

**Village of Colfax  
Regular Board Meeting  
Monday, August 23<sup>rd</sup>, 2021  
7:00 p.m.**

**Village of Colfax, 613 Main Street, Colfax, WI**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
  - a. Regular Board Meeting Minutes – August 9<sup>th</sup>, 2021
  - b. Training Request
    - i. Rand Bates & Don Logslett – Annual Certification Classes for Water and Wastewater licenses– WRWA Annual Tech Conference, LaCrosse, WI – August 31, 2021 to September 3<sup>rd</sup>, 2021
  - c. Facility Rental
    - i. Colfax Fireman's Ball – September 10<sup>th</sup> – September 12<sup>th</sup>, 2021-Colfax Fireman – Request for Fees to be waived
      - Fairgrounds - Beer Garden and Dance Floor
      - Fairgrounds - Buildings and Grounds
    - ii. Fairgrounds Beer Garden and Dance Floor – Cody Richardson and Megan Loew – September 16, 2022 to September 18<sup>th</sup>, 2022
  - d. Licenses - none
7. Consideration Items
  - a. Dunn County Housing Study – Susan Badtke
  - b. 2021 Board of Review
    - i. Open Book – Week of October 18<sup>th</sup>
    - ii. Open Book Review with the Assessor – Monday, October 18<sup>th</sup> and Tuesday, October 19<sup>th</sup>, 2021 5:00 pm to 7:00 pm
    - iii. Board of Review Meeting – Tuesday, October 26<sup>th</sup>, 2021 at 5:00 pm
  - c. Public Safety Meeting
    - i. Recommendation to increase the per capita by \$0.50 from \$17.67 to \$18.17
    - ii. Annual Meeting to Review 2022 Budget – August 31, 2021 at the Rescue Squad
  - d. Colfax Solid Waste & Recycling Meeting
    - i. Holiday Hours
      - Closed on Christmas and New Years
      - Open Extended Hours on Wednesday, December 29<sup>th</sup>, 2021 and Wednesday, January 5<sup>th</sup>, 2022 8 am to 4 pm
8. Review/Approval – Bills – August 9<sup>th</sup>, 2021 to August 22<sup>nd</sup>, 2021
9. Committee/Department Reports (no action)
  - a. Colfax Police Report – June and July 2021
  - b. CBS Squared Open House – Engineer for the Lagoon and Landfill items
  - c. COVID-19 Vaccine Clinic at the Colfax Rescue Squad – September 11, 2021
  - d. ACT Report
10. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## Village Board Meeting – August 9<sup>th</sup>, 2021

On August 9<sup>th</sup>, 2021 the Village Board meeting was held at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI. Members present: Village President Albricht, Trustees Davis, Rud, Prince and Stene. Members Excused: Trustee Halpin and M. Burcham. Others present included Lisa Fleming with Ayres Associates, Rick Johnson, Aaron Hodnett, Cody King, Police Chief Anderson, Director of Public Works, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Comments** – None.

**Communications from the Village President** – Albricht introduced the two new Public Works laborers, Aaron Hodnett and Cody King.

### Consent Agenda

**Regular Board Meeting Minutes – July 26<sup>th</sup>, 2021** - A motion was made by Trustee Stene and seconded by Trustee Davis to approve the Regular Board Meeting minutes for July 26<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request** – none

**Facility Rental** – none

### Licenses

**Temporary Class “B”/“Class B” Retailer’s License September 11<sup>th</sup>, 2021 to September 13<sup>th</sup>, 2021 - Colfax Firefighters Ball – Colfax Firefighters** - A motion was made by Trustee Prince and seconded by Trustee Stene to approve the Temporary Class “B”/“Class B” Retailer’s License for the Colfax Firefighters for September 13<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

### Consideration Items

**CDBG Grant – Approve Amendment of the Performance Period through December 31, 2022/Update on the Lagoon project** – Niggemann explained the amendment is the documentation needed to allow for the project completion which has been modified to the fall of 2022 so the Grant period extension is December 31, 2022. A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the amendment for the CDBG Grant to December 31, 2021. Voting For: Trustees Stene, M. Burcham, Davis, Rud, Prince and Albricht. Voting Against: none. Motion carried.

**Transient Merchant License – Shelby Allen-Davis Dogs Food Truck – August 9<sup>th</sup>, 2021 to September 30<sup>th</sup>, 2021** – A motion was made by Trustee Davis and seconded by Trustee Stene to approve the Transient Merchant License for Shelby Allen-Davis Dogs Food Truck for August 9<sup>th</sup>, 2021 to September 30<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

### Consideration Items

**Riverview/High Street Project – Lisa Fleming**

**Update and Schedule** – Fleming explained the schedule that the project is a little behind schedule, however, expected to still be completed on time. The schedule going forward is as follows:

- Week of August 9<sup>th</sup> – Storm water outfall
- Week of August 16<sup>th</sup> – base and stake for curb on the 18<sup>th</sup>
- Week of August 23<sup>rd</sup> - Asphalt on the 25<sup>th</sup>-26<sup>th</sup>

**Sanitary Service – 407 High Street** – 407 High Street has a sanitary service that is connected to the Riverview sanitary main. The lateral had tree roots in it causing back up into the home. In order to complete any underground work to repair the service lateral, the contractor would need to dig on the neighbor’s property, 403 High Street. Since there was not an easement drawn up at the time of the 403 High Street purchasing the lot and building a home, the neighbor is not legally required to allow for the work to be done on behalf of 407 High Street. The option that is being proposed is that since we are currently working on High Street, it is the appropriate timing to install the sanitary service from the home to High Street rather than Riverview. The ordinance Sec. 9-2-7 indicates that the cost of sewer connection, all costs and expense related to the installation and connection of the building sewer shall be borne by the owner. The

Village Board needs to determine whether the Village or the homeowner will be responsible for the costs. A motion was made by Trustee Stene and seconded by Trustee Davis that due to the historic age of the problem, the Village should assume the cost of \$3,120 and proceed with the change orders. Voting For: Trustees Stene, Prince, Rud, Davis and Albricht. Voting Against: none. Motion carried.

**Street Project Payment Request – Skid Steer Guy LLC** – Ayres Associates has provided pay request one for Skid Steer Guy LLC in the amount of \$92,304.85 for work that has been completed so far. A motion was made by Trustee Davis and seconded by Trustee Stene to approve the payment request one for Skid Steer Guy LLC in the amount of \$92,304.85. Voting For: Trustees Davis, Rud, Prince, Stene and Albricht. Voting Against: none. Motion carried.

Fleming also wanted to advise the Village Board that the project services have taken more time than expected with the digging daily and having to refill each night. This phase of the project has an engineer on-site which reflects why the engineering portion of the project may have an amendment indicating the amendment is necessary.

**Tax Increment District – Engineering Bid Proposal** – Niggemann explained that in order to complete the Tax Increment District documents, the maps, legal description and cost analysis need to be prepared. Niggemann explained that that she did not expect that the cost would be this high since the project is an overlay of TID 4 with a few changes adding additional parcels and projects incorporated into it. However, the Village of Colfax needs to finalize the project in the next few weeks to get the TID created in time for the Joint Review Board meeting on August 30, 2021. A motion was made by Trustee Stene and seconded by Trustee Davis to approve the Ayres Associates hourly agreement for mapping, legal description and cost estimates. Voting For: Trustees Rud, Prince, Stene, Davis and Albricht. Voting Against: none. Motion carried.

**Police Vehicle discussion and possible action** – Niggemann explained that the agenda item was specific to the police truck decals. Police Chief Anderson explained that with the previous police truck, the Public Safety Chair inquired about possibly leaving the next police vehicle unmarked. With that information and the fact that about half of the Dunn County’s police vehicles are not marked, Chief Anderson was now in favor of “no decals” which is not the position that he had three years ago. The cost to get decals is approximately \$1,200 to \$1,500. Additional discussions mentioned that Village residents are familiar with the police vehicle and the fact that is not marked and there have been many comments in favor of no decals. A motion was made by Trustee Davis and seconded by Trustee Rud to approve no decals on the police truck. Voting For: Trustees Stene, Prince, Rud, Davis and Albricht. Voting Against: none. Motion carried.

**Dunn County Housing Study** – Stene explained that he attended a meeting which the Village of Colfax had been invited to. The meeting explained that Dunn County would like to apply for a grant to do a Housing Study for the County. During the process, the study can incorporate a more in depth study for any Dunn County municipalities that would like to participate. The Village non-grant fund portion would not exceed \$3,000. Susan Badtke with West Central Wisconsin Regional Planning Commission will be available for the August 23<sup>rd</sup> Board meeting to give a little bit more detail and answer any questions. No action taken.

**Review/Approval – Bills –July 27<sup>th</sup>, 2021 to August 8<sup>th</sup>, 2021** – A motion was made by Trustee Prince and seconded by Trustee Davis to approve the bills as presented for July 27<sup>th</sup>, 2021 to August 8<sup>th</sup>, 2021. A voice vote was taken with all Trustees voting in favor. Motion carried.

**Adjourn** – A motion was made by Trustee Davis and seconded by Trustee Stene to adjourn the meeting. A voice vote was taken with all members voting in favor. Meeting Adjourned.

\_\_\_\_\_  
Jody Albricht, Village President

Attest:

\_\_\_\_\_  
Lynn M. Niggemann  
Administrator- Clerk-Treasurer

## Meeting / Continuing Education Travel / Meeting Request Form

Name Rand Bates, Don Logskett Position Public Works Director / Laborer  
 Date 8-18-21 Department Public Works

Date(s) of meeting 8-31 - 9-3-21 Estimated Costs \$ 780<sup>00</sup> per person  
 Employee is /  no required to attend (circle one)

Name of Requested meeting: WRWA 33<sup>rd</sup> annual tech. conference

How will this improve your ability to perform your job? Will receive required credits to maintain Water and wastewater license.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) None

How will you share what you have learned with others? Will also attend

Please include any additional comments on the back of this form

Expense Estimate:	Requested	Approved
Tuition / Registration \$ <u>225<sup>00</sup> per person</u>		*Are others attending this meeting names are listed above (If <input checked="" type="radio"/> yes list names)
Mileage / Airfare <u>None</u>		<u>Don Logskett</u>
Lodging <u>\$ 555<sup>00</sup> for 3 nights per person</u>		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration		
Total <u>\$ 1560<sup>00</sup></u>		
Time Request:	<u>3</u>	Requested
Number of days absent:		Approved
From Work Setting	<u>3</u>	
Vacation	<u>0</u>	
Paid Conference Time	<u>3</u>	
Absent Without Pay (own time)	<u>0</u>	
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

Lynn Niggemann  
Supervisor

08/18/21  
Date

**Tuesday, August 31, 2021**

PRE-CONFERENCE WORKSHOPS

		WATER OPERATION & MAINTENANCE	WASTEWATER OPERATION & MAINTENANCE
9:00 - Noon	<p><i>Need more Pressure? Raise the Water Tower</i> Brad Stuszynski – P.E. LEED AP MSA, Professional Services Josh Gajewski – Lake Geneva Utility Commission</p> <p><i>New VFD features for the water industry. Simplifying pumping systems</i> Jeff Miller – JMB &amp; Associates <i>Seeing Beneath the Surface</i> Doug Gries – Ferguson Waterworks</p>	<p><i>E. coli Testing in Wastewater: Transitioning from Fecal Coliform</i> Brooke Klingbeil – City of Medford Wastewater</p> <p><i>Coagulant and Flocculant 101: Fundamentals of Thickening and Dewatering</i> Yong Kim, PhD. – USGI Solutions, Inc.</p> <p><i>Disc Thickening – An innovative new thickening technology</i> Eric Lynne P. E.– Donohue &amp; Associates, Inc. Ben Brooks &amp; Alex Zenner, City of Medford WWTP</p>	
12:00	<b>LUNCH – Ballroom Area</b>		
1:00 - 4:00	<p><i>Water Utility AMI: Information, Analysis, Opportunity</i> Steve Dauster – Midwest Meter, Inc.</p> <p><i>State of the Art Water Treatment Facility for Groundwater with High TOC</i> Allen Williams – Donohue &amp; Associates, Inc</p> <p><i>Reduce Non-Revenue Water with Cost Effective Leak and Pressure Data</i> Steve Bruszkiewicz – McWane – Nighthawk Controls</p>	<p><i>Package Treatment Technology Removes Phosphorus from fixed film WWTP to Low Levels</i> Tom Dumbaugh P.E. WesTech Engineering, Inc.</p> <p><i>Phosphorus Removal and Control</i> Benjamin Barker – YSI Inc, a Xylem brand</p> <p><i>Enhanced Solid Flotation without Dissolved Air</i> Mike Barreau – Dorrner Company</p>	
<b>Wednesday, September 1, 2021</b>			
8:00	<b>Registration – La Crosse Center South Lobby</b>		
9:00	<p>Opening Session – Ballrooms A, B, C</p> <ul style="list-style-type: none"> <li>▪ Welcome - Chris Groh, WRWA Executive Director</li> <li>▪ Opening Speaker – Michael Harris, Formerly with National Rural Water Association (NRWA)</li> <li>▪ WRWA Annual Awards Presentations</li> <li>▪ Annual Membership Meeting – Ballrooms A, B, C following Awards Presentation</li> </ul>		
*	<b>Exhibit Hall opens following Opening Session – South Hall &amp; Large Equipment in Arena</b>		
11:30	<b>Lunch – South Hall Exhibit Area</b>		
1:00- 5:00	<p><i>DNR - Regulatory Updates</i></p> <p><i>WI Public Service Commission - Updates: Rate and construction cases, customer service, and other timely topics.</i></p> <p><i>USDA Rural Development Updates</i></p>		

**Thursday September 2, 2021**

**Registration – La Crosse Center Main Entrance**

**Exhibit Hall Opens**

7:30				
9:30				
9:30	<b>Department of Safety &amp; Professional Services, Public Employee Safety &amp; Health Update</b> Vince Matanese -Advanced Safety Technology, Inc.	<b>Lagoon Optimization for 2021 and Beyond</b> Tom Hinde - Air Diffusion Systems	<b>Navigating through the PSC Rate Case Process</b> Ed Maxwell & Bridgott Gysberts Ruekert & Mielke, Inc.	<b>Construction, Commissioning and Start Up of the World's First ABNR</b> Autumn Fisher – CLEARAS Water Recovery
10:30	<b>PFAS Treatment and Technology Implementation: Lessons Learned</b> Mark White – CDM Smith	<b>Providing Long-term Certainty with Water Quality Trading</b> Erin Delawalla – RES LLC Katie Jo Jerzak - SEH	<b>Asset Management that fits YOUR community</b> Chad Paulson – Rice Lake Utilities Dave Kunze – Village of Shorewood Jeff Powell & Scott Kiley – MSA Professional Services	<b>Tracking your Lead Replacement Program with GIS</b> Kyle Engelking - Symbiont
11:30	<b>Lunch – South Hall &amp; Arena Exhibit Areas</b>			
12:00	<b>Water Taste Test – Commons Area</b>			
1:00	<b>Exhibit Hall Closes</b>			
1:00	<b>Asset Management for Communities/Utilities – Size Does Not Matter</b> Jon Schwichtenberg - GRAEF	<b>Producing Class A Biosolids with a Thermal Dryer</b> Tom Fitzwilliams – MSA Professional Services	<b>PFOS Contamination Cost Recovery</b> Sam Wade – Napoli Shkolnik Law Harold Naughton – Napoli Shkolnik Law Michelle Greene – Napoli Shkolnik Law	<b>PFAS, The New Phantom Menace</b> Heather Jennings – Probiotic Solutions
2:00	<b>Water Tower Coatings NSF 61-600 Rule Change</b> Shawn Mulhem & Dewey Prinzing – KLM Engineering, Inc.	<b>Evaluating Lagoon Upgrades for Increasingly Stringent Effluent Limits</b> Sacha Tetzlaff – Strand Associates, Inc.	<b>How to Plan &amp; Fund Capital Improvement Projects</b> Kurt Muchow & Mark Steward - Vierbicher	<b>Social Security</b> (2:00 pm – 4:00 pm) Ricardo Acevedo - Social Security Administration
3:00	<b>Large and Small Diameter Leak Detection – Using the water column to find leaks</b> Carlos A. Covarrubias – M.E. Simpson, Inc.	<b>Zero, Single, Double, and Triple Offset Butterfly Valves; What's the Difference?</b> Greg Bilbao – Av-Tek, Inc.	<b>New PFAS Drinking Water Treatment Technology Servicing a Sensitive Population</b> Nicole Bolea – ECT2	

6:00

**Banquet – South Hall – Sportsman's Raffle Drawing and Prize Presentation**

**Friday, September 3, 2021**

	<b>Using Process Modeling Software to meet stringent nutrient limits in Lagoon Based Treatment Systems</b>				
8:00	<b>Asset Management/Towers-Tank Maintenance</b> Tim Wilson – Dixon Engineering				
9:00	<b>Mix it Up</b> Thom Tackman and Lucy Allen – Kasco Marine	Jim Martin – Lemna Environmental Technologies, Inc.			
10:00	<b>No Sweat: Aerogel-Infused Thermal Insulating Coatings for Condensation Control</b> Randy Bartz – TNEMEC Company	<b>Case Study – Holmen WWTP upgrade without interrupting existing treatment</b> Doug Johnson, Pete Mezera-Village of Holmen and Jerry Doriott - SEH			
		<b>How to successfully protect concrete in HS2 gas environments</b> James Orr – James Orr Coating Inspection, LLC.			

	<b>CEC's</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Total</b>
		6	6	6	3	21
	<b>Water/Wastewater/PDH</b>					

# WRWA 33rd ANNUAL TECHNICAL CONFERENCE

## GENERAL REGISTRATION FORM

(Municipal Systems, Gov't Agencies Only)

**August 31 – September 3, 2021**



**ONE FORM PER PERSON**

Full Name: Rand Bates \*DNR Op. Cert. No. 35661  
System: Colfax Waterworks  
Address: 614 Railroad Ave City: Colfax State: Wi Zip: 54730  
Telephone: (715) 962-3311 Email: colfaxdpw@colfaxdpw.com

**PLEASE CHECK APPROPRIATE BOXES AND ENTER AMOUNTS FOR DAYS ATTENDING**

- Tuesday, August 31, 2021**  
(Includes educational sessions, continental breakfast, lunch)  
WRWA Member  \$75  
Non-Member  \$90 \$ \_\_\_\_\_
  - Wednesday, September 1, 2021**  
(Includes educational sessions, exhibit hall, continental breakfast & lunch)  
WRWA Member  \$75  
Non-member  \$90 \$ 75<sup>00</sup>
  - Thursday, September 2, 2021**  
(Includes educational sessions, exhibit hall, breakfast buffet, lunch and banquet)  
WRWA Member  \$100  
Non-member  \$130 \$ 100<sup>00</sup>
  - Friday, September 3, 2021**  
(Includes educational sessions & continental breakfast)  
WRWA Member  \$50  
Non-member  \$65 \$ 50<sup>00</sup>
  - Additional Banquet Ticket** Print full name: \_\_\_\_\_  
Thursday – 9/2  \$50 \$ \_\_\_\_\_
- \*\*\* ON-SITE REGISTRATION – Add \$25 to cost shown  
**TOTAL REGISTRATION:** \$ 225<sup>00</sup>

**\*FOR WRWA to SUBMIT YOUR CEU'S to the DNR. YOU MUST INCLUDE YOUR CERTIFICATION NUMBER ABOVE**

**Cancellations/Changes and Refunds:** No later than August 9, 2021. After that date, fees are non-refundable. All refunds will be processed after the conference. Substitutions are allowed at no charge.

Please check appropriate box:  Check enclosed  Paid by Credit Card

Please mail completed registration form with payment to: **WRWA, 350 Water Way, Plover, WI 54467**  
Make checks payable to: **WRWA**

To pay by Credit Card: (Visa, Discover, MasterCard, E-Check, Debit Card Only) Go to [www.wrwa.org](http://www.wrwa.org)

\*\*\* MUST fax completed form(s) to (715)344-5555 or email to [wrwa@wrwa.org](mailto:wrwa@wrwa.org)

**QUESTIONS: (715) 344-7778 - Program and lodging information: [www.wrwa.org](http://www.wrwa.org)**



# WRWA 33rd ANNUAL TECHNICAL CONFERENCE

## GENERAL REGISTRATION FORM

(Municipal Systems, Gov't Agencies Only)

**August 31 – September 3, 2021**



**ONE FORM PER PERSON**

Full Name: Don Loggseth \*DNR Op. Cert. No. 24774  
System: Colfax Waterworks  
Address: 614 Railroad Ave City: Colfax State: WI Zip: 54730  
Telephone: (715) 962-3311 Email: Colfaxdpw@colfaxdpw.com

**PLEASE CHECK APPROPRIATE BOXES AND ENTER AMOUNTS FOR DAYS ATTENDING**

- Tuesday, August 31, 2021**  
(Includes educational sessions, continental breakfast, lunch)  
WRWA Member  \$75  
Non-Member  \$90 \$ \_\_\_\_\_
  - Wednesday, September 1, 2021**  
(Includes educational sessions, exhibit hall, continental breakfast & lunch)  
WRWA Member  \$75  
Non-member  \$90 \$ 75<sup>00</sup>
  - Thursday, September 2, 2021**  
(Includes educational sessions, exhibit hall, breakfast buffet, lunch and banquet)  
WRWA Member  \$100  
Non-member  \$130 \$ 100<sup>00</sup>
  - Friday, September 3, 2021**  
(Includes educational sessions & continental breakfast)  
WRWA Member  \$50  
Non-member  \$65 \$ 50<sup>00</sup>
  - Additional Banquet Ticket** Print full name: \_\_\_\_\_  
Thursday – 9/2  \$50 \$ \_\_\_\_\_
- \*\*\* ON-SITE REGISTRATION – Add \$25 to cost shown  
TOTAL REGISTRATION: \$ 225<sup>00</sup>

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QUESTIONS: (715) 344-7778 - Program and lodging information: [www.wrwa.org](http://www.wrwa.org)

8.20.21

To the Village Board:

The Colfax Community Fire Department is asking for the fee to be waived for use of the fairgrounds on September 11, 2021 for our Firefighter's Ball.

Thank You,

A handwritten signature in black ink that reads "Don Loglsett". The signature is written in a cursive, flowing style.

Don Loglsett  
Colfax Fire Chief

# Village of Colfax

613 Main Street, Colfax WI 54730  
 (Phone: 715-962-3311; Fax: 715-962-2221; E-mail: colfaxclerk@charter.net)

## Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the Village Clerk-Treasurer's office at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Organization's Name:	Colfax Firemen		
Organization's Address:	407 Cty Rd M Colfax WI 54730		
Organization's Phone:	715-505-2224 (Fax)	(E-mail)	
Purpose of Event:	Fireman's Ball	Type of Event:	Parade / Raffles / Music

Event Organizer's Name:	Don Logstett		
Event Organizer's Address:	Colfax, WI		
Event Organizer's Phone:	(home) 715-505-2224 (work)	(E-mail)	

Name of Event: Colfax Fireman's Ball		Type of Event: Parade	
Location of Event: Fairgrounds	Date of Event: 9-10 to 9-12	Rain date: —	
Time of Event: Start: 9-10-2021	Finish: 9-12-2021		
Time on Site: Start: 9 am	Finish: (include set-up and clean-up time)		
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators)	Village of Colfax Support Staff Requested? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
	Police: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	
	Roads: Parade <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number:	
	Other: (Specify) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:	

Are street(s) to be closed?  <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, if so list (If less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>NA</i> Check here if City Road <input checked="" type="checkbox"/> <i>See map</i> (attach approval from Village of Colfax)	1.
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input checked="" type="checkbox"/> <i>State</i> (attach approval from Dunn County)	2.

Permit rec'd  
 from the State

What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary.

*Same as previous years*

What provisions are being made for crowd control and security? Attach additional sheets if necessary.

*yes - Fire Dept.*

What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)

*Yes - Fire Dept - EMT's when / if necessary*

What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)

*Bathrooms*

What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage / recycling receptacles or dumpsters are shown on your site plan.)

*Collection by Fire Dept.*

Are vendors, information tables, or volunteer groups a part of your event?  No  Yes If yes, please explain.

Hold Harmless Agreement Completed and Attached?  No  Yes If no, please explain.

Will you be utilizing Village chair rental?  No  Yes

How many? \_\_\_\_\_ (Cost: \$1.00/chair)

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

Check all that apply:

VILLAGE CLERK-TREASURER PERMITS 715-962-3311	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	FIRE DEPARTMENT PERMITS 715-962-9184
<input checked="" type="checkbox"/> Temporary Beer/Wine ✓	<input type="checkbox"/> Temporary Food Permit NA	<input type="checkbox"/> Fireworks/Pyrotechnics NA

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the Village of Colfax to provide Village services, equipment or personnel in support of the event.

Signature: Don Logsett

Print Name: Don Logsett

Affiliation with Applicant (if applicable): Fire Chief

Date: 8/20/2021

**HOLD HARMLESS AGREEMENT**

This Hold Harmless and Indemnification Agreement ("Agreement") is entered into by and between the Village of Colfax, hereinafter "Promisee", and Colfax Fireman, hereinafter "Promisor", on this 20<sup>th</sup> day of August, 2021, in Colfax, WI.

The intent of this Agreement is to indemnify Promisee from any claims arising from and related to the event scheduled on Village property.

Event Date: 9-10 to 9-12-2021      Event Location: Fairgrounds

FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, Promisor and Promisee agree as follows:

Promisor will indemnify and hold harmless Promisee from any and all claims, actions, and judgements, including all costs of defense and attorney's fees incurred in defending against same, arising from and related to the above listed event. Promisor's actions include the acts of Promisor's guests, agents and employees.

In the event any claim or suit is brought against Promisee within the scope of this Agreement, Promisor shall pay for legal counsel chosen by Promisee to defend against the same.

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This agreement shall be interpreted under the laws of the State of Wisconsin.

Don Logglett  
Promisor Signature

Lynn M. Niggemann  
Promisee Signature – Village of Colfax  
Lynn M. Niggemann, Administrator-Clerk-Treasurer

STATE OF WISCONSIN    )  
                                  )ss.  
COUNTY OF DUNN      )

Promisor, Don Logglett, came before me this 20 day of August, 2021, as the known person responsible for the event named above and the promisor is fully aware that the Promisee, Village of Colfax, will be held harmless for any and all claims, actions and judgements arising from and related to the named event.

Sheila Riemer  
Notary Public, State of Wisconsin

My Commission Expires: 7-17-22



request for fee waived

## APPLICATION FOR COMMUNITY USE OF VILLAGE FACILITIES & CHAIR RENTAL

Any person or organization intending to rent the fairground buildings, chairs or other park grounds must submit their rental agreement and payment prior to using the facilities.  
Cost is \$30/day with \$100 deposit. Camping is \$5/night, \$10 with electricity.  
Village chair rental is \$1/chair/day.

Name of Renter or Organization: Colfax Firefighters

Activity: Firefighters Ball

Date of Use: 9/11/21 Circle ALL days: MON. TUES. WED. THURS. FRI SAT. SUN

Time of Use: From 7:00 AM/PM To 2:00 AM/PM

Facility to be Used: FAIRGROUNDS and/or BUILDINGS, MUNICIPAL BLDG., PARKS, CHAIRS, OTHER

Type of Event: Thrift Sale Ball Game Wedding Reunion Concert Benefit Graduation

Non Profit: Civic Church Charity Other: Colfax Firefighters Ball

Brief Description of Activity: auction and Dance

Chair Rental: How Many 8

### THE RENTER OR ORGANIZATION AGREES TO THE FOLLOWING RULES:

- 1.) The individual listed as renter must be a minimum of 21 years of age and will be responsible for the rules, supervision and proper conduct of all persons using the facility.
- 2.) The renter shall be responsible for damage, loss, and/or breakage of Village property.
- 3.) All property belonging to the activity must be removed at the close of the event, **INCLUDING GARBAGE.** (Must be taken with you)
- 4.) Any property belonging to the Village shall not be removed from the premises.
- 5.) Where permitted by law, the applicant shall agree to indemnify, save and hold free and harmless, the Village of Colfax, their officers, agents, and employees, from and against all claims, demands, loss, liability, cost or expense of any kind or nature whatsoever which the Village of Colfax, their officers, agents or employees, or any of them may sustain or incur or that may be imposed upon any of them or injury to, or death of persons or damages to property arising out of, connected with, or attributable to the rental, use and occupancy of the Village Facilities as provided herein.

Individual Responsible: Don Splet

Address: 8646 810th Ave Colfax Wis. 54730

Phone Number: 715-805-2224 Date: 8-20-21

# Village of Colfax

613 Main Street, Colfax WI 54730  
 (Phone: 715-962-3311; Fax: 715-962-2221; E-mail: colfaxclerk@charter.net)

## Special Event

Instructions: Complete all questions, indicating N/A where non-applicable. Return to the Village Clerk-Treasurer's office at the above address at least 60 days prior to the event.

Are you representing an organization sponsoring the event? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (list information below)		Is the organization non-profit? <input type="checkbox"/> No <input type="checkbox"/> Yes <b>N/A</b>	
Organization's Name:	WEDDING FOR CODY RICHARDSON + MEGAN LOEW		
Organization's Address:	1915 CONCORD TRAIL EAU CLAIRE, WI 54703		
Organization's Phone:	715 933 2535 (Fax)	(E-mail)	
Purpose of Event:	MARRIAGE	Type of Event:	WEDDING RECEPTION
Event Organizer's Name:	MEGAN LOEW   Cody Richardson		
Event Organizer's Address:	1915 CONCORD TRAIL EAU CLAIRE, WI 54703		
Event Organizer's Phone:	(home) 715 933 2535 (work)	(E-mail) meganloew23@gmail.com	
Name of Event:	CODY RICHARDSON + MEGAN LOEW	Type of Event:	WEDDING
Location of Event:	COLFAX FAIR GROUNDS	Date of Event:	09/17/2022 Rain date: N/A
Time of Event:	Start: Friday Sept. 16th	Finish:	Sunday Sept. 18th 2022
Time on Site:	Start:	Finish:	(include set-up and clean-up time)
Total Number of Anticipated Attendees: (include event organizers, staff, volunteers and spectators)  <b>250-300</b>	Village of Colfax Support Staff Requested?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
	Police:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:
	Roads:	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:
	Other: (Specify)	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Number:
Are street(s) to be closed?  <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if so list (if less than entire length, indicate by street number where to begin and end)	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if City Road <input type="checkbox"/> (attach approval from Village of Colfax)	1.	
	Entire length? <input type="checkbox"/> Yes <input type="checkbox"/> No Check here if County Road <input type="checkbox"/> (attach approval from Dunn County)	2.	



<p>What provisions are being made for traffic and parking? (Be sure to note traffic flow and parking sites on your site plan) Attach additional sheets if necessary.</p> <p><i>Traffic flow will not be affected</i></p>	
<p>What provisions are being made for crowd control and security? Attach additional sheets if necessary.</p> <p><i>Not needed</i></p>	
<p>What provisions are being made for First Aid and Fire Emergency? (Be sure to show locations of emergency services on your site plan.)</p> <p><i>Not needed</i></p>	
<p>What provisions are being made for additional restrooms, port-a-potty facilities? (Be sure to show locations of restrooms and port-a-potty facilities on your site plan.)</p> <p><i>Restrooms on site will be sufficient</i></p>	
<p>What provisions are being made for collection and removal of litter and recycling generated by the event? (Be sure garbage /recycling receptacles or dumpsters are shown on your site plan.)</p> <p><i>on site dumpsters   separate bins for recycling</i></p>	
<p>Are vendors, information tables, or volunteer groups a part of your event? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, please explain.</p>	
<p>Hold Harmless Agreement Completed and Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If no, please explain.</p>	
<p>Will you be utilizing Village chair rental? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>How many? _____ (Cost: \$1.00/chair)</p> <p><i>will contact if need be</i></p>	
<p><b>RENTAL FEES</b></p> <p>\$300 for Event-due upon booking</p> <p>\$500 Deposit-due at time of rental</p>	

The applicant is responsible for obtaining any additional permits required by the municipality in conjunction with this event. Contact individual departments to obtain applications.

Check all that apply: N/A

VILLAGE CLERK-TREASURER PERMITS 715-962-3311	DUNN COUNTY ENVIRONMENTAL HEALTH DEPARTMENT 715-232-2388	FIRE DEPARTMENT PERMITS 715-962-9184
<input type="checkbox"/> Temporary Beer/Wine	<input type="checkbox"/> Temporary Food Permit	<input type="checkbox"/> Fireworks/Pyrotechnics

By signing this application, applicant acknowledges that the issuance of a special event permit does not obligate or require the Village of Colfax to provide Village services, equipment or personnel in support of the event.

Signature:

Megan Lew

Print Name:

MEGAN LEW

Affiliation with Applicant (if applicable):

Date:

8/17/2021

HOLD HARMLESS AGREEMENT

This Hold Harmless and Indemnification Agreement ("Agreement") is entered into by and between the Village of Colfax, hereinafter "Promisee", and Megan Loew + Cody Richardson, hereinafter "Promisor", on this 17 day of September, 2022, in Colfax, WI.

The intent of this Agreement is to indemnify Promisee from any claims arising from and related to the event scheduled on Village property.

Event Date: 09/17/2022 Event Location: COLFAX FAIRGROUNDS

FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, Promisor and Promisee agree as follows:

Promisor will indemnify and hold harmless Promisee from any and all claims, actions, and judgements, including all costs of defense and attorney's fees incurred in defending against same, arising from and related to the above listed event. Promisor's actions include the acts of Promisor's guests, agents and employees.

In the event any claim or suit is brought against Promisee within the scope of this Agreement, Promisor shall pay for legal counsel chosen by Promisee to defend against the same.

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This agreement shall be interpreted under the laws of the State of Wisconsin.

Megan Loew
Promisor Signature

Lynn M. Niggemann
Promisee Signature - Village of Colfax
Lynn M. Niggemann, Administrator-Clerk-Treasurer

STATE OF WISCONSIN )
)ss.
COUNTY OF DUNN )

Promisor, Megan + Cody, came before me this 17 day of August, 2021, as the known person responsible for the event named above and the promisor is fully aware that the Promisee, Village of Colfax, will be held harmless for any and all claims, actions and judgements arising from and related to the named event.

Sheila Riemer
Notary Public, State of Wisconsin

My Commission Expires: 7-17-22



# DUNN COUNTY HOUSING SNAPSHOT



## Dunn County Housing Characteristics, 2000 to 2019

	2000	2019	2000-2019 Change in #	2000-2019 % Change
Population	39,858	45,368	5,510	13.8%
Average Age	30.7	34.7	4.0	13.0%
# of Households	14,337	16,859	2,522	17.6%
Average Household Size	2.57	2.44	-0.1	-5.1
% of One Person	24.3%	28.4%	1,286	36.7%
% of Households with Own Children	22.2%	25.7%	-314	-6.8%
Owner Vacancy Rate	1.4%	0.9%	-0.5	-
Renter Vacancy Rate	5.6%	5.6%	0.0	-
Seasonal Units	285	465	180	63.2%
Vacant Housing Units	940	1,604	664	70.6%
Median # of Rooms	5.6	5.9	0.3	5.4%
Units 50 Years or Older	9,255	6,422	-2,833	-30.6%
% of Units 50 Years or Older	60.6%	34.8%	-25.8%	-
Single Family Units	10,438	13,103	2,665	25.5%
Multi-Family Units	2,915	3,563	648	22.2%
Mobile Homes	1,915	1,795	-120	-6.3%

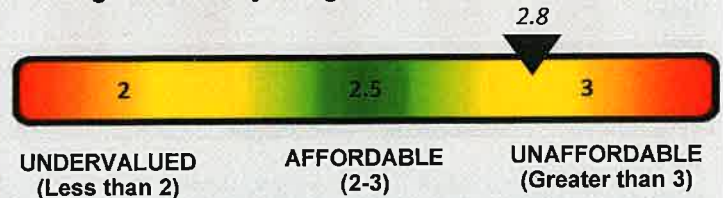
Sources: 2000 U.S. Census & 2019 ACS Five Year Estimates



July 2021

## Housing Affordability at a Glance

### Housing Affordability Gauge:



Dunn County's housing affordability ratio in 2019 was **2.8**, indicating that the median house is nearly unaffordable for the median household income.

### Cost-Burdened Households:

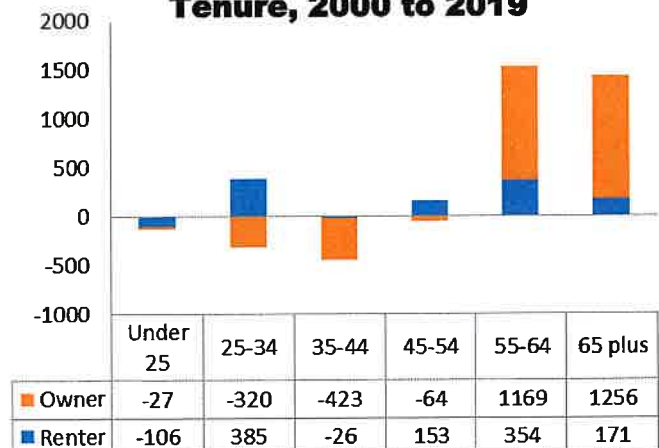
A household is considered to be "cost burdened" if it pays **30 percent or more** of its income on housing costs. In 2019, **26.5 percent** of Dunn County households were cost burdened; a decrease from **32 percent** in 2010.

### Households in Poverty and ALICE Households:

In 2018, **12 percent** of Dunn County households were living in poverty. Additionally, **21 percent** were classified as ALICE households, which are households that earn more than the Federal Poverty Level, but less than the basic cost of living for the county. Combined, the number of ALICE and poverty-level households equals the total population struggling to afford basic needs. The percentage of households in these two categories **decreased 9 percentage points** between 2016 and 2018.

Sources: 2010 & 2019 ACS Five Year Estimates, & ALICE Point-in-Time Data

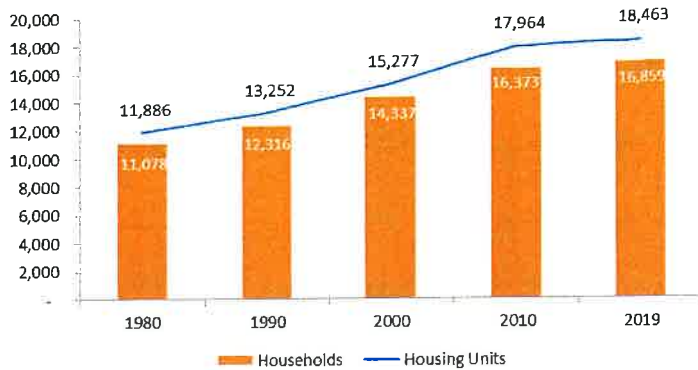
## Household Growth by Age Group & Tenure, 2000 to 2019



Sources: 2000 U.S. Census & 2019 ACS Five Year Estimates

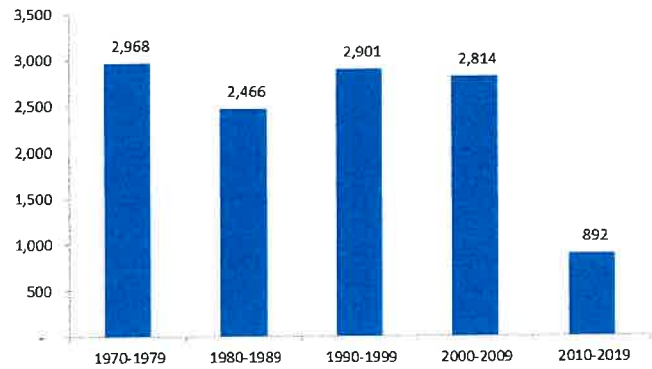


## Housing Units & Household Growth, 1980-2019



Sources: 2000 U.S. Census & 2019 ACS Five Year Estimates

## Number of Housing Units



Sources: IPUMS 1970-90, 2000 U.S. Census & 2019 ACS Five Year Estimates



### Renter Households

5,368

31.8% of all households

Median gross rent, 2000: \$461  
Median gross rent, 2019: \$796

↑ Rent up 73%

Median renter income, 2000: \$23,971  
Median renter income, 2019: \$36,969

↑ Income up 54%

Fair market rent for 2-bedroom apartment: **\$924** Median-income renter can afford: **\$924**



### Owner Households

11,491

68.2% of all households

Median home value, 2000: \$92,900  
Median home value, 2019: \$165,200

↑ Value up 78%

Median owner income, 2000: \$46,456  
Median owner income, 2019: \$72,899

↑ Income up 57%

Change in homeownership rate for householders younger than 35 years old, 2000-2019: **-21.6%**

Sources: 2000 U.S. Census & 2019 ACS Five Year Estimates, HUD, & WCWRPC Calculations, 2019 data from rentdata.org

## Dunn County Housing Sales

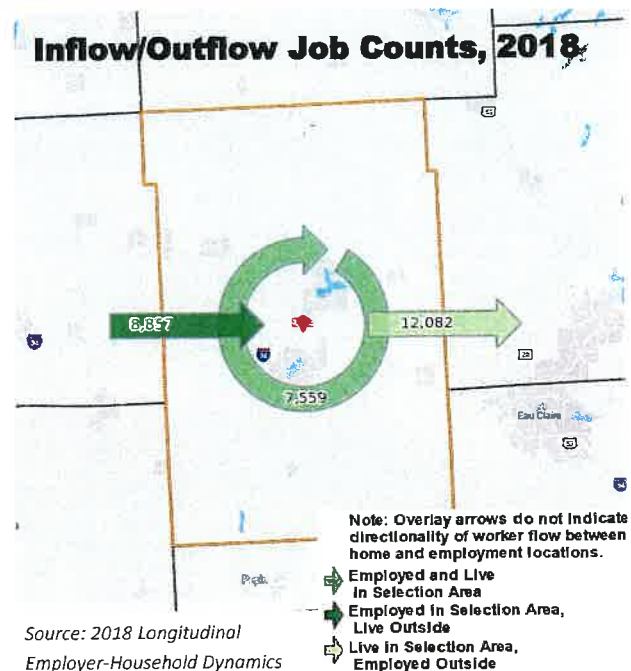
2019 # of Home Sales: 645  
2007 # of Home Sales: 234

2019 Median Sale Price: \$176,500  
2007 Median Sale Price \$144,820

- There were 723 homes sold in 2020, a 12.1% increase from homes sales in 2019.
- The median sales price from January to December 2019 was \$176,500, higher than the previous year at \$167,000.

Sources: Wisconsin Realtors Association

## Inflow/Outflow Job Counts, 2018



Source: 2018 Longitudinal Employer-Household Dynamics

# Dunn County Housing Study



Municipality Interest Meeting  
August 3, 2021



# INTRODUCTIONS





# Who we are....

- WCWRPC is a multi-county planning agency (Barron, Chippewa, Clark, Dunn, Eau Claire, Polk and St. Croix Counties)
- Help communities plan and develop. Operate for the benefit of local governments and their citizens.
- **Coordinate, partner, advocate and serve.**
- Services: economic development, transportation, community development (land use, housing, outdoor recreation, etc.), and conservation & mapping.



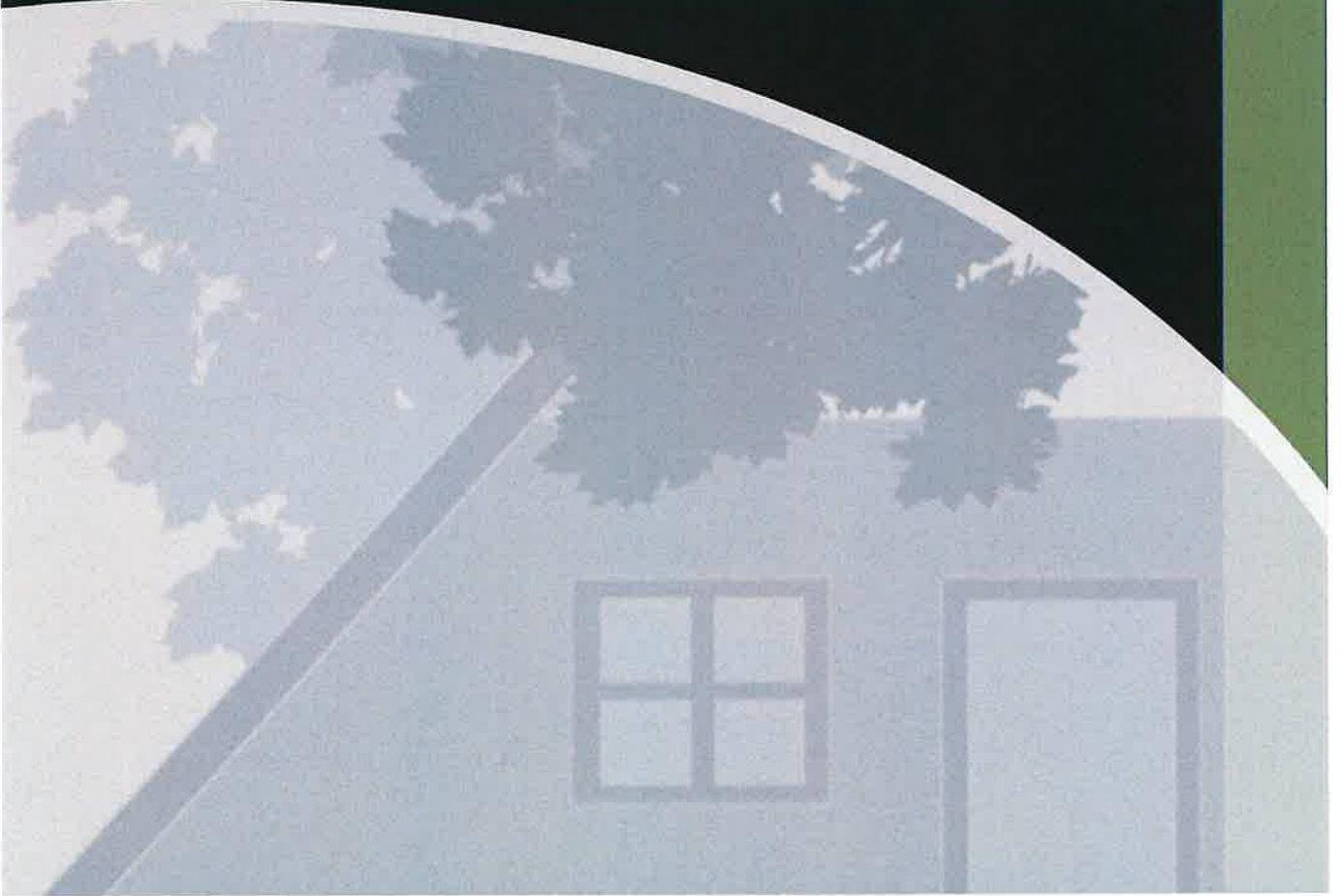


# The importance of housing...

- Basic need for shelter – “housing for all” approach
- Nationwide, housing costs are outpacing household incomes
- Supply & demand has an impact on housing costs
- Population & household growth over the next 20 years - aging population!



# WHAT IS A COMMUNITY HOUSING STUDY?



# Why conduct a Housing Study?

- Provide a better understanding of the community's current housing situation and trends as well as housing demand and needs.
- Utilize the study to market and attract developers as well as advocate for regional funding, programs, and policy change(s).
- To educate and help foster a community discussion and potential partnerships regarding local housing (and land use) needs, concerns, and strategies.



# 4 Primary Components of a Community Housing Study

- i. **Community Profile** – background demographics, economic characteristics, housing supply and costs, existing housing programs
- ii. **Housing Demand Projections** – Based on population growth and household trends, how many units will be needed?
- iii. **Needs Analysis** – What are the housing needs/gaps in the community? What are the preferences? At what price points?
- iv. **Goals, Strategies & Tools** – What strategies, tools, and partnerships can assist the community to address the needs?





DUNN COUNTY  
HOUSING STUDY

APPROACH



# Key Study Questions

- What is the current supply of housing?
- What is the demand for housing?
- What are the housing gaps that needs to be filled within Dunn County?
- Why does the County have the identified housing gaps and what are the hurdles/challenges to filling these gaps?
- What actions can the County and its community take to address the housing needs and overcome the identified challenges?
- What are the priority housing goals for the County and what are specific actions that can be taken to work towards each goal?



# Study Process

- Advisory Housing Committee
- Data Gathering (Census, Interviews, etc.)
- Housing Forum
- Housing Action Plan
- Housing Wrap-Up Session
- Presentation to Board



# Community & HR Interviews

- Realtors
- Lenders
- Building/Zoning Officials
- Landlords
- Builders / Contractors
- Developers
- HR officials
- Residents
- Housing Authorities & other non-profit housing organizations

## **Purpose of Interviews:**

1. Speak with the local experts – what do they see happening in the local housing market?
2. Vet the data – is the Census data representative of the local housing issues? (vacancy rates, etc.)



# Housing Forums

## WCWRPC's Goals for the Forums:

1. Gather feedback on findings and initial recommendations.
2. Identify/discuss ideas on potential strategies or tools that should be explored.
3. Help foster a community discussion and potential partnerships regarding local housing needs, concerns, and strategies.



# Study Deliverables



## **Housing Needs Assessment**

This is the main study document in that it outlines the housing supply, demand, gaps between supply & demand, and the main hurdles/challenges to filling these gaps.



## **Housing Action Plan**

The Housing Action Plan will identify the top 5-10 priority actions for the County / Community.



## **County Housing Toolbox**

The Housing Toolbox will provide a detailed inventory of a variety of tools that can be used to address housing challenges.



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This publication is funded in part by the Wisconsin Department of Administration, Division of Energy, Housing & Community Resources.

## Myths and Facts of Higher-Density Housing

Communities often struggle with incorporating higher-density residential developments into the existing fabric of a neighborhood or overall community. The Urban Land Institute partnered with the National Multi-Family Housing Council, Sierra Club, and the American Institute of Architects on the publication of "Higher Density Development Myth and Fact" in 2005, in response to the difficulties of developing higher-density housing. The myths and facts below are taken directly from this publication.

**MYTH** – Higher density development overburdens public schools and other public services and requires more infrastructure support systems.

**FACT** – The nature of who lives in higher density housing – fewer families with children – puts less demand on schools and other public services than low-density development. Moreover, the compact nature of higher density development requires less extensive infrastructure to support it.

**MYTH** – Higher density developments lower property values in surrounding areas.

**FACT** – No discernible difference exists in the appreciation rate of properties located near higher-density development and those that are not. Some research even shows that higher density development can increase property values.

**MYTH** – Higher density development creates more regional traffic congestion and parking problems than low-density development.

**FACT** – Higher-density development generates less traffic than low-density development per unit, it makes walking and public transit more feasible and creates opportunities for shared parking.

**MYTH** – Higher density development leads to higher crime rates.

**FACT** – The crime rates at higher-density developments are not significantly different from those at lower-density developments.

**MYTH** – Higher density development is environmentally more destructive than lower density development.

**FACT** – Low-density development increases air and water pollution and destroys natural areas by paving and urbanizing greater swaths of land.

**MYTH** – Higher density development is unattractive and does not fit in a low-density community.

**FACT** – Attractive, well-designed, and well-maintained higher density development attracts good residents and tenants and fits into existing communities.

**MYTH** – No one in suburban areas wants higher-density development.

**FACT** – Our population is changing and becoming increasingly diverse. Many of these households now prefer higher-density housing, even in suburban locations.

**MYTH** – Higher-density housing is only for lower-income households.

**FACT** – People of all income groups choose higher-density housing.

# Study Cost & Funding

- County has secured \$10,000 from the Community Foundation of Dunn County for the County study.
- If there is interest in individual community housing studies, and additional funding is needed, WCWRPC can assist in preparing a Community Development Block Grant (CDBG).

Participants	Project Cost	CDBG Grant	Foundation
County	\$10,000.00	-	\$10,000.00
County + 1 Community	\$20,000.00	\$13,333.33	\$10,000.00
County + 2 Communities	\$30,000.00	\$20,000.00	\$10,000.00
County + 3 Communities	\$40,000.00	\$26,666.67	\$10,000.00
County + 4 Communities	\$50,000.00	\$33,333.33	\$10,000.00
County + 5 Communities	\$60,000.00	\$40,000.00	\$10,000.00



# Study Timeline

- A 10-month project is envisioned, depending on availability of participants
- Project kickoff likely November or December
- County is requesting that municipalities confirm interest in an individual housing study by August 16, 2021



# Questions?

---



(715) 836-2918

[wcrpc@wcrpc.org](mailto:wcrpc@wcrpc.org)

Lynn Nelson, Executive Director  
Susan Badtke, Associate Planner



**Public Safety Committee Meeting**  
**August 16<sup>th</sup>, 2021**  
**6:00 p.m.**

The Village of Colfax Public Safety Committee met on August 16<sup>th</sup> at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jeff Prince, Jody Albricht and Margaret Burcham, Chair. Also present were Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann. No media present.

**Colfax Rescue Squad Budget**

**Review Current Year 2021/Review Options for Staffing-** Knutson provided a spreadsheet which included the current year budget through June 30<sup>th</sup>, 2021 with projections of year-end expectations. The expenses are expected to be at \$359,455.65 and revenue of \$360,107.76. This would result in a net income of \$94.00. Staffing options were presented on a spreadsheet that provided costs of wages for 30 hour employees and casual part-time employees. The worksheet reflected possible pay increase for the 30 hour positions. Niggemann explained that in order to staff one ambulance 24 hours a day, seven days a week with two EMT's 99,840 hours is needed. To cover the hours with 30 hour employees, the Rescue Squad would need 64 positions at 1,560 hours per year. The information was presented; however, no specific action regarding staffing took place.

**Review Proposed 2022 Budget-** Knutson provided a proposed 2022 budget reflecting expenses of \$406,306 and revenues of \$414,112. The revenues reflect the per capita with an increase from 2021 of \$0.33 to \$18.00. After all the discussions regarding wages, staffing and the per capita, the committee feels that the per capita should be increased to \$18.17 versus \$18.00. A motion was made by Albricht and seconded by Prince to increase the per capita by \$0.50 to \$18.17 when the budget is presented at the annual meeting. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Prince and seconded by Albricht to have Knutson find someone to present the pros and cons of a Fire District vs. Village owned Ambulance. A voice vote was taken with all members voting in favor. Motion carried.

Discussions regarding capital purchases include a router/firewall and the possibility of a lease to loan of an ambulance in the future.

The rate schedule that Don has updated for 2022 includes a four percent increase for fuel, one percent increase for commodities and all other rates would stay the same. A motion was made by Burcham and seconded by Albricht to approve the rates as presented. A voice vote was taken with all members voting in favor. Motion carried.

**Annual Meeting Reminder August 31, 2021**

**Any Updates on the Constitutional rights to be reviewed in September** – No additional information at this time.

**Adjournment** – A motion was made by Albricht and seconded by Prince to adjourn the meeting. All members voted in favor. Meeting adjourned.

---

Margaret Burcham, Chairperson



## **Colfax Solid Waste & Recycling Committee Minutes – August 17<sup>th</sup>, 2021**

On August 17<sup>th</sup>, 2021, the Solid Waste & Recycling Committee met 7:00 p.m. at the Colfax Community Fire Department, 407 County Road M, Colfax, WI. Members present: Dean Logslett-Town of Colfax, , John Schaeffer-Town of Spring Brook, Justin Albricht-Town of Tainter, Tony Christopherson-Town of Elk Mound, LeAnn Ralph-Town of Otter Creek, Ray Glaser-Town of Wilson, Terry Stamm-Village of Elk Mound and Jody Albricht-Village of Colfax (Chair). Excused: Dave Buchner-Town of Grant. Others present included Village of Colfax Administrator-Clerk-Treasurer Niggemann.

### **Operating Hours**

**Holidays-Christmas and New Year's**— The committee discussed the possibility of being open another day rather than Saturday through the holidays, having extended hours on Wednesday. A motion was made by Ralph and seconded by Christopherson to have extended hours on December 29<sup>th</sup>, 2021 and January 5<sup>th</sup>, 2022 from 8 am to 4 pm. A voice vote was taken with all members voting in favor. Motion carried.

**2022 Hours Winter and Summer Review** – The committee would like to leave hours as they are. No action taken.

**Grinding of Brush/Bid out or Burn**— Stamm and Christopherson stated that the Elk Mound site is in the Village limits and there is an ordinance against burning. So the Elk Mound site would require grinding. The Colfax site prefers burning, however if the residents use a lot of the grinded material, they would consider grinding. Some suggested vendors were Goetl and vendor that worked with Dunn County, Renewable Forest Products. A motion was made by Christopherson and seconded by Jody Albricht to have Stamm request some estimates to have both the Colfax and Elk Mound site brush piles chipped as well as Elk Mound chipped alone. A voice vote was taken with all members voting in favor of the motion. Motion carried.

**Carcass Disposal Consideration** – Ralph indicated that the DNR has some reimbursement options available to those that would like to participate in an Adopt-A-Kiosk or Carcass Disposal Dumpster. The article states that the cost maximum is \$500. The Committee would like this to be further researched. Niggemann will email Amanda and Schaeffer indicated that he could call some meat shops to see who their vendors are.

### **Clothing**

**T-Shirts vs. Vests in the Summer** – A motion was made by Schaffer and seconded by Justin Albricht to leave the clothing as is, however, if the staff would like to wear T-Shirts, they are welcome to wear High Visibility T-Shirts at their expense. A voice vote was taken with all members voting in favor of the motion. Motion carried.

**Steel Toe Boots** – Niggemann will check with the Safety Program to see what requirements there should be for the collection site workers.

**Safety Training Program** – Niggemann will verify if the collection site workers should be attending the safety program and which training would their positions fall into.

### **Issues that have come up at the collection sites**

**Fire Extinguishers** – Fire Department will take the extinguishers that have not been fully discharged for training. Niggemann will check with First Choice as to whether they have a vendor for fire extinguishers.

**Poly Tanks** – Niggemann will request some information from First Choice regarding possible vendors.

**Colfax Surface Area** – The Elk Mound site has been keeping track of the number of Colfax permits that use the Elk Mound site. The most that they have counted is 28 in one day. With a brief survey of why those folks are using the Elk Mound site and the range of answers included: on their way to Eau Claire, they work in Eau Claire, they prefer the asphalt surface vs. the limestone. With the surface area, should the group consider asphalt? The Group would like to add fill rather than limestone to increase the level surface north of the compactors. No formal motion was made.

**Financial Summary of Expenses and Revenues** - The group review the expenses and revenues as recorded through August 17<sup>th</sup>, 2021. The items that are not accounted for yet are the Village of Colfax Public Works services and the payroll reimbursement.

**Bill June 15<sup>th</sup> to August 13<sup>th</sup>, 2021** – A motion was made by Glaser and seconded by Christopherson to approve the bills as presented. A voice vote was taken with all members voting in favor to pay the bills. Motion carried.

**Next meeting date** – Tuesday, September 21<sup>st</sup>, 2021. At the meeting we will plan to review the budget and work on setting the per capita.

**Adjourn** – A motion was made by Justin Albricht and seconded by Stamm to adjourn the meeting at 8:30 p.m. A voice vote was taken with all members voting in favor. Meeting adjourned.

Jody Albricht, Chair

Attest: Lynn Niggemann, Administrator-Clerk-Treasurer

# DECEMBER 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25 X-Mas
26	27	28	29	30	31	1

Free Printable Calendars from Typecalendar.com

# JANUARY 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	New Years 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Free Printable Calendars from Typecalendar.com

**COLLECTION SITE  
HOLIDAY HOURS**

**CLOSED**

SATURDAY, DECEMBER 25, 2021

AND

SATURDAY, JANUARY 1, 2022

**OPEN EXTENDED HOURS**

**8AM TO 4 PM**

WEDNESDAY, DECEMBER 29, 2021

AND

WEDNESDAY, JANUARY 5, 2022

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 8/09/2021 From Account:  
Thru: 8/22/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
77433	8/10/2021	DUNN COUNTY REGISTER OF DEEDS	30.00
77434	8/13/2021	ARAMARK UNIFORM SERVICE, INC	57.80
77435	8/13/2021	CARLTON DEWITT	444.83
77436	8/13/2021	CBS SQUARED, INC	402.25
77437	8/13/2021	CENAGE LEARNING INC/GALE	235.12
77438	8/13/2021	CITY OF EAU CLAIRE FIRE & RESC	600.35
77439	8/13/2021	COMMERCIAL TESTING LAB	334.50
77440	8/13/2021	CRAMER CONSULTING, LLC	250.00
77441	8/13/2021	DAKOTA SUPPLY GROUP	2,034.85
77442	8/13/2021	DAWN KOPLITZ INTERPRETING, LLC	262.50
77443	8/13/2021	DUNN ENERGY COOPERATIVE	101.00
77444	8/13/2021	FEDERAL SIGNAL CORPORATION	1,768.94
77445	8/13/2021	GEORGE ENTZMINGER	100.00
77446	8/13/2021	HUEBSCH	140.87
77447	8/13/2021	HYDROCORP	470.00
77448	8/13/2021	IFLS LIBRARY SYSTEM	136.00
77449	8/13/2021	LEXIPOL LLC	1,594.80
77450	8/13/2021	MICRO MARKETING LLC	253.90
77451	8/13/2021	MP CLOUD TECHNOLOGIES	549.00
77452	8/13/2021	SKID STEER GUY LLC	92,304.85
77453	8/13/2021	SYNERGY COOPERATIVE	1,897.13
77454	8/13/2021	SYNERGY COOPERATIVE	2,963.38
77455	8/13/2021	THE PLUMBER	777.28
77456	8/13/2021	UNEMPLOYMENT INSURANCE	1,387.85
77457	8/13/2021	VETERANS ADMINISTRATION	1,383.21
77458	8/13/2021	VIKING DISPOSAL, INC	1,693.00
77459	8/13/2021	VIKING ELECTRIC SUPPLY	146.25
77460	8/13/2021	VILLAGE OF COLFAX	100.00
77461	8/13/2021	WATER CARE SERVICES	31.50
77462	8/13/2021	WELD RILEY SC	132.00
77463	8/13/2021	WOODS RUN FOREST PRODUCTS	21.50
77464	8/13/2021	ZEMPEL APPRAISAL SERVICE	1,850.00
77465	8/17/2021	DAIRY STATE BANK	74,983.13

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 8/09/2021 From Account:  
Thru: 8/22/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
77466	8/17/2021	PETTY CASH	100.00
EFTPS	8/19/2021	EFTPS-FEDERAL-SS-MEDICARE	5,962.27
WIDOR	8/19/2021	WI DEPARTMENT OF REVENUE	1,080.65
AMAZON	8/16/2021	AMAZON.COM	1,181.42
BREMER	8/11/2021	CARDMEMBER SERVICE	780.44
BREMER	8/19/2021	BREMER BANK	195.00
WIDCOMP	8/19/2021	WISCONSIN DEFERRED COMPENSATION	240.00
WEENERGIES	8/17/2021	WE ENERGIES	31.30
WEENERGIES	8/17/2021	WE ENERGIES	10.89
Grand Total			199,019.76



WILLIAM J. ANDERSON  
CHIEF OF POLICE



(715) 962-3136 OFFICE  
(715) 962-4357 FAX

JUNE 2021 POLICE REPORT

Printed on August 20, 2021

CFS Date/Time	Description	Primary Units
06/01/21 00:55	DEATH- NATURAL	
06/01/21 13:46	TRUANCY	227
06/01/21 15:16		501
06/01/21 16:56	PAPER SERVICE	508
06/02/21 10:56	911 HANG UP CALL -	501
06/02/21 12:37	JUVENILE	212, 501
06/02/21 13:38	ASSIST OTHER	501
06/02/21 18:40	BURNING	
06/02/21 20:43	SUSPICION	507
06/02/21 22:41	TRAFFIC STOP	507
06/03/21 09:33	CITY/COUNTY	501
06/03/21 21:00	TRAFFIC RELATED	507, 210
06/03/21 21:59	ASSIST OTHER	507
06/04/21 07:18	911 HANG UP CALL -	
06/04/21 23:28	EMERGENCY	508, CXMD7
06/05/21 01:26	SUSPICION	
06/05/21 11:39	DEATH- NATURAL	
06/05/21 20:45	TRAFFIC STOP	207
06/06/21 00:00	SUSPICION	508
06/06/21 23:35	TRAFFIC STOP	508
06/07/21 13:27	REPOSSESSION	501
06/08/21 11:00	911 HANG UP CALL -	501
06/08/21 12:49	PAPER SERVICE	220
06/09/21 09:19	PARKING ORDINANCE	501
06/09/21 09:33	PARKING ORDINANCE	501
06/09/21 09:45	PARKING ORDINANCE	501
06/09/21 09:56	TRAFFIC RELATED	501
06/09/21 22:43	ACCIDENTS -	B1, 507, CF1, CXMD8,
06/10/21 05:26	PAPER SERVICE	220
06/10/21 11:56	PAPER SERVICE	220
06/10/21 21:18		219, 507
06/10/21 22:30	MOTORIST ASSIST -	507
06/10/21 23:02	TRAFFIC STOP	507
06/11/21 10:51	CIVIL COMPLAINTS	501
06/12/21 14:47	911 HANG UP CALL -	
06/13/21 11:15	EMERGENCY	CXMD7
06/13/21 11:19	Duplicate Call	
06/13/21 11:28	MISCELLANEOUS -	
06/13/21 11:39	JUVENILE	212
06/13/21 11:45	JUVENILE	

CFS Date/Time	Description	Primary Units
06/14/21 14:13	ASSIST OTHER	222
06/14/21 14:16	ASSIST OTHER	222
06/14/21 16:30	PUBLIC RELATIONS	CXMD8
06/14/21 17:35	911 HANG UP CALL -	507
06/14/21 18:09	PAPER SERVICE	221
06/14/21 21:21	TRAFFIC STOP	507
06/15/21 12:05	MISCELLANEOUS -	
06/15/21 16:27	TRAFFIC STOP	508
06/15/21 17:55	911 HANG UP CALL -	
06/15/21 23:17	TRAFFIC STOP	508
06/15/21 23:19	EMERGENCY	CXMD7
06/16/21 13:23	911 HANG UP CALL -	
06/16/21 14:51	911 HANG UP CALL -	225
06/16/21 16:18	EMERGENCY	CXMD7
06/16/21 19:09	911 MISDIALS,	
06/16/21 19:43	SUSPICION	508
06/17/21 18:10	FRAUD/ FORGERY/	508
06/17/21 19:15	PUBLIC RELATIONS	215
06/18/21 22:07	EMERGENCY	CXMD7, 508, 207
06/18/21 22:56	DISORDERLY	508
06/19/21 02:10	INEBRIATE CONTACT	508, 219
06/19/21 09:22	CRIMINAL DAMAGE	507
06/20/21 11:55	EMERGENCY	CXMD7
06/21/21 22:42	TRAFFIC STOP	508
06/22/21 05:56	CHECK WELFARE ON	215
06/22/21 18:40	EMERGENCY	CXMD7
06/23/21 13:05	ASSIST OTHER	501
06/25/21 01:38	EMERGENCY	CXMD7
06/25/21 17:14	911 HANG UP CALL -	508
06/26/21 23:03	TRAFFIC STOP	508
06/27/21 16:19	FIRE	508, CF1
06/27/21 18:05	MOTORIST ASSIST -	508
06/27/21 20:03	911 MISDIALS,	508
06/28/21 08:08	FRAUD/ FORGERY/	501
06/28/21 14:01	THEFT	501
06/28/21 22:05	TRAFFIC STOP	508
06/29/21 15:55	EMERGENCY	CXMD7
06/29/21 19:50	TRAFFIC STOP	507
06/29/21 21:56	911 HANG UP CALL -	
06/30/21 08:31	EMERGENCY	CXMD7
06/30/21 10:04	CRIMESTOPPERS	507

**Total Records: 81**

WILLIAM J. ANDERSON  
CHIEF OF POLICE



(715) 962-3136 OFFICE  
(715) 962-4357 FAX

JULY 2021 POLICE REPORT

Printed on August 20, 2021

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CFS Date/Time	Description	Primary Units
07/01/21 10:36	SUSPICION	216
07/01/21 10:37	SUSPICION	
07/01/21 10:43	SUSPICION	
07/01/21 12:35	STRAY/DEAD ANIMAL	215
07/01/21 19:48	911 HANG UP CALL -	507
07/01/21 20:53	TRAFFIC STOP	507
07/02/21 09:40	THEFT	222
07/02/21 20:23	TRAFFIC STOP	507
07/02/21 23:14	TRAFFIC STOP	507
07/03/21 09:44	EMERGENCY	CXMD7
07/05/21 15:27	BURGLARY - HOME	507
07/06/21 15:12	911 HANG UP CALL -	224
07/06/21 23:45	911 HANG UP CALL -	
07/07/21 18:35	SUSPICION	186
07/07/21 18:40	PROPERTY	195
07/07/21 18:52	911 HANG UP CALL -	
07/08/21 12:00	TRAFFIC RELATED	301
07/08/21 12:00	SUSPICION	222
07/08/21 14:31	PAPER SERVICE	222
07/08/21 22:01	EMERGENCY	CXMD8, 508
07/08/21 22:33	TRAFFIC STOP	508
07/09/21 23:54	TRAFFIC STOP	508
07/10/21 01:03	TRAFFIC STOP	508, 210
07/10/21 15:02	EMERGENCY	CXMD7
07/10/21 20:12	ALARM	508
07/10/21 20:50	TRAFFIC STOP	508
07/10/21 23:23	TRAFFIC STOP	508
07/10/21 23:42	CITY/COUNTY	218
07/10/21 23:47	ALARM	228, 508
07/12/21 06:35	EMERGENCY	CXMD7
07/12/21 11:15	PROPERTY	501
07/12/21 11:25	ATTEMPT TO	501
07/12/21 15:02	MISCELLANEOUS -	
07/12/21 22:30	911 MISDIALS,	507
07/13/21 06:18	911 MISDIALS,	222
07/13/21 14:44	EMERGENCY	CXMD7
07/14/21 06:05	911 HANG UP CALL -	215
07/14/21 10:22	ATV / UTV	501
07/15/21 08:34	SUSPICION	228
07/15/21 22:16	TRAFFIC STOP	507

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<b>CFS Date/Time</b>	<b>Description</b>	<b>Primary Units</b>
07/16/21 22:47	TRAFFIC STOP	508
07/17/21 01:31	BUSINESS CHECKS,	508
07/18/21 11:33	EMERGENCY	CXMD7
07/19/21 08:59	CRIMESTOPPERS	501
07/20/21 20:52	DOMESTIC DISPUTE	508, 205
07/22/21 00:01	SUSPICION	508
07/22/21 11:27	CIVIL COMPLAINTS	501
07/22/21 11:51	MISCELLANEOUS -	
07/22/21 17:08	EMERGENCY	CXMD7
07/22/21 20:12	STRAY/DEAD ANIMAL	221
07/23/21 12:02	TRAFFIC RELATED	501
07/23/21 12:20	MISCELLANEOUS -	212
07/23/21 14:27	SUSPICION	212
07/23/21 17:19	BURGLARY - HOME	226
07/24/21 16:01	TRAFFIC STOP	212
07/24/21 16:17	TRAFFIC STOP	212
07/25/21 19:53	911 HANG UP CALL -	
07/26/21 06:32	EMERGENCY	CXMD7
07/27/21 08:15	CHECK WELFARE ON	230, 501
07/28/21 12:29	MISCELLANEOUS -	
07/28/21 16:24	TRAFFIC STOP	507
07/28/21 18:57		
07/28/21 20:52		507
07/29/21 01:35	SUSPICION	507
07/30/21 09:23	PARKING ORDINANCE	501
07/30/21 11:42		501
07/30/21 17:03	EMERGENCY	CXMD7
07/30/21 17:15	911 HANG UP CALL -	508
07/30/21 18:12	PAPER SERVICE	221
07/30/21 21:49	TRAFFIC STOP	508
07/31/21 01:45	BUSINESS CHECKS,	508
07/31/21 13:36	911 HANG UP CALL -	
07/31/21 23:12	TRAFFIC STOP	508

**Total Records: 73**

**Lynn Niggemann**

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**From:** CBS Squared Open House Invite <openhouse@cbssquaredinc.com>  
**Sent:** Wednesday, August 18, 2021 9:46 AM  
**To:** Lisa Brandenburg  
**Subject:** CBS Squared Inc.'s 10-Year Celebration Invitation!



**CBS Squared, Inc. (CBS<sup>2</sup>)** is celebrating our  
10-year anniversary the way we know how –  
with our tiki bar!

**CBS<sup>2</sup>** would like to extend an invitation to  
**celebrate with us** as we show appreciation  
to everyone who contributed to our success and  
welcome potential new partners.

**Please join us** for hors d'oeuvres, drinks,  
and the opportunity to win prizes!

**We look forward to seeing you!**

**WHEN: September 9<sup>th</sup>, 2021, 2-7 pm**

**LOCATION: 770 Technology Way**

**Chippewa Falls, WI 54729**

Direct any questions about the event to any of the following people:

Sheryl Claflin at (715) 450-6538 or [sclaflin@cbssquaredinc.com](mailto:sclaflin@cbssquaredinc.com)

Bob Sworski at (715) 450-6543 or [bsworski@cbssquaredinc.com](mailto:bsworski@cbssquaredinc.com)

John Beckfield at (715) 563-6265 or [jbeckfield@cbssquaredinc.com](mailto:jbeckfield@cbssquaredinc.com)



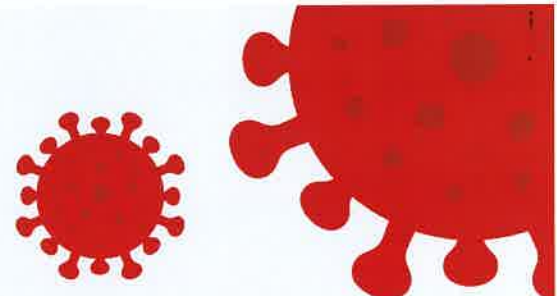
[www.cbssquaredinc.com](http://www.cbssquaredinc.com)





Dunn County Health Department

# COVID-19 VACCINE CLINIC



@ Colfax Rescue  
614C Railroad Ave. Colfax, WI 54730

SEPTEMBER 11, 2021 12PM-2PM

**FREE Pfizer vaccine**  
Ages 12 and older (Consent is  
required for those ages 12-17)

To schedule YOUR vaccine  
today:

- Call 715-232-2388
- Scan the QR code
- OR visit

[https://www.co.dunn.wi.us/  
covidvaccines](https://www.co.dunn.wi.us/covidvaccines)



SCAN ME

**Administrator-Clerk-Treasurer  
August 20<sup>th</sup>, 2021**

Upcoming Meetings:

- Public Safety Committee Meeting – Monday, August 23, 2021
- Monday, August 30, 2021 – Joint Review Board Meeting
- Tuesday, August 31, 2021 – Annual Rescue Squad Meeting
- September 21, 2021 – Colfax Solid Waste & Recycling Meeting
- Finance Committee Budget meetings will begin in October
- Monday, October 18<sup>th</sup>, 2021 and Tuesday, October 19<sup>th</sup>, 2021 – Open Book with the Assessor 5 pm to 7 pm
- Tuesday October 26<sup>th</sup>, 2021 – Joint Board of Review 5 pm

Any committee chairs that have agenda items and a draft agenda can get that information to me.