

**Village of Colfax
Board Meeting
Monday, February 8th, 2021
7:00 p.m.**

Rescue Squad, 614C Railroad Ave., Colfax, WI 54730

Join Zoom Meeting

<https://zoom.us/j/92322721745?pwd=cjdqMUNDU1JoNElyUWdyUWtnZjlsdz09>

Meeting ID: 923 2272 1745 Passcode: c3Q9bu

Any questions on logging into the meeting call or email

Lynn Niggemann, 715-308-9986 or clerktreasurer@villageofcolfaxwi.org.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Regular Board Meeting Minutes – January 25th, 2021
 - b. Training Request - none
 - c. Facility Rental - none
 - d. Licenses
 - i. Operator's License – February 8th, 2021 to June 30th, 2021
 - Abby DeMoe – Synergy Co-op
 - Drew Gibson – Synergy Co-op
7. Consideration Items
 - a. Riverview/High Street & Dunn Street Projects – Lisa Fleming
 - i. Cost Analysis Review (*Revised 02-08-2021*)
 - ii. Stormwater Outfall review and possible action
 - Amendment to Agreement
 - b. Dunn Street – TID # 4 Project – Possible action – Sean Lentz *+ Josh Low*
 - i. Discuss TID timelines (*Documents attached*)
 - Expenditure Period Ends February 22, 2021
 - ii. Discuss Financing Options
 - c. Consider setting up an additional Board meeting depending on action above
 - i. February 15, 2021 at 7 pm
 - d. Colfax Solid Waste Updates & any possible action if needed *- Rand*
 - e. COVID-19 Review/Updates-possible action if needed
8. Review/Approval – Bills –January 25th, 2021 to February 7th, 2021
9. Committee/Department Reports (no action)
 - a. Police Department – December 2020 & January 2021
 - b. ~~Rescue Squad – January 2021~~ (*next meeting*)
 - c. Colfax Solid Waste & Recycling Committee Minutes – January 12, 2021
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – January 25th, 2021

On January 25th, 2021, the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Halpin (online), M. Burcham (online), Michels (online), Jenson, Davis, Stene (online 7:13 pm) and Gunnufson. Others present include Christina Mayer, Gareth Shambeau with Ayres Associates, Director of Public Works Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (online).

Public Comments – Christina Mayer wanted to let the Village Board know that she is running for Dunn County Circuit Court Judge. She introduced herself and presented her qualifications for the position.

Minutes - Regular Board Meeting January 11th, 2021 - A motion was made by Trustee Halpin and seconded by Trustee Jenson to approve the Regular Board meeting minutes from January 11th, 2021. Voting For: Trustees M. Burcham, Halpin, Michels, Jenson, Davis and Gunnufson. Voting Against: none. Motion carried.

Training Request – none

Facility Rental – none

Licenses – Operator’s License – January 25th, 2021 to June 30th, 2021

Julie Eiseth – Kyle’s Market/Pierce Harvey – Synergy Co-op/Morgan Jensen – Synergy Co-op

A motion was made by Trustee Jenson and seconded by Trustee Davis to approve operator’s licenses, January 25th to June 30th, 2021 for Julie Eiseth -Kyle’s Market, Pierce Harvey-synergy Co-op and Morgan Jensen-Synergy Co-op. Voting For: Trustees M. Burcham, Halpin, Michels, Jenson, Davis and Gunnufson. Voting Against: none. Motion carried.

Riverview/High Street/Dunn Street Projects

Amendment to the Agreement – The original agreement reviewed by the Board did not include any engineering costs for Dunn Street. This amendment includes the Dunn Street engineering estimated costs. A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the amendment to the Riverview/High Street and Dunn Street projects. Voting For: Trustees Jenson, Davis, Stene, Michels, M. Burcham, Halpin and Gunnufson. Voting Against: none. Motion carried.

Updates regarding the Project/High Street/Birch Street/Title Work for the Right-A-Way for the Riverview/High Street Project – Shambeau explained that the title work is for the stormwater outfall. The parcels in which the stormwater pipe travels through to reach the outfall into the Red Cedar River need to be confirmed whether there is a utility easement or not prior to work beginning. A motion was made by Trustee Jenson and seconded by Trustee Halpin to approve the title work for the easement of the stormwater outfall from Northwest Land Title, Inc. Voting For: Trustees Davis, Jenson, Stene, Halpin, Michels, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

The stormwater outfall after closer review, would need more work than originally expected to fix the problem properly. The stormwater outfall has caused the bank to erode dramatically. The only way to prevent further deterioration of the bank would be to fix the slope. There are four options: One, keep the bank as is. Two, fix the slope and leave the pipe 8’ above. Three, replace the pipe, manhole and dump the water closer to the water’s edge. Four, complete as a separate project. Discussions brought up items such as whether this would be a grant eligible project or why not just fix now vs. waiting until the problem gets worse and then the cost could be significantly higher. The Board decided to table the item until Ehlers has prepared a cost analysis on the funding by General Fund and Utilities.

High Street/Birch Street right-a-way does not go through the center of the current road, High Street. The center of the right-a-way actually begins near the center near Riverview Avenue going east towards Birch Street, the center of the right-a-way is aligned with the south edge of the roadway. There are three options from an engineering point-of-view. One, keep the right-a-way as is. Two, correct the road to reflect the center of the right-a-way being in the middle of the roadway (Most correct option). This option would cause the parcels on the

north side of the roadway to increase their front yard by approximately twelve feet and the parcels on the south side of the roadway to lose front yard of equal distance. Some of the houses would have the street right-a-way on their property line. Third, the center of the right-a-way could be somewhere in the middle which would cause a little less disturbance to the front yards, however, still causing some disturbance. A motion was made by Trustee Stene and seconded by Halpin to leave High Street center of right-a-way as is. Voting For: Trustees M. Burcham, Halpin, Stene, Michels, Davis, Jenson and Gunnufson. Voting Against: none. Motion carried.

Street & Utility Improvements schedule was presented. If the Board is able to finalize action regarding the stormwater outfall by the February 8th, 2021 meeting, the schedule would not change. Some of the significant items to be concerned with is the construction dates occurring when school is out for the summer. This would allow for communications with the school regarding possible parking in the school parking lot and to address the one-way access the Viking Drive addition.

Colfax Solid Waste and Recycling Updates – Niggemann explained that there have been a few problems with the compactors which are being evaluated. Gunnufson informed the Board that Solid Waste & Recycling Committee had decided to move forward with the purchase of an additional receiver box for each location to allow use of the other two compactors; cost is \$8,750 each. The other item that came in higher than budgeted is the rebuild of the compactors; approximately \$13,000 which would be split 50-50 between both groups, the Elk Mound and Colfax sites.

COVID-19 Review/Updates – possible action if needed – none.

Review/Approval – Bills – January 11th, 2021 to January 24th, 2021– A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve the bills from January 11th, 2021 to January 24th, 2021. Voting For: Trustees Jenson, Davis, M. Burcham, Michels, Stene, Halpin and Gunnufson. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to adjourn the meeting at 8:03 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Scott Gunnufson, Village President

Attest:


Lynn Niggemann
Administrator-Clerk-Treasurer

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License

Fee: \$10.00 each application
Receipt: Cash 

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2021, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME: Abby FIRST NAME Lane MIDDLE NAME Demoe LAST NAME

Telephone Number 715-556-5003 Email Address abbydemoe13@gmail.com

Current Address N7401 St. Rd. 40 (Street) Colfax (City) 54730 (Zip Code) 19 (yrs. at address)

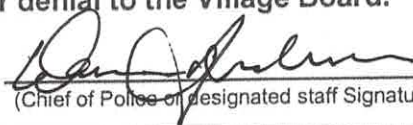
Previous Address _____ (City) _____ (Zip Code)

Date of Birth  Age 19

Place of Employment Colfax Cenex

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

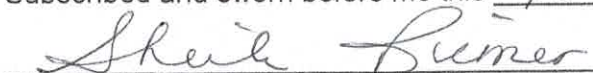
Recommendation Approve Deny  (Chief of Police or designated staff Signature) 01/18/2021 (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x  Signature of Applicant

Subscribed and sworn before me this 18 day of January 20 21.

 (Signature of Notary Public) 7-17-22 (Commission Expires)



Date Received: 1.18.21 Date to the Board: 2-8-2021 Approved or Denied

OPERATOR'S LICENSE

No. 8 \$ 17

WHEREAS, The local governing body of the [Village ~~(Town)~~ City] of Colfax, County of Dunn, Wisconsin, has upon application duly made, granted and authorized the issuance of an "Operator's License" to Abby De Moe

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$ 17 as required by local ordinances and has complied with all requirements necessary for obtaining a license. Now therefore, an Operator's License, pursuant to Section 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

For the period ending June 30, 2021
Date

Karen Meyer Clerk

ABT-S WS

copy

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: Cash

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I, hereby apply for a license to serve, from date hereof to JUNE 30, 2021, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Drew Richard Gibson
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-450-9691 Email Address djib710@gmail.com

Current Address 219 Telemark Circle Colfax 54730 18
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(City) (Zip Code)

Date of Birth Age 18

Place of Employment Synergy Cooperative - Cenex

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

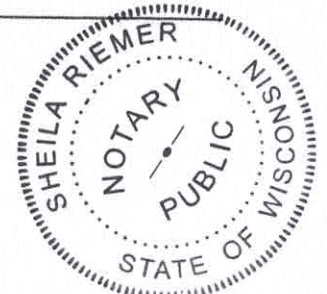
Recommendation Approve Deny 01/18/2021
(Chief of Police or Designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Drew Gibson
Signature of Applicant

Subscribed and sworn before me this 18 day of January 21.
 7-17-22
(Signature of Notary Public) (Commission Expires)



Date Received: 1-18-21 Date to the Board: 2-8-2021 Approved or Denied



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Drew Gibson

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
01/03/2021



Expiration Date
01/03/2023



Certificate #
WI-00588858

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6801 N Capital of Texas Hwy, Bldg 1, Suite 250 | Austin, TX 78731 | 877.881.2235 | www.360training.com

Lynn,

Attached are two exhibits and the proposed amendment. I will be in attendance on Monday to go over the proposed changes and design with the Village Board.

Village Board Members-

There is not choices of engineering alternatives for this type of work. The permit requirements and restrictions limit the solutions available to solve the problem. The bank in the current conditions has eroded and is extremely unstable. The grade difference from the street to the outfall of the pipe also generates a high velocity of the stormwater discharge, even in a small storm. We have to engineer the solution for those velocities in larger storms or the effort put into this pipe replacement is wasted. Compounding the entire problem is the area of the manhole and discharge are right below a bridge on the outside of the curve of the river-the worst place to be for bank stabilization. During high water this is the area where the river too has the highest velocity as it goes through the bridge and makes the slight turn.

This combination results in a solution that has higher than normal costs for installation, temporary erosion control, and permanent bank stabilization, along with meeting permit requirements. The need to "key" the riprap in at the toe of the embankment means we have to survey the underwater river area-using a boat and soundings. This effort on both the contractor installation and required data gathering, as well as the details required for the permitting and design, drive up the costs. It would be great if we could just dump riprap over the bank and call it good, but that is not an option.

The option available to the Village are the one presented tonight and the do nothing option. If nothing is done, the problem in going to expand and continue to grow. We cannot predict how fast or how quick it could start impacting other infrastructure above the bank area. That depends on Mother Nature and how much rainfall and flooding the area experiences. We do know that it will not heal over and magically get better.

The option presented will provided the best chance for stabilization of the area for years to come. Note I say chance-the most vulnerable time for this area is right after it is installed-it will not have had time completely stabilize and establish the vegetation it will need to armor itself. We believe it will be a very good chance it will get through the first year, but extremely high water or rainfall could impact it. It is important to note it will not fail all at once, but will start to fail with small rivulets or erosion problems. It will be important to monitor the area after each rainfall and flood event for the next two years and if there are weak spots showing, that they be fixed immediately. Erosion are one of the toughest problems to solve in civil engineering-how much money do you throw at the project to make sure it will never erode again (think poured retaining wall sitting on pilling driven below the scour line \$\$\$\$) as opposed the option being offered. We want to provide the Village with the best possible solution for the most reasonable price that will meet the needs of the project. We want to provide you with the realistic expectations of what needs to happen for the project to be successful after the contractor has completed his work.

We ask that if you are in agreement with the proposal that you please sign the amendment as soon as possible. The permitting and bidding most likely are going to overlap, but we think we will be able to work around that issue. However we need to start our work as soon as possible to get this work in the roadway plans that are bidding this spring. Look forward to seeing all of you on Monday.

Lisa

Lisa Fleming, PE

Manager - Municipal Services

Ayres Associates Inc

Office: 715.834.3161 | Direct: 715.831.7677 | Cell: 715.577.5356

FlemingL@AyresAssociates.com

www.AyresAssociates.com

2021 Street & Utility Improvements – Summary of Costs

Project Summary	Construction (Estimate)	Engineering (Contract)	Total Project Cost
<u>Riverview Ave. (High St. to Viking Dr.)</u> <ul style="list-style-type: none"> ▪ 500' Street/Curb (24' Face-Face) ▪ Storm Sewer Reconstruction (not including outfalls) ▪ Watermain Reconstruction ▪ Sanitary Sewer Reconstruction 	\$240,300	\$ 53,900	\$390,300
<u>High St. (Riverview Ave. to Oak St.)</u> <ul style="list-style-type: none"> ▪ 100' Street/Curb (36' Face-Face), stop at intersection ▪ Storm Sewer Reconstruction ▪ Watermain Reconstruction ▪ Sanitary Sewer Reconstruction 	\$ 96,100		
<u>Riverview Ave / High Street Storm Sewer Outfall</u> <ul style="list-style-type: none"> ▪ Restore Riverbank Erosion ▪ Replace existing corrugated metal pipe outfall ▪ New Drop Manhole to get outfall closer to river ▪ Concrete outfall pipe with riprap protection 	\$ 30,000	\$9,200	\$39,200
<u>Dunn St. (Riverview Ave. to Oak St.)</u> <ul style="list-style-type: none"> ▪ Sanitary Sewer Extension (215' total) ▪ Pavement Reconstruction ▪ No Watermain ▪ No Storm Sewer 	\$78,500	\$9,000	\$87,500

<Replaced>
 2.8.2021

2021 Street & Utility Improvement Projects
Village of Colfax, Wisconsin

Project (in order of priority)	Watermain	Watermain Contingency	Watermain Engineering	Watermain Total	Sanitary Sewer	Sanitary Sewer Contingency	Sanitary Sewer Engineering	San Sewer Total	Roadway Work	Roadway Work Contingency	Roadway Work Engineering	Roadway Work Total	Subtotal Construction Costs	Contingency	Engineering	Project Total
Riverview Ave. (High to Viking) - 24'	\$ 53,500	\$ 5,400	\$ 9,500	\$ 68,500	\$ 44,200	\$ 4,400	\$ 7,700	\$ 56,300	\$ 120,700	\$ 12,100	\$ 21,200	\$ 154,000	\$ 218,400	\$ 21,900	\$ 39,500	\$ 278,800
High St. (Riverview to Oak)	\$ 12,700	\$ 1,300	\$ 2,400	\$ 16,400	\$ 11,300	\$ 1,100	\$ 1,800	\$ 14,200	\$ 63,300	\$ 6,400	\$ 11,200	\$ 80,900	\$ 87,300	\$ 8,800	\$ 15,400	\$ 111,500
Riverview Ave. Storm Sewer Outfall	-	-	-	-	-	-	-	-	\$ 27,300	\$ 2,700	\$ 9,200	\$ 39,200	\$ 27,300	\$ 2,700	\$ 9,200	\$ 39,200
Dunn Street (3rd Ave Intersection)	-	-	-	-	\$ 24,700	\$ 3,700	\$ 3,200	\$ 32,700	\$ 43,600	\$ 6,500	\$ 5,800	\$ 57,600	\$ 68,300	\$ 10,200	\$ 9,000	\$ 87,500

Notes:
Based on conceptual design, 2021 estimates
10% Contingency

AMENDMENT TO AGREEMENT

Amendment No. 2 dated February 8, 2021

The Individual Project Supplement made as of December 8, 2020 which is part of the Master Agreement dated December 21, 2018 between the Village of Colfax (OWNER) and Ayres Associates Inc, 3343 Oakwood Hills Parkway, Eau Claire, WI 54701 (CONSULTANT) is hereby amended as set forth below.

ATTACHMENT A - SCOPE OF SERVICES

Add the following scope of services:

ARTICLE 1 - BASIC SERVICES

Add the following to Article 1 – Basic Services:

Scope of Services:

- Complete a design survey below the water surface for the area of bank erosion.
- Download the Flood Insurance hydraulic model to determine stream velocities in the repair area
- Prepare 65% design plans, specifications, and opinion of probable costs. Anticipated design includes riprap to the 100-year flood elevation and turf reinforcement mat and seeding for the remaining repair area.
- Review plans and costs with the Village.
- Prepare final design drawings, technical specifications, and opinion of probable costs.
- Prepare and submit a General Permit-Streambank Erosion Control. It is assumed a hydraulic model is not required per the DNR GP-Checklist.

ARTICLE 5 - COMPENSATION AND PAYMENTS

Amend Article 5 – Compensation and Payments as follows:

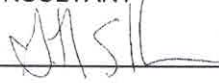

This change in scope of services will add an additional \$9,200 to the design, permitting, bidding phase. There is no change to the construction phase from Amendment 1. Topographic survey was previously completed.

CONSULTANT shall perform Basic Services set forth in Attachment A based on the following:

1. Topographic Survey	\$ -	Already Complete
2. Design and Bidding Phase	\$ 25,300 \$ 30,600- \$39,800	Lump Sum
3. Construction Phase	\$ 22,100 \$ 25,800	No Change from Amend 1.

No Change from Amendment 1: ~~Seventy-Two (72)~~ Eight-six (86) hours of full-time construction observation during utility construction and part-time observation for street construction are included in above Lump Sum Compensation. Contractor production rates may require additional construction observation. A rate of **\$135** per hour will be charged for construction observation services beyond the included hours.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

<u>Village of Colfax</u> OWNER		<u>Ayres Associates Inc</u> CONSULTANT
_____	(Signature)	<u></u>
<u>Scott Gunnufson</u>	(Typed Name)	<u>Gareth Shambeau, PE</u>
<u>Village President</u>	(Title)	<u>Project Manager</u>
_____	(Date)	<u>February 8, 2021</u>
_____	(Attest)	<u></u>
<u>Lynn Niggemann</u>	(Typed Name)	<u>Lisa A. Fleming, PE</u>
<u>Village Administrator-Clerk-Treasurer</u>	(Title)	<u>Manager, Municipal Services</u>
_____	(Date)	<u>February 8, 2021</u>



Village of Colfax, WI 2021 Finance and TID Plan

Sean Lentz – Senior Municipal Advisor

Josh Low – Financial Specialist





Tax Increment District No. 3

District Classification: Blight
 Creation Date: 9/10/2002
 Creation Year: 2002
End of Expenditure Period: 2024
 Maximum Life of District (Final Year): 2029
 Final Revenue Year: 2030

Fund Balance
 12/31/2019
 \$163,408

Revenue Year	TID Value Increment	Tax Rate	Projected Tax Increment	Sharing from TID No. 4	Total Revenues	2013 G.O. Bonds \$1,310,000	2015 G.O. Note \$350,000	2016 Prom. Note \$410,000	Other Expenses	Total Expenses	Annual Balance	Cumulative Balance
2019												163,408
2020	3,236,600	24.60	79,606	42,449	122,055	23,110	40,384	49,268	3,000	115,763	6,292	169,700
2021	3,511,800	24.60	86,374	27,444	113,819	27,750	40,384	49,268	3,000	120,403	(6,584)	163,116
2022	3,511,800	24.60	86,374	27,444	113,819	27,250	40,384	49,268	3,000	119,903	(6,084)	157,032
2023	3,511,800	24.60	86,374	27,444	113,819	26,750	40,384	49,268	3,000	119,403	(5,584)	151,448
2024	3,511,800	24.60	86,374		86,374	26,200	40,384			66,564	19,790	171,238
2025	3,511,800	24.60	86,374		86,374	25,600	40,966			66,566	19,809	191,047
2026	3,511,800	24.60	86,374		86,374					-	86,374	277,422
2027	3,511,800	24.60	86,374		86,374					-	86,374	363,796
2028	3,511,800	24.60	86,374		86,374					-	86,374	450,170
2029	3,511,800	24.60	86,374		86,374					-	86,374	536,544
2030	3,511,800	24.60	86,374		86,374					-	86,374	622,919

- TID 3 has approx. \$500,000 in outstanding debt obligations
- TID 4 transfers funding to help pay its annual debt service requirements
- At the end of 2023, sufficient funds should be collected to prepay outstanding debt and close TID No. 3



Tax Increment District No. 4

District Classification: Mixed Use
 Creation Date: 2/22/2006
 Creation Year: 2006
 End of Expenditure Period: 2021
 Maximum Life of District (Final Year): 2026
 Final Revenue Year: 2026

Fund Balance
 12/31/2019
 \$15,246

Revenue Year	Inflation Increment	New Valuation	TID Value Increment	Tax Rate	Projected Tax Increment	Transfer to TID No. 3	Timber Tech Payment	Other Expenses	Total Expenses	Annual Balance	Cumulative Balance
2019	-	-	-	-	-	-	-	-	-	-	15,246
2020	-	-	1,228,000	24.60	30,203	42,449		3,000	45,449	(15,246)	0
2021	-	-	1,937,800	24.60	47,661	27,444	17,217	3,000	47,661	0	0
2022	-	-	1,937,800	24.60	47,661	27,444	17,217	3,000	47,661	0	0
2023	-	-	1,937,800	24.60	47,661	27,444	17,217	3,000	47,661	0	0
2024	-	-	1,937,800	24.60	47,661		17,217	3,000	20,217	27,444	27,444
2025	-	-	1,937,800	24.60	47,661		17,217	3,000	20,217	27,444	54,888
2026	-	-	1,937,800	24.60	47,661		13,916	3,000	16,916	30,745	85,634

- Annual Revenues used to pay Timber Tech and transfer any remaining funds to TID No. 3.
- Expenditure period ends on February 22, 2021. Any new costs need to be committed prior to this date.



Debt Levy - Existing Situation



- Total 2021 G.O. debt service is \$209,263
- TID 3 and Sewer pay approx. \$133,000



2021 Potential Borrowing Needs

- Village looking at improvements to Riverview Avenue, High Street, and Dunn Street.
- Total cost for these projects is estimated at \$517,000
- Dunn Street portion would be eligible for funding from TID 4
 - ✓ Estimated TID 4 Portions: \$87,500
- Remaining costs would be funded by:
 - Levy - \$274,100
 - Water utility - \$84,900
 - Sewer utility - \$70,500



Preliminary Finance Plan

- Issue Interim Note for Dunn St. to make Feb. 22, 2021 expenditure plan deadline.
 - ✓ Negotiate financing with local bank
 - ✓ Approve the Note at special meeting next week
 - ✓ Close at the end of next week
- Refinance interim note + other streets projects with permanent financing.
 - ✓ 10-year repayment
 - ✓ Timing dependent on construction bidding process
 - ✓ Competitive RFP process with various local banks
 - ✓ Closing date in May (estimated)



Permanent Financing

Debt Service and Capitalization Schedules

Year	Principal	Rate	Interest	Total P&I	Levy	Water	Sewer	TID 4 Interim Note Refinancing
2021	-	-	-	-	-	-	-	-
2022	56,000	3.00%	15,901	71,901	32,234	9,536	8,118	22,013
2023	59,000	3.00%	14,310	73,310	32,560	10,340	7,950	22,460
2024	61,000	3.00%	12,540	73,540	32,810	10,100	8,770	21,860
2025	62,000	3.00%	10,710	72,710	32,030	9,860	8,560	22,260
2026	63,000	3.00%	8,850	71,850	32,250	9,620	8,350	21,630
2027	44,000	3.00%	6,960	50,960	32,440	10,380	8,140	-
2028	45,000	3.00%	5,640	50,640	32,600	10,110	7,930	-
2029	47,000	3.00%	4,290	51,290	32,730	9,840	8,720	-
2030	47,000	3.00%	2,880	49,880	31,830	9,570	8,480	-
2031	49,000	3.00%	1,470	50,470	31,930	10,300	8,240	-
Totals	533,000		83,551	616,551	323,414	99,656	83,258	110,223

Sources and Uses

	Total
Par Amount of Note	533,000
Total Sources	\$ 533,000
Costs of Issuance	2,500
Deposit to Project Construction Fund	429,500
Deposit to Current Refunding Fund	100,625
Rounding Amount	375
Total Uses	\$ 533,000

Projected Interest Rates

Assuming 10-Year State Trust Fund Loan Rates

True Interest Cost (TIC): 2.98%

All Inclusive Cost (AIC): 3.08%

Key Dates

Dated Date: 5/3/2021

First Interest Payment: 5/1/2022

First Principal Payment: 5/1/2022



Impact on TIDs & Debt Levy

- TID 4 can pay for Dunn St., keeping that cost off the levy.
- That would require reducing transfers to TID 3, pushing back its closure by one year to 2024.
- Benefits from closing a district get delayed one year.
 - ✓ TID value comes back to General Fund property tax base
 - ✓ Opportunity for property tax relief
 - ✓ Opportunity to increase levy within levy limit rules



TID 3 Impact

TID No. 3

Fund Balance
12/31/2019
\$163,408

Revenue Year	TID Value Increment	Tax Rate	Projected Tax Increment	Sharing from TID No. 4	Total Revenues	2013 G.O. Bonds \$1,310,000	2015 G.O. Note \$350,000	2016 Prom. Note \$410,000	Other Expenses	Total Expenses	Annual Balance	Cumulative Balance	Principal Outstanding End of Year
2019												163,408	
2020	3,236,600	24.60	79,606	42,449	122,055	23,110	40,384	49,268	3,000	115,763	6,292	169,700	494,265
2021	3,511,800	24.60	86,374	27,444	113,819	27,750	40,384	49,268	3,000	120,403	(6,584)	163,116	374,670
2022	3,511,800	24.60	86,374	5,401	91,776	27,250	40,384	49,268	3,000	119,903	(28,127)	134,989	252,921
2023	3,511,800	24.60	86,374	4,954	81,329	26,750	40,384	49,268	3,000	119,403	(28,074)	106,915	128,968
2024	3,511,800	24.60	86,374		86,374	26,200	40,384			66,584	19,790	126,705	65,743
2025	3,511,800	24.60	86,374		86,374	25,600	40,966			66,566	19,809	146,514	0
2026	3,511,800	24.60	86,374		86,374					-	86,374	232,889	
2027	3,511,800	24.60	86,374		86,374					-	86,374	319,263	
2028	3,511,800	24.60	86,374		86,374					-	86,374	405,637	
2029	3,511,800	24.60	86,374		86,374					-	86,374	492,011	
2030	3,511,800	24.60	86,374		86,374					-	86,374	578,386	



TID 4 Impact

Fund Balance
12/31/2019
\$15,246

Revenue Year	TID Value Increment	Tax Rate	Projected Tax Increment	Transfer to TID No. 3	Timber Tech Payment	Prom Note \$521,000	G.O.	2021			Annual Balance	Cumulative Balance	
								Other Expenses	Total Expenses	Annual Balance			
2019													
2020	1,228,000	24.60	30,203	42,449				3,000	45,449	(15,246)	15,246	0	
2021	1,937,800	24.60	47,661	27,444	17,217			3,000	47,661	0	0	0	
2022	1,937,800	24.60	47,661	5,401	17,217	22,043		3,000	47,661	0	0	0	
2023	1,937,800	24.60	47,661	4,954	17,217	22,490		3,000	47,661	0	0	0	
2024	1,937,800	24.60	47,661		17,217	21,890		3,000	42,107	5,554	5,554	5,554	
2025	1,937,800	24.60	47,661		17,217	22,290		3,000	42,507	5,154	10,708	10,708	
2026	1,937,800	24.60	47,661		13,916	22,660		3,000	39,576	8,085	18,794	18,794	



Impact on Debt Levy





Questions?

Sean Lentz
(651) 697-8509
slentz@ehlers-inc.com

Josh Low
(651) 697-8596
jlow@ehlers-inc.com



Roll-Out of the COVID-19 Vaccine to the Community



Phase 1 - Specific Populations

December 2020-Spring 2021

1A

Health Care Workers

Long-Term Care Staff & Residents

Includes individuals who provide direct patient service or engage in activities that may place them in contact with infected persons or materials.

1B

Essential Workers

This definition is yet to be determined, but may include public health & safety, transportation, communications, financial, food & agriculture, information technology & other critical infrastructure services.

1C

Residents 65+ Years

Individuals with Underlying Health Conditions

Includes individuals who are considered a higher risk for severe illness based on age and/or health history.

Phase 2

Spring 2021-Summer 2021

Remainder of Phase 1

Critical Populations

General Populations

An announcement will be made when vaccine supplies reach a point that allows partners to begin taking appointments and providing COVID-19 vaccinations to community members.

Phase 3

Summer 2021-Beyond

Remainder of Phase 1 & Phase 2

Critical Populations

General Populations

Vaccine distribution will be widespread and will be incorporated into preventative care.

Note: It is expected that vaccines will not become widely available to community members until Summer 2021 or later. Distribution groups and timelines of phases shown are tentative. This information is subject to change due to future vaccine distribution guidance recommendations, FDA approval of vaccines, and vaccine allocation/availability.

Have COVID-19 vaccine questions?

Email the WI Department of Health Services at

DHSCOV1DVACCINEPUBLIC@wi.gov



Dunn County Health Department

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 1/25/2021 From Account:
Thru: 2/07/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
UHS	2/01/2021	UHS PREMIUM BILLING	233.77
XCEL	2/02/2021	XCEL ENERGY	4,831.74
76974	1/29/2021	24-7 TELCOM	24.95
76975	1/29/2021	ANDYS CUSTOM CONCRETE, INC	450.00
76976	1/29/2021	AT&T MOBILITY	711.99
76977	1/29/2021	AT&T MOBILITY	13.96
76978	1/29/2021	BOBCAT PLUS	236.36
76979	1/29/2021	BOUND TREE MEDICAL, LLC	73.96
76980	1/29/2021	CENAGE LEARNING INC/GALE	51.17
76981	1/29/2021	CENTURY LINK	111.98
76982	1/29/2021	CHARTER COMMUNICATIONS	131.97
76983	1/29/2021	DUNN CO HIGHWAY DEPT	62.00
76984	1/29/2021	GLATFELTER SPECIALTY BENEFITS/VFIS	7,378.40
76985	1/29/2021	HAWKINS, INC.	1,256.16
76986	1/29/2021	HEALTH TRADITION HEALTH PLAN	18,909.06
76987	1/29/2021	HUEBSCH	97.22
76988	1/29/2021	INDIANHEAD TRUCK EQUIPMENT/NAPA	216.49
76989	1/29/2021	JOLENE ALBRICHT	55.96
76990	1/29/2021	MIDAMERICA BOOKS	603.46
76991	1/29/2021	PITNEY BOWES INC	169.98
76992	1/29/2021	SHACKLETON TREE SERVICE	1,000.00
76993	1/29/2021	SMART APPLE MEDIA	213.58
76994	1/29/2021	SPECTRUM INSURANCE GROUP-EC	12,575.00
76995	1/29/2021	T-MOBILE	213.92
76996	1/29/2021	TERRY STAMM	154.79
76997	1/29/2021	WAL MART COMMUNITY/GECRB	90.15
76998	1/29/2021	WELD RILEY SC	973.50
76999	1/29/2021	WI DEPARTMENT OF REVENUE	218.12
77000	1/29/2021	WI DEPT. OF PUBLIC INSTRUCTION	200.00
AFLAC	1/29/2021	AFLAC	410.06
EFTPS	2/04/2021	EFTPS-FEDERAL-SS-MEDICARE	5,663.59
WIETF	1/27/2021	WI DEPT OF EMPLOYEE TRUST FUNDS	6,161.71
CHARTER	1/03/2021	CHARTER COMMUNICATIONS	604.81

2/04/2021 2:35 PM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 1/25/2021 From Account:
Thru: 2/07/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
WIDCOMP	2/04/2021	WISCONSIN DEFERRED COMPENSATION	240.00
Grand Total			64,339.81



COLFAX POLICE DEPARTMENT
P.O. BOX 417, 613 MAIN ST.
COLFAX, WI 54730

DECEMBER 2020 MONTHLY POLICE REPORT

Printed on February 2, 2021

CFS Date/Time	Description	Primary Units
12/01/20 09:20		501
12/02/20 14:25	911 HANG UP CALL -	502
12/02/20 15:53	911 MISDIALS,	502
12/02/20 16:44	STRAY/DEAD ANIMAL	502
12/02/20 21:51	MENTAL CASE	219, 502
12/02/20 22:07	EMERGENCY	CXMD7
12/04/20 05:19	911 MISDIALS,	222
12/04/20 19:21	911 HANG UP CALL -	506
12/06/20 07:05	EMERGENCY	CXMD7
12/06/20 21:07	DOMESTIC DISPUTE	207, 506
12/07/20 21:26	TRAFFIC STOP	502
12/08/20 13:04	THEFT	501
12/08/20 14:34	CIVIL COMPLAINTS	501
12/09/20 19:10	DOMESTIC DISPUTE	506, 221
12/09/20 20:09	PAPER SERVICE	207
12/11/20 20:10	TRAFFIC STOP	502
12/12/20 02:02	TRAFFIC STOP	205
12/12/20 17:18	BURNING	
12/13/20 15:10	TRAFFIC STOP	507
12/13/20 18:15	TRAFFIC STOP	507
12/13/20 22:19	TRAFFIC STOP	507
12/14/20 12:15	SUSPICION	501
12/15/20 08:08	MISCELLANEOUS -	502
12/15/20 08:43	DOMESTIC DISPUTE	502, 215
12/16/20 09:56	911 HANG UP CALL -	502
12/16/20 19:28	BURNING	
12/16/20 23:41	JUVENILE	224, 508
12/17/20 13:16	PAPER SERVICE	220
12/18/20 22:32	TRAFFIC STOP	506
12/19/20 17:21	PUBLIC RELATIONS	506
12/20/20 14:23	FRAUD/ FORGERY/	506
12/20/20 16:12	TRAFFIC STOP	221
12/20/20 16:53	EMERGENCY	506, CXMD7
12/20/20 19:23	SNOWMOBILE	506
12/20/20 22:37	EMERGENCY	CXMD7
12/21/20 15:46	PAPER SERVICE	220
12/21/20 20:11	AREA WATCH/EXTRA	506
12/21/20 20:27	TRAFFIC STOP	506
12/22/20 11:36	EMERGENCY	CXMD7
12/22/20 15:24	911 HANG UP CALL -	501

CFS Date/Time	Description	Primary Units
12/27/20 19:00	911 HANG UP CALL -	507
12/28/20 04:39	MENTAL CASE	218
12/29/20 00:28	TRAFFIC STOP	506
12/29/20 11:00	TRAFFIC STOP	502
12/29/20 12:50	TRAFFIC STOP	502
12/29/20 13:34	TRAFFIC STOP	502
12/29/20 16:35	TRAFFIC STOP	506
12/29/20 18:37	CHECK WELFARE ON	221, 506
12/29/20 21:26	STRAY/DEAD ANIMAL	506
12/30/20 01:26	PARKING ORDINANCE	506
12/30/20 02:39	EMERGENCY	CXMD7
12/30/20 14:51	PARKING ORDINANCE	502
12/30/20 17:26	TRAFFIC STOP	502
12/30/20 18:54	STRAY/DEAD ANIMAL	502
12/31/20 00:10	MISCELLANEOUS -	205, 502
12/31/20 15:44	EMERGENCY	

Total Records: 56

WILLIAM J. ANDERSON
CHIEF OF POLICE



COLFAX POLICE DEPARTMENT

P.O. BOX 417, 613 MAIN ST.
COLFAX, WI 54730

(715) 962-3136 OFFICE
(715) 962-4357 FAX

JANUARY 2021 MONTHLY POLICE REPORT

Printed on February 2, 2021

CFS Date/Time	Description	Primary Units
01/01/21 03:54	DEATH- NATURAL	
01/01/21 17:38	TRAFFIC STOP	507
01/01/21 21:49	MOTORIST ASSIST -	507
01/03/21 17:49	TRAFFIC STOP	502
01/03/21 17:58	TRAFFIC STOP	502
01/03/21 23:33	TRAFFIC STOP	502, 218
01/05/21 00:42	911 HANG UP CALL -	508
01/05/21 03:29	EMERGENCY	CXMD7, 220
01/05/21 07:16	ASSIST OTHER	228, 502
01/05/21 22:48	BUSINESS CHECKS,	508
01/06/21 17:09	TRAFFIC STOP	508
01/06/21 19:03	TRAFFIC STOP	508
01/08/21 18:42	CIVIL COMPLAINTS	502
01/09/21 01:41	EMERGENCY	212, CXMD7, 502, 120
01/10/21 00:08	TRAFFIC STOP	508
01/10/21 15:42	CHECK WELFARE ON	508
01/12/21 15:53	911 HANG UP CALL -	508
01/14/21 01:55	EMERGENCY	CXMD7
01/14/21 18:29	JUVENILE	508, 212
01/14/21 20:20	EMERGENCY	508, CXMD7
01/15/21 00:49	ASSIST OTHER	508
01/15/21 14:45	CHECK WELFARE ON	502
01/15/21 17:35	ASSIST OTHER	502, 186
01/15/21 18:32	TRAFFIC STOP	502
01/17/21 17:01	911 HANG UP CALL -	507
01/17/21 19:25	TRAFFIC STOP	507
01/17/21 20:30	CHECK WELFARE ON	507
01/17/21 23:09	DOMESTIC DISPUTE	507, 221
01/18/21 06:24	CIVIL COMPLAINTS	228
01/18/21 17:04	EMERGENCY	CXMD8
01/20/21 13:50	TRAFFIC STOP	502
01/20/21 18:50	TRAFFIC STOP	502
01/21/21 11:19	PAPER SERVICE	220
01/21/21 21:02	TRAFFIC STOP	507
01/21/21 21:25	TRAFFIC STOP	507
01/21/21 23:49	DISORDERLY	507, 218
01/22/21 18:11	TRAFFIC STOP	508
01/22/21 21:32	DEATH- NATURAL	ME1
01/23/21 19:05	TRAFFIC STOP	508
01/24/21 16:59	TRAFFIC ACCIDENT -	508

CFS Date/Time	Description	Primary Units
01/25/21 18:09	PARKING ORDINANCE	502
01/25/21 19:11		502
01/26/21 00:41	EMERGENCY	502, CXMD7
01/26/21 04:28	911 HANG UP CALL -	
01/26/21 13:05	STRAY/DEAD ANIMAL	222
01/26/21 17:27	TRAFFIC STOP	508
01/26/21 20:47	TRAFFIC STOP	508
01/27/21 05:58	SUSPICION	228
01/27/21 09:16	K-9 UTILIZED	210
01/27/21 15:54	EMERGENCY	NFRSP, CXMD7
01/27/21 17:54	EMERGENCY	CXMD8, 508
01/28/21 01:08	911 HANG UP CALL -	508
01/28/21 07:39	STRUCTURE FIRE	209, CF1, CXMD7
01/28/21 09:16	BUSINESS CHECKS,	502
01/28/21 16:36	STRAY/DEAD ANIMAL	507
01/28/21 16:36	STRAY/DEAD ANIMAL	
01/28/21 21:07	TRAFFIC STOP	507
01/28/21 21:55	911 HANG UP CALL -	
01/28/21 21:56	Duplicate Call	
01/28/21 22:19	BUSINESS CHECKS,	507
01/28/21 23:00	TRAFFIC STOP	507
01/29/21 05:23	EMERGENCY	222, CXMD7
01/29/21 13:23	CUSTODY DISPUTES	502
01/29/21 23:37	TRAFFIC STOP	508
01/30/21 02:00	EMERGENCY	508, CXMD7
01/30/21 10:09	EMERGENCY	CXMD8
01/30/21 11:16	ATTEMPT TO	215
01/30/21 19:59	TRAFFIC STOP	508
01/30/21 21:53	TRAFFIC ACCIDENT -	508
01/31/21 04:20	CHECK WELFARE ON	218
01/31/21 10:50	CIVIL COMPLAINTS	215
01/31/21 12:06	STRAY/DEAD ANIMAL	507, 207
01/31/21 20:35	EMERGENCY	507, CXMD7

Total Records: 73

Colfax Solid Waste & Recycling Committee Minutes – January 12, 2021

On January 12th, 2021, the Solid Waste & Recycling Committee met 7:00 p.m. at the Colfax Community Fire Department, 407 County Road M, Colfax, WI. Members present: Dean Logslett-Town of Colfax, Dave Buchner-Town of Grant, John Schaeffer-Town of Spring Brook, Justin Albricht-Town of Tainter, Tony Christopherson-Town of Elk Mound, Terry Stamm-Village of Elk Mound and Scott Gunnufson-Village of Colfax. Excused: LeAnn Ralph-Town of Otter Creek. Others present included Al Schneider-Colfax Collection site lead, Village of Colfax Administrator-Clerk-Treasurer Niggemann.

Site Workers discussion and any action if needed/First Three days of operation discussion – Al Schneider gave an update on how things have been going. He praised Pubic Works for being quick in responding to requests. He itemized a few items that need some attention. Overall, the transition has gone smoothly.

Operation discussion and any possible action if needed – none.

Keys/Locks - Rock Oil still needs keys? Niggemann talked with Rock Oil and will get the keys to them. Revolution Plastics- Ag Plastics –Niggemann will call regarding the process for getting bins emptied.

Additional Receiver Box(es) Discussion & possible action/ Cost New – Cost is \$8,750 or \$9,250 if a hook retrieval item is requested. The additional receiver boxes will allow for the sites to have two operational compactors in operation. A motion was made to purchase one more receiver box for each collection site. All members of the committee voted in favor of the additional receiver boxes. Motion passed.

Permits Required after January 16th, 2021

Any volunteers to meet people at the gate to assist the attendants with verifying permits/Wednesday, January 20, 2021 and/or Saturday, January 23, 2021 – Please let Lynn know if you will be able to assist.

Fees- Non-resident Fees - \$200 – The \$200 non-resident fee allows use of the solid waste and recycling only for both facilities.

Any one-time construction material disposal allowed?/Review Commercial use of the sites – Table until future meeting. Niggemann will email Jennifer from the DNR for verification.

Any other fee items to be discussed – Schneider mentioned that they have been getting a lot of individuals that get angry about the fee for the small green compressed gas cylinders and the small light bulbs. The committee will review these items. Niggemann will verify the County's process in the past.

Any Vendor Updates

Northern Metals – Hot Loads – Dehumidifiers, Air Conditioners, Refrigerators, Freezers, etc.- Northern Metals has not decided if they are taking the hot load items from the Collection sites. Stamm will be talking with Chris Higley regarding the location of metal bin and will verify the hot loads.

Plastics –Wal-Mart bags - Niggemann will check with Gerck regarding vendors.

Sharps/Eye Glasses –Menomonie Lions Club – Wyatt Kruetzer is the contact. Scott emailed him during the meeting again.

Any other items/vendor questions? None.

Adjourn – All material was covered and the meeting adjourned at 9:45 p.m.

Scott Gunnufson, Village President

Attest:

Lynn Niggemann, Administrator-Clerk-Treasurer