

## Village Board Meeting February 13<sup>th</sup>, 2023

On February 13<sup>th</sup>, 2023, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees M. Burcham, Davis, Jenson, Stene, Prince and Albricht. Excused: Trustee Rud. Others present included Brandon Scott with Youth Baseball Program (7:18 p.m.), Public Works Director Bates and Administrator-Clerk-Treasurer Niggemann.

### Minutes

**Regular Board Meeting Minutes –January 23<sup>rd</sup>, 2023-** A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the Regular Board meeting minutes for January 23<sup>rd</sup>, 2023. A voice vote was taken with all members voting in favor. Motion carried.

### **Review Statement of Bills –January 23<sup>rd</sup>, 2023 to February 13<sup>th</sup>, 2023**

#### **Review Statement of Bills Solid Waste & Recycling Checking – January 23<sup>rd</sup>, 2023 to February 13<sup>th</sup>, 2023**

A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for January 23<sup>rd</sup>, 2023 to February 13<sup>th</sup>, 2023. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request – None**

**Facility Rental – None**

**Licenses – Operator’s License- Molly Heidorn- February 13<sup>th</sup>, 2023 to June 30<sup>th</sup>, 2023 - Synergy Co-op –** A motion was made by Trustee Stene and seconded by Trustee Prince to approve the operator’s license for Molly Heidorn for February 13<sup>th</sup>, 2023 to June 30<sup>th</sup>, 2023 with Synergy Co-op. A voice vote was taken with all members voting in favor. Voting Against: None. Motion carried.

### Consideration Items

**Permission to use the Colfax Municipal Building Image at the Menomonie Heritage Museum & Dunn County Historical Society in a Penny Machine –**Menomonie Heritage Museum and Dunn County Historical Society are planning to have a souvenir penny machine at the museum and are requesting to use the Colfax Municipal Building image as one of the historical sites. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the request to use the Colfax Municipal Building Image in the Penny Machine at the museum. Voting For: Trustees M. Burcham, Davis, Jenson, Stene, Prince and Albricht. Voting Against: none. Motion carried.

**Consider Ordinance Amendment 2023-01 Library Board Appointments –**IFLS, International Federal Library System, has been reviewing library ordinances to see that they are consistent with the state statute requirements and have similar wording. After review of the Village of Colfax ordinance, the attached modifications in Ordinance 2023-01 were suggested. A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the ordinance amendment 2023-01 Library Board Appointments. Voting For: Trustees Prince, Stene, Jenson, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

**Library Appointment Consideration – Abbie Hartung-** The Library Board has suggested Abbie Hartung as a Village of Colfax resident Library Board member. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to approve the appointment of Abbie Hartung to the Library Board. Voting For: Trustees M. Burcham, Davis, Jenson, Prince, Stene and Albricht. Voting Against: none. Motion carried.

**Colfax Youth Sports Corporation-** Niggemann explained that during budgeting it was discussed if the money that is contributed annually was to be part of the funds donated years ago from Whitetail. Niggemann has a call into the auditors to see if there are any records that they have. In the meantime, the Board authorized payment in 2023. A motion was made by Trustee M. Burcham and seconded by Trustee Prince to issue payment of \$1,500 to the Colfax Youth Sports. Voting For: Trustees M. Burcham, Davis, Jenson, Prince, Stene and Albricht. Voting Against: none. Motion carried.

**Community Development Block Grant – Wastewater Treatment Facility Bank Stabilization Project/Desktop Monitoring Response Approval Letter Dated 02/07/2023** – Niggemann explained that in working with the US Army Corp and CDBG, through many meetings, that both organizations agreed that they would follow certain program guidelines. In the end, there was difficulty getting the information in the proper format being requested by CDBG from US Army Corp for the payroll monitoring in particular. Due to the difficulty and the time it took to get the information during the CDBG desktop monitoring process, the Department of Administration has identified in the letter the labor standards records concern and wanted to confirm that the Village Board is aware that any future labor standards documentation requirements must be recognized, signed off and provided upon request by any agency that is involved with future projects. A motion was made by Trustee Stene and seconded by Trustee M. Burcham to recognize that receipt of the Department of Administration letter regarding the labor standards required documentation referenced in the letter dated February 7, 2023. Voting For: Trustees Prince, Stene, Jenson, Davis, M. Burcham and Albricht. Voting Against: none. Motion carried.

**Public Works Possible Consideration Items**

**Computer for Public Works** – Cramer Consulting has provided a cost to replace Bates computer which is greater than 11 years old. The estimate includes the hard drive; monitor and dust filter for \$1,805.15 installed. A motion was made by Trustee M. Burcham and seconded by Trustee Stene to approve the purchase of the Public Works computer at the cost of \$1,805.15. Voting For: Trustees M. Burcham, Davis, Jenson, Stene, Prince and Albricht. Voting Against: None. Motion carried.

**Update on High and Birch Street Sanitary** – Bates explained that the school had sanitary manhole lateral collapse. As work to repair began, sand and walls around the manhole continued to collapse causing three laterals to collapse. Shortly after, the Village manhole at the corner of Birch and High Street seem to stop flowing. The pipes were flushed and that corrected the flow issue, however that manhole and the High Street sanitary main needs to be repaired. This is an emergency repair and they are working to repair it as quickly as they are able.

**Adjourn** – A motion was made by Trustee M. Burcham and seconded by Trustee Stene to adjourn the meeting at 7:25 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jody Albricht, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-Treasurer