

Village Board Meeting October 10th, 2022

On October 10th, 2022, the Village Board met at the Village Hall, 613 Main Street at 7:00 p.m. Members present: Trustees Prince, Jenson, Rud, Davis, M. Burcham and Albricht. Excused: Trustee Stene. Others present included Pat Eggert representing the Colfax Woman's Club, Brian Longdo, Kristy Treichel and Gareth Shambeau with Ayres Associates, Deputy Clerk-Treasurer Sheila Riemer, Police Chief Anderson, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments – none.

Minutes

Regular Board Meeting Minutes – September 26th, 2022

Special Board Meeting Minutes – October 3rd, 2022

A motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve the Regular Board meeting minutes from September 26th, 2022 and the Special Board Meeting Minutes of October 3rd, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Review Statement of Bills – September 26th, 2022 to October 10th, 2022

Review Statement of Bills Solid Waste & Recycling Checking – September 26th, 2022 to October 10th, 2022

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for September 26th, 2022 to October 10th, 2022. A voice vote was taken with all members voting in favor. Motion carried.

Ayres Associates – Pay Request for Skid Steer Guy 2022 Street Project – Pay Request 3 which represents the change order – A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to approve the Pay Request 3 for Skid Steer Guy in the amount of \$25,890 which represents the change order approved for the 2022 Street Project at a prior meeting. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Prince and Albricht. Voting Against: none. Motion carried.

Training Request – None

Facility Rental - None

Licenses

Chicken License-October 10th, 2022 to June 30th, 2023 – Mikki McCutcheon -406 Main Street – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the Chicken License for Mikki McCutcheon at 406 Main Street from October 10th, 2022 to June 30th, 2023. A voice vote was taken with all members voting in favor. Motion carried.

Operator's Licenses – October 10th, 2022 to June 30, 2023 – Kaylee Lemler – Viking Bowl – A motion was made by Trustee Jenson and seconded by Trustee Davis to approve the operator's license for Kaylee Lemler for the period October 10th, 2022 to June 30th, 2023 for the Viking Bowl. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Colfax Woman's Club Donation Request–Pat Eggert – The Board inquired about other possible fund raisers to earn additional money. Eggert explained that each fund raiser is attempting to pay for different projects. For Music in the Park, the group did pass a hat around to help fund the events. Jenson offered to assist with additional fund raising ideas this winter to help raise the donations needed to keep the event going and possibly increase the entertainers payment from \$75 to \$100. A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to table the request for donation until April 2023. A voice vote was taken with all members voting in favor. Motion carried.

Cedar Street Design Proposal – Ayres Associates – Shambeau introduced Kristy Treichel with Ayres Associates indicating that the Village may see her in place of Lisa Fleming as Fleming nears retirement. Shambeau explained to the Board that the 2023 Street project master agreement shows the cost for Cedar Street to be \$3,400 for the Topographic Survey,

\$29,300 for Design and Bidding Phase and \$26,500 for the Construction Phase. Estimated timeline would be November 2022 for surveying, December 2022 for preliminary design phase and plan review by Village of Colfax, January 2023 final design and construction plan to be reviewed by Village of Colfax, February 2023 Bidding and Construction phase to be completed in spring or summer of 2023. A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the 2023 Master Agreement for the 2023 Street Projects, Cedar Street at the costs of survey \$3,400, Design and Bidding \$29,300 and Construction \$26,500. Voting For: Trustees M. Burcham, Davis, Prince, Rud, Jenson and Albricht. Voting Against: none. Motion carried.

503 E Third Avenue – Brian Longdo – Longdo had many reasons why he has not cleaned up his property including, he thought that he was exempt because he was zoned commercial. The Board was very clear that the property needs to have major progress to become compliant and they are willing to give one more extension. There will not be any additional forgiveness in the clean up or future citations. Davis indicated that he feels for Longdo, however, why is it so difficult for him to part with the items and clean up when it seems that he does not have any difficulties in bringing more items onto the property. The focus needs to be on clean up rather than getting more items. A motion was made by Trustee Jenson and seconded by Trustee M. Burcham to extend Longdo's deadline to December 15th, 2022 to become compliant with the removal of the property to clean-up and/or the installation of a fence. If Longdo becomes compliant, the two citations issued may be rescinded by the Police Chief. Voting For: Trustees M. Burcham, Davis, Rud, Jenson and Prince. Voting Against: Trustee Albricht. Motion carried.

609 Pine Street -Consider Clean up – Can be billed to the tax roll – Niggemann explained that the Police Chief issued a letter to Mr. Felland for Unightly Property. The letter was hand delivered by Niggemann to Felland at the Village Hall, 613 Main Street on Wednesday, October 5th, 2022. To accommodate Mr. Felland's vision and hearing concerns, Niggemann discussed the letter with him indicating that the property needed to be cleaned up. When asked what that meant, Niggemann explained that the trash, rubbish in bags and rubbish on the lawn need to be removed, the boards and broken windows along the house and on the ground need to be cleaned up and the garage needs to be repaired or taken down. Niggemann explained if it was not cleaned up the Village would need to come in and clean up. Felland indicated he had someone that would be coming to help clean-up and what they did not get done he would bid out because he felt that the Village costs were too high. Felland returned on Friday, October 7th to inform Niggemann that he would have clean up completed by October 15th. The volunteers worked over the weekend and did make progress. Niggemann authorized the material to be taken to the collection site with no fee and have the Board evaluate how to proceed. The estimated cost was \$240 for the two trailer loads that were taken to the site on October 8th. The Board is not interested in providing services for free because that would set precedence. The Board prefers to have him become compliant by the deadline date or the Village will clean-up the property at the property owner's expense. They also suggested that the property owners get a roll-off to dispose of the material. A motion was made by Trustee M. Burcham and seconded by Trustee Jenson to follow through with the unsightly notice deadline and if the property owner is not compliant the Village employees or a contractor will be hired to clean up the property at the property owner expense with any unpaid amount transferred to the tax roll. Voting For: Trustees Prince, Jenson Rud, M. Burcham and Albricht. Voting Against: Trustee Davis. Motion carried.

Driveway Permit for Dunn Street – A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the Driveway Permit for 105 Dunn Street. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Prince and Albricht. Voting Against: none. Motion carried.

Dunn County 2022-2023 Tax Collection Agreement – No Change in Price per Parcel - A motion was made by Trustee Davis and seconded by Trustee M. Burcham to approve the 2022- 2023 Tax Collection Agreement with Dunn County at the rate of \$2.35 per parcel. Voting For: Trustees M. Burcham, Davis, Rud, Jenson, Prince and Albricht. Voting Against: none. Motion carried.

Dunn County Humane Society 2023 Contract -Per capita increase of \$0.05 – Niggemann provided the contract pricing for the previous years of \$1.88 in 2019, \$1.99 in 2020, 2021 and 2022 and \$2.04 for 2023. Anderson indicated that in

the last year the Police Department had utilized the Humane Society approximately a half dozen times. A motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve the 2023 Dunn Humane Society contract at \$2.04 per capita. Voting For: Trustees Rud, Jenson, Prince, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

Parks Committee Recommendations – Prince shared that the Parks Committee met earlier that day and they discussed budget items which will be presented during the budget meetings. No action.

Ordinance Review- Zoning Categories- Niggemann wanted the Board to be familiar with the zoning categories as we move forward with potential zoning meetings on Dunn Street. No action needed at this time.

Lagoon Update– Bates explained that the project is moving quickly now. The contractor has been working on removing the barrier in the water, the streambank is in the process of being hydro seeded and the fence needs to be constructed. Bates expects that the project may be complete in about one week. Strand has been on-site weekly with the construction crew and Bates. No action needed.

Adjourn – A motion was made by Trustee M. Burcham and seconded by Trustee Rud to adjourn the meeting at 8:08 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jody Albricht, Village President

Attest:

Lynn Niggemann
Administrator-Clerk-Treasurer