constitutes the entire contract between the parties with respect to the Services contemplated hereunder, (ii) may only be changed, modified or amended by a writing signed by both parties hereto, and (iii) shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto. The representations, warranties and indemnifications contained herein shall survive the termination of this Agreement. If any conflict or differences exist in this Agreement between items that are printed and those that are typed or written, the typed or written language shall govern. Each party agrees, represents and warrants to the other that it has not made, and makes no statements, representations and/or warranties that are not contained in this Agreement, and neither party has relied on any fact, statement, representation, and/or warranty that is not contained in this written Agreement. Each party hereby represents and warrants that the execution and performance of this Agreement have been duly authorized by such party and that this Agreement is a valid and binding obligation of such party, enforceable in accordance with its terms. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original but all of which shall be deemed to be one and the same instrument. A facsimile or pdf signature binds the same as an original.

Customer initials \_\_\_\_\_  
Date 09/03/2020

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 11/23/2020 From Account:  
Thru: 12/13/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	12/02/2020	XCEL ENERGY	3,664.72
76837	11/30/2020	24-7 TELCOM	24.95
76838	11/30/2020	AT&T MOBILITY	437.89
76839	11/30/2020	BOUND TREE MEDICAL, LLC	377.12
76840	11/30/2020	BREMER BANK	181,983.75
76841	11/30/2020	CBS SQUARED, INC	351.88
76842	11/30/2020	CENAGE LEARNING INC/GALE	24.80
76843	11/30/2020	CENTURY LINK	110.86
76844	11/30/2020	CHARTER COMMUNICATIONS	131.97
76845	11/30/2020	COLFAX COMMUNITY FIRE DEPT	5,612.66
76846	11/30/2020	DUNN CO HIGHWAY DEPT	75.00
76847	11/30/2020	FIRST SUPPLY LLC	481.39
76848	11/30/2020	GALLS, LLC	30.39
76849	11/30/2020	H & H PLUMBING	822.20
76850	11/30/2020	HALRON LUBRICANTS INC	145.50
76851	11/30/2020	HAWKINS, INC.	1,361.13
76852	11/30/2020	HENRY SCHEIN	766.91
76853	11/30/2020	HUEBSCH	95.04
76854	11/30/2020	HYDROCORP	542.00
76855	11/30/2020	MEDPRO MIDWEST GROUP	133.50
76856	11/30/2020	MIDAMERICA BOOKS	227.40
76857	11/30/2020	OFFICE DEPOT	240.50
76858	11/30/2020	PITNEY BOWES INC	143.55
76859	11/30/2020	REGISTER OF DEEDS	4.00
76860	11/30/2020	RESERVE ACCOUNT	500.00
76861	11/30/2020	SCHILLING SUPPLY	144.23
76862	11/30/2020	STAPLES	129.75
76863	11/30/2020	STREICHER'S INC	124.93
76864	11/30/2020	TAINTER MACHINE	604.00
76865	11/30/2020	VIKING ELECTRIC SUPPLY	47.73
76866	11/30/2020	WAL MART COMMUNITY/GEGRB	24.57
76867	11/30/2020	WEA INSURANCE CORPORATION	10,568.91
76868	11/30/2020	WRWA	390.00

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 11/23/2020 From Account:  
Thru: 12/13/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
AFLAC	11/30/2020	AFLAC	410.06
EFTPS	11/25/2020	EFTPS-FEDERAL-SS-MEDICARE	5,487.95
EFTPS	12/10/2020	EFTPS-FEDERAL-SS-MEDICARE	5,562.27
WIDOR	11/25/2020	WI DEPARTMENT OF REVENUE	1,046.55
WIDOR	12/10/2020	WI DEPARTMENT OF REVENUE	1,091.66
WIETF	11/30/2020	WI DEPT OF EMPLOYEE TRUST FUNDS	6,166.11
BREMER	12/10/2020	CARDMEMBER SERVICE	232.76
CHARTER	12/01/2020	CHARTER COMMUNICATIONS	614.32
WIDCOMP	11/25/2020	WISCONSIN DEFERRED COMPENSATION	190.00
WIDCOMP	12/10/2020	WISCONSIN DEFERRED COMPENSATION	190.00
WEENERGIES	12/08/2020	WE ENERGIES	171.21
WEENERGIES	12/08/2020	WE ENERGIES	296.29
Grand Total			231,782.41

## Joint Review Board Minutes, November 9<sup>th</sup>, 2020

On November 9, 2020, the Joint Review Board meeting was called to order at 6:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI.

**Roll Call:** Members Present: Village President Scott Gunnufson, Colfax Schools Superintendent William Yingst, Chippewa Valley Technical College representative Dan Lytle Dunn County Supervisor Dave Bartlett, Public member Mike Buchner (Chair). Other Present: Sean Lentz and Josh Lowe from Ehlers, Nick Surak from the WODA Cooper Companies, Administrator-Clerk-Treasurer Lynn Niggemann, LeAnn Ralph with the Messenger.

### Appointments

**Public Member** – A motion was made by Gunnufson and seconded by Yingst to appoint Mike Buchner as the public member. Voting For: Buchner, Gunnufson, Yingst, Lytle and Bartlett. Voting Against: none. Motion carried.

**Chairperson** - A motion was made by Gunnufson and seconded by Lytle to appoint Yingst as the chairperson. Voting For: Buchner, Gunnufson, Yingst, Lytle and Bartlett. Voting Against: none. Motion carried.

Yingst began the roll as the chair. In review of the Annual reports, the meeting was turned over the Niggemann. Niggemann briefly went over the financial reports while waiting for Lentz and Lowe to arrive to the meeting. Once they arrive, Lentz and Lowe reviewed the documents.

### Review Annual PE-300 reports of:

**Tax Incremental District No. 3 and Tax Incremental District No. 4** - Lentz explained that the PE-300 Annual reports for Tax Increment District No. 3 and 4 have been provided to all members prior to the meeting via email. Lentz also explained that if there were any questions, they can be asked at any time. For the record the Village of Colfax did meeting their statute deadlines in submitting the annual report to the State of Wisconsin by the deadline of July of 2020. The 2019 financial reports show TIF #3 with an expected surplus of \$753,460 at the end of life and TIF #4 with an expected surplus of \$15,246 at the end of life.

Gunnufson talked a little bit about the housing projects that are expected and potentially happening in the next few years. There are some housing duplexes expected on High Street in the next year and a possible 8-plex on University. There is the East View Development which the Planning Commission just recently granted five parcels to Homes by Croix Creek. The first development will be a single family home expected to be ready for occupancy in 2021. The final project is the Dunn Street apartment complex which is expected to be a 32 unit building. Surak with WODA Cooper Companies is online to talk a little about that project. Surak confirmed that they are planning a 32 unit complex. The Complex will be a WHEDA project which would include tax credits and income based assessment. The project would have a timeline of award notification in spring of 2021. The final design would occur during 2021 with construction in 2022 and occupancy in 2023.

With these projects in mind the Village of Colfax is considering possibly closing the current Tax Incremental Districts early and creating a new one, granted the Village remains below the 12% rule.

Approve "Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement." – Ordinance 2020-03 - A motion was made by Lytle and seconded by Gunnufson to approve the Joint Review Board Resolution, 2020-03. Voting For: Yingst, Lytle, Bartlett, Gunnufson and Buchner. Voting Against: none. Motion carried.

**Adjourn:** A motion was made by Gunnufson and seconded by Bucher to adjourn the meeting. A voice vote was taken to adjourn the meeting at 6:45 p.m. Motion carried.

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William Yingst, Colfax School District  
Chair of the Joint Review Board

Attest: Lynn Niggemann  
Administrator-Clerk-Treasurer



WILLIAM J. ANDERSON  
CHIEF OF POLICE



**COLFAX POLICE DEPARTMENT**  
P.O. BOX 417, 613 MAIN ST.  
COLFAX, WI 54730

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SEPTEMBER 2020 MONTHLY POLICE REPORT

Printed on December 8, 2020

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CFS Date/Time	Description	Primary Units
09/01/20 22:54	BUSINESS CHECKS,	506
09/03/20 00:16	INEBRIATE CONTACT	506
09/03/20 02:08	EMERGENCY	CXMD8
09/03/20 08:26	PAPER SERVICE	220
09/03/20 13:05	CUSTODY DISPUTES	501
09/04/20 17:11	DEATH- NATURAL	ME1
09/04/20 20:32	STRAY/DEAD ANIMAL	205
09/06/20 15:51	EMERGENCY	CXMD8
09/06/20 20:36	EMERGENCY	CXMD7
09/07/20 09:39	SUSPICION	215
09/07/20 18:38	EMERGENCY	CXMD8, 508
09/07/20 22:42	DEATH- NATURAL	
09/08/20 12:01	EMERGENCY	CXMD8
09/08/20 17:53	TRAFFIC STOP	506
09/08/20 18:31	TRAFFIC STOP	506
09/08/20 20:46	BUSINESS CHECKS,	506
09/09/20 16:50	TRAFFIC STOP	506
09/10/20 05:28	911 MISDIALS,	228
09/10/20 13:59	911 MISDIALS,	219
09/10/20 16:07	EMERGENCY	CXMD7
09/10/20 21:03	TRAFFIC STOP	508
09/11/20 19:14		506
09/11/20 19:15	MOTORIST ASSIST -	506
09/11/20 22:41	TRAFFIC STOP	506
09/11/20 23:13	BUSINESS CHECKS,	506
09/12/20 20:49	TRAFFIC STOP	506
09/13/20 01:48	TRAFFIC STOP	506, 221
09/13/20 11:39	911 HANG UP CALL -	
09/13/20 11:40	911 HANG UP CALL -	
09/13/20 18:13	TRAFFIC STOP	506
09/15/20 15:12	PAPER SERVICE	220
09/15/20 20:12	PROPERTY	508
09/15/20 22:35	TRAFFIC STOP	508
09/16/20 08:16	PAPER SERVICE	220
09/16/20 10:19	VIOLATE COURT	501
09/16/20 20:18	MENTAL CASE	223
09/17/20 14:10	FRAUD/ FORGERY/	501
09/17/20 14:44	SUSPICION	501
09/17/20 15:47	EMERGENCY	CXMD8
09/18/20 00:05	EMERGENCY	CXMD7

CFS Date/Time	Description	Primary Units
09/18/20 13:11	EMERGENCY	CXMD8
09/19/20 20:25	TRAFFIC STOP	501
09/21/20 05:30	MENTAL CASE	222
09/21/20 10:24		501
09/21/20 16:14	911 MISDIALS,	506
09/21/20 16:38	TRAFFIC ACCIDENT -	506
09/21/20 18:48	TRAFFIC STOP	506
09/21/20 20:43	TRAFFIC STOP	506
09/22/20 10:45	EMERGENCY	CXMD7
09/22/20 18:10	ESCORT	506
09/22/20 21:13	SUSPICION	207, 506
09/22/20 21:29	ESCORT	506
09/22/20 22:06	TRAFFIC STOP	506
09/22/20 23:13	BUSINESS CHECKS,	506
09/23/20 12:29	911 HANG UP CALL -	501
09/23/20 22:41	BUSINESS CHECKS,	508
09/24/20 12:42	CITY/COUNTY	501
09/24/20 13:24	JUVENILE	501
09/24/20 23:50	BUSINESS CHECKS,	508
09/25/20 14:55	SUSPICION	501
09/25/20 17:16	JUVENILE	506
09/25/20 19:15	PUBLIC RELATIONS	CXMD7
09/26/20 01:31	TRAFFIC STOP	506
09/26/20 01:33	MISCELLANEOUS -	506
09/26/20 07:31	EMERGENCY	CXMD8
09/26/20 23:46	BUSINESS CHECKS,	506
09/26/20 23:56	Duplicate Call	
09/28/20 16:34	PUBLIC RELATIONS	CXMD8
09/28/20 17:53	EMERGENCY	508, CXMD7
09/28/20 19:35	TRAFFIC STOP	508
09/28/20 21:45	EMERGENCY	508, CXMD7
09/28/20 22:25	EMERGENCY	508, CXMD8, 219
09/29/20 18:44	TRAFFIC STOP	506
09/29/20 20:32	911 HANG UP CALL -	506
09/29/20 23:47	DISORDERLY	205, 506
09/30/20 12:44	SUSPICION	222
09/30/20 17:26	TRAFFIC STOP	506
09/30/20 18:51	USH-STH-CTH	506

**Total Records: 78**

WILLIAM J. ANDERSON  
CHIEF OF POLICE



**COLFAX POLICE DEPARTMENT**

P.O. BOX 417, 613 MAIN ST.  
COLFAX, WI 54730

(715) 962-3136 OFFICE  
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**OCTOBER 2020 MONTHLY POLICE REPORT**

Printed on December 8, 2020

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CFS Date/Time	Description	Primary Units
10/01/20 21:56	TRAFFIC STOP	212, 506
10/01/20 22:14	TRAFFIC STOP	506
10/01/20 23:52	TRAFFIC STOP	212
10/02/20 13:45	TRESPASSING	225
10/03/20 12:07	911 HANG UP CALL -	211
10/03/20 13:44	SUSPICION	213
10/03/20 21:04	CHECK WELFARE ON	205
10/04/20 19:29	MENTAL CASE	CXMD7, 219
10/04/20 19:52	911 HANG UP CALL -	
10/05/20 06:43	THEFT	501
10/05/20 06:43	EMERGENCY	CXMD7
10/05/20 13:58	EMERGENCY	CXMD7
10/05/20 16:51	PROPERTY	506
10/05/20 19:35	EMERGENCY	CXMD7
10/06/20 21:22	VIOLATE COURT	506
10/06/20 22:06		506
10/07/20 14:03	VIOLATE COURT	501, 219
10/07/20 19:47	SUSPICION	508
10/08/20 11:23	DISORDERLY	501
10/08/20 13:33	STRAY/DEAD ANIMAL	501
10/09/20 09:44	THEFT	501
10/09/20 13:10	PAPER SERVICE	222
10/09/20 18:26	PUBLIC RELATIONS	506, CXMD8
10/09/20 19:08	PAPER SERVICE	212
10/09/20 21:26	TRAFFIC STOP	506
10/09/20 23:08	BUSINESS CHECKS,	506
10/10/20 02:01	TRAFFIC STOP	506
10/10/20 14:11	OWI	160, 222
10/10/20 18:04	TRAFFIC ACCIDENT -	
10/10/20 20:24	TRAFFIC STOP	506
10/10/20 21:03	TRAFFIC STOP	506
10/11/20 01:31	BUSINESS CHECKS,	506
10/11/20 14:23	THEFT	506
10/11/20 14:51	DOMESTIC DISPUTE	506, 207
10/11/20 19:44	DISORDERLY	221, 506
10/12/20 06:04	STRAY/DEAD ANIMAL	213
10/12/20 06:24	EMERGENCY	213, CXMD8
10/12/20 15:43	NOISE COMPLAINT -	501
10/12/20 16:31	PUBLIC RELATIONS	CXMD8
10/12/20 22:41	BUSINESS CHECKS,	508

CFS Date/Time	Description	Primary Units
10/13/20 00:19	EMERGENCY	CXMD8
10/13/20 17:22	USH-STH-CTH	506
10/13/20 22:21	TRAFFIC STOP	506
10/13/20 22:47	TRAFFIC STOP	506
10/14/20 11:17	911 HANG UP CALL -	501
10/14/20 17:34	EMERGENCY	M2, 506, CXMD8
10/14/20 20:12	TRAFFIC STOP	506
10/14/20 22:08	TRAFFIC STOP	506
10/15/20 01:00	TRAFFIC STOP	506
10/15/20 06:05	MENTAL CASE	230
10/15/20 08:52	STRAY/DEAD ANIMAL	
10/15/20 21:33	JUVENILE	207
10/15/20 22:32	SUSPICION	207
10/15/20 23:38	TRAFFIC STOP	195
10/16/20 20:27	MENTAL CASE	219, 506
10/16/20 23:08	TRAFFIC STOP	219, 507
10/18/20 00:56	911 HANG UP CALL -	205
10/18/20 21:40	SUSPICION	218
10/19/20 18:42	TRAFFIC STOP	502, 215
10/19/20 21:15	SUSPICION	502
10/19/20 22:01	TRAFFIC STOP	502
10/19/20 22:24	TRAFFIC STOP	502
10/20/20 00:24	TRAFFIC STOP	502
10/20/20 18:23	SUSPICION	507
10/21/20 17:38	MOTORIST ASSIST -	508
10/21/20 18:25	TRAFFIC STOP	508
10/21/20 20:11	TRAFFIC STOP	508
10/22/20 20:12	TRAFFIC STOP	508
10/22/20 22:42	TRAFFIC STOP	508
10/23/20 10:17	PARKING ORDINANCE	501
10/23/20 18:28	TRAFFIC STOP	502
10/23/20 18:34	PUBLIC RELATIONS	CXMD8
10/23/20 21:05	TRAFFIC STOP	502
10/23/20 22:30	TRAFFIC STOP	502
10/23/20 23:12	TRAFFIC STOP	502
10/24/20 00:58	TRAFFIC STOP	502
10/24/20 01:40	TRAFFIC STOP	502
10/25/20 05:09	TRAFFIC STOP	230
10/25/20 18:11	TRAFFIC STOP	502
10/26/20 16:32	PUBLIC RELATIONS	CXMD7
10/26/20 18:52	911 HANG UP CALL -	219
10/27/20 13:40	DOMESTIC DISPUTE	501, 219
10/27/20 21:08	SUSPICION	506
10/27/20 21:48	EMERGENCY	CXMD8, NFRSP
10/27/20 22:16	TRAFFIC STOP	506
10/28/20 01:23	TRAFFIC STOP	506
10/28/20 13:13	DEATH	ME2

CFS Date/Time	Description	Primary Units
10/28/20 16:50	TRAFFIC STOP	502
10/28/20 23:54	TRAFFIC STOP	502
10/29/20 01:52	911 HANG UP CALL -	502
10/29/20 18:58	TRAFFIC STOP	507
10/30/20 09:12	DEATH	ME2

**Total Records: 92**

## Colfax Rescue November 2020 Report:

### Municipalities Responded to:

Township of Colfax	4
Village of Colfax	11
Township of Elk Mound	9
Village of Elk Mound	7
Town of Otter Creek	1
Township of Sand Creek	1
Township of Tainter	3
Village of Wheeler	2
<u>Town of Howard (Chippewa Fire Dist. Mutual Aid)</u>	<u>1</u>

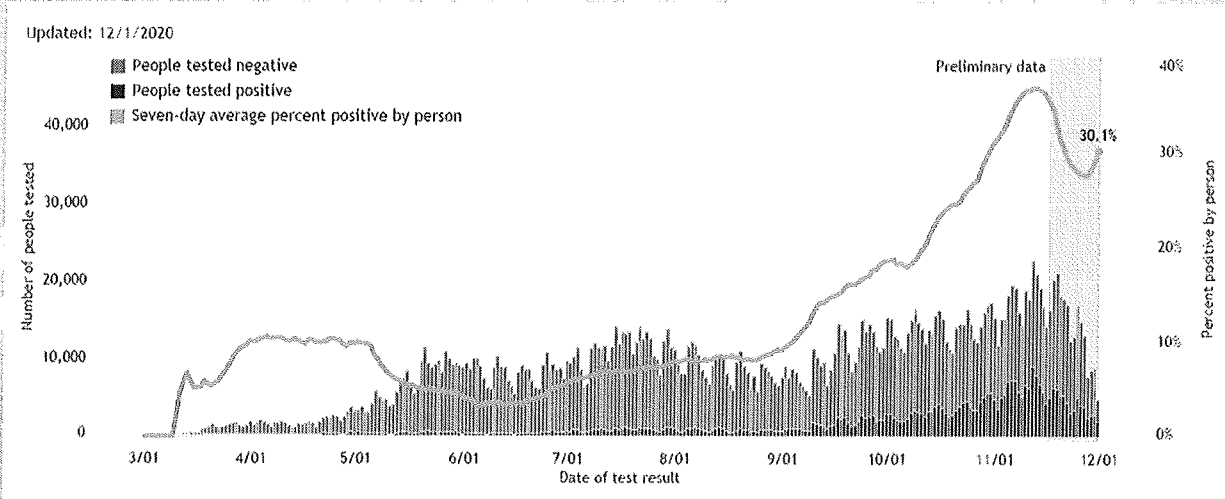
**Total** **39**

### Receiving Facilities:

Mayo Clinic Health Systems Eau Claire	12
Mayo Clinic Health Systems Menomonie	5
Mayo Clinic Health Systems Bloomer	2
Hospital Sisters Health System Sacred Heart Eau Claire	2
Marshfield Health Systems Eau Claire	4
Colfax Health and Rehab	1
Other (no transport)	2
Cancelled	4
Refused	3
Standby	3
<u>Fire (Village of Colfax)</u>	<u>1</u>

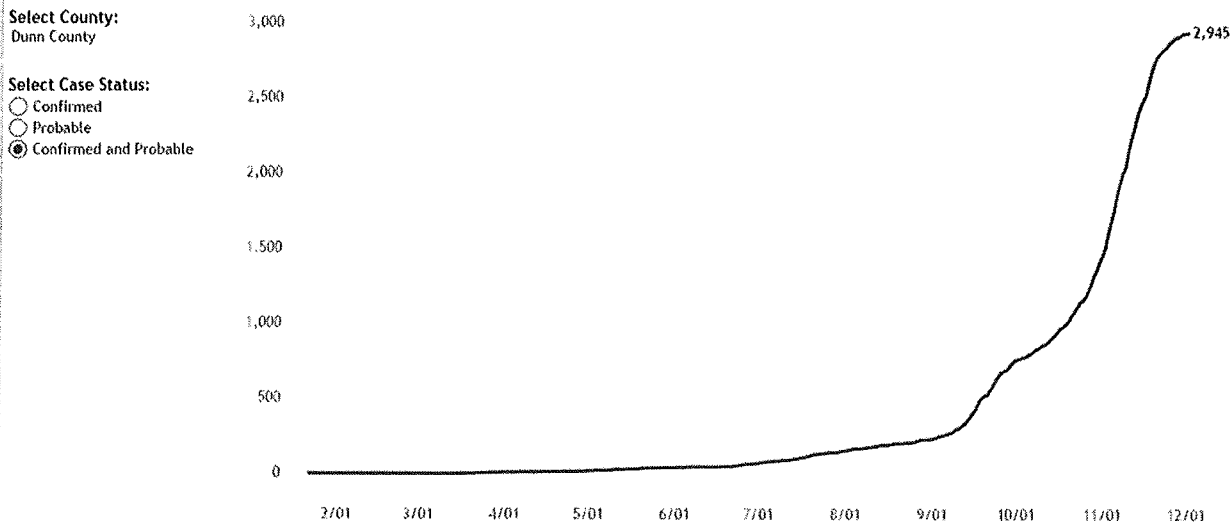
**Total** **39**

## State of WI Summary:



## Dunn County Summary:

Cumulative total number of reported confirmed and probable COVID-19 cases by date of symptom onset or diagnosis: Dunn County  
 Updated: 12/1/2020 (Total: 2,945)



## Dunn County by the numbers:

Date	Total Cases to Date	Active Cases	Hospitalized	Deaths
11/2	1,245	279	10	1
11/30	2,812	602	15	12

# Colfax Wisconsin Emergency Medical Services

## CRS Notes:

- In almost thirty-one years as an EMT I have never seen the staffed hospital beds as critical as it was in November. The beginning of the month we tried to recommend hospitals that had availability after admissions. By mid-month we took patients to the appropriate emergency department or per their request with the disclaimer you may be transferred to another hospital. Hospitals were transferring patients to La Crosse, Minneapolis, Rochester, Weston etc. One hospital described staffed hospital beds as a gift you would be lucky to receive. Mayo Eau Claire closed their ambulance bay and put four hospital beds in the garage, we now unload the patients outside. Sacred Heart were keeping patients in the Emergency Room/urgent care till they could find a room. Mayo discharged some patients with an I-Pad, a home hospital bed, BP cuff etc. and realistically made their home a hospital.
- Almost everyone I have talked to expects another surge in the next week through the end of the year because of gatherings where masks, hand washing and distancing guidelines were not followed.
- Colfax Rescue has switched to assuming all calls are COVID positive calls. What does that mean we will be wearing gowns, gloves masks, and eye protection on all calls.
- In 2019 Colfax Rescue set a record with 500 calls for service. Through eleven months of 2020 we have responded to 467 calls for service with probably another five dispatched to other services because we were on other calls. I fully expect to end 2020 as a record year with probably a ten year low in staffing.
- November training was on penetration trauma, December training is on differential diagnosis.
- The new ambulance standard has been set by the State of WI are ambulances are grandfathered. But we will have to modify some procedural activities. Such as on the off-inspection year we will be required to self-inspect and maintain those records.
- So, in closing have a nice holiday season remembering to wear masks, wash your hands and socially distance. If you happen to see a health care worker this holiday season, please thank them they have worked incredibly hard under extreme conditions this year putting themselves at risk to help others.
- *Thank You and Happy Holidays from Colfax Rescue.*







## Lynn Niggemann

**From:** Lynn Niggemann <clerktreasurer@villageofcolfaxwi.org>  
**Sent:** Wednesday, November 25, 2020 10:40 AM  
**To:** Randy Bates  
**Subject:** FW: Colfax Res. Development drainage model  
**Attachments:** Colfax-Residential.pdf

FYI for EAST VIEW Development drainage.

### *Lynn Niggemann*

Administrator-Clerk-Treasurer  
Village of Colfax  
P.O. Box 417  
613 Main Street  
Colfax, WI 54730-0417  
P: 715-962-3311; C: 715-308-9986; F: 715-962-2221  
[ClerkTreasurer@villageofcolfaxwi.org](mailto:ClerkTreasurer@villageofcolfaxwi.org)  
Population 1,105

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**From:** Scott Gunnufson [<mailto:sghomedesign@yahoo.com>]  
**Sent:** Wednesday, November 25, 2020 10:24 AM  
**To:** Colfax Clerk Treasurer  
**Subject:** Fw: Colfax Res. Development drainage model

Here is the response and attachment from Patrick. Good info!!

Sent from Yahoo Mail on Android

----- Forwarded Message -----

**From:** "Patrick Beilfuss" <[patrick.beilfuss@cedarcorp.com](mailto:patrick.beilfuss@cedarcorp.com)>  
**To:** "Scott Gunnufson" <[sghomedesign@yahoo.com](mailto:sghomedesign@yahoo.com)>  
**Cc:**  
**Sent:** Wed, Nov 25, 2020 at 10:02 AM  
**Subject:** RE: Colfax Res. Development drainage model

Hi Scott:

You are correct. The lots should be graded to either shed water towards the street or to the back yard. I attached the plat and the concept. There is a 20' drainage easement behind the lots to convey water eventually to the pond. Some or all of the pond should be constructed when you get to Phase 3 on the concept.

Let me know if you have any other questions.

Have a safe and Happy Thanksgiving.

**Patrick L. Beilfuss, A.I.C.P.**

Senior Planner

Cedar Corporation

604 Wilson Avenue | Menomonie | WI | 54751

Office: 715-235-9081 | TF: 800-472-7372

[patrick.beilfuss@cedarcorp.com](mailto:patrick.beilfuss@cedarcorp.com)

[www.cedarcorp.com](http://www.cedarcorp.com) | [LinkedIn](#) | [Facebook](#) | [Twitter](#)

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**From:** Scott Gunnufson <[sghomedesign@yahoo.com](mailto:sghomedesign@yahoo.com)>  
**Sent:** Tuesday, November 24, 2020 12:10 PM  
**To:** Patrick Beilfuss <[patrick.beilfuss@cedarcorp.com](mailto:patrick.beilfuss@cedarcorp.com)>  
**Subject:** Colfax Res. Development drainage model

Hi Patrick, hope everything is going well. Last we talked about additional houses in the residential development, did you mention that we wouldn't have to consider the retention pond for lots 1-6?

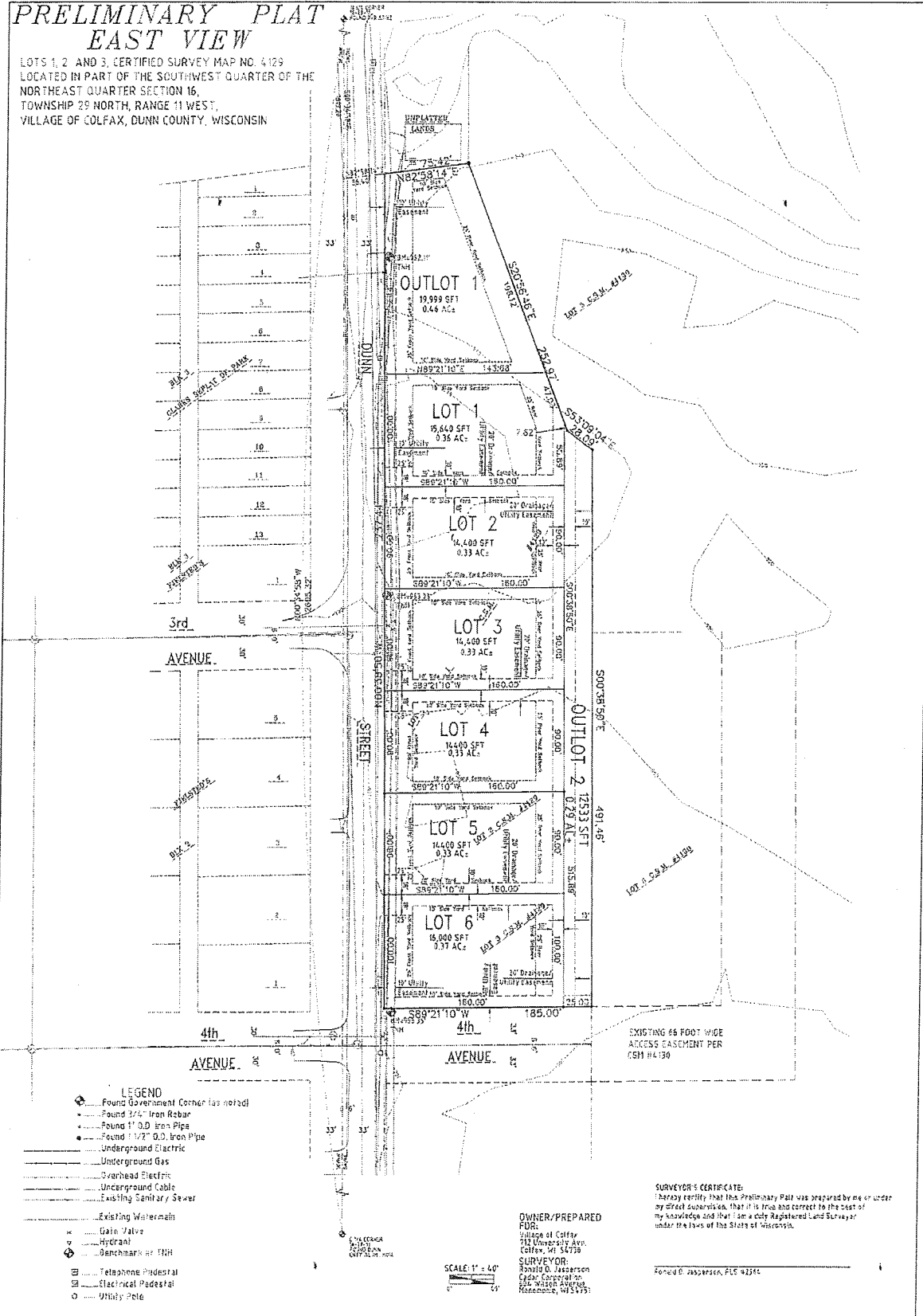
Sent from Yahoo Mail on Android

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

**This e-mail and any attachments may contain proprietary and confidential information from Cedar Corporation. Please visit our website at <http://www.cedarcorp.com/disclaimer> for more details.**

# PRELIMINARY PLAT EAST VIEW

LOTS 1, 2 AND 3, CERTIFIED SURVEY MAP NO. 4129  
 LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE  
 NORTHEAST QUARTER SECTION 16,  
 TOWNSHIP 29 NORTH, RANGE 11 WEST,  
 VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN



1  
2  
3

PRELIMINARY PLAT  
 EAST VIEW  
 SECTION 16, T29N, R11W  
 Village of Colfax, Dunn County, WI

**Cedar**  
 corporation

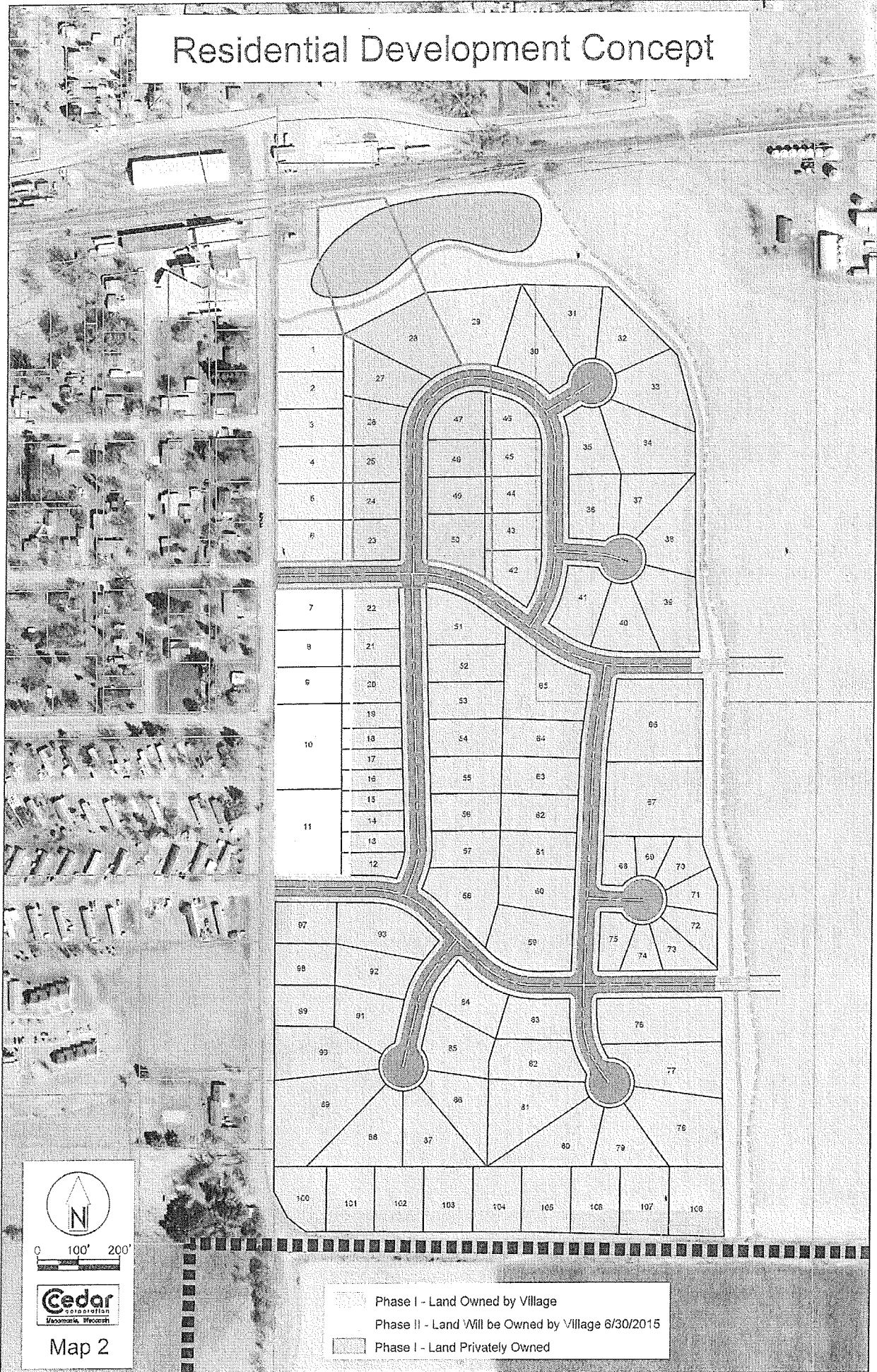
524 W. Main Avenue  
 Monona, Wisconsin 53151

715-232-5581  
 800-472-2312  
 FAX 715-232-7727  
 www.cedarcorp.com

Engineers • Architects • Planners • Environmental Scientists  
 Land Surveyors • Historic Architects • Interior Designers

DATE	04/16/2015
TITLE	PRELIMINARY PLAT
PROJECT NO.	032725-0048
DRAWN BY	ROU
CHECKED BY	
DATE	04/16/2015
SCALE	AS SHOWN
PROJECT	
DATE	
PROJECT	
DATE	
PROJECT	

# Residential Development Concept



**Cedar**  
CORPORATION  
HOUSING. EFFICIENCY.

Map 2

- Phase I - Land Owned by Village
- Phase II - Land Will be Owned by Village 6/30/2015
- Phase I - Land Privately Owned



2921 Ingalls Road  
Menomonie, WI 54751

Mobile: 715-556-0066  
FAX: 715-231-2447  
www.weberinspections.com  
inspector@weberinspections.com

## Activity Report

Village of Colfax

November

Date	Customer	Service	Pass/Fail	Project
<input checked="" type="checkbox"/> 11/3/2020	Homes By Croix Creek	Permit Issued		New Home Construction
<input type="checkbox"/> 11/4/2020	Prince	Rough Electrical	Passed	
<input type="checkbox"/> 11/4/2020	Prince	Rough Construction	Passed	
<input type="checkbox"/> 11/4/2020	Digre	Rough Construction	Passed	
<input type="checkbox"/> 11/16/2020	Prince	Insulation	Passed	
<input type="checkbox"/> 11/17/2020	Homes By Croix Creek	Footing	Passed	
<input type="checkbox"/> 11/25/2020	Homes By Croix Creek	Basement Plumbing	Passed	

Wisconsin Division of Safety and Buildings  Wisconsin Stats. 101.63, 101.73	<b>VILLAGE OF COLFAX</b> <b>UNIFORM BUILDING PERMIT APPLICATION</b>	Application No. <div style="font-size: 1.5em; text-align: center;">2020-11</div> Parcel No.
--	--	--

**PERMIT REQUESTED**     Constr.    HVAC    Electric    Plumbing    Erosion Control   Other: \_\_\_\_\_

Owner's Name <i>Mark K Halpin</i>	Mailing Address <i>PO Box 290 Colfax, WI 54730</i>	Tel. <i>715-962-4478</i>
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address

**PROJECT LOCATION**    Lot area \_\_\_\_\_ Sq. ft.    \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, of Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ E (or) W

Building Address *316 Cedar*    Subdivision Name \_\_\_\_\_    Lot No. \_\_\_\_\_    Block No. \_\_\_\_\_

Zoning District(s) \_\_\_\_\_    Zoning Permit No. \_\_\_\_\_    Setbacks:    Front \_\_\_\_\_ ft.    Rear \_\_\_\_\_ ft.    Left \_\_\_\_\_ ft.    Right \_\_\_\_\_ ft.

<b>1. PROJECT</b>	<b>3. OCCUPANCY</b>	<b>6. ELECTRICAL</b>	<b>9. HVAC EQUIPMENT</b>	<b>12. ENERGY SOURCE</b>																					
<input type="checkbox"/> New <input checked="" type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other: <i>Roof + Siding</i>	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:	Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead	<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Basebd/ Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Other:	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Fuel</th> <th>Nat Gas</th> <th>LP</th> <th>Oil</th> <th>Elec</th> <th>Solid</th> <th>Solar</th> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <input type="checkbox"/> Dwelling unit has 3 kilowatt or more in electric space heating equipment capacity.	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar																			
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
<b>2. AREA INVOLVED</b>	<b>4. CONST. TYPE</b>	<b>7. FOUNDATION</b>	<b>10. SEWER</b>	<b>13. HEAT LOSS</b>																					
Unfin. _____ Sq Ft Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Deck _____ Sq Ft	<input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: <input type="checkbox"/> WI UDC <input type="checkbox"/> Treated Wood <input type="checkbox"/> U.S. HUD <input type="checkbox"/> Other:	<input type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Other:	<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.: _____	_____ BTU/HR Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on WIScheck report)																					
	<b>5. STORIES</b>	<b>8. USE</b>	<b>11. WATER</b>	<b>14. EST. BUILDING COST</b>																					
	<input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:	<input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well	\$ <i>3000.00</i>																					

I agree to comply with all applicable codes, statutes, and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last ply. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

**APPLICANT'S SIGNATURE** *Mark Halpin*    **DATE SIGNED** *10-1-2020*

**APPROVAL CONDITIONS**    This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.     See attached for conditions of approval.

*Re Roof + Siding*

Municipality Number of Dwelling Location  
17111

<b>FEES:</b>	<b>PERMIT(S) ISSUED</b>	<b>PERMIT ISSUED BY:</b>
Plan Review    \$ _____ Inspection    \$ _____ Wis. Permit Seal    \$ _____ Other    \$ _____ Total    \$ <i>10.00</i>	<input type="checkbox"/> Construction <input type="checkbox"/> HVAC <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control	Name <u>George Entzminger</u> Date <i>10-1-2020</i> Tel. <u>715-962-4402</u> Cert No. _____







**Administrator-Clerk-Treasurer  
December 11<sup>th</sup>, 2020**

**Christmas Lights**

Christmas Lights are up and hopefully working 100% by the end of today.

The Village Staff would like to send our appreciation regarding the delay in getting the lights up this year. Unfortunately, we had short staff during hunting season and the two week following.

**Holiday Get Together**

You may have already gathered, but the Holiday Get Together will not happen this year due to COVID-19, but please feel free to express your holiday cheer in joining the Colfantastic group in spreading Christmas Cheer with the events on December 19, 2020. Check them out on Facebook. They have a healthy, fun time planned.