

Village Board Meeting – June 23, 2025

On June 23rd, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Burcham, Stene, Best, Davis, Jenson and Prince. Trustee Rud was absent. Others present were Public Works Director Bates, Kris Meyer with KM Construction, Eric Davidson and Joe Harrison with Bauman Associates, Carrie Brown, Lynn Niggemann, Bruce Buckley and Deputy Clerk-Treasurer Riemer. No media was present.

Public Comments – Prince wanted to let everyone know Bruce Buckley was interested in joining the Planning Commission Committee. Everyone welcomed him and thanked him for joining.

Communication from the Village President -none

Consent Agenda

Regular Board Meeting Minutes –June 9th, 2025

Review Statement of Bills Pooled Checking– June 9th, 2025 to June 22nd, 2025

Review Statement of Bills Solid Waste & Recycling Checking – June 9th, 2025 to June 22nd, 2025

Training Request – none

Licenses- Renewals for Operator's, Liquor, Tobacco and Chicken- July 1, 2025-June 30, 2026.

Facility Rental – June 28, 2025 – Beer Tent-Emily Rubenzer and Steve Beaudin Wedding

A motion was made by Trustee Burcham and seconded by Trustee Stene to approve consent agenda 6a-6e, which includes Regular Board Meeting Minutes, June 9th, 2025, Review Statement of Bills for Pooled Checking and Solid Waste & Recycling Checking, June 9th, 2025 – June 22nd, 2025, Renewal licenses for operator's, liquor, tobacco and chicken, and facility rental June 28, 2025 Rubenzer/Beaudin wedding. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

KM Construction Building Plans- Kris Meyer presented a preliminary on the 2.2 acre lot he is closing on next month. He would like to split it up into 4 lots. Prince wanted to make sure everyone was aware of the lot he was talking about, it is the lot just west of Colfax Prairie Homes. Meyer has been in touch with Bates regarding hooking up water/sewer, Bates has also been in touch with Mitch Nichols from Ayres, who will be working on getting a contract for an easement to us by the next meeting. They are still working on the twin homes and looking at starting the next set of twin homes. Trustee Stene questioned the year extension that was requested, Meyer stated that was not for sure yet and is still working to figure that out. Meyer also stated he wanted to try to keep these under \$325,000, trying to go around \$299,000. Trustee Jenson wanted to know if they were 2 or 3 bedroom and if there was a basement. Meyer stated they were 2, if 3 were requested they would do that and yes they have basements. Trustee Stene inquired about the easement. Bates said everything and everyone had been contacted and are actively working on it. Meyer also was concerned about the zoning, he would want to re-zone from the R-5.

2024 Audit Presentation- Eric Davidson with Bauman, along with Joe Harrison, presented the preliminary final draft of the 2024 audit. He stated he was not going to go through the whole thing, it was pretty standard and will touch on a few topics. TID3 & TID5, the street projects, will be replenished with the monies reimbursed in 2025. Davidson does believe everything is on track and increments are pretty healthy. Utilities are in good shape also, the sewer utility rate may want to be revisited. If you don't keep up with the simplified rate, the possibly of a deficit increases. Trustee Stene wants Prince to review the rates for sewer to generate \$30,000 to stay ahead of having a deficit. ARPA funds were there to help aid in the purchase of the ambulance. Fund balances have been separated to show amounts in each section to correct allocations for ease of understanding better. Rescue billing has been exhausting to go through, the third party billing has been hard getting reports, Davidson realizes that a new third party will be taking over and that once billing gets situated the reconciling will hopefully be easier to manage. Davidson feels pretty confident about the audit in general.

Bauman Associates Contracted Services- Joe Harrison wanted to relay that Bauman does offer municipality services if needed. They have been building teams that know Workhouse, have been treasurers and can do forecasting and month end financials. This would be an option if we need assistance between the administrator position being filled.

Resolution 2025-27 Wastewater Compliance Maintenance- Bates explained this is the annual sewer report. Phosphorus was a grade D, which is below average, because the dumping cannot be treated with alum. They are in the process of changing how they discharge now. The other that is average, C, is under certification. They are doing some updating on that. A motion was made by Trustee Burcham and seconded by Trustee Best to accept the Resolution 2025-27 CMAR. A voice vote was taken with all members voting in favor. Motion carried.

Office Hours-Change back to 8-4, M-F- Trustee Burcham wondered how many people actually came in during that time, Riemer stated that since March we maybe had 6 people and 5-10 phone calls. A motion was made by Trustee Burcham and seconded by Trustee Stene to change the office hours back to 8-4, M-F. A voice vote was taken with all members voting in favor. Motion carried.

Request for noise ordinance extension-June 28, 2025 Wedding- A motion was made by Trustee Stene and seconded by Trustee Best to approve the noise extension for the wedding on June 28, 2025 to no later than midnight. A voice vote was taken with all members voting in favor. Motion carried.

Closed Session- A motion was made by Trustee Burcham and seconded by Trustee Best to go into closed session at 7:55 pm pursuant to WI statute 19.85(1)(c) Voting For: Trustees Burcham, Davis, Jenson, Stene, Best and Prince. Voting Against none. Motion carried.

Open Session- A motion was made by Trustee Burcham and seconded by Trustee Stene to reconvene to open session at 9:20 pm. A voice vote was taken with all members voting in favor. Motion carried.
No action taken.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Jenson to adjourn the meeting at 9:21 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: Sheila Riemer, Deputy Clerk-Treasurer