

Village of Colfax
Regular Board Meeting Agenda
Monday, May 12, 2025
7:00 p.m.

Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
 - a. Public Comments
4. Communications from the Village President
5. Consent Agenda
 - a. Regular Board Meeting Minutes –April 28th, 2025
 - b. Review Statement of Bills Pooled Checking – April 28th, 2025 – May 11th, 2025
 - c. Review Statement of Bills Solid Waste & Recycling Checking – April 28th, 2025 – May 11th, 2025
 - d. Training Requests -none
 - e. Facility Rental -none
 - f. Licenses – Chicken License-May 9, 2025-June 30, 2025-Elizabeth Harshman-207 Park Dr
6. Consideration Items
 - a. Lisa Bragg-Hurlburt-Library Update/Grant Application-Veteran's Memorial Discuss/Approve
 - b. Parks recommendation-FFA cement at fairgrounds
 - c. Parks recommendation-Sajdera to build picnic tables
 - d. Colfax Free Fair-Sponsor donation-Discuss/Approve
7. Committee/Department Reports/Discussions – (no action)
 - a. Parks Minutes-May 2, 2025
 - b. Building Permits-April
 - c. **BOR date change-May 29th 5:00 pm-7:00 pm**
8. Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and WI Statutes 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
 - a. Open Session – Motion to convene into open session to take any action resulting from the closed session.
9. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Carrie L Brown Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – April 28, 2025

On April 28th, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Rud (present until 7:30 p.m.), Jenson, Stene, Davis and Prince. Excused: Trustee Best. Others present were Public Works Director Bates, Administrator-Clerk-Treasurer Brown, Deputy Clerk-Treasurer Riemer and LeAnn Ralph with the Messenger.

Public Comments – none

Communication from the Village President – President Prince reminded the Board that the DOT walk-through is Friday May 2nd at 10:00 a.m. and the Parks Committee meeting will be before that at 9:00 a.m.

Consent Agenda

Regular Board Meeting Minutes – April 14th, 2025

Special Board Meeting Minutes – April 21st, 2025

Review Statement of Bills Pooled Checking – April 14th, 2025 to April 27th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – April 14th, 2025 to April 27th, 2025

Training Request – none

Facility Rental – none

Licenses- none

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 6a-6g, which includes Regular Board Meeting Minutes, April 14th, 2025, Special Board Meeting Minutes, April 21st, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, April 14th, 2025 – April 27th, 2025. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Ehlers-Investments Discussion- This is re-visited from prior meeting. Administrator-Clerk-Treasurer checked with Bremer and by transferring funds to Ehlers would not affect any of our loans. There is no limit on the amount you can transfer and will get 4% interest instead of making nothing by staying in our checking account. Brown stated she would like to transfer \$400,000. Deputy Clerk Riemer stated she would feel more comfortable by transferring a lesser amount so we would not have to worry about transferring funds if something bigger came up to pay. Brown stated we could request funds for transfer and depending on the time we requested, we could receive the funds same or next day. Trustee Burcham agreed with Riemer to only transfer \$300,000 instead of the \$400,000 to be safe. Trustee Jenson also felt she would prefer the lesser amount. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve the transfer of \$300,000 from Bremer checking to Ehlers investment account. Trustee Stene made a motion to change the way discussions are done to make the motion, then discuss, then approve. The Board thought they would try it, no second was made. Voting For: Trustees Davis, Rud, Burcham, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Rescue Agreement with Unified Solutions-terminate - Brown stated she talked with attorney Nathan Miller regarding the agreement with Unified Solutions/Cloud PCR and he told her he couldn't see any reason to not start the termination. A motion was made by Trustee Jenson and seconded by Trustee Burcham to terminate the agreement with Unified Solutions. Trustee Stene wanted to know if he thought we could sue for breach of contract, Brown stated he did. Trustee Stene would also like an estimate of what it would cost the Village to do so. Voting For: Trustees Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Rescue Contract KOVO-start date- Administrator Brown explained that we did not have to do the 90 day notice to terminate with Unified Solutions but KOVO would need time to set up and get necessities in order for claims and insurance. A motion was made by Trustee Burcham and seconded by Trustee Rud to approve signing the contract with KOVO. Trustee Jenson wanted to be sure there were no extra costs with KOVO that would come up with sending claims to them. Riemer reassured her, that in conversation with Brittany Mattison, the program used was at no cost to the EMS. Trustee Stene would like Mattison to come back before the Board to explain how the process is going to work and answer any other questions. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

ADU Housing Ordinance discussion and possible action – Brown explained there are different types of ADU and briefly went through what they are. The Village does not have an ordinance against this type of housing, but certain zoning, set

back requirements etc. would be needed. Trustee Burcham and Bates were wondering why this on the agenda. Brown stated a request has been made by someone regarding putting one up on the property she has on University Avenue. Trustee Stene and Ralph mentioned Menomonie just approved this, there are certain restrictions/regulations that need to be considered. Trustee Stene made a motion to table this and have Administrator Brown contact Tom Quinn, who handled the activity for Menomonie. He stated he was with the Planning, Resource and Development Committee and very knowledgeable in this area. A motion was made by Trustee Stene and seconded by Trustee Burcham to table this item until more questions can be answered. Voting For: Trustees Burcham, Davis, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Resolution 2025-03 Village Ordinance Update: Section 3, Ch1, Sec 8-17- Brown went through the changes made and approved by the attorney. A motion was made by Trustee Burcham and seconded by Trustee Stene to approve Resolution 2025-03 Village Ordinance Update: Section 3, Ch1, Sec 8-17. Voting For: Trustees Burcham, Davis, Jenson, Stene and Prince. Voting Against: none. Motion carried.

A motion was made by Trustee Burcham to combine items f, g and h for voting.

Resolution 2025-05-Signatory Approvals for Bremer Bank-

Resolution 2025-06-Signatory Approval for Acct xx1203-Dairy State Bank –

Resolution 2025-07 to 2025-26- Signatory Approvals for Dairy State Bank – Brown stated these resolutions are for the name change on accounts, adding Lynn Niggemann to the Responsible Unit at her request. (Niggemann is still in charge of the Solid Waste & Recycling program) and keeping Trustee Davis on as a signer on the accounts. A motion was made by Trustee Burcham and seconded by Stene to approve Resolution 2025-05 Signatory Approvals for Bremer Bank, Resolution 2025-06 Signatory Approval for Acct xx 1203 Dairy State Bank and Resolution 2025-07 to 2025-26 Signatory Approvals for Dairy State Bank adding Niggemann to SWR account and keeping Davis as signer on accounts. Voting For: Trustees Burcham, Davis, Jenson, Stene and Prince. Voting Against: none. Motion carried.

May 26th, 2025 Board Meeting-Reschedule to Tuesday, May 27th, 2025- A motion was made by Trustee Stene and seconded by Trustee Burcham to change the May 26th, 2025 Board meeting to May 27th, 2025. A voice vote was taken with all members voting in favor. Motion carried.

Move location of Dump Site to Fairgrounds- Bates explained previously they were talking about having the dump station for campers at the lift station, but moving the berm, adding another driveway, etc. he thought it would be more work than additionally thought. He said there is a spot at the fairgrounds by the electrical building that would be perfect access and require nothing but adding a gravel pad. Bates also stated the electrical building is always locked so the payments could be directly put in it. Trustee Burcham said the accessibility would be better for larger RV's and liked the idea of the payment box going directly into a locked building. Trustee Jenson was wondering if there would be any problem with odor. Bates said no, there should be no problem. Trustee Stene wanted the wording changed to Sanitary Site instead of Dump Site. A motion was made by Trustee Stene and seconded by Trustee Burcham to change the wording from Dump Site to RV Sanitary Dump Station. Voting in Favor: Trustees Stene, Jenson, Davis, Burcham and Prince. Voting Against: none. Motion carried. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve relocation of the RV Sanitary Dump Station. Voting For: Trustees Stene, Jenson, Burcham and Prince. Voting Against: Trustee Davis. Motion carried.

Review NEW Meeting Agenda Layout, possible action- Administrator Brown stated a Board member had asked about switching the agenda and wording for when back to back meetings were held. She showed the sample provided and opened discussion. Trustee Jenson did not like it. She stated if the first meeting was done early and the Board meeting started immediately after, the time would affect anyone who wanted to speak in the public comments section. She did however like the top portion of the sample agenda. Brown will work with the ideas mentioned and bring back. No action was taken.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 7:56 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Carrie Brown, Administrator-Clerk-Treasurer

5/09/2025 11:57 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/28/2025 From Account:
Thru: 5/11/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	4/30/2025	XCEL ENERGY	4,830.03
80352	4/30/2025	24-7 TELCOM	44.90
80353	4/30/2025	AT&T MOBILITY	536.13
80354	4/30/2025	BOBCAT PRO	375.00
80355	4/30/2025	CAPITAL ONE	134.75
80356	4/30/2025	CATALIS TAX & CAMA	290.73
80357	4/30/2025	CEDAR CORPORATION	2,600.00
80358	4/30/2025	CENTURY LINK	129.56
80359	4/30/2025	CHIPPEWA VALLEY TECH COLLEGE	791.84
80360	4/30/2025	CINTAS CORPORATION	90.80
80361	4/30/2025	COLFAX SCHOOLS	6,656.95
80362	4/30/2025	CREDIT SERVICE INTERNATIONAL	196.92
80363	4/30/2025	DUNN COUNTY TREASURER	10,223.71
80363	4/30/2025	DUNN COUNTY TREASURER	-10,223.71
80364	4/30/2025	H & H PLUMBING	45.25
80365	4/30/2025	HANNAH PARROTT	70.00
80366	4/30/2025	HAWKINS, INC.	1,473.40
80367	4/30/2025	HENRY SCHEIN	23.50
80368	4/30/2025	HURLBURT HEATING & PLUMBING	391.73
80369	4/30/2025	INTERSTATE AUTOMOTIVE	604.42
80370	4/30/2025	LF GEORGE, INC.	4,500.66
80371	4/30/2025	PENNCARE	179.75
80372	4/30/2025	RYAN STRZOK	114.43
80373	4/30/2025	T-MOBILE	29.40
80374	4/30/2025	TEAM LAB	2,721.50
80375	4/30/2025	VIKING ELECTRIC SUPPLY	58.03
80376	4/30/2025	WELD RILEY SC	4,022.50
80377	4/30/2025	WOODS RUN FOREST PRODUCTS	119.71
AFLAC	4/29/2025	AFLAC	61.86
DELTA	5/06/2025	DELTA DENTAL	792.02
EFTPS	5/08/2025	EFTPS-FEDERAL-SS-MEDICARE	8,937.58
WIDOR	5/08/2025	WI DEPARTMENT OF REVENUE	1,495.86
WIDCOMP	5/08/2025	WISCONSIN DEFERRED COMPENSATION	185.00

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 4/28/2025From Account:

Thru: 5/11/2025Thru Account:

Check Nbr	Check Date	Payee	Amount
Grand Total			42,504.21

5/09/2025 11:57 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 4/28/2025 From Account:
Thru: 5/11/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1516	4/30/2025	AT&T MOBILITY	70.88
1517	4/30/2025	BOBCAT PRO	345.00
1518	4/30/2025	FIRST CHOICE	520.00
1519	4/30/2025	JENSON FAMILY FARMS LLC	3,928.75
1520	4/30/2025	JOHNSON ROLL-OFF SERVICE, LLC	9,508.80
1521	4/30/2025	LIBERTY TIRE SERVICES LLC	228.01
Grand Total			14,601.44

Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

5/9/2025

July 1, ~~2024~~ to June 30, 2025

License Application for Keeping Domesticated Chickens \$10.00 (non-refundable application fee)

(please print)

1. Name of Applicant Elizabeth Harshman
2. Address 207 park Drive Colfax WI 54730
3. Phone 715-704-1094
4. Parcel Number 17111-2-291116 -240-0098
5. Number of female chickens (maximum 10) 10
6. Application (circle one) New Renewal

In submitting this application, I hereby agree to comply with the regulations imposed by the Village of Colfax Code of Ordinances. I understand the information requested on this form will be used by the Village of Colfax in the issuance of a license or processing of a renewal application. I understand the information supplied on this form will become public information when received by the Village of Colfax. I have no intention or agreement to transfer the license to another person or to allow any other entity to operate under the authority of the license. I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Ordinance under which this license is granted.


Signature of Applicant

5/9/25
Date

=====

Office use only

5/9/25

Date Application Received

5/12/25

Date Board Reviewed Application
Approved / Denied
License Number

Parks Committee Meeting
May 2nd, 2025
9:00 AM

The Village of Colfax Parks Committee met on May 2, 2025 at 9:00 am. at the Village Hall, 613 Main St, Colfax, WI. Members Present were: Annie Jenson and Jeff Prince. Chair Clint Best was excused. Also present were, Administrator-Clerk-Treasurer Brown, Rand Bates, Brett Sajdera, Allie Petznick, Steve Ackerlund and Sheila Riemer, who left at 9:50.

Jeff Prince, acting Chair, called the meeting to order at 9:00.

Update on condition of berm at campground – Bates stated there were no steps yet, but everything looked excellent. Prince wondered if a permit would be needed for steps that go into the water, similar to a dock. We didn't think so, but will do some checking with the DNR.

Fairground prep for free fair, any open issues – Steve Ackerlund was present to let the committee know they would like to add a concrete section by the food stand for handicap accessibility. They will be adding accessible picnic tables, which will be movable. **A motion was made by Trustee Jenson and seconded by Trustee Prince to recommend to the Board approval of the cement pad.**

Voting For: Prince and Jenson. Against: none. Motion carried. Other discussion included standing water problem, replacing other picnic tables, and checking with Holden to see if they would be interested in an area also. Ackerlund also stated recently they got rid of their chairs they used to rent out and was wondering if the Village had any to rent. Bates said yes, there are about 130 and cost \$1.00 each. Bates also stated their banner was shot, they may want to think about replacing before the fair. Ackerlund will check into.

Condition of foot bridge, pressure wash and repair wood replace/paint – Bates and Sajdera stated it looked good, they did not think anything needed to be done at this time.

Condition of playground equipment/needed repairs – Prince stated the slide at fairgrounds had been patched, waiting to see if the repair holds or if it will need to be replaced. Allie will be an active Village participant for the Parks Committee. Bates wanted to express his thanks for all her enthusiasm and interest. She has been looking for grants to help update or replace current equipment. Petznick had questions regarding financial information, a possible splash pad and other updates. Jenson and Prince said when looking at grants to look for ½ price or full cost grants. Jenson also gave her a list of local places to start looking at as well as looking on marketplace for used from other communities.

Cemetery Items, Memorial update – Prince had been in touch with Chris Larson and they had started working on the cannon, moving, sandblasting, repainting, etc. Larson also stated they may have to increase the area from 40' to 60' because of how many flagpoles there will be, it may be too crowded in the smaller area. Prince did not think there would be a problem with that and Jenson said if they have the room, use it. Another electric panel will more than likely have to be added for the lights and a few trees will have to be removed. The sign will be getting that re-done and will be incorporated into the memorial or closer to the road and on the opposite side. ETA for excavating is June, but completion date is still unknown but hoping it will be completed by Memorial Day next year. Brett has the fourth grade class coming to help put flags up for Memorial Day at the cemetery.

Baseball field condition, any open issues – Bates stated it has been mowed once and still needs to be sprayed. Sajdera stated the Tom Prince sign, bottom corner, has come off again. It had been repaired once and held for awhile but broke again. Jenson said we should just look into replacing it. Bates would like it to be metal, not wood, for maintenance upkeep. Jenson will look into getting ahold of the school to see if they could do one just like the Veteran's sign already there. Discussion involved keeping same size, placement and design. Prince will contact the family and see if they have any issues with changing the sign and bring back to the committee.

General park conditions, any open issues – Bates and Sajdera thought everything was good. Brown wondered about picnic tables. Bates stated Sajdera built one for roughly \$123 that was 6'. Some had to be removed and we are around 5 short, Bates stated. Bates had checked pricing for kits and said they were pricey and didn't think that route should be taken. Sajdera was asked if he had a problem building more, he said it would not be a problem. **A motion was made by Prince and seconded by Jenson to recommend to the Board approval for Sajdera to build 4 more tables 8' long.** Voting For: Jenson and Prince. Against: none. Motion carried.

A motion was made by Trustee Prince and seconded by Trustee Jenson to adjourn the meeting at 9:54 am. A voice vote was taken with all members voting in favor.

Jeff Prince, Chair

Attest: Carrie Brown, Administrator-Clerk-Treasurer



Colfax Free Fair 2025

June 12-15th

American Legion Post 131

Colfax FFA Alumni

The 2025 Colfax Community Fair is just around the corner. The Colfax FFA Alumni and the Colfax American Legion are co-sponsoring this event.

Again, for this year's fair we will have sponsor boards, which will be on display during the fair. Sponsors are also recognized in the Colfax Messenger. Donations will be listed under four categories:

Bronze \$25-\$99, Silver \$100-\$199, Gold \$200-\$299, Platinum over \$300

Last year you were: *Platinum*

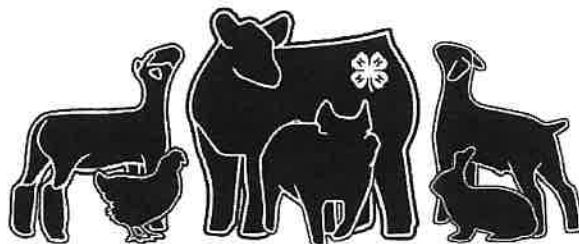
In lieu of sponsor ribbons, we have enclosed cards for you to enjoy during the fair.

To ensure the fair is successful, as it has been over the past years, we hope we can count on you for your support. This is a large community event, and the financial costs continue to rise. What does your sponsorship pay for? Art, craft, and animal show premiums; judges; fireworks; free stage entertainment; and so much more. We hope we can work together to keep this even going. Any questions, please call Steve or Jaci Ackertlund 962-4447 or Chris Larson. Sponsorships can be sent in the enclosed addressed stamped envelope by May 15, 2025.

Enclosed is a schedule of events for the fair, please feel free to post it where the public can view it.

Thank you for your support,

Colfax Fair Board



COLFAX FREE FAIR

JUNE 12-15

2025



THURSDAY, JUNE 12

**WRISTBANDS
4-8 PM
\$25**

- 12:00 PM Opening the Fair
- 2:30 PM Small Animal Judging
- 1:00 PM Craft Judging
- 3-6:00 PM Medley of Local Bands
- 6:00 PM Cake Auction
- 8:00 PM Trivia in the Beer Tent

FRIDAY, JUNE 13

- 9:00 AM Livestock Judging
- 8-12:00 AM Unlucky 7's Band in Beer Tent
- 1-5:00 PM Activities with Dunn 4-H
- 10:00 PM Fireworks

**WRISTBANDS
4-8 PM
\$25**

SATURDAY, JUNE 14

**WRISTBANDS
12-4 PM
5-9 PM
\$25**

- 12:00 PM Exhibitor Award Ceremony & Drawing
- 12:30 PM Dunn Co Dairy Open Show
- 1-5:00 PM Activities with Dunn 4-H
- 6:00 PM Colfax FFA Alumni Auction
- 8-12:00 AM Rattlefoot Band in the Beer Tent

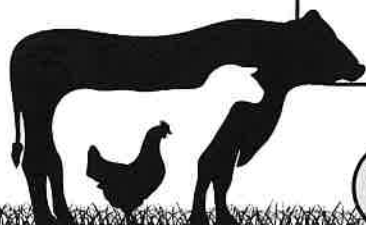
SUNDAY, JUNE 15

- 10:30 AM Worship Band
- 11:00 AM Church Service
- CHICKEN DINNER TO FOLLOW CHURCH SERVICE

**MORE
INFO:**



WWW.COLFAXAGED.COM/COLFAX-FREE-FAIR.HTML



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A motion was made by Trustee Prince and seconded by Trustee Jenson to adjourn the meeting at 9:54 am. A voice vote was taken with all members voting in favor.

Jeff Prince, Chair

Attest: Carrie Brown, Administrator-Clerk-Treasurer

Village of Colfax Building Permits for the Month of: April, 2025

All 2025 Issued Building Permits

Permit Number	Date Issued	Owners Names	Address	Project	Project Valuation	Total Permit Fee	Permit Status	Date Closed
CX25-01	1/29/2025	Dolgencorp, LLC	120 Main Street; Colfax, WI 54730	HVAC Repair	\$14,400.00	\$150.00	Open	
CX25-02	2/19/2025	Troy Frideres	705 County Road M; Colfax, WI 54730	Fence Replacement	\$43,876.00	\$137.50	On File	2/19/2025
CX25-03	3/18/2025	Lynn Berg	613 Iverson Road; Colfax, WI 54730	Dwelling Alteration	\$100,000.00	\$366.00	Open	
CX25-04	Pending Payment	KM Construction	116 Dunn Street; Colfax, WI 54730	Twin Home		\$1,206.94	Permission To Start	
CX25-05	Pending Payment	KM Construction	118 Dunn Street; Colfax, WI 54730	Twin Home		\$1,206.94	Permission To Start	
CX25-06	Pending Payment	Tom & Kathy Dunbar	502 Evergreen Street; Colfax, WI 54730	Re-Roof				
CX25-07	Pending Payment	Justin & Michelle Martin	705 Ambler Street; Colfax, WI 54730	Fence				
Total Number of Permits issued for the Month					0			
Total Number of Closed for the Month					0			
Monthly Project Valuation					\$0.00			
Year to Date Project Valuation					\$158,276.00			

Village of Colfax Completed Inspections for the Month of:
April, 2025

Permit Number	Date Issued	Owners Names	Address	Project	Inspection Type	Date of Inspection	Status
CX25-04	Pending Payment	KM Construction	116 Dunn Street; Colfax, WI 54730	Twin Home	Footing	4/23/2025	Approved
CX25-05	Pending Payment	KM Construction	118 Dunn Street; Colfax, WI 54730	Twin Home	Footing	4/23/2025	Approved

Residential Inspections: 2
Commercial Inspections: 0

Total Number of Inspections Completed for the Month 0

NOTICE - 2025 ASSESSMENT ROLL IS OPEN FOR EXAMINATION AND OPEN BOOK
Village of Colfax, Dunn County

Pursuant to s. 70.45, Wis. Stats. the assessment roll for the Year 2025 assessment will be open for examination starting on the **22nd day of May, 2025 through the 28th day of May 2025** during regular business hours, 8:00 a.m. to 4:00 p.m., Monday through Friday.

Additionally, the assessor shall be available on the 22nd day of May, 2025 at the Village Hall, 613 Main Street, Colfax, WI from 4:00 p.m. to 6:00 p.m.

Instructional material will be provided at the open book to persons who wish to object to valuation under s. 70.47, Wis. Stats.

NOTICE OF BOARD OF REVIEW MEETING

The Board of Review will meet on the **29th day of May, 2025 from 5:00 p.m. to 7:00 p.m.** at Village Hall, 613 Main Street, Colfax, WI, Dunn County for the purpose of calling the Board of Review into session during the forty-five-day period beginning on the 4th Monday of April, pursuant to s. 70.47 (1), Wis. Stats.

Pursuant to s.70.47 (2), Wis. Stats.:

After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the board.

No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view such property being assessed.

No person may appear before the board of review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under sec. 70.47 (3) (a), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under sec. 70.47 (6m) (a) and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the board of review, testify to the board by telephone or object to a valuation; if that valuation was made by the assessor or the objector using the income method; unless the person supplies to the assessor all of the information about income and expenses, as specified in the manual under s. 73.03 (2a), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph, unless a court determines that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1).

The Board of Review shall hear upon oath, by telephone, all ill or disabled persons who present to the Board of Review a letter from a physician assistant, or advanced practice nurse prescriber certified under Wis. Stat.441.16(2) that confirms their illness or disability. No other persons may testify by telephone unless the Board of Review, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.

Notice is hereby given this 2nd day of May, 2025 by:
Carrie L. Brown, Village Administrator-Clerk-Treasurer