

Village Board Meeting – March 11, 2024

On March 11th, 2024, the Regular Village Board was called to order at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Trustees Burcham, Jenson, Best, Rud and Prince. Excused: Trustees Davis and Stene. Others Present: Gretchen Herrick, Sheila Riemer, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments- Gretchen Herrick brought some photos to show that they would like to remove sidewalk along their property on 1st Avenue. They would like permission to not replace the sidewalk. Herrick was advised that the topic will be referred to the Streets Committee for review.

Consent Agenda

Regular Board Meeting Minutes – February 26th, 2024

Review Statement of Bills Pooled Checking – February 26th, 2024 to March 10th, 2024

Review Statement of Bills Solid Waste & Recycling Checking – February 26th, 2024 to March 10th, 2024

Training Requests- none

Facility Rental – August 30th-31st, 2024-ColfaxRailroad Museum Model Train Show & Sale- Pavilion and FFA

Building – Request to waive fee for Non-Profit

Licenses – none

A motion was made by Trustee Burcham and seconded by Trustee Rud to approve the consent agenda items to include the Regular Board Meeting Minutes of February 26th, 2024, Statement of Bills for Pooled Checking and Solid Waste & Recycling for February 26th, 2024 to March 10th, 2024, no training, Facility Rental of FFA and Pavilion buildings for August 30 to 31st, 2024 for Colfax Railroad Museum Model Train Show & Sale, no licenses. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Balsam Street Project Update and Discussion if any – The schedule was provided with release date of bids to be 3/21/24, 2nd publication is 3/28/2024 and bid date is 4/5/2024. No action needed or taken.

Landfill Monitoring Agreement for 2024-Short Elliott Hendrickson Inc (S.E.H. Inc.) – Niggemann explained that the fee would be the same as 2023. A motion was made by Trustee Burcham and seconded by Jenson to approve the S.E.H. Inc. agreement for \$4,300. Voting For: Trustees Burcham, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Sidewalk Cost Share Request -512 Pine Street - \$2,100-40% Colfax & 3,150 – 60% Property Owner – A motion was made by Trustee Burcham and seconded by Trustee Best to approve payment of \$2,100 to be reimbursed to property owner after work the work has been completed and during the 2025 budget year. Voting For: Trustees Burcham, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Auction of Surplus Items Discussion – Bates explained that in 2013 or 2014, the Village of Colfax did a surplus auction in which they opened the cold storage for viewing of items that were found and unclaimed or that the Village no longer had a use for. They are in the process of developing that list and would like approval to move forward with scheduling an auction. A motion was made by Trustee Burcham and seconded by Trustee Rud to move forward with the auction. A voice vote was taken with all members voting in favor. Motion carried.

American Library Association (ALA) - \$10,000 to modify the handicap door entrance – no action needed. Just notification to the Village Board that we will be replacing the handicap entrance door and install electronic opening feature.

Flexible Facilities Program (FFP) – New Funding Opportunity - Niggemann explained the Flex Facilities Program (FFP) funding would be a good fit for the elevator project for Village Hall. This would be in place of using a CDBG

Facilities grant. The maximum amount of the project is \$4,250,000 with awards to be applied for by June 2024. The complete program guidelines have not been released yet, but our project fits the Existing facility renovation or expansion project for libraries, senior citizen centers, youth centers, and general community centers categories. This is an informational topic at this point. No action needed.

Permission to write-off uncashed checks – A motion was made by Trustee Burcham and seconded by Trustee Rud to write-off uncashed checks that have not been cashed for greater than one year, totaling \$307.80 Aramark \$57.80, WI DNR \$130 & WI DNR \$120. Voting For: Trustees Best, Jenson, Rud, Burcham and Prince. Voting Against: none. Motion carried.

Memorial Day – Reschedule Regular Board Meeting - A motion was made by Trustee Burcham to reschedule the Monday, May 27th, 2024 Board meeting to Tuesday, May 28th, 2024. A voice vote was taken with all members voting in favor. Motion carried.

Closed Session – A motion was made by Trustee Burcham and seconded by Trustee Jenson to convene into closed session pursuant to WI Statutes 19.85 (1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises. A. Rescue Squad Director Position at 7:37 p.m. Voting For: Trustees Best, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Open Session- A motion was made by Trustee Burcham and seconded by Trustee Best to convene into open session to take any action resulting from the closed session. A. Rescue Squad Director Position at 7:44 p.m. Voting For: Trustees Rud, Burcham, Best, Jenson and Prince. Motion carried.

Action from Open Session: Chrystal Smith has been hired for the Rescue Squad Director with a rate of \$22.50/hour from 04/01/2024 to 06/30/2024 and with a good review, \$25.00/hour beginning 07/04/2024.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Rud to adjourn the meeting. All members voted in favor to adjourn the meeting at 7:45 p.m. Motion carried.

Jeff Prince, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer