

Village Board Meeting – February 8th, 2021

On February 8th, 2021, the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Michels (online), M. Burcham (online), Halpin (online), Davis, Stene and Gunnufson. Excused: Trustee Jenson. Others present included Sean Lentz and Josh Low with Ehlers, Lisa Fleming with Ayres Associates, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (online).

Communications from the Village President – Gunnufson read a tribute to Tony Braaten, a Village Colfax employee who passed away on Monday, February 2nd, 2021. Braaten worked very hard at keeping the cemetery looking its' finest. He was a man of few words that will greatly be missed.

Minutes - Regular Board Meeting January 25th, 2021 - A motion was made by Trustee Stene and seconded by Trustee Halpin to approve the Regular Board meeting minutes from January 25th, 2021. Voting For: Trustees Davis, Michels, M. Burcham, Halpin, Stene and Gunnufson. Voting Against: none. Motion carried.

Training Request – none

Facility Rental – none

Licenses – Operator's License – February 8th, 2021 to June 30th, 2021/Abby DeMoe, Synergy Co-op/Drew Gibson, Synergy Co-op

A motion was made by Trustee Davis and seconded by Trustee Stene to approve both Abby DeMoe and Drew Gibson's operator's licenses for February 8th to June 30th, 2021. Voting For: Trustees Stene, Halpin, M. Burcham, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

Consideration Items

Riverview/High Street & Dunn Street Projects – Lisa Fleming

Cost Analysis Review/Stormwater Outfall review and possible action/Amendment to Agreement

Fleming reviewed the cost analysis to include the stormwater outfall. During the discussion, the DNR permit would take approximately 30-45 days to get reviewed and approved. If the Board decided that this would be part of the project that step could be done at the same time bidding is happening to allow for timely processing. Other discussions involved something needing to be done one way or the other, whether it is a temporary fix or a longer term solution which is included in the Ayres project analysis. A motion was made by Trustee Davis and seconded by Stene to approve the amendment to move forward with the stormwater outfall as part of the Riverview/High Street project. Voting For: Trustees Stene, Halpin, M. Burcham, Michels, Davis and Gunnufson. Voting Against: none. Motion carried.

Dunn Street –TID#4 Projects – Possible Action – Sean Lenz & Josh Low

Discuss TID timelines/Expenditure Period Ends February 22, 2021/Discuss Financing Options

Lentz and Low went over handouts highlighting some of the following points:

- TID #3 has approximately \$500,000 in outstanding debt, TID #4 transfers funding to help pay annual debt requirements and at the end of 2023, there will be sufficient funds collected to prepay outstanding debt and close TID #3.
- TID #4 annual revenues are used to pay Timber Tech and transfer any remaining funds to TID #3 and the expenditure period ends February 22, 2021. Any new costs need to be committed prior to this date.
- Total 2021 GO debt is \$209,263 and TID 3 and Sewer pay approximate \$133,000.
- 2021 Potential Borrowing Needs include Riverview Ave., High St. and Dunn St. for approximately \$517,000, Dunn Street portion would be eligible for funding from TID 4, \$87,500. Remaining costs would be funded by Levy \$274,100, Water \$84,900 and Sewer \$70,500.
- Preliminary Finance Plan would be to issue interim note for Dunn Street to make the expenditure plan deadline.
- Refinance interim note and other street projects with permanent financing which would be a 10-year repayment.

- Impact on TID's & Debt Levy
 - TID 4 pays for Dunn St., keeping the cost off the levy.
 - TID 3 closure would be pushed back one year.
 - Benefits from closing a district include the TID Value is delayed to come back to the General Fund property tax base, opportunity for property tax relief and opportunity to increase levy within levy limit rules.
- Schedules were included also.

A motion was made by Trustee Stene and seconded by Trustee Halpin to bid the TID 4 project to meet the expenditure period. Voting For: Trustees Michels, Halpin, M. Burcham, Davis, Stene and Gunnufson. Voting Against: none. Motion carried.

Consider setting up an additional Board meeting depending on action above-February 15th, 2021 at 7 pm.

A motion was made by Trustee Stene and seconded by Trustee Halpin to proceed with a Special Board meeting on February 15th, 2021 at 6 pm. Voting For: Trustees M. Burcham, Halpin, Michels, Stene and Gunnufson. Abstained: Trustee Davis. Voting Against: none. Motion carried.

Colfax Solid Waste Updates & any possible actions if needed - Bates explained that the Colfax PC unit in the compactor was sent to Florida to be re-programmed. Since, we have learned that the PC is now obsolete and they will no longer work on them. We would need to purchase a new PC box for approximately \$1,750 to get the compactor going. The Elk Mound compactor keeps going into overload and the issue is still being determined. Bates indicated that if we want the Colfax compactor repaired, the cost will be \$1,750 or approximate \$300 from each municipality. A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the purchase of the new PC box for the compactor at the approximate cost of \$1,750 with the six-way split. Voting For: Trustees Stene, Davis, M. Burcham, Halpin, Michels and Gunnufson. Voting Against: none. Motion carried.

Review/Approval – Bills – January 25th, 2021 to February 7th, 2021 – A motion was made by Trustee M. Burcham with no second to approve all the bills except Shackleton. A motion was made by Trustee Halpin and seconded by Trustee Stene to approve the bills as presented for January 25th, 2021 to February 7th, 2021. Voting For: Trustees Davis, Michels, Halpin, Davis and Gunnufson. Voting Against: Trustee M. Burcham. Motion carried.

Adjourn – A motion was made by Trustee Davis and seconded by Trustee Stene to adjourn the meeting at 8:20 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Scott Gunnufson, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer