

Village of Colfax
Regular Board Meeting
Monday, August 22nd, 2022
7:00 p.m.

Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Regular Board Meeting Minutes –August 8th, 2022
 - b. Review Statement of Bills Pooled Checking–August 8th, 2022 to August 21st, 2022
 - c. Review Statement of Bills Solid Waste & Recycling Checking- August 8th, 2022 to August 21st, 2022
 - d. Training Request – Tapping into Wells and Pump Houses – September 8th, 2022 – Menomonie, WI
 - i. Rand Bates
 - ii. Don Logslett
 - iii. Aaron Hodnett
 - e. Facility Rental
 - i. Fairgrounds & Buildings at the Fairgrounds - Colfax Firefighter's – September 10th to 11th, 2022 for the Colfax Firefighter's Ball
 - f. Licenses
 - i. Temporary Class "B"/"Class B" Retailer's License – September 10, 2022 to September 11, 2022 – Firefighter's Ball
 - ii. Operator's License – August 22nd, 2022 to June 30th, 2023 – Gary Stene – Softball Association
 - iii. Transient Merchant License – Rebecca DeLorge DBA The Lunchboxx Food Truck
7. Consideration Items
 - a. FFA Alumni Tractor Fest - Request for Rental/Use of the Village Owned Outdoor Tents
 - b. Halloween Event – Colfantastic – Heather Logslett and Jeanna Berge
 - c. Dunn Street Change Order and Project Review (if all information is received)
 - d. 2021 Financial Audit Review – Joe Harrison (hand out on Monday)
 - e. Public Safety Committee Recommendations
 - i. Copier/Printer Lease Rescue Squad
 - ii. Third-Party Ambulance Billing Service – Unified Solutions DBA CLOUDpcr
 - iii. 2023 Preliminary Budget Review
 - Modify the EMT Wages effective January 1, 2023
 - Offer quarterly bonuses to encourage EMT's to work more hours
 - Per Capita Consideration
 - iv. Upon Elk Mound Approval, Consider Move of an Ambulance to the Elk Mound Fire Station
 - f. Public Works Department Requests (if all information is received)
 - i. Crosswalk Painting
 - ii. Dunn Street Patches
 - iii. Overlay on Railroad Avenue in Front of the Messenger
8. Committee/Department Reports – (no action)
 - a. Public Safety Committee Minutes – August 1st, 2022
 - b. Public Safety Committee Minutes – August 15th, 2022
 - c. ACT Report – August 19th, 2022
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting August 8th, 2022

On August 8th, 2022, the Village Board met at the Colfax Rescue Squad at 7:00 p.m. Members present: Trustees Stene, M. Burcham, Prince, Jenson (7:03 pm) and Albright. Excused: Trustees Davis and Rud. Others present included Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Minutes

Regular Board Meeting Minutes – July 25th, 2022- A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the Regular Board meeting minutes from July 25th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Review Statement of Bills – July 25th, 2022 to August 7th, 2022

Review Statement of Bills Solid Waste & Recycling Checking July 25th, 2022 to August 7th, 2022

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for July 25th, 2022 to August 8th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Training Request – none

Facility Rental

Fairgrounds – August 27th, 2022 – Tractor Fest – Request to waive the facility use fees – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the use and the request to waive the fees for the use of the fairgrounds for Tractor Fest on August 27th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Licenses – Temporary Class “B”/”Class B” Retailer’s License for the Fairgrounds – August 27th, 2022 – Tractor Fest- Colfax FFA Alumni

A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve Temporary Class “B”/”Class B” Retailer’s License for the Tractor Fest event on August 27th, 2022 at the Fairgrounds. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Stuart Park Campground Update – Bob Bossany – Prince explained that Bossany provided some worksheets for review of campground projections developed by the Parks Committee. Niggemann explained the assumptions worksheet and the estimated balance sheet with expenses and income. Stene followed up with saying that Bossany feels this is a very solid plan with the estimates gathered.

The Parks Committee is still in the process of determining any floodplain ordinances and how they affect a possible campground as well as determining some final assumptions and verification of interpretation of the state statute for campgrounds. The perk test should be completed in the next week or so. Electrical plan is expected to be completed in the next few weeks and with that, it will be determined what the requirements would be for the Stuart Park location or whether it is not even an option.

CDBG Grant – Streambank Update

September 22, 2022 is a reporting deadline. Niggemann will be working together with CBS Squared and the US Army Corp in getting the appropriate documentation for the reporting that is coming due.

Lagoon Streambank Pre-Construction meeting update

Niggemann explained that there was a Pre-Construction meeting which included attendees from the US Army Corp, Engineering and Construction Innovations, Inc. (EIC), Wisconsin Department of Natural Resources- Clean Water Fund Program, CBS Squared and the Village of Colfax. The work is scheduled to begin August 8th, 2022 (today) with the material excavation and placement of the actual river bank project beginning the week of August 15th, 2022. The project completion will be no later than October 24, 2022. During the meeting, all the key personnel were identified, times of work hours being Monday through Saturday from 7 am to 7 pm. There will not be any sub-contractors only hired professional for the trucking and surveying. Safety requirements were reviewed, chain of

command, submittal procedures for payments, modification to contract processes and a walk around the streambank to answer any questions.

Colfax Rescue Squad – Medic 8 – Medic 8 has developed a turbo issue. Knutson took it out of service. Currently, it is expected the repairs will be covered under the extended warranty. At this time there is no cost expected for the repair and the expected work completion is Wednesday, August 10th, 2022.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to adjourn the meeting at 7:25 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/08/2022 From Account:
Thru: 8/21/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
RAM	8/10/2022	RAM SOFTWARE	250.00
UHS	8/15/2022	UHS PREMIUM BILLING	206.84
78253	8/09/2022	CAFE II COFFEE SHOP & BAKERY	30.00
78254	8/09/2022	A LITTLE SLICE OF ITALY	30.00
78255	8/15/2022	ABBIE HARTUNG	16.00
78256	8/15/2022	ARAMARK UNIFORM SERVICE, INC	124.84
78257	8/15/2022	BAUMAN ASSOCIATES	15,736.00
78258	8/15/2022	BOBCAT PRO	200.00
78259	8/15/2022	BOUND TREE MEDICAL, LLC	402.97
78260	8/15/2022	CAREY DAVIS	16.00
78261	8/15/2022	CARLTON DEWITT	413.51
78262	8/15/2022	CBS SQUARED, INC	2,149.25
78263	8/15/2022	COMMERCIAL TESTING LAB	544.90
78264	8/15/2022	CRAMER CONSULTING, LLC	250.00
78265	8/15/2022	CREATIVE PRODUCT SOURCE INC	194.50
78266	8/15/2022	DAIRY STATE BANK	74,983.13
78267	8/15/2022	DIANE HODGSON	147.25
78268	8/15/2022	DIXON ENGINEERING, INC	1,350.00
78269	8/15/2022	DUNN CO HIGHWAY DEPT	169.77
78270	8/15/2022	DUNN ENERGY COOPERATIVE	93.00
78271	8/15/2022	EMERGENCY COMMUNICATION SYSTEMS INC	417.00
78272	8/15/2022	EXPRESS MART	89.56
78273	8/15/2022	GEORGE ENTZMINGER	100.00
78274	8/15/2022	GILBERTS OF SAND CREEK	68.00
78275	8/15/2022	GOTO COMMUNICATIONS INC	71.27
78276	8/15/2022	HAWKINS, INC.	3,322.76
78277	8/15/2022	HEALTH TRADITION HEALTH PLAN	11,157.73
78278	8/15/2022	HENRY SCHEIN	420.02
78279	8/15/2022	HUEBSCH LAUNDRY CO	103.80
78280	8/15/2022	HYDROCORP	470.00
78281	8/15/2022	JEFFERSON FIRE & SAFETY	100.00
78282	8/15/2022	KATHY DUNBAR	36.00
78283	8/15/2022	LBR ELECTRIC LLC	98.50

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/08/2022 From Account:
Thru: 8/21/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
78284	8/15/2022	MENARDS-EAU CLAIRE	653.07
78285	8/15/2022	MIDWEST FLOORING	2,082.78
78286	8/15/2022	NANCY ODOM MOULEDOUX	130.00
78287	8/15/2022	RICHARD OLSON	138.00
78288	8/15/2022	RUTH HILL	24.00
78289	8/15/2022	SCHILLING SUPPLY	109.30
78290	8/15/2022	SYNERGY COOPERATIVE	3,399.95
78291	8/15/2022	SYNERGY COOPERATIVE	1,990.00
78292	8/15/2022	SYNERGY COOPERATIVE	4,444.98
78293	8/15/2022	TAINTER MACHINE	275.00
78294	8/15/2022	THE PLUMBER	515.50
78295	8/15/2022	TOWN OF COLFAX	645.49
78296	8/15/2022	VIKING DISPOSAL, INC	1,698.00
78297	8/15/2022	VILLAGE OF COLFAX R.U.	100.00
78298	8/15/2022	WATER CARE SERVICES	31.50
78299	8/15/2022	ZEMPEL APPRAISAL SERVICE	900.00
EFTPS	8/18/2022	EFTPS-FEDERAL-SS-MEDICARE	5,734.49
WIDOR	8/18/2022	WI DEPARTMENT OF REVENUE	809.21
CHARTER	8/08/2022	CHARTER COMMUNICATIONS	147.97
CHARTER	8/09/2022	CHARTER COMMUNICATIONS	150.18
WIDCOMP	8/18/2022	WISCONSIN DEFERRED COMPENSATION	270.00
TRIZETTO	8/20/2022	TRIZETTO	52.50
WEENERGIES	8/17/2022	WE ENERGIES	30.89
WEENERGIES	8/18/2022	WE ENERGIES	10.23
Grand Total			138,105.64

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 8/08/2022 From Account:
Thru: 8/21/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
1154	8/15/2022	BAUMAN ASSOCIATES	1,564.00
1155	8/15/2022	DUNN ENERGY COOPERATIVE	123.00
1156	8/15/2022	FIRST CHOICE	1,627.92
1157	8/15/2022	HAROLD FAIRCHILD	340.19
1158	8/15/2022	JENSON FAMILY FARMS LLC	450.00
1159	8/15/2022	JOHNSON ROLL-OFF SERVICE, LLC	14,662.35
1160	8/15/2022	JWR, INC	1,910.39
1161	8/15/2022	LIBERTY TIRE SERVICES LLC	499.59
1162	8/15/2022	ROCK OIL REFINING, INC	80.00
1163	8/15/2022	SYNERGY COOPERATIVE	18.97
Grand Total			21,276.41

Meeting / Continuing Education Travel / Meeting Request Form

Name Rand Bates, Don Logslett, Aaron Hodnett Position All positions
 Date 8-17-22 Department - Public Works
 Estimated Costs No Fee
 Date(s) of meeting 9-8-22 Employee is / not required to attend (circle one)

Name of Requested meeting: Tapping into wells and pump houses.

How will this improve your ability to perform your job? To give everyone an understanding on the how the pump system and the controllers actually work to deliver the water to the tower and village.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) None

How will you share what you have learned with others?. They will attend also.

Please include any additional comments on the back of this form

Expense Estimate:	Requested	Approved
Tuition / Registration \$	No Fee	*Are others attending this meeting names are listed above (If yes, list names)
Mileage / Airfare	None	
Lodging	None	
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration		
Total		
Time Request: All day	Requested	Approved
Number of days absent:		
From Work Setting	1	
Vacation		
Paid Conference Time	Yes	
Absent Without Pay (own time)		
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA
MUST BE ATTACHED TO THIS REQUEST**

Lynn Niggemann
Supervisor

8/19/2022
Date

This training will identify how geologic history can influence well construction and groundwater resources in Wisconsin. In addition, the training will cover well components, well performance and rehabilitation, pumphouse components, and pump system controls.

Speaker: Troy Simonar- CTW – (WRWA Corporate Gold Member)

PRE-REGISTRATION REQUIRED

[Click below for a printable class agenda:](#)

Tapping into Wells and Pump Houses – Multiple Locations in 2022

MUNICIPAL NON-FEE TRAINING

Course Name *

Tapping into Wells and pump houses

Course Time *

All Day (8:00 am - 3:00 pm)

Half Day (8:00 am - 12:00 pm)

Half Day (12:30 pm - 3:30 pm)

Course Location *

Menomonie Wi.

Course Date *

9-8-22

Name (As it appears on your DNR Certification) *

Email:
wrwa@wrwa.org

Website:
www.wrwa.org

OTHER

Fee
NO FEE

VENUE

Menomonie Fire Station #2

2417 Wilson Street
Menomonie, WI
54751 United States

+ Google Map



DNR Operator Certification Number (put 0 in here if not certified) *

Employer *

Address *

Email *

Phone *

SUBMIT

[+ GOOGLE CALENDAR](#)

[+ ADD TO ICALENDAR](#)

Related Events



APPLICATION FOR COMMUNITY USE OF VILLAGE FACILITIES & CHAIR RENTAL

Any person or organization intending to rent the fairground buildings, chairs or other park grounds must submit their rental agreement and payment prior to using the facilities.
Cost is \$30/day with \$100 deposit. Camping is \$5/night, \$10 with electricity.
Village chair rental is \$1/chair/day.

Name of Renter or Organization: Colfax Firefighters

Activity: Firefighters Ball

Date of Use: 09/10/22 to 09/11/22 Circle ALL days: MON. TUES. WED. THURS. FRI. SAT. SUN.

Time of Use: From 8 AM To 12:00 AM

Facility to be Used: FAIRGROUNDS and/or BUILDINGS MUNICIPAL BLDG., PARKS, CHAIRS, OTHER

Type of Event: Thrift Sale including Beer Garden Ball Game Wedding Reunion Concert Benefit Graduation

Non Profit: Civic Church Charity Other: Firefighter's Ball municipal

Brief Description of Activity: Parade

Chair Rental: How Many 0

THE RENTER OR ORGANIZATION AGREES TO THE FOLLOWING RULES:

- 1.) The individual listed as renter must be a minimum of 21 years of age and will be responsible for the rules, supervision and proper conduct of all persons using the facility.
- 2.) The renter shall be responsible for damage, loss, and/or breakage of Village property.
- 3.) All property belonging to the activity must be removed at the close of the event, **INCLUDING GARBAGE.** (Must be taken with you)
- 4.) Any property belonging to the Village shall not be removed from the premises.
- 5.) Where permitted by law, the applicant shall agree to indemnify, save and hold free and harmless, the Village of Colfax, their officers, agents, and employees, from and against all claims, demands, loss, liability, cost or expense of any kind or nature whatsoever which the Village of Colfax, their officers, agents or employees, or any of them may sustain or incur or that may be imposed upon any of them or injury to, or death of persons or damages to property arising out of, connected with, or attributable to the rental, use and occupancy of the Village Facilities as provided herein.

Individual Responsible: Gary Hill

Address: 407 County Rd M Colfax WI 54736

Phone Number: 715-495-7247 Date: 8/19/2022

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 8-8-2022

Town Village City of Colfax County of Dunn

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 9-10-22 and ending 9-11-22 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Colfax Firefighters Ball

(b) Address P.O. Box 348 Colfax WI 54736
(Street) Town Village City

(c) Date organized 1919

(d) If corporation, give date of incorporation _____

(e) Names and addresses of all officers:

President Mary Hill

Vice President [Signature]

Secretary _____

Treasurer _____

(f) Name and address of manager or person in charge of affair: Gary Hill
231 W Railroad Ave Colfax Wis. 54730

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 831 Railroad Ave. Colfax WI

(b) Lot 1A-2A Block 1

(c) Do premises occupy all or part of building? all grounds + buildings until 6 - then beer tent only

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Beer garden + dance area

3. NAME OF EVENT

(a) List name of the event Colfax Firefighters Ball

(b) Dates of event 9-10-22 - 9-11-22

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Mary Hill
(Signature/date)

Officer [Signature]
(Signature/date)

Colfax Firefighters
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 8-8-2022

Date Reported to Council or Board 8-22-2022

Date Granted by Council _____

License No. _____

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: _____

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2023, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME GARY Lee Stene
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-962-3512 Email Address gary.stene45@gmail.com

Current Address 505 High St. Box 44 Colfax 54730
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth _____ Age 76

Place of Employment RETIRED - Softball Association

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve Deny [Signature] 07/26/2022
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

[Signature]
Signature of Applicant

Subscribed and sworn before me this 25th day of July, 2022.
[Signature] 05 07 2023
(Signature of Notary Public) (Commission Expires)



Date Received: 07/25/22 Date to the Board: 8/22/22 Approved or Denied

Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Jody Albricht, President
Lynn M. Niggemann, Administrator-Clerk-Treasurer

APPLICATION FOR TRANSIENT MERCHANT

Date: 8-11-2022

Name: Rebecca Delorge

Address: N8467 994th street colfax WI 54730

Phone: 715-471-0160, 715-440-4669

Date of Birth: 9-10-1993 Dunn County Permit: AARN-CGZJSA + AARN-
Seller's Permit No: CGZJSZ

Name of Employer: Lunchboxx Foodtruck Description of Merchandise: Foodtruck

Address of Employer: N8467 994th Street Colfax WI 54730

Vehicle: Make CHEV Model Silverado Color white

Year 2014 License# ~~DH22839~~ RW 2499 State of Issuance WI

Dates Business will be conducted: _____

Method of Delivery: Food trailer hauled by truck

References in the Area (at least 2): Charlea & Jon Paulson

Last municipality Business Conducted: new business

Location of area you intend to cover: Kyles market, dollar general, events

during business hours

*** Have you ever been convicted of a felony? Yes _____ No X

This permit is good only for the date approved by the office of the Village Clerk-Treasurer.

APPLICATION FEE: \$10.00
NONREFUNDABLE FEE: \$45.00 Quarterly Fee

RECEIPT # CK 1091

Rebecca Delorge
Applicant's Signature

Police Chief Notification: [Signature]

Village of Colfax

Date: August 19, 2022

To: Village Board

From: Lynn Niggemann, Administrator-Clerk-Treasurer *LN*

Re: FFA Alumni Request

The FFA Alumni has asked if the Village had and event tents to rent for the Tractor Fest August 27, 2022, that has been approved by the Village Board.

The Village has two large event tents that were purchased in 2014. These tents were used during the Fairgrounds beer garden collapse and for a few street dance events sponsored by the Colfax Commercial Club. The tents have not been used for at least 4 years.

In good faith to recognize all that the FFA Alumni does for the Colfax Community, I feel it would be appropriate to allow them to use the tents at no cost for the Tractor Fest event.

Colfantastic Halloween Event

From: Logslett, Heather, R.N. [mailto:Logslett.Heather@mayo.edu]

Sent: Wednesday, August 17, 2022 12:32 PM

To: Lynn Niggemann

Cc: 'Lisa Bragg-Hurlburt'; Berge, Jeanna; Logslett, Heather, R.N.

Subject: RE: [EXTERNAL] RE: RE: RE: Us again:)

I think moving forward with the below would be appropriate if approved: (Really appreciate the feedback also)

Here is a recap of all the many emails for ONE email with Everything 😊😊

- The parade is ONLY walkers (no vehicles).
- The parade route would be on the road in front of the fairgrounds (from funeral home to end of Fairgrounds (road Buchners live on) from 11am-1pm, then road open again.
- Trunk or Treats and everything else in the fairgrounds outside.
- The parade will be the kids of Colfax showing off their costumes with the spectators throwing candy to them (opposite effect).
- Trunk or Treat contests (\$5 per entry—all donations to the IMPACT Youth Group).
- Games/Jumpy House
- Potential vendors of town people through the streets after parade
- We have been asked about a Chili Feed (cook-off)
- Pie eating contest potentially?

ANOTHER QUESTION POSSIBLY FOR THE BOARD?

- Would the Village want to still do the normal trick or treating on Halloween Monday, the 31st? I did just talk with the Library, who has in the past did a kids event which included a movie, cookie decorating and costume parade. YES please 😊 —Normal trick or treating still as always on actual Halloween 😊
- They have no problem with your group sponsoring the event. In the future, they may be interested in joining forces. Absolutely—would Love this 😊

Do you need us present at the board meeting or would you be able to recap the above information to the board for approval?

Thank you,

Heather & Jeanna

Public Safety Committee Meeting

August 1st, 2022

6:00 p.m.

The Village of Colfax Public Safety Committee met on August 1st, 2022 at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jody Albricht, Jeff Prince and Margaret Burcham, Chair. Also present were Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann.

Village Owned vs. District – The Committee would like to have additional research completed prior to bringing the topic before the Board. The Attorney presented a letter listing the pros and cons of Village Owned or District and the auditor identified similar pros and cons. The things that the Committee feels would be helpful in assisting the Board to render a decision would be to create the list of assets, age, current values, finances at a point in time, building rent, projections of a timeline of possible important dates to be considered, how long does it take to create a new EIN, create a new name, establish payroll tax accounts with the state and federal offices, what is needed to transfer the Colfax Rescue License, property & liability insurance, work comp insurance, auditing, CMS/Medicare transition, etc. What will happen during the transition with the assets? Will there be a cost to the District? What happens with any fund balance? What happens with any deficit? The goal to gather the information to present to the Public Safety Committee is October 17th, 2022.

Preliminary Discussion for 2023 Budget – The budget will be calculated in more detail once Knutson is able to get some of the questions answered by the committee on how to proceed.

Copier Analysis– Knutson explained that he has two printers, one in each office. One printer has been starting to have problems with noise and in reaching out to a technician, they have indicated that the printer is considered a throw away printer and it would not be cost effective to have a tech come out to evaluate and repair. Knutson received two quotes for two leased copiers, One Source Imaging and EO Johnson. One Source Imaging has a Commercial Epson Ink Jet Printer/Copier. The lease and maintenance agreement allows for 5,000 black copies and 1,500 color copies, estimating the cost to be \$212.75 per quarter. EO Johnson has Commercial Ricoh Laser Printer/Copier. The lease and maintenance agreement allows for 750 black and 200 color copies and then there is a per page cost after the limit is met, estimated the cost to be \$240.11 per quarter. A motion was made by Albricht and seconded by Prince to recommend to the Board accepting the Once Source Imaging lease and maintenance option for two printers for the Rescue Squad. A voice vote was taken with all members voting in favor. Motion carried.

Consider Billing Service – Knutson had run into a billing service, Cloud PCR, which quoted a very reasonable price of 6% of the amount of the collections. This particular billing service would also provide at no additional cost the licenses for Cloud PCR licensing for 900 calls per year, CAD/Transport Scheduling, Truck Checks, Check Sheets, Scheduling Software, Learning Management, Inventory Management, Asset Management and CAD Integration. The one-time setup fee, CAD Integration Fee and Training fees totaling \$9,440 would also be waived. Two Ruggedized Chrome Toughbooks are also provided, one for each ambulance. The Rescue Squad would be able to cancel their e-scheduling, ImageTrend Software Program, AIM billing software, Clearing House-Trizetto. Knutson estimates these software packages to cost approximately \$10,000 per year. Between the software costs, Sheila's time and wages and Don's time and wages; Knutson feels that he change would net zero and would free Sheila's time up for other Village tasks. The committee would like a few other items clarified prior to making a recommendation such as: what are the latest dates to be able to take advantage of the pricing provided, is there an opt out in the event a District was determined to be the future of the Rescue Squad, itemize in more detail the cost comparison between the billing company at 6% of revenue vs. Sheila's time, etc.



Epson WorkForce Pro WF-C579R

Feature Highlights

- ✓ Color Print, Copy, Scan & Fax, up to 8.5" x 14"
- ✓ 4.3" color digital control panel
- ✓ Very low power consumption – 29W when printing!
- ✓ Up to 24 ppm in color (up to 34ppm in draft mode)
- ✓ Wi-Fi Direct, Wireless b/g/n
- ✓ 50 sheet ADF with single-pass duplex scan
- ✓ USB, Ethernet, or Wireless LAN, AirPrint, Fire OS
- ✓ Epson Connect – Print from anywhere!
- ✓ Scan directly to cloud services such as Google Drive
- ✓ Up to 50,000 pages per black & 20,000 per color set!



60 month term	60 month term
\$59.99/month rental Install included Equipment, warranty, ink, and service labor included	\$84.99/month rental Install included Equipment, warranty, ink, and service labor included
"NO MINIMUM" service plan!	Includes up to 5,000 mono and 1,500 color pages each quarter
.011/mono, .065/color No minimum usage charge	Additional usage billed at .011/mono, .065/color

NOTES:

1. Assumes trade-in of existing Canon & supplies in exchange for the \$59.99 plan free through 12/31/22.
2. We combine-bill multiple units for greater savings. This means we use your combined usage for overages, instead of billing "per machine."
3. Quarterly allowances provide savings by allowing your usage to vary per month.

OPTIONAL: Add 1,000 color pages/quarter as part of the base contract for \$59.99/1000 (equates to .05999/color). Multiple packages allowed.

Up to 2 hours combined travel and on-site time included; additional billed at \$89/hour

Service & Support plan details

- Rental includes One Source Imaging warranty for the duration of the rental.
- Includes parts, labor, and local travel. Note that some parts cannot be replaced, so if certain parts require replacement, it is likely that a replacement unit will be delivered
- Pricing includes providing up to 1 black ink per 35,000 pages, and 1 color set per 15,000 pages. Ink usage at a faster rate may incur additional charges.
- Service coverage excludes external device configuration after initial setup (e.g. reconfiguring to newly acquired computers, routers, etc).

WorkForce[®] Pro WF-C579R

Replaceable Ink Pack System

Wireless | Print | Copy | Scan | Fax | Ethernet | PCL1/PS



Multifunction

Workgroup

The compact network MFP with fast speeds and low printing costs.

*Shown with optional trays

High-productivity color printing — the WorkForce Pro WF-C579R, powered by PrecisionCore Heat-Free Technology™

Easy on your budget — low color printing costs

Minimize your interventions — Replaceable Ink Pack System with Extra High-capacity packs lets you print up to 50,000 ISO pages black/20,000 ISO color without changing the ink packs²; paper capacity up to 1,330 pages with optional trays

Fast print speeds; no warmup time — 24 ISO ppm (black/color)[†]; plus, fast first page out

Do more — 50-page ADF and auto 2-sided printing, copying, scanning and faxing; scan to email and more

Enhance your productivity — compact design for a streamlined, efficient workstation

Drivers and utilities — PC/Mac[®], PCL¹, PostScript 3, Epson[®] Device Admin and Epson Document Capture Pro

Open-platform ready — seamless integration with enterprise applications such as PaperCut MF, Equitrac, eCopy and other ISV solutions

Security features — PIN number configuration for job release; user control access, printer and network settings via Web Config with printer's IP address; SSL/TLS security; IPsec

Save energy — low power consumption

Designed for use exclusively with Epson ink packs.*

Print

Printing Technology PrecisionCore 4S printhead 4-color inkjet
Printer Language Epson ESC/P-R, PCL 5 emulation¹, PCL 6 emulation¹, PostScript 3 emulation
Maximum Print Resolution 4800 x 1200 optimized dpi
ISO Print Speed[†] 24 ISO ppm (black), 24 ISO ppm (color)
2-Sided ISO Print Speed[†] 15 ISO ppm (black), 15 ISO ppm (color)
Maximum Draft Print Speed^{**} 34 ppm (black), 34 ppm (color)
Minimum Ink Droplet Size As small as 3.8 picoliters
Monthly Duty Cycle[‡] Up to 50,000 pages (Recommended monthly page volume: up to 4,500 pages)

Mobile Printing

Epson Connect™ Solutions⁴ Epson Email Print, Epson iPrint™, Mobile App, Epson Remote Print
Other Apps AirPrint®, Google Cloud Print™, Fire™ OS

Copy

ISO Copy Speed^{†††} 22 ISO cpm (black), 22 ISO cpm (color)
Copy Quality Color/Black-and-White: Standard/Best
Copy Quantity 1 – 999 (PC-free)
Maximum Copy Size 8.5" x 14"
Copy Features Auto 2-sided, Preview, Resize, ID Copy, Collate, Adjustable Copy Density, Remove Punched Holes, Remove Shadows

Scan

Scanner Type Color flatbed/Auto 2-sided ADF
Photoelectric Device Color CIS line sensor
Scanned Size 8.5" x 14"
Optical Resolution 1200 dpi
Hardware Resolution 1200 x 2400 dpi
Maximum Resolution 9600 dpi interpolated
Scanner Bit Depth 48-bit color input/24-bit color output
Scan Features Scan to PC via Document Capture Pro, Scan to Cloud⁵ (including email), Memory Device, Scan to Network Folder, Password Protected PDFs

Fax

Black-and-white and Color
 Modem: 33.6 Kbps – as fast as 3 sec per page
 Memory: Up to 550 pages
 Speed Dials: 200 (max.)
 PC-Fax

Security

Security Features PIN number certification for job release, user control access, printer and network settings via Web Config using printer's IP address, SSL/TLS security, IPsec

Connectivity

Standard Connectivity
 Hi-Speed USB (compatible with USB 2.0 specification)
 Wireless LAN IEEE 802.11 b/g/n⁶
 Wired Ethernet (1000 Base-T/100 Base-TX/10 Base-T)

Connectivity (continued)

Wi-Fi Direct⁸⁶
Network Protocols TCP/IP v4/v6
Network Printing Protocols IPP, LDP, Port 9100, WSD
Network Management Protocols SNMP, HTTP, DHCP, BOOTP, AP/PA, DDNS, mDNS, SNT/ Ping, SLP, WSD, LLTD
WLAN Security WEP 64 Bit, WEP 128 Bit, WPA PSK (AES)

Auto Document Feeder

50 pages

Operating Systems

Windows® 10 (32-bit, 64-bit), Windows 8 (32-bit, 64-bit), Windows 7 (32-bit, 64-bit), Windows Vista® (32-bit, 64-bit), Windows XP SP3 (32-bit), Windows XP Professional x64 Edition, Windows Server® 2012 R2⁷, Windows Server 2012⁷, Windows Server 2008 R2⁷, Windows Server 2008⁷, Windows Server 2003 R2⁷, Windows Server 2003⁷, Mac® OS X® 10.5.8 – 10.11.x⁸
 Mac OS X Server⁸

Solutions

Open Platform — compatible with third-party software

Paper Handling

PC-free Paper Support Plain (Letter, A4), Photo (Letter, A4, 8" x 10", 5" x 7", 4" x 6")
Maximum Paper Size 8.5" x 47.2"
Paper Sizes 3.5" x 5", 4" x 6", 5" x 7", 8" x 10", 8.5" x 11", 8.5" x 14", A4, A6, half letter, executive, user definable (3" x 5" – 8.5" x 47")
Paper Types Plain paper, Epson Bright White Paper, Epson Presentation Paper Matte, Epson Premium Presentation Paper Matte, Epson Premium Presentation Paper Matte Double-sided, Epson Photo Glossy, Epson Premium Photo Paper Glossy, Epson Ultra Premium Photo Paper Glossy, Epson Premium Photo Paper Semi-gloss
Envelope Types No. 10
Input Paper Capacity 1330 sheets plain paper max; 250 sheets plain paper (standard tray), 500 sheets plain paper (optional trays), Rear feed: 80 sheets, 10 envelopes

General

Display 4.3" color touch-screen
Temperature
 Operating: 50 ° to 95 °F (10 ° to 35 °C)
 Storage: -4 ° to 104 °F (-20 ° to 40 °C)
Relative Humidity
 Operating: 20 – 80%
 Storage: 5 – 85% (no condensation)
Sound Level
 Power: 6.7 dB(A)
 Pressure: 53 dB(A)
Rated Voltage AC 100 – 240 V Universal (Automatic)

General (continued)

Rated Frequency 50 – 60 Hz
Rated Current 1.1 A – 0.6 A
Power Consumption
 Standalone: Approx. 29 W ISO 24712
 Standby: Approx. 14 W
 Sleep: Approx. 1.3 W
 Power Off: Approx. 0.2 W
 ENERGY STAR® qualified
Typical Energy Consumption (TEC)⁹ 0.2 kWh
Safety Approvals Safety standards UL60950, CSA C22.2 No. 60950 EMI FCC Part 15 subpart B class B, CAN/CSA-CEI/IEC CISPR 22 class B
Telecom Regulations FCC Part 68 (U.S.A.), IC/CS03 (Canada)
Country of Origin Indonesia
Weight and Dimensions (W x D x H)
 Printing: 16.7" x 22.8" x 23.8"
 Storage: 16.7" x 21.1" x 20.2"
 Weight: 56.9 lb
Warranty 1-year limited warranty in the U.S. and Canada

What's in the Box

Epson WorkForce Pro WF-C579R printer, power cord, DURABrite® Ultra Ink packs² – 4 initial ink packs: Black, Cyan, Magenta, Yellow

Software Available¹⁰

Epson printer driver, PCL 5 driver emulation¹, PCL 6 driver emulation¹, PostScript 3, Epson Document Capture Pro

Ink

Ink Type DURABrite Ultra pigment ink
Ink Palette Cyan, Magenta, Yellow and Black
Ink Pack Configuration 4 individual ink packs
Replacement Ink Packs² T01C Black, Cyan, Magenta, Yellow (Yield, ISO pages – Black: 10,000, Color: 5,000)
 T01D Black, Cyan, Magenta, Yellow (Yield, ISO pages – Black: 50,000, Color: 20,000)
 Printer is designed for use with Epson ink packs only, not third-party ink systems*.

Eco Features

Save up to 50% of your paper supply with auto 2-sided printing
 ENERGY STAR qualified
 RoHS compliant
 Recyclable product¹¹
 Epson America, Inc. is a SmartWay® Transport Partner¹²

Ordering Information

WorkForce Pro WF-C579R	C11CG77201
WorkForce Pro WF-C579R Ink Bundle	C11CG77201-LS
Ink Maintenance Box	T671600
Optional Input Tray	C12C932871
Low Optional Cabinet	C12CFM7066
Medium Optional Cabinet	C12CFM7067
Tall Optional Cabinet	C12CFM7068

*This product uses only genuine Epson-brand ink packs. Other brands of ink supplies are not compatible and, even if described as compatible, may not function properly or at all.

† Black and color print speeds are measured in accordance with ISO/IEC 24734. Actual print times will vary based on factors including system configuration, software, and page complexity. For more information, visit www.epson.com/printspeed | †† Maximum print speeds are measured with text patterns in Draft Mode on plain paper. Actual print times will vary based on factors including system configuration, software, and page complexity.

††† Black and color copy speeds (cpm) are determined in default, single-side mode, in accordance with ISO/IEC 29183. Actual copy times will vary based on factors including system configuration and page complexity. For more information, visit www.epson.com/copyspeed | 1 Not all media types are supported for PCL printing. | 2 Replacement ink pack yields are estimated based on ISO/IEC 24711 test in Default Mode printing continuously. Ink pack yields vary considerably for reasons including images printed, print settings, temperature and humidity. Yields may be lower when printing infrequently or predominantly with one ink color. All ink colors are used for printing and printer maintenance, and all colors have to be installed for printing. For print quality, part of the ink from the included ink packs is used for printer startup and a variable amount of ink remains in the ink pack after the "replace ink pack" signal. For details, see www.epson.com/inkinfo | 3 Monthly duty cycle up to 45,000 is the highest duty a user could expect in a month, based on near constant operation of a device of this kind. It is not recommended that the device be run at this duty. For best device performance, run the device at the recommended duty of 2,500 pages per month. | 4 Most features require an Internet connection to the printer, as well as an Internet- and/or email-enabled device. For a list of Epson Connect enabled printers and compatible devices and apps, visit www.epson.com/connect | 5 Scan to cloud requires an internet connection, a free Epson Connect account and a destination email address or cloud storage account. For a list of supported cloud services, visit www.epson.com/connect | 6 Wi-Fi CERTIFIED™: level of performance subject to the range of the router being used. Wi-Fi Direct may require printer software. | 7 Only printing and scanning are supported under Windows Server OS. | 8 Some applications and/or functions may not be supported under Mac OS X. | 9 Based on ENERGY STAR TEC measurement methodology; 288 prints/day; actual electricity consumption may vary depending on printer use. For more information, see www.energystar.gov | 10 Internet access is required to install all OS drivers and software. | 11 For convenient and reasonable recycling options, visit www.epson.com/recycle | 12 SmartWay is an innovative partnership of the U.S. Environmental Protection Agency that reduces greenhouse gases and other air pollutants and improves fuel efficiency.

See the latest innovations from Epson Business Solutions at www.epson.com/forbusiness

Better Products for a Better Future®
eco.epson.com



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 3131 Katella Ave., Los Alamitos, CA 90720

Epson Canada Limited
 185 Renfrew Drive, Markham, Ontario L3R 6G3

www.epson.com
www.epson.ca

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Date: 7/19/2022

Colfax Rescue Tabletops

Quotation for: VILLAGE OF COLFAX
613 MAIN ST
COLFAX, WI 54730

Location: 613 MAIN ST
COLFAX, WI 54730

Model	RICOH IMC300F-RS 31PPM COLOR COPIER
Standard Description	31 ppm B&W/Full Color MFP Mainframe includes 10.1" Color SOP (Smart Operation Panel), Standard 50-Sheet SPDF (Single-Pass Document Feeder), Printing, B/W & Color Scanning, Fax, 2 GB RAM, 320 GB HDD with Standard DOSS and HDD encryption, 1 x 250-Sheet Paper Tray, 100-Sheet Bypass Tray, Auto Duplex. The standard DOSS is not ISO 15408 certified.

Included Options	
<input checked="" type="checkbox"/>	A4 DESKTOP MFD INSTALL / TRAINING
<input checked="" type="checkbox"/>	ESP AC POWER LINE FILTER DESK TOP SOLUTION 120/15 - NETWORKED
<input checked="" type="checkbox"/>	A4 MFD DELIVERY\SETUP

Total Recommended System 60 Mo. Internal Rental Lease

\$40.79 ____ Accept [please initial]

Maintenance & Service Plan	<p>This agreement includes an Average Monthly Volume rate: \$37.59 per month. This includes 750 BW pages per month. Overages will be billed at \$0.012200 per page. This includes 200 Color pages per month. Overages will be billed at \$0.067200 per page.</p> <p>Includes all parts, labor, travel, drums, and toner. Staples are not included.</p> <p>If applicable, this agreement will be added to any existing maintenance and service plan with EO Johnson. For exceptions, please explain.</p> <p style="text-align: right;">**Terms and conditions for maintenance agreement on next page.</p>
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Model	RICOH IMC300F-RS 31PPM COLOR COPIER
Standard Description	31 ppm B&W/Full Color MFP Mainframe includes 10.1" Color SOP (Smart Operation Panel), Standard 50-Sheet SPDF (Single-Pass Document Feeder), Printing, B/W & Color Scanning, Fax, 2 GB RAM, 320 GB HDD with Standard DOSS and HDD encryption, 1 x 250-Sheet Paper Tray, 100-Sheet Bypass Tray, Auto Duplex. The standard DOSS is not ISO 15408 certified.

Included Options	<input checked="" type="checkbox"/> A4 DESKTOP MFD INSTALL / TRAINING <input checked="" type="checkbox"/> A4 MFD DELIVERY\SETUP <input checked="" type="checkbox"/> ESP AC POWER LINE FILTER DESK TOP SOLUTION 120/15 - NETWORKED
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Total Recommended System 60 Mo. Internal Rental Lease **\$40.79** ____ Accept [please initial]

Maintenance & Service Plan	<p>This agreement includes an Average Monthly Volume rate: \$37.59 per month. This includes 750 BW pages per month. Overages will be billed at \$0.012200 per page. This includes 200 Color pages per month. Overages will be billed at \$0.067200 per page.</p> <p>Includes all parts, labor, travel, drums, and toner. Staples are not included.</p> <p>If applicable, this agreement will be added to any existing maintenance and service plan with EO Johnson. For exceptions, please explain.</p> <p style="text-align: right;">**Terms and conditions for maintenance agreement on next page.</p>
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When signed, this quotation becomes an order for the total recommended system plus any checked optional accessories. Quote is valid for 30 days.

Quotation Approval

Name		Date	
Title			
Email			
PO#		Tax ID# (FEIN)	
Tax Exempt Status		Tax Exempt #	
Signature			



Submitted by:

Nancy Duncan
Account Executive
nduncan@eojohnson.com
+1 (715) 598-1655

E. O. Johnson Business Technologies agrees, subject to the terms and conditions hereof, to:

Perform all maintenance and inspections of the equipment at intervals which are consistent with that recommended by the manufacturer. Support will include to clean, lubricate, adjust, or repair equipment as needed for optimal performance.

Replace all worn, defective or damaged parts without charge, providing that such parts have not been subject to a damaged condition caused by fire, flood, vandalism, misuse or negligent conduct on the part of the customer, its agent or third parties.

Provide service under this agreement as required by the Customer during EOJ's normal business hours of 8:00 a.m. and 5:00 p.m. Monday through Friday (except holidays).

TERMS FOR MAINTENANCE AGREEMENT

- 1. SUPPLIES** - Many items are considered supplies, however, only supplies identified on the front of this contract are included. If the customer fails to use manufacturer approved supplies and damage is caused, the customer agrees to pay the non-contract rates for replacement parts and labor to repair such damage. EOJ reserves the right to charge for excessive toner consumed based on the manufacturer yield expectations using the industry standard average of 6% coverage for black and up to 20% coverage for color. Toner remains the property of EOJ until fully consumed.
- 2. LIABILITY** - EOJ shall not be responsible for: (1) failure to perform its maintenance obligation due to strikes, fire, flood and other causes beyond its control, (2) accidents to or caused by the equipment, (3) service or parts when anyone other than the EOJ has worked on the equipment, (4) equipment damage due to misuse or negligence by the Customer.
- 3. CONTRACT DOES NOT INCLUDE** service support when equipment is operated outside of manufacturer recommended specifications. This contract also does not cover service calls related to: updating print drivers, loading additional drivers on new computers / upgraded computers, or troubleshooting print related problems. This contract does not cover network hardware, computers, switches, operating systems, third party software programming or additional training after initial install unless included in this document. Support for these items and services are all billable events at normal non-contract rates.
- 4. MINIMUM QUARTERLY CHARGE** - A minimum quarterly charge of \$60 (sixty dollars) per device covered under this agreement shall apply to click-only contracts.
- 5. TAXES** - Maintenance charges, zone / travel charges, labor and parts are subject to state and local taxes.
- 6. EQUIPMENT TRANSPORTATION** - EOJ is not liable for transportation damages or loss of equipment in the event the Customer moves the equipment or contracts with a third party to move the equipment. Customer agrees to pay for any damages incurred from moving the equipment.
- 7. INDEMNITY** - EOJ is not responsible for any losses or injuries caused by the installation or use of the equipment under contract. Customer assumes and bears the risk of loss or damage to the equipment. If the equipment is lost or damaged, the Customer agrees to replace the equipment or pay for repairs or replacement.
- 8. AFTER HOURS SERVICE** - Normal business hours are from 8:00 a.m. until 5:00 p.m. Monday through Friday. If the Customer requests service to be performed outside of normal business hours the Customer will pay for such service, including travel time and expenses, at EOJ's established billing rate. EOJ need not provide such service if service personnel are not readily available. To the extent practicable, all service to the equipment provided hereunder shall be provided at the Customer's location as noted on this agreement unless EOJ determines that such service will be better performed at an alternate location.
- 9. ACCEPTANCE** of the agreement is contingent upon being signed and approved by an authorized EOJ representative and an authorized representative of the Customer. Final approval subject to acceptance by EOJ Service Management.
- 10. TERMINATION OF CONTRACT** - The Customer or EOJ has the right to terminate this contract at any time for any reason. In the event the Customer terminates this contract, the unused portion of the contract will be prorated. The credit will be applied to the Customer account for up to one year and can be used for the purchase of hardware or services only. Unused toner in a toner inclusive contract must be returned to EOJ or Customer agrees to pay for the toner at normal retail prices.
- 11. TERMS & RENEWALS** - EOJ will bill the Customer when signed copy of this agreement is received. Terms are net. This agreement will automatically self-renew annually unless prior notice of termination is given by either party. The renewal term is the same as the original term. A yearly increase is usual and customary. By initialing, you agree to this maintenance agreement as stated.

Customer Initials _____

RICOH
imagine. change.

Full Colour Multi Function Printer

RICOH
IM C300
IM C300F
IM C400F

☑Copier ☑Printer ☑Facsimile ☑Scanner



RICOH
IM C300

30
ppm
Monochrome
Full Colour

RICOH
IM C300F

30
ppm
Monochrome
Full Colour

RICOH
IM C400F

43
40
ppm
Monochrome
Full Colour

Colour High-flyer

Keep up with your dynamic digital workplace

Future-Proof Technology at Your Fingertips

RICOH IM C300/ IM C300F/ IM C400F are categorised under the group of RICOH Intelligent Devices which provides smooth access to functionality upgrades and productivity enhancements when they are released. Not only does your device's software gets automatic updates to the latest features, you can also include additional functionality or smart solution that your businesses may require in the future. This means you no longer have to cope with the frustration of dealing with an out-of-date device. RICOH IM C300/ IM C300F/ IM C400F also assists organisations throughout the world to transform into digital workplaces by managing and converting information into intelligence with today's technology.

Learn more about RICOH's Dynamic Workplace Intelligence:

<https://www.ricoh-ap.com/dynamic-workplace-intelligence>



Delivering Performance

With print speeds up to 30 or 43 pages per minute, RICOH IM C300/ IM C300F/ IM C400F powers your printouts at a faster speed, while ensuring crisp and sharp printouts at an impressive 1,200 x 1,200 dpi resolution. Lesser paper reloading is now achieved with the standard input paper tray capacity doubled to 550 sheets (IM C400F only) with a maximum paper input capacity (including bypass) of 2,300 sheets. Durability of the machine also doubles to a maximum of 600,000 paper outputs or 5 years, whichever comes earlier.

Intuitive Experience

Equipped with our industry-leading 10.1-inch Smart Operation Panel (SOP), RICOH IM C300/ IM C300F/ IM C400F not only delights you with an intuitive operating experience but also makes your work life easier. Applications and functions are seamlessly integrated with an easy-to-understand interface. Furthermore, the SOP can be customised to match your usage behaviour, allowing RICOH IM C300/ IM C300F/ IM C400F to become your dependable print partner.



RICOH IM C300 / IM C300F / IM C400F

MAIN SPECIFICATIONS

MODEL	RICOH IM C300	RICOH IM C300F	RICOH IM C400F
GENERAL			
Functions	Copy, Print, Scan		Copy, Print, Scan, Fax
Operation panel	10.1" Smart Operation Panel		
Warm-up	19 seconds or less		17 seconds or less
First output speed : B/W	7.2 seconds or less		6.2 seconds or less
First output speed : Full Colour	8.6 seconds or less		7.4 seconds or less
Continuous output speed : B/W	30 ppm		43 ppm
Continuous output speed : Full Colour	30 ppm		40 ppm
CPU	Intel® Apollo Lake E3930 1.3GHz		
Memory	2GB standard/maximum		
HDD	320GB standard/maximum		
SPDF capacity	50 sheets		
Weight (Mainframe)	47kg or less		50kg or less
Dimensions (W x D x H)	Standard: 498 x 561 x 510 mm Maximum: 498 x 561 x 954 mm		Standard: 498 x 561 x 590 mm Maximum: 498 x 561 x 1,034 mm
Power source	220 – 240V, 50/60Hz		
COPIER			
Multiple copying	Up to 999 copies		
Resolution	600 dpi		
Zoom	From 25% to 400% in 1% steps		
PRINTER			
Printer language	Standard: PCL5c, PCL6, PostScript3 (Emulation), PDF Direct (Emulation) Option: XPS, Genuine Adobe® Postscript®3™, PDF Direct from Adobe®		
Print resolution	1,200 x 1,200 dpi		
Network interface	Standard: Ethernet 10Base-T/100Base-TX/1000Base-T, 2xUSB Host I/F Type A, 1xUSB Device I/F Type B Option: Bi-directional IEEE1284/ECP, Wireless Lan (IEEE802.11a,b,g,n 2.4GHz or 5GHz), Additional NIC (2nd Port)		
Mobile printing capability	RICOH Smart Device Connector, Apple AirPrint®, Mopria®, NFC		
Windows® environments	Windows® 7/ 8.1/10, Windows® Server 2008/2008 R2/2012/2012 R2/2016/2019		
Mac OS environments	MAC OS X Native v10.11 or later - PostScript 3 only		
UNIX environments	UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux, IBM® AIX		
SAP® environments	SAP® R/3®, SAP® S/4®		
Other supported environments	Citrix XenDesktop 7.0/7.1, Citrix XenApp 7.5 and later		
SCANNER			
Scanning speed	40ipm (Simplex) / 80ipm (Duplex)		
Resolution	600 dpi maximum		
Compression method	TIFF (MH, MR, MMR, JBIG2), Grayscale, JPEG (Colour)		
File formats	Single Page TIFF, Single Page JPEG, Single Page PDF, Single Page High Compression PDF, Single Page PDF-A, Multi Page TIFF, Multi Page PDF, Multi Page High Compression PDF, Multi Page PDF-A		
Scan modes	Email, Folder, Network TWAIN, USB, SD Card, SMB, FTP, URL, NCP		
FACSIMILE			
Circuit	-	-	PSTN, PBX
Transmission speed	-	-	2 seconds
Modem speed	-	-	33.6 Kbps - 2,400bps with Automatic Shift Down
Resolution	-	-	Standard : 8 x 3.85 line/mm, (200 x 100dpi), 8 x 7.7 line/mm, (200 x 200dpi)
Compression method	-	-	MH, MR, MMR, JBIG
Memory	-	-	4MB standard (Approximately 320 pages)
SECURITY			
Features	Windows Authentication, LDAP Authentication, Basic Authentication, User Code Authentication, 802.1x Wired Authentication, Authentication Password Encryption, SSL communication, S/MIME, IPsec communication, HDD Encryption, SMTP over SSL/TLS, Transport Layer Security (TLS), Wireless Lan (WEP, WPA, 11i), Network Protocol, IP Filtering		
PAPER HANDLING			
Recommended paper size	A5 SEF - A4 SEF		
Paper input capacity	Standard: 250 sheets (excluding bypass 100 sheets) Maximum: 2,000 sheets (including bypass 100 sheets)		Standard: 550 sheets (excluding bypass 100 sheets) Maximum: 2,300 sheets (including bypass 100 sheets)
Paper output capacity	Standard: 100 sheets Maximum: 200 sheets		
Paper weight	Standard Tray: 60 - 163g/m ² , Bypass: 60 - 220g/m ² , Duplex: 60 - 163g/m ² , Optional Tray: 60 - 163g/m ²		
Paper types	Plain Paper, Recycled Paper, Colour Paper, Special Paper 1-3, Letterhead, Preprinted Paper, Bond paper, Cardstock, Back Copied paper, Waterproof paper, Coated Paper, OHP, Label Paper, Envelope		
ECOLOGY			
Power consumption : Maximum	1,200W or less		1,350W or less
Power consumption : Ready mode	50.6W		60.7W
Power consumption : Sleep mode	0.66W		0.65W
TEC value	0.34 kWh		0.48 kWh
INPUT / OUTPUT TRAYS OPTION			
3 x 550-sheet paper tray (PB1170)	Paper size: A5 SEF - A4 SEF / LG SEF, Paper weight: 60-163g/m ²		
1-bin tray (BN1040)	Tray capacity: 100 sheets		
OTHER OPTIONS			
Fax Option Type M41 (For IM C300 only), Fax Connection Unit Type M41, PostScript3 Unit Type M41, XPS Direct Print Option Type M41, Caster Table Type M41, Device Server Option Type M37, VM Card Type M37, Camera Direct Print Card Type M37, IEEE 1284 Interface Board Type M19, OCR Unit Type M13, DataOverwriteSecurity Unit Type M19, Unicode Font Package for SAP® 1 License, Unicode Font Package for SAP® 10 License, Unicode Font Package for SAP® 100 License, Optional Counter Interface Unit Type M12, NFC Card Reader Type M13, IEEE 802.11a/g/n Interface Unit Type M19, File Format Converter Type M19			

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Public Safety Committee Meeting

August 1st, 2022

6:00 p.m.

Consider Billing Service – Knutson had run into a billing service, Cloud PCR, which quoted a very reasonable price of 6% of the amount of the collections. This particular billing service would also provide at no additional cost the licenses for Cloud PCR licensing for 900 calls per year, CAD/Transport Scheduling, Truck Checks, Check Sheets, Scheduling Software, Learning Management, Inventory Management, Asset Management and CAD Integration. The one-time setup fee, CAD Integration Fee and Training fees totaling \$9,440 would also be waived. Two Ruggedized Chrome Toughbooks are also provided, one for each ambulance. The Rescue Squad would be able to cancel their e-scheduling, ImageTrend Software Program, AIM billing software, Clearing House-Trizetto. Knutson estimates these software packages to cost approximately \$10,000 per year. Between the software costs, Sheila's time and wages and Don's time and wages; Knutson feels that he change would net zero and would free Sheila's time up for other Village tasks. The committee would like a few other items clarified prior to making a recommendation such as: what are the latest dates to be able to take advantage of the pricing provided, is there an opt out in the event a District was determined to be the future of the Rescue Squad, itemize in more detail the cost comparison between the billing company at 6% of revenue vs. Sheila's time, etc.

Public Safety Committee Meeting

August 15th, 2022

6:00 p.m.

The Village of Colfax Public Safety Committee met on August 15th, 2022 at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jody Albricht, Jeff Prince and Margaret Burcham, Chair. Also present were Kelly Altland with Unified Solutions DBA CLOUDpcr Billing Service, Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann.

Ambulance Billing Service – Kelly Altland gave a brief overview of the jobs that she has had and now her businesses that utilize the software. She now is an employee for the software company. CLOUDpcr is an ALL-IN-ONE software package that helps Emergency Management departments reduce redundancies. With the billing service fee of 6% of the billed amount, the customer receives the software at no cost. The software includes; billing package, licensing for 900 calls per year, CAD-Transport Scheduling Licensing, Truck Checks Licensing, Check Sheet Licensing, Crew Scheduling, Training, Inventory Management, Asset Management, CAD Integration. The one-time set-up and CAD integration set-up are provided at no cost. Soon to be launched is a payroll integration feature which would create a timesheet to be provided to payroll. If there was a significant increase in call volume, the prices would be re-evaluated, current documentation allows for 900 calls and we are at about 500 per year. Committee discussions included the billing company expertise in coding and working with insurance companies, Medicare, Medicaid, etc. They have more tools to collect patient data and a more aggressive process for initial collections prior to sending to the State Debt Collections program. A **MOTION was made by Albricht and seconded by Prince to recommend to the Village Board moving to the third party Billing Company, Unified Solutions DBA CLOUDpcr upon getting positive references. A voice vote was taken with all members voting in favor. Motion carried.**

CLOUDpccr billing vs Current		CLOUDpccr	CURRENT
Income	Description	\$214,775.68	
CLOUDpccr - billing fee 6%		\$12,886.54	
Payroll Sheila			\$3,000.00
Postage			\$500.00
Envelopes			\$100.00
Printed Stmt paper			\$500.00
Billing Software/AIM/RAM		\$0.00	\$3,000.00
Clearing House/TRIZETTO			\$660.00
Report - Run Reports/IMAGE TREND		\$0.00	\$480.00
CAD Integration	dispatcher information tsfs directly into run software epccr	\$0.00	na
Training/Payroll/Truck			
Maintenance, Truck Checks, Inventory		\$0.00	na
Scheduling/Payroll/medical supply	timesheet/schedule/used		
inventory/ESCHEDULE	supplies/trk maint & cost	\$0.00	\$2,640.00
Rugged Chromebooks		\$0.00	\$1,000.00
Total		\$12,886.54	\$11,880.00
Difference			\$1,006.54



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CloudPCR
 6101 Penn Ave
 Pittsburgh, PA 15206
 312.375.8097

Don Knutson
 Colfax Rescue
 PO Box 417 614C Railroad Ave.
 Colfax, WI 54730
 715-303-3049

Quote Details
 Quote #: 93569
 Quote Date 4/22/2022
 Valid for 30 Days

Item (Monthly)	Detail	List Price
Enterprise EMS Billing Package	<ul style="list-style-type: none"> ✓ Dedicated Concierge-Style Billing Expert ✓ ePCR integration ✓ 4-HR Claim Submission ✓ Performance Consulting ✓ Expert Billing Team ✓ In-Platform Billing QA Admins ✓ Advanced Reporting ✓ Customized Solutions 	6% of collected
Enterprise Cloud PCR Licensing (For 900 calls per year)	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Dedicated Concierge Liaison ✓ Offline + Any Device ✓ Mobile/Tablet PCR ✓ Custom Workflows ✓ Custom Validation ✓ Custom Alerts ✓ Non-Emergent Transport Module ✓ 24/7 Help Chat ✓ PCR Customizability ✓ Multiple PCR Forms ✓ QA Dashboard Customizability ✓ Narrative Templates + Speech to Text ✓ Customizable PCR Field Grid Reporting ✓ Billing Admin Interface ✓ Prev Patient Lookup ✓ Signature Capture ✓ Google Address Lookup ✓ Digitized Paper Forms ✓ Free Unlimited Faxing ✓ QA Workflow 	430/mo 0/mo
CAD/ Transport Scheduling Licensing	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ CloudPCR Integration ✓ Daily trip dashboard ✓ Mobile Dispatch ✓ Works on Any Device 	50/mo 0/mo

Cloud PCR

	<ul style="list-style-type: none"> ✓ Supports Wheelchair, Stretcher, and More ✓ Round Trip Scheduling Supported ✓ Multi-Station Support ✓ Saved Patient Info ✓ Saved Location Info ✓ Transport Type Templates ✓ Printable Trip Details 	
Truck Checks Licensing	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Daily Inventory Checks ✓ Crew Maintenance Issue Reporting ✓ Out for Service Tracking ✓ Service Due Tracking ✓ Lifetime Cost Tracking ✓ Inspection and Cert Tracking ✓ Works on any Device ✓ Advanced Reporting ✓ Multi-Station Support 	50/mo 0/mo
CheckSheets Licensing	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Daily Inventory Checks ✓ Tracking Dashboard ✓ Custom Checklists ✓ Works on Any Device ✓ User Assignments ✓ Checklist Templates ✓ Required Photo Feature ✓ In-Line Comments ✓ Multi-Station Support 	50/mo 0/mo
Crew Scheduling	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Easy to Use ✓ Works on Any Device ✓ Shift Templates ✓ Shift Bidding System ✓ Truck/Apparatus Based Shifts ✓ Email Alerts ✓ Reporting 	50/mo 0/mo
Learning Management	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Easy to Use ✓ Works on Any Device ✓ Multi-Media Support ✓ Document/Photo Upload ✓ Course Testing Module ✓ Easy Assignments ✓ Course Tracking 	30/mo 0/mo
Inventory Management	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Easy to Use ✓ Manage Drugs ✓ Manage Equipment ✓ ePCR Integration 	30/mo 0/mo

Cloud PCR

	<ul style="list-style-type: none"> ✓ Works on Any Device ✓ Mobile Friendly ✓ Electronic Signatures 	
Asset Management	<ul style="list-style-type: none"> ☆ Licensing is included in Billing Package ✓ Cost Tracking ✓ Maintenance / Inspection Log ✓ In-Service Tracking ✓ Location Tracking ✓ Next Service Date Tracking 	30/mo 0/mo
CAD Integration	CAD Integration Maintenance	100/mo 0/mo

Item (One-Time)	Detail	List Price
One-Time Setup	Training/Onboarding/Application Setup	2900 0
CAD Integration Setup	Standard Web API or Flat File Integration	1000 0

Due At Signing	Includes training, setup, first + last month licensing, and hosting	5540 0
Recurring Fee (After First Month)		6% of collected

Notes:

☆ Billing Partnership Program: Enterprise CloudPCR, Transport Scheduling Licensing (CAD), TruckChecks Licensing, CheckSheets Licensing, LMS Licensing, and CAD Integration is waived as long as the agency is in the Billing Partnership Program (Signed off by Jay Shah, Product Manager/Co-Founder)

☆ Billing Partnership Program: As a billing partner, the agency shall be provided with four (4) Ruggedized Chrome Toughbooks (includes accidental warranty) (Signed off by Jay Shah, Product Manager/Co-Founder).

Jay Shah
Co-Founder / Product Manager
CloudPCR

Lynn Niggemann

From: Donald Knutson <dknutson@colfaxrescue.us>
Sent: Thursday, August 18, 2022 3:17 PM
To: Lynn Niggemann
Subject: REFERENCE CALLS

Billing Company
References

Lynn,

Earl click EMS Chief Jacobus Ambulance: They switched to cloud PCR in March the Appt and Program FANTASTIC, Billing is super easy they are on top of the claims with follow up billing, Customer Service is phenomenal .

Clint Davis Director RTW says it works on any platform all in one they have a portal so you can see the progress of any bill they are on top of all the billas revenue has increased. Only low at times it may be slow to sync to wifi.

--

Donald R. Knutson
Donald R. Knutson A.E.M.T.
Director
Colfax Rescue
PO Box 417
614C Railroad Ave
Colfax WI 54730
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Public Safety Committee Meeting
August 15th, 2022
6:00 p.m.

The Village of Colfax Public Safety Committee met on August 15th, 2022 at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jody Albricht, Jeff Prince and Margaret Burcham, Chair. Also present were Kelly Altland with Unified Solutions DBA CLOUDpccr Billing Service, Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann.

2023 Budget Review – Knutson presented the population changes to show the projected income based on the 2022 per capita. He also presented preliminary figures to be reviewed by the committee. Knutson showed his preliminary budget which reflected the expenses as they are projected to end at the end of the year. The Committee wanted to review the wages for 2023. Discussions regarding wages led to the following motion.

disc
A MOTION was made by Albricht and seconded by Prince to recommend to the Board to accept the presented Rescue Squad budget as modified during the meeting with the wage changes of Basic from \$7.25 to \$10, Advanced from 7.75 to \$11, 30-Hour positions from \$12.25 base rate to \$13.50 base rate, plus a \$500 bonus offered to the casual part-time employees if they work 48 hours per month, current work requirement is 24 hours per month (no bonus) and the per capita rate modified to \$29.98. A voice vote was taken with all members voting in favor. Motion carried. *

Any other discussion topics

disc
A MOTION was made by Prince and seconded by Albricht to recommend to the Board to entertain upon Elk Mound's final approval, moving an ambulance to the Elk Mound Fire Station. A voice vote was taken with all members voting in favor. Motion carried.

Adjournment – A motion was made by Prince and seconded by Albricht to adjourn the meeting. All members voted in favor. Meeting adjourned.

Margaret Burcham, Chairperson

Colfax Rescue Proposed 2023 Revenue (after input from all who attended the annual meeting)

Accounting Codes	Description	Line Revenue	Total Revenue	THROUGH		PROJECTED		BUDGET	
				8/1/22	8/1/22	YEAR END	YEAR END	DIFFERENCE	2023 PROPOSED
200-00-12001-000-000	Public Charges	\$264,961.90	\$248,078.99	\$162,286.49	\$278,205.41	\$30,126.42	\$250,000.00		
200-00-47324-000-000	Intergovernmental Charges	\$183,076.40	\$183,076.40	\$183,076.40	\$183,076.40	\$0.00	\$233,969.07		
200-00-48500-000-000	Donations/Grant	\$0.00	\$779.90	\$779.90	779.9	\$0.00	\$0.00		
	FAP & STATE								
	FEDERAL GRANTS*		\$25,478.73	\$25,518.73	255,18.73	\$40.00	\$0.00		
	Interest	\$0.00	\$1.73	\$1.73	1.73	\$0.00	\$0.00		
200-00-48900-00-000	Miscellaneous	\$0.00							
Total Revenue				\$448,038.30	\$487,582.17	\$30,166.42	\$483,969.07		

Municipality	2021 EST	2022 EST	Population change	% POPULATION CHANGE	2021 Per capita	2021 Per Capita	2022 Proposed Per Capita	2022 Per Capita	Per Capita change	Per Capita % change after population change
Village of Colfax	1102	1191	89	7.47	\$22.10	\$24,354.20	\$27.52	\$32,776.32	\$8,422.12	25.70
Town of Colfax	1299	1246	-53	-4.25	\$22.10	\$28,707.90	\$27.52	\$34,289.92	\$5,582.02	16.28
Village of Elk Mound	877	982	105	10.69	\$22.10	\$19,381.70	\$27.52	\$27,024.64	\$7,642.94	28.28
Town of Elk Mound	1945	1904	-41	-2.15	\$22.10	\$42,984.50	\$27.52	\$52,398.08	\$9,413.58	17.97
Town of Grant	396	392	-4	-1.02	\$22.10	\$8,751.60	\$27.52	\$10,787.84	\$2,036.24	18.88
Town of Otter Creek	511	521	10	1.92	\$22.10	\$11,293.10	\$27.52	\$14,337.92	\$3,044.82	21.24
Town of Sand Creek	582	607	25	4.12	\$22.10	\$12,862.20	\$27.52	\$16,704.64	\$3,842.44	23.00
Town of Tainter	1226	1329	103	7.75	\$22.10	\$27,094.60	\$27.52	\$36,574.08	\$9,479.48	25.92
Village of Wheeler	346	329	-17	-5.17	\$22.10	\$7,646.60	\$27.52	\$9,054.08	\$1,407.48	15.55
Total	8284	8501	217	2.55		\$183,076.40		\$233,947.52	\$50,871.12	21.42

Account Codes Description 2022 1/1-6/30/2022 2022 projected year end OVER UNDER BUDGET 2022 BUDGET 2023 PROPOSED BUDGET PERCENT CHANGE

200-00-52300- EMPLOYEE COST

Account Codes	Description	2022 1/1-6/30/2022	2022 projected year end	OVER UNDER BUDGET	2022 BUDGET	2023 PROPOSED BUDGET	PERCENT CHANGE
101-00	FULL TIME WAGE	\$24,982.87	\$49,965.74	\$6,784.94	\$43,180.80	\$44,907.20	
103-000	PART TIME WAGE	\$52,942.60	\$105,885.20	\$46,808.00	\$59,077.20	\$84,240.00	
104-000	CASUAL PART TIME WAGE	\$42,961.65	\$85,923.30	\$5,223.30	\$80,700.00	\$101,200.00	
105-000	2ND AMB OVERTIME				\$10,000.00	\$10,000.00	
	WAGE SUBTOTAL						
206-000	Training	\$1,174.60	\$2,349.20	\$2,750.80	\$5,100.00	\$5,100.00	
202-001	Benefits	\$792.60	\$1,585.20	\$10,774.80	\$12,360.00	\$13,000.00	
208-000	FICA	\$9,158.94	\$18,317.88	\$222.12	\$18,540.00	\$36,773.12	
202-000	Health Ins	\$2,180.37	\$4,360.74	\$34,779.26	\$39,140.00	\$43,054.00	
201-000	Retirement	\$5,054.40	\$10,108.80	\$2,251.20	\$12,360.00	\$8,782.01	
205-000	Unemployment	\$0.00	\$0.00	\$1,030.00	\$1,030.00	\$1,030.00	
301-002	Uniforms	\$0.00	\$0.00	\$1,545.00	\$1,545.00	\$1,545.00	
	WAGE TOTAL	\$0.00	\$36,721.82	\$4,536.94	\$283,033.00	\$349,631.33	23.5

INSURANCES

501-000	Liability/Maipactice	\$923.58	\$1,847.16	\$2,272.84	\$4,120.00	\$3,120.00	
402-000	Fleet	\$1,464.90	\$2,929.80	-\$869.80	\$2,060.00	\$2,060.00	
502-000	Property	\$603.54	\$1,207.08	-\$74.08	\$1,133.00	\$1,133.00	
504-000	Workers Comp	\$5,541.67	\$11,083.34	\$3,130.66	\$14,214.00	\$14,214.00	
	Insurance Total	\$17,067.38	\$17,067.38	\$4,459.62	\$21,527.00	\$20,527.00	-4.6

Utilities

303-000	Heat/LP		\$4,474.30	-\$1,384.30	\$3,090.00	\$4,000.00	
314-000	Water/Sewar	\$168.26	\$336.52	\$281.48	\$618.00	\$618.00	
312-000	Electricity	\$1,337.75	\$2,675.50	-\$100.50	\$2,575.00	\$2,700.00	
313-001	Internet	\$1,654.56	\$3,309.12	-\$528.12	\$2,781.00	\$3,500.00	
313-000	Cell Phone	\$1,300.23	\$2,600.46	-\$334.46	\$2,266.00	\$2,600.00	
	Utility Totals		\$13,395.90	-\$2,085.90	\$11,330.00	\$13,418.00	18.4

Patient Expense

301-000	Disposable Supplies	\$3,875.33	\$7,750.66	\$1,519.34	\$9,270.00	\$9,270.00	
301-000	Medication/02/Nitrous	\$2,137.02	\$4,274.04	-\$154.04	\$4,120.00	\$4,120.00	
301-001	Linen FAP UNBUDGETED	\$1,373.24	\$2,746.48	\$343.52	\$3,090.00	\$0.00	
600-001	Intercept Expense	\$1,350.00	\$2,700.00	\$1,420.00	\$4,120.00	\$3,800.00	
403-000	Equipment Repair	\$1,324.52	\$2,649.04	\$440.96	\$3,090.00	\$3,090.00	
302-000	Small Equipment	\$917.32	\$1,834.64	-\$684.64	\$1,150.00	\$1,150.00	
	GRANT EQUIPMENT UNBUDGETED			\$702.00	\$24,840.00	\$21,430.00	-13.7
	Patient Totals		\$21,954.86	\$3,587.14	\$24,840.00	\$21,430.00	-13.7

Office Expense/ Professional Services

300-00	Office Supplies	\$2,575.00	\$1,790.60	\$3,561.20	-\$1,006.20	\$2,575.00	\$2,300.00
403-001	Office Equipment Repair	\$1,030.00	\$0.00	\$0.00	\$1,030.00	\$1,030.00	\$700.00
602-000	Auditing Fees	\$3,316.60	\$0.00	\$0.00	\$3,316.60	\$3,316.60	\$3,400.00
003-000	Capital Small Equip	\$4,000.00	\$4,163.77	\$4,163.77	-\$163.77	\$4,000.00	\$4,000.00
602-001	Legal Fees	\$1,030.00	\$75.00	\$150.00	\$880.00	\$1,030.00	\$1,030.00
610-001	Software Subscription	\$2,575.00	\$5,615.75	\$6,000.00	-\$3,425.00	0	\$0.00
610-002	Claim Processing	\$8,034.00	\$5,042.00	\$10,084.00	-\$2,050.00	\$8,034.00	\$12,886.54
610-000	Dues Membership	\$566.50	\$50.00	\$100.00	\$466.50	\$566.50	\$500.00
602-002	Licenses	\$515.00	\$0.00	\$0.00	\$515.00	\$515.00	\$350.00
300-001	Food	\$103.00	\$0.00	\$0.00	\$103.00	\$103.00	\$103.00
300-002	Advertising	\$206.00	\$0.00	\$0.00	\$206.00	\$206.00	\$206.00
	Office Expense/ Professional Services		\$23,951.10	\$24,078.97	-\$127.87	\$21,376.10	\$25,475.54

19.2

Building Expense

302-001	Facility Supply	\$1,030.00	\$233.52	\$467.04	\$562.96	\$1,030.00	\$900.00
404-000	Building Maintenance	\$2,060.00	\$11,541.88	\$11,541.88	-\$9,481.88	\$2,060.00	\$2,060.00
58100-001/002	Building Rent	\$10,300.00	\$9,896.85	\$9,896.85	\$403.15	\$10,300.00	\$10,300.00
600-001	Laundry Cleaning	\$515.00	\$0.00	\$0.00	\$515.00	\$515.00	\$300.00
600-000	Disposable Services	\$515.00	\$566.85	\$1,133.70	-\$618.70	\$515.00	\$1,000.00
	Building Expense		\$14,420.00	\$23,039.47	-\$8,619.47	\$14,420.00	\$14,560.00

1.0

Fleet Expense

303-000	Diesel	\$5,150.00	\$2,826.68	\$5,653.36	-\$503.36	\$5,150.00	\$5,500.00
303-001	Oil Changes	\$1,792.20	\$335.79	\$671.58	\$1,120.62	\$1,792.20	\$1,792.20
402-000	Vehicle Repairs	\$4,120.00	\$176.64	\$353.28	\$3,766.72	\$4,120.00	\$4,120.00
002-000	Vehicle Capital Lease	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00
	Fleet Expense		\$51,062.20	\$6,678.22	\$44,383.98	\$51,062.20	\$51,412.20

0.7

Miscellaneous Expense

003-000	Capital Equipment	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
000-000	Miscellaneous Expense	\$515.00	\$0.00	\$0.00	\$515.00	\$515.00	\$515.00
001-000	Bad Debt	\$12,360.00	\$0.00	\$0.00	\$12,360.00	\$10,000.00	\$10,000.00
	Miscellaneous Expense		\$17,875.00	\$0.00	\$17,875.00	\$15,515.00	\$15,515.00

0.0

Budget Total

	Budget Total		\$142,936.62	\$64,029.44		\$448,038.03	\$511,969.07
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14.3

Budget Total

\$505,038.03

YEARLY HOURS	WEEK	YEAR
DIRECTOR	40	2080
PART TIME (3)	40	6240
CASUAL PART TIME	24	9200
TOTAL HOURS TO BE COVER 1 AMBULANCE	17520	

EMPLOYEE WAGES	HOURS PER WEEK	PAY/HR	CALCULATING HIGH END	HOURS PER YEAR	PROPOSED 2023 WAGES	YEARLY WAGES	WAGE DIFFERENCE 2022 BUDGETED 2023
DIRECTOR	40	\$21.59	21.59	2080	21.59	\$44,907.20	\$0.00
PART TIME	40	\$12.25-\$12.87	12.87	6240	13.5	\$84,240.00	\$3,931.20
CASUAL PART TIME	24	\$7.25-\$7.75	7.75	9200	10.00-11.00	\$101,200.00	\$29,900.00
					\$500.00 QTR BONUS	*BONUS BASED ON 144 HOURS A QTR	**FIGURING 8 STAFF TO ACCEPT BONUS \$16,000.00
					2023 WAGE INCREASE		\$49,831.20

Public Safety Committee Meeting
August 15th, 2022
6:00 p.m.

The Village of Colfax Public Safety Committee met on August 15th, 2022 at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jody Albricht, Jeff Prince and Margaret Burcham, Chair. Also present were Kelly Altland with Unified Solutions DBA CLOUDpcr Billing Service, Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann.

div.

Any other discussion topics

A MOTION was made by Prince and seconded by Albricht to recommend to the Board to entertain upon Elk Mound's final approval, moving an ambulance to the Elk Mound Fire Station. A voice vote was taken with all members voting in favor. Motion carried.

Adjournment – A motion was made by Prince and seconded by Albricht to adjourn the meeting. All members voted in favor. Meeting adjourned.

Margaret Burcham, Chairperson

Public Safety Committee Meeting

August 1st, 2022

6:00 p.m.

The Village of Colfax Public Safety Committee met on August 1st, 2022 at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jody Albricht, Jeff Prince and Margaret Burcham, Chair. Also present were Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann.

Village Owned vs. District – The Committee would like to have additional research completed prior to bringing the topic before the Board. The Attorney presented a letter listing the pros and cons of Village Owned or District and the auditor identified similar pros and cons. The things that the Committee feels would be helpful in assisting the Board to render a decision would be to create the list of assets, age, current values, finances at a point in time, building rent, projections of a timeline of possible important dates to be considered, how long does it take to create a new EIN, create a new name, establish payroll tax accounts with the state and federal offices, what is needed to transfer the Colfax Rescue License, property & liability insurance, work comp insurance, auditing, CMS/Medicare transition, etc. What will happen during the transition with the assets? Will there be a cost to the District? What happens with any fund balance? What happens with any deficit? The goal to gather the information to present to the Public Safety Committee is October 17th, 2022.

Preliminary Discussion for 2023 Budget – The budget will be calculated in more detail once Knutson is able to get some of the questions answered by the committee on how to proceed.

Copier Analysis– Knutson explained that he has two printers, one in each office. One printer has been starting to have problems with noise and in reaching out to a technician, they have indicated that the printer is considered a throw away printer and it would not be cost effective to have a tech come out to evaluate and repair. Knutson received two quotes for two leased copiers, One Source Imaging and EO Johnson. One Source Imaging has a Commercial Epson Ink Jet Printer/Copier. The lease and maintenance agreement allows for 5,000 black copies and 1,500 color copies, estimating the cost to be \$212.75 per quarter. EO Johnson has Commercial Ricoh Laser Printer/Copier. The lease and maintenance agreement allows for 750 black and 200 color copies and then there is a per page cost after the limit is met, estimated the cost to be \$240.11 per quarter. A motion was made by Albricht and seconded by Prince to recommend to the Board accepting the Once Source Imaging lease and maintenance option for two printers for the Rescue Squad. A voice vote was taken with all members voting in favor. Motion carried.

Consider Billing Service – Knutson had run into a billing service, Cloud PCR, which quoted a very reasonable price of 6% of the amount of the collections. This particular billing service would also provide at no additional cost the licenses for Cloud PCR licensing for 900 calls per year, CAD/Transport Scheduling, Truck Checks, Check Sheets, Scheduling Software, Learning Management, Inventory Management, Asset Management and CAD Integration. The one-time setup fee, CAD Integration Fee and Training fees totaling \$9,440 would also be waived. Two Ruggedized Chrome Toughbooks are also provided, one for each ambulance. The Rescue Squad would be able to cancel their e-scheduling, ImageTrend Software Program, AIM billing software, Clearing House-Trizetto. Knutson estimates these software packages to cost approximately \$10,000 per year. Between the software costs, Sheila's time and wages and Don's time and wages; Knutson feels that he change would net zero and would free Sheila's time up for other Village tasks. The committee would like a few other items clarified prior to making a recommendation such as: what are the latest dates to be able to take advantage of the pricing provided, is there an opt out in the event a District was determined to be the future of the Rescue Squad, itemize in more detail the cost comparison between the billing company at 6% of revenue vs. Sheila's time, etc.

Any other discussion topics– Knutson explained that he has applied for some ARPA Grant Funds which include \$200,000 towards an ambulance, \$28,000 for an auto load for the ambulance and \$10,000 for computers. The notification of award is expected around the middle of August. The state did issue a one-time funding which the first half in the amount \$12,615 arrived in July and the second half is expected in February 2023. These funds are earmarked as equipment funds and Don is looking for additional guidance as the program is developing.

Committee member asked if the Village allows motorhomes to drain their sewage. Niggemann indicated that is not allowed and she would have the Police Chief check into the situation mentioned.

Adjournment – A motion was made by Prince and seconded by Albricht to adjourn the meeting. All members voted in favor. Meeting adjourned.

Margaret Burcham, Chairperson

Public Safety Committee Meeting

August 15th, 2022

6:00 p.m.

The Village of Colfax Public Safety Committee met on August 15th, 2022 at 6:00 p.m. at the Rescue Squad, 614C Railroad Ave., Colfax, WI. Members Present were: Jody Albricht, Jeff Prince and Margaret Burcham, Chair. Also present were Kelly Altland with Unified Solutions DBA CLOUDpcc Billing Service, Rescue Director Knutson and Administrator-Clerk-Treasurer Niggemann.

Ambulance Billing Service – Kelly Altland gave a brief overview of the jobs that she has had and now her businesses that utilize the software. She now is an employee for the software company. CLOUDpcc is an ALL-IN-ONE software package that helps Emergency Management departments reduce redundancies. With the billing service fee of 6% of the billed amount, the customer receives the software at no cost. The software includes; billing package, licensing for 900 calls per year, CAD-Transport Scheduling Licensing, Truck Checks Licensing, Check Sheet Licensing, Crew Scheduling, Training, Inventory Management, Asset Management, CAD Integration. The one-time set-up and CAD integration set-up are provided at no cost. Soon to be launched is a payroll integration feature which would create a timesheet to be provided to payroll. If there was a significant increase in call volume, the prices would be re-evaluated, current documentation allows for 900 calls and we are at about 500 per year. Committee discussions included the billing company expertise in coding and working with insurance companies, Medicare, Medicaid, etc. They have more tools to collect patient data and a more aggressive process for initial collections prior to sending to the State Debt Collections program. A MOTION was made by Albricht and seconded by Prince to recommend to the Village Board moving to the third party Billing Company, Unified Solutions DBA CLOUDpcc upon getting positive references. A voice vote was taken with all members voting in favor. Motion carried.

2023 Budget Review – Knutson presented the population changes to show the projected income based on the 2022 per capita. He also presented preliminary figures to be reviewed by the committee. Knutson showed his preliminary budget which reflected the expenses as they are projected to end at the end of the year. The Committee wanted to review the wages for 2023. Discussions regarding wages led to the following motion.

A MOTION was made by Albricht and seconded by Prince to recommend to the Board to accept the presented Rescue Squad budget as modified during the meeting with the wage changes of Basic from \$7.25 to \$10, Advanced from 7.75 to \$11, 30-Hour positions from \$12.25 base rate to \$13.50 base rate, plus a \$500 bonus offered to the casual part-time employees if they work 48 hours per month, current work requirement is 24 hours per month (no bonus) and the per capita rate modified to \$29.98. A voice vote was taken with all members voting in favor. Motion carried.

Any other discussion topics

A MOTION was made by Prince and seconded by Albricht to recommend to the Board to entertain upon Elk Mound's final approval, moving an ambulance to the Elk Mound Fire Station. A voice vote was taken with all members voting in favor. Motion carried.

Adjournment – A motion was made by Prince and seconded by Albricht to adjourn the meeting. All members voted in favor. Meeting adjourned.

Margaret Burcham, Chairperson

**Administrator-Clerk-Treasurer
August 19th, 2022**

Things coming up:

- Monday, August 22nd, 2022 - 7 pm – Regular Board meeting
- Tuesday, August 23rd, 2022 – Solid Waste & Recycling Committee Meeting
- Saturday, August 27th, 2022 Tractor Fest at the Fairgrounds
- Friday, August 26th, 2022 to Sunday, August 28th, 2022 Bushwacker Softball Tournament
- September 9th, 2022 to September 17th, 2022 – Lynn Vacation
- Saturday, September 10th, 2022 – Firefighters Parade & Ball
- Monday, September 12th, 2022 – Regular Board meeting – Sheila will take minutes
- Monday September 26th, 2022 – Regular Board Meeting
- Wednesday, September 28th, 2022 at 5 pm – Street Committee Meeting at the Public Works conference room.
- October 17th, 2022 – Public Safety Committee Meeting
- October 17th, 2022 –October 24th, 2022 – Sheila Vacation
- November 8th, 2022 – General Election

Collection Sites:

There were no applications received from the employment posting. I am posting on Facebook through the end of August to see if I can entertain any additional interest.

Election Results:

Register Voters 634

Late Registrants 3

Election Day Registrants 6

Total Registered Voters 643

Total Absentee Voters 27

In-person Voters on Election Day 161

Total Voters 188

Percent of Turn-out: 35.2%

**THANK YOU!
TO ALL THE ELECTION WORKERS FOR ATTENDING THE TRAINING SESSIONS
AND
PUTTING IN A LONG DAY ON ELECTION DAY!**

Next election is November 8th, 2022