

Village Board Meeting – April 14, 2025

On April 14th, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Rud, Jenson, Stene, Best, Davis and Prince. Others present were Library Director Bragg-Hurlburt, Mark Johnson, Allie Petznik, Kris Meyer with KM Construction, Brittany Mattison with KOVO, Public Works Director Bates, Administrator-Clerk-Treasurer Brown, Deputy Clerk-Treasurer Riemer and LeAnn Ralph with the Messenger.

Public Comments – Bragg-Hurlburt wanted to update the Board that the library fundraising has been going extremely well. Since February the elevator fund has brought in \$13,417, with the matching donor that would double and averages to be about \$150/person. The grand total for the elevator project is now at \$191,804. She also wanted to mention in the future planning with the Comprehensive Plan it would be nice to illustrate support for the building, that is something they look for when grant writing. Allie Petznik introduced herself and wanted the Board to know she is interested in helping to get the ball rolling with updating the park equipment. She stated she would like to be involved with the process and would be willing to do grant writing also. Administrator Brown said she would contact her with the date of the next Parks Committee meeting and would move forward then.

Communication from the Village President – President Prince wanted to verify hours for Good Friday, the office will be closing at noon.

Consent Agenda

Regular Board Meeting Minutes –March 24th, 2025

Review Statement of Bills Pooled Checking– March 24th, 2025 to April 13th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – March 24th, 2025 to April 13th, 2025

Training Request – Brown-District 2 Clerk Meeting 5/9/25

Facility Rental – Tower Park-Believer’s City Church-Request for Fee Waive

Licenses- Temporary Class “B” License-Colfax Free Fair

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 6a-6d and 6f, which includes Regular Board Meeting Minutes, March 24th, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, March 24th, 2025 – April 13th, 2025, Clerk training for Brown and Temporary Class “B” License for Colfax Free Fair. A voice vote was taken with all members voting in favor. Motion carried. Trustee Stene made a motion to not waive the fee for Tower Park-Believer’s City Church, item 6e. Discussion included wanting persons to use the Village facilities, but pay for them also. He wanted it stated he has nothing against and religion or group but thinks they should not be favored by not paying. Trustee Best seconded the motion. Voting For: Trustees Best, Stene, Rud, Burcham and Prince. Voting Against: Trustee Davis. Trustee Jenson abstained. Motion carried.

A motion was made by Trustee Stene to move consideration items d and e to a. Some wanted to know why, Stene stated Kris Meyer was present for those, others stated Brittany was also present for one of the items. A motion was made by Trustee Stene and seconded by Trustee Burcham to move consideration items d and e to b. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items

Brittany Mattison-KOVO Billing-Rescue discussion & possible action. Mattison introduced herself and told a little about the KOVO company. It has been doing business for about 16 years and was a family owned business. The main office is located in Eau Claire, while most of the employees are home based. She had met with Brown, Riemer and Smith earlier and is willing to do whatever she can to help with the billing process. There is a 1-year contract with a monthly fee of 10% of collections or \$1000, whichever is lower. This fee also helps with initial set up the first month or so until the payments start coming in. They try to keep under 15% for claims over 120 days. With the current billing company the percentage is much higher than that. Mattison stated she would be willing to contact Unified Solutions, the current company, to forward the claims and hopefully they would be willing, otherwise the Village will contact their attorney for further options. Mattison hopes to be up and running by July. A motion was made by Trustee Stene and seconded by

Trustee Burcham to contract with KOVO for rescue billing. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Twinhome Lots Drawings approval, lots 1-2 and 3-4 - Brown stated the drawings were that of being divided into the zero lot lines for the twin homes. A motion was made by Trustee Burcham and seconded by Trustee Best to accept the drawings showing the lots divided with zero lot lines. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best, and Prince. Voting Against: none. Motion carried.

Twinhome Lots- Sale of Lots 1-2 and 3-4- Administrator Brown stated Rosenbrook had been in touch with her prior to the meeting and did not seem interested right now in purchasing. He also stated his current home would be completed by October then would start the next one and see about purchasing another then. Trustee Jenson wanted Brown to look back at the minutes to see how the purchase/timeline was set for Rosenbrook. She did not think they gave that much time for him to decide. Meyer, with KM Construction, said he's ready to go. He wants to stay in the area, and thinks everything is going great, they are willing to buy what they can and keep moving forward. He stated they will be closing on their home next month and are anxious to keep building. This one sold for around \$315,000, he would like to keep the next under \$300,000. Trustee Jenson asked what the price was going to be, Brown said \$10,000/lot. Meyer stated he had checks in his pocket and was ready to purchase both. Trustee Stene pointed out that since these are in the TID District, the Village will be able to gain back the cost. A motion was made by Trustee Davis and seconded by Trustee Burcham to sell lots 1-2 and 3-4 to KM Construction/Joe Felix for \$10,000 each for a total of \$20,000. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Ehler's-Investments Option – Brown explained that she would like to see the Village move some money into higher interest areas. Trustee Stene stated that the County also reviews their accounts and thinks it is a smart idea. Trustee Burcham asked if there was a certain amount that needed to stay in the account for the outstanding loans we have with Bremer. Brown will look into it. A motion was made by Trustee Burcham and seconded by Trustee Davis to table this item until more questions can be answered. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Dairy State-Investment Options- Brown stated she had a great visit with Dairy State regarding options they have available. They offer CD's with a 4.1% interest rate, we could do \$100,000, \$200,000 & another \$200,000 with a 6 month maturity date. We could withdraw/cash out monies at any time if needed. A motion was made by Trustee Stene and seconded by Trustee Burcham to have Brown move monies into the 3 CD's. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Village Ordinance Update: Section 3, Ch1, Sec 8-17 – Brown mentioned Trustee Stene was concerned about one part in which Public Works has authority to purchase things before Board has time to approve. After checking with the attorney, that was fine as long as they received bids from two different places. This will be approve and adopt along with the resolution at the next meeting. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve the wording to include getting bids from two different places. A voice vote was taken with all members voting in favor. Motion carried.

Handbook Approval- A motion was made by Trustee Best and seconded by Trustee Stene to table this item until the next meeting. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Hwy 40 Update- Mitch with Ayres had been in contact with Bates regarding updates on the highway 40 project. Brown stated the LRIP was not due as soon as expected before, she has a couple months yet before that needs to be done. Trustee Stene suggested they keep working on applying for any Grants that they could. Conversation included the updated SMA report needing to be to us before LRIP could be completed, curb, gutter and sidewalk decisions will have to be made-do we spot fix or do complete replacing, there will be an engineer assigned to the project, and a possible walk thru is tentatively set for April 28th. Bates will update when date and time is confirmed if anyone wants to join. No action taken.

Lagoon Phosphorus issue- Riemer stated this was not supposed to be on the agenda, Bates said he already had the plan to continue the monitoring of this. No action was taken.

Team Lab Estimate for Crack Filler & Equipment- Bates related Team Lab has a cart that would work for filling cracks and would like to try it instead of hiring a company to come in and do the crack filling. It is a rubber like substance that can be driven on in about 10 minutes and he thinks it would be better than using the gravel filler. The County is also going to be in contact with him regarding a new product they will be using. A motion was made by Trustee Burcham and

seconded by Trustee Best to approve getting the Team Lab cart and tar pot for \$698 and filler as ordered. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Adjourn – A motion was made by Trustee Jenson and seconded by Trustee Stene to adjourn the meeting at 8:36 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Carrie Brown, Administrator-Clerk-Treasurer