

Village Board Meeting – April 28, 2025

On April 28th, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Rud (present until 7:30 p.m.), Jenson, Stene, Davis and Prince. Excused: Trustee Best. Others present were Public Works Director Bates, Administrator-Clerk-Treasurer Brown, Deputy Clerk-Treasurer Riemer and LeAnn Ralph with the Messenger.

Public Comments – none

Communication from the Village President – President Prince reminded the Board that the DOT walk-through is Friday May 2nd at 10:00 a.m. and the Parks Committee meeting will be before that at 9:00 a.m.

Consent Agenda

Regular Board Meeting Minutes –April 14th, 2025

Special Board Meeting Minutes – April 21st, 2025

Review Statement of Bills Pooled Checking– April 14th, 2025 to April 27th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – April 14th, 2025 to April 27th, 2025

Training Request – none

Facility Rental – none

Licenses- none

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 6a-6g, which includes Regular Board Meeting Minutes, April 14th, 2025, Special Board Meeting Minutes, April 21st, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, April 14th, 2025 – April 27th, 2025. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Ehlers-Investments Discussion- This is re-visited from prior meeting. Administrator-Clerk-Treasurer checked with Bremer and by transferring funds to Ehlers would not affect any of our loans. There is no limit on the amount you can transfer and will get 4% interest instead of making nothing by staying in our checking account. Brown stated she would like to transfer \$400,000. Deputy Clerk Riemer stated she would feel more comfortable by transferring a lesser amount so we would not have to worry about transferring funds if something bigger came up to pay. Brown stated we could request funds for transfer and depending on the time we requested, we could receive the funds same or next day. Trustee Burcham agreed with Riemer to only transfer \$300,000 instead of the \$400,000 to be safe. Trustee Jenson also felt she would prefer the lesser amount. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve the transfer of \$300,000 from Bremer checking to Ehlers investment account. Trustee Stene made a motion to change the way discussions are done to make the motion, then discuss, then approve. The Board thought they would try it, no second was made. Voting For: Trustees Davis, Rud, Burcham, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Rescue Agreement with Unified Solutions-terminate - Brown stated she talked with attorney Nathan Miller regarding the agreement with Unified Solutions/Cloud PCR and he told her he couldn't see any reason to not start the termination. A motion was made by Trustee Jenson and seconded by Trustee Burcham to terminate the agreement with Unified Solutions. Trustee Stene wanted to know if he thought we could sue for breach of contract, Brown stated he did. Trustee Stene would also like an estimate of what it would cost the Village to do so. Voting For: Trustees Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Rescue Contract KOVO-start date- Administrator Brown explained that we did not have to do the 90 day notice to terminate with Unified Solutions but KOVO would need time to set up and get necessities in order for claims and insurance. A motion was made by Trustee Burcham and seconded by Trustee Rud to approve signing the contract with KOVO. Trustee Jenson wanted to be sure there were no extra costs with KOVO that would come up with sending claims to them. Riemer reassured her, that in conversation with Brittany Mattison, the program used was at no cost to the EMS. Trustee Stene would like Mattison to come back before the Board to explain how the process is going to work and answer any other questions. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

ADU Housing Ordinance discussion and possible action – Brown explained there are different types of ADU and briefly went through what they are. The Village does not have an ordinance against this type of housing, but certain zoning, set

back requirements etc. would be needed. Trustee Burcham and Bates were wondering why this on the agenda. Brown stated a request has been made by someone regarding putting one up on the property she has on University Avenue. Trustee Stene and Ralph mentioned Menomonie just approved this, there are certain restrictions/regulations that need to be considered. Trustee Stene made a motion to table this and have Administrator Brown contact Tom Quinn, who handled the activity for Menomonie. He stated he was with the Planning, Resource and Development Committee and very knowledgeable in this area. A motion was made by Trustee Stene and seconded by Trustee Burcham to table this item until more questions can be answered. Voting For: Trustees Burcham, Davis, Jenson, Stene and Prince. Voting Against: none. Motion carried.

Resolution 2025-03 Village Ordinance Update: Section 3, Ch1, Sec 8-17- Brown went through the changes made and approved by the attorney. A motion was made by Trustee Burcham and seconded by Trustee Stene to approve Resolution 2025-03 Village Ordinance Update: Section 3, Ch1, Sec 8-17. Voting For: Trustees Burcham, Davis, Jenson, Stene and Prince. Voting Against: none. Motion carried.

A motion was made by Trustee Burcham to combine items f, g and h for voting.

Resolution 2025-05-Signatory Approvals for Bremer Bank-

Resolution 2025-06-Signatory Approval for Acct xx1203-Dairy State Bank –

Resolution 2025-07 to 2025-26- Signatory Approvals for Dairy State Bank – Brown stated these resolutions are for the name change on accounts, adding Lynn Niggemann to the Responsible Unit at her request. (Niggemann is still in charge of the Solid Waste & Recycling program) and keeping Trustee Davis on as a signer on the accounts. A motion was made by Trustee Burcham and seconded by Stene to approve Resolution 2025-05 Signatory Approvals for Bremer Bank, Resolution 2025-06 Signatory Approval for Acct xx 1203 Dairy State Bank and Resolution 2025-07 to 2025-26 Signatory Approvals for Dairy State Bank adding Niggemann to SWR account and keeping Davis as signer on accounts. Voting For: Trustees Burcham, Davis, Jenson, Stene and Prince. Voting Against: none. Motion carried.

May 26th, 2025 Board Meeting-Reschedule to Tuesday, May 27th, 2025- A motion was made by Trustee Stene and seconded by Trustee Burcham to change the May 26th, 2025 Board meeting to May 27th, 2025. A voice vote was taken with all members voting in favor. Motion carried.

Move location of Dump Site to Fairgrounds- Bates explained previously they were talking about having the dump station for campers at the lift station, but moving the berm, adding another driveway, etc. he thought it would be more work than additionally thought. He said there is a spot at the fairgrounds by the electrical building that would be perfect access and require nothing but adding a gravel pad. Bates also stated the electrical building is always locked so the payments could be directly put in it. Trustee Burcham said the accessibility would be better for larger RV's and liked the idea of the payment box going directly into a locked building. Trustee Jenson was wondering if there would be any problem with odor. Bates said no, there should be no problem. Trustee Stene wanted the wording changed to Sanitary Site instead of Dump Site. A motion was made by Trustee Stene and seconded by Trustee Burcham to change the wording from Dump Site to RV Sanitary Dump Station. Voting in Favor: Trustees Stene, Jenson, Davis, Burcham and Prince. Voting Against: none. Motion carried. A motion was made by Trustee Burcham and seconded by Trustee Jenson to approve relocation of the RV Sanitary Dump Station. Voting For: Trustees Stene, Jenson, Burcham and Prince. Voting Against: Trustee Davis. Motion carried.

Review NEW Meeting Agenda Layout, possible action- Administrator Brown stated a Board member had asked about switching the agenda and wording for when back to back meetings were held. She showed the sample provided and opened discussion. Trustee Jenson did not like it. She stated if the first meeting was done early and the Board meeting started immediately after, the time would affect anyone who wanted to speak in the public comments section. She did however like the top portion of the sample agenda. Brown will work with the ideas mentioned and bring back. No action was taken.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 7:56 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Carrie Brown, Administrator-Clerk-Treasurer