

**Village of Colfax**  
**Regular Board Meeting Agenda**  
**Monday, June 9, 2025**  
**7:00 p.m.**  
**Village Hall, 613 Main Street, Colfax, WI 54730**

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
  - a. Public Comments
4. Communications from the Village President
5. Consent Agenda
  - a. Regular Board Meeting Minutes –May 27<sup>th</sup>, 2025
  - b. Review Statement of Bills Pooled Checking – May 27<sup>th</sup>, 2025 – June 8<sup>th</sup>, 2025
  - c. Review Statement of Bills Solid Waste & Recycling Checking – May 27<sup>th</sup>, 2025 – June 8<sup>th</sup>, 2025
  - d. Licenses – Operator's License-Brittany Mateski- July 1, 2024-June 30, 2025, Jeff Prince-July 1, 2025-June 30, 2026, Gary Stene-July 1, 2025-June 30, 2026  
Chicken License- Adam & Rachel Fruit-809 Riverview Ave- July 1, 2024-June 30, 2025
6. Consideration Items
  - a. Donation to American Legion/Veteran's Memorial
  - b. Police Department – vehicle quotes (revisited)
  - c. MPIC INVOICE - Property Insurance through June 30, 2026 \$16,429.00
  - d. DSB LOAN PAYOFF BY JUNE 28, 2025 LOAN XX939 (TID3). Call for final payment amount. Est. \$41,854.52
7. Committee/Department Reports/Discussions – (no action)
  - a. Board of Review Minutes – May 29, 2025
  - b. Building Permits-Weber Inspections (open)
8. Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and WI Statutes 19.85(1) (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
  - i. Director of Public Works
  - ii. Incentive Pay
  - iii. Deputy Clerk-Treasurer
9. Open Session – Motion to convene into open session to take any action resulting from the closed session.
  - i. Director of Public Works
  - ii. Incentive Pay
  - iii. Deputy Clerk-Treasurer
10. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Carrie L Brown Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

## Village Board Meeting – May 27, 2025

On May 27<sup>th</sup>, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Rud, Stene, Best, Davis and Prince. Excused: Trustee Jenson. Others present were Public Works Director Bates, Chief of Police Anderson, Administrator-Clerk-Treasurer Brown, Deputy Clerk-Treasurer Riemer and LeAnn Ralph with the Messenger.

**Public Comments – none**

**Communication from the Village President -none**

**Consent Agenda**

**Regular Board Meeting Minutes –May 12<sup>th</sup>, 2025**

**Review Statement of Bills Pooled Checking– May 12<sup>th</sup>, 2025 to May 26<sup>th</sup>, 2025**

**Review Statement of Bills Solid Waste & Recycling Checking – May 12<sup>th</sup>, 2025 to May 26<sup>th</sup>, 2025**

**Training Request – Bloodborne Pathogens & Consolidated Safety-All full time employees-June 3, 2025**

**Facility Rental – none**

**Licenses- none**

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 5a-5f, which includes Regular Board Meeting Minutes, May 12<sup>th</sup>, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, May 12<sup>th</sup>, 2025 – May 26<sup>th</sup>, 2025 and Training Request-Bloodborne Pathogens & Consolidated Safety-All full time employees-June 3, 2025. A voice vote was taken with all members voting in favor. Motion carried.

**Consideration Items:**

**Police Department – vehicle quotes-** Administrator Brown stated the last purchase of a police vehicle was in 2020. The current vehicle is 5 years old, has 9,000 hours, which equals roughly 250,000 miles. Chief Anderson had gotten 4 different quotes. Looking over the estimates, Northtown Ford was the best price. President Prince wondered about decals, Anderson stated it was up to the Board if they wanted them or not. Prince said they should be marked some way. Discussion also included auctioning the old squad car, keep current vehicle or trade-in, if the new vehicle would be compatible for current equipment. Anderson did not have trade-in costs on any of the quotes. Trustee Rud thought we should stay local, trade-in prices could make a difference in costs. A motion was made by Trustee Stene and seconded by Trustee Davis to have Chief Anderson get all pertinent information and bring back to the Board at the next meeting, and for the Board to think about trade-in or keeping of current vehicle for back up. A voice vote was taken with all members voting in favor. Motion carried.

**CBS Squared Inc-Supplemental Agreement-** Bates stated this is a one-time deal for the cost of \$21,300. The DNR requires an approved plan with an engineer for phosphorus removal and designing the pump. CBS Squared would be helping with that and monitoring and reporting to the DNR. The village would not have to worry about doing that. A motion was made by Trustee Burcham and seconded by Trustee Best to approve the CBS Squared supplemental agreement of \$21,300. Voting For: Trustees Best, Stene, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

**Committee/Department Reports/Discussions- (no action)-** Trustee Stene wanted Chief Anderson to relate the story regarding the loose cow in the Village. Anderson stated a cow had escaped from the processing plant south of Colfax and was eventually caught near the fire department.

**Closed Session-** A motion was made by Trustee Burcham and seconded by Trustee Rud to go into closed session at 7:28 pm pursuant to WI statute 19.85(1)(c) Voting For: Trustees Burcham, Davis, Rud, Stene, Best and Prince. Voting Against none. Motion carried.

**Open Session-** A motion was made by Trustee Stene and seconded by Trustee Davis to reconvene to open session at 8:14 pm. A voice vote was taken with all members voting in favor. Motion carried.

**Action:** A motion was made by Trustee Stene and seconded by Trustee Davis to accept Administrator-Clerk-Treasurer Brown's resignation. A voice vote was taken with all members voting in favor.

**Adjourn –** A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 8:15 p.m. A voice vote was taken with all members voting in favor. Meeting Adjourned.

---

Jeff Prince, Village President

Attest: Carrie Brown, Administrator-Clerk-Treasurer

6/06/2025 8:06 AM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

## POOLED CHECKING ACCOUNT

## Accounting Checks

Posted From: 5/27/2025 From Account:  
Thru: 6/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	6/04/2025	XCEL ENERGY	4,227.46
80411	5/30/2025	24-7 TELCOM	44.90
80412	5/30/2025	A-1 EXCAVATING, INC	7,922.73
80413	5/30/2025	AMERY AREA PUBLIC LIBRARY	27.00
80414	5/30/2025	AT&T MOBILITY	536.13
80415	5/30/2025	BAKER & TAYLOR	99.06
80416	5/30/2025	BOBCAT PRO	350.00
80417	5/30/2025	BREMER BANK	7,065.00
80418	5/30/2025	CAPITAL ONE	82.07
80419	5/30/2025	CENTURY LINK	129.56
80420	5/30/2025	CINTAS CORPORATION	90.80
80421	5/30/2025	CONRAD CHRISTENSEN	61.00
80422	5/30/2025	CREDIT SERVICE INTERNATIONAL	150.73
80423	5/30/2025	CUSTOM WOODWORK & BUILDING SUPPLY, INC	50.00
80424	5/30/2025	FIRST SUPPLY LLC-EAU CLAIRE	21.74
80425	5/30/2025	H & H PLUMBING	155.78
80426	5/30/2025	HANNAH PARROTT	70.00
80427	5/30/2025	HAWKINS, INC.	2,338.38
80428	5/30/2025	HILL TRUCKING	796.68
80429	5/30/2025	JOLENE ALBRICHT	40.00
80430	5/30/2025	KAMSTRUP WATER METERING LLC	1,227.90
80431	5/30/2025	LAKEVIEW BOOKS	170.79
80432	5/30/2025	MEDPRO MIDWEST GROUP	170.00
80433	5/30/2025	MENARDS-EAU CLAIRE	954.60
80434	5/30/2025	MUNICIPAL PROPERTY INSURANCE COMPANY	16,429.00
80435	5/30/2025	ONE SOURCE IMAGING	614.91
80436	5/30/2025	PENNCARE	170.58
80437	5/30/2025	PENWORTHY COMPANY	640.97
80438	5/30/2025	POMASL FIRE EQUIPMENT INC	92.63
80439	5/30/2025	T-MOBILE	39.40
80440	5/30/2025	WOODS RUN FOREST PRODUCTS	544.26
80441	5/30/2025	ZEMPEL APPRAISAL SERVICE	950.00
AFLAC	5/29/2025	AFLAC	61.86

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 5/27/2025 From Account:  
Thru: 6/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
DELTA	6/01/2025	DELTA DENTAL	792.02
EFTPS	5/27/2025	EFTPS-FEDERAL-SS-MEDICARE	9,592.54
EFTPS	6/05/2025	EFTPS-FEDERAL-SS-MEDICARE	8,701.66
WIDOR	5/27/2025	WI DEPARTMENT OF REVENUE	1,520.29
WIDOR	6/05/2025	WI DEPARTMENT OF REVENUE	1,426.03
WIETF	5/30/2025	WI DEPT OF EMPLOYEE TRUST FUNDS	9,091.55
WIETF	5/27/2025	WI DEPT OF EMPLOYEE TRUST FUNDS	9,776.96
CHARTER	5/28/2025	CHARTER COMMUNICATIONS	160.00
Grand Total			87,386.97

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 5/27/2025 From Account:  
Thru: 6/08/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1529	5/30/2025	AT&T MOBILITY	66.89
1530	5/30/2025	JOHNSON ROLL-OFF SERVICE, LLC	17,103.60
1531	5/30/2025	SYLVESTER CUSTOM GRINDING, INC	7,489.73
		Grand Total	24,660.22

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☒ New License ☐ Renewal License

Fee: \$10.00 each application  
Receipt: Cash

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2006, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Brittany A Mateski  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number (715)491-7321 Email Address zaybay711@gmail.com

Current Address 508 Big Bluestem Ln Apt 1 Colfax 54730 3  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address 1005 Newman St. Bloomer 54724  
(Street) (City) (Zip Code)

Date of Birth [REDACTED] Age 34

Place of Employment N/A

### POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve

☐ Deny

[Signature] 05/31/2005  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

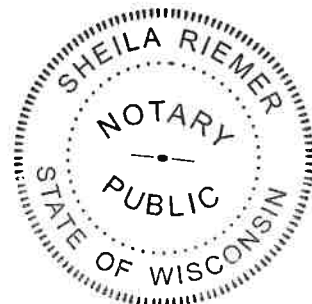
X Brittany Mateski  
Signature of Applicant

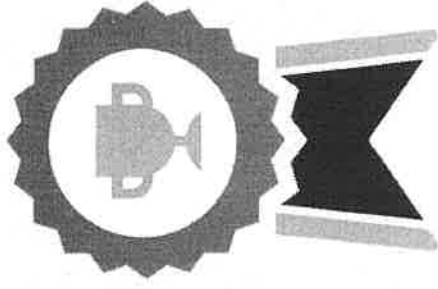
Subscribed and sworn before me this 20 day of May, 20 25.

[Signature]  
(Signature of Notary Public)

7-217-26  
(Commission Expires)

Date Received: 5/20/25 Date to the Board: 6/9/25 Approved or Denied





# *Certificate*

## RESPONSIBLE BEVERAGE SERVER

*awarded to*

**Brittany Mateski**

*This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.*

[www.Wisconsin-Bartending.com](http://www.Wisconsin-Bartending.com)

*Training Provider*

**05/19/2025**

*Training Date*

# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☐ New License ☒ Renewal License Fee: \$10.00 each application  
Receipt: Cash

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Jeffrey William Prince  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-556-3471 Email Address jeffprince89@gmail.com

Current Address 1004 University Ave Colfax WI 25yrs  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address [REDACTED] (City) (Zip Code)

Date of Birth [REDACTED] Age 54

Place of Employment Self Employed

### POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve ☐ Deny

[Signature] 4/05/2025  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X [Signature]  
Signature of Applicant

Subscribed and sworn before me this 28 day of May, 20 25.  
[Signature] 7-17-26  
(Signature of Notary Public) (Commission Expires)

Date Received: 5/28/25 Date to the Board: 6/9/25 Approved or Denied





# Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

## Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☐ New License ☒ Renewal License

Fee: \$10.00 each application  
Receipt: Cash

### TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME GARY LEE STONE  
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-962-3512 Email Address GARY.STONE45@GMAIL.COM

Current Address 505 HIGST COLFAX, WI 54730 10  
(Street) (City) (Zip Code) (yrs. at address)

Previous Address \_\_\_\_\_  
(City) (Zip Code)

Date of Birth \_\_\_\_\_ Age 79

Place of Employment RETIRED

### POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve ☐ Deny

[Signature] 06/05/2025  
(Chief of Police or designated staff Signature) (Date)

### STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

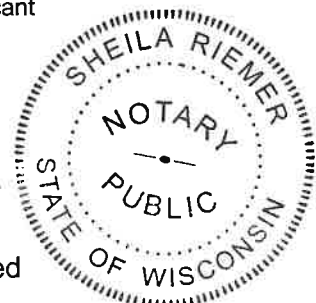
X [Signature]  
Signature of Applicant

Subscribed and sworn before me this 28 day of May, 20 25.

[Signature]  
(Signature of Notary Public)

7-17-26  
(Commission Expires)

Date Received: 5/28/25 Date to the Board: 6/28/25 Approved or Denied



# Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311  
Fax 715-962-2221

July 1, 2024 to June 30, 2025

## License Application for Keeping Domesticated Chickens \$10.00 (non-refundable application fee)

(please print)

1. Name of Applicant Adam & Rachel Frut
2. Address 809 Riverview Ave, Colfax WI 54730
3. Phone 715-781-6310
4. Parcel Number 17111-2-291109 - 330-0011
5. Number of female chickens (maximum 10) 5-10 maybe?
6. Application (circle one) New Renewal

In submitting this application, I hereby agree to comply with the regulations imposed by the Village of Colfax Code of Ordinances. I understand the information requested on this form will be used by the Village of Colfax in the issuance of a license or processing of a renewal application. I understand the information supplied on this form will become public information when received by the Village of Colfax. I have no intention or agreement to transfer the license to another person or to allow any other entity to operate under the authority of the license. I hereby affirm that the foregoing statements are true and correct to the best of my knowledge and that I agree to comply with all the provisions of the Ordinance under which this license is granted.

Adam Frut  
Signature of Applicant

5-23-2025  
Date

Office use only

5/23/25

Date Application Received

6/9/25

Date Board Reviewed Application  
Approved / Denied  
License Number



MUNICIPAL PROPERTY INSURANCE COMPANY  
9701 Brader Way, Suite 301, Middleton, WI 53562

## Billing Invoice Statement

**Account Name and Address**

Village of Colfax  
PO Box 417  
Colfax, WI 54730

**Statement Date**

5/28/2025

**Account Number:** 48-10379  
**Current Balance:** \$16,429.00  
**Minimum Due:** \$16,429.00  
**Due Date:** 6/14/2025

**Agent**

Spectrum Insurance Group, LLC  
4233 Southtowne Dr  
Eau Claire, WI 54701  
(715) 858-9865

Summary of activity since last Billing Statement	Activity	Account Balance	Minimum Due
See reverse side and attachments for additional information	Previous Statement Balance	\$ .00	
	Payments Received	\$ .00	
	Total of Transactions and Fees shown on reverse or attached	\$16,429.00	
	Current Balance	\$16,429.00	\$16,429.00

With payment of this invoice, you consent to receiving all policy documentation and communication electronically.

Detach and return this Payment Coupon with your payment	Account Number	Policy Number	Eff Date	Statement Date	Due Date	Current Balance	Minimum Due
	48-10379	48-10379-26-001	5/15/2025	5/28/2025	6/14/2025	\$16,429.00	\$16,429.00
	Property Insurance 5/15/2025 - 5/15/2026						Amount Enclosed

**Account Name** Village of Colfax

\$

Mail payment  
7 days before  
Due Date to  
ensure timely  
receipt

**BILLING STATEMENT** Return stub with payment make checks payable to:

Return To: Municipal Property Insurance Company  
PO Box 88365  
Milwaukee, WI 53288-0365

## Carrie Brown

---

**From:** Stacy Medin <[smedin@dairystatebank.com](mailto:smedin@dairystatebank.com)>  
**Sent:** Thursday, June 5, 2025 11:42 AM  
**To:** Carrie Brown  
**Subject:** Village of Colfax

Hi Carrie,

Just a follow up to our telephone conversation, the Village has a loan maturing on July 1, 2025. Loan number is xx939 with a principal balance of \$40,756.48. This amount along with interest will be owed on July 1.

Please let me know if you have any questions/concerns.

Take care and I wish you all the best.

*Stacy Medin*  
President  
MLO 1486520  
***Dairy State Bank***  
2405 Schneider Avenue  
PO Box 100  
Menomonie, WI 54751  
Phone: 715.235.5511  
[smedin@dairystatebank.com](mailto:smedin@dairystatebank.com)



Visit us at <https://www.dairystatebank.com>

With locations in Birchwood - Bloomer - Colfax - Cumberland - Downsview - Haugen - Menomonie - Prairie Farm - Rice Lake - Turtle Lake - Wheeler

Email sent over the Internet is not secure. Information of a sensitive or confidential nature should not be sent by email without encryption. The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete the material from your computer.

DATE	CHECK #	INSTITUTION	LOAN #	PAYMENT AMOUNT	
6/28/2025		DAIRY STATE		\$ 41,854.52	TID 3 FINAL
8/30/2025		DAIRY STATE		\$ 74,983.13	LOC - Streambank Year 6 of 10
9/10/2025		DAIRY STATE		\$ 46,413.90	ACOA Year 1 of 20
DEC		BREMER BANK		\$ 100,000.00	
DEC		BREMER BANK		\$ 90,000.00	
TOTAL DEBT PAYMENTS 2025				\$ 353,251.55	
Bremer debt originated in 2013 \$ 190,000.00					
3/31/2026		BCPL		\$ 47,878.88	2024 Street Projects Year 1 of 17
3/31/2026		BCPL		\$ 72,869.32	2024 Street Projects Year 1 of 4
8/30/2026		DAIRY STATE		\$ 74,983.13	LOC - Streambank Year 7 of 10
9/10/2026		DAIRY STATE		\$ 46,413.90	ACOA Year 2 of 20
DEC		BREMER BANK		\$ 75,000.00	
DEC		BREMER BANK		\$ 60,000.00	
TOTAL DEBT PAYMENTS 2026				\$ 377,145.23	
Bremer debt originated in 2013 \$ 135,000.00					
3/31/2027		BCPL		\$ 47,878.88	2024 Street Projects Year 2 of 17
3/31/2027		BCPL		\$ 72,869.32	2024 Street Projects Year 2 of 4
8/30/2027	79902	DAIRY STATE		\$ 74,983.13	LOC - Streambank Year 8 of 10
9/10/2027	79915	DAIRY STATE		\$ 46,413.90	ACOA Year 3 of 20
DEC		BREMER BANK		\$ 60,000.00	
DEC		BREMER BANK		\$ 60,000.00	
TOTAL DEBT PAYMENTS 2027				\$ 362,145.23	
Bremer debt originated in 2013 \$ 120,000.00					

\*Look for amortization schedule from EHL

DATE	CHECK #	INSTITUTION	LOAN #	PAYMENT AMOUNT
3/31/2028		BCPL		47,878.88
3/31/2028		BCPL		72,869.32
8/30/2028	79902	DAIRY STATE		74,983.13
9/10/2028	79915	DAIRY STATE		46,413.90
DEC		BREMER BANK		60,000.00
				Bremer debt originated in 2013
				\$ 60,000.00
TOTAL DEBT PAYMENTS 2028				\$ 302,145.23
3/31/2029		BCPL		47,878.88
3/31/2029		BCPL		72,869.31
8/30/2029	79902	DAIRY STATE		74,985.02
9/10/2029	79915	DAIRY STATE		46,413.90
TOTAL DEBT PAYMENTS 2029				\$ 242,147.11
3/31/2030		BCPL		47,878.88
9/10/2030	79915	DAIRY STATE		46,413.90
TOTAL DEBT PAYMENTS 2030				\$ 94,292.78

MUST REVIEW and refi if n

### **Board of Review –May 29, 2025**

The May 29<sup>th</sup>, 2025, Village of Colfax Board of Review meeting was held at 5:00 p.m. at the Village Hall, 613 Main Street. Present: Trustees Best and Burcham and Administrator-Clerk-Treasurer Brown. Excused: Trustees Prince, Davis, Rud, Stene and Jenson. Also present: Assessor, Barb Zempel.

Brown called the meeting to order.

Roll call was taken with no public present.

**Confirmation of Board of Review and Open Meeting notices** – Brown explained that a combined notice for the Open Book and the Notice of Board of Review had been published in the Messenger on April 9<sup>th</sup>, 2025. The combined notice was posted in front of the Clerk's office, on the front door of the Clerk's office, outside the Village Hall, at the Post Office, at the laundromat on or before April 9<sup>th</sup>, 2025.

**Election of Chair** – A motion was made by Best and seconded by Brown to nominate Burcham as the Chair of the Board of Review. A voice vote was taken with all members voting in favor. Motion carried.

**Election of Vice Chair** – A motion was made by Burcham and seconded by Brown to nominate Best as Vice Chair of the Board of Review. A voice vote was taken with all members voting in favor. Motion carried.

Burcham assumed the Chair position.

**Mandatory Training Requirements** –Brown confirmed that the mandatory State of Wisconsin training for the 2025 Board of Review was met by Burcham. The Village of Colfax Board of Review is in compliance.

**Swear in the Assessor** – **Brown** swore in the assessor, Barb Zempel. The reading was witnessed by all members present.

**Assessor's Affidavit** – Barb Zempel read the assessor's affidavit aloud. The reading was witnessed by all members present.

For the record, There was a motion the convene into recess at 5:07 p.m. while waiting to see if any public appears with a hearing request.

The Board of Review reconvened at 7:01 p.m. The chair Burcham and the other Board of Review members noted that there were no citizens that appeared to request a public hearing or discuss their property assessed values.

At 7:01 p.m. a motion was made by Brown and seconded by Best to adjourn the Board of Review. A voice vote was taken with all members voting in favor. Meeting adjourned at 7:01 p.m.

---

Margaret Burcham, Chair

Attest: Carrie L Brown  
Administrator-Clerk-Treasurer



2921 Ingalls Road  
Menomonie, WI 54751

Mobile: 715-556-0066  
www.weberinspections.com  
inspector@weberinspections.com

## Activity Report

Village of Colfax

May

	Date	Customer	Service	Pass/Fail	Project
<input type="checkbox"/>	5/2/2025	Ciszewski #3	Electrical Hook-up	Passed	
<input type="checkbox"/>	5/2/2025	Ciszewski #3	Rough Electrical	Passed	
<input type="checkbox"/>	5/2/2025	Ciszewski #3	Rough HVAC	Passed	
<input type="checkbox"/>	5/7/2025	Ciszewski #3	Insulation	Passed	