**Joint Board/Personnel Committee Meeting – July 28, 2025**

On July 28th, 2025, the Village Joint Board/Personnel Committee met at the Village Hall, 613 Main St, Colfax, WI at 6:00 p.m. Members present included Trustees Burcham, Stene, Best, Davis, Jenson and Prince. Trustee Rud was absent. Others present were Deputy Clerk-Treasurer Riemer and Julie Mitchell. No media was present.

**Call to Order-**

**Closed Session- Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c ) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.**

1. **Administrator-Clerk-Treasurer-details**

A motion was made by Trustee Stene and seconded by Trustee Burcham to convene into closed session. Voting For: Trustees Best, Stene, Jenson, Davis, Burcham and Prince. Voting Against: none. Motion carried.

**Open Session- Motion to convene into open session to take any action resulting from the closed session.**

1. **Administrator-Clerk-Treasurer-details**

A motion was made by Trustee Stene and seconded by Trustee Best to re-convene into open session at 6:51 p.m. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee Burcham and seconded by Trustee Stene to hire Julie Mitchell as the new Administrator-Clerk-Treasurer with a start date of August 11, 2025 and present Deputy Clerk-Treasurer Riemer with a performance bonus. Voting For: Trustees Best, Stene, Jenson, Davis, Burcham and Prince. Voting Against: none. Motion carried.

**Adjourn-** A motion was made by Trustee Burcham and seconded by Trustee Jenson to adjourn the meeting at 6:52 p.m. A voice vote was taken with all members voting in favor. Meeting adjourned.

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 Jeff Prince, Village President

Attest: Sheila Riemer, Deputy Clerk-Treasurer