

## Village Board Meeting – April 12<sup>th</sup>, 2021

On April 12<sup>th</sup>, 2021 the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Michels, Stene, M. Burcham, Jenson, Davis, Halpin and Gunnufson. Others present included Steve Ackerlund and Mark Schaffner representing FFA, Nick Semling representing 1009 University Rezone (online), Lisa Fleming with Ayres Associated Inc., Andi Helsing as a guest, Rescue Squad Director Knutson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger (online).

**Public Comments** – Stene provided the Dunn County Covid information.

**Communications from the Village President** – Gunnufson thanked the Trustees that will not be returning to the Village of Colfax Board for their service and commitment.

### Consent Agenda

**Regular Board Meeting Minutes – March 22<sup>nd</sup>, 2021-** A motion was made by Trustee Halpin and seconded by Trustee M. Burcham to approve the Regular Board meeting minutes of March 22<sup>nd</sup>, 2021. Voting For: Trustees Jenson, M. Burcham, Michels, Stene, Davis, Gunnufson and Halpin. Voting Against: none. Motion carried.

**Training Request** – none.

### Facility Rental – Fairgrounds and the FFA animal buildings – Northern Show Circuit – John Bazille – May 22, 2021 -

Ackerlund and Schaffner expressed that the FFA's three concerns were regarding the possibility of animal disease spreading, decrease in interest in the Colfax Fair events and damage to the facilities with little time for repairs. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to deny the request to use the Fairgrounds and the FFA building by the Northern Show Circuit on May 22, 2021. Voting For: Trustees Davis, Halpin, Michels, Stene, Jenson, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Licenses – Operator's License – Noah Heidorn – April 12, 2021 to June 30, 2021 – Synergy Cooperative** – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the operator's license for Noah Heidorn from April 12, 2021 to June 30, 2021. Voting For: Trustees M. Burcham, Jenson, Davis, Halpin, Michels, Stene and Gunnufson. Voting Against: none. Motion carried.

### Consideration Items

**Riverview/High/Dunn Street Project Bid Award**– Fleming review the bid results:

Bidder	Project A	Project B	Project C	Rank
Skid Steer Guy LLC	\$318,789.00	\$60,197.00	\$359,717.00	1
Haas Sons, Inc.	\$367,235.90	\$64,350.50	\$428,380.05	2
McCabe Construction, Inc.	\$387,295.80	\$77,207.75	\$444,907.30	3

Project A – Reconstruction of Riverview and High Street

Project B - Dunn Street

Project C – Both Project A & C

A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve Project C as the lowest bidder. Voting For: Trustees Stene, Michels, Halpin, Davis, Jenson, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

**2021 Street Sweeping Bid Award**– Niggemann explained that there was only one bid received from Don's Sweeper Service for \$6,550 and any additional services would be \$120 per hour. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the 2021 Street Sweeping Bid with Don's Sweeper Service for \$6,550 and any additional services for \$120 per hour. Voting For: Trustees Davis, Halpin, Michels, Stene, M. Burcham, Jenson and Gunnufson. Voting Against: none. Motion carried.

**Ordinance 2021-01 – Re-zone the property at 1009 University Avenue from B-2 to R-5-** Niggemann explained that the Planning Commission recommended to the Board to approve the zoning change for 1009 University Avenue from a B-2, Business District to R-5, Multiple Family District. Semling explained that he plans to begin construction at the end of April or early May and the expected completion date is September 1<sup>st</sup>, 2021. A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve Ordinance 2021-01 to change the zoning at 1009 University from B-2 to R-5, Multiple Family District. Voting For: Trustees Davis, Michels, Halpin, Davis, Jenson, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

**Emergency Communication Systems Estimate for Repairs to the Siren-** Knutson received an estimate to repair the siren which is currently using a bypass function to allow for the emergency siren to work properly. The estimate to repair the motherboard and test and to furnish and install timer for the noon siren is approximately \$3,115.

A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the repair with Emergency Communication Systems for the estimated amount of \$3,115. Trustees Halpin, Michels, Stene, M. Burcham, Jenson, Davis and Gunnufson. Voting Against: none. Motion carried.

A motion was made by Trustee M. Burcham and seconded by Trustee Michels to authorize the use of the funds from the undesignated fund balance for the siren. Voting For: Trustees Jenson, M. Burcham, Stene, Michels, Halpin, Davis and Gunnufson. Voting Against: none. Motion carried.

**Purchase Request – Medora part of Ixom- Inspections -** Bates explained that the out of water inspections will be for the four units at the Wastewater Treatment Plant. They will also trouble shoot and repair non-operational GF unit. The cost for the four inspections is \$8,150 and the replacement for the motor and brush kits, etc. is \$3,064.58 for an estimated total of \$11,214.58. The cost may change depending on if fewer or additional replacement parts are needed. A motion was made by Trustee M. Burcham and seconded by Trustee Halpin to approve the Medora estimate to inspect the four units and replace the motor and brush kit if necessary for an estimated cost of \$11,214.58 from the Lagoon Maintenance account. Voting For: Trustees Davis, Jenson, M. Burcham, Stene, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Quotes to Replace the John Deere 1570 –** A motion was made by Trustee M. Burcham and seconded by Trustee Stene to table the John Deere 1570 purchase to confirm if the municipal discount was applied to the quotes. Voting For: Trustees Halpin, Michels, Stene, M. Burcham, Jenson, Gunnufson and Davis. Voting Against: none. Motion carried.

**Quotes to Replace the Cemetery Mower –** Bates provided a quote for from Union Trailer Sales & Service for two different 34" deck mowers. The Edge 20HP Briggs cost is \$2,599 and the Edge 19HP Kohler cost is \$2,699. A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to approve the purchase of the Edge 32 20HP Briggs mower for \$2,599. Voting For: Trustees Davis, Jenson, M. Burcham, Stene, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

**2021 PASER Agreement with Dunn County –** The PASER is the process every other year to rate the asphalt. This information gets reported to the state of Wisconsin, cost is approximately \$600. A motion was made by Trustee Stene and seconded by Jenson to approve the agreement to have Dunn County complete the asphalt rating for the State of Wisconsin PASER report for 2021. Voting For: Trustees Halpin, Michels, Stene, M. Burcham, Jenson, Davis and Gunnufson. Voting Against: none. Motion carried.

**Village Hall Copier/Scanner Replacement Consideration –** Niggemann provided the additional information that was requested by the Board regarding the maintenance and service plan cost. The machine will come with a ninety day warranty and the toner start-up. The maintenance and service plan covers the cost of the toner at no charge as well as all parts and labor. Duncan with EO Johnson did indicate that the Village would be able to use the Warranty then start the maintenance in ninety days, recognizing that if there is a need for toner or and maintenance, the standard rates for parts and labor would apply. A motion was made by Trustee M. Burcham and seconded by Michels to purchase the

machine with the maintenance and service agreement starting ninety days later. Voting For: Trustees Stene, Michels, Halpin, Davis, Jenson, M. Burcham and Gunnufson. Voting Against: none. Motion carried.

A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to try and sell the current copier/scanner through Facebook Marketplace. Voting For: Trustees Davis, Jenson, M. Burcham, Stene, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Budget Transfers- if any** – Bates is requesting \$6,500 to be moved from Maintenance-Treatment Plant/Equipment to Lagoon Maintenance to cover the cost of the Medora estimates for the Lagoon with the total cost of \$11,214.58. A motion was made by Trustee M. Burcham and seconded by Trustee Michels to approve the budget transfer from Sewer Maintenance-Treatment Plant/Equipment to Lagoon Maintenance. Voting For: Trustees Halpin, Michels, Stene, M. Burcham, Jenson, Davis and Gunnufson. Voting Against: none. Motion carried.

**Assigned and Designated Fund Balance** – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to table the assigned and designated fund balance item until a future meeting. Voting For: Trustees Davis, Jenson, M. Burcham, Stene, Michels, Halpin and Gunnufson. Voting Against: none. Motion carried.

**Review/Approval – Bills –March 22<sup>nd</sup>, 2021 to April 11<sup>th</sup>, 2021** – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the bills as presented for March 22<sup>nd</sup>, 2021 to April 11<sup>th</sup>, 2021. Voting For: Trustees Halpin, Michels, M. Burcham, Davis and Gunnufson. Abstained: Trustee Jenson. Voting Against: Trustee Stene. Motion carried.

**Adjourn** – A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to adjourn the meeting at 8:15 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Scott Gunnufson, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-Treasurer