

**Village of Colfax
Regular Board Meeting Agenda
Monday, August 11, 2025
7:00 p.m.**

Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
 - a. Public Comments
4. Communications from the Village President: Introduction of new Administrator-Clerk-Treasurer, Julie Mitchell
5. Consent Agenda
 - a. Regular Board Meeting Minutes –July 28th, 2025
 - b. Review Statement of Bills Pooled Checking – July 28th, 2025 – August 10th, 2025
 - c. Review Statement of Bills Solid Waste & Recycling Checking – July 28th, 2025 – August 10th, 2025
 - d. Licenses –Operator's License-Kelli Schindler-August 11, 2025 – June 30, 2026-Synergy Cooperative, Mike Buchner-August 11, 2025 – June 30, 2026-Colfax Fire, Tanner Logslett-August 11, 2025 – June 30, 2026-Colfax Fire
6. Consideration Items
 - a. Scope of Services-Ayres Associates-Approval
 - b. Colfantastic Events-Request for Temporary Street Closure for Spooktastic Kid Parade
 - c. Bremer Accounts-Motion needed to add Julie Mitchell to accounts
 - d. Dairy State Accounts-Motion needed to add Julie Mitchell to accounts
 - e. Street Use Permit-Options for Women-September 20, 2025
 - f. Drop Box Invoice-Discussion & possible action
7. Committee/Department Reports/Discussions – (no action)
 - a. Police Department Report & Financial-July 2025
 - b. Joint Board/Personnel Meeting Minutes – July 28, 2025
8. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Sheila Riemer Deputy Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – July 28, 2025

On July 28th, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Stene, Best, Jensen, Davis, Burcham and Prince. Trustee Rud was absent. Others present were Public Works Director Bates, Deputy Clerk-Treasurer Riemer, Julie Mitchell and LeAnn Ralph with the Messenger.

Communication from the Village President – Prince shared that he was informed by Rescue Director Smith that the new ambulance was being shipped to Antigo for repairs, the wires were starting to burn up and a full detail check will be done. It apparently broke down when on a run in Sand Creek. It is still covered under warranty.

Consent Agenda

Regular Board Meeting Minutes – July 14th, 2025

Review Statement of Bills Pooled Checking– July 14th, 2025 to July 27th, 2025

Review Statement of Bills Solid Waste & Recycling Checking – July 14th, 2025 to July 27th, 2025

Training Request – none

Licenses – Temporary “Class B” – Softball Association/Bushwacker Tournament-August 22, 2025-August 24, 2025

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 5a-5d. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Public Service Commission of WI-SRC Process- Riemer stated according to the letter received the Village is approved for a SRC, it states the increase could be up to 3%. Bates and Trustee Stene both commented that you did not want to wait until they order you to do an increase. Riemer stated she was unsure of the whole process. LeAnn Ralph said to check with Elk Mound, they do the SRC regularly. Bates will check with them and get back to Riemer with more information to try and stay ahead on the water rates.

Colfantastic Events-Possible Donation -Riemer stated the last donation was in 2023 of \$100. Trustee Burcham said we let them use the grounds without any fees and thought that was enough. They are looking at closing Main Street for the Christmas parade this year, Riemer will need Bates’ help with contact information. A motion was made by Trustee Stene and seconded by Trustee Burcham to table this item to a later date. Voting For: Trustees Best, Stene, Jensen, Davis, Burcham and Prince. Voting Against: none. Motion carried

ZOR TIN Lizzies-Possible Donation- A motion was made by Trustee Stene and seconded by Trustee Burcham to approve \$100 donation to the ZOR TIN Lizzies. Voting For: Trustees Best, Stene, Davis, Burcham and Prince. Voting Against: Trustee Jensen. Motion carried.

Zempel Appraisal Retirement & 2026 Assessment Services -Riemer reminded everyone that Barb Zempel will be retiring as the Village Assessor at the end of the year. She is willing to help with the process, recommendations etc. Trustee Stene suggested advertising the position. A motion was made by Trustee Davis to accept Zempel’s retirement and advertise for 2026 assessor services, Trustee Stene amended to add a thank you to Barb Zempel for all her years of service and dedication, Trustee Best seconded. A voice vote was taken with all members voting in favor. Motion carried.

Set Committee Meetings-Parks/Streets/Handbook/Other- Prince wanted to make sure the streets committee was set for the upcoming highway 40 project. There were some questions on when the next Parks meeting was going to happen, Riemer suggested the chairs try and decide when to set up some of those meetings and get agenda items to her for posting. Riemer also questioned when to have Ehler’s come in for areas that need clarification and explanation.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 7:17 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Sheila Riemer, Deputy Clerk-Treasurer

8/08/2025 7:52 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 7/28/2025 From Account:
Thru: 8/10/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	7/28/2025	XCEL ENERGY	5,966.18
80534	7/31/2025	24-7 TELCOM	44.90
80535	7/31/2025	AMAZON CAPITAL SERVICES	444.23
80536	7/31/2025	AT&T MOBILITY	535.93
80537	7/31/2025	B & M TECHNICAL SERVICES, INC	1,215.00
80538	7/31/2025	BADGER STATE INC.	345.00
80539	7/31/2025	CAPITAL ONE	152.47
80540	7/31/2025	CENTER POINT LARGE PRINT	26.68
80541	7/31/2025	CENTURY LINK	129.40
80542	7/31/2025	CINTAS CORPORATION	90.80
80543	7/31/2025	COAST TO COAST COMPUTER PRODUCTS	199.98
80544	7/31/2025	COLFAX COMMUNITY FIRE DEPT	4,269.74
80545	7/31/2025	CREDIT SERVICE INTERNATIONAL	583.99
80546	7/31/2025	CUSTOM WOODWORK & BUILDING SUPPLY, INC	51.70
80547	7/31/2025	DONS SWEEPER SERVICE/DON LOGSLETT	2,250.00
80548	7/31/2025	GOTO COMMUNICATIONS INC	75.32
80549	7/31/2025	H & H PLUMBING	47.43
80550	7/31/2025	HANNAH PARROTT	70.00
80551	7/31/2025	HAWKINS, INC.	2,882.05
80552	7/31/2025	HENRY SCHEIN	50.15
80553	7/31/2025	IFLS LIBRARY SYSTEM	82.56
80554	7/31/2025	JOHN DEERE FINANCIAL	92.61
80555	7/31/2025	JUNIOR LIBRARY GUILD	180.00
80556	7/31/2025	LAKEVIEW FLORAL AND GIFTS	86.40
80557	7/31/2025	MEDICARE PART B	468.05
80558	7/31/2025	MID-AMERICAN RESEARCH CHEMICAL	502.94
80559	7/31/2025	PENNCARE	567.50
80560	7/31/2025	PITNEY BOWES GLOBAL FINANCIAL SERVICES	168.24
80561	7/31/2025	POWERPLAN	872.10
80562	7/31/2025	R & R WASTE SYSTEMS CLEANING, INC	750.00
80563	7/31/2025	SENN BLACKTOP, INC	510.75
80564	7/31/2025	STAPLES	45.99
80565	7/31/2025	SYNERGY COOPERATIVE	3,542.70

8/08/2025 7:52 AM

Reprint Check Register - Quick Report - ALL

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ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 7/28/2025 From Account:
Thru: 8/10/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
80566	7/31/2025	SYNERGY COOPERATIVE	1,590.00
80567	7/31/2025	T-MOBILE	29.40
80568	7/31/2025	TRU LOCK	40.00
80569	7/31/2025	VC3 INC	569.00
80570	7/31/2025	ZOR TIN LIZZIES	100.00
80571	8/07/2025	AMERICAN LEGION POST 131 VETERANS MEMORIAL	5,000.00
AFLAC	7/30/2025	AFLAC	92.79
DELTA	8/01/2025	DELTA DENTAL	830.43
EFTPS	8/07/2025	EFTPS-FEDERAL-SS-MEDICARE	7,983.90
WIDOR	7/30/2025	WI DEPARTMENT OF REVENUE	2,780.26
CHARTER	7/28/2025	CHARTER COMMUNICATIONS	160.00
WIDCOMP	7/31/2025	WISCONSIN DEFERRED COMPENSATION	185.00
Grand Total			46,661.57

8/08/2025 7:53 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 7/28/2025 From Account:

Thru: 8/10/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1553	7/31/2025	AT&T MOBILITY	59.11
1554	7/31/2025	FIRST CHOICE	442.25
1555	7/31/2025	JOHNSON ROLL-OFF SERVICE, LLC	12,810.90
1556	7/31/2025	LIBERTY TIRE SERVICES LLC	1,052.36
1557	7/31/2025	MID-AMERICAN RESEARCH CHEMICAL	167.65
1558	7/31/2025	TERRY STAMM	219.30
1559	7/31/2025	VEOLIA	11,129.56
Grand Total			25,881.13

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☒ New License ☐ Renewal License Fee: \$10.00 each application
Receipt: Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Kell M. Schindler
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-505-2317 Email Address SchindlerKell@yahoo.com

Current Address 808 University Ave Appt 10 Colfax WI 54730 9
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(Street) (City) (Zip Code)

Date of Birth _____ Age 38

Place of Employment Synergy Co-op

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve ☐ Deny Donna Schindler 8/26/2025
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

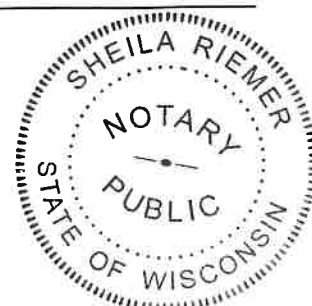
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X Donna Schindler
Signature of Applicant

Subscribed and sworn before me this 23 day of July, 20 25.

Sheila Riemer 7-17-26
(Signature of Notary Public) (Commission Expires)

Date Received: 7/23/25 Date to the Board: 8/11/25 Approved or Denied





LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Kelli Schindler

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
07/23/2025



Expiration Date
07/23/2027



Certificate #
WI-00641503

A handwritten signature in black ink, appearing to read 'Sarah Meyer'.

Official Signature

This certificate is non-transferable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☐ New License ☒ Renewal License Fee: \$10.00 each application
Receipt: CK 2145

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Mike David Buchner
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-556-2175 Email Address mdbuchner@yahoo.com

Current Address 509 Fairview Dr Colfax WI 54780 17
(Street) (City) (Zip Code) (yrs. at address)

Previous Address 607 5th Ave Colfax 54730
(City) (Zip Code)

Date of Birth [REDACTED] Age 48

Place of Employment Dunn County Highway Dept.

POLICE DEPT APPLICABLE OFFENSE CRITERIA

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Recommendation ☒ Approve ☐ Deny [Signature] 07/20/25
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

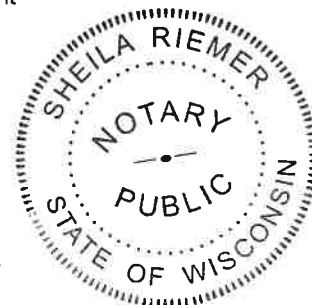
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X [Signature]
Signature of Applicant

Subscribed and sworn before me this 25 day of July, 20 25.

[Signature] 7-17-26
(Signature of Notary Public) (Commission Expires)

Date Received: 7/25/25 Date to the Board: 8-11-25 Approved or Denied



Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☒ New License ☐ Renewal License Fee: \$10.00 each application
Receipt: Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Tanner Paul Logskett
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-556-1673 Email Address _____

Current Address E9101 st. Rd. 40 Colfax 54730
(Street) (City) (Zip Code) (yrs. at address)

Previous Address _____
(City) (Zip Code)

Date of Birth _____ Age 33

Place of Employment Firemens Ball

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve ☐ Deny Dan Spivey 8/01/2025
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

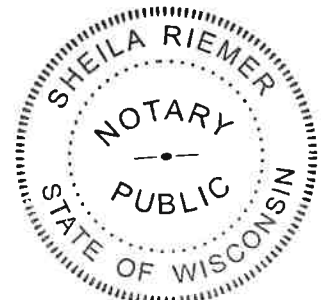
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

[Signature]
Signature of Applicant

Subscribed and sworn before me this 1 day of August, 20 25.

[Signature] 7-17-26
(Signature of Notary Public) (Commission Expires)

Date Received: 8/28/25 Date to the Board: 8/11/25 Approved or Denied





CERTIFICATE OF COMPLETION

This certifies that

Tanner Logslett

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
08/01/2025



Expiration Date
08/01/2027



Certificate #
WI-00641783

A handwritten signature in black ink.

Official Signature

This certificate is non-transferable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

INDIVIDUAL PROJECT SUPPLEMENT TO MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This is an Individual Project Supplement dated August 4, 2025, which is an attachment to the Master Agreement dated December 21, 2018 between the Village of Colfax (OWNER) and Ayres Associates Inc. (CONSULTANT).

Project: Dunn Street Water Main and Sanitary Sewer Extension

ATTACHMENT A - SCOPE OF SERVICES

ARTICLE 1 - BASIC SERVICES

1.1 General

- 1.1.1 CONSULTANT shall provide professional services for OWNER in all phases of the Project to which this Agreement applies. These services will include serving as OWNER's professional representative for the Project, providing professional consultation and advice, and performing the duties and responsibilities of CONSULTANT as provided below.
- 1.1.2 CONSULTANT will provide professional services for the design, bidding, and construction administration phase services for the Dunn Street Water Main and Sanitary Sewer Extension Project. The project will consist of the following:
1. **Dunn Utility Extension** – Sanitary main and Water main extension of approximately 400 ft South of the trailer park to serve development of 2-acre lot east of Colfax Prairie Homes.

1.2 Survey

CONSULTANT shall:

- 1.2.1 Complete an 811 Utility Locate call for the project limits in advance of fieldwork.
- 1.2.2 Set horizontal and vertical control at the site using Dunn County Control Datums.
- 1.2.3 Collect visible topographical features contained within the project limits. This will include:
- Fences, paving edges, shoulder, and centerlines of adjoining roadways.
 - Individual trees over 2 inches in diameter noted as deciduous or coniferous.
 - Trees that are grouped will be outlined as a tree mass.
 - Collect visible utilities (One Visit) or as may have been marked (flagged/painted) by members of Digger's Hotline (Quality Level B locate)
- 1.2.4 Collect sanitary manhole and water main information. Will note invert elevations and pipe sizes as may be visible from the ground surface. (No confined entry into structures).
- 1.2.5 Collect ground shots and obvious breaklines.
- 1.2.6 Process the survey data and provide the following deliverables:
- 2D/3D dwg files
 - Point file
 - Site photos
 - Structure inventories

1.3 Preliminary Design Phase

After written authorization to proceed with the Preliminary Design Phase, CONSULTANT shall:

1.3.1 In consultation with OWNER, determine the general scope, extent and character of the Project.

1.3.2 Prepare Preliminary Design documents consisting of final design criteria, preliminary drawings, outline specifications and written descriptions of the Project.

1.3.3 Advise OWNER if additional data or services of the types described in paragraph 3.4 are necessary and assist OWNER in obtaining such data and services.

1.3.4 Based on the information contained in the preliminary design documents, submit a revised opinion of probable Total Project Costs.

1.3.5 Furnish the above Preliminary Design documents and present and review them in person with OWNER.

1.4 Final Design Phase

After written authorization to proceed with the Final Design Phase, CONSULTANT shall:

1.4.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Contract Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the format of the Construction Specifications Institute).

1.4.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities.

1.4.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications.

1.4.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.4.5 Furnish the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.5 Bidding or Negotiating Phase

After written authorization to proceed with the Bidding or Negotiating Phase, CONSULTANT shall:

1.5.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.

1.5.2 Issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.

1.5.3 Consult with and advise OWNER as to the acceptability of subcontractors, suppliers and other persons and organizations proposed by the prime contractor(s) (herein called "Contractor(s)") for those portions of the work as to which such acceptability is required by the Bidding Documents.

1.5.4 Consult with OWNER concerning and determine the acceptability of substitute materials and equipment proposed by Contractor(s) when substitution prior to the award of contracts is allowed by the Bidding Documents.

1.5.5 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

1.6 Construction Phase

During the Construction Phase:

1.6.1 General Administration of Construction Contract. CONSULTANT shall consult with and advise OWNER and act as OWNER's representative as provided in Articles 1 through 18, inclusive, of the Standard General Conditions of the Construction Contract, C-700 (2013 edition) of the Engineers Joint Contract Documents Committee. The extent and limitations of the duties, responsibilities and authority of CONSULTANT as assigned in said Standard General Conditions shall not be modified, except to the extent provided hereinafter and except as CONSULTANT may otherwise agree in writing. All of OWNER's instructions to Contractor(s) will be issued through CONSULTANT who will have authority to act on behalf of OWNER to the extent provided in said Standard General Conditions except as otherwise provided in writing.

1.6.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:

1.6.2.1 CONSULTANT shall make visits to the site at intervals appropriate to the various stages of construction as CONSULTANT deems necessary in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, CONSULTANT shall provide the services of a Resident Project Representative (and assistants as agreed) at the site to assist CONSULTANT and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, CONSULTANT shall endeavor to determine in general if such work is proceeding in accordance with the Contract Documents and CONSULTANT shall keep OWNER informed of the progress of the work.

1.6.2.2 The Resident Project Representative (and any assistants) will be CONSULTANT's agent or employee and under CONSULTANT's supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth below.

1.6.2.3 The purpose of CONSULTANT's visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable CONSULTANT to better carry out the duties and responsibilities assigned to and undertaken by CONSULTANT during the Construction Phase, and, in addition, by exercise of CONSULTANT's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). On the other hand, CONSULTANT shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall CONSULTANT have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incident to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations,

ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, CONSULTANT can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s)' failure to furnish and perform their work in accordance with the Contract Documents.

1.6.3 Defective Work. During such visits and on the basis of such observations, CONSULTANT may disapprove of or reject Contractor(s)' work while it is in progress if CONSULTANT believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.

1.6.4 Interpretations and Clarifications. CONSULTANT shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required.

1.6.5 Shop Drawings. CONSULTANT shall review (and take other appropriate action in respect of) Shop Drawings (as that term is defined in the aforesaid Standard General Conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.

1.6.6 Substitutes. CONSULTANT shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s), but subject to the provision of paragraph 2.2.2.

1.6.7 Inspections and Tests. CONSULTANT shall have authority, as OWNER's representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents).

1.6.8 Disputes Between OWNER and Contractor. CONSULTANT shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. CONSULTANT shall not be liable for the results of any such interpretations or decisions rendered in good faith.

1.6.9 Applications for Payment. Based on CONSULTANT's on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

1.6.9.1 CONSULTANT shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of CONSULTANT's knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, CONSULTANT's recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents).

1.6.9.2 By recommending any payment CONSULTANT will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by CONSULTANT to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to CONSULTANT in this Agreement and the Contract

Documents. CONSULTANT's review of Contractor(s)' work for the purposes of recommending payment will not impose on CONSULTANT responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on CONSULTANT to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

1.6.10 Contractor(s)' Completion Documents. CONSULTANT shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in the case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Contract Documents); and shall transmit them to OWNER with written comments.

1.6.11 Inspections. CONSULTANT shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that CONSULTANT may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.6.9.2.

1.6.12 Limitation of Responsibilities. CONSULTANT shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except CONSULTANT's own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs 1.6.1 thru 1.6.11 inclusive, shall be construed to release CONSULTANT from liability for failure to properly perform duties and responsibilities assumed by CONSULTANT in the Contract Documents.

1.7 Post-Construction Phase

During the Post-Construction Phase, CONSULTANT shall, when requested by OWNER:

1.7.1 thru 1.7.4 Not Used

1.7.5 Prepare a set of reproducible record prints of Drawings showing those changes made during the construction process, based on the marked-up prints, drawings and other data furnished by Contractor(s) to CONSULTANT and which CONSULTANT considers significant. In that record drawings are based on information provided by others, CONSULTANT cannot and does not warrant their accuracy.

1.7.6 In company with OWNER, visit the Project to observe any apparent defects in the completed construction, assist OWNER in consultations and discussions with Contractor(s) concerning correction of such deficiencies, and make recommendations as to replacement or correction of defective work.

ARTICLE 2 - ADDITIONAL SERVICES

2.1 Services Requiring Authorization in Advance

If authorized in writing by OWNER, CONSULTANT shall furnish or obtain from others Additional Services as provided below. These services are not included as part of Basic Services and will be paid for by OWNER as indicated in Attachment C.

2.1.1 Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effect on the design requirements of the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2.1.2 Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER.

2.1.3 Services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond CONSULTANT's control.

2.1.4 - 2.1.10 Not Used

2.1.11 Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.12 Not Used

2.1.13 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project (except for assistance in consultations which is included as part of Basic Services under paragraphs 1.2.3 and 1.4.2).

2.1.14 Additional services in connection with the Project, including services which are to be furnished by OWNER as listed below, and services not otherwise provided for in this Agreement.

2.2 Required Additional Services

When required by the Contract Documents in circumstances beyond CONSULTANT's control, CONSULTANT shall furnish or obtain from others, as circumstances require during construction and without waiting for specific authorization from OWNER, Additional Services of the types listed in paragraphs 2.2.1 through 2.2.6, inclusive. These services are not included as part of Basic Services. CONSULTANT shall advise OWNER promptly after starting any such Additional Services which will be paid for by OWNER as indicated in Attachment C.

2.2.1 Services in connection with work change directives and change orders to reflect changes requested by OWNER if the resulting change in compensation for Basic Services is not commensurate with the additional services rendered.

2.2.2 Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitutions proposed by Contractor(s); and services after the award of each contract in evaluating and determining the acceptability of an unreasonable or excessive number of substitutions proposed by Contractor.

2.2.3 Services resulting from significant delays, changes or price increases occurring as a direct or indirect result of material, equipment or energy shortages.

2.2.4 Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of any

Contractor, (3) acceleration of the progress schedule involving services beyond normal working hours, and (4) default by any Contractor.

2.2.5 Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Project by OWNER prior to Substantial Completion.

2.2.6 Evaluating an unreasonable or extensive number of claims submitted by Contractor(s) or others in connection with the work.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

3.1 Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret, and define OWNER's policies and decisions with respect to CONSULTANT's services for the Project.

3.2 Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Project.

3.3 Place at CONSULTANT's disposal all available pertinent information including previous reports and any other data relative to design or construction of the Project.

3.4 Furnish to CONSULTANT, as required for performance of CONSULTANT's Basic Services, the following, all of which CONSULTANT may use and rely upon in performing services under this Agreement:

3.4.1 Data prepared by or services of others, including without limitation borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; including appropriate professional interpretations.

3.4.2 Environmental assessments, audits, investigations, and impact statements, and other relevant environmental or cultural studies as to the Project, the site, and adjacent areas.

3.4.3 thru 3.4.5 Not Used

3.4.6 Other special data or consultations not covered under Basic Services and Additional Services.

3.5 Not Used.

3.6 Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.

3.7 Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT, obtain advice of an attorney, insurance counselor, financial/municipal advisor, and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT.

3.8 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

3.9 Recognizing and acknowledging that CONSULTANT's services and expertise do not include the following services, provide, as required for the Project:

3.9.1 Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.

3.9.2 Legal services with regard to issues pertaining to the Project as OWNER requires, Contractor(s) raises, or CONSULTANT reasonably requests.

3.9.3 Such auditing services as OWNER requires to ascertain how or for what purpose any Contractor has used the money paid.

3.10 If OWNER designates a person to represent OWNER at the site who is not CONSULTANT or CONSULTANT's agent or employee, the duties, responsibilities and limitations of authority of such other person and the affect thereof on the duties and responsibilities of CONSULTANT and the Resident Project Representative (and any assistants) will be set forth in an exhibit that is to be identified, attached to and made a part of this Agreement before such services begin.

3.11 If more than one prime contract is to be awarded for construction, materials, equipment and services for the entire Project, designate a person or organization to have authority and responsibility for coordinating the activities among the various prime contractors.

3.12 Not Used

3.13 Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings and substantial completion inspections and final payment inspections.

3.14 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of a hazardous environmental condition or any other development that affects the scope or timing of CONSULTANT's services, any defect or nonconformance in CONSULTANT's services, or any defect or nonconformance in the work of any Contractor.

3.15 Furnish, or direct CONSULTANT to provide, Additional Services as stipulated in paragraph 2.1 or other services as required.

3.16 Bear all costs incident to compliance with the requirements of Article 3.

ATTACHMENT B - PERIOD OF SERVICES

ARTICLE 4 - PERIOD OF SERVICES

4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project through completion of the Construction Phase. CONSULTANT's obligation to render services hereunder will extend for a period which may reasonably be required for the design, award of contracts, construction, and initial operation of the Project including extra work and required extensions thereto. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided below and if such dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment.

4.2 The services called for in the Survey Phase will be completed within 30 days after written authorization to proceed which will be given by OWNER within thirty days after CONSULTANT has signed this Agreement.

4.3 After acceptance by OWNER of the Preliminary Design Phase documents and revised opinion of probable Total Project Costs, indicating any specific modifications or changes in the general scope, extent or character of the Project desired by OWNER, and upon written authorization from OWNER, CONSULTANT shall proceed with the performance of the services called for in the Final Design Phase; and shall deliver Contract Documents and a revised opinion of probable Total Project Costs for all work of Contractor(s) on the Project. The Bidding Phase of the project is anticipated to be completed before December 31st of 2025.

4.4 -4.6 Not Used

4.7 The Construction Phase will commence with the execution of the first prime contract to be executed for the work of the Project or any part thereof, and will terminate upon written recommendation by CONSULTANT of final payment on the last prime contract to be completed. Construction Phase services may be rendered at different times in respect of separate prime contracts if the Project involves more than one prime contract.

4.8 The Post-Construction Phase will commence during the Construction Phase and will terminate one year after the date of Substantial Completion of the last prime contract for construction, materials and equipment on which substantial completion is achieved.

4.9 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably.

4.10 Not Used

4.11 OWNER shall be liable for all costs and damages incurred by CONSULTANT for delays caused in whole or in part by OWNER's interference with CONSULTANT's ability to provide services, including, but not limited to, OWNER's failure to provide specified facilities or information, or if CONSULTANT's services are extended by OWNER's actions or inactions for more than ninety days. OWNER agrees to indemnify and hold CONSULTANT harmless for any delays caused by OWNER. If delays are caused by unpredictable occurrences including, without limitation, terrorism, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of material or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency, the costs for services and schedule commitments shall be subject to change.

4.12 Not Used

ATTACHMENT C - COMPENSATION AND PAYMENTS

ARTICLE 5 - COMPENSATION AND PAYMENTS

5.1 Compensation for Services and Expenses

5.1.1 Basic Services. OWNER shall pay CONSULTANT for Basic Services set forth in Attachment A, except for services of CONSULTANT's Resident Project Representative and Post-Construction Phase services, if any, as follows:

5.1.1.1 An amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any.

5.1.1.2 Not Used

5.1.1.3 The total compensation for services under paragraph 5.1.1 is estimated to be \$54,000 based on the following assumed distribution of compensation:

a. Topographic Survey	\$ 5,000
b. Preliminary Design	\$10,000
c. Final Design and Permitting	\$22,000
c. Bidding or Negotiating Phase	\$ 5,000
d. Construction Admin and Staking	\$12,000

5.1.1.4 CONSULTANT may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.

5.1.1.5 The total estimated compensation for CONSULTANT's services included in the breakdown by phases as noted herein incorporates all labor, overhead, profit, Reimbursable Expenses, and charges of CONSULTANT's independent professional associates and subconsultants.

5.1.2 Resident Project Representative and Post-Construction Phase Basic Services. OWNER shall pay CONSULTANT for Resident Project Representative and Post-Construction Basic Services as follows:

5.1.2.1 Resident Project Representative Services. For services of CONSULTANT's Resident Project Representative, if any, under Attachment A, paragraph 1.6.2, an amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any. The total compensation under this paragraph is estimated to be \$12,000 based upon the periods of service as set forth herein.

5.1.2.2 Post-Construction Phase Services. For Post-Construction Phase services under Attachment A, paragraph 1.7, an amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus related Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any. The total compensation under this paragraph is estimated to be \$2,000.

5.1.3 Additional Services. OWNER shall pay CONSULTANT for Additional Services, if any.

5.1.4 Not Used

5.1.5 Amounts Billed. The amounts billed for CONSULTANT's services will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants.

5.1.6 Annual Adjustments. The Standard Hourly Rates Schedule will be adjusted annually (as of January) and the Reimbursable Expenses Schedule will be adjusted annually (as of May) to reflect equitable changes in the compensation payable to CONSULTANT.

5.2 Payments

5.2.1 Times of Payments. CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered and for Reimbursable Expenses incurred. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.2.2 Failure to Pay. If OWNER fails to make any payment due CONSULTANT for services and expenses within thirty days after receipt of CONSULTANT's invoices, the amounts due CONSULTANT

will be increased at the rate of 1-1/2% per month (18% A.P.R.), or the maximum rate of interest permitted by law, if less, from said thirtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses.

5.2.3 Payments Upon Termination. In the event of termination by OWNER under Attachment D, paragraph 7.5, CONSULTANT will be entitled to invoice OWNER and to receive full payment for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination. In the event of termination by OWNER for convenience or by CONSULTANT for cause, CONSULTANT also shall be entitled to invoice OWNER and to payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with CONSULTANT's independent professional associates and subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in this Attachment C.

5.2.4 Payments for Taxes Assessed on Services. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to the compensation as determined above.

5.2.5 Deductions or Offsets. No deductions or offsets shall be made from CONSULTANT's compensation or expenses on account of any setoffs or back charges.

5.3 Definitions

5.3.1 Reimbursable Expenses. Reimbursable Expenses mean the actual expenses incurred by CONSULTANT, directly or indirectly in connection with the Project, such as expenses for: transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and mobile phone charges; facsimile transmissions; expenses incurred for computer time, survey and testing instruments, and other highly specialized equipment; and reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items.

ADDITIONAL TERMS AND CONDITIONS

Attachment D – Terms and Conditions of the Master Agreement is supplemented with the following.

Limitation of Professional Liability

OWNER agrees to limit CONSULTANT's professional liability for any and all claims for loss, damage or injury, including but not limited to, claims for negligence, professional errors or omissions, strict liability, and breach of contract or warranty, for this Individual Project Supplement to an amount of \$50,000.00 or CONSULTANT's fee, whichever is greater. In the event that OWNER does not wish to limit CONSULTANT's professional liability for this Individual Project Supplement to this sum, CONSULTANT agrees to raise the limitation of liability to a sum not to exceed \$1,000,000.00 for increased consideration of ten percent (10%) of the total fee or \$500.00, whichever is greater, upon receiving OWNER's written request prior to the start of CONSULTANT's services under the Individual Project Supplement.

Village of Colfax	Ayres Associates Inc.
OWNER	CONSULTANT
(Signature)	
(Typed Name)	Mitch Nichols
(Title)	Project Manager
(Date)	August 4, 2025
(Signature)	
(Typed Name)	Gareth Shambeau
(Title)	Manager – Engineering Services
(Date)	August 4, 2025

Subject: Request for Temporary Road Closure – Railroad Avenue on October 26 for Colfantastic Spooktastic Kid Parade

Dear Village Board,

I am writing to formally request the temporary closure of **Railroad Avenue on Saturday, October 26th, from 12:30 PM to 1:30 PM** for the annual **Colfantastic Spooktastic Kid Parade**.

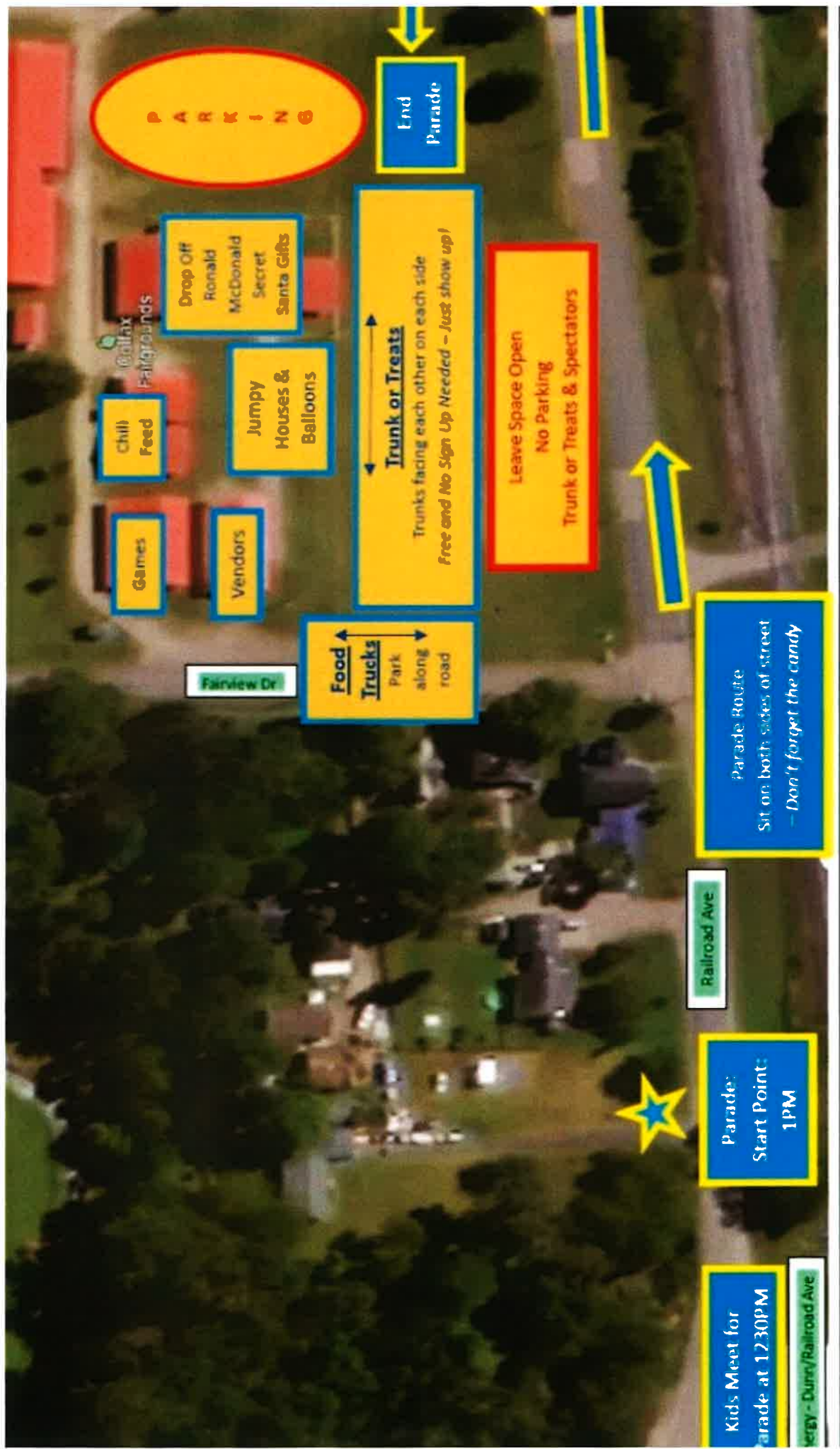
The parade is part of our larger Spooktastic event held at the Colfax Fairgrounds. During this time, the children will be walking from **Synergy Co-op (near EMS building)** to the **fairgrounds**, and we invite spectators to line the route and toss candy to the kids as they pass by — a highlight of the event!

For your reference, I have attached both the **parade route map** and the **event flyer** (with even more fun still being added!).

Please let me know if you need any additional information. We appreciate your support in helping make this a fun and safe community event for our kids and families.

Warm regards,

Heather Logslett & Jeanna Berge
Colfantastic Events



COLFANTASTIC SPOOKTASTIC EVENT!!

October 26th 1pm-3 pm Colfax Fairgrounds

Colfax is spookin' things up & giving' ya pumpkin to talk about!!



KID'S COSTUME PARADE - 1PM

Spectators will throw candy to kids walking in the parade strutting' their stuff!

Time: 1pm – (Kids report at 12:30 by Synergy tanks on Dunn St/Railroad Ave)

Route: Set up on both sides of the street after Eighteen Mile Creek to the fairgrounds



ALL FANG-TASTIC FUN – 1:30-4:30PM

TRUNK-OR-TREAT:

Get your creative juices brewing! Set up at 12pm

Open to everyone to decorate your trunk! No fee and no sign up, just show up!

JUMPY HOUSES & SPOOKY GAMES:

Bounce into a world of excitement with our thrilling jumpy houses! IMPACT will be ready to help un-leash your inner monster with our spooky games!

BALLOON ARTIST & JUGGLING:

Kevin's Juggling & Balloon will be there to create your own balloon creation to bring home!

FALL CRAFT SALE:

Discover a variety of unique and exciting products from our talented vendors.

YUMMY FOOD & SWEETS:

Indulge in a delicious chili feed & tantalize your taste buds from our fantastic food trucks.

RONALD MCDONALD HOUSE SECRET SANTA:

We'll be collecting gifts, winter gear, pop tabs, and any new/unopened items for families staying at Ronald McDonald House, so no child has to worry about Santa finding them this Christmas at their home away from home!

Like Colfantastic Events on Facebook!!

If you'd like to be a vendor, sponsor, or have an idea to share,
please email colfantastic.events@gmail.com

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730
Phone 715-962-3311 / Fax 715-962-2221

STREET USE/PRIVILEGE PERMIT RECOMMENDATION AND APPROVAL

Applicant (s)/Responsible Party:

Options for Women Menomonie, Ronda Luna

Address & Phone Number:

544 Broadway St. S Menomonie, WI 54751 715-309-4222

Date and Duration of Requested Permit:

9/20/2025 11:00 a.m. – 12:00 p.m.

Purpose/Description:

7th Annual Pregnancy Loss Memorial Event. Bethany Lutheran Service and then walk to the bridge on Main St. to place flowers in the fence. Then a return walk to Bethany for reception (this will all take place on the sidewalk, and we will cross at a cross walk at the park.

Location/Street

715 University Ave, Colfax, WI 54730, down University to Main St. Bridge and back to Bethany Lutheran.

The undersigned applicant(s) hereby request from the Colfax Village Board, a temporary permit to occupy and use municipal streets for the above stated purpose, and to operate necessary equipment thereon. The applicant(s) will be required to execute and file with the Village Clerk-Treasurer a bond in an amount determined by the Director of Public Works, not exceeding Ten Thousand Dollars (\$10,000.00), conditioned that the applicant indemnify, defend, and hold the Village and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the Village on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted. Upon request, the Village Board may waive this requirement. As evidence of the applicant's ability to perform the conditions of the permit, the applicant may be required to furnish a Certificate of Comprehensive General Liability Insurance with the Village of Colfax. The applicant may be required to furnish a performance bond prior to being granted the permit.

A Street Use Permit for an event in progress may be terminated by the Village President or a law enforcement officer if the health, safety or welfare of the public appears to be endangered by activities generated as a result of the event, or the event is in violation of any of the conditions of the permits or ordinances of the Village of Colfax. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use permit policy or conditions stated in the permit.

Ronda Luna, Executive Director

8/7/2025

(Applicant)

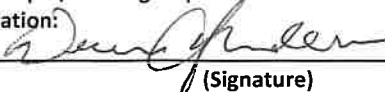
(Date)

(Applicant)

(Date)

DPW/Police Dept. /Building Inspector

Recommendation:



(Signature)

08/08/2025

(Date)

Approved By

Village Board President:

(Signature)

(Date)

Project Name:

Parcel #:

Fee: \$5.00 Received on _____ day of _____, 20____ BY: _____



Dropbox Inc.
1800 Owens Street
San Francisco, CA 94158
United States
billing-support@dropbox.com

Invoice for villagepeople

TO	DATE	INVOICE ID
CARRIE JOHNSON clerktreasurer@villageofcolfaxwi.org 54730 United States	July 31, 2025 7:47 PM GMT	2QRW5HNGTSCC

PRODUCT	AMOUNT
Dropbox Business Plan (includes 3 licenses) + 2 Additional Dropbox Business Plan Licenses (7/31/2025 to 7/31/2026)	
Dropbox Business Plan (includes 3 licenses)	\$0.00
5 Additional Dropbox Business Plan Licenses	\$900.00
Total	\$900.00

All amounts shown are in USD.

WILLIAM J. ANDERSON
CHIEF OF POLICE



(715) 962-3136 OFFICE
(715) 962-4357 FAX

JULY 2025 POLICE REPORT

Printed on August 5, 2025

CFS Date/Time	Description	Primary Units
07/02/25 08:08:02	EMERGENCY MEDICAL SERVICES	CXMD6
07/02/25 16:09:53	CITY/COUNTY ORD--GARBAGE IN YARD	508
07/02/25 16:38:50	CITY/COUNTY ORDINANCE VIOLATION NOT LISTED	508
07/02/25 18:42:25	EMERGENCY MEDICAL SERVICES	CXMD8
07/02/25 19:46:09	TRAFFIC ACCIDENT - HIT & RUN	508
07/02/25 20:14:15	CITY/COUNTY ORDINANCE VIOLATION NOT LISTED	508
07/03/25 09:52:41	DEATH- NATURAL CAUSES	ME5
07/04/25 07:25:41	ALARM	
07/04/25 15:06:02	TRAFFIC ACCIDENT - NO INJURY	222
07/04/25 23:12:13	PUBLIC RELATIONS	
07/04/25 23:20:46		
07/05/25 01:52:06	EMERGENCY MEDICAL SERVICES	CXMD6
07/05/25 18:12:26	EMERGENCY MEDICAL SERVICES	CXMD8
07/06/25 21:24:59	STRAY/DEAD ANIMAL CALLS	508
07/07/25 11:03:17	EMERGENCY MEDICAL SERVICES	CXMD8
07/07/25 13:44:25	911 MISDIALS, SOMEONE STAYS ON THE PHONE	501
07/07/25 17:11:10	INEBRIATE CONTACT	231, 508
07/07/25 18:25:25	NOISE COMPLAINT - NEVER BARKING DOG CALLS	508
07/07/25 19:00:01	TRAFFIC STOP	508
07/08/25 04:59:42	EMERGENCY MEDICAL SERVICES	M2
07/08/25 05:10:48		
07/08/25 12:13:53	PAPER SERVICE	219
07/09/25 12:30:59	DEATH- NATURAL CAUSES	139, 221, CXMD8, M1,
07/09/25 15:19:55	911 HANG UP CALL - NO INITIAL CONTACT MADE	222
07/10/25 09:34:12	STRAY/DEAD ANIMAL CALLS	501
07/10/25 17:40:13	CHECK WELFARE ON SUBJECT	229
07/10/25 19:43:58	NOISE COMPLAINT - NEVER BARKING DOG CALLS	231

CFS Date/Time	Description	Primary Units
07/10/25 19:47:34	Duplicate Call	
07/11/25 10:18:05	PAPER SERVICE	219
07/11/25 11:24:28	EMERGENCY MEDICAL SERVICES	CXMD8, 501
07/11/25 17:36:30	CHECK WELFARE ON SUBJECT	508
07/11/25 20:00:00	EMERGENCY MEDICAL SERVICES	CXMD8
07/11/25 22:51:27	DEATH- NATURAL CAUSES	ME2
07/12/25 21:28:11	SUSPICION	223
07/12/25 22:13:08	STRAY/DEAD ANIMAL CALLS	223
07/12/25 22:43:14	STRAY/DEAD ANIMAL CALLS	223
07/13/25 08:06:30	SUSPICION	
07/13/25 20:08:49	WARRANT ATTEMPTS OR PICK UP	508, 225
07/13/25 20:21:06	EMERGENCY MEDICAL SERVICES	225, CXMD8
07/14/25 09:37:04	PAPER SERVICE	219
07/14/25 10:26:21	PAPER SERVICE	219
07/14/25 17:27:54	MOTORIST ASSIST - DISABLED OR KEYS IN VEHICLE	
07/15/25 19:00:12	EMERGENCY MEDICAL SERVICES	CXMD8
07/16/25 11:30:03	PAPER SERVICE	219
07/16/25 14:57:37	EMERGENCY MEDICAL SERVICES	CXMD8
07/18/25 08:22:32	911 HANG UP CALL - NO INITIAL CONTACT MADE	501
07/18/25 14:24:22	DRUGS/CONTROLLED SUBSTANCE	204
07/18/25 23:16:42	EMERGENCY MEDICAL SERVICES	508, CXMD7
07/18/25 23:43:43	DRUGS/CONTROLLED SUBSTANCE	508
07/19/25 03:25:25	ALARM	231
07/19/25 05:55:24	EMERGENCY MEDICAL SERVICES	CXMD6, M2
07/19/25 20:50:29	EMERGENCY MEDICAL SERVICES	CXMD8
07/19/25 23:11:38	NOISE COMPLAINT - NEVER BARKING DOG CALLS	508
07/20/25 00:48:00	CITY/COUNTY ORD--FIREWORKS	508
07/20/25 01:21:47	CITY/COUNTY ORD--FIREWORKS	508
07/21/25 03:14:58	ALARM	CF1, CXMD8
07/21/25 09:48:40	TRAFFIC STOP	215
07/22/25 10:51:16	PAPER SERVICE	219
07/22/25 14:01:26	TRESPASSING	501
07/22/25 15:17:47	ALARM	

CFS Date/Time	Description	Primary Units
07/23/25 15:45:31	ACCIDENTS - PUBLIC/OCCUPATIONAL	501
07/23/25 20:04:58	DEATH	ME2
07/24/25 14:02:35	STRAY/DEAD ANIMAL CALLS	501
07/24/25 14:57:45	TRAFFIC RELATED INCIDENT	501
07/24/25 16:44:32	CRIMINAL DAMAGE TO PROPERTY	217
07/25/25 20:18:59	FRAUD/ FORGERY/ COUNTERFEITING/ EXTORTION	508
07/26/25 12:38:44	STRAY/DEAD ANIMAL CALLS	222
07/27/25 23:45:48	EMERGENCY MEDICAL SERVICES	CXMD8
07/28/25 23:32:58	USH-STH-CTH CLOSED, DEBRIS OR	508
07/29/25 10:42:07	FRAUD/ FORGERY/ COUNTERFEITING/ EXTORTION	501
07/29/25 13:22:29	TRAFFIC ACCIDENT - NO INJURY	501
07/29/25 16:08:01	MENTAL CASE	CXMD8, 501, 213, 140
07/29/25 18:29:07	EMERGENCY MEDICAL SERVICES	CXMD8, 508
07/29/25 21:36:44	SUSPICION	508
07/30/25 17:43:34	CHECK WELFARE ON SUBJECT	508
07/30/25 18:01:54	911 HANG UP CALL - NO INITIAL CONTACT MADE	
07/30/25 21:21:45	SUSPICION	508
07/31/25 08:21:38	EMERGENCY MEDICAL SERVICES	CXMD6
07/31/25 14:18:22	STRAY/DEAD ANIMAL CALLS	501
07/31/25 17:07:27	MENTAL CASE	CXMD8, 508, 217

Total Records: 80

8/07/2025 2:17 PM

All Vendors Transaction Detail

Page: 1

Bank Account: All Accounts

ACCT

	<u>Trans Date</u>	<u>Name</u>
From:	7/01/2025	DUNN COUNTY CLERK
Thru:	7/31/2025	DUNN COUNTY CLERK

<u>Transaction</u>	<u>Posting</u>		<u>Amount</u>
7/10/2025	7/10/2025	DUNN COUNTY CLERK	47.96
Receipt	22338		
100-00-45100-100-000		FINES/FORFEITURES-MUNI COURT	47.96

Expenditures

0.00

Receipts

47.96

Joint Board/Personnel Committee Meeting – July 28, 2025

On July 28th, 2025, the Village Joint Board/Personnel Committee met at the Village Hall, 613 Main St, Colfax, WI at 6:00 p.m. Members present included Trustees Burcham, Stene, Best, Davis, Jensen and Prince. Trustee Rud was absent. Others present were Deputy Clerk-Treasurer Riemer and Julie Mitchell. No media was present.

Call to Order-

Closed Session- Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

i. Administrator-Clerk-Treasurer-details

A motion was made by Trustee Stene and seconded by Trustee Burcham to convene into closed session. Voting For: Trustees Best, Stene, Jensen, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Open Session- Motion to convene into open session to take any action resulting from the closed session.

i. Administrator-Clerk-Treasurer-details

A motion was made by Trustee Stene and seconded by Trustee Best to re-convene into open session at 6:51 p.m. A voice vote was taken with all members voting in favor. Motion carried.

A motion was made by Trustee Burcham and seconded by Trustee Stene to hire Julie Mitchell as the new Administrator-Clerk-Treasurer with a start date of August 11, 2025 and present Deputy Clerk-Treasurer Riemer with a performance bonus. Voting For: Trustees Best, Stene, Jensen, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Adjourn- A motion was made by Trustee Burcham and seconded by Trustee Jensen to adjourn the meeting at 6:52 p.m. A voice vote was taken with all members voting in favor. Meeting adjourned.

Jeff Prince, Village President

Attest: Sheila Riemer, Deputy Clerk-Treasurer