

Village of Colfax
Regular Board Meeting Agenda
Monday, March 25th, 2024
7:00 p.m.
Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments
5. Communications from the Village President
6. Consent Agenda
 - a. Regular Board Meeting Minutes – March 11th, 2024
 - b. Review Statement of Bills Pooled Checking–March 11th, 2024 to March 24th, 2024
 - c. Review Statement of Bills Solid Waste & Recycling Checking- March 11th, 2024 to March 24th, 2024
 - d. Training Request - none
 - e. Facility Rental – none
 - f. Licenses – Mackenzi Loback – Operator's License– March 25th, 2024 to June 30th, 2024 – A Little Slice of Italy
7. Consideration Items
 - a. Water Tower Clean and Coat, Inc. estimate - \$6,000.00.
8. Closed Session-Motion to convene into closed session pursuant to WI Statutes 19.85(1)(e). Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. Balsam Street
9. Open Session- Motion to convene into open session to take any action resulting from the closed session.
 - a. Balsam Street
10. Committee/Department Reports – (no action)
 - a. Colfax Police Department Report-February
 - b. Colfax Rescue Squad Report-February
11. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Lynn M. Niggemann - Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 2:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – March 11, 2024

On March 11th, 2024, the Regular Village Board was called to order at 7:00 p.m. at the Village Hall, 613 Main Street, Colfax, WI 54730. Members present: Trustees Burcham, Jenson, Best, Rud and Prince. Excused: Trustees Davis and Stene. Other Present: Gretchen Herrick, Sheila Riemer, Public Works Director Bates, Administrator-Clerk-Treasurer Niggemann and LeAnn Ralph with the Messenger.

Public Comments- Gretchen Herrick brought some photos to show that they would like to remove sidewalk along their property on 1st Avenue. They would like permission to not replace the sidewalk. Herrick was advised that the topic will be referred to the Streets Committee for review.

Consent Agenda

Regular Board Meeting Minutes – February 26th, 2024

Review Statement of Bills Pooled Checking – February 26th, 2024 to March 10th, 2024

Review Statement of Bills Solid Waste & Recycling Checking – February 26th, 2024 to March 10th, 2024

Training Requests- none

Facility Rental – August 30th-31st, 2024-ColfaxRailroad Museum Model Train Show & Sale- Pavilion and FFA Building – Request to waive fee for Non-Profit

Licenses – none

A motion was made by Trustee Burcham and seconded by Trustee Rud to approve the consent agenda items to include the Regular Board Meeting Minutes of February 26th, 2024, Statement of Bills for Pooled Checking and Solid Waste & Recycling for February 26th, 2024 to March 10th, 2024, no training, Facility Rental of FFA and Pavilion buildings for August 30 to 31st, 2024 for Colfax Railroad Museum Model Train Show & Sale, no licenses. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Balsam Street Project Update and Discussion if any – The schedule was provided with release date of bids to be 3/21/24, 2nd publication is 3/28/2024 and bid date is 4/5/2024. No action needed or taken.

Landfill Monitoring Agreement for 2024-Short Elliott Hendrickson Inc (S.E.H. Inc.) – Niggemann explained that the fee would be the same as 2023. A motion was made by Trustee Burcham and seconded by Jenson to approve the S.E.H. Inc. agreement for \$4,300. Voting For: Trustees Burcham, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Sidewalk Cost Share Request -512 Pine Street - \$2,100-40% Colfax & 3,150 – 60% Property Owner – A motion was made by Trustee Burcham and seconded by Trustee Best to approve payment of \$2,100 to be reimbursed to property owner after work the work has been completed and during the 2025 budget year. Voting For: Trustees Burcham, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Auction of Surplus Items Discussion – Bates explained that in 2013 or 2014, the Village of Colfax did a surplus auction in which they opened the cold storage for viewing of items that were found and unclaimed or that the Village no longer had a use for. They are in the process of developing that list and would like approval to move forward with scheduling an auction. A motion was made by Trustee Burcham and seconded by Trustee Rud to move forward with the auction. A voice vote was taken with all members voting in favor. Motion carried.

American Library Association (ALA) - \$10,000 to modify the handicap door entrance – no action needed. Just notification to the Village Board that we will be replacing the handicap entrance door and install electronic opening feature.

Flexible Facilities Program (FFP) – New Funding Opportunity - Niggemann explained the Flex Facilities Program (FFP) funding would be a good fit for the elevator project for Village Hall. This would be in place of using a CDBG

Facilities grant. The maximum amount of the project is \$4,250,000 with awards to be applied for by June 2024. The complete program guidelines have not been released yet, but our project fits the Existing facility renovation or expansion project for libraries, senior citizen centers, youth centers, and general community centers categories. This is an informational topic at this point. No action needed.

Permission to write-off uncashed checks – A motion was made by Trustee Burcham and seconded by Trustee Rud to write-off uncashed checks that have not been cashed for greater than one year, totaling \$307.80 Aramark \$57.80, WI DNR \$130 & WI DNR \$120. Voting For: Trustees Best, Jenson, Rud, Burcham and Prince. Voting Against: none. Motion carried.

Memorial Day – Reschedule Regular Board Meeting - A motion was made by Trustee Burcham to reschedule the Monday, May 27th, 2024 Board meeting to Tuesday, May 28th, 2024. A voice vote was taken with all members voting in favor. Motion carried.

Closed Session – A motion was made by Trustee Burcham and seconded by Trustee Jenson to convene into closed session pursuant to WI Statutes 19.85 (1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises. A. Rescue Squad Director Position at 7:37 p.m. Voting For: Trustees Best, Rud, Jenson, Best and Prince. Voting Against: none. Motion carried.

Open Session- A motion was made by Trustee Burcham and seconded by Trustee Best to convene into open session to take any action resulting from the closed session. A. Rescue Squad Director Position at 7:44 p.m. Voting For: Trustees Rud, Burcham, Best, Jenson and Prince. Motion carried.

Action from Open Session: Chrystal Smith has been hired for the Rescue Squad Director with a rate of \$22.50/hour from 04/01/2024 to 06/30/2024 and with a good review, \$25.00/hour beginning 07/04/2024.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Rud to adjourn the meeting. All members voted in favor to adjourn the meeting at 7:45 p.m. Motion carried.

Jeff Prince, Village President

Attest: Lynn Niggemann
Administrator-Clerk-Treasurer

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 3/11/2024 From Account:
Thru: 3/24/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
77434	3/11/2024	ARAMARK UNIFORM SERVICE, INC	-57.80
77635	3/11/2024	WI DNR	-130.00
77636	3/11/2024	WI DNR	-120.00
79526	3/15/2024	CARLTON DEWITT	257.54
79527	3/15/2024	CITY OF MENOMONIE INTERCEPT	250.00
79528	3/15/2024	CLOUD PCR LLC	1,469.26
79529	3/15/2024	COMMERCIAL TESTING LAB	213.50
79530	3/15/2024	CRAMER CONSULTING, LLC	250.00
79531	3/15/2024	DUNN COUNTY REGISTER OF DEEDS	60.00
79532	3/15/2024	DUNN ENERGY COOPERATIVE	95.00
79533	3/15/2024	EXPRESS MART	88.32
79534	3/15/2024	FARRELL EQUIPMENT & SUPPLY CO.	1,149.50
79535	3/15/2024	FIRST SUPPLY LLC-EAU CLAIRE	427.50
79536	3/15/2024	GEORGE ENTZMINGER	100.00
79537	3/15/2024	GOTO COMMUNICATIONS INC	75.93
79538	3/15/2024	HUEBSCH LAUNDRY CO	87.92
79539	3/15/2024	HYDROCORP	453.00
79540	3/15/2024	KYLES MARKET	13.40
79541	3/15/2024	LIBRARY IDEAS LLC	168.11
79542	3/15/2024	MEDPRO MIDWEST GROUP	170.00
79543	3/15/2024	MENARDS-EAU CLAIRE	24.99
79544	3/15/2024	MIDAMERICA BOOKS	416.10
79545	3/15/2024	MORRIE'S CADOTT	2,893.11
79546	3/15/2024	ONE SOURCE IMAGING	204.97
79547	3/15/2024	PUMPKIN PEOPLE & PRODUCE	14.09
79548	3/15/2024	SHERWIN WILLIAMS	993.30
79549	3/15/2024	SYNERGY COOPERATIVE	1,791.35
79550	3/15/2024	THE LIBRARY STORE	276.43
79551	3/15/2024	VIKING DISPOSAL, INC	1,748.00
79552	3/15/2024	VILLAGE OF COLFAX R.U.	400.00
79553	3/15/2024	WATER CARE SERVICES	31.50
79554	3/15/2024	ZEMPEL APPRAISAL SERVICE	900.00
79555	3/15/2024	ZOLL MEDICAL CORP	30.00

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 3/11/2024 From Account:
Thru: 3/24/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
EFTPS	3/15/2024	EFTPS-FEDERAL-SS-MEDICARE	7,765.50
WIDOR	3/14/2024	WI DEPARTMENT OF REVENUE	1,258.51
BREMER	3/11/2024	CARDMEMBER SERVICE	2,754.78
CHARTER	3/23/2024	CHARTER COMMUNICATIONS	109.06
WIDCOMP	3/14/2024	WISCONSIN DEFERRED COMPENSATION	210.00
WEENERGIES	3/18/2024	WE ENERGIES	311.90
WEENERGIES	3/18/2024	WE ENERGIES	550.20
Grand Total			27,704.97

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 3/11/2024 From Account:
Thru: 3/24/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
1359	3/15/2024	DUNN ENERGY COOPERATIVE	236.00
1360	3/15/2024	FIRST CHOICE	240.33
1361	3/15/2024	JOHNSON ROLL-OFF SERVICE, LLC	11,214.80
1362	3/15/2024	MENARDS-EAU CLAIRE	226.98
1363	3/15/2024	UNEMPLOYMENT INSURANCE	105.72
1364	3/15/2024	VILLAGE OF COLFAX	26.39
		Grand Total	12,050.22

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

Provisional License New License Renewal License Fee: \$10.00 each application
Receipt: 17177

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

\$10.00

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2024, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Mackenzi Mae Loback
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-619-1571 Email Address lobackmackenzi@gmail.com

Current Address E5585 1140th AVE Wheeler 54772 6
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth [REDACTED] Age 18

Place of Employment Little slice of Italy

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation Approve _____ Deny [Signature] 03/13/2024
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

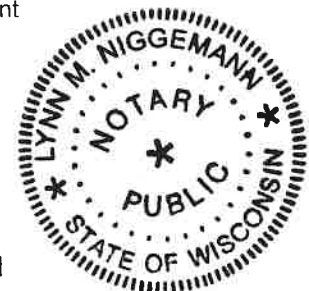
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x [Signature]
Signature of Applicant

Subscribed and sworn before me this 8th day of March, 20 24.

[Signature] 05-15-2025
(Signature of Notary Public) (Commission Expires)

Date Received: 3/8/24 Date to the Board: 03/25/24 Approved or Denied





LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Mackenzi Loback

is awarded this certificate for

Wisconsin Responsible Beverage Server Training

Completion Date
03/07/2024

Expiration Date
03/07/2026

Certificate #
WI-00622492

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

Water Tower Clean and Coat, Inc.

W11822 Reynold Rd.

Lodi, WI 53555

Phone: 608-234-8932

Fax: 608-592-7574

Prepared by: Sam Paque



CLEAN & COAT, INC.

Customer

Randy Bates

Village of Colfax 715-308-

0861

colfaxdpw@colfaxdpw.com

DESCRIPTION	Quantity	AMOUNT
Exterior Cleaning of the 150k gallon sphere water tower to include: STEP 1. Pre-rinse application of 200 ppm Chlorox bleach mixed with 4 oz. per gallon of Dawn dish soap sprayed over the surface of the tank several minutes prior to cleaning in order to loosen the mildew and dirt. STEP 2. Pressure washing of the pre-rinsed area of the tank using a maximum of 2200 psi water distributed through a turbo nozzle in order to NOT scarify the coating, but remove all of the debris from the surface.	1	6,000.00
	Subtotal	\$6,000.00
	Other	\$0.00
	TOTAL Due	\$6,000.00

TERMS AND CONDITIONS

1. Customer will be billed after work is completed.
2. Please fax, email or mail the signed quote to the address above

Customer Acceptance (sign below):

x _____

Print Name:

Sam Paque, 608-234-8932, sam@watertowermixingsystems.com

Thank You For Your Business!

WILLIAM J. ANDERSON
CHIEF OF POLICE



COLFAX POLICE DEPARTMENT

P.O. BOX 417, 613 MAIN ST.
COLFAX, WI 54730

(715) 962-3136 OFFICE
(715) 962-4357 FAX

FEBRUARY 2024 POLICE REPORT

Printed on March 12, 2024

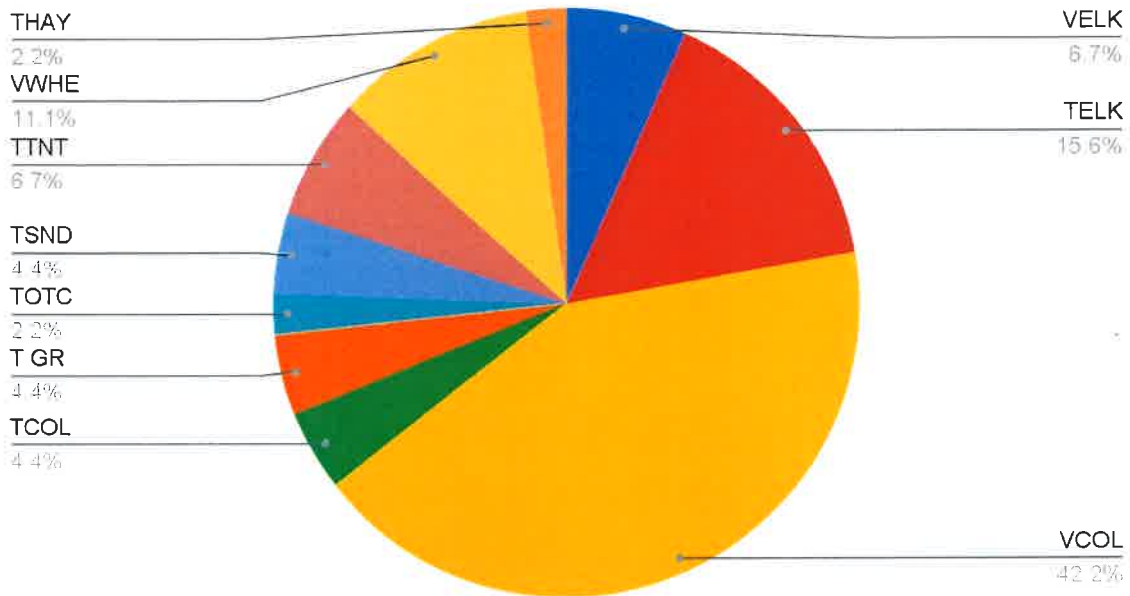
CFS Date/Time	Description	Primary Units
02/01/24 09:47:14	EMERGENCY	CXMD8, M2
02/01/24 10:02:34	PAPER SERVICE	217
02/01/24 13:31:32	NOISE COMPLAINT -	501
02/03/24 03:56:53	EMERGENCY	CXMD7
02/03/24 05:55:16	EMERGENCY	CXMD8
02/03/24 07:48:22	PAPER SERVICE	220
02/03/24 17:09:52	STRAY/DEAD ANIMAL	216
02/04/24 03:49:53	EMERGENCY	CXMD7
02/05/24 17:25:37	SUSPICION	CXMD7, 508
02/05/24 19:14:05	SUSPICION	508
02/06/24 00:09:58	SUSPICION	222
02/06/24 07:35:00	DEATH- NATURAL	ME2
02/06/24 09:40:35	PAPER SERVICE	207
02/06/24 09:55:44	EMERGENCY	CXMD7, M2
02/06/24 11:45:24	TRAFFIC STOP	207
02/06/24 13:26:49	JUVENILE RUNAWAY	501
02/06/24 13:39:09	EMERGENCY	CXMD7
02/06/24 19:33:30	STRAY/DEAD ANIMAL	222
02/08/24 01:28:43	EMERGENCY	CXMD7
02/08/24 15:17:37	EMERGENCY	CXMD7
02/08/24 22:42:49	EMERGENCY	CXMD8
02/09/24 10:12:39	STRAY/DEAD ANIMAL	501
02/09/24 20:06:21	911 HANG UP CALL -	
02/10/24 11:37:26	EMERGENCY	CXMD8
02/10/24 14:18:27	PAPER SERVICE	207
02/11/24 08:47:14	FIRE	CXMD8, CF1
02/11/24 10:17:49	PAPER SERVICE	219
02/12/24 15:17:37	CRIMESTOPPERS	501
02/13/24 11:27:53	CITY/COUNTY	501
02/13/24 11:35:39	CITY/COUNTY	501
02/13/24 11:39:35	CITY/COUNTY	501
02/13/24 11:43:51	CITY/COUNTY	501
02/13/24 11:50:25	CITY/COUNTY	501
02/13/24 14:00:11	CITY/COUNTY	501
02/13/24 14:03:20	CITY/COUNTY	501
02/13/24 14:07:25	CITY/COUNTY	501
02/13/24 15:51:12	WARRANT ATTEMPTS	501, 301
02/13/24 22:47:55	EMERGENCY	CXMD8
02/13/24 23:28:00	EMERGENCY	M1
02/14/24 11:42:59	CITY/COUNTY	501

CFS Date/Time	Description	Primary Units
02/14/24 11:47:39	CITY/COUNTY	501
02/14/24 11:54:02	CITY/COUNTY	501
02/14/24 11:57:32	CITY/COUNTY	501
02/14/24 12:02:49	CITY/COUNTY	501
02/14/24 14:17:27	CITY/COUNTY	501
02/14/24 14:22:59	CITY/COUNTY	501
02/14/24 14:29:16	CITY/COUNTY	501
02/14/24 14:34:41	CITY/COUNTY	501
02/14/24 15:39:25	CRIMESTOPPERS	501
02/15/24 09:15:50	PARKING ORDINANCE	501
02/15/24 09:20:10	PARKING ORDINANCE	501
02/15/24 09:25:06	PARKING ORDINANCE	501
02/15/24 09:29:03	PARKING ORDINANCE	501
02/15/24 11:02:26	CITY/COUNTY	501
02/15/24 11:09:48	CITY/COUNTY	501
02/15/24 11:28:20	EMERGENCY	501, CXMD7
02/15/24 12:22:56	CITY/COUNTY	501
02/15/24 12:25:54	CITY/COUNTY	501
02/15/24 12:28:11	CITY/COUNTY	501
02/16/24 06:45:18	EMERGENCY	CXMD7
02/16/24 09:43:29	WARRANT ATTEMPTS	501, 214
02/16/24 09:54:10	DEATH	ME1
02/16/24 13:38:53	CUSTODY DISPUTES	226
02/17/24 01:11:41	EMERGENCY	CXMD7
02/18/24 07:26:58	EMERGENCY	CXMD8
02/18/24 18:48:20	TRAFFIC STOP	508
02/18/24 21:53:12	TRAFFIC STOP	224
02/19/24 12:14:17	EMERGENCY	CXMD8
02/20/24 10:34:46	JUVENILE	501
02/20/24 22:41:34	WARRANT ATTEMPTS	224, 508
02/21/24 13:37:25	EMERGENCY	CXMD8
02/22/24 11:30:27	STRAY/DEAD ANIMAL	501
02/22/24 11:48:10	WARRANT ATTEMPTS	213, 501
02/23/24 08:16:14	TRAFFIC STOP	207
02/23/24 21:32:02	DOMESTIC DISPUTE	222, 508
02/24/24 15:22:11	ACCIDENTS -	ECAM, 217, CF1,
02/24/24 15:31:39	Duplicate Call	
02/24/24 19:57:03	TRAFFIC STOP	232
02/25/24 12:42:47	SUSPICION	207
02/26/24 15:25:23	JUVENILE	501
02/27/24 10:59:28	CIVIL COMPLAINTS	501
02/28/24 22:28:04	CHECK WELFARE ON	225
02/29/24 12:19:49	PAPER SERVICE	207
02/29/24 12:43:33	PAPER SERVICE	207
02/29/24 16:58:41	ESCORT	228

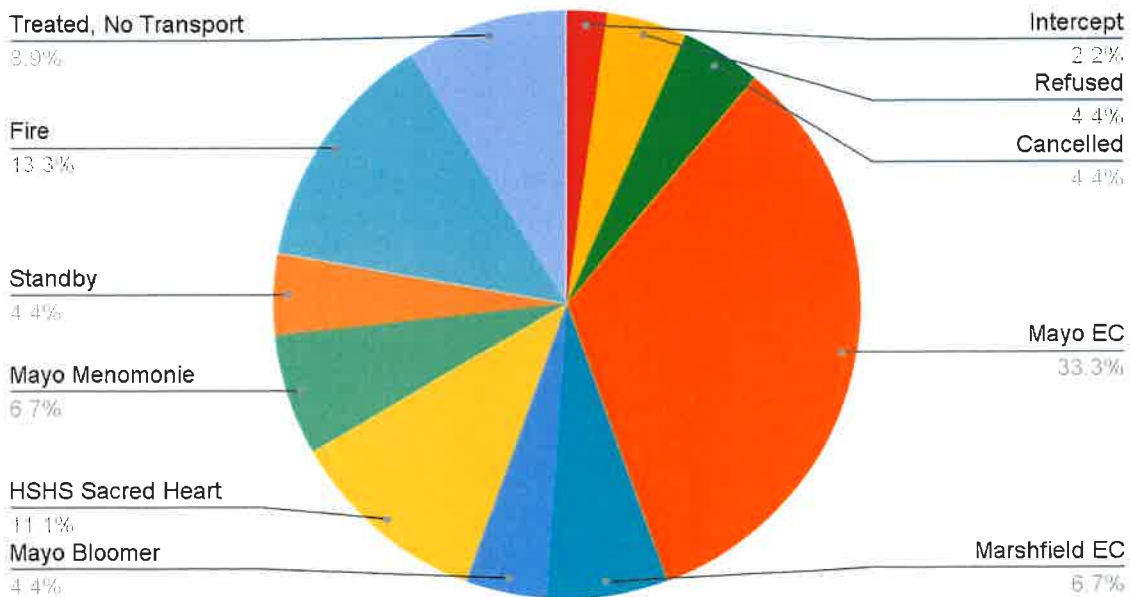
Total Records: 85

February 2024 Colfax Rescue Report

Municipalities Responded to Feb. 2024



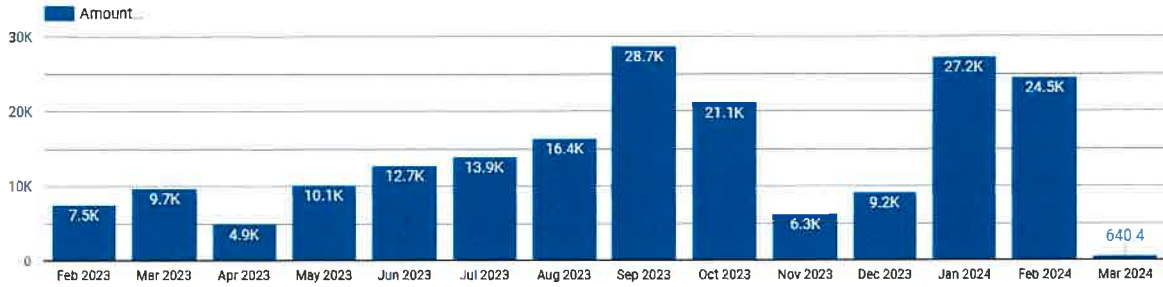
Receiving Facilities Feb. 2024



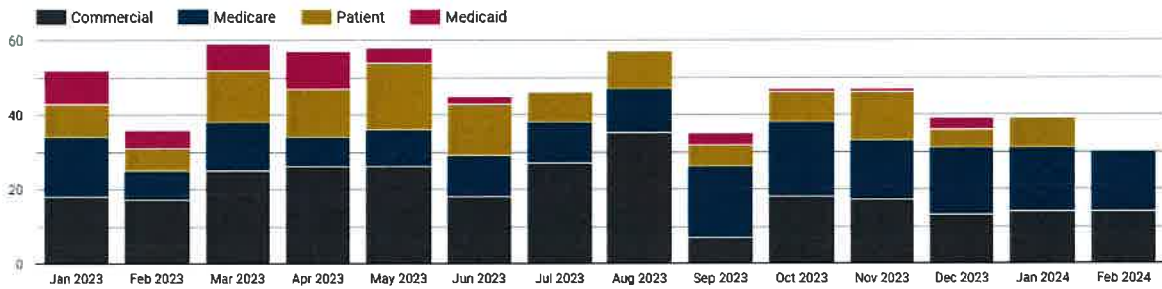
45 Calls for service in February 2024

Total Cash By Posting Date

Calculated based on received EOP/EOB's. This graph shows the total payments received each month. These numbers are calculated by using the date of receipt indicated on the explanation of payment received with each insurance payment. Payments each month include payments from claims submitted in previous months.

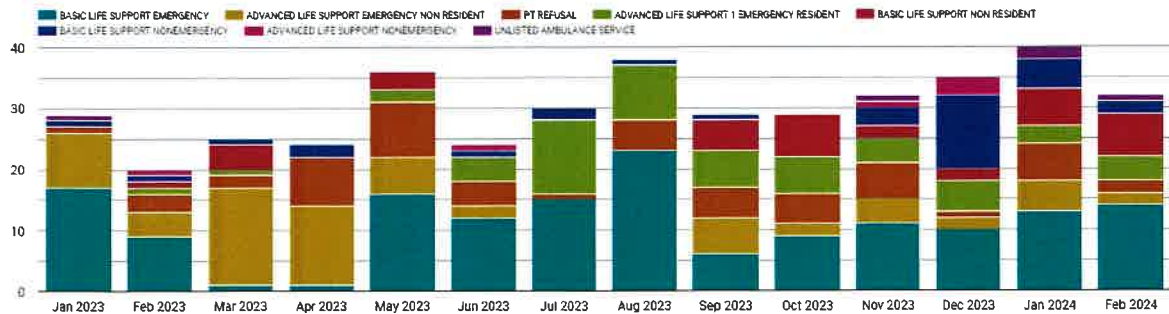


Primary Payer Breakdown



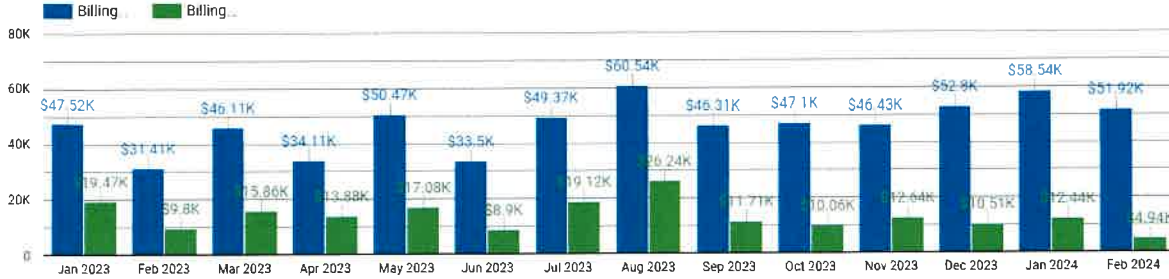
Service Level Breakdown

This graph shows the total number of trips broken down by CMS Level



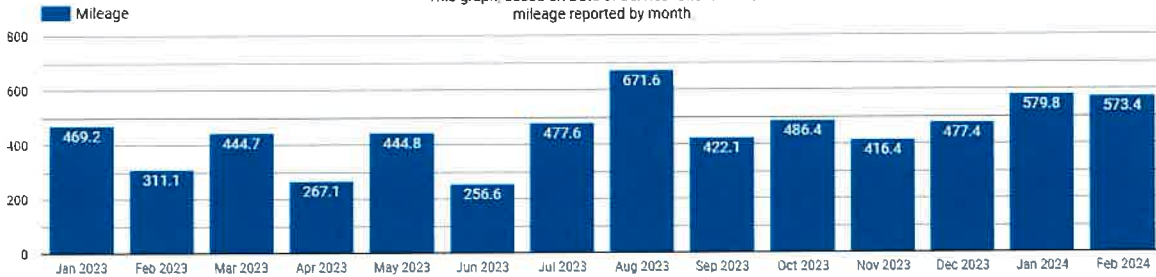
Billed vs Received

This graph, based on Date of Service reflects amounts billed vs cash received



Total Mileage

This graph, based on Date of Service reflects the total mileage reported by month.



Total Trips

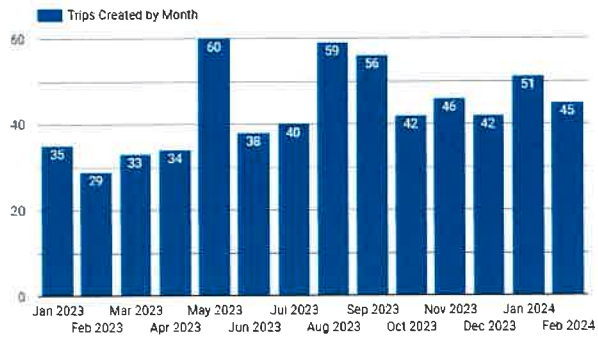
Based on Date of Service Selected Above

You can expand your view by changing the dates above

These numbers are accurate at the time of report generation and are not realtime.

Created
45
↓ -11.8%

* The % Difference is based on the timeframe prior to the date selected

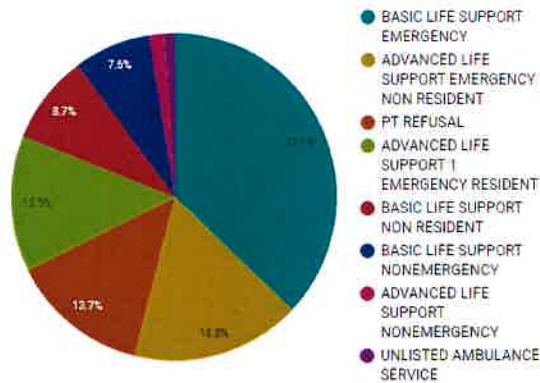


PCR Status Break Down

Approved 33	Non-Billable 12	Not Submitted 0	Not Approved 0	Admin - Unlock 0	Flagged 0
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Service Level Break Down

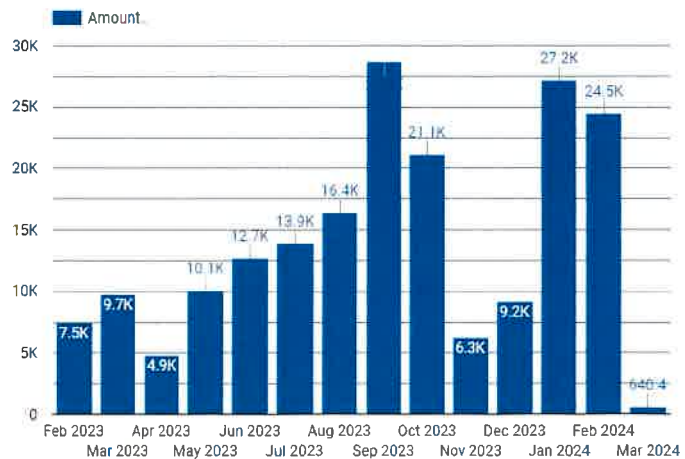
BLS Emerg 1 Non Res 0 N/A	BLS Emergency 14 47.7%	BLS Non Emerg 2 6.3%	ALS Emerg 1 NON RES 2 6.3%	Pt. Refusal 2 6.3%
----------------------------------------	-------------------------------------	-----------------------------------	-----------------------------------------	---------------------------------



Total Cash Received

You can expand your view by changing the dates above

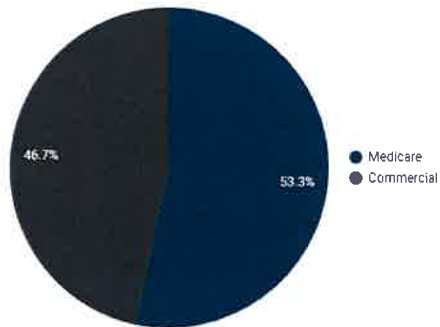
Amount Paid
24,487.71



Breakdown

Record Count	Ave Payment	Medicare	Commercial	Medicaid	Patient
55	445.2	9.4K	12.1K	146.0	2.8K

Primary Payor Mix



Average Payment by Payor

Description	Ave Payment
EMC INSURANCE PYMT	1,479.49
SECURITY HEALTH PLAN PYMT	924.82
UNITED HEALTHCARE CO PYMT	690.42
COM ELECTRONIC PYMT	671.02
MDC ELECTRONIC PYMT	523.85
GROUP HEALTH COOPERA PYMT	371.51
BCBS WISCONSIN PYMT	316.07
PATIENT PYMT	214.35
HUMANA PYMT	131.2
AETNA SENIOR SUPPLEM PYMT	118.52

CRS Notes:

Medic 8 is back from repairs, and Medic 7 has moved down to Elk Mound Fire Station.

Sacred Heart in Eau Claire will be closing their doors on March 22nd 2024, at 7am. We are all saddened by this news, but rest assured that for the time being we will be keeping Dr. Ethan Young as our medical direction.