Village of Colfax Regular Board Meeting Monday, September 12th, 2022 7:00 p.m.

Village Hall, 613 Main Street, Colfax, WI 54730

- Call the Regular Board Meeting to Order
- Pledge of Allegiance
- 3. Roll Call
- 4. Public Comments
- 5. Communications from the Village President
- 6. Consent Agenda
 - a. Regular Board Meeting Minutes –August 22nd, 2022
 - b. Review Statement of Bills Pooled Checking-August 22nd, 2022 to September 11th, 2022
 - c. Review Statement of Bills Solid Waste & Recycling Checking- August 22nd, 2022 to September 11th, 2022
 - d. Training Request none
 - e. Facility Rental none
 - f. Licenses none

7. Consideration Items

- a. Reguest for Donation Zor Tin Lizzies \$75
- b. Colfax Public Library Request for additional funds to cover the \$962.44 additional cost of the carpet from the Village Hall Designated Fund Balance
- c. Request to Rent Village owned Tent for Local Business Event
- d. 2021 Street & Utility Improvements Final Pay Request-2021 Dunn Street/Riverview/Oak Street Project
- e. 2022 Street & Utility Improvements Dunn Street Phase 2
 - i. Change Order No. 1
 - Additional Rock Excavation needed +25,900
 - Credit for the manhole rim out of specified adjustment -\$1,500
 - ii. Certificate of Substantial Completion July 25th, 2022
 - iii. Punch List
- f. Pay Request for Water Services East View Development Phase 1 for Lots 1, 2 and 3
 - i. Skid Steer Guy \$5,882.36
- g Estimates for Tuck Pointing Rock & Tait & Pilgrim Construction
 - i. Village Hall
 - ii. Well House #1 Tower Park
 - iii. Well House #3 Kyle's Market
- h. Public Works Department Requests (if all information is received)
 - i. Crosswalk Painting
 - ii. Park Drive Patch
 - iii. Overlay on Railroad Avenue in Front of the Messenger
- i. Public Works Committee Recommendations
 - i. Review the Water and Sewer Ordinance and Rates adopt any changes
 - Ordinance 2022-03 modifies the street opening fee to \$2,500
 - Update the Construction/Access Permit for Street Opening to reflect \$2,500 fee
 - Adopt the noted changes on the indicated pages on the memo from ACT
 - Review the Sewer Rates by Volume charges adopt changes
- j. Sewer Lagoon Grid Bee Options Possible Purchase
- 8. Committee/Department Reports (no action)
 - a. Public Works Committee Minutes August 18th, 2022
 - b. Solid Waste & Recycling Committee Minutes August 23rd, 2022
 - c. Building Permits Weber Inspections August 2022
 - d. Building Permits George Entzminger 2022-12 to 2022-13
 - e. Thank you Jolene Albricht

9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting August 22nd, 2022

On August 22nd, 2022, the Village Board met at the Village Hall, 613 Main Street at 7:00 p.m. Members present: Trustees Prince, Stene, Jenson, Rud, Davis, M. Burcham and Albricht. Others present included Heather Logslett with Colfantastic Events, Barb Black, Joe Harrison with Bauman Associates, Gareth Shambeau with Ayres Associates, Sheila Riemer, Colfax Rescue Director Knutson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Minutes

Regular Board Meeting Minutes – August 8th, 2022- A motion was made by Trustee Prince and seconded by Trustee M. Burcham to approve the Regular Board meeting minutes from August 22nd, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Review Statement of Bills –August 8th, 2022 to August 21st, 2022

Review Statement of Bills Solid Waste & Recycling Checking –August 8th, 2022 to August 21st, 2022

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for August 8th, 2022 to August 21st, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Training Request – Tapping into Wells and Pump Houses – September 8th, 2022 – Menomonie, WI – Rand Bates, Don Logslett, Aaron Hodnett – A motion was made by Trustee Stene and seconded by Trustee Prince to approve the training request for tapping into wells and pump houses in Menomonie, WI on September 8th, 2022 for Rand Bates, Don Logslett and Aaron Hodnett. Voting in Favor: Trustees M. Burcham, Davis, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

Facility Rental - Fairgrounds & Buildings at the Fairgrounds – Colfax Firefighter's – September 10th to 11th, 2022 for the Firefighter's Ball -A motion was made by Trustee Prince and seconded by Trustee M. Burcham to approve use of the Fairgrounds and the Buildings for the Firefighter's Ball on September 10th to 11th, 2022 with no fee. Voting For: Trustees Prince, Stene, Jenson, Rud, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

Licenses – Temporary Class "B"/"Class B" Retailer's License for the Fairgrounds – September 10th, 2022 to September 11th, 2022 – Firefighter's Ball

Operator's License – August 22nd, 2022 to June 30th, 2023 – Gary Stene - A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve Temporary Class "B"/"Class B" Retailer's License for the Firefighter's Ball on September 10th to September 11th, 2022 at the Fairgrounds and approve Gary Stene's Operator's Licenses for August 22nd, 2022 to June 30th, 2023. Voting in Favor: Trustees Rud, Jenson, Davis, Prince, M. Burcham and Albricht. Abstained: Trustee Stene. Voting Against: none. Motion carried.

Transient Merchant License – Rebecca DeLorge DBA The LunchBoxx Food Truck- Truck has been inspected by the County and the permits have been issued. A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the Transient Merchant License for quarter August 22, 2022 to November 21st, 2022. Voting For: Trustees Stene, Jenson, Rud, Davis, Prince, M. Burcham and Albricht. Voting Against: none. Motion carried.

Consideration Items

FFA Alumni Tractor Fest – Request for Rental/Use of the Village Owned Outdoor Tents – Albricht explained that they would only want to use one of the two Village owned tents, but who would put the tents up. Bates explained that FFA would put the tents up, but Village could assist if needed. A motion was made to allow the FFA Alumni to use the tent at no cost for the Tractor Fest. Voting For: Trustees Price, Stene, Jenson, Rud, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

Halloween Event - Colfantastic - Heather Logslett and Jeanna Berge -

Logslett explained that the event would include a parade from the intersection of Dunn Street and Railroad Avenue to the Fairgrounds second driveway. This parade would involve the spectators throwing candy to the kids dressed in costumes and walking in the parade. At the Fairgrounds, there will be a Trunk or Treat with judging contests on

Spookiest, Funniest and Best Overall decorated trunk, Jumpy House, Games and Face Painting, Chili Feed, Hotdog Eating Contest, Pumpkin Painting, vendors, etc. The event would be Sunday, October 30, 2022.

A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the Colfantastic Halloween Event for Sunday, October 30, 2022. Voting For: Trustees Prince, Stene, Jenson, Rud, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the street closure for Railroad Avenue from Dunn Street to the Fairgrounds second driveway. Voting For: Trustees Prince, Stene, Jenson, Rud, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

A motion was made by Trustee Prince and seconded by Trustee Stene allow use of the Fairgrounds at no cost. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

Dunn Street Change Order and Project Review (if all information is received)- Shambeau explained that Skid Steer Guy proposed a \$1,500 credit as a resolution to the low manholes on the Dunn Street Phase 2 project. Shambeau explained that he feels that credit is reasonable versus cutting the new asphalt, making modifications and redo the asphalt. The manholes still meet code. A motion was made by Trustee M. Burcham and seconded by Trustee Rud accept the \$1,500 credit for the Dunn Street Phase 2 project for the manhole covers. Voting For: Trustees Prince, Stene, Jenson Rud and M. Burcham. Voting Against: Trustee Davis and Albricht. Motion carried.

2021 Financial Audit Review – **Joe Harrison** – Harrison reviewed the 2021 letters addressed to the Village Board and Management. The first letter identifies deficiencies which were the typical findings with the Village size, segregation of duties and internal controls and modifying the budget by department after final audit entries have been completed. The second letter represents significant findings related to the asset depreciation; Rescue Squad accumulated uncollectible accounts and net pension asset calculations. These are items that get done annually or with the assistance of the auditor and/or experts in actuarial services. These are required notations, but difficult with two people in the administration office to complete such extensive calculations. Harrison then proceeded to review the financial statements for the General Fund, Enterprise Funds, etc. Some key points include the December 31, 2021 net position of the Governmental Activities to be \$3,918,284 and the Business-type Activities \$2,962,170. The Statement of Revenues, Expenditures and Changes in Fund Balance as of December 31, 2021 for Governmental Funds is \$1,343,322 and for Enterprise Funds \$4,327,353 of which \$1,685,080 is the Water Utility and \$1,277,090 is the Sewer Utility. Overall, Harrison explained the audit went well. Harrison answered any questions of the Board. No action was required.

Public Safety Committee Recommendations

Copier/Printer Lease Rescue Squad — **Unified Solutions DBA CloudPCR** — A motion was made by Trustee Stene and seconded by Trustee M. Burcham to go with the Public Safety Committee Recommendation to accept the One Source Imaging lease and maintenance option for two printers for the Rescue Squad. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

Third-Party Ambulance Billing Service – Unified Solutions DBA CloudPCR – CloudPCR is a company that specializes in Ambulance billing. With the 6% fee, the Village receives software which includes the billing package, licensing for 900 calls per year, CAD-Transport Scheduling Licensing, Truck Checks Licensing, Check Sheet Licensing, Crew Scheduling, Training, Inventory Management, Asset Management, CAD Integration and expertise in coding and working with insurance, Medicare and Medicaid. The one-time set-up and CAD integration set-up are also provided at no cost.

A motion was made by Trustee Jenson and seconded by Trustee Stene to approve the agreement with CloudPCR effective January 1, 2023, the Third-Party Ambulance billing company. Voting For: Trustees Prince, Stene, Jenson, Rud, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

2023 Preliminary Budget Review/Modify the EMT Wages effective January 1, 2023/Offer Quarterly Bonuses to Encourage EMT's to Work More Hours/Per Capita Consideration — The Public Safety Committee met on August 15th to review the 2023 budget. During the budget discussions the Committee proposed several items prior to finalizing. First item to be considered is that the EMTs are paid very low, so the wages needed to be addressed. For starters the Committee felt the Basic EMT wages could go from \$7.25 to \$10, \$7.75 to \$11 and the starting rate of 30 hour staff from \$12.25 to \$13.50. Second, to encourage EMTs to work more hours, offer a \$500 per quarter bonus when they work forty-eight hours per month. Lastly, the committee felt the per capita needed to increase from the \$22.10 to \$29.98. After the Public Safety Committee meeting, the budget was recalculated and the \$29.98 per capita would become \$27.52. A motion was made by Trustee Stene and seconded by Trustee M. Burcham accept the Public Safety Committee meeting recommendation to modify the wages from \$7.25 to \$10, \$7.75 to \$11 and \$12.25 to \$13.50; offer a \$500 bonus quarterly to casual part-time EMTs if they work 48 hours per month with the minimum remaining at 24 hours per month (no bonus) and the per capita rate for municipalities to be modified to \$27.52. Voting For: Trustees Stene, Jenson, Rud, Davis, Prince, M. Burcham and Albricht. Voting Against: none. Motion carried.

Upon Elk Mound Approval, Consider Move of an Ambulance to the Elk Mound Fire Station – Knutson has explained that he has had conversations with Elk Mound Fire to gauge interest in whether they would be interested in having a Colfax Ambulance Stationed in Elk Mound Fire Station. They were not opposed to it. There seems to be interest in working as an on-call EMT if the ambulance was located in Elk Mound. Two good things would happen if this was approved by all departments, more EMTs and faster service for areas located closer to Elk Mound. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to move forward with finding out if the Elk Mound Fire is interested in having a Colfax Ambulance stationed at the Elk Mound Fire Station. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

Public Works Department Request/Crosswalk Painting/Dunn Street Patches/Overlay on Railroad Avenue in Front of the Messenger – Information was received as of meeting time. No action.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee M. Burcham to adjourn the meeting at

8:19 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.					
Attest:		Jody Albricht, Village President			
Attest.	Lynn Niggemann Administrator-Clerk-Treasurer				

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From:

8/22/2022

From Account:

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Thru: 9/11/2022

Thru Account:

Nbr	Check Date	Payee	Amount
MWG	9/01/2022	MORGAN WHITE GROUP	940.66
RAM	9/10/2022	RAM SOFTWARE	250.00
UHS	9/01/2022	UHS PREMIUM BILLING	224.09
XCEL	8/30/2022	XCEL ENERGY	5,090.74
78300	8/30/2022	AMERICAN MATERIALS	525.23
78302	8/31/2022	24-7 TELCOM	24.95
78303	8/31/2022	ARAMARK UNIFORM SERVICE, INC	186.26
78304	8/31/2022	AT&T MOBILITY	552.88
78305	8/31/2022	AYRES ASSOCIATES	1,010.00
78306	8/31/2022	BAUMAN ASSOCIATES	1,685.00
78307	8/31/2022	BOUND TREE MEDICAL, LLC	14.18
78308	8/31/2022	CAPITAL ONE	65.29
78309	8/31/2022	CENTURY LINK	128.06
78310	8/31/2022	COLFAX COMMUNITY FIRE DEPT	5,615.37
78311	8/31/2022	DAIRY STATE BANK	120,858.42
78312	8/31/2022	DAKOTA SUPPLY GROUP	439.87
78313	8/31/2022	EXCEEDENT	1,692.69
78314	8/31/2022	HAWKINS, INC.	1,482.53
78315	8/31/2022	HENRY SCHEIN	123.40
78316	8/31/2022	HUEBSCH LAUNDRY CO	103.80
78317	8/31/2022	JEFFERSON FIRE & SAFETY	124.85
78318	8/31/2022	MIDWEST FLOORING	405.22
78319	8/31/2022	MISSISSIPPI WELDERS SUPPLY CO.	66.20
78320	8/31/2022	MYERS SEPTIC SERVICE	908.10
78321	8/31/2022	PITNEY BOWES INC	143.55
78322	8/31/2022	SHRED AWAY	33.00
78323	8/31/2022	STAPLES	283.19
78324	8/31/2022	T-MOBILE	47.55
78325	8/31/2022	VILLAGE OF COLFAX R.U.	140.00
78326	8/31/2022	WELD RILEY SC	693.00
AFLAC	8/29/2022	AFLAC	525.62
EFTPS	9/01/2022	EFTPS-FEDERAL-SS-MEDICARE	5,319.82
EFTPS	9/06/2022	EFTPS-FEDERAL-SS-MEDICARE	56.90
	MWG RAM UHS XCEL 78300 78302 78303 78304 78305 78306 78307 78308 78309 78310 78311 78312 78313 78314 78315 78316 78317 78318 78319 78320 78321 78322 78323 78324 78325 78326 AFLAC EFTPS	MWG 9/01/2022 RAM 9/10/2022 UHS 9/01/2022 XCEL 8/30/2022 78300 8/31/2022 78303 8/31/2022 78304 8/31/2022 78305 8/31/2022 78306 8/31/2022 78307 8/31/2022 78308 8/31/2022 78310 8/31/2022 78311 8/31/2022 78312 8/31/2022 78312 8/31/2022 78313 8/31/2022 78314 8/31/2022 78315 8/31/2022 78316 8/31/2022 78317 8/31/2022 78318 8/31/2022 78318 8/31/2022 78319 8/31/2022 78319 8/31/2022 78319 8/31/2022 78320 8/31/2022 78321 8/31/2022 78321 8/31/2022 78322 8/31/2022 78323 8/31/2022 78324 8/31/2022 78325 8/31/2022 78326 8/31/2022 78326 8/31/2022 78326 8/31/2022 78326 8/31/2022 78327 8326 8/31/2022 78326 8/31/2022 78326 8/31/2022 78327 8327 8328 8/31/2022 78328 8/31/2022	MWG 9/01/2022 MORGAN WHITE GROUP RAM 9/10/2022 RAM SOFTWARE UHS 9/01/2022 UHS PREMIUM BILLING XCEL 8/30/2022 XCEL ENERGY 78300 8/30/2022 AMERICAN MATERIALS 78302 8/31/2022 AT TELCOM 78303 8/31/2022 AT TELCOM 78304 8/31/2022 AT TELCOM 78305 8/31/2022 AT ST MOBILITY 78305 8/31/2022 BAUMAN ASSOCIATES 78306 8/31/2022 BOUND TREE MEDICAL, LLC 78308 8/31/2022 CAPITAL ONE 78309 8/31/2022 CENTURY LINK 78310 8/31/2022 COLFAX COMMUNITY FIRE DEPT 78311 8/31/2022 DAKOTA SUPPLY GROUP 78313 8/31/2022 EXCEEDENT 78314 8/31/2022 HAWKINS, INC. 78315 8/31/2022 HAWKINS, INC. 78316 8/31/2022 HENRY SCHEIN 78317 8/31/2022 HUEBSCH LAUNDRY CO 78317 8/31/2022 MIDWEST FLOORING 78319 8/31/2022 MIDWEST FLOORING 78319 8/31/2022 MYERS SEPTIC SERVICE 78321 8/31/2022 STAPLES 78323 8/31/2022 STAPLES 78324 8/31/2022 VILLAGE OF COLFAX R.U. 78326 8/31/2022 WELD RILEY SC 78326 8/31/2022 AFLAC 78575 POOLOGREE 78576 POOLOGREE 78576 POOLOGREE 785776 POOLOGREE 785776 POOLOGREE 785776 POOLOGREE 785776 POOLOGREE 7857776 POOLOGREE 785777 POOLOGREE 785777 POOLOGREE 785777 POOLOGREE 785777 POOLOGREE 785777 POOLOGREE 785777 POOLOGREE 78577 POOLOGREE 785777 POOLOGREE 78577 POOLOGREE 7857

9/08/2022

1:05 PM

Reprint Check Register - Quick Report - ALL

Page: ACCT

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POOLED CHECKING ACCOUNT

Accounting Checks

Posted From:

8/22/2022

From Account:

Thru: 9/11/2022

Thru Account:

Check Nbr	Check Date	Payee		Amount
WIETF	8/31/2022	WI DEPT OF EMPLOYEE TRUST FUNDS		5,755.74
CHARTER	9/02/2022	CHARTER COMMUNICATIONS		625.07
WIDCOMP	9/01/2022	WISCONSIN DEFERRED COMPENSATION		270.00
PRINCIPAL	9/01/2022	PRINCIPAL LIFE INS. CO.		785.35
			Grand Total	157,196.58

9/08/2022

1.09 PM

Reprint Check Register - Quick Report - ALL

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SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From:

8/22/2022

From Account:

Thru:

9/11/2022

Thru Account:

Check	Nbr	Check Date	Payee		Amount
. ·	1165	8/23/2022	VILLAGE OF COLFAX		6,015.34
	1166	8/31/2022	AT&T MOBILITY		33.90
	1167	8/31/2022	CAPITAL ONE	8	43.40
	1168	8/31/2022	ROCK OIL REFINING, INC		82.50
				Grand Total	6,175.14

ZOR TIN Lizzies P.O Box 662 Eau Claire, Wisconsin 54703

8/16/2022

Lynn Niggemann Village of Colfax 613 Main Street

Dear Lynn Niggemann & Colfax Village Board

The Tin Lizzies parades to help crippled children walk through the help of Shriners Hospitals Nation Wide. So with your help again this year and Community Businesses. We can continue to help children and participate in the 2022 Firemen's Ball Parade Saturday September 10th 2022 to keep us coming back year after year and to Help the Children.

Cost of Donation would be \$75.00 to the Tin Lizzies.

Thank You again For Your Support!

2018 - Mehara Shrine Club President

2019, 2020, 2021, - Chief of Staff ZOR Shriners Madison, Wisc

Thank You Again

,Bruce Fransway!

August 31, 2022

Dear Village Board,

Thank you for approving our request for new carpet at the Library. The installed carpet looks great and we've received much positive feedback from the community.

Unfortunately, the project ended up costing more than the \$5,906.56 you approved. Due to several factors, including increased shipping fees and a price increase from the manufacturer, the new carpeting cost us \$6,869.

The Library has already paid the price difference of \$962.44. Could the Village please vote on reimbursing the Library an additional \$962.44 from the building fund?

Sincerely,

Lisa Bragg-Hurlburt

Director of Colfax Public Library

Feom: Lynn Niggemann.

hisa Bragg-Hunburt

The original \$5,906.56 was approved by the Board on may 9th to be paid from the Village Hall Designated Fund Balance. 100-00-57140-000-000.

Fund Bal. VH 12/31/21 81,876.65 - \$5906.56 = 75,970.09

If approved new bal 75,970.09 - 962.44 = \$75,007.65

Village of Colfax

Date: September 8, 2022

To: Village Board

From: Lynn Niggemann, Administrator-Clerk-Treasurer

Re: Tent Rental

The Village of Colfax has two large tents that were purchased when the old Beer Garden building had a roof collapse. These tents have been used for the street dances that the Village and the Colfax Commercial Club sponsored in the past. Since, the Village allowed the tents to be used for the 2022 Tractor Fest at the Fairgrounds.

Please review the memo included in the packet from Gretchen Herrick, owner of Mane Street Salon.

My perspective is that the Village should not consider renting the tent out to individuals for gatherings since we offer places for events to be held in the Village. However, I would not be opposed to renting out the tents to our local businesses hosting events promoting their businesses such as the event that Gretchen is hosting on September 17th. In this case the business owner wants the event to be at the place of business to celebrate their success of 25 years.

Actions to be considered:

- 1) Will you rent out the tents?
- 2) Who will you rent the tents out to?
 - a. Anyone
 - b. Local Businesses
- 3) What will the rental fee be?
 - a. A-1 Express Rental Eau Claire, WI-20' x 20' All Purpose Canopy \$125 and 20' x 30' \$155
 - b. D & S Party Rentals Wisconsin Dells, WI 20' x 30' \$295
- 4) Will there be a deposit required?
- 5) What if the tent is damaged during the rental period?
- 6) Who will put the tent up?

Village Board,

Mane Street will be celebrating 25 years of business in the community of Colfax this year 2022. To show our appreciation of the support the community has been for Mane Street, we are going to be celebrating by serving at no charge, Ponytail pizzas, desserts from Little Slice of Italy and drinks in the parking lot at the salon on Saturday, Sept. 17 from 1-4pm. I would like to have a tent set up that day to provide comfortable seating for eating and protection from the weather. I saw that the Village has a tent that might work perfect for the occasion. I was writing to see if the Village would consider renting the tent out for a small fee, for occasions like this? Thank you for your consideration and we hope to see you at the celebration \Box

Gretchen Herrick (owner)

UNIT PRICE APPLICATION FOR PAYMENT

August 22, 2022

Application Date:

2021 Dunn St./ Riverview (oak

October 7, 2021

Period Ending:



Project: 2021 Street & Utility Improvements Project No: 23-1799.00

Owner: Village of Colfax Contract For: Street & Utility

Contractor: Skid Steer Guy LLC Contract Date: April 14, 2021

Application No: 4 Period Beginning: July 24, 2021

Chang	e Order Summary	Do	ollars	Time		
		Additions	Deductions	Add/Deduct (Days)	Original Completion Date:	
	nge Orders Approved us Months By Owner					
Change	Orders This Period					
Number	Approved (Date)					
1	August 10, 2021	\$3,120.00				
2	October 7, 2021		(\$15,400.00)			
					New Completion Date:	
Net Chang	e	(\$12.2	280.00)	0		

Original Contract Price (Sum)	\$359,717.00
Net Change by Change Orders	(\$12,280.00)
Net Change by Change in Final Quantities	\$0.00
Contract Price (Sum) to Date	\$347,437.00
Total Completed Amount to Date (Col. J on Continuation Sheet)	\$315,127.00
Material Suitably Stored Not Incorporated Into Work (Col. K on Continuation Sheet)	\$0.00
Total Completed and Stored to Date (Col. L on Continuation Sheet)	\$315,127.00
Less 5% Retainage to 50% Complete	\$0.00
Amount Due Less Retainage	\$315,127.00
Less Previous Payments	\$306,441.07
Amount Due This Application	\$8,685.93

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials, and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such lien, security interest, or encumbrance); and (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Boodinents and to not detective.	
1	Contractor By: Witch Howat (Authorized Signature and Title) Date: 8/22/2022
RECOMMENDED:	APPROVED:
Architect/Engineer	Owner
By:	By:
(Authorized Signature and Title)	(Authorized Signature and Title)
Date:08/23/2022	Date:

CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

llem	Description of Work	Dull	Approx.	Unit	Total	Com	Completed Quantit	tity	Completed	Stored	Completed
O			Quantily	Price	Price	Previous Period	This	Total to Date	Amount	Material"	& Stored To Date
\rightarrow	(8)	(0)	(i)	(E)	(£)	(Đ)	Œ.	€	5	(K)	(L) = (J + K)
C-1 Re	Remove Existing Hydrant	Each	CII.	350.00	700.00	2		2	700,00		700.00
	6" Water Main PVC	L .	30	20.00	1,500,00	30		30	1,500,00		1,500.00
3	6 Water Malli PVC	Fach	000	1 400 00	2 800 00			000	2 800 00		2 800 00
00 0	8" Valve and Box	Each	2 2	1,800,00	3 600 00			7 27	3,600,00		3 600 00
	Hydrant	Each	2	3,600.00	7 200 00			2	7,200,00		7,200,00
	Connect to Existing Water Main	Each	2	400,00	800.00	2		2	800.00		800.00
	1" Water Service	H,	295	30.00	8,850.00			295	8,850.00		8,850.00
	1" Corp Stop, Curb Stop, and Box	Each	6	400 00	3,600.00	an -		о	3.600.00		3,600.00
C-10	Temporary Water Service	מ ע	120	4,000,00	4,000,00	1004		7.007	20 520 00		29 520 00
0-12	10" Sanitary Sewer PVC	u.	126	20.00	6 300.00			126	6 300.00		6 300 00
0-13	nnect to Existing Sanitary	Each	, m	200.00	600.00	e		co	00 009		00000
C-14 Sa	Sanitary Manhole 4 Ft	V.F.	47.7	195.00	9,301.50	47.7		47.7	9,301,50		9 301 50
C-15 Ca	Casting Type J-S	Each	S	420.00	2,100,00	Ω.		so.	2,100,00		2,100,00
C-16 4	4" Wye	Each	13	80.00	1 040 00	13		13	1,040,00		1.040.00
0-17 4"	4" Sanitary Lateral PVC	ن ا ا	422	36,00	15,192.00	422		422	15 192 00		15,192.00
200	racer Wire Access Box	Each	0 0 0	20000	3,040,00			2 20	3.540.00		3,640,00
C-18 58	Dancous Evinting 18" Storm Source Re	<u>.</u> a	1450	10.00	1 500 00			150	1 500.00		1 500 00
C-21	Adjust Existing Casting	Fach	2	00.000	00.095			2	660.00		660.00
	12" Storm Sewer PF	1	90	44.00	4.180.00			95	4.180.00		4.180.00
	12" Slorm Sewer RCP	a.	30	00.09	480.00	80		00	480.00		480.00
	18" Storm Sewer PE	L	09	49.00	2,940.00			09	2,940.00		2,940.00
	24" Storm Sewer PE	LF	243	57.00	13,851.00			243	13,851.00		13,851,00
	30" Storm Sewer RCP	Ę	37	60.00	2,220.00	37		37	2,220,00		2,220,00
	6" Underdrain Pipe	Ę	1180	00.9	7,080.00			0	0.00		00.00
	Connect to Existing Starm	Each	24	150.00	300 00	N		2	300.00		300 000
	30" Apron Endwall RCP	Each	, i	2,200,00	2.200.00				2,200,00		2,200.00
	Storm Manhole 4 Pt	Y L	72.0	00.021	3,012.00	7.57		727	3,012,00		3,012,0
200	Month Walnute or C	2	2 10	130.00	2 249 00	47.5		200	2 249 00		2 249 00
	Casting Type	Hach		420.00	420.00	-		-	420.00		420 00
	Casting Type H	Each	7	420.00	2.940.00	7		7	2.940.00		2.940.00
	Embankment Fill	C.Y.	275	14.00	3,850.00			275	3,850,00		3,850,0
	Turf Reinforcement Mat	y.	85	10.00	850.00	250		250	2,500,00		2,500,00
C-37 HE	Heavy Riprap	C.Y.	370	40.00	14,800.00			370	14 800 00		14,800.00
C-38 Tu	Turbidity Barrier	5	135	10.00	1,350.00			120	1,200.00		1,200,00
33	Silt Fence	- L	255	2,00	510.00	C		0 0	00.00		0.00
	C-40 Inlet Protection	Each	7 6	40.00	360.00			n e	360.00		350,00
40	Demons English Apple	0 >	2320	00.000	9 320 00	3320		3350	3 320 00		4 320 00
7 0	Remove Existing Asprian	- > 0 0	0350	1000	3,320,00 800,00			AS BO	800.00		BOD OU
2 5	C-45 Relitove Existing Controlle	5	2000	14.00	4 060 00			290	4 060 00		4 060 00
1 4 7	C 45 Closeing and Grubbing Slorm Service	0	200	3 500 00	3 500 00	1		1	20000		3 500.0
5 5	Clearing and Grubbing - Storm Sewer	0 1	330	2,200,00	740.00			355	240.00		210.00
	Pavement Saw Cutting	į >	2120	12.00	25 440 00	2120		2120	25 440 00		25 440 00
C-48	Geofestile Stabilization Fahric	> S	3365	2.00	6.730.00			0	00.00		0.00
C-49 Br	Breaker Run	>	1125	20.00	22,500.00			0	00'0		0.0
C-50 Ba	Base Course	> C	810	18.00	14,580.00	810		810	14,580,00		14,580.00
C-51 1-	1-1/2" Asphallic Concrete Binder Pay	S.Y.	2855	7,10	20,270.50	2855		2855	20,270.50		20,270,50
C-52 1-	1-1/2" Asphaltic Concrete Surface Pa	×.	2855	7.10	20,270.50	2855		2855	20,270,50		20,270.50
53 2	Asphaltic Concrete Driveway Pavir	S.Y.	130	34,00	4,420.00	130		130	4,420.00		4,420.00
C-54 30	30" Concrete Curb and Gutter	Ľ,	1180	13.00	15,340.00	1180		1180	15,340.00		15,340.00
	Concrete Driveway Paving	S.F.	1385	5.30	7,340.50	1385		1385	7,340.50		7,340.50
_	Concrete Sidewalk Replacement	a' c	11	50.00	550.00			88	4.400.00		4 400 00
C-57 Tu	Turf Replacement	ń.	-	11,000.00	11,000,00	-			000000		0.000,11
¥	מטוייסט / במטוייסט		*	0000000	00 004 0	•		•	00 00+ 0		0 450 0
1	Additional salitialy service	χ, c	-	3,120.00	3,120,00	-	•		3,120.00		3,120.0

Lynn Niggemann

From:

Shambeau, Gareth <ShambeauG@ayresassociates.com>

Sent: To: Tuesday, September 6, 2022 10:45 AM clerktreasurer@villageofcolfaxwi.org

Subject:

RE: 2021 Street Project - Final Payment (Retainage)

Attachments:

2022.08.31 - Change Order 01 - Signed.pdf; 2022.08.31 Substantial Completion - Signed.pdf;

2022.08.29 Punch List.pdf

Lynn,

In addition to the Pay App for the 2021 sent previously. See also the attached for approvals/signatures:

- 1. Change Order 1 for Rock Excavation & Manhole Adjustment Credit
- 2. Substantial Completion for Acceptance
- 3. Punch List (no action just references in substantial)

I am taking off for vacation today through next Tuesday. I am asking Lisa to cover meetings for me, but she may be trying and make two meetings for me that night. Could you put us towards the end of the agenda in case she is rushing over from another?

Thank you,

Gareth Shambeau, PE | Civil Engineer

Ayres Associates Inc

Office: 715.834.3161 | Direct: 715.831.7616 | Cell: 715.977.1723

ShambeauG@AyresAssociates.com

www.AyresAssociates.com

From: Shambeau, Gareth

Sent: Tuesday, August 23, 2022 7:49 AM **To:** <u>clerktreasurer@villageofcolfaxwi.org</u>

Subject: 2021 Street Project - Final Payment (Retainage)

Lynn,

Per my comment last night, see attached Pay App 4 (final) for last years projects. This pay app is for the outstanding retainage that was withheld for punch list purposes.

Thank you,



Gareth Shambeau, PE | Civil Engineer

Office: 715.834.3161 | Direct: 715.831.7616 | Cell: 715.977.1723 3433 Oakwood Hills Parkway | Eau Claire, WI 54701-7698 **Ayres Associates Inc |** www.AyresAssociates.com



Ingenuity, Integrity, and Intelligence.

CHANGE ORDER

Dunn Street - Phase 2 ARES

Project: 2022 Street & Utility Improvements Change Order No: 01

Date: 08/29/2022

Owner: Village of Colfax, Wisconsin

Project No: 23-1848.00

To (Contractor): Skid Steer Guy, LLC

Contract For: Street & Utilities

N1417 Hwy. 85 Mondovi, WI 54755 Contract For. Officer & Childe

Contract Date: 03/18/2022

You are directed to make the following changes in the Contract Documents:

Description:

- + \$25,900 for three (3) Days added Labor & Equipment for Rock Excavation (see attachment)
- \$1,500 for credit for manhole rim out of spec'd adjustment.
- + \$24,400 total change order amount

Attachments: Colfax 2022 Rock Excavation.pdf

CHANGE IN CONTRACT PRICE (SUM)	CHANGE IN CONTRACT TIME(S)
Original Contract Price (Sum) \$\frac{231,411.00}{}	Original Contract Time(s) Substantial Completion: Ready for final payment: July 15, 2022 days or dates
Net changes from previous Change Orders No. 0 to No. 0 \$ 0.00	Net changes from previous Change Orders No. 0 to No. 0 Substantial Completion: 0 days Ready for final payment: 0 days days or dates
Contract Price (Sum) prior to this Change Order \$ 231,411.00	Contract Time(s) prior to this Change Order Substantial Completion: July 15, 2022 Ready for final payment: July 15, 2022 days or dates
Net increase (decrease) of this Change Order \$ 24,400.00	Net increase (decrease) of this Change Order Substantial Completion: 3 days Ready for final payment: 3 days days or dates
Contract Price (Sum) with all approved Change Orders \$ 255,811.00	Contract Time(s) with all approved Change Orders Substantial Completion: July 20, 2022 Ready for final payment: July 20, 2022 days or dates

RECOM	MENDED:	APPROVED:	ACCEPTED:
	Ayres Associates Architect/Engineer	Village of Colfax Owner	Contractor
By: (Au Date:	thorized Signature and Title) 08/29/2022	By:(Authorized Signature ar	d Title) By: (Authorized Signature and Vitle) Date: By: (Authorized Signature and Vitle)
Copy to:	☑ Owner ☑ Contract	or 🔲 A/E Proj. Mgr. 🔲 A/	E Field Rep.





Skid Steer Guy LLC N1417 Hwy. 85 Mondovi, WI 54755 skidsteerguy@yahoo.com

Colfax 2022 Rock excavation

349 excavator and operator-\$4,500/day Laborers-\$1,000/day, 3 guys for 1 day, 2 guys for 2 days Loader/roller and operator-\$1,800/day

> 3days lost due to rock excavation. Excavator total-\$13,500 Labor total-\$7,000 Loader total-\$5,400

> > Subtotal-\$25,900



CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: 2022 Street & Utility Improvements

Date: 08/29/2022

Dunn St. - Phase 2

Project No: 23-1848.00

To (Owner): Village of Colfax

613 Main Street Colfax, WI 54755 Contract For: Street & Utilities

Contract Date: 03/18/2022

To (Contractor): Skid Steer Guy LLC

N1417 State Road 85 Mondovi, WI 54755

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following parts thereof:

ALL WORK UNDER CONTRACT DOCUMENTS.

The Work to which this Certificate applies has been inspected by authorized representative of Owner, Contractor, and Architect/Engineer, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

July 25, 2022

Date of Substantial Completion

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of Contractor to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by Contractor within 60 days of the above date of Substantial Completion.

From the date of Substantial Completion the responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties and guarantees shall be as follows:

Owner:

VILLAGE OF COLFAX WILL TAKE OVER STREET OPERATIONS AND MAINTENANCE EXCEPT FOR BELOW

Contractor:

SKID STEER GUY, LLC WILL COMPLETE PUNCH LIST ITEMS.

SKID STEER GUY, LLC WILL MAINTAIN SEEDED AREAS FOR 30 DAYS OR UNTIL SATISFACTORY GROWTH HAS BEEN ACHIEVED, WHICHEVER IS LONGER.

SKID STEER GUY, LLC WILL BE UNDER THE TERMS OF THE STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT. IN PARTICULAR, "CORRECTION PERIOD" DESCRIBED IN SECTION 15.08.

The following documents are attached to and made a part of this Certificate:
2022.08.29
This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is release of Contractor's obligation to complete the Work in accordance with the Contract Documents.
Executed by Architect/Engineer on <u>August 29</u> , 20 <u>21</u>
Ayres Associates Architect/Engineer Gareth Shambeau, Project Manager (Authorized Signature and Title)
Contractor accepts this Certificate of Substantial Completion on
Skid Steer Guy, LLC Contractor (Authorized Signature and Title) More
Owner accepts this Certificate of Substantial Completion on, 20, 20
Village of Colfax Owner Village President
(Authorized Signature and Title)
Copy to: M Owner M Contractor M A/E Proj. Mar. M A/E Field Rep. M

PUNCH LIST

Copy to:





Project: 2022 Street & Utility Improvements Punch List No: 01

Owner: Village of Colfax Site Visit Date: 07/25/2022

To (Contractor): Skid Steer Guy LLC Project No: 23-1848.00

N1417 State Road 85 Mondovi, WI 54755 Contract For: Street & Utilities

Contract Date: 03/18/2022

The following items require the attention of the Contractor for completion or correction. This list may not be all inclusive, and the failure to include any items on this list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Item No.	<u>Description</u>	Date Completed
1	Remove gravel from sanitary manholes.	
2	Complete and provide sanitary televising (Spec Section 33 31, 1.04, B, 2)	
3	Maintain seeded areas for 30 days or until satisfactory growth has been achieved, whichever is longer. Areas seeded after September 15 which fail to become established in the fall shall be reseeded and fertilized the following spring before June 1. (Spec Section 32 99 10, 3.05).	
4	Provide outstanding submittal documents per specification sections (asphalt submittals, concrete test results, material test results, water main pressure test results)	
5	Provide project closeout submittals per specification section 01 01 00, 1.20 (record drawings, evidence of continuing insurance coverage, contractor affidavit and lien waivers, consent of surety)	
Prepared	By:	

Skid Steer Guy LLC

N1417 State Rd

Mondovi, WI 54755 US

skidsteerguy@yahoo.com

Village of Colfax

Invoice

SHIP TO

Village of Colfax

613 Main Street, PO Box 417

Colfax, WI

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
4319	09/02/2022	\$5,882.36	10/02/2022	Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Water service	Water service on 6/9/22 operator and excavator	3	170.00	510.00
	First Supply 6/9 materials			728.61
Water service	Vater service 6/9/22 labor		95.00	285.00
Water service	Water services on 8/22 operator and excavator		170.00	1,232.50
Water service	Vater services on 8/22 laborers		95.00	1,828.75
Materials	Materials water materials for 8/22		985.00	985.00
Lowboy trucking Mobilization 8/22		2.50	125.00	312.50

SUBTOTAL
TAX
TOTAL
BALANCE DUE

\$5,882.36

5,882.36

5,882.36

0.00

Tid Services Ostside



Chippewa Falls, WI 54729 Phone: 715-723-7200

Repair Options

Claim Information

Company Representative

Cory Schoonover Phone: (715) 600-1519 Cory@rockandtait.com

Jeff Prince 613 Main Street Colfax, WI 54730 (715) 556-3471

Job: 1-18830: Jeff Prince

Building #1-Village Hall Tuck Pointing

Project Overview

The Village Hall building in Colfax is in need of repairs.

THIS ESTIMATE INCLUDES MATERIALS AND LABOR TO TUCK POINT A ROUGHLY 12'X20' SECTION ON THE WEST WALL OF THE VILLAGE HALL BUILDING

Includes:

***Setting up protection for walkway and parking lot

***Carefully grind out existing mortar as needed. (pictures of the area have been provided)

***Install new mortar in same areas where needed.

NOTE: The project will be completed 6-8 weeks after signed contract and 1/2 down payment. Job will take 1 days to complete.

Project Management

Materials

Tuck Point Materials

Ground Protection Mortar

Labor Description

Tuck Point Labor

Village Hall

\$3,263.89

Building #2-Well House Next to Village Hall

Project Overview

The Well House #1 building next to Village Hall in Colfax is in need of repairs.

THIS ESTIMATE INCLUDES MATERIALS AND LABOR TO TUCK POINT STONE ON THE LOWER PERIMETER OF THE BUILDING

Includes:

***Setting up protection for walkway and parking lot

***Carefully grind out existing mortar as needed. (pictures of the area have been provided)

***Install new mortar in same areas where needed.

NOTE: The project will be completed 6-8 weeks after signed contract and 1/2 down payment. Job will take 1 days to complete,

Project Management

Materials

Tuck Point Materials

Ground Protection

Mortar

Labor Description

Tuck Point Labor

Well House#1

\$4,930.58

Building #3-Well House Near Karl's Market

Project Overview

The Well House #3 building near Karl's Market in Colfax is in need of repairs.

THIS ESTIMATE INCLUDES REMOVING AND REPLACING THE DAMAGED FOUNDATION BLOCK AND TUCK POINTING THE NORTH WEST CORNER OF THE BUILDING

Includes:

- ***Setting up protection for walkway
- ***Carefully grind out existing mortar as needed. (pictures of the area have been provided)
- ***Removing and replacing damaged block
- ***Install new mortar in same areas where needed.

NOTE: The project will be completed 6-8 weeks after signed contract and 1/2 down payment. Job will take 1 days to complete.

Project Management

Materials

Tuck Point Materials

Ground Protection

Mortar

Labor Description

Tuck Point Labor

Well House # 3

\$1,590.92

Lynn Niggemann

From:

Jeff Prince <jeffprince89@gmail.com>

Sent:

Monday, July 18, 2022 7:23 AM Colfax Clerk Treasurer

To: Subject:

Fwd:

Pilgrim Construction

----- Forwarded message -----

From: Real stone columns Stone Pillars < richmick.ram@gmail.com>

Date: Sun, Jul 17, 2022, 5:05 PM

Subject:

To: <jeffprince89@gmail.com>

Bid for grinding joints and tuckpointing 3 buildings in Colfax WI

Main building,\$ 850.

Village Hall

Pumphouse 1, \$760.

Well House #)

Pumphouse 3, \$275.

Well House #3

Total all labor and materials \$1885.00.

Richard Mickelson 500 camp road Fairchild WI. 54741

Craig Pilgrim
715-828-0337

PAVEMENT CONSULTING SERVICES, LLC

2133 Hogeboom Ave. Eau Claire, WI 54701 (715) 271-2829

Email: pavementconsultingllc@gmail.com

Proposal

Date: August 26, 2022

Village of Colfax 613 Main Street P.O. Box 417 Colfax, WI 54730 Naiting For:
Tim Will break

costs out for

Park + Dunn

Street Patches: Park, Dunn, & Railroad

Scope of Work:

Park (780 Sq. Ft.), Dunn (4,524 Sq. Ft.) – saw cut and remove existing asphalt, finish shape and compact roll, water as needed, furnish and install 3" of hot mix paving in two lifts with tack if not done the same day.

Park & Dunn Bid Price:\$ 25,273.00 Railroad (3,885 Sq. Ft.) - sweep street clean of debris, spray asphalt tack coat, furnish and install 1.5" asphalt wedge. This price is good if done with other patches. Railroad Bid Price: \$ 7,638.00 One Mobilization 32,911 No Prevailing Wage Payments are due within 30 days of invoice date. Amounts over 30 days are subject to a FINANCE CHARGE AT 1 - 1/2% PER MONTH (18% PER ANNUM) on the unpaid balance from date of invoice. SEE BACK OF SHEET FOR BID CONITIONS AND LIEN RIGHTS WHICH ARE PART OF THIS PROPOSAL Authorized Signature: // HURBITER Note: This proposal may be withdrawn by us if not accepted within 30 Days ACCEPTANCE OF PROPOSAL The above specifications and conditions are satisfactory and are here accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If payment is not made as outlined above or satisfactory arrangement made in writing with our office, the undersigned agrees to pay all legal expenses, including reasonable attorney's fees resulting from further legal proceedings Accepted: Date ____ Signature:

Contact Numbers

Tim Huebner PH: 715-271-2829