

Village Board Meeting – May 12, 2025

On May 12th, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Rud, Jenson, Best, Davis and Prince. Excused: Trustee Stene. Others present were Public Works Director Bates, Administrator-Clerk-Treasurer Brown, Library Director Bragg-Hurlburt, Chris Larson with the American Legion and LeAnn Ralph with the Messenger.

Public Comments – none

Communication from the Village President -none

Consent Agenda

Regular Board Meeting Minutes –April 28th, 2025

Review Statement of Bills Pooled Checking– April 28th, 2025 to May 11th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – April 28th, 2025 to May 11th, 2025

Training Request – none

Facility Rental – none

Licenses- Chicken License-May 9, 2025-June 30, 2025-Elizabeth Harshman-207 Park Drive

A motion was made by Trustee Burcham to approve consent agenda 5a-5f, Trustee Davis wanted her to change it to 5e instead. A motion was made by Trustee Burcham and seconded by Trustee Davis to approve consent agenda 5a-5e, which includes Regular Board Meeting Minutes, April 28th, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, April 28th, 2025 – May 11th, 2025. A voice vote was taken with all members voting in favor. Motion carried. Trustee Davis had some questions concerning item 5f, Chicken License for Elizabeth Harshman, 207 Park Drive. He wanted to know how many chicken licenses we have in the Village, Brown stated she thought 3 -4. Other questions involved placement of chicken coops and where they could or couldn't be placed. Brown stated they could not be in the right of way, and the Harshman's have been in contact with the building inspector and are working on correcting everything. A motion was made by Trustee Jenson and seconded by Trustee Best to approve the chicken license for Elizabeth Harshman-207 Park Drive. A voice vote was taken with all members voting in favor.

Consideration Items:

Lisa Bragg-Hurlburt-Library Update/Grant Application-Veteran's Memorial Discuss/Approve- Bragg-Hurlburt presented to the Board information that they received the \$10,000 ALA Grant for the handicap ramp update. She would like to get together with Rand Bates and come up with the best way to use the money. She thought the landing by the door could be larger and wondered about getting more light in the back area. She also informed the Board they received \$5000 and want to do an endowment for the Library. She also mentioned the chrome books that were donated are now ready for checkout. Chris Larson had approached Lisa about helping the American Legion apply for a Grant with the Community Foundation of Dunn County. Hurlburt has written for the foundation before, but knew either a non-profit or municipality were the ones that could apply. The American Legions' non-profit status had lapsed a few years ago so she wondered if the Board would be interested in doing the Grant for the American Legion Group. Hurlburt and Brown would work together to write the Grant for them. Trustee Jenson wanted to know if the Board did get it if they would donate it to the Legion. Several stated it should be designated to them by the Village. Larson figured the amount needed would be \$27,500. Hurlburt thought they only did \$10,000 but the Board agreed she should ask for the full amount anyway. A motion was made by Trustee Burcham and seconded by Trustee Rud to approve having Bragg-Hurlburt and Brown apply for the Community Foundation of Dunn County Grant in the amount of \$30,000. Voting For: Trustees Best, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Parks Recommendation-FFA cement at fairgrounds- Steve Ackerslund had presented to the Parks Committee of adding a handicap accessible cement area at the FFA food stand in addition to a 10-12' slab between their stand and the beer tent so people didn't have to stand in mud if it was wet. Trustee Burcham wanted to know if a permit was needed, the consensus was no, just Board approval for doing the work. A motion was made by Trustee Burcham and seconded by Trustee Best to approve FFA putting in the cement areas. A voice vote was taken with all members voting in favor. Motion carried.

Parks Recommendation-Sajdera to build picnic tables- Bates said Sajdera previously built one since they had to get rid of 4-5 damaged ones. He built a 6' one for approximately \$123 using lumber from Woods Run, making the seats wider and reinforcing them so they don't bow. Trustee Burcham wondered if Timber Technologies still had a program where

they would donate. No one was sure since there were new owners now. Trustee Davis wanted to know if it would be on his own time or work time, Bates said work time. Bates also said he would like 4 to be made and be 8' instead of 6'. A motion was made by Trustee Burcham and seconded by Trustee Best to approve Sajdera making 4- 8' picnic tables. A voice vote was taken with all members voting on favor. Motion carried.

Colfax Free Fair-Sponsor donation-Discuss/Approve – Trustee Burcham thought we just used to pay for the porta potties, Trustee Jenson they did away with that after some confusion had occurred. Trustee Davis wanted to know what was donated last year, Brown stated it was \$500. A motion was made by Trustee Best and seconded by Trustee Burcham to approve \$500 sponsorship to the Colfax Free Fair. Voting For: Trustees Best, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Committee/Department Reports/Discussions(no action)- Prince wondered by the BOR date change was bolded. Brown said the ad in the paper was missed by a day so it was changed from the 28th of May to the 29th of May from 5:00-7:00. Discussion involved designating a Board member to listen to the required materials, appointing a chair and if all Board members had to be present. Trustee Burcham agreed to listen to required materials, Trustee Jenson said she could not commit for being in attendance and Trustee Davis stated he would not be able to attend.

Closed Session- A motion was made by Trustee Best and seconded by Trustee Burcham to go into closed session at 7:30 pm pursuant to WI statute 19.85(1)(c) A voice vote was taken with all members voting in favor. Motion carried.

Open Session- A motion was made by Trustee Burcham and seconded by Trustee Best to reconvene into open session at 8:17 pm. A motion was made to approve hiring Robert Kelsall as a full time EMT employee at \$15/hour. Voting For: Trustees Best, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion Carried.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Jenson to adjourn the meeting at 8:18 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Carrie Brown, Administrator-Clerk-Treasurer