

Village of Colfax
Regular Board Meeting Agenda
Monday, February 13th, 2023
7:00 p.m.
Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Regular Board Meeting Minutes –January 23rd, 2023 – (available by Monday)
 - b. Review Statement of Bills Pooled Checking–January 23rd, 2023 to February 12th, 2023
 - c. Review Statement of Bills Solid Waste & Recycling Checking- January 23rd, 2023 to February 12th, 2023
 - d. Training Request - none
 - e. Facility Rental - none
 - f. Licenses
 - i. Operator's License – February 13th, 2023 to June 30th, 2023 – Molly Heidorn – Synergy Co-op
7. Consideration Items
 - a. Permission to use the Colfax Municipal Building Image at the Menomonie Heritage Museum & Dunn County Historical Society in a Penny Machine
 - b. Consider Ordinance Amendment 2023-01 Library Board Appointments
 - c. Library Appointment Consideration – Abbie Hartung
 - d. Colfax Youth Sports Corporation – Request for Budgeted \$1,500 for Youth Baseball Program
 - e. Community Development Block Grant – Wastewater Treatment Facility Bank Stabilization Project
 - i. Desktop Monitoring Response Approval Letter Dated 02/07/2023
 - f. Public Works Possible Consideration items
8. Committee/Department Reports – (no action)
 - a. January Building Permits
 - b. Police Department-January Report
 - c. Colfax Rescue Squad – January Report
 - d. ACT Report –February 10th, 2023
9. Adjourn

Any person who has a qualifying disability as defined by the American With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 1/23/2023 From Account:
Thru: 2/12/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
MWG	2/01/2023	MORGAN WHITE GROUP	996.33
RAM	2/10/2023	RAM SOFTWARE	257.50
XCEL	2/06/2023	XCEL ENERGY	5,541.33
XCEL	2/08/2023	XCEL ENERGY	70.60
78649	1/31/2023	24-7 TELCOM	24.95
78650	1/31/2023	ARAMARK UNIFORM SERVICE, INC	206.01
78651	1/31/2023	AT&T MOBILITY	511.79
78652	1/31/2023	AYRES ASSOCIATES	11,720.00
78653	1/31/2023	BOBCAT PRO	5,775.00
78654	1/31/2023	CAPITAL ONE	71.37
78655	1/31/2023	CENAGE LEARNING INC/GALE	300.17
78656	1/31/2023	CENTURY LINK	128.16
78657	1/31/2023	DIGGERS HOTLINE	86.40
78658	1/31/2023	GALLS, LLC	337.98
78659	1/31/2023	HAWKINS, INC.	1,480.06
78660	1/31/2023	HENRY SCHEIN	124.30
78661	1/31/2023	HUEBSCH LAUNDRY CO	166.19
78662	1/31/2023	HYDROCORP	470.00
78663	1/31/2023	IFLS LIBRARY SYSTEM	7,557.00
78664	1/31/2023	JOLENE ALBRICHT	26.25
78665	1/31/2023	MID-AMERICAN RESEARCH CHEMICAL	695.02
78666	1/31/2023	MODERN MARKETING	128.27
78667	1/31/2023	RACOM CORPORATION	4,055.60
78668	1/31/2023	SHRED AWAY	66.00
78669	1/31/2023	T-MOBILE	29.40
78670	1/31/2023	VFIS/GLATFELTER SPECIALTY BENEFITS	9,262.70
78671	1/31/2023	WI DEPT OF JUSTICE-TIME	822.00
78672	1/31/2023	WRWA	202.34
78673	1/31/2023	ZOLL MEDICAL CORP	560.00
AFLAC	1/30/2023	AFLAC	410.06
EFTPS	2/02/2023	EFTPS-FEDERAL-SS-MEDICARE	7,362.68
WIDOR	2/02/2023	WI DEPARTMENT OF REVENUE	1,145.78
WIETF	1/25/2023	WI DEPT OF EMPLOYEE TRUST FUNDS	10,545.75

2/09/2023 11:30 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 1/23/2023 From Account:
Thru: 2/12/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
CHARTER	1/30/2023	CHARTER COMMUNICATIONS	147.97
CHARTER	2/02/2023	CHARTER COMMUNICATIONS	435.59
WIDCOMP	2/02/2023	WISCONSIN DEFERRED COMPENSATION	270.00
EXEMPLAR	1/30/2023	EXEMPLAR HEALTH BENEFITS	8,361.95
		Grand Total	80,352.50

2/09/2023 11:30 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 1/23/2023 From Account:
Thru: 2/12/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
1217	1/31/2023	AT&T MOBILITY	33.94
1218	1/31/2023	FIRST CHOICE	517.88
1219	1/31/2023	GARY LONGHURST	10.00
1220	1/31/2023	JOHNSON ROLL-OFF SERVICE, LLC	613.00
		Grand Total	1,174.82

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 16998

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2023, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Molly Katherine Heidorn
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-225-8903 Email Address mollyheidorn12@outlook.com

Current Address N8287 948th St. Colfax 54730 14
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth _____ Age 18

Place of Employment Colfax Synergy Cooperative

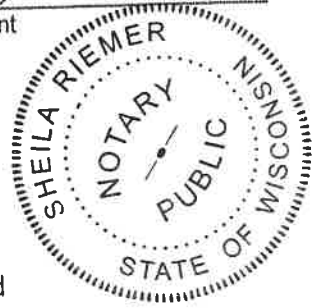
POLICE DEPT APPLICABLE OFFENSE CRITERIA
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.
Recommendation Approve Deny *Sheila Riemer* 01/16/2023
(Chief of Police or Designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X Molly Heidorn
Signature of Applicant

Subscribed and sworn before me this 16th day of January 2023.
Sheila Riemer 7-17-26
(Signature of Notary Public) (Commission Expires)



Date Received: 1-16-23 Date to the Board: 2-13-23 Approved or Denied



CERTIFICATE OF COMPLETION

This certifies that

Molly Heidorn

is awarded this certificate for

Wisconsin Responsible Beverage Server Training

 Completion Date
12/20/2022

 Expiration Date
12/19/2024

 Certificate #
WI-00608385



Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

AN ORDINANCE REGARDING THE ORGANIZATION OF THE LIBRARY BOARD.

The Village Board of the Village of Colfax, Wisconsin, do ordain as follows:

SECTION 1. Section 2-4-3 of the Code of Ordinances of the Village of Colfax, Wisconsin, is hereby retracted and repealed as follows:

Sec 2-4-3 LIBRARY BOARD

(a) Organization Terms.

(1) There is hereby created, pursuant to Chapter 43 of the Wisconsin Statutes, a municipal Library Board for the village consisting of seven (7) members. Membership shall consist of one (1) Village Trustee and Village of Colfax residents appointed by the Village President, subject to confirmation by the Village Board. Pursuant to Wis. Stats. 43.54 (1), up to two (2) members may be residents of other municipalities. Members shall consist of one (1) Village Trustee and citizens of the Village, one (1) school district administrator or the administrator's designee, up to two (2) members that may be residents of towns adjacent to the Village and up to two (2) County appointed board members; per Wis. Stats. 43.60(3).

SECTION 2. This ordinance shall take effect upon passage and publication as required by law.

Village of Colfax

Adopted October 22, 2018
Published November 21, 2018

Lynn Niggemann
Administrator-Clerk-Treasurer

**2023-01 ORDINANCE AMENDMENT
SEC. 2-4-3 & 2018-04 Ordinance Amendment**

*Suggested
Amendment*

AN ORDINANCE REGARDING THE ORGANIZATION OF THE LIBRARY BOARD.

The Village Board of the Village of Colfax, Wisconsin, do ordain as follows:

SECTION 1. Section 2-4-3 and 2018-04 Ordinance Amendment of the Code of Ordinances of the Village of Colfax, Wisconsin, is hereby retracted and repealed as follows:

Sec 2-4-3 LIBRARY BOARD

(a) Organization Terms.

(1) There is hereby created, pursuant to Chapter 43 of the Wisconsin Statutes, a municipal Library Board for the village consisting of seven (7) members. Membership shall consist of no more than one (1) Village Trustee, one (1) school district administrator or the administrator's designee, and five (5) additional members. Up to two (2) members may be residents of other municipalities. The County may add up to five (5) additional members to the Library Board, depending on funding level per Wis. Stats. 43.60(3).

SECTION 2. This ordinance shall take effect upon passage and publication as required by law.

Village of Colfax

Adopted: _____

Published: _____

Village President

Village Clerk

Library Board Appointments and Composition

18

In Wisconsin, as in most states, citizen boards govern public libraries. Citizen governance partially isolates the operation of the library from political pressure—an important concern especially in the development of your library’s collection and policies. Public library collections and policies have traditionally supported the ideals of freedom of expression and inquiry—free from any partisan or political pressures. Citizen control helps your library support these ideals. (For more information, see *Trustee Essential #22: Freedom of Expression and Inquiry*.)

In This Trustee Essential

- Why citizen boards control public libraries in Wisconsin
- The legally required procedures for appointment of library board members
- The legally required composition of library boards

Diversity of Viewpoint and Expertise

Another traditional public library ideal is that the library serves *all* members of the community equitably. A citizen board representing a cross section of the community should help your library do that. A library board composed of members with varying backgrounds and perspectives can contribute to the success of the library. For example, the school district administrator (or administrator’s designee) brings expertise in the field of education and often in the field of personnel management practice. A lawyer, a businessperson, a parent, an elected official, and many others, all have knowledge and experience that can contribute to effective library board decision-making.

It is appropriate for the library board to suggest potential appointees to fill upcoming vacancies on the library board. When developing lists of candidates for appointment, keep in mind the importance of having a board that is representative of the entire community and any special need for added expertise on the library board. See also *Trustee Essential #1: The Trustee Job Description* for additional qualities of a good library board member.

Statutory Requirements

The appointment, composition, and terms of office for all types of library boards in Wisconsin (municipal, joint, county, and system) must be in accordance with Chapter 43 of the Wisconsin Statutes. To qualify for membership in a library system, your library must have a legally appointed and constituted library board that exercises the statutorily required duties and powers. (See also *Trustee Essential #2: Who Runs the Library* and *Trustee Essential #17: Membership in the Library System*.)

Municipal Library Boards

The mayor, village president, town chair, or tribal chair makes appointments to a municipal² public library board, with the approval of the municipal governing body, for three-year terms. Not more than two board members may reside outside of the municipality. Terms of office for library trustees begin on the date set by local ordinance (usually May 1) and are for three years unless the appointment is to fill an unexpired term. Special terms of office apply for a newly formed library (see Wisconsin Statutes Section 43.54(1)(b)), and when a city council has voted to reduce the size of the board under Section 43.54(3).

One of the members must be a school district administrator or the administrator's representative, to represent the public school district(s) in which the public library is located. The school district administrator or the administrator's designee must still be formally appointed for a three-year term by the mayor, village president, town chair, or tribal chair, with the approval of the municipal governing body.

Although the law does not require that a member of the municipal governing body be appointed, this is a frequent practice and one that often improves communication between the library board and the municipality. The law does, however, specify that at any one time not more than one member of the municipal governing body can be a member of the library board.

If a board member leaves office before the expiration of his or her term, the appointment to fill the position is made in the same way as other appointments, but the term of office is for the unexpired portion of the term (which will be less than three years).

If a county (or another municipality) provides financial support to your library, it may have the option of appointing members to your board. Wisconsin Statutes Section 43.60 (3) provides that whenever a county (or another municipality) appropriates funds for a municipal library equaling at least one-sixth of the amount appropriated by the establishing municipality, the county (or other municipality) may appoint a library board member to serve in addition to those appointed by the municipality. Two board members may be appointed when the county (or another municipality) appropriates at least one-third the amount that was appropriated by the establishing municipality. These appointments are *in addition* to the municipal appointments. So, for example, if your board has seven municipal appointments, and the county appoints one member under the provisions of Section 46.60(3), your board would have a total of eight members.

² For purposes of Wisconsin library law, tribal governments and tribal associations are considered "municipalities." Public libraries in a First Class City have special rules for the appointing authority and for library board composition (see Section 43.54(am)).

7 member
5 Village associations
up to 3 - VofC Residents
up to 2 - outside VofC

1 school rep

not more than
1 V. Trustee

up to 5

Village, Town, and Tribal Libraries

Library boards established by a village, town, tribal government or tribal association have either five or seven members appointed by the village president, town chair, or tribal chair, respectively, with the approval of the municipal governing body.

Fourth Class Cities

Library boards established by a Fourth Class City have seven members appointed by the mayor, with approval of the city council.

Second and Third Class Cities

Library boards established by a Second or Third Class City have nine members appointed by the mayor, with approval of the city council. However, the city council may, by a two-thirds vote, reduce the number appointed by the mayor to seven.

First Class Cities

Library boards established by a First Class City have special rules for appointing authority and library board composition (see Wisconsin Statutes Section 43.54(am)).

Joint Library Boards

A joint public library can be established by two or more municipalities or a county and one or more municipalities located in whole or in part in the county, by appropriate agreement of their governing bodies. The library board of a joint library has seven to eleven members, and the composition of the board must be representative of the participants in the joint library. The joint library agreement must spell out the number of representatives for each participant. The head of each participating governing body appoints board members. The rules discussed above regarding length of terms, unexpired terms, and school district representation also apply to joint library boards.

County Library Boards

In counties with a consolidated county public library, the county board chair, with the approval of the county board, appoints a seven-member or nine-member county library board. In counties with a county library service, the county board chair, with the approval of the county board, appoints a seven-member county library board. Both types of county library boards must have at least one, but not more than two, county board members. In addition, the board must include at least one school district administrator (or that school district administrator's designee) of a school district located in whole or in part in the county.

The board of a county library *service* must also include representatives of municipal library boards of libraries in the county and also persons residing in municipalities not served by municipal libraries.

The same rules discussed above regarding length of terms and filling unexpired terms also apply to county library boards.

Federated Public Library System Boards for a Single-County Library System

In a single-county library system, a seven-member board is appointed by the county executive or the county board chair (in counties without a county executive) and approved by the county board. Board terms are three years. At least three members of the system board, at the time of their appointment, shall be active voting members of library boards governing public libraries of participating municipalities, and at least one of these shall be a member of the library board governing the resource library. At least one but not more than two members of the county board shall be members of the system board at any one time. No current employee of a member public library may serve on the board. Board terms begin on January 1. If a board member leaves office before expiration of term, the appointment to fill the position is made in the same way as other appointments, but the term of office is for the unexpired portion of the term (which will be less than three years).

Federated Public Library System Boards for a Multi-County Library System

In a multicounty library system, the board has between 15 and 20 members. Members are nominated by the county executive or the county board chair (in counties without a county executive) in each county in the system and approved by each county board. Board terms are three years. Appointments must be as closely proportionate to the populations of the respective counties as practical, but each county shall be represented by at least one member on the system board. Each county board may appoint one county board member to the system board. At least one of the appointees shall be a member of the library board governing the resource library. No current employee of a member public library may be appointed to the board. Board terms begin on January 1. If a board member leaves office before the expiration of his or her term, the appointment to fill the position is made in the same way as other appointments, but the term of office is for the unexpired portion of the term (which will be less than three years).

The board may consist of more than 20 members if the county boards, acting jointly, determine that each county in the system shall be represented by at least two members on the system board.

Discussion Questions

1. What are possible reasons why the statutes provide for a school district representative on the library board?
2. What are possible reasons why the statutes limit board membership to one elected official from the governing body?
3. What groups (demographic, occupational, etc.) are currently represented on the library board? When board positions become vacant, what community groups could be looked to for possible candidates?

Sources of Additional Information

- Your library system staff (See *Trustee Tool B: Library System Map and Contact Information.*)
- Division for Libraries and Technology staff (See *Trustee Tool C: Division for Libraries and Technology Contact Information.*)

Trustee Essentials: A Handbook for Wisconsin Public Library Trustees was prepared by the DLT with the assistance of the Trustee Handbook Revision Task Force.

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Wisconsin Department
of Public Instruction.
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43.53 Joint libraries.

- (1) Joint libraries may be created by any 2 or more municipalities or by a county and one or more municipalities located whole or in part in the county, by appropriate agreement of their governing bodies. Section 43.52 applies to joint libraries.
- (2) Joint library agreements under sub. (1) shall contain provisions necessary to establish a library board under s. 43.54, including a procedure for adjusting the membership of the board to ensure that it remains representative of the population of the participating municipalities, as shown by the most recent federal census, under s. 43.54 (1m) (a) 1.; perform the duties under s. 43.58; and own and operate the physical facilities. A joint library agreement shall also do all of the following:
 - (a) Name one of the participants as the library's fiscal agent, who is responsible for the payroll, benefit administration, insurance, and financial record keeping and auditing for the library. The participant's costs of providing the service under this paragraph count toward the financial support required of the participant under s. 43.15 (4) (b) 2.
 - (b) Include a procedure for the distribution of a joint library's assets and liabilities if the joint library is dissolved.
- (3) A joint library may not be established unless it includes at least one municipality with a public library established before May 8, 1990.

History: 1971 c. 152 s. 19; Stats. 1971 s. 43.56; 1985 a. 177 ss. 33, 34; Stats. 1985 s. 43.53; 1989 a. 286; 1995 a. 270; 2005 a. 420; 2011

43.54 Municipal library board composition.

(1)

- (a) Each public library established under s. [43.52](#) shall be administered by a library board composed in each city of the 2nd or 3rd class or school district of 9 members, in each city of the 4th class of 7 members and in each village, town, tribal government or tribal association of 5 members. Two additional members may be appointed to a library board for a village, town, tribal government or tribal association so that the board has 7 members. Members shall be residents of the municipality, except that not more than 2 members may be residents of other municipalities. Members shall be appointed by the mayor, village president, town chairperson, tribal chairperson or school board chairperson, respectively, with the approval of the municipal governing body. Up to 5 additional members may be appointed under s. [43.60 \(3\)](#). *County*
- (am) Each public library established in a 1st class city shall be administered by a library board consisting of the president of the board of school directors or his or her designee, the superintendent of schools or his or her designee, a member of the county board of supervisors who resides in the county, 3 alderpersons and 6 public members. The county board member shall be appointed by the county executive or county administrator and confirmed by the county board for a 4-year term commencing on May 1. The 3 alderpersons shall be appointed by the mayor on the 3rd Tuesday in April from among those alderpersons serving 4-year terms and shall serve on the library board during their aldermanic terms. The 6 public members shall be residents of the city. Five of the public members shall be appointed by the mayor on the 3rd Tuesday in April to staggered 4-year terms. One of the public members appointed by the mayor under this paragraph shall be designated by the mayor as his or her representative on the board. One public member shall be appointed by the president of the common council on the 3rd Tuesday in April for a 4-year term. The public member appointed by the president of the common council under this paragraph shall be designated by the president of the common council as his or her representative on the board.
- (b) Upon their first appointment, the members shall be divided as nearly as practicable into 3 equal groups to serve for 2-, 3- and 4-year terms, respectively. Thereafter, each regular appointment shall be for a term of 3 years. Vacancies shall be filled for unexpired terms in the same manner as regular appointments are made.
- (c) The appointing authority shall appoint as one of the members a school district administrator, or the administrator's representative, to represent the public school district or districts in which the public library is located. Not more than one member of the municipal governing body shall at any one time be a member of the library board.
- (d) No compensation shall be paid to the members of a library board for their services, except as follows:
1. Members may be reimbursed for their actual and necessary expenses incurred in performing duties outside the municipality if so authorized by the library board.
 2. Members may receive per diem, mileage and other necessary expenses incurred in performing their duties if so authorized by the library board and the municipal governing body.
- (e) A majority of the membership of a library board constitutes a quorum, but any such board may, by regulation, provide that 3 or more members thereof shall constitute a quorum. For library boards organized under par. (am), a majority of those seats on the board that are currently filled constitutes a quorum.

(1m)

- (a) Boards appointed for joint libraries under s. [43.53](#) shall: *not Colfax*
1. Consist of 7 to 11 members and be representative of the populations of the participating municipalities.
 2. Be appointed by the head of the municipal governing body of each participating municipality and county board chairperson of the participating county.
- (b) Subsections (1)(b) to (e) and (2) apply to joint library boards.
- (2) As soon as practicable after the first appointments, at a date and place fixed by the appointing officer, and annually thereafter within 60 days after the beginning of terms, the members of the library board shall

Lynn Niggemann

From: Lisa Bragg-Hurlburt <hurlburt@colfaxpubliclibrary.org>
Sent: Wednesday, January 18, 2023 4:10 PM
To: Lynn Niggemann
Subject: Library Board appointment and ordinance language

Lynn,

Just wanted to let you know that we had our Board meeting last night. Krista Ottinger agreed to step down from her position so our Board composition is in compliance with state statute. We need to fill her place with another village appointee who resides within the municipality.

Abbie Hartung lives in the village and is willing to serve on the Library Board. She is no longer a library employee; her last day here was January 4, 2023. She currently works in the Admissions office at UW Stout but lives nearby, is very civic-minded and professional, and I think would be a good asset to the Library Board. We appreciate the opportunity to have a younger person on the Board who has a good idea about the mechanics of Library operations. We hope you and the Board will consider appointing her at your next opportunity.

Here is a list of our current Library Board membership:

- Eve Suckow (*appointed October 2017; resides outside of municipality, township of Colfax*)
- Claudia Kressin (*appointed May 2020; resides outside of municipality, township of Colfax; elected Vice President of Library Board and serving as interim President until the next election of officers in February*)
- Megan Cormican (*appointed November 2019; village resident; school administrator's designee; elected Secretary of Library Board*)
- Jeanne Herrick (*appointed October 2021; village resident*)
- Nancy Baumgartner (*appointed April 2015; village resident; also serves on Elevator Commission*)
- Gary Stene (*appointed May 2016; village resident; appointed Village Board representative; appointed County Board representative; Chair of Dunn County Library Planning committee*)

Last night we voted to recommend to the Village that we remain a 7 member Board.

We also agreed on language for that part of the Village ordinance which addresses our Library Board composition. I forwarded the paragraph below to John Thompson of IFLS, and he thinks it's worded in accordance with state statute. He took an interest in what our ordinance says because he has been asked by Dunn County's Library Planning committee to correct the language in the county's Library Plan (in regard to Board composition).

Sec 2-4-3 LIBRARY BOARD

A. Organizational Terms.

1. There is hereby created, pursuant to Chapter 43 of the Wisconsin Statutes, a municipal Library Board for the village consisting of seven (7) members. Membership shall consist of no more than one (1) Village Trustee, one (1) school district administrator or the administrator's designee, and five (5) additional members. Up to two (2) members may be residents of other municipalities. The County may add up to five (5) additional members to the Library Board, depending on funding level.

I hope you can put this on the February or March agenda for the Village Board to review.

Thanks,

Lisa



Brandon Scott - President
N8925 590th St
PO Box 396
Colfax, WI 54730

Colfax Village Board Members:

The Colfax Youth Summer Rec program's (CYSR) primary mission is to teach and promote the youth sports organization in Colfax in an environment that fosters competition and individual development, instills the importance of being part of a team, readies players for High School sports, and enhances the enjoyment of youth sports players in the Colfax community.

The CYSR goal is to create a comprehensive, community-based program to support the development of players across a wide range of participation levels. Our ultimate vision is to foster consistent teams at the youth level to support our High School teams.

The CYSR program objectives are to do the following:

- Provide effective training for players at all levels.
- Provide programs that are cooperative with and respected by other community programs.
- Seek to maximize the potential of every player in the program.
- Encourage and foster player participation for the full length of a player's youth sports career by putting each player in a position to be successful.
- Emphasize the importance of teamwork and sportsmanship.

I know the Village Board has been very generous in the past with donations to the program. This year we are asking that you please consider another donation to the program in the amount of \$1,500. The money offered helps keep the cost of tuition lower and helps with the cost of new equipment.

If you have any further questions about the corporation, please feel free to reach me at 715-704-0790, or at colfaxyouthbaseball@gmail.com. I appreciate your consideration of a donation, and look forward to hearing from you.

Sincerely,

Brandon L. Scott
President,
Colfax Youth Sports Corporation



**STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION**

Tony Evers, Governor
Kathy Blumenfeld, Secretary
Susan Brown, Division Administrator

February 7, 2023

Jody Albricht, Village President
Village of Colfax
613 Main Street
Colfax, WI 54730

RE: Village of Colfax Community Development Block Grant Public Facilities Desk Monitoring for
CDBG-PF 19-08 – Monitoring Response Approval

Dear Village President Albricht:

This letter serves as notice of approval of the Village of Colfax's responses to the monitoring report for the Community Development Block Grant Public Facilities (CDBG-PF) wastewater treatment facility bank stabilization project, sent by the Division of Energy, Housing and Community Resources (DEHCR) on October 28, 2022.

The Village of Colfax completed the following actions:

FINDING #1: Subcontracting requirements not met

ACTION: The subcontractor completed work on the project and construction was nearly complete upon the discovery of the finding so retroactively amending the subcontract as a corrective action would not have been relevant. DEHCR held a conference call with the Village and United States Army Corps of Engineers (USACE) regarding the subcontract documentation during the desk monitoring process on October 7, 2022 and the Village acknowledged its intent to ensure subcontracts will be obtained earlier for any future CDBG projects.

The Village also responded to the part of this finding pertaining to Section 3 compliance by obtaining and providing to DEHCR the email verifications required for confirming that the prime contractor and engineering design subcontractor had no new full-time hires for the CDBG project.

This finding has been addressed and is considered closed.

February 7, 2023

Colfax CDBG-PF 19-08: Monitoring Response Approval

Page 2 of 2

CONCERN #1: Restrictions to accessing project files from co-funding source

ACTION: The USACE released redacted labor standards documentation that partially addressed the records request from DEHCR. This concern was *elevated to a finding* for insufficient labor standards records being available and on file. The City was required to obtain additional documentation and submit an action plan to ensure compliance for future CDBG projects. The City obtained the additional records required. DEHCR reviewed the documentation and confirmed compliance with Davis Bacon and Related Acts (DBRA) pertaining to wage rates, fringe benefits and deductions, and apprenticeship documentation.

DEHCR also required the Village to prepare and submit an action plan for helping ensure compliance with grant requirements when coordinating with other funding sources for any future CDBG projects. DEHCR accepts the Village's action plan as being sufficient in response to the desk monitoring.

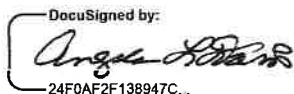
In the future, the Village must have additional coordination and planning with other funding entities for a CDBG project to ensure all CDBG project documents are readily available to DEHCR upon request. In addition, the Village must ensure a complete project file with all required documents is maintained and in the Village's possession upon DEHCR issuing the Project Completion Certification, to have the documents readily available upon request in the future by HUD and other state and federal regulating entities.

This concern and the subsequent related finding have been addressed and are considered closed.

The Village of Colfax's responses and accompanying documentation have been reviewed. The findings and concern identified during the desk monitoring process have been sufficiently addressed.

Place a copy of this letter in your project files. Please contact me at (608) 575-9084 or Angela.Davis1@wisconsin.gov if you have any questions.

Sincerely,

DocuSigned by:

24F0AF2F138947C...

Angela L. Davis, Grants Specialist Advanced
Bureau of Community Development
Division of Energy, Housing and Community Resources

cc: Lynn Niggemann, Village Administrator-Clerk-Treasurer, Village of Colfax
Jon Strand, CDBG Project Grant Administrator, CBS Squared, Inc.
David Pawlisch, Director, Bureau of Community Development

Wisconsin Division of Safety and Buildings Wisconsin Stats. 101.63, 101.73	VILLAGE OF COLFAX UNIFORM BUILDING PERMIT APPLICATION	Application No. 2023- / Parcel No.
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PERMIT REQUESTED Constr. HVAC Electric Plumbing Erosion Control Other: _____

Owner's Name <i>Jeff Johnson</i>	Mailing Address <i>510 4th Ave Colfax, WI 54730</i>	Tel. <i>715-704-6035</i>
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg <i>Abner Srding</i>	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address
Contractor's Name: <input type="checkbox"/> Con <input type="checkbox"/> Elec <input type="checkbox"/> HVAC <input type="checkbox"/> Plbg	Lic/Cert#	Mailing Address

PROJECT LOCATION	Lot area	Sq. ft.	_____ 1/4, _____ 1/4, of Section	T	N, R	E (or) W
Building Address <i>510 4th Ave</i>	Subdivision Name		Lot No.	Block No.		
Zoning District(s)	Zoning Permit No.	Setbacks:	Front	Rear	Left	Right
			ft.	ft.	ft.	ft.

1. PROJECT	3. OCCUPANCY	6. ELECTRICAL	9. HVAC EQUIPMENT	12. ENERGY SOURCE																								
<input checked="" type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other:	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:	Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead	<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Basebd/ Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Other:	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="border: none;"></td> <td style="border: none;">Fuel</td> <td style="border: none;">Nat Gas</td> <td style="border: none;">LP</td> <td style="border: none;">Oil</td> <td style="border: none;">Elec</td> <td style="border: none;">Solid</td> <td style="border: none;">Solar</td> </tr> <tr> <td style="border: none;">Space Htg</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> </tr> <tr> <td style="border: none;">Water Htg</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> <td style="border: 1px solid black; text-align: center;">□</td> </tr> </table> <input type="checkbox"/> Dwelling unit has 3 kilowatt or more in electric space heating equipment capacity.		Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	□	□	□	□	□	□	□	Water Htg	□	□	□	□	□	□	□
	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar																					
Space Htg	□	□	□	□	□	□	□																					
Water Htg	□	□	□	□	□	□	□																					
2. AREA INVOLVED	4. CONST. TYPE	7. FOUNDATION	10. SEWER	13. HEAT LOSS																								
Unfin. _____ Sq Ft Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Deck _____ Sq Ft	<input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: <input type="checkbox"/> WI UDC <input type="checkbox"/> U.S. HUD 5. STORIES <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<input type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> Other:	<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.:	_____ BTU/HR Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on WIScheck report)																								
		8. USE	11. WATER	14. EST. BUILDING COST																								
		<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:	<input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well	\$ <i>24,000</i>																								

I agree to comply with all applicable codes, statutes, and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If I am an owner applying for an erosion control or construction permit, I have read the cautionary statement regarding contractor financial responsibility on the reverse side of the last ply. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

APPLICANT'S SIGNATURE _____ **DATE SIGNED** *1-11-23*

APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. See attached for conditions of approval.

New windows

	Municipality Number of Dwelling Location <i>1 7 1 1 1</i>
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FEES:	PERMIT(S) ISSUED	PERMIT ISSUED BY:
Plan Review \$ _____ Inspection \$ _____ Wis. Permit Seal \$ _____ Other \$ _____ Total \$ <i>24.00</i>	<input type="checkbox"/> Construction <input type="checkbox"/> HVAC <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control	Name <i>George Entzminger</i> Date <i>1-11-23</i> Tel. <i>715-962-4402</i> Cert No. _____

Lynn Niggemann

From: Weber Inspections <FredWeberinspections@outlook.com>
Sent: Saturday, February 4, 2023 9:48 AM
To: Undisclosed Recipients (inspector@weberinspections.com)

This is to let you know there were no activities in your township for this last month.
If you have any questions please feel free to give me a call or email.

Thank you,

Fred Weber

(715) 556-0066

www.weberinspection.com

WILLIAM J. ANDERSON
CHIEF OF POLICE



(715) 962-3136 OFFICE
(715) 962-4357 FAX

JANUARY 2023 POLICE REPORT

Printed on February 1, 2023

CFS Date/Time	Description	Primary Units
01/01/23 13:28:02	EMERGENCY	CXMD8
01/01/23 17:00:38	ESCORT	229
01/02/23 20:47:09	DOMESTIC DISPUTE	224
01/03/23 09:44:01	CIVIL COMPLAINTS	501
01/03/23 17:30:17	TRAFFIC STOP	508
01/03/23 19:33:51	911 HANG UP CALL -	508
01/03/23 21:43:10	TRAFFIC STOP	508
01/04/23 23:35:15	PARKING ORDINANCE	508
01/05/23 06:45:45	SUSPICION	
01/05/23 13:26:10	PAPER SERVICE	222
01/05/23 19:13:20	TRAFFIC STOP	509
01/05/23 19:46:42	TRAFFIC RELATED	216, 509
01/06/23 11:10:38	JUVENILE	501
01/06/23 17:20:12	PARKING ORDINANCE	501
01/06/23 18:25:28	DOMESTIC DISPUTE	213, 509
01/06/23 21:02:04	TRAFFIC STOP	509
01/06/23 22:48:14	EMERGENCY	CXMD7
01/07/23 13:49:07	EMERGENCY	CXMD7
01/07/23 19:43:42	TRAFFIC STOP	503
01/08/23 00:45:04	PARKING ORDINANCE	503
01/08/23 07:42:00	TRAFFIC STOP	254
01/08/23 18:18:10	TRAFFIC STOP	508
01/08/23 20:16:12	TRAFFIC STOP	508
01/09/23 19:00:49	TRAFFIC STOP	508
01/09/23 21:45:18	EMERGENCY	CXMD7
01/10/23 13:25:15	JUVENILE SEXUAL	501
01/10/23 13:54:30	TRESPASSING	501
01/10/23 15:12:53	MENTAL CASE	501, 205
01/10/23 21:01:06	911 HANG UP CALL -	
01/10/23 22:10:43	TRAFFIC STOP	508
01/10/23 22:18:22	TRAFFIC STOP	508
01/10/23 23:09:43	TRAFFIC STOP	508
01/11/23 12:45:04	911 HANG UP CALL -	501
01/11/23 15:20:13	JUVENILE	509
01/11/23 17:24:11	TRAFFIC STOP	509
01/11/23 18:17:20	PAPER SERVICE	214
01/12/23 09:25:23	DISORDERLY	501
01/12/23 17:41:07	PAPER SERVICE	503
01/12/23 21:56:46	TRAFFIC STOP	503
01/12/23 22:17:54	TRAFFIC STOP	503

CFS Date/Time	Description	Primary Units
01/13/23 00:02:44	TRAFFIC STOP	503
01/13/23 20:50:31	TRAFFIC STOP	509, 211
01/13/23 21:25:14	SUSPICION	509
01/13/23 21:39:17	TRAFFIC STOP	509, 211
01/14/23 02:23:56	SUSPICION	509, 211
01/14/23 12:51:55	EMERGENCY	CXMD7
01/14/23 17:36:21	STRAY/DEAD ANIMAL	509
01/14/23 20:02:10	TRAFFIC STOP	509
01/14/23 22:23:48	TRAFFIC STOP	509
01/14/23 22:34:19	TRAFFIC STOP	509
01/15/23 01:22:18	OWI	211, 509
01/15/23 15:33:37	TRAFFIC STOP	509
01/16/23 18:23:29	EMERGENCY	508, CXMD7
01/16/23 18:38:53	TRAFFIC STOP	508
01/16/23 19:16:34	TRAFFIC STOP	508
01/16/23 19:39:12	TRAFFIC STOP	508
01/16/23 21:27:44	TRAFFIC STOP	508
01/17/23 09:38:29	SNOWMOBILE	220
01/17/23 12:09:02	THEFT	213, 501
01/17/23 12:13:13	PARKING ORDINANCE	501
01/17/23 18:46:27	EMERGENCY	CXMD8, 509
01/18/23 03:08:48	SUSPICION	213
01/18/23 08:32:53	PARKING ORDINANCE	501
01/18/23 14:21:56	PAPER SERVICE	205
01/19/23 08:39:53	DOMESTIC DISPUTE	215, 501
01/19/23 11:21:16	TRAFFIC RELATED	508
01/19/23 12:42:59	EMERGENCY	CXMD7
01/20/23 15:30:23	TRAFFIC RELATED	501
01/20/23 20:11:04	STRAY/DEAD ANIMAL	508
01/20/23 21:11:26	TRAFFIC STOP	508
01/20/23 22:44:55	TRAFFIC STOP	508
01/20/23 23:04:30	TRAFFIC STOP	508
01/21/23 19:42:02	911 HANG UP CALL -	
01/23/23 00:46:50	EMERGENCY	CXMD7
01/23/23 18:25:04	911 HANG UP CALL -	508
01/23/23 18:42:01	TRAFFIC STOP	229, 508
01/23/23 21:47:36	911 HANG UP CALL -	508
01/24/23 17:48:16	PUBLIC RELATIONS	CXMD8
01/24/23 18:02:00	DEATH	ME2
01/24/23 18:08:08	TRAFFIC STOP	508
01/24/23 21:52:46	TRAFFIC STOP	508
01/25/23 16:38:24	SUSPICION	214
01/25/23 18:59:40	MISCELLANEOUS -	EMF1, SCF1, CF1,
01/26/23 11:59:28	JUVENILE	501
01/27/23 11:15:44	INTERNET CHILD	501
01/27/23 22:34:33	TRAFFIC STOP	508
01/27/23 23:09:15	TRAFFIC STOP	508

CFS Date/Time	Description	Primary Units
01/27/23 23:41:26	TRAFFIC STOP	508
01/28/23 00:58:22	TRAFFIC STOP	508
01/29/23 06:17:06	EMERGENCY	CXMD7
01/29/23 08:00:03	ALARM	211
01/29/23 17:12:22	EMERGENCY	CXMD7
01/31/23 11:32:56	911 MISDIALS,	221
01/31/23 16:05:05	TRAFFIC STOP	221
01/31/23 16:47:36	911 HANG UP CALL -	509
01/31/23 21:18:56	SUSPICION	509

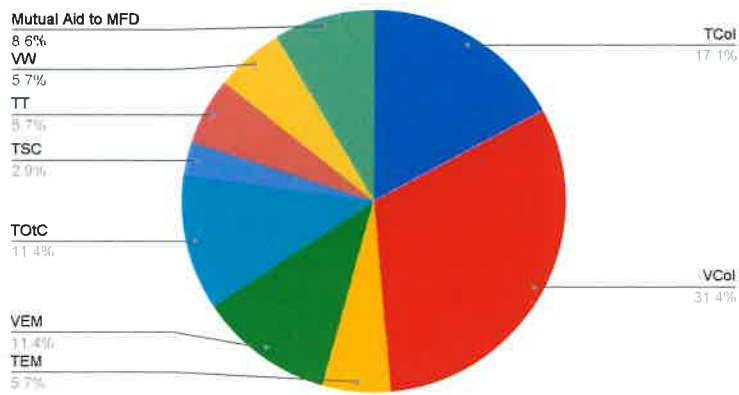
Total Records: 96

January 2023 Colfax Rescue Report

Municipalities Responded To:

TCol	6
VCol	11
TEM	2
VEM	4
TGr	0
TOtC	4
TSC	1
TT	2
VW	2
Mutual Aid to MFD	3

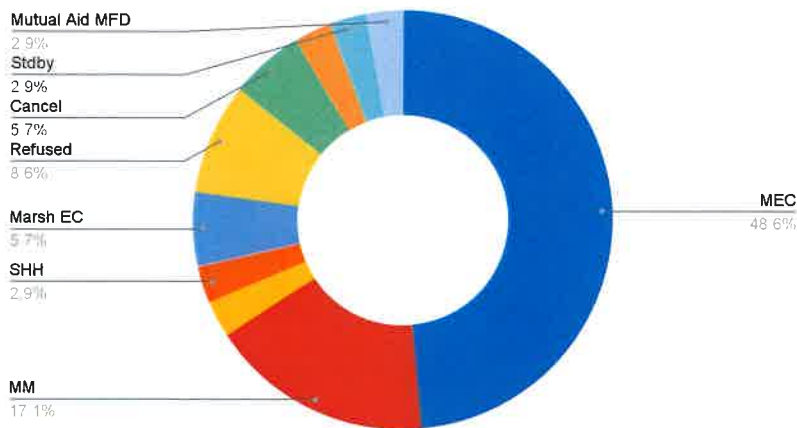
January 2023 Municipalities Responded to



MEC	17
MM	6
MBI	1
Mba	0
SHH	1
StJ	0
Marsh EC	2

Marsh RL	0
Refused	3
Cancel	2
Fire	1
Stdby	1
Mutual Aid	
MFD	1

January 2023 Receiving Facilities



Fleet:

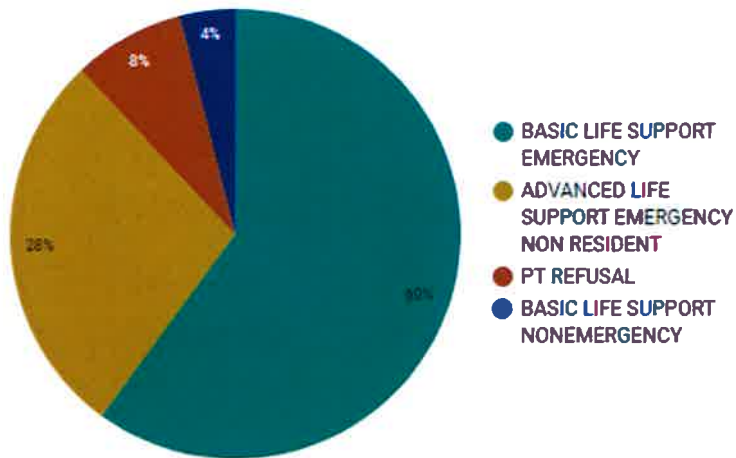
2023 Fleet Summary								
	Beginning Miles	Monthly Ending Miles	2023 Miles	Gallons fuel	Pump Cost	Maintenance Cost	Cost per Mile	Engine Hours
M7	99972.2	100309	336.8	76.37	335.71	0	0.07	25
M8	76374	76858	484	62.02	272.81	0	0.05	24
Total			820.8	138.39	608.52	0	0.06	49

Billed Breakdown

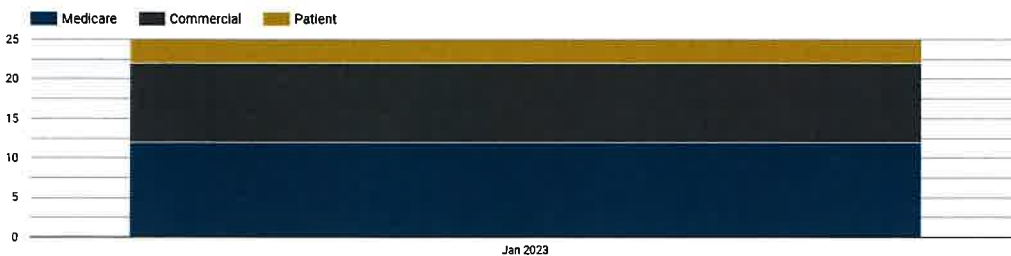
Service Level	Total Trips	Charges
BASIC LIFE SUPPORT EMERGENCY	15	16,509.75
ADVANCED LIFE SUPPORT EMERGENCY NON RESIDENT	7	10,294.27
BASIC LIFE SUPPORT NONEMERGENCY	1	1,100.65
PT REFUSAL	2	1,006
Grand total	25	28,910.67

IN HOUSE BILLING

\$200.00



Primary Payer Breakdown



NOTES ON BILLING:

- Above numbers and charts from the new third party billing system.
- Charts below from the internal billing system.
- At close of January the new system haven't collected anything which was expected because insurance companies have 45 days to pay.
- I know payments have started to come in this week.
- The new system most bills are being processed within 48 hours of transport.

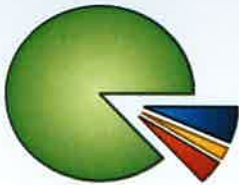
Billing Stats

Waiting To Be Printed: 0
Incomplete Bills: 0
Bills Needing Payors: 0
Bills Needing Rebilled: 5
Imported Bills: 0
Total Pending Bills: 227

Billing Stats

Current Month New Trips: 0
Current Month Trips Billed: 10
Current Month Transactions Posted: 54

Pending Bills by Days Old



- 0-29 (15)
- 30-59 (5)
- 60-89 (10)
- 90+ (197)
- Total (227)

Pending Amount by Days Old



- 0-29 (\$12,324.71)
- 30-59 (\$5,369.03)
- 60-89 (\$6,949.91)
- 90+ (\$192,405.26)
- Total (\$217,048.91)

Pending Bills by Payor



- Medicare (4)
- Medicaid (9)
- Commercial (39)
- Patient (175)
- Other (0)
- Total (227)

Pending Amount by Payor

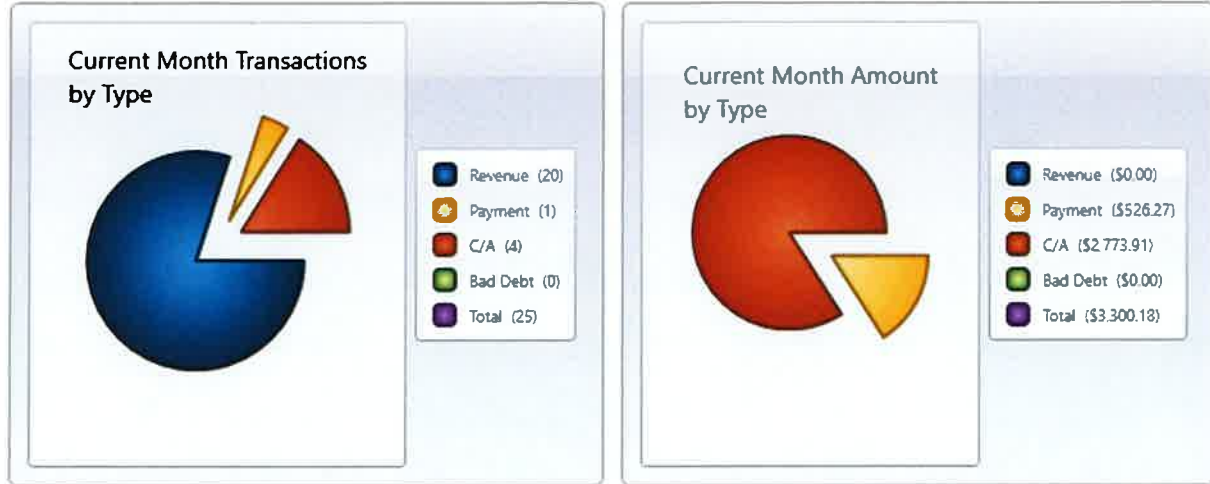


- Medicare (\$2,809.09)
- Medicaid (\$4,091.29)
- Commercial (\$27,259.08)
- Patient (\$182,889.45)
- Other (\$0.00)
- Total (\$217,048.91)

AR Stats

A/R Balance YTD: \$217,048.91

A/R Balance Last Month: \$220,349.09



CRS NOTES:

- January 12th Manned A Recruitment Booth At The Colfax Elk Mound Game In Elk Mound.
- January 2 Presented To The The Colfax Women's Club Answered Questions
- February 2 Presented To The Merry Mixer And Answered Questions
- Thank You To The Colfax Women's Club For The First Responder Appreciation Night! Unfortunately We Were Called Away From The Event. We Would Have Been One Of Two Organizations That Were Represented.
- February 12th Colfax Rescue Will Be Recruiting At The Elk Mound Fire Districts Chili Feed 11 Am Till 2 Pm.
- Nick Lueddecke Has Stepped Down As A 30 Hour Position To Take A Position As Physician Assistant At Marshfield Hospital. He Wishes To Remain A Casual Emt.
- We Have At Least One Internal Candidate Interested In The 30 Hour Position.
- December We Welcomed Chloe Styer Emt To Our Service And In January We Welcome Max Brown Emt To Our Service They Are Both Paid On Call Firefighters From Menomonie.
- I Also Am Contact With A Possible New Hire Who Is Currently In The Emt Class From Boyceville.
- January Training Was Pediatric Respiratory Emergencies. February Training Is Working With Alzheimer's Patients.
- January Don With Kevin Pomasal To Review Ambulance Spec's Also Realizing Our Chassis Will Be Either A 2023 Or 2025 Chassis.
- February I Will Start Working On The Medicare Financial Report That Is Required To Be Filled. Out
- Governor Evers Announced A 10% Medicaid Increase For 2023. This Is A 22% Increase In 2 Years After 12 Years With No Increase.

- I Am In The Process Of Digitally Filing My Paper Files By The End Of The Year I Hope To Eliminate 90% Of The Paper Coming Through Colfax Rescue.
- January I Installed My New Computer That Was Ordered Last March. Our New Firewall Router Was Installed The Last Of December With Final Tweaking This Week. With A Goal Of Keeping Pace Technologically While Maintaining Security. We Are On Track To Meeting This. We Discovered Our Battery Backups Were Very Outdated And Suspect So They Were Replaced As Well In January.
- M7 Is Having Some Issues With The Air Suspension We Are Looking To Repair That This Week.

Administrator-Clerk-Treasurer
February 10th, 2023

If it feels like it has been a very long time since that last Board meeting that is because it has been. There happened to be five Mondays in January which always makes a Clerk feel a little relief in trying allowing time to catch up on things that have fallen behind or need additional attention. I definitely needed that extra Monday with year-end tasks taking over. With that being said I have included some dates to keep in mind as well as information about the April election.

Things coming up:

- Need to schedule a Public Works Committee meeting.
- March 15-17, 2023 – Follow-up Audit
- Year-end processes: annual reports and reconciling etc.
- Researching Badger Books – The County is offering to pay approximately 50% of the cost of electronic poll book(s) or Badger Books. This is a tool that would be used to eliminate the paper poll books that you sign when you vote. My understanding as of now is that a voter would come in, you scan their WI Driver Licenses and the information pulls up as it would be a the DMV. If anything needs to be corrected, the poll worker would update and verify residency. Process the signature and the voter is registered and ready to go through the voter line to get a ballot after being verified. This process would eliminate multiple levels of data entry. Once I am able to get a good level of comfort, I will propose the topic to you as the Board to consider.

Election Dates:

February 21, 2023 - Primary Election
April 4, 2023 – Spring Election

April Election:

Candidate Ballot Placement:

Village President – Vote for 1

- Jeff Prince

Village Trustee – Vote for 3

- Jeff Prince
- Margaret Burcham
- There will be three Write-in lines

There will be an option for the individuals interested in being on the Board as a Trustee or the Village President to become a **REGISTERED Write-in** so that any votes cast for them will count. The process involves completing the CF-1 Campaign Finance Registration Form on or before Friday, March 31, 2023 by noon.

If we end up with vacancies, there will be a process to request interested parties to send a letter of interest to the Board. There would be a vote by the Board to appointing any individual(s) that would use this process.