

## Village Board Meeting – December 28, 2020

On December 28, 2020, the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Davis, Jenson, Stene (online), Michels (online), M. Burcham (online), Halpin (online) and Gunnufson. Others present include Rescue Squad Director Knutson (7:20 pm), Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Minutes - Regular Board Meeting December 14<sup>th</sup>, 2020** - A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the Regular Board meeting minutes from December 14<sup>th</sup>, 2020. Voting For: Trustees Davis, Jenson, Stene, Michels, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Training Request** – none

**Facility Rental** – none

**Licenses** - none

**Resolution 2020-06 – Natural Hazard Mitigation Plan for the Village of Colfax** – The Village of Colfax Board has adopted the Dunn County Natural Hazard Mitigation Plan. Every five years the County is required to update their plan. In order to be eligible for federal funds, municipalities must have or adopt the County plan. If the Board adopts resolution 2020-06, the plan will be adopted for 2020 to 2025. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to adopt Resolution 2020-06 – Dunn County Natural Hazard Mitigation Plan for the Village of Colfax. Voting For: Trustees Jenson, Davis, Stene, Michels, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

### **Solid Waste & Recycling Collection Site**

**Termination of Lease Agreement with Dunn County/Purchase Agreement – Equipment and Infrastructure/Bill of Sale – Equipment and Infrastructure** – Niggemann explained that there is a revised termination of lease agreement in the new packet uploaded and the purchase agreement. A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve all three documents with the current changes provided by the Village of Colfax attorney. Voting For: Trustees Jenson, Davis, Stene, Michels, M Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Resolution 2020-07- Dairy State Bank new account for Solid Waste & Recycling** – A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve Resolution 2020-07 to open a new Dairy State Bank account as the Colfax Responsible Unit with Lynn Niggemann, Scott Gunnufson and Mark Halpin as signers. Voting For: Trustees Davis, Jenson, Stene, Michels, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

**2020 Audit Engagement letter – Bauman Associates** – Niggemann explained that the 2020 audit will not reflect an increase in rates. The audit will be online versus in person. The primary days that Bauman will have dedicated to the Village of Colfax will be January 13<sup>th</sup>, 2021 for the preliminary audit and February 22<sup>nd</sup> to February 24<sup>th</sup>, 2021 for the rest of the audit data collection. A motion was made by Trustee Halpin and seconded by Trustee Michels to approve the 2020 Audit engagement letter. Voting For: Trustees Jenson, Davis, Stene, Michels, M. Burcham, Halpin and Stene. Voting Against: none. Motion carried.

### **2021 Fee Schedule Changes approval**

**Ambulance Service Fees/Public Works Fees/Curbside Recycling Fees** – Niggemann explained that the Ambulance rates reflect the rates that the Public Safety Committee approved during the budget process. The Public Works fees have been estimated based on the Village of Elk Mound rates with some modifications to reflect our staff wages and benefits and specialized equipment. The curbside recycling fees have not been reviewed in the last seven years plus. The rate has been \$7.10 per quarter. To reflect what the Village of Colfax is expecting for a fee in 2021, the fee would need to be raised to \$9.30 per quarter. A motion was made by Trustee M. Burcham and

seconded by Trustee Halpin to accept the fees approved by the Public Safety Committee for the Rescue Squad, the Public Works fee presented and Curbside Recycling fees as presented. Voting For: Trustees Davis, Jenson, Stene, Michels, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

**COVID-19 Review/Updates – possible action if needed** – Gunnufson reported the Dunn County COVID-19 numbers from the Dunn County Public Health Department from today. The numbers reflected 166 active COVID-19 cases which is an increase of 76 positive cases since December 23, 2020, but a decrease of 44 active cases.

**Review/Approval – Bills – December 14<sup>th</sup>, 2020 to December 27<sup>th</sup>, 2020** – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve the bills from December 14<sup>th</sup>, 2020 to December 27<sup>th</sup>, 2020. Voting For: Trustees Jenson, Davis, Stene, Michels, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Committee/Department Reports (no action)** – none.

**Adjourn** – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to adjourn the meeting at 7:24 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Scott Gunnufson, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-Treasurer