

## **Village Board Meeting –October 9<sup>th</sup>, 2023**

On October 9<sup>th</sup>, 2023, the Village Board met at the Village Hall, 613 Main Street, Colfax, WI at 7:00 p.m. Members present: Trustees Burcham, Davis, Rud, Stene, Best and Prince. Excused: Trustee Jenson. Others present included Mitch Nicols with Ayres Associates, Mike Buchner – Snowmobile Club, Eric Davidson with Bauman Associates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

**Public Comments** - none

**Communications by the Village President** – none

### **Consent Agenda**

**Regular Board Meeting Minutes –September 25<sup>th</sup>, 2023**

**Review Statement of Bills Pooled Checking–September 25<sup>th</sup>, 2023 to October 8<sup>th</sup>, 2023**

**Review Statement of Bills Solid Waste & Recycling Checking – September 25<sup>th</sup>, 2023 to October 8<sup>th</sup>, 2023**

**Training Request –non**

**Facility Rental – none**

**Licenses –none.**

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve the consent agenda items to include the Regular Board Meeting Minutes –September 25<sup>th</sup>, 2023, Review Statement of Bills Pooled Checking and Solid Waste & Recycling Checking for September 25<sup>th</sup>, 2023 to October 8<sup>th</sup>, 2023. A voice vote was taken with all members voting in favor. Motion carried.

### **Consideration Items**

**Snowmobile Trails- Resolution 2023-17 Designation of Snowmobile Route or Trails** – Buchner indicated that snowmobiles used the alley to go to the Blind Tiger and park in the back parking area. At times there seems to be congestion in the alley with snowmobile parking. Due to the alley being part of the snowmobile route to access Express Mart for fuel, riders assume that the Blind Tiger parking is allowed. This message is difficult to communicate to snowmobilers from outside the area and because they are already able to use the alley as a trail, it is assumed that they can park at the Blind Tiger. The Resolution adds the line item stating that the route includes Synergy Cooperative parking lot to Blind Tiger via the alley east of Synergy. A motion was made by Trustee Davis and seconded by Trustee Burcham to approve Resolution 2023-17 – to add the Synergy Cooperative to Blind Tiger to the snowmobile route. A voice vote was taken with all members voting in favor. Motion carried.

**Cedar Street/Punch List/Pay Request 3 – Skid Steer Guy** – Nicols indicated that he did a walk-thru before the meeting and the punch list items, other than the restoration which will be verified in the spring, have been addressed with the exception of the sand pile and he is not sure that pile was a result of the project. He will verify that with Bates. As for the patch work and manhole covers, the manholes are at ¼” below surface of the road and that is acceptable and the patch work was cut and patched. Grass for the time of the year it was planted looks like it will take off in the spring. With comments from Nichols the Board did make a motion to approve pay request #3 to Skid Steer Guy for \$99,070.89. Voting For: Trustees Burcham, Davis, Rud, Stene, Best and Prince. Voting Against: none. Motion carried.

**2022 Audited Financial Statements -Eric Davidson** – Davidson did a brief summary regarding the letter to the Board of Trustees and Management regarding the deficiencies which include 1) Segregation of duties is difficult with small municipalities to have enough employees to meet this deficiency. 2) Due to the size of the municipality, the Clerk-Treasurer, does not compile the financial statements and it is hired out. With the brief review of the financial position of the Village, the Fund Balance increases at the end of 2022. The collection sites ended with also a net income. Davidson indicated that Riemer and Niggemann are always willing to provide any and all documentation requested as well as being very organized allowing for response times to be very quick. Stene asked in regards to fraud within municipalities, the Village of Colfax Board is involved with asking questions regarding expenditures and feels that they have a good handle on what is paid. A motion was made by Trustee Stene and seconded by Trustee Davis to accept the 2022 Financial Statements. A voice vote was taken with all members voting in favor. Motion carried.

**Zempel Appraisal – 2024 Contract** – Zempel has kept the 2024 contract pricing the same as 2023. A motion was made by Trustee Burcham and seconded by Trustee Davis to accept the 2024 Zempel Appraisal contract, \$10,800. A voice vote was taken with all members voting in favor. Motion carried.

**Close Village Hall – Tuesday, October 17<sup>th</sup>, 2023 @ 9:30 am to approximately noon – Library Planning Committee meeting at Dunn County Government Center** - A motion was made by Trustee Davis and seconded by Trustee Burcham to approve the closing of Village Hall on Tuesday, October 17<sup>th</sup>, 2023 from 9:30 am to noon for training. A voice vote was taken with all members voting in favor. Motion carried.

**Adjourn** – A motion was made by Trustee Burcham and seconded by Trustee Davis to adjourn the meeting at 7:59 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jeff Prince, Village President

Attest:

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Lynn Niggemann  
Administrator-Clerk-Treasurer