

Village Board Meeting March 28th, 2022

On March 28th, 2022, the Village Board meeting was held at 7:00 p.m. at the Colfax Village Hall, 613 Main Street, Colfax, WI. Members present: Trustees M. Burcham, Rud, Jenson, Stene, Davis, Prince and Albright. Others present included Public Works Director Bates and Administrator-Clerk-Treasurer Niggemann. LeAnn Ralph requested an audio of the meeting.

Communications from the Village President – none.

Minutes

Regular Board Meeting March 14th, 2022- A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the Regular Board meeting minutes from March 14th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Review Statement of Bills – March 14th, 2022 to March 27th, 2022 - A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the Statements of Bills for March 14th, 2022 to March 27th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Training Request – none

Facility Rental – none

Licenses

2022 Mobile Home Park License – Scharlau Investments LLC

Operator's License –March 28th, to June 30th, 2022 – Steven Longdo –Outhouse

A motion was made by M. Burcham and seconded by Trustee Prince to approve both the 2022 Mobile Home Park License to Scharlau Investments LLC and the Operator's License for Steven Longdo-Outhouse for the term March 28, 2022 to June 30th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Request for Donation – Colfax Fair Board/Colfax American Legion -

Niggemann provided a list for the Board that shows the financial contribution to the fair since 2015. The Village has typically paid for the port-a-potties since 2015 with the exception of 2020 (covid) \$370, \$420, \$300, \$210, \$420 in 2019 (100 year celebration) and \$745 in 2021. The Village also contributed \$1,000 to the fireworks in 2019 for the 100 year celebration. The Board must decide if they would like to contribute a portion of the fireworks estimated at \$1,377 and/or the port-a-potties \$710. The Board discussed the possibility of contributing financially in the future rather than for a particular item. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to pay for the \$710 port-a-potties for the 2022 Colfax Free Fair. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Stene, Prince and Albright. Voting Against: none. Motion carried.

Elevator Project Update – Lisa Bragg-Hurlburt– Bragg-Hurlburt informed the Board that the current donations towards the elevator project are at approximately \$104,000. Bragg-Hurlburt also mentioned that the Village has received the follow-up report from an engineering grant that was applied for to help determine options to solve the Village Hall basement water issues. Bragg-Hurlburt handed out copies of the reports showing options as low as \$10,000 and as high as \$100,000. These are options that the Board can review.

Library Update – Lisa Bragg-Hurlburt – Bragg-Hurlburt provided the Board with an informational sheet showing the progress that the Library has had looking back 20 years. From 2020 to 2021, there has been an increase in the checkouts of 21% with children's checkouts being 57% of the checkouts. There was a 51% increase in the number of log-ins to the Library's Wi-Fi connection and a 24% increase in the number of checkouts from the surrounding communities which means that the Library receives additional funding from these communities. The Library has a weekly Story Time which brings in an average of 15 children a week. The Summer Reading program had 110 children participants. The Library engages with the community in a variety of ways including being very involved with helping plan events at the Village auditorium.

Lagoon Streambank Stabilization Project Update – Possible Action – Niggemann provided the Board with a memo indicating that the Lagoon Streambank Stabilization Project showing the construction contract which was recently revised to \$2,600,000 actually came in at \$2,277,000. The Village had deposited \$539,650 into the escrow account for the project, but with the construction contract price coming in lower, the Village responsibility at 35% would be \$426,000. If the Village Board would like the additional escrow money refunded, which is not normal practice, the USAC would be willing to do that with this project as long as the Village understands that if there is a project modification which caused a price increase, the Village would be responsible for the 35%. The other item to be considered by the Village Board is whether the option in the contract for a staircase, \$135,500, is something the Board would like to move forward with or eliminate.

A motion was made by Trustee Stene and seconded by Trustee M. Burcham to request the overpayment of \$113,050, due to the construction contract decrease in cost, be refunded. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee Stene and seconded by Trustee Prince to approve the lagoon streambank construction contract without the staircase. A voice vote was taken with all members voting in favor. Motion carried.

Designated Funds Worksheet Review and Possible action – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to table the designated funds worksheet review until Niggemann and the auditors have confirmed 2021 year-end balances. A voice vote was taken with all members voting in favor. Motion carried.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Trustee Rud to adjourn the meeting at 7:35 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer