

**Village of Colfax  
Regular Board Meeting  
Monday, November 22<sup>nd</sup>, 2021  
7:00 p.m.**

**Village Hall, 613 Main Street, Colfax, WI**

Join Zoom Meeting

<https://us06web.zoom.us/j/86793605340?pwd=ZHhoT1pzMi9mU2pBNmhIaE15M3gyUT09>

Meeting ID: 867 9360 5340      Passcode: 2kuYHy

Call Lynn Niggemann, 715-308-9986 with issues logging in.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Communications from the Village President
5. Consent Agenda
  - a. Regular Board Meeting Minutes –November 8<sup>th</sup>, 2021
  - b. Review Statement of Bills –November 8<sup>th</sup>, 2021 to November 21<sup>st</sup>, 2021
  - c. Training Request – none
  - d. Facility Rental - none
  - e. Licenses – Operator's License – November 22<sup>nd</sup>, 2021 to June 30, 2022 – Charlea Parker – Kyle's Market
6. Consideration Items
  - a. Riverview/High/Dunn Street Pay Request #3 - \$53,156 – Skid Steer Guy
  - b. TID 5 Mapping Amendment – Ayres Associates
  - c. Deer Hunting Permit Request(s)
  - d. Bauman Associates 2022 Audit Engagement Letter- 3% increase in fees
  - e. 2022 Assessment Agreement – Zempel Appraisal Service
  - f. Department of Administration – East View 1<sup>st</sup> Addition Final Plat Approval by the Board
  - g. Bobcat Compact Track Loader Municipal Trade-In Request – Public Works - \$4,200
  - h. Memorial Bench Discussion – Red Cedar Conservation Reserve
  - i. Budget Transfer Requests
    - i. Cemetery Wages from the Part-Time with Retirement to Part-Time with No Retirement
    - ii. Streets Maintenance to Streets Outside Service
  - j. Any Other Budget Items that need to be addressed after the Audit & Finance Committee Meetings
7. Public Comments
8. Committee/Department Reports (no action)
  - a. Elevator Committee Minutes –November 18, 2021
  - b. 2021 Parks & Recreation Grant Program – League of Wisconsin Municipalities Mutual Insurance - \$1,719 – Parks Equipment
  - c. Email from Barb Zempel regarding the Supervised Assessment letter
  - d. ACT Report – November 18<sup>th</sup>, 2021
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## Village Board Meeting – November 8<sup>th</sup>, 2021

On November 8<sup>th</sup>, 2021 the Village Board meeting was held at 7:00 p.m. at the Colfax Rescue Squad, 614C Railroad Avenue, Colfax, WI. Members present: Trustees Davis, Rud, Stene and Albricht. Excused: Trustee M. Burcham, Prince. Others present included Police Chief Anderson, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Communications from the Village President – None.**

### **Consent Agenda**

**Regular Board Meeting Minutes –October 25<sup>th</sup>, 2021** - A motion was made by Trustee Stene and seconded by Trustee Rud to approve the Regular Board Meeting minutes for October 25<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

**Review Statement of Bills – October 25<sup>th</sup>, 2021 to November 7<sup>th</sup>, 2021** – A motion was made by Trustee Davis and seconded by Trustee Stene to approve the statement of bills for October 25<sup>th</sup>, 2021 to November 7<sup>th</sup>, 2021. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request – none.**

**Facility Rental – none.**

**Licenses – none**

### **Consideration Items**

A motion was made by Trustee Stene and seconded by Trustee Davis to move Item 6 f. – Possible Appointment for Trustee Vacancy to the first consideration item. A voice vote was taken with all members voting in favor. Motion carried.

**Possible Appointment for Trustee Vacancy** - Anne Jenson sent an email indicating that she would be willing to fill the trustee vacancy. A motion was made by Trustee Davis and seconded by Trustee Rud to appoint Anne Jenson to the trustee vacancy immediately through the end of the late Mark Halpin's term. A voice vote was taken with all members voting in favor. Motion carried.

**18 Mile Creek Flood Elevation Easement – Snowmobile Trail Bridge**- The snowmobile club has been working with the DNR to get a bridge to cross the 18 Mile Creek for several years. One of the steps includes getting all the property owners that are located in the 18 Mile Creek Flood Plain to agree to sign an easement. The easement assures that the land owners recognize that the regional flood elevation at the point of River Station 6115 is now 937.56 feet and that the backwater resulting from the proposed construction of the snowmobile bridge will constitute an increase in the regional flood elevation of approximately 0.05 feet at that same point. A motion was made by Trustee Jenson and seconded by Trustee Davis to approve the 18 Mile Creek Flood Elevation Easement for the Snowmobile Trail Bridge. A voice vote was taken with all members voting in favor of the motion. Motion carried.

**2021-2022 Snowmobile Route and Trails Review** – The Board members asked the Police Chief if he has seen any issues with snowmobiles off trail, etc. Other than an occasional off trail in the Fairgrounds, he has not noticed any other issues. The trails will remain as is with no changes.

**Weber Inspections 2022 Professional Services Contract** – A motion was made by Trustee Stene and seconded by Trustee Davis to approve the 2022 Weber Inspection Professional Services Contract. A voice vote was taken with all members voting in favor. Motion carried.

**2022 Health Insurance Review and Consideration** – Niggemann explained that the memo that was written on Friday was based on the criteria that she had at that time. A few things came up causing the decision as to which agent to go with for the 2022 insurance more difficult. Niggemann will continue to work with the vendors to work out some of the details and hope to have the information available at the next meeting. A motion was made by Trustee Stene and seconded by Trustee Jenson to move the health insurance to the next meeting. A voice vote was taken with all members voting in favor. Motion carried.

**AIM EMS Software & Services Agreement Consideration** - Niggemann explained that the Village is currently working with Advanced Claim. Over the last few years in working with them through the set up and now working with their service team, it seems that the response is much delayed. Some of the processes are very complex to modify things such as reversing payments that vendors send in error after determining there should be only partial coverage and other processes similar to return payments. Riemer, Knutson and I have gone through the training video with the sales representative and have determined that based on significant cost savings and ease of using the system that changing the software program would become a benefit to the Village. A motion was made by Trustee Davis and seconded by Trustee Rud to approve the switch to AIM EMS Software & Services. A voice vote was taken with all members voting in favor. Motion carried.

**Concerned Citizen Letter** – The Board discussed the Fifth Avenue parking issues specific to the number of interactions between the Police Department and the resident. The Board felt that the resident is well beyond needing any further warnings to move the vehicles and future vehicles. The camper is expected to be moved by noon tomorrow, November 9<sup>th</sup>, 2021. The Police did provide the resident with that notice for one last chance to have the camper moved.

**Public Comments** – Niggemann and Stene informed the Board of the meeting that they had with Marshfield Clinic requesting their interest in providing clinic services and/or dentist services to our community. As the conversation progressed, Marshfield made the Village aware of a mobile clinic possibility. We are in the process of scheduling an in person meeting to view the mobile clinic unit as we continue working together to determine the level of involvement to the community.

**Adjourn** – A motion was made by Trustee Jenson and seconded by Trustee Rud to adjourn the meeting at 7:54 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

\_\_\_\_\_  
Jody Albricht, Village President

Attest:

\_\_\_\_\_  
Lynn M. Niggemann  
Administrator- Clerk-Treasurer

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 11/08/2021 From Account:  
Thru: 11/21/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
MWG	11/16/2021	MORGAN WHITE GROUP	1,192.68
77638	11/15/2021	ARAMARK UNIFORM SERVICE, INC	115.60
77639	11/15/2021	BOBCAT PLUS	301.24
77640	11/15/2021	CARLTON DEWITT	415.02
77641	11/15/2021	CBS SQUARED, INC	187.25
77642	11/15/2021	CEDAR CORPORATION	315.00
77643	11/15/2021	CITY OF EAU CLAIRE FIRE & RESC	1,013.86
77644	11/15/2021	CLIA LABORATORY PROGRAM	180.00
77645	11/15/2021	COMMERCIAL TESTING LAB	533.00
77646	11/15/2021	CRAMER CONSULTING, LLC	250.00
77647	11/15/2021	CUSTOM WOODWORK & BUILDING SUPPLY, INC	225.00
77648	11/15/2021	DALCO ENTERPRISES	97.98
77649	11/15/2021	DONS SWEEPER SERVICE/DON LOGSLETT	2,000.00
77650	11/15/2021	DUNN CO HIGHWAY DEPT	790.33
77651	11/15/2021	DUNN COUNTY CLERK	42.50
77652	11/15/2021	DUNN ENERGY COOPERATIVE	102.00
77653	11/15/2021	EHLERS	10,000.00
77654	11/15/2021	EXPRESS MART	75.87
77655	11/15/2021	GEORGE ENTZMINGER	100.00
77656	11/15/2021	HAWKINS, INC.	1,861.00
77657	11/15/2021	HENRY SCHEIN	1,484.21
77658	11/15/2021	HUEBSCH	112.50
77659	11/15/2021	HYDROCORP	470.00
77660	11/15/2021	MISSISSIPPI WELDERS SUPPLY CO.	250.30
77661	11/15/2021	MP CLOUD TECHNOLOGIES	549.00
77662	11/15/2021	PUBLIC SERVICE COMMISSION OF WI	330.24
77663	11/15/2021	QUILL CORP.	208.97
77664	11/15/2021	RESERVE ACCOUNT	500.00
77665	11/15/2021	SYNERGY COOPERATIVE	1,993.56
77666	11/15/2021	VIKING DISPOSAL, INC	1,733.00
77667	11/15/2021	WATER CARE SERVICES	31.50
77668	11/15/2021	WELD RILEY SC	792.00
77669	11/15/2021	WRWA	100.00

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 11/08/2021 From Account:  
Thru: 11/21/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
77670	11/15/2021	ZEMPEL APPRAISAL SERVICE	1,883.00
EFTPS	11/10/2021	EFTPS-FEDERAL-SS-MEDICARE	6,639.65
WIDOR	11/10/2021	WI DEPARTMENT OF REVENUE	1,264.12
AMAZON	11/15/2021	AMAZON.COM	141.78
BREMER	11/10/2021	CARDMEMBER SERVICE	885.18
WIDCOMP	11/10/2021	WISCONSIN DEFERRED COMPENSATION	240.00
WEENERGIES	11/16/2021	WE ENERGIES	50.94
WEENERGIES	11/16/2021	WE ENERGIES	30.00
Grand Total			39,488.28

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License  New License  Renewal License Fee: \$10.00 each application  
Receipt: Cash

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2021, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Charlea A Paulsen  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-505-2421 Email Address charlea.paulsen@gmail.com

Current Address 503 5th Ave Colfax 54730 13  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address \_\_\_\_\_ (City) (Zip Code)

Date of Birth \_\_\_\_\_ Age 47

Place of Employment Klye's Market

**POLICE DEPT APPLICABLE OFFENSE CRITERIA**  
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation  Approve  Deny [Signature] 11/10/2021  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Charlea A. Paulsen  
Signature of Applicant



Subscribed and sworn before me this 4th day of 11, 2021.

[Signature] 2/11/2022  
(Signature of Notary Public) (Commission Expires)

Date Received: 11-8-21 Date to the Board: 11-22-21 Approved or Denied



**LEARN 2 SERVE™**

## CERTIFICATE OF COMPLETION

This certifies that

**Charlea A Paulsen**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
11/03/2021



Expiration Date  
11/03/2023



Certificate #  
WI-00597006

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

**UNIT PRICE  
APPLICATION FOR PAYMENT**



Project: 2021 Street & Utility Improvements Project No: 23-1799.00  
 Owner: Village of Colfax Contract For: Street & Utility  
 Contractor: Skid Steer Guy LLC Contract Date: April 14, 2021  
 Application No: 3 Period Beginning: July 24, 2021  
 Application Date: October 7, 2021 Period Ending: October 7, 2021

Change Order Summary		Dollars		Time	
		Additions	Deductions	Add/Deduct (Days)	Original Completion Date:
Total Change Orders Approved in Previous Months By Owner					
Change Orders This Period		\$3,120.00  (\$15,400.00)			
Number	Approved (Date)				
1	August 10, 2021				
2	October 7, 2021				New Completion Date:
Net Change		(\$12,280.00)		0	

Original Contract Price (Sum) .....	\$359,717.00
Net Change by Change Orders .....	(\$12,280.00)
Net Change by Change in Final Quantities .....	\$0.00
Contract Price (Sum) to Date .....	\$347,437.00
<hr/>	
Total Completed Amount to Date (Col. J on Continuation Sheet) .....	\$315,127.00
Material Suitably Stored Not Incorporated Into Work (Col. K on Continuation Sheet) .....	\$0.00
Total Completed and Stored to Date (Col. L on Continuation Sheet) .....	\$315,127.00
Less 5% Retainage to 50% Complete .....	\$8,685.93
Amount Due Less Retainage .....	\$306,441.07
Less Previous Payments .....	\$253,285.07
<b>Amount Due This Application</b> .....	<b>\$53,156.00</b>

**CONTRACTOR'S CERTIFICATION:**

The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials, and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such lien, security interest, or encumbrance), and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

By:  Contractor  
 (Authorized Signature and Title)  
 Date: 11/17/2021

RECOMMENDED:  
 By:  Architect/Engineer  
 (Authorized Signature and Title)  
 Date: 11/18/2021

APPROVED:  
 By: \_\_\_\_\_ Owner  
 (Authorized Signature and Title)  
 Date: \_\_\_\_\_

Copy to:  Owner  Contractor  A/E Proj. Mgr.  A/E Field Rep.  \_\_\_\_\_

Make Payment to:



# CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Item No.	Description of Work	Unit	Approx. Quantity	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)
						Previous Period (G)	This Period (H)	Total to Date (I)			
C-1	Remove Existing Hydrant	Each	2	350.00	700.00	2		2	700.00		700.00
C-2	6" Water Main PVC	L.F.	30	50.00	1,500.00	30		30	1,500.00		1,500.00
C-3	8" Water Main PVC	L.F.	660	40.00	26,400.00	659		659	26,360.00		26,360.00
C-4	6" Valve and Box	Each	2	1,400.00	2,800.00	2		2	2,800.00		2,800.00
C-5	8" Valve and Box	Each	2	1,800.00	3,600.00	2		2	3,600.00		3,600.00
C-6	Hydrant	Each	2	3,600.00	7,200.00	2		2	7,200.00		7,200.00
C-7	Connect to Existing Water Main	Each	2	400.00	800.00	2		2	800.00		800.00
C-8	1" Water Service	L.F.	295	30.00	8,850.00	295		295	8,850.00		8,850.00
C-9	1" Corp Stop, Curb Stop, and Box	Each	9	400.00	3,600.00	9		9	3,600.00		3,600.00
C-10	Temporary Water Service	L.S.	1	4,000.00	4,000.00	1		1	4,000.00		4,000.00
C-11	8" Sanitary Sewer PVC	L.F.	720	41.00	29,520.00	720		720	29,520.00		29,520.00
C-12	10" Sanitary Sewer PVC	L.F.	126	50.00	6,300.00	126		126	6,300.00		6,300.00
C-13	Connect to Existing Sanitary	Each	3	200.00	600.00	3		3	600.00		600.00
C-14	Sanitary Manhole 4 Ft	V.F.	47.7	195.00	9,301.50	47.7		47.7	9,301.50		9,301.50
C-15	Casting Type J-S	Each	5	420.00	2,100.00	5		5	2,100.00		2,100.00
C-16	4" Wye	Each	13	80.00	1,040.00	13		13	1,040.00		1,040.00
C-17	4" Sanitary Lateral PVC	L.F.	422	36.00	15,192.00	422		422	15,192.00		15,192.00
C-18	Tracer Wire Access Box	Each	13	280.00	3,640.00	13		13	3,640.00		3,640.00
C-19	Sanitary Sewer Telescoping	L.F.	846	2.00	1,692.00	846		846	1,692.00		1,692.00
C-20	Remove Existing 18" Storm Sewer RCP	L.F.	150	10.00	1,500.00	150		150	1,500.00		1,500.00
C-21	Adjust Existing Casting	Each	3	220.00	660.00	3		3	660.00		660.00
C-22	12" Storm Sewer PE	L.F.	95	44.00	4,180.00	95		95	4,180.00		4,180.00
C-23	12" Storm Sewer RCP	L.F.	8	60.00	480.00	8		8	480.00		480.00
C-24	18" Storm Sewer PE	L.F.	60	49.00	2,940.00	60		60	2,940.00		2,940.00
C-25	24" Storm Sewer PE	L.F.	243	57.00	13,851.00	243		243	13,851.00		13,851.00
C-26	30" Storm Sewer RCP	L.F.	37	60.00	2,220.00	37		37	2,220.00		2,220.00
C-27	6" Underdrain Pipe	L.F.	1180	6.00	7,080.00	1180		1180	7,080.00		7,080.00
C-28	Connect to Existing Storm	Each	2	150.00	300.00	2		2	300.00		300.00
C-29	30" Apron Endwall RCP	Each	1	2,200.00	2,200.00	1		1	2,200.00		2,200.00
C-30	Storm Manhole 4 Ft	V.F.	25.1	120.00	3,012.00	25.1		25.1	3,012.00		3,012.00

Application No: 3  
 Application Date: October 7, 2021  
 Period Beginning: July 24, 2021  
 Period Ending: October 7, 2021

Project: 2021 Street & Utility Improvements  
 Project No: 23-1799 00  
 Contract For: Street & Utility  
 Contract Date: April 14, 2021

\* If applicable, attach receipts or other proof of ownership or title to stored products

**CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)**

C-31	Storm Manhole 5 Ft	V.F.	15.9	220.00	3,498.00	15.9	3,498.00	15.9	3,498.00	3,498.00
C-32	Inlet 2x3 Ft	V.F.	17.3	130.00	2,249.00	17.3	2,249.00	17.3	2,249.00	2,249.00
C-33	Casting Type J	Each	1	420.00	420.00	1	420.00	1	420.00	420.00
C-34	Casting Type H	Each	7	420.00	2,940.00	7	2,940.00	7	2,940.00	2,940.00
C-35	Embankment Fill	C.Y.	275	14.00	3,850.00	275	3,850.00	275	3,850.00	3,850.00
C-36	Turf Reinforcement Mat	S.Y.	85	10.00	850.00	250	2,500.00	250	2,500.00	2,500.00
C-37	Heavy Riprap	C.Y.	370	40.00	14,800.00	370	14,800.00	370	14,800.00	14,800.00
C-38	Turbidity Barrier	L.F.	135	10.00	1,350.00	120	1,200.00	120	1,200.00	1,200.00
C-39	Silt Fence	L.F.	255	2.00	510.00		0.00	0	0.00	0.00
C-40	Inlet Protection	Each	9	40.00	360.00	9	360.00	9	360.00	360.00
C-41	Trackout Control	L.S.	1	800.00	800.00		0.00	0	0.00	0.00
C-42	Remove Existing Asphalt	S.Y.	3320	1.00	3,320.00	3320	3,320.00	3320	3,320.00	3,320.00
C-43	Remove Existing Concrete	S.Y.	80	10.00	800.00	80	800.00	80	800.00	800.00
C-44	Clearing and Grubbing	I.D.	290	14.00	4,060.00	290	4,060.00	290	4,060.00	4,060.00
C-45	Clearing and Grubbing - Storm Sewer	L.S.	1	3,500.00	3,500.00	1	3,500.00	1	3,500.00	3,500.00
C-46	Pavement Saw Cutting	L.F.	355	2.00	710.00	355	710.00	355	710.00	710.00
C-47	Roadway Earthwork	C.Y.	2120	12.00	25,440.00	995	25,440.00	2120	25,440.00	25,440.00
C-48	Geotextile Stabilization Fabric	S.Y.	3365	2.00	6,730.00		0.00	0	0.00	0.00
C-49	Breaker Run	C.Y.	1125	20.00	22,500.00		0.00	0	0.00	0.00
C-50	Base Course	C.Y.	810	18.00	14,580.00	810	14,580.00	810	14,580.00	14,580.00
C-51	1-1/2" Asphaltic Concrete Binder Pav	S.Y.	2855	7.10	20,270.50		0.00	0	0.00	0.00
C-52	2" Asphaltic Concrete Surface Pav	S.Y.	2855	7.10	20,270.50	2855	20,270.50	2855	20,270.50	20,270.50
C-53	30" Concrete Curb and Gutter	S.Y.	130	34.00	4,420.00	130	4,420.00	130	4,420.00	4,420.00
C-54	Concrete Driveway Paving	L.F.	1180	13.00	15,340.00	1180	15,340.00	1180	15,340.00	15,340.00
C-55	Concrete Driveway Paving	S.F.	1385	5.30	7,340.50	1385	7,340.50	1385	7,340.50	7,340.50
C-56	Concrete Sidewalk Replacement	S.F.	11	50.00	550.00	11	550.00	88	4,400.00	4,400.00
C-57	Turf Replacement	L.S.	1	11,000.00	11,000.00	0.5	11,000.00	1	11,000.00	11,000.00
	Additional sanitary service	L.S.	1	3,120.00	3,120.00	1	3,120.00	1	3,120.00	3,120.00
	<b>Subtotal or Total</b>	<b>L.S.</b>	<b>1</b>	<b>-15,400.00</b>	<b>-15,400.00</b>	<b>1</b>	<b>-15,400.00</b>	<b>1</b>	<b>-15,400.00</b>	<b>-15,400.00</b>
					<b>347,437.00</b>		<b>315,127.00</b>		<b>0.00</b>	<b>315,127.00</b>

\* If applicable, attach receipts or other proof of ownership or title to stored products

## AMENDMENT TO AGREEMENT

Amendment dated November 16, 2021

The Individual Project Supplement dated August 6, 2021, which is an attachment to the Master Agreement dated December 21, 2018 between the Village of Colfax (OWNER) and Ayres Associates Inc (CONSULTANT) is hereby amended as set forth below.

The project scope on the contract excluded preparation of maps beyond the four outlined and additional revisions beyond one review and one final map (2 total preparations).

- DOR requested an enlargement of one of the areas in the overlay map to help them visually show the overlays of both TID 3 and TID 4 resulting in a 5th map that was not in our scope.
- We have reworked these maps for edits multiple times due to comments after initial preparation from the Village Financial Advisor (Ehlers) and Village. Maps were amended and resubmitted a total of six times (8/23, 8/27, 9/10, 9/20, 10/1, 10/29).

Fees already incurred without approval due to the urgent nature of these changes are \$1500 over the original contract upset limit. No future changes are anticipated at this time. We are requesting an amendment to increase the upset limit on the hourly contract by \$2000 to cover the already spent overruns and allow for additional changes that may occur as the TID is finalized.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

<u>Village of Colfax, Wisconsin</u>		<u>Ayres Associates Inc</u>
<u>OWNER</u>		<u>CONSULTANT</u>
 	(Signature)	
 	(Typed Name)	<u>Gareth Shambeau</u>
 	(Title)	<u>Project Manager</u>
 	(Date)	<u>08/06/2021</u>
 	(Signature)	
 	(Typed Name)	<u>Lisa A. Fleming</u>
 	(Title)	<u>Manager, Municipal Services</u>
 	(Date)	<u>08/06/2021</u>

## **Lynn Niggemann**

---

**From:** Jason Johnson <jjoh1143@gmail.com>  
**Sent:** Friday, November 19, 2021 3:32 PM  
**To:** Lynn Niggemann  
**Subject:** Re: hunting  
**Attachments:** 20211119\_152121.jpg; Screenshot\_20211119-152045\_Chrome.jpg

I would like to go before the village board to obtain said permit to allow hunting for myself (Jason Johnson) my daughter Veronica Johnson and my father Richard Johnson. The area up for discussion is land parcel owned by the village but outside of village limits on 960th Ave. The land wanted to hunt is wooded and safely distanced from city workers. All involved on this permit request are dnr hunter safety certified and/or have many years of gun handling and experienced.

Attached is a general map outlining the area requested and a GIS map of parcel

On Fri, Nov 19, 2021, 15:08 Lynn Niggemann <[clerktreasurer@villageofcolfaxwi.org](mailto:clerktreasurer@villageofcolfaxwi.org)> wrote:

*Lynn Niggemann*

**Administrator-Clerk-Treasurer**

**Village of Colfax**

**P.O. Box 417**

**613 Main Street**

**Colfax, WI 54730-0417**

**P: 715-962-3311; C: 715-308-9986; F: 715-962-2221**

**[ClerkTreasurer@villageofcolfaxwi.org](mailto:ClerkTreasurer@villageofcolfaxwi.org)**

**Population 1,102 as of January 1, 2021**

Confidentiality Notice: This electronic transmission, including any files attached hereto, may contain confidential information that is legally privileged, confidential, and exempt from disclosure. The information is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient or any employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any disclosure, dissemination, copying, distribution, or the taking of any action in reliance on the contents of this confidential information is strictly prohibited. If you have received this communication in error, please destroy it and immediately notify me at [clerktreasurer@villageofcolfaxwi.org](mailto:clerktreasurer@villageofcolfaxwi.org) or 715.962-3311. Thank you.



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Certified Public Accountants  
Wisconsin Institute of  
Certified Public Accountants  
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November 15, 2021

To the Village Board of Trustees and Management  
Village of Colfax  
Colfax, Wisconsin

We are pleased to confirm our understanding of the services we are to provide to the Village of Colfax for the year ended December 31, 2021. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village of Colfax as of and for the year ended December 31, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as budgetary comparison schedules, to supplement the Village of Colfax's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Village of Colfax's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. Our understanding is that management does not wish to prepare the MD and A report (required by generally accepted accounting principles), consistent with prior audits. If this is not the case, please inform us, as this will result in additional time and require a revision to the proposed fee. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Budgetary comparison schedules
2. Schedules of the Village's Proportionate Share of Net Pension Asset/Liability and Contributions – WRS pension plan

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the required supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- 1) Completeness of utility receivables and revenue - significant risk due to the high volume of recordkeeping associated with quarterly utility billings.
- 2) Completeness of governmental receivables and revenue - significant risk due to the high volume of recordkeeping associated with reconciliation of property taxes.
- 3) Completeness and accuracy/classification of governmental & proprietary capital assets – significant risk due to the fact that these are non-recurring transactions that require subjectivity for account classifications.

As of the date of this letter planning for the 2021 audit has not concluded and modifications may be made to the significant risks identified above. The audit team will communicate any changes to the significant risks with the Village Board of Trustees and Management.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Colfax's compliance with the provisions of applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

### **Other Services**

We will assist in preparing the financial statements of the Village of Colfax in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also provide the following nonattest services which have been provided to the Village in the past: a) assistance with formatting the budget to comply with GASB Statement No. 41, b) preparing applicable TIF annual reports, c) preparing the PSC and Form C reports d), assistance with the preparation of drafts of the financial statements and notes, e) updating the depreciation records for all funds of the Village and f) providing accounting services to reconcile and or adjust significant balances to their correct amounts at the end of the year; all based on information provided by management in order to conduct the audit.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

The name of the designated official from the Village overseeing these services will be **Lynn Niggemann, Village Administrator-Clerk-Treasurer**

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request, schedules that we deem necessary, and will locate any documents selected by us for testing.

Eric Davidson, CPA is the engagement principal and is responsible for supervising the engagement and signing the report.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Our fees for this engagement are not contingent on the results of our service. Rather, our fees for this engagement will be based on a number of factors including, but not limited to, the time spent as well as the complexity of the services we will perform. In addition, you agree to reimburse us for any out of pocket costs incurred in connection with the performance of our services. Fees and costs will be billed as work progresses and are payable upon receipt.

Our fees for the specific services requested below will be within the following ranges, assuming nothing unusual arises during the engagement:

Audit of the financial statements of the Village (all funds) for the year ended December 31, 2021. This includes presentation of the audit to the Board upon completion of the audit.	\$22,350 - \$23,300
Preparation of the Form C for the year ended December 31, 2021.	\$1,500 - \$1,600



Preparation of the PSC report for the year ended December 31, 2021. This includes reporting operations of the non-regulated sewer utility	\$2,450 - \$2,575
Reconciliation of budget to proper basis for presentation in the general fund budgetary comparison schedule per GASB No. 41.	\$650 - \$675

Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to a delinquency charge of 1 ½% per month. This engagement does not include any services not specifically identified in this letter. Fees for accounting services, including the update of depreciation reports, assistance reconciling accounts, and drafting of financial statements and related notes, will be billed at our standard hourly rates. Our standard hourly rates vary from \$100 to \$270 according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Costs associated with the services that you may request would be billed separately. We reserve the right to suspend or terminate our services at any time your account is past due and will not be resumed until your account is paid in full. Should we elect to terminate our services, you will be responsible for all time charges and expenses through the date of termination irrespective of whether we have issued a report. You further acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable to you for any damages that occur as a result of our ceasing to render services.

In the unlikely event that differences concerning our services or fees should arise as a result of this engagement, each party agrees to submit the dispute to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute. Should the designated representative be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

**Reporting**

We will issue a written report upon completion of our audit of Village of Colfax's financial statements. Our report will be addressed to Village Board of Trustees of Village of Colfax. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Village of Colfax and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

*Bauman Associates, Ltd.*  
CERTIFIED PUBLIC ACCOUNTANTS

RESPONSE:

This letter correctly sets forth the understanding of Village of Colfax.

Village Board Trustee Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**2022 MAINTENANCE ASSESSMENT AGREEMENT**

**VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN**

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I, Barbara L. Zempel, will conduct the 2022 maintenance assessment for the Village of Colfax for a sum of \$10,800.

All mileage is included in the agreed sum. The Village shall furnish all postage, forms, maps, and supplies necessary for the assessments. Any supplies furnished shall be billed at cost.

One day of Board of Review and one Open Book Session are included in the base sum. This assessment agreement shall include all mobile home and personal property valuations for 2022.

The municipality shall have 45 days to accept this agreement.

Monthly payments of \$900 shall be due and payable on the first of each month for 12 months with the first payment due on January 1, 2022.

Respectfully submitted this 22<sup>nd</sup> day of November, 2021.

Barbara L. Zempel  
Zempel Appraisal Service

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The above agreement and terms are accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk



**TONY EVERS**  
GOVERNOR  
**JOEL BRENNAN**  
SECRETARY  
Plat Review  
PO Box 1645, Madison WI 53701  
E-mail: [plat.review@wi.gov](mailto:plat.review@wi.gov)  
<https://doa.wi.gov/platreview>

November 10, 2021

Dustin LaBlonde  
CEDAR CORPORATION  
[dustin.lablonde@cedarcorp.com](mailto:dustin.lablonde@cedarcorp.com)

FILE NO. 28532  
EAST VIEW 1ST ADDITION  
Village of Colfax, Dunn County

Dear Dustin LaBlonde:

You have submitted EAST VIEW 1ST ADDITION for review. The Department of Administration does not object to the final plat bearing the November 3, 2021 revision date. We certify that it complies with: s. 236.15, s. 236.16, s. 236.20, and s. 236.21, Wis. Stats.

**DEPARTMENT OF ADMINISTRATION COMMENTS:**

The Department of Administration has no conditions for this plat.

The plat shall be presented to the Village of Colfax for final approval and signing. The Village of Colfax, during its review of the plat, will have resolved when applicable that the plat:

- complies with local ordinances;
- conforms with areawide water quality management plans, if sewerage;
- complies with Wisconsin shoreland management regulations;
- resolves possible problems with storm water runoff;
- fits the design to the topography;
- displays well designed lot and street layout;
- is served by public sewer or private sewage systems;
- includes service or is serviceable by necessary utilities.

Any changes to the plat involving details checked by this Department will require submission of the plat to the Department for recertification before the plat is eligible for recording. Such changes can be found by comparing the recordable document with the copy of the certified plat furnished with this letter.

If there are any questions concerning this review, please contact our office, using the information at the top.

Sincerely,

A handwritten signature in cursive script that reads "Renée M. Powers". The signature is written in black ink and is positioned above the typed name.

Renée M. Powers, PLS  
Plat Review  
Email: plat.review@wi.gov

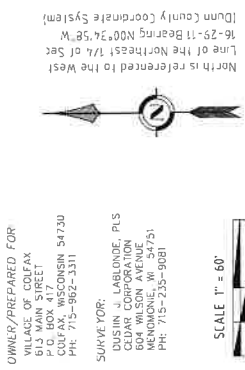
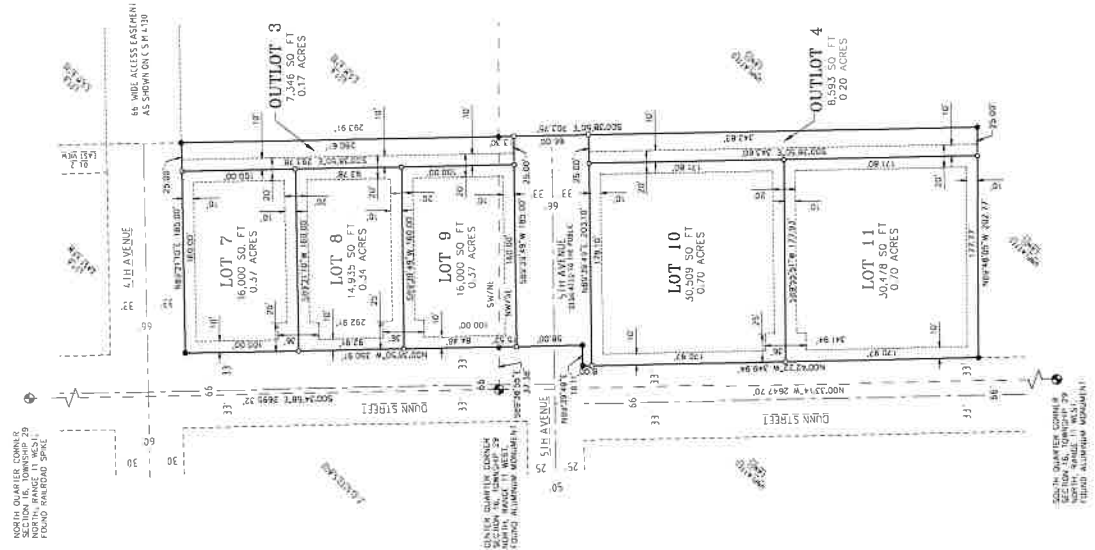
Enc: Recordable Document

cc: Owner  
Clerk, Village of Colfax  
Register of Deeds  
WCWRPC

PLAT RECEIVED FROM SURVEYOR ON 10/06/2021; REVIEWED ON 11/03/2021  
REVISED PLAT RECEIVED FROM SURVEYOR ON 11/03/2021

# EAST VIEW 1ST ADDITION

BEING ALL OF LOT 4 OF CERTIFIED SURVEY MAP NO. 4129, VOLUME 20, PAGE 69, DOCUMENT NO. 605970, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 29 NORTH, RANGE 11 WEST, VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN



**UTILITY EASEMENT NOTE**  
NO POLE OR BURIED CABLES TO BE PLACED SUCH THAT THE INSTALLATION WOULD DISTURB ANY SURVEY STAKE, OR OBSTRUCT VISION ALONG ANY LOT LINE OR STREET LINE. THE DISBURANCE OF A SURVEY STAKE BY ANYONE IS A VIOLATION OF SECTION 328.32 OF WISCONSIN STATUTES. UTILITY EASEMENTS AS HEREIN SET FORTH ARE FOR THE USE OF PUBLIC BODIES AND PRIVATE/PUBLIC UTILITIES HAVING A RIGHT TO SERVE THE AREA.

**SURVEYOR'S CERTIFICATE**  
I, JUSTIN J. LABONDE, WISCONSIN PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED THE PLAT OF EAST VIEW 1ST ADDITION, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 29 NORTH, RANGE 11 WEST, VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS:

BEING ALL OF LOT 4 OF CERTIFIED SURVEY MAP NO. 4129, VOLUME 20, PAGE 69, DOCUMENT NO. 605970  
SAID PARCEL CONTAINS 3.13 ACRES OR 136,922 SQUARE FEET MORE OR LESS, AND IS SUBJECT TO AND TOGETHER WITH ALL SHOWN EASEMENTS, AND ALL OTHER EASEMENTS, RESTRICTIONS, RESERVATIONS, AND CONVEYANCES OF RECORD  
THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND PLAT AT THE DIRECTION OF THE VILLAGE OF COLFAX, 613 MAIN STREET, P.O. BOX 417, COLFAX, WISCONSIN 54730, THAT SUCH A PLAT AND SUBDIVISION THEREOF MADE THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATE STATUTES, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE, THE SUBDIVISION REGULATIONS OF THE VILLAGE OF COLFAX, AND THE REGULATIONS OF DUNN COUNTY, IN SURVEYING, DIVIDING AND MAPPING THE SAME.

DATED THIS 30TH DAY OF SEPTEMBER, 2021  
**JUSTIN J. LABONDE** P.T.S. WISCONSIN  
FIELDRS 9/30/2021  
DRAFTED: 9/30/2021  
REVISED: 11/01/2021

**CERTIFICATE OF VILLAGE TREASURER**  
STATE OF WISCONSIN  
COUNTY OF \_\_\_\_\_ SS  
I, LYNN WIGDEMANN, BEING DULY ELECTED, QUALIFIED, AND ACTING VILLAGE TREASURER FOR THE VILLAGE OF COLFAX, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE WISCONSIN STATUTES AS APPLICABLE TO THIS VILLAGE, THE TAX MAPS OR UNPAID SPECIAL ASSESSMENTS AS OF THIS DATE ARE TO BE PAID BY \_\_\_\_\_ 2021, ON ANY OF THE LAND INCLUDED IN THE PLAT OF EAST VIEW 1ST ADDITION.

DATE \_\_\_\_\_  
VILLAGE OF COLFAX, WISCONSIN  
COUNTY OF \_\_\_\_\_ SS  
I, LYNN WIGDEMANN, BEING DULY ELECTED, QUALIFIED, AND ACTING VILLAGE TREASURER FOR THE VILLAGE OF COLFAX, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE WISCONSIN STATUTES AS APPLICABLE TO THIS VILLAGE, THE TAX MAPS OR UNPAID SPECIAL ASSESSMENTS AS OF THIS DATE ARE TO BE PAID BY \_\_\_\_\_ 2021, ON ANY OF THE LAND INCLUDED IN THE PLAT OF EAST VIEW 1ST ADDITION.

**CERTIFICATE OF COUNTY TREASURER**  
STATE OF WISCONSIN  
COUNTY OF \_\_\_\_\_ SS  
I, SETH JEWIC, BEING DULY ELECTED, QUALIFIED, AND ACTING COUNTY TREASURER, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE, THERE ARE NO UNRECORDED TAX MAPS AND NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS INCLUDED IN THE PLAT OF EAST VIEW 1ST ADDITION.

DATE \_\_\_\_\_  
SETH JEWIC, DUNN COUNTY TREASURER

**OWNER/PREPARED FOR**  
VILLAGE OF COLFAX  
613 MAIN STREET  
COLFAX, WISCONSIN 54730  
PH: 715-982-3311

**SURVEYOR**  
JUSTIN J. LABONDE, PLS  
DUNN COUNTY CORPORATION  
604 WILSON AVENUE  
MENDOTA, WI 53151  
PH: 715-235-9081



**CORPORATE OWNER'S CERTIFICATE OF DEDICATION**  
THE VILLAGE OF COLFAX, A CORPORATION DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID CORPORATION CAUSED THE LAND DESCRIBED ON THIS PLAT OF EAST VIEW 1ST ADDITION TO BE SUBMITTED TO THE FOLLOWING APPROVAL OR OBJECTION:

- VILLAGE OF COLFAX
- DEPARTMENT OF ADMINISTRATION

IN WITNESS WHEREOF, THE SAID VILLAGE OF COLFAX HAS CAUSED THESE PRESENT TO BE SIGNED BY JODY ALBRECHT, VILLAGE PRESIDENT, AND COUNTERSIGNED BY LYNN WIGDEMANN, VILLAGE CLERK, AT COLFAX, WISCONSIN, AND TO BE HERETO AFFIXED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021.

JODY ALBRECHT, VILLAGE PRESIDENT  
LYNN WIGDEMANN, VILLAGE CLERK  
STATE OF WISCONSIN  
COUNTY OF \_\_\_\_\_ SS

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021, THE ABOVE NAMED JODY ALBRECHT, VILLAGE PRESIDENT, AND LYNN WIGDEMANN, VILLAGE CLERK, OF THE VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN, WHOSE NAMES AND ADDRESSES ARE KNOWN TO ME, SUCH PRESIDENT AND CLERK OF SAID CORPORATION, AND ACKNOWLEDGED THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH REPRESENTATIVE AND WITNESS AS THE DEED OF SAID CORPORATION, BY ITS AUTHORITY.

**NOTARY PUBLIC, DUNN COUNTY, WISCONSIN**  
MY COMMISSION EXPIRES: \_\_\_\_\_

**VILLAGE BOARD RESOLUTION**  
BE IT RESOLVED THAT THE PLAT OF EAST VIEW 1ST ADDITION, VILLAGE OF COLFAX, DUNN COUNTY, WISCONSIN  
DATE: \_\_\_\_\_  
APPROVED: \_\_\_\_\_  
JODY ALBRECHT, VILLAGE PRESIDENT  
I, LYNN WIGDEMANN, VILLAGE CLERK OF THE VILLAGE OF COLFAX, HEREBY CERTIFY THAT I HAVE DEPOSITED A COPY OF A RESOLUTION ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF COLFAX.  
I, LYNN WIGDEMANN, VILLAGE CLERK



## Product Quotation

Quotation Number: 38386D038494

Date: 2021-11-19 07:58:55

Ship to	Bobcat Dealer	Bill To
Village of Colfax Attn: Rand P.O. Box 417 Colfax, WI 54730 Phone: (715) 962-4441	Bobcat Plus, Chippewa Falls, WI 8500 Chayne Drive Eau Claire WI 54703 Phone: 715-720-0300 Fax: 715-874-6066	Village of Colfax Attn: Rand P.O. Box 417 Colfax, WI 54730 Phone: (715) 962-4441
-----		
Contact: David Kadlec Phone: 715-720-0300 Fax: 715-874-6066 Cellular: 715-404-9552 E Mail: dkadlec@bobcatplus.com		

Description	Part No	Qty	Price Ea.	Total
<b>T66 T4 Bobcat Compact Track Loader</b>	M0349	1	\$64,232.00	\$64,232.00
74.0 HP Tier 4 V2 Bobcat Engine	Lift Path: Vertical			
Auxiliary Hydraulics: Variable Flow	Lights, Front and Rear LED			
Backup Alarm	Operator Cab			
Bob-Tach	Includes: Adjustable Suspension Seat, Top and Rear			
Bobcat Interlock Control System (BICS)	Windows, Parking Brake, Seat Bar and Seat Belt			
Controls: Bobcat Standard	Roll Over Protective Structure (ROPS) meets SAE-J1040			
Cylinder Cushioning - Lift, Tilt	and ISO 3471			
Engine/Hydraulic Performance De-rate Protection	Falling Object Protective Structure (FOPS) meets SAE-			
Glow Plugs (Automatically Activated)	J1043 and ISO 3449, Level I; (Level II is available			
Horn	through Bobcat Parts)			
Instrumentation: Standard 5" Display (Rear Camera Ready)	Parking Brake: Spring Applied, Pressure Released			
with Keyless Start, Engine Temperature and Fuel Gauges,	(SAPR)			
Hour meter, RPM and Warning Indicators. Includes	Solid Mounted Carriage with 4 Rollers			
maintenance interval notification, fault display, job codes,	Tracks: Rubber, 12.6" Wide			
quick start, auto idle, and security lockouts.	Warranty: 2 years, or 2000 hours whichever occurs first			
Lift Arm Support				
<b>P67 Performance Package</b>	M0349-P06-P67	1	\$6,274.00	\$6,274.00
"Power Bob-Tach	Two-Speed, High Flow			
7-Pin Attachment Control	Dual Direction Bucket Positioning"			
<b>C52 Comfort Package</b>	M0349-P07-C52	1	\$5,157.00	\$5,157.00
"Standard Enclosed Cab with AC/Heat	HVAC Headliner			
Sound Reduction	Adjustable Suspension Seat"			
Radio Ready				
Selectable Joystick Controls	M0349-R01-C04	1	\$811.00	\$811.00
12.6" Multi Bar Lug Track	M0349-R09-C05	1	\$612.00	\$612.00
Strobe Light Kit, Amber	7375339	1	\$242.00	\$242.00
<b>Total of Items Quoted</b>				<b>\$77,328.00</b>
<b>Dealer P.D.I.</b>				<b>\$200.00</b>
<b>Freight Charges</b>				<b>\$670.00</b>
<b>Dealer Assembly Charges</b>				<b>\$126.00</b>
<b>Trade-in</b>	2020 T66 . P67 C52, sjc no bucket. Approx 93hrs. S/N			<b>(\$49,314.00)</b>
	B4SB11631			
<b>Discount</b>	Bobcat municipal discounts			<b>(\$24,810.00)</b>
<b>Quote Total - US dollars</b>				<b>\$4,200.00</b>

**Notes:**

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

**Customer Acceptance:**

Purchase Order: \_\_\_\_\_

**Authorized Signature:**

**Print:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_



BUDGET TRANSFER REQUEST FORM

TRANSFER FROM: AMOUNT \$ 3309.00

ACCOUNT TITLE AND NUMBER CEMETERY 100-00-54910

LINE ITEM NAME AND EXTENSION Wages PT-Retirement 103-000

TRANSFER TO:

ACCOUNT TITLE AND NUMBER CEMETERY 100-00-54910

LINE ITEM NAME AND EXTENSION Wages PT No retirement 104-000

REASON: (This does not mean "budget overdrawn": It means why is proposed budget overdraft necessary!)

After the passing of Tony Braaten, the wages were being paid to the staff that did not received any retirement benefits based on their part time status. So budget needs to be moved from the 103 104 wage account for the Cemetery.

Lynn Niggemann  
(Authorized Signature)

11/19/2021  
(Date)

BUDGET TRANSFER REQUEST FORM

TRANSFER FROM: AMOUNT \$ 12,000.00

ACCOUNT TITLE AND NUMBER St. Maint. 100-00-53311

LINE ITEM NAME AND EXTENSION Maint.-Street 401-000

TRANSFER TO:

ACCOUNT TITLE AND NUMBER St. Maint. 100-00-53311

LINE ITEM NAME AND EXTENSION Outside Services 600-000

REASON: (This does not mean "budget overdrawn": It means why is proposed budget overdraft necessary!)

Fahrner Asphalt Sealers completed the crack filling in 2021 for \$12,000. The invoice was coded to Outside Services under the Street Maintenance category. The expense seems to be coded accurately, however, we need to move the budget to cover that expense in the 600 Account Extension.

Lynn Niggeman  
(Authorized Signature)

11/19/2021  
(Date)

## Elevator Meeting Minutes 11/18/2021

Present: Lisa Bragg-Hurlburt, Mark Johnson, and Gary Swartz

- **We talked about the group's finances.** Gary provided the numbers from Sheila as of 11/10/21. Lisa checked with Sheila again today 11/19/21 and the additional money that came in brings our total saved for the Elevator Project (counting pledges) up to \$89,895.60.
- **We talked about Troy's donation letter.** So far that has yielded \$7,795 in donations made by 27 alumni (notably, Ruth Gochnour donated \$5000 in memory of G.I. Gregory). What a fabulous effort from Troy and Michelle, well worth the \$500 cost of postage that the Elevator Commission provided. Also we are super-appreciative to the village for printing the letters and to Margaret Burcham of the Village Board and Synergy for folding the letters (using Synergy's equipment). Fabulous collaborative effort.

Lisa thought Sue Hill would be giving her thank you notes to use for alumni that have a stamp of the building on them (or let her use the stamp). But definitely she will start writing the thank you notes on Monday.

- **Lisa gave an update on the 22 Steps.** The total there is at \$13,543.08. (Note: the actual total is slightly less than that because it does not take into account the small amount that Snowball keeps when people make a donation through their service on-line).
- **We talked about the Tony Wolf and Meridean Ferry films on November 20<sup>th</sup>.** The group agreed to split the cost of advertising with the program with CMBRG, since donations will go to the Elevator Project.
- **We talked about the Dickens Christmas Reading on December 18<sup>th</sup>.** Lisa said that since this is primarily a library program, what if the library paid 50% the cost of the advertising, the Elevator Commission paid 25%, and CMBRG paid 25%? All donations will go to the Elevator Fund, not the library. And the amount CMBRG would chip in would only be \$20. Is that agreeable? (Troy and Mark will propose this at this weekend's CMBRG meeting)
- **Lisa shared her latest communications with Patrick from Cedar Corps (Gary has a copy of the letter to share with CMBRG).** Cedar Corps apologizes for the delay in completing our grant-writing work. Patrick gave a more detailed explanation of what's going on at Cedar Corps (multiple retirements). Lynn McEntyre has proposed Cedar Corps complete their work for us by February 2021. Specifically, they will complete a

revised proposal to the state in December; have a public hearing for us in January; and finish our planning grant application by February 2021.

Mark Johnson made a motion that we accept this timeline from Cedar Corps with the stipulation that we withdraw from it if they fail to meet the December deadline for the first part of the work. If that happens we will look for someone else. Gary seconded the motion and the group voted unanimously “yes”.

- LeAnn gave Lisa a quote from Tribune Press for printing the postcards and note cards we talked about last month. These would have pictures of “famous landmarks” around Colfax, including the Municipal Building, and would be sold as a fundraiser for the Elevator.

We tabled the idea because there were only 3 of this around for this meeting and we wanted more people present before taking firm action. But Mark said he would take the project up with LeAnn and maybe there would be a way the Commercial Club could have something printed before the Dec. 18 program. Would be a cool keepsake to sell at events.

Our next meeting is Dec. at 5:30

## 2021 PARKS AND RECREATION GRANT PROGRAM

### DIRECTORS

**David Benforado**  
Village President  
Village of Shorewood Hills

**David De Angelis**  
Village Manager  
Village of Elm Grove

**Rebecca Glewen**  
Mayor  
City of Beaver Dam

**Kathleen Morse**  
Clerk/Treasurer  
City of Rice Lake

**Mark Rohloff**  
City Manager  
City of Oshkosh

**Zach Vruwink**  
City Administrator  
City of Rhinelander

**Jerry Deschane**  
Executive Director  
League of Wisconsin  
Municipalities

### OFFICER

**Matt Becker**  
Chief Executive Officer  
League of Wisconsin  
Municipalities Mutual  
Insurance

LWMMI is very excited to announce a special grant for 2021. Since the start of the pandemic, we have seen many people in our communities enjoy the outdoors and our parks at an unprecedented level. These places have been a blessing during these times and LWMMI wants to support our communities and these activities.

To that end, we are announcing a \$1,000,000 parks and rec grant for our members. Below are the details:

### WHO IS ELIGIBLE TO PARTICIPATE?

All current LWMMI members as of the date of this announcement are eligible.

### HOW IS THE AMOUNT OF THE LWMMI GRANT DETERMINED FOR EACH MEMBER?

With a minimum of \$500, members will receive a grant calculated on their prorata portion of LWMMI's total direct earned premium for a 12-month period as of 6/30/2021, including premium on all lines of business (Workers Compensation, Liability and Auto Physical Damage).

### WHAT TYPES OF ITEMS CAN THE GRANT BE USED FOR?

It is really up to you. The only restriction is that it is to be spent on areas considered to be parks and recreation. Examples include, but are not limited to, park benches & tables, landscaping, planted trees, shrubs or flower beds, signage, playground equipment, walking paths, gazebos, etc....

### DO INSURED NEED TO APPLY FOR GRANT?

Nope. LWMMI will automatically calculate individual member grants which will be delivered to them by their agent. Members will not be required to fill out an application or submit receipts to LWMMI.

### WHAT IF THE INSURED DOES NOT HAVE A PARK OR RECREATION AREA?

Certain members, such as special districts & others, do not have a designated park or recreation area. That is OK...and they will still receive a grant. However, we encourage them to use the grant to purchase items that will enhance the beauty and useableness of their individual location.

LWMMI is pleased to support this effort and excited to hear about the projects this will support. Please share details or photos of the projects going on in your community as we would love to see the results. As always, thanks for your participation in the program and contact LWMMI or your agent with any questions.

Thanks,  
Matt Becker, CEO  
LWMMI

**LWMMI**

*League of Wisconsin Municipalities Mutual Insurance*

131 West Wilson Street  
Suite 502  
Madison, Wisconsin 53703

p 608.833.9595  
f 608.833.8088

matt@lwmmi.org  
www.lwmmi.org

13218



First Business Bank  
79-578/759

**LEAGUE OF WISCONSIN MUNICIPALITIES**  
MUTUAL INSURANCE - GENERAL EXPENSE ACCOUNT  
131 W. WILSON ST. STE. 502  
MADISON, WI 53703  
(608) 833-9595

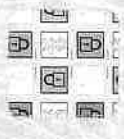
10/2/2021

PAY TO THE ORDER OF Village of Colfax

\$ \*\*1,719.00

One Thousand Seven Hundred Nineteen and 00/100\*\*\*\*\* DOLLARS

Village of Colfax  
PO Box 417  
613-615 Main Street  
Colfax, WI 54730



*Matt Beck*  
AUTHORIZED SIGNATURE

MEMO

2021 Parks & Recreation Grant

⑈013218⑈ ⑆075905787⑆ ⑈105331500⑈

**LEAGUE OF WISCONSIN MUNICIPALITIES**  
**MUTUAL INSURANCE - GENERAL EXPENSE ACCOUNT**  
Village of Colfax

13218

Date	Type	Reference	Original Amt.	Balance Due	10/2/2021	Check Amount	Payment
10/1/2021	Bill		1,719.00	1,719.00			1,719.00
							1,719.00

## Lynn Niggemann

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**From:** Barbara Zempel <zempel@chipvalley.com>  
**Sent:** Tuesday, November 9, 2021 11:15 AM  
**To:** Lynn Niggemann, Village of Colfax  
**Subject:** 2021 Assessment Compliance

Lynn,

As we discussed, the DOR letter regarding the Order for Supervised Assessment was sent out prior to the state receiving the 2021 village assessment totals. I submitted the totals to the DOR and requested a compliance check.

Based on the preliminary compliance check, the 2021 village assessment totals meet the full value requirements. It is my understanding the state will issue a rescind order regarding the Order for Supervised Assessment in January.

Contact me if you have any questions.

Barb

~ ~ ~ ~ ~

**Barbara Zempel**  
Property Tax Assessor  
Zempel Appraisal Service  
W 4499 Langdell Road  
Eau Claire, WI 54701  
715-839-8618 phone & fax  
[zempel@chipvalley.com](mailto:zempel@chipvalley.com)

**Administrator-Clerk-Treasurer  
November 19, 2021**

Meetings

- Personnel Committee Meeting will be scheduled in early December
- Budget Hearing Meeting will be Thursday December 2, 2021 at 6 pm

No School – November 22, 2021 to November 26<sup>th</sup>, 2021 – Teacher In-service and Thanksgiving Vacation.

Memorial Bench – Mark Mosey stopped by the office today and asked if the Village of Colfax had any plans of doing some sort of Memorial for Mark Halpin. He indicated that people have donated benches to be displayed at the Red Cedar Conservation Reserve in memory of. If the Village Board had any interest in doing that, he would be happy to get some information together since Mark enjoyed fishing at the ponds.