

**Village of Colfax**  
**Regular Board Meeting Agenda**  
**Monday, March 13<sup>th</sup>, 2023**  
**7:00 p.m.**  
**Village Hall, 613 Main Street, Colfax, WI 54730**

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
  - a. Regular Board Meeting Minutes – February 27<sup>th</sup>, 2023
  - b. Review Statement of Bills Pooled Checking–February 27<sup>th</sup>, 2023 to March 5<sup>th</sup>, 2023
  - c. Review Statement of Bills Solid Waste & Recycling Checking- February 27<sup>th</sup>, 2023 to March 5<sup>th</sup>, 2023
  - d. Training Request
    - i. Rand Bates – WRWA 35<sup>th</sup> Technical Conference – April 4<sup>th</sup>-April 7<sup>th</sup>, 2023 – Lacrosse, WI
    - ii. Don Logslett - WRWA 35<sup>th</sup> Technical Conference – April 4<sup>th</sup>-April 7<sup>th</sup>, 2023 – Lacrosse, WI
  - e. Facility Rental – below
  - f. Licenses – Drake Johnson – Operator’s License– March 13<sup>th</sup> to June 30<sup>th</sup>, 2023 – Synergy Co-op
7. Consideration Items
  - a. Strong Arm Helping Families Corp
    - i. Request to use the Fairgrounds
      - Discuss potential helicopter landing at the fairgrounds
      - Any other locations
    - ii. Birch & High Street Intersection-Emergency Repair – Payment authorization – A-1 Excavating Inc
    - iii. Department of Administration – WWTF Bank Stabilization Project Completion Certification
8. Committee/Department Reports – (no action)
  - a. Dedication to Public Works and the “back office” staff memo from Jerry Deschane-League of Wisconsin Municipalities
  - b. Street Sweeping Bid Documentation Updated with Two-Year Option
  - c. Colfax Rescue Squad – February Report
  - d. ACT Report –March 8<sup>th</sup>, 2023
9. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## Village Board Meeting February 27<sup>th</sup>, 2023

On February 27<sup>th</sup>, 2023, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees M. Burcham, Rud, Prince and Albricht. Excused: Trustee Stene, Davis and Jenson. Others present included Administrator-Clerk-Treasurer Niggemann. No media present, however audio was requested.

### Minutes

**Regular Board Meeting Minutes –February 13<sup>th</sup>, 2023-** A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve the Regular Board meeting minutes for February 13<sup>th</sup>, 2023. A voice vote was taken with all members voting in favor. Motion carried.

### Review Statement of Bills –February 14<sup>th</sup>, 2023 to February 26<sup>th</sup>, 2023

#### Review Statement of Bills Solid Waste & Recycling Checking – February 14<sup>th</sup>, 2023 to February 26<sup>th</sup>, 2023

A motion was made by Trustee M. Burcham and seconded by Trustee Prince to approve both the Village of Colfax Statements of Bills and the Solid Waste & Recycling Bills for February 14<sup>th</sup>, 2023 to February 26<sup>th</sup>, 2023. A voice vote was taken with all members voting in favor. Motion carried.

**Training Request** – None

**Facility Rental** – None

**Licenses** – None

### Consideration Items

#### Hydro Corp Residential Proposal – Cross Connection Control Service – March 1, 2023 to March 1, 2025 Agreement - A

motion was made by Trustee M. Burcham and seconded by Trustee Rud to approve the Hydro Crop Residential Cross Connection Control Agreement for the term of March 1, 2023 to March 1, 2025 in the amount of \$3,024 for 30 inspection and no more than 38 inspections. Voting For: Trustees M. Burcham, Rud, Prince and Albricht. Voting Against: none. Motion carried.

#### Street Sweeping Bids to be Advertised March 8<sup>th</sup> and March 15<sup>th</sup> with Bids Due March 22<sup>nd</sup>, 2023 – A motion

was made by Trustee M. Burcham and seconded by Trustee Rud to add a two-year option to the bid proposal. Voting For: Trustees M. Burcham, Rud, Prince and Albricht. Voting Against: none. Motion carried.

**Lagoon Streambank Updates/Discussions-** Niggemann wanted to advise the Village Board that the CDBG Grant funds of \$592,000 have been received.

**Adjourn** – A motion was made by Trustee M. Burcham and seconded by Trustee Prince to adjourn the meeting at 7:12 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

\_\_\_\_\_  
Jody Albricht, Village President

Attest:

\_\_\_\_\_  
Lynn Niggemann  
Administrator-Clerk-Treasurer

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 2/27/2023 From Account:  
Thru: 3/12/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
MWG	3/01/2023	MORGAN WHITE GROUP	1,105.53
RAM	3/10/2023	RAM SOFTWARE	257.50
XCEL	3/03/2023	XCEL ENERGY	5,569.26
78707	2/28/2023	24-7 TELCOM	44.90
78708	2/28/2023	ADAM'S AUTO REPAIR	55.50
78709	2/28/2023	ARAMARK UNIFORM SERVICE, INC	68.67
78710	2/28/2023	AT&T MOBILITY	506.90
78711	2/28/2023	AYRES ASSOCIATES	11,720.00
78712	2/28/2023	BARBARA BLACK	122.00
78713	2/28/2023	BOBCAT PLUS	4,408.64
78714	2/28/2023	BOUND TREE MEDICAL, LLC	492.96
78715	2/28/2023	CAPITAL ONE	108.47
78716	2/28/2023	CENTURY LINK	126.76
78717	2/28/2023	COLFAX COMMUNITY FIRE DEPT	5,439.95
78718	2/28/2023	DIANE HODGSON	123.25
78719	2/28/2023	DONALD KNUTSON	100.21
78720	2/28/2023	EMERGENCY COMMUNICATION SYSTEMS INC	940.43
78721	2/28/2023	FARRELL EQUIPMENT & SUPPLY CO.	1,149.50
78722	2/28/2023	HAWKINS, INC.	1,519.18
78723	2/28/2023	HENRY SCHEIN	496.62
78724	2/28/2023	HUEBSCH LAUNDRY CO	113.08
78725	2/28/2023	KATHY DUNBAR	130.00
78726	2/28/2023	MENARDS-EAU CLAIRE	259.98
78727	2/28/2023	NANCY ODOM MOULEDOUX	12.00
78728	2/28/2023	R & R WASTE SYSTEMS CLEANING, INC	700.00
78729	2/28/2023	RICHARD OLSON	12.00
78730	2/28/2023	SHERWIN WILLIAMS	898.80
78731	2/28/2023	STAPLES	58.45
78732	2/28/2023	T-MOBILE	29.40
78733	2/28/2023	UNEMPLOYMENT INSURANCE	550.56
78734	2/28/2023	WIERSGALLA CO.	395.00
78735	2/28/2023	WILLOW LANE EDUCATION	247.64
78736	3/03/2023	AMAZON CAPITAL SERVICES	494.04

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 2/27/2023 From Account:  
Thru: 3/12/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
AFLAC	2/27/2023	AFLAC	61.86
EFTPS	3/02/2023	EFTPS-FEDERAL-SS-MEDICARE	7,147.39
WIDCOMP	3/02/2023	WISCONSIN DEFERRED COMPENSATION	270.00
EXEMPLAR	3/01/2023	EXEMPLAR HEALTH BENEFITS	8,361.95
		Grand Total	54,098.38

3/08/2023 9:25 AM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 2/27/2023 From Account:  
Thru: 3/12/2023 Thru Account:

Check Nbr	Check Date	Payee	Amount
1225	2/28/2023	AT&T MOBILITY	33.94
1226	2/28/2023	CHLOE ANDERSON	39.96
1227	2/28/2023	FIRST CHOICE	408.13
1228	2/28/2023	KEVIN PUDDICOMBE	87.34
1229	2/28/2023	UNEMPLOYMENT INSURANCE	131.29
Grand Total			700.66

# CONFERENCE AGENDA

**Tuesday, April 4**

8:30-5:00	WRWA Committee Meetings- Board Room B
<b>PRE-CONFERENCE WORKSHOPS</b>	
	<b>WATER OPERATION &amp; MAINTENANCE</b> <b>3<sup>rd</sup> Floor South Ballroom A</b> <i>Three Birds, One Stone, and Service Line Inventory</i> Gary "The Backflow Nerd" McLaren - HydroCorp <i>Troubleshooting Pressure Issues in Water Systems</i> Andrew Rockweiler, P.E. - MSA Professional Services, Inc. <i>Seeing Beneath the Surface</i> Doug Gries and Dillon Huth - Ferguson Waterworks
9:00	<b>WASTEWATER OPERATION &amp; MAINTENANCE</b> <b>3<sup>rd</sup> Floor South Ballroom B</b> <i>Summer Challenges for Wastewater Bacteria</i> Daniel McKeaton - Aquafix, Inc. <i>Poking I &amp; I in the Eye</i> Brian Berquist, P.E. - Town & Country Engineering, Inc. <i>Maximizing Your Role and Impact as an Operator on Construction Projects</i> Dan Schaefer - Short Elliott Hendrickson, Inc.
10:00	
11:00	
12:00	<b>LUNCH - 3<sup>rd</sup> Floor Ballroom Area</b> <i>The Cost of Doing Something</i> Shawn Mulhern - KLM Engineering, Inc.
1:00	
2:00	<b>Tips, Tricks, and General Know How to the Installation of a Water Service Lateral</b> Royce Van Roekel - A.Y. McDonald Mfg. Co. <i>Wells &amp; Pumps</i> Ross Griffin, Chris Ferguson, and Marty Van Ells - Municipal Well & Pump/ Peerless Well & Pump
3:00	<b>Hands-on Training for In-house Fecal Coliform and E. Coli Analysis</b> Brooke Klingbeil and Alex Zenner - City of Medford Wastewater Kurt Linn - IDEXX
	<b>Get the (lagoon) Sludge Out!</b> Matt Castillo, P.E. - MSA Professional Services, Inc.

**Wednesday, April 5**

8:00 Registration – La Crosse Center South Lobby

9:00 **Opening Session** – Ballrooms A, B, C

- **Welcome**
- Chris Groh, WRWA Executive Director
- **Opening Speaker** – Frank Winters – retired Packer
- **WRWA Annual Awards Presentations**
- **Annual Membership Meeting** – Ballrooms A, B, C following Awards Presentation

\* **Exhibit Hall opens following Opening Session – South Hall & Large Equipment in Arena**

11:30 Lunch – South Hall Exhibit Area

1:00-5:00 **USDA Rural Development Updates** – Nate Billingham, Stephen Opatik, and Scott Schatschneider

**WI Department of Natural Resources Regulatory Updates, Lead & Copper Updates, PFAS Updates, Funding Updates** – Steve Elmore and Matt Marcum

**WI Public Service Commission Regulatory Updates** – RJ Pire

## Thursday, April 6 – Divided Classrooms on 1st-Floor Level

7:30	Registration – La Crosse Center Main Entrance			
9:00	Exhibit Hall Opens			
	1 <sup>st</sup> Floor North Hall Room A	1 <sup>st</sup> Floor North Hall Room B	1 <sup>st</sup> Floor North Hall Room C	1 <sup>st</sup> Floor North Hall Room D
9:30	<b>Safety Records and Certification</b> Vince Matarrese – Advanced Safety Technology, Inc.	<b>Be Prepared for PFAS</b> Susan Wojtkiewicz – Donohue & Associates, Inc.	<b>New Technologies and Our Post-Pandemic World</b> Steve Dauster – Midwest Meter, Inc.	<b>Gravity and Pressure Pipeline Renewal and Rehabilitation</b> Randy Langer, Jake Collins, and Sacha Tetzlaff – Strand Associates, Inc.
10:30	<b>Capital Improvement Planning and How to Maximize Your Funding Potential</b> Bridgot Gysbers – Ruckert & Mielke, Inc.	<b>Centrifugal Pump Startup and Maintenance</b> Robert G. Madura – CDM Smith	<b>Evolution of Tracer Wire and Tracer Wire Access Points</b> Chad Thompson – Copperhead Industries	<b>Algae's Role in Lagoons</b> Ben Shakman. – Triplepoint Environmental
11:30	Lunch – South Hall & Arena Exhibit Areas			
12:00	Water Taste Test – Commons Area			
1:00	Exhibit Hall Closes			
1:00	<b>Funding Opportunities in Layman's Terms</b> Gary Blazek, P.E. and Matt Muchow, P.E., – Vierbicher	<b>Phosphate 101: Corrosion Control for the LCRR</b> Darin Skaut – Carus and Martelle Water Treatment	<b>Case Studies – Innovative Hydraulic Packer Technology for Water Well Repairs</b> Michael Judkins – Water Well Solutions Wisconsin, LLC Wayne Castle – Village of Mukwonago	<b>Update and Primer on Wisconsin's Water Quality Trading Clearinghouse</b> Mark O'Leary – Resource Environmental Solutions
2:00	<b>Antenna Coordination During a Water Tower Rehabilitation Project</b> Joseph T. Hoban – Dixon Engineering, Inc.	<b>PFAS Detected...Now What?</b> Brad Stuczynski, P.E. – MSA Professional Services, Inc Jason Kirslenohr – City of Adams	<b>Intuitive &amp; Dynamic GIS Tools for Municipal Hydrant Flushing</b> Brian Armstrong – Mead & Hunt Lucas Caine – City of Oconomowoc	<b>The ABCs of Phosphorus Removal</b> Heather Jennings – Probiotic Solutions
3:00	<b>Is Solar Right for my Community</b> Tonia Westphall, P.E. – Clark Dietz, Inc.	<b>Products to Assist in Lead Service Replacement and Renewal Projects</b> Jim Jolly – Jim Jolly Sales, Inc.	<b>Building Resiliency into Everyday Operations</b> Jessica Morrison – GS Plant Optics	<b>Wastewater Sludge Management and Removal</b> Brian Peterson and Bo Higgins – Advanced Microbial Solutions (AMS)



**Thursday, April 6 – Classrooms on 3<sup>rd</sup>-Floor Level**

	3 <sup>rd</sup> Floor South Ballroom A	3 <sup>rd</sup> Floor South Ballroom B
9:30	<i>LSL Freedom: Stoughton Utilities' Journey and Lessons Learned</i> Jill M. Weiss – Stoughton Utilities	<i>Wisconsin Retirement System Updates</i> Amita Mastick – Wisconsin Department of Employee Trust Funds
10:30	<i>Meeting DNR's Wellhead Protection, Cross-Connection Control Compliance, Lead and Copper Rule Revisions Using an Interactive Web-based GIS Asset Management System in the City of Neenah</i> Scott Daniel – GRAEF Anthony March – City of Neenah	
11:30	Lunch – South Hall & Arena Exhibit Areas	
12:00	Water Taste Test – Commons Area	
1:00	Exhibit Hall Closes	
2:00	<i>DNR Operator Certification Exam Update</i> Sam Wettach – Wisconsin Department of Natural Resources	<i>Social Security and Medicare Updates</i> Ricardo Acevado – Social Security Administration
3:00		

**Friday, April 7**

	1 <sup>st</sup> Floor North Hall Room C	1 <sup>st</sup> Floor North Hall Room D
8:00	<i>Municipal Well Siting, Development, Monitoring, and Optimization</i> Roscoe Sopiwnik, PG, GISP – LRE Water	<i>Effluent Phosphorus Compliance at Village of Howards Grove WWTP</i> Tom Crouse – Donohue and Associates
9:00	<b>DARK TERRITORY: Extending your Metering System Beyond Billing Into OPERATIONS</b> Patrick Williamson, PMP – Badger Meter	<i>Palmyra, WI – Bringing an old 1970s Lagoon into Modern-day Compliance with an MBBR</i> Nick Janous – Nexom/EDI
10:00	<i>Process and Problems of Leak Detection</i> Michael Carothers – Leak Locators of Montana, LLC	<i>Why Facility Planning</i> Jeremiah J. Wendt, P.E. – Short Elliott Hendrickson, Inc.

CEC's	Tuesday	Wednesday	Thursday	Friday	Total
Water/Wastewater/PDH	6	6	6	3	21

## Meeting / Continuing Education Travel / Meeting Request Form

Name **Rand Bates** Position **Director**  
 Date **3/7/23** Department **Public Works**  
 Estimated Costs **\$755.00**  
 Date(s) of meeting **4/4 - 4/7/23** Employee is / not required to attend (circle one)

Name of Requested meeting: **WRWA 35<sup>th</sup> Annual Technical Conference**

How will this improve your ability to perform your job? **Learn new techniques and updated codes.**

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) **None**

How will you share what you have learned with others? **Will also be attending.**

Please include any additional comments on the back of this form

Expense Estimate:	Requested	Approved
Tuition / Registration \$ 260.00 names are		*Are others attending this meeting listed above (If yes, list names)
Mileage / Airfare 0		
Lodging 495.00		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration Yes		
Total \$755.00		
Time Request:	Requested	Approved
Number of days absent:		
From Work Setting 3.5		
Vacation		
Paid Conference Time	Yes	
Absent Without Pay (own time)		
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

*Lynn Niggemann*  
 \_\_\_\_\_  
 Supervisor

*03/07/2023*  
 \_\_\_\_\_  
 Date



GENERAL REGISTRATION FORM

(Municipal Systems, Gov't Agencies Only)

April 4 – April 7, 2023

ONE FORM PER PERSON

Full Name: Rand Bates \*DNR Op. Cert. No. 35661
System: Village of Colfax
Address: 614 Railroad Ave City: Colfax State: WI Zip: 54730
Telephone: (715) 308-0861 Email: colfaxdpw@colfaxdpw.com

PLEASE CHECK APPROPRIATE BOXES AND ENTER AMOUNTS FOR DAYS ATTENDING

1. Tuesday, April 4, 2023

(Includes educational sessions, continental breakfast, lunch)

WRWA Member
Non-Member

REGISTRATION

\$85
\$100 \$

2. Wednesday, April 5, 2023

(Includes educational sessions, exhibit hall, continental breakfast & lunch)

WRWA Member
Non-member

REGISTRATION

\$85
\$100 \$ 85

3. Thursday, April 6, 2023

(Includes educational sessions, exhibit hall, continental breakfast, lunch and banquet)

WRWA Member
Non-member

REGISTRATION

\$125
\$155 \$ 125

4. Friday, April 7, 2023

(Includes educational sessions & continental breakfast)

WRWA Member
Non-member

REGISTRATION

\$50
\$65 \$ 50

5. Additional Banquet Ticket Print full name:

Thursday – 4/6

\$50 \$

\*\*\* ON-SITE REGISTRATION – Add \$25 to cost shown

TOTAL REGISTRATION:

\$ 260

\*FOR WRWA to SUBMIT YOUR CEU'S to the DNR, YOU MUST INCLUDE YOUR CERTIFICATION NUMBER ABOVE

Cancellations/Changes and Refunds: No later than March 24, 2023. After that date, fees are non-refundable.

All refunds will be processed after the conference. Substitutions are allowed at no charge.

Please check appropriate box: Check enclosed Paid by Credit Card

Please mail completed registration form with payment to: WRWA, 350 Water Way, Plover, WI 54467
Make checks payable to: WRWA

To pay by Credit Card: (Visa, Discover, MasterCard) Go to www.wrwa.org
\*\*\* MUST fax completed form(s) to (715)344-5555 or email to wrwa@wrwa.org

QUESTIONS: (715) 344-7778 - Program information: www.wrwa.org

## Meeting / Continuing Education Travel / Meeting Request Form

Name Don Logsett

Date 3/7/23

Position Laborer

Department Public Works

Estimated Costs \$755.00

Date(s) of meeting 4/4 - 4/7/23

Employee is / not required to attend (circle one)

Name of Requested meeting: WRWA 35<sup>th</sup> Annual Technical Conference

How will this improve your ability to perform your job? Learn new techniques and updated codes.

What alternatives are there to attending this meeting? (In- house resources, literature review, participation in meetings closer to Eau Claire, etc.) None

How will you share what you have learned with others? Will also be attending.

Please include any additional comments on the back of this form

Expense Estimate:	Requested	Approved
Tuition / Registration \$ 260.00 names are		*Are others attending this meeting listed above (If yes, list names)
Mileage / Airfare 0		
Lodging 495.00		
*Would like the Registration Fee Miscellaneous pre paid and mailed with your registration Yes		
Total \$755.00		
Time Request:	Requested	Approved
Number of days absent:		
From Work Setting 3.5		
Vacation		
Paid Conference Time	Yes	
Absent Without Pay (own time)		
Other		

**A COPY OF THE MEETING DESCRIPTION AND AGENDA  
MUST BE ATTACHED TO THIS REQUEST**

*Lynn Niggemann*  
\_\_\_\_\_  
Supervisor

*03/07/2023*  
\_\_\_\_\_  
Date

# GENERAL REGISTRATION FORM



(Municipal Systems, Gov't Agencies Only)

**April 4 – April 7, 2023**

**ONE FORM PER PERSON**

Full Name: Don Logglett \*DNR Op. Cert. No. 24774  
System: Village of Colfax  
Address: 614 Railroad Ave City: Colfax State: WI Zip: 54730  
Telephone: (715) 308-0861 Email: colfaxdpw@colfaxdpw.com

**PLEASE CHECK APPROPRIATE BOXES AND ENTER AMOUNTS FOR DAYS ATTENDING**

1. **Tuesday, April 4, 2023**

(Includes educational sessions, continental breakfast, lunch)

WRWA Member  
Non-Member

**REGISTRATION**

\$85  
 \$100 \$ \_\_\_\_\_

2. **Wednesday, April 5, 2023**

(Includes educational sessions, exhibit hall, continental breakfast & lunch)

WRWA Member  
Non-member

**REGISTRATION**

\$85  
 \$100 \$ 85

3. **Thursday, April 6, 2023**

(Includes educational sessions, exhibit hall, continental breakfast, lunch and banquet)

WRWA Member  
Non-member

**REGISTRATION**

\$125  
 \$155 \$ 125

4. **Friday, April 7, 2023**

(Includes educational sessions & continental breakfast)

WRWA Member  
Non-member

**REGISTRATION**

\$50  
 \$65 \$ 50

5. **Additional Banquet Ticket** Print full name: \_\_\_\_\_

Thursday – 4/6

\$50 \$ \_\_\_\_\_

\*\*\* **ON-SITE REGISTRATION – Add \$25 to cost shown**

**TOTAL REGISTRATION:** \$ 260

**\*FOR WRWA to SUBMIT YOUR CEU'S to the DNR, YOU MUST INCLUDE YOUR CERTIFICATION NUMBER ABOVE**

**Cancellations/Changes and Refunds:** No later than March 24, 2023. After that date, fees are non-refundable.

All refunds will be processed after the conference. Substitutions are allowed at no charge.

Please check appropriate box:  Check enclosed  Paid by Credit Card

Please mail completed registration form with payment to:  
Make checks payable to:

**WRWA, 350 Water Way, Plover, WI 54467**  
**WRWA**

To pay by Credit Card: (Visa, Discover, MasterCard) Go to [www.wrwa.org](http://www.wrwa.org)

\*\*\* **MUST fax completed form(s) to (715)344-5555 or email to [wrwa@wrwa.org](mailto:wrwa@wrwa.org)**

**QUESTIONS: (715) 344-7778 - Program information: [www.wrwa.org](http://www.wrwa.org)**

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License  New License  Renewal License

Fee: \$10.00 each application  
Receipt: 17613

Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2023, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Drake FIRST NAME Lee MIDDLE NAME Johnson LAST NAME

Telephone Number 715- Email Address trippybaecw@icloud.com

Current Address 118 park drive Colfax (Street) (City) 54730 (Zip Code) 6 months (yrs. at address)

Previous Address 270 Stanley St (Street) West Saint Paul (City) 55117 (Zip Code)

Date of Birth [REDACTED] Age 20

Place of Employment Genex Colfax

**POLICE DEPT APPLICABLE OFFENSE CRITERIA**  
A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation  Approve  Deny [Signature] (Chief of Police or designated staff Signature) 02/20/2023 (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X [Signature]  
Signature of Applicant

Subscribed and sworn before me this 17<sup>th</sup> day of Feb., 20 23.

Lynn M. Niggemann (Signature of Notary Public) 05/07/2023 (Commission Expires)

Date Received: 02/17/23 Date to the Board: 03/13/23 Approved or Denied





## CERTIFICATE OF COMPLETION

This certifies that

**Drake Johnson**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
**02/16/2023**



Expiration Date  
**02/15/2025**



Certificate #  
**WI-00609698**

A handwritten signature in black ink, appearing to read 'Sarah Regan'.

Official Signature

This certificate is non-transferable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | [www.360training.com](http://www.360training.com)



## Strong Arm Helping Families Corp

Village of Colfax,

My name is Heather York, the founder and Executive Director of Strong Arm Helping Families. I am reaching out to find out some information. We will be having our Annual Easter Extravaganza April 8th, 2023. We would like to know if we are able to have it at the Fairgrounds, we feel it would be easier with the 10,000+ egg hunts. If so are we able to have Ace Helicopter fly over?

Last year we held it at Tom Memorial Park and if fairgrounds are not an option we would like to find out if we are allowed to hold it there again this year. Any input, suggestions, or advice would be appreciated. Thank you for your time and consideration.

Sincerely

Heather York

Executive Director of Strong Arm Helping Families

604 Main Street

PO Box 222

Colfax, WI 54730

715-944-6682

[Strongarmhelpingfamilies@gmail.com](mailto:Strongarmhelpingfamilies@gmail.com)



# APPLICATION FOR COMMUNITY USE OF VILLAGE FACILITIES & CHAIR RENTAL

Any person or organization intending to rent the fairground buildings, chairs or other park grounds must submit their rental agreement and payment prior to using the facilities.  
Cost is \$30/day with \$100 deposit. Camping is \$5/night, \$10 with electricity.  
Village chair rental is \$1/chair/day.

Name of Renter or Organization: Strong Arm Helping Families

Activity: Easter Extravaganza Egg Hunt and Games

Date of Use: \_\_\_\_\_

04/\_08\_/2023 Circle ALL days: MON. TUES. WED. THURS. FRI. **SAT.** SUN.

Time of Use: From 9AM AM/PM To 3 PM AM/PM

Facility to be Used: **FAIRGROUNDS** and/or **BUILDINGS**, MUNICIPAL BLDG., PARKS, CHAIRS, OTHER

Type of Event: Thrift Sale Ball Game Wedding Reunion Concert Benefit Graduation

**Non Profit:** Civic Church **Charity** Other: \_\_\_\_\_

Brief Description of Activity: **We would hide eggs for 4 different age groups and have activities and games for children, Easter Bunny for photos, and proposal to have helicopter do a fly over and drop candy.**

Chair Rental: How Many 0

## THE RENTER OR ORGANIZATION AGREES TO THE FOLLOWING RULES:

- 1.) The individual listed as renter must be a minimum of 21 years of age and will be responsible for the rules, supervision and proper conduct of all persons using the facility.
- 2.) The renter shall be responsible for damage, loss, and/or breakage of Village property.
- 3.) All property belonging to the activity must be removed at the close of the event, **INCLUDING GARBAGE.** (Must be taken with you)
- 4.) Any property belonging to the Village shall not be removed from the premises.
- 5.) Where permitted by law, the applicant shall agree to indemnify, save and hold free and harmless, the Village of Colfax, their officers, agents, and employees, from and against all claims, demands, loss, liability, cost or expense of any kind or nature whatsoever which the Village of Colfax, their officers, agents or employees, or any of them may sustain or incur or that may be imposed upon any of them or injury to, or death of persons or damages to property arising out of, connected with, or attributable to the rental, use and occupancy of the Village Facilities as provided herein.

Individual Responsible: Heather York \_\_\_\_\_

Address: N8527 870<sup>th</sup> Street Colfax, WI 54730

Phone Number: 715-944-6682

Date: 03/08/2023

# ADDITIONAL WORK AUTHORIZATION

**A-1 EXCAVATING, INC.**  
 P.O. BOX 90  
 BLOOMER, WI 54724  
 (715) 568-4141 • FAX (715) 568-4144

# 200

OWNER'S NAME <b>Village of Colfax</b>		PHONE	DATE <b>2/15/23-2/17/23</b>
STREET <b>Birch St</b>		JOB NAME	JOB NUMBER
CITY <b>Colfax</b>	STATE <b>WI</b>	STREET	
EXISTING CONTRACT NUMBER	DATE OF EXISTING CONTRACT	CITY	STATE

You are authorized to perform the following specifically described additional work:

## Replace Sanitary Manhole & Pipe in the Birch & High St intersection

Mobilization	1 LS	\$2,500.00
Superintendent	2 HR x 225	\$450.00
Foreman w/truck	15 HR x 185	\$2,775.00
Labor	39 HR x 95	\$3,705.00
336 Cat Backhoe	11 HR x 284	\$3,124.00
644 Loader / Compactor / 257 Skiddy	21.5 HR x 232	\$4,988.00
Small Tools	12.5 HR x 57	\$712.50
Trucking	9.5 HR x 125	\$1,187.50
Base Course	110 TN x 8	\$880.00
Sand Fill	88 TN x 4	\$352.00
8" SDR 35 Sewer Main	57 LF x 12	\$684.00
8x8 Fernco	1 EA x 60	\$60.00
48" Sanitary MH	1 EA x 5500	\$5,500.00
Casting w/ rings	1 EA x 750	\$750.00

*53610-001-852*

**TOTAL** \$27,668.00

**ADDITIONAL CHARGE FOR ABOVE WORK IS: \$** *27,668.-*

Payment will be made as follows: \_\_\_\_\_

Above additional work to be performed under same conditions as specified in original contract unless otherwise stipulated.

Date \_\_\_\_\_ Authorizing Signature \_\_\_\_\_ (OWNER SIGNS HERE)

We hereby agree to furnish labor and materials - complete in accordance with the above specifications, at above stated price.

Authorized Signature *[Signature]* Date *4-MAR-23*  
(CONTRACTOR SIGNS HERE)

**THIS IS CHANGE ORDER NO.** \_\_\_\_\_

NOTE: This Revision becomes part of, and in conformance with, the existing contract.

## Lynn Niggemann

---

**From:** Davis, Angela - DOA <angela.davis1@wisconsin.gov>  
**Sent:** Thursday, March 2, 2023 6:30 PM  
**To:** Niggemann, Lynn - MUN  
**Cc:** Kristi Lentz; Brianna Haskins; Jon Strand; Ashley Marschall; Pawlisch, David J - DOA; Haskin, Kristine M - DOA  
**Subject:** Colfax PF 19-08 CDBG Project Completion Letter/Cert (Attached)  
**Attachments:** PF 19-08 Colfax\_Project Completion Letter.pdf; PF 19-08 Colfax\_Cert of Completion.pdf

Dear Village President Albricht and Village of Colfax Officials:

The CDBG project completion letter and certification for the Village of Colfax's PF 19-08 WWTF bank stabilization project are attached. This email and the attachments serve as the official correspondence to the Village. The documents will not be mailed so please forward them to the appropriate individuals.

Congratulations on successfully completing the project. Please refer to the completion letter for guidance and requirements regarding remaining Single Audit reporting and records retention of CDBG project files.

Regards,  
Angela



**Angela L. Davis** | Grants Specialist - Advanced  
Department of Administration  
Division of Energy, Housing, and Community Resources  
[Angela.Davis1@Wisconsin.gov](mailto:Angela.Davis1@Wisconsin.gov)  
Direct: (608) 261-8471 | Main: (608) 266-7531  
Mobile: (608) 575-9084 (*Preferred*)





STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Kathy Blumenfeld, Secretary  
Susan Brown, Division Administrator

February 28, 2023

Jody Albricht, Village President  
Village of Colfax  
613 Main Street  
Colfax, WI 54730

RE: Village of Colfax Community Development Block Grant Public Facilities (CDBG-PF) Project Completion Certification for Grant Agreement PF 19-08 – WWTF Bank Stabilization Project

Dear Village President Albricht:

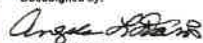
This letter serves as notice of approval of the Village of Colfax's Certificate of Completion for the CDBG PF 19-08 wastewater treatment facility (WWTF) bank stabilization project. The Project Completion Report, Financial Certification of Completion, and supporting documents for the above-referenced project have been reviewed and certified as satisfactorily completed. The documentation meets State compliance requirements. A copy of the signed Certificate of Completion is attached for your project files.

The Project Completion Report and Financial Certification of Completion documents included a final summary narrative and final reporting for labor standards, fair housing, Section 3, MBE/WBE, and financial management. While the project is certified as complete, the Village of Colfax is still responsible for submitting the Single Audit Report for the year 2022 to the Federal Audit Clearinghouse (FAC) within 90 days of completing the single audit and no later than September 30, 2023; and must email to DEHCR a copy of the email issued by the FAC confirming receipt of the 2022 Single Audit Report.

The State must meet all program requirements set by the U.S. Department of Housing and Urban Development (HUD) for all CDBG projects awarded within a given program year before any of these projects are officially deemed closed by HUD, regardless of when the Project Completion Report and Certificate of Completion are approved. You are required to retain all records pertinent to your CDBG project until the Department of Administration authorizes the Village of Colfax to destroy records. Please contact the Department of Administration to request authorization for records disposal. **No CDBG records may be destroyed without written authorization from the Department.**

We hope that the CDBG funds have made a significant impact in your community and we are looking forward to working with you in the future.

Sincerely,

DocuSigned by:  
  
24F0AF2F13B947C

Angela L. Davis  
Grants Specialist – Advanced  
Bureau of Community Development  
Division of Energy, Housing, and Community Resources

Enclosure: Signed Certificate of Completion

cc: Lynn Niggemann, Village Administrator-Clerk-Treasurer, Village of Colfax  
Jon Strand, CDBG Project Grant Administrator, CBS Squared, Inc.  
David Pawlisch, Director, Bureau of Community Development  
Kristine Haskin, Fiscal Section Chief, Division of Energy, Housing and Community Resources

## Division of Energy, Housing and Community Resources

### Project Completion Report & Certification

# PROJECT COMPLETION REPORT & CERTIFICATION

## Wisconsin Community Development Block Grant (CDBG) Program

A.	NAME OF UGLG / GRANTEE:	Village of Colfax
B.	DEHCR GRANT AGREEMENT #:	CDBG PF 19-08
C.	BUSINESS NAME:	N/A

D. REPORTING PERIOD: *(choose one)*


X October 1, 20 22 to March 31, 20 23

April 1, 20\_\_\_\_ to September 30, 20\_\_\_\_

E. CERTIFICATION OF PROJECT COMPLETION REPORT DOCUMENTS SUBMISSION					
YES	NO	N/A	SEPARATE SUBMISSION	DOCUMENTS:	DATE(S) OF SEPARATE SUBMISSION:
X				Project Completion Report	
X				Final Summary Narrative Supporting Documents (as listed in the Final Summary Narrative within this Report)	
X				Final Semi-Annual CDBG Project Data Report & Supporting Documents	
X				Final Labor Standards Compliance Report(s) <i>(if applicable)</i>	
		X		Section 5.7 Enforcement Report(s) <i>(if applicable)</i>	
		X		Accessibility Self-Evaluation Checklist <i>(if applicable)</i>	
X				Lobbying Certification(s) (ALL Contractors & Subrecipients)	
		X		Final CDBG Project Employee Self-Certification Report & Forms <i>(if applicable)</i>	
		X		Final Client Income Certification Report & Forms <i>(if applicable)</i>	
			X	Single Audit Statement <i>(most recent year-end)</i>	12/22/2021
X				Final CDBG Payment Request & Supporting Documents	
X				Cash Control Register for Final Payment Request	
X				CDBG Disbursements Journal for Final Payment Request	
X				Matching Funds Journal for Final Payment Request	

F. PROJECT COMPLETION CERTIFICATION BY UGLG / GRANTEE		
Preparer Full Name and Title	Preparer Firm/Organization	Preparer Email Address:
Ashley Marschall, Administrative Specialist	CBS Squared, Inc.	amarschall@cbssquaredinc.com

As the Chief Elected Official (CEO) of the Unit of General Local Government (UGLG) / Grantee, I approve the submission of this Report to DEHCR and certify that, to the best of my knowledge and belief, the activities undertaken for the project have been carried out and completed in accordance with the Grant Agreement, and the information provided in Sections E. and F. above and Section H. on the following pages, and the full contents in this Project Completion Report are true and correct.

Date Certified / Signed	Typed Name and Title of Chief Elected Official	Signature of UGLG Chief Elected Official
12/14/2022	Jody Albricht Village President	

G. PROJECT COMPLETION CERTIFICATION BY DEHCR		
Date Signed	Name and Title of Authorized DEHCR Representative	Signature of Authorized DEHCR Representative
02/28/2023	Angela L. Davis, Grants Specialist-Advanced Bureau of Community Development Division of Energy, Housing and Community Resources	 DocuSigned by: 24F0A2F138947C

## Division of Energy, Housing and Community Resources

### Financial Certification of Completion


# FINANCIAL CERTIFICATION OF COMPLETION


## Wisconsin Community Development Block Grant (CDBG) Program

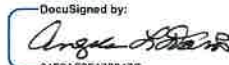
*Submit this form to DEHCR within 60 days after receiving the final CDBG payment.*

A.	NAME OF UGLG / GRANTEE:	Village of Colfax
B.	DEHCR GRANT AGREEMENT/CONTRACT #:	CDBG PF 19-08
C.	BUSINESS NAME:	N/A

D. DOCUMENTS ATTACHED TO THIS FINANCIAL CERTIFICATION OF COMPLETION			
YES	NO	N/A	DOCUMENTS:
X			Final Cash Control Register <i>(required)</i>
X			Final CDBG Disbursements Journal <i>(required)</i>
X			Final Matching Funds Journal <i>(if UGLG contributed Match for project)</i>
		X	Check/Payment Records for Disbursement of Final CDBG Payment <i>(if applicable)</i>
		X	Check/Payment Records for Any Match/Other Funds Used to Pay Invoices That Remained Unpaid/Outstanding at the Time of Submission of the Final CDBG Payment Request <i>(if applicable)</i>
X			Final Bank Statement(s)/Check Register Document(s) Showing the Deposit and Disbursement of the Final CDBG Payment <i>(required)</i>
		X	Payment Records Showing Return of Grant Funds to DEHCR <i>(if applicable)</i>

E. FINAL FINANCIAL STATEMENT OF COSTS & CDBG DISBURSEMENT				
CDBG-Funded Activity (1)	CDBG Funds Budgeted (2)	CDBG Funds Drawn (3)	CDBG Funds Disbursed (4)	CDBG Funds To Be Cancelled (5)
WWTF Improvements	\$592,000.00	\$592,000.00	\$592,000.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS:</b>	<b>\$592,000.00</b>	<b>\$592,000.00</b>	<b>\$592,000.00</b>	<b>\$0.00</b>
<i>FOR DEHCR USE ONLY: Enter Totals Based on DEHCR Records.</i>	\$592,000.00	\$592,000.00	\$592,000.00	\$0.00 

F. FINANCIAL CERTIFICATION OF COMPLETION BY UGLG / GRANTEE		
<p><i>As the Chief Elected Official (CEO) of the Unit of General Local Government (UGLG) / Grantee, I approve the submission of this Financial Certification of Completion to DEHCR and certify that, to the best of my knowledge and belief, the activities undertaken using CDBG funds as listed in section E. above have been carried out in accordance with the Grant Agreement; and the amounts entered in section E. above are true and correct.</i></p>		
Date Certified / Signed	Typed Name and Title of Chief Elected Official	Signature of UGLG Chief Elected Official
2/17/2023	Jody Albricht Village President	

G. FINANCIAL CERTIFICATION OF COMPLETION BY DEHCR		
Date Signed	Name and Title of Authorized DEHCR Representative	Signature of Authorized DEHCR Representative
02/28/2023	Angela L. Davis, Grants Specialist-Advanced Bureau of Community Development Division of Energy, Housing and Community Resources	 <small>DocuSigned by: 24F0AF2F-138B47C...</small>

# Dedication

Jerry Deschane, Executive Director, League of Wisconsin Municipalities



A couple winters ago, I was outside early one morning, shoveling snow. The city snowplow was coming up the road, and I stepped aside, groaning a little as I visualized the hundreds of pounds of wet snow the plow was undoubtedly going to push right back into the space I had just cleared. Surprisingly, the driver swung the plow blade away as he passed our house, giving me a break and a wave as he made his way down the street. I had never met the driver before or after that day, but it made my morning (and saved my back).

As I sit here reviewing this month's magazine and contemplate its focus on public works and city operations, I realize that I'm racking my brain to come up with an incident where my personal interaction with a city employee was unpleasant. Even the Madison parking meter enforcement officer who was walking by my car, and who gave me a ticket (for zero dollars ... how do you give a ticket for zero dollars?) was pleasant and we had a great conversation about the weather. For what it's worth, I'm what Madison parking enforcement would call a "frequent flier," if you know what I mean.

Last year, I ran into a Public Works Director who attended the same high school and graduated around the same time I did. We had a great chat about his work, current challenges (PFAS!), and new employees he had hired recently. What left the greatest impression on me, however, was the obvious passion that he had for his work. He was even more passionate about instilling that sense of mission in the next generation of public works professionals. I left that short conversation feeling inspired and confident that his city was in good hands.

We read about mayors, we read about alders, and we read about police officers. They have important jobs; critical jobs. But we seldom read about the work of public works employees, deputy clerks, accountants, maintenance staff, and the many other people who keep cities and villages operating. That's too bad, but it's also a compliment.

Local government works. Wisconsin has miles and miles of sewer and water systems that gurgle along quietly, moving millions of gallons of water 24 hours a day, seven days a week, 52 weeks a year. Hundreds of acres of parks and boulevards are mowed, flowered, watered, and weeded week after week. And you can usually navigate your village street within hours of the worst Wisconsin snowstorm. Yes, by every measure that matters, local government works in Wisconsin.

Let's not ever forget that it works because of people. People who didn't become doctors, lawyers, or astronauts, but who chose instead to serve their neighbors at the wheel of a big truck with a big plow on the front of it or behind a long counter stacked with ballots. They're not the wealthiest people in town, and they tend to be some of the quietest, but without them, the rest of us wouldn't be able to do our jobs.

We dedicate this month's magazine to public works staff. To "back office" operations people. To the many local government employees who are proud of the work they do; especially when nobody notices. Because that's when they're doing it just right.

## The League appreciates the support of the following Business Partners:

- AARP Wisconsin
- American Fidelity
- American Transmission Co.
- Boardman & Clark LLP
- Ehlers Associates
- GRAEF
- incrediblebank
- Johnson Controls
- LinqThingz
- Municipal Property Insurance Company
- Ruekert & Mielke, Inc.
- SEH
- Stafford Rosenbaum LLP
- WEA Trust
- Weld, Riley, S.C
- Zerology



For more information, contact Robin Powers: [rpowers@lwm-info.org](mailto:rpowers@lwm-info.org) | (608) 267-2383

**Village of Colfax  
Advertisement for Bids  
2023 Street Sweeping**

Sealed bids labeled "Street Sweeping" shall be received at the Village Clerk-Treasurer's Office, 613 Main Street, PO Box 417, Colfax WI 54730 until Wednesday, March 22<sup>nd</sup>, 2023 at 1:00 p.m. CST, at which time the bids shall be publicly opened and read.

Bid specifications and required form are available at the Village Clerk-Treasurer's Office, 613 Main Street, Colfax WI and/or on the Village website, [www.villageofcolfaxwi.org](http://www.villageofcolfaxwi.org). The Village of Colfax reserves the right to accept or reject any or all bids, to waive any informality and to accept the bid deemed most advantageous to the Village. No bid may be withdrawn for a period of sixty (60) days after the bid opening.

Lynn M. Niggemann  
Administrator-Clerk-Treasurer



**Bid Form  
Village of Colfax, Wisconsin  
Specifications for 2023 Street Sweeping**

Proposal of \_\_\_\_\_ (hereinafter called "BIDDER"), organized and existing under the laws of the State of \_\_\_\_\_ doing business as \_\_\_\_\_ to the Village of Colfax, Wisconsin (hereinafter called "Village").

In compliance with your Advertisement for Bids, BIDDER hereby proposes to perform all 2023 streets sweeping in accordance with the specifications within the time set forth therein, and at the prices stated in the attached proposal forms. By submission of this BID, each BIDDER certifies as to its own organization, that this BID has been arrived at independently, without consultation, communications, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER agrees to perform all work described in the Specification Documents for the following bid(s):

**Lump Sum Bid**

2023 Street Sweeping Services Lump Sum Bid \$ \_\_\_\_\_

Option 1 – Village provides dumping site (deduct) \$ ( \_\_\_\_\_ )

**Total Bid – Lump Sum** \$ \_\_\_\_\_

Hourly Rate for Additional Services \$ \_\_\_\_\_

**Two-Year Lump Sum Bid**

2023-2024 Two-year Street Sweeping Services (price per year) \$ \_\_\_\_\_

Option 1 – Village provides dumping site (deduct) per year \$ ( \_\_\_\_\_ )

Two-year contract \_\_\_\_\_ x 2 \_\_\_\_\_

**Total Two-Year Bid – Lump Sum** \$ \_\_\_\_\_

Hourly Rate for Additional Services on two-year contract \$ \_\_\_\_\_

In submitting this bid, it is understood that all work must be completed in accordance with the time schedule set forth in this proposal form. The Village of Colfax reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village of Colfax. It is agreed that this bid will not be withdrawn for sixty (60) days. Upon the acceptance of this proposal, the successful Bidder shall be the Contractor and all references in the proposal to the Bidder shall apply to the Contractor for the year bid.

Contractor \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Date \_\_\_\_\_

## **Village of Colfax, Wisconsin Specifications for 2023 Street Sweeping**

The Village of Colfax is accepting sealed bids labeled "Street Sweeping" for street sweeping services as follows:

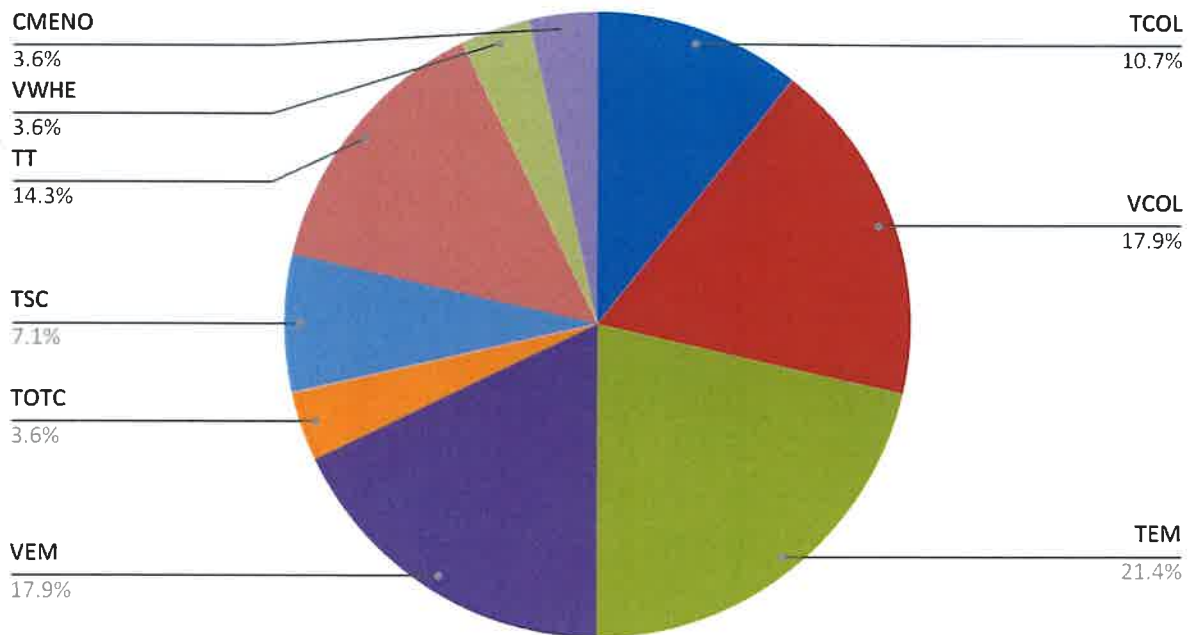
1. 2023 schedule:
  - a. Streets shall be swept of dirt and debris three (3) times per calendar year per the schedule below:
    - i. Spring (late April or early May)
    - ii. Summer (Week of July 11<sup>th</sup> – 15<sup>th</sup>)
    - iii. Fall (late October or early November)
2. Streets to be swept:
  - a. All Village streets
3. Additional Services
  - a. Additional service hours may only be performed with pre-authorization by the Administrator-Clerk-Treasurer or pursuant Village Board action.
4. Invoices
  - a. Progress invoices shall include service dates, hours and street listing.
5. Insurance
  - a. Contractor shall maintain and keep in force a general liability insurance policy covering Contractor as insured and naming Village as additional insured for One Million and 00/100 Dollars (\$1,000,000.00) bodily injury, death and property damage in the aggregate, covering its activities. A certificate of insurance shall be provided to Village at least 15 days before sweeping services are provided.
6. Village shall provide at the Village's expense:
  - a. Water
7. Village may provide:
  - a. Dumping site (see Option 1 on bid form)
8. Assignment and Subcontract
  - a. No assignment of the contract or any right occurring under contract shall be made in whole or part without the express written consent of the Village.
9. Indemnity and Hold Harmless
  - a. Contractor shall be liable and agrees to indemnify, defend and hold harmless Village, its employees, agents and officers, whether appointed, hired or elected, from and against any and all judgments, damages, loss, costs, claims, expenses, suits, demands, actions or causes of action of any kind or of any nature which may be sustained by reason of damage to any property or loss of use thereof, or damages or injury to any person or persons, or death to any person or persons, or by reason of any liability imposed by law arising from, in connection with, caused or resulting from Contractor's activities under this Agreement or as a result of or due to the existence of this Agreement, except those caused by or materially contributed to by Village, its employees, agents or officers; and specifically included within this indemnity and hold harmless and attorney's fees and other costs of defense and liability costs which may be sustained or occasioned by Village or its employees, agents, or officers, whether appointed, hired or elected.
10. Contractor shall conduct operations in compliance with all applicable laws and ordinances.
11. Village reserves the right to reject any or all bids, to waive informalities, and to accept the bid proposal deemed most advantageous to the Village.

## FEBRUARY 2023 COLFAX RESCUE REPORT

### MUNICIPALITIES RESPONDED TO:

<b>TCOL</b>	<b>3</b>
<b>VCOL</b>	<b>5</b>
<b>TEM</b>	<b>6</b>
<b>VEM</b>	<b>5</b>
<b>TGR</b>	<b>0</b>
<b>TOTC</b>	<b>1</b>
<b>TSC</b>	<b>2</b>
<b>TT</b>	<b>4</b>
<b>VWHE</b>	<b>1</b>
<b>CMENO</b>	<b>1</b>
<b>TWIL</b>	<b>1</b>

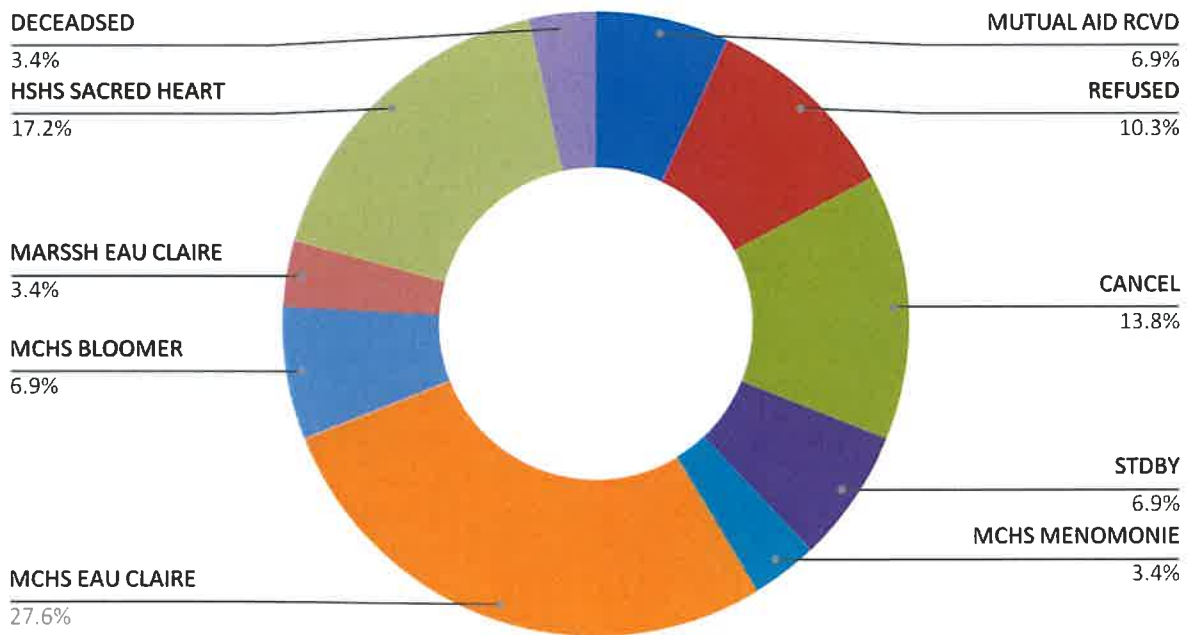
### FEBRUARY 2023 MUNICIPALITIES REPONDED TO:



<b>MUTUAL AID</b>	<b>2</b>
<b>RCVD</b>	
<b>REFUSED</b>	<b>3</b>
<b>CANCEL</b>	<b>4</b>
<b>STDBY</b>	<b>2</b>

MCHS MENOMONIE	1
MCHS EAU CLAIRE	8
MCHS BLOOMER	2
MARSH EAU CLAIRE	1
HSHS SACRED HEART	5
DECEASED	1
TOTAL	29

### FEBRUARY 2023 END POINT



### FLEET

	Beginning Miles	Monthly Ending Miles	2023 Miles	Gallons fuel	Pump Cost	Maintenance Cost	Cost per Mile	Engine Hours
M7	99972.2	100309	336.8	76.37	335.71	0	0.07	25
M8	76374	77898	1524	145.03	624.45	0	0.04	57
Total			1860.8	221.4	960.16	0	0.06	49

**FINANCIALS "UNIFIED SOLUTIONS"**

AGING 2023							
INSURANCE	CURRENT	30	60	90	120	365	COLLECTION
ALLEGIANCE		\$1,846.58					
BCBS	\$2,432.26						
CIGNA	\$105.24						
GROUP HEALTH	\$3,091.47						
INCLUSA	\$407.32						
MAYO MED PLAN	\$1,935.55						
MEDICAID	\$6,124.68						
MEDICARE	\$9,873.27						
MERITAN HEALTH	\$1,488.10						
PRIVATE PAY	\$2,650.58						
SECURITY HEALTH	\$1,505.32	\$2,153.67					
UNITED HEALTHCARE	\$1,990.35						
	\$31,604.14	\$4,000.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FEBRUARY COLLECTION		\$7,486.54					

# FINANCIALS "VILLAGE"

## AR Stats

A/R Balance YTD: \$204,796.72  
 A/R Balance Last Month: \$207,143.37

### Current Month Transactions by Type



### Current Month Amount by Type



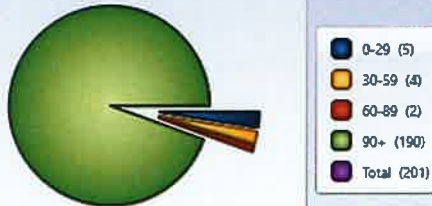
## Billing Stats

Waiting To Be Printed: 1  
 Incomplete Bills: 0  
 Bills Needing Payors: 0  
 Bills Needing Rebilled: 3  
 Imported Bills: 0  
 Total Pending Bills: 201

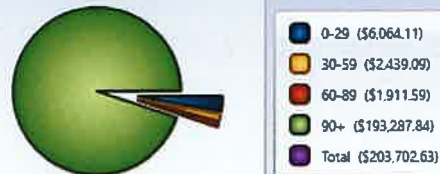
## Billing Stats

Current Month New Trips: 0  
 Current Month Trips Billed: 5  
 Current Month Transactions Posted: 45

### Pending Bills by Days Old



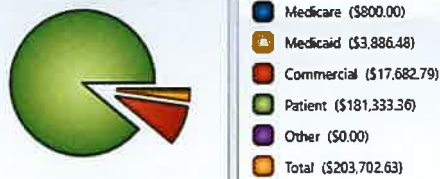
### Pending Amount by Days Old



### Pending Bills by Payor



### Pending Amount by Payor



**CRS NOTES:**

- M7 HAD AIR SUSPENSION ISSUES, IT HAD PINHOLE LEAK IN THE AIR RESERVOIR AND CORROSION CAUSING AIR COMPRESSOR ISSUES, 1 AIR BAG LEAK FROM BEING DRIVEN DEFLATED TO SHOP, IT SHOULD BE RETURNED MARCH 8TH FROM REPAIRS AT SEMI CORRECT REPAIR (FORMERLY NORDEEN TRUCK REPAIR).
- CRS ATTENDED THE CHILI FEED AT ELK MOUND FIRE RECRUITING ATTEMPT THREE APPLICATION WENT OUT WITH 1 RETURNED AND HIRED (EMT AVERY KAANTA)
- WE HAVE ALSO HIRED KAT HAYS ADVANCED EMT, AND PROMOTED EMT AUTUMN WILDFEUR TO A THIRTY HOUR POSITION SHE WILL BE STARTING THE WEEK OF APRIL 9.
- MARCH DON WILL BE TEACHING CPR REFRESHERS FOR -ELK MOUND VILLAGE EMPLOYEES, COLFAX VILLAGE EMPLOYEES, ELK MOUND FIRE DEPT, COLFAX FIRE DEPARTMENT.

**Administrator-Clerk-Treasurer  
March 8<sup>th</sup>, 2023**

**Things coming up:**

- March 16-17, 2023 – Follow-up Audit
- Year-end processes: annual reports and reconciling etc.
- Wednesday, March 22, 2023 4 pm Joint Review Board Meeting
- Working on scheduling a Planning Commission Meeting for the East View Development

**Election Dates:**

March 28<sup>th</sup> 1 pm will be the Public Test

March 30<sup>th</sup> 1 pm Nursing Home Voting

April 4, 2023 – Spring Election

**Candidate Ballot Placement:**

**Village President** – Vote for 1

- Jeff Prince
- Registered Write-In: Carey Davis (*will not be listed on the ballot*)

**Village Trustee** – Vote for 3

- Jeff Prince
- Margaret Burcham
- Registered Write-In: Jen Rud (*will not be listed on the ballot*)

There will be an option for the individuals interested in being on the Board as a Trustee or the Village President to become a **REGISTERED Write-in** so that any votes cast for them will count. The process involves completing the CF-1 Campaign Finance Registration Form on or before Friday, March 31, 2023 by noon.

If we end up with vacancies, there will be a process to request interested parties to send a letter of interest to the Board. There would be a vote by the Board to appointing any individual(s) that would use this process.

**Good Luck to the Girls Basketball Team at State!**  
**By Monday we will know the results, but until then . . .**

**Go Vikings!!!!**