

Village of Colfax
Regular Board Meeting Agenda
Monday, September 8, 2025
7:00 p.m.
Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
 - a. Public Comments
4. Communications from the Village President
5. Consent Agenda
 - a. Regular Board Meeting Minutes –August 25th, 2025
 - b. Review Statement of Bills Pooled Checking – August 25th, 2025 – September 7th, 2025
 - c. Review Statement of Bills Solid Waste & Recycling Checking – August 25th, 2025 – September 7th, 2025
 - d. Licenses –Operator’s License- Brooklynn Dresel 09/08/2025 – 06/30/2026 – Outhouse Bar, Christian Ebert 09/08/2025 – 06/30/2026 – Viking Bowl, Nolan Prince 09/08/2025 – 06/60/2026 – Viking Bowl
 - e. Transient License – Ivory Bloom Coffee – Ryan and Lindsey Pomasl, 09/1/2025 – 11/30/2025.
 - f. Training – Ehler’s Levy Limit Workshop. October 8, 2025. Julie & Sheila attend from 1pm – 3pm, close office at noon.
6. Consideration Items
 - a. Dunn County Unit of Wisconsin Towns Association – possible action
 - b. Bauman Agreement Extension-possible action
 - c. Banking Option-Discussion-possible action
 - d. WRS Update – Discussion
 - e. Firewall – Discussion-possible action
7. Committee/Department Reports/Discussions – (no action)
 - a. ACT Report-08/25/2025 – 09/05/2025
 - b. Community Foundation of Dunn County Veteran’s Memorial Grant
 - c. Don’s Sweeper Service Notice
 - d. Police Department Report – Chief Anderson
 - e. Set Personnel meeting
8. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Julie Mitchell, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – August 25, 2025

On August 25th, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Stene, Rud, Jenson, Davis, Burcham, Best and Prince. Others present were Public Works Director Bates, Police Chief Anderson, Library Director Bragg-Hurlburt, Allie Petznick, Deputy Clerk-Treasurer Riemer, Administrator-Clerk-Treasurer Mitchell and LeAnn Ralph with the Messenger.

Communication from the Village President – Fireman's Ball is coming up in a couple of weeks. All permits are in place.

Public Comment – Bragg-Hurlburt gave an update on the summer reading numbers, Story Time grant of \$1,000, matching funds for \$5,000 for the Endowment Fund the library is starting, and \$200 from Colfax Chevrolet which allowed the library to receive 75 new children's books valued at \$1,300. The annual thrift sale brought in \$4392.

Consent Agenda

- **Regular Board Meeting Minutes –August 11th, 2025**
- **Review Statement of Bills Pooled Checking– August 11, 2025 to August 24, 2025**
- **Review Statement of Bills Solid Waste & Recycling Checking – August 11, 2025 to August 24, 2025**
- **Licenses – Operator's License-Audrey Ebert – August 15, 2025 – June 30, 2026; Synergy Cooperative**
- **Temporary Class "B" License – Colfax Firefighters Ball – September 6, 2025**

A motion was made by Trustee Stene and seconded by Trustee Burcham to approve consent agenda 5a-5e. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Parks Equipment/Grant Update- Allie Petznick has done initial research for a Splash Pad and/or Playground. Trustee Jenson asked where the splash pad would be located. Petznick said that plan A is at the fairgrounds, and plan B is at the Tom Prince ballfields. Petznick asked for approval to begin fundraising activities for funds dedicated to this project. Trustee Jenson asked if ongoing maintenance has been considered. Petznick said that would be taken under advisement. This would be the only splash pad in Dunn County. A motion was made by Trustee Stene and seconded by Trustee Burcham to authorize Petznick to follow up with information and bring it back to the board and to follow

through with grant writing and fundraising. A voice vote was taken with all members voting in favor. Motion carried.

Firewall Replacement – Mitchell suggested tabling this item as a meeting will occur this week with Dunn County IT Director, so the firewall may not need to be replaced. Motion made by Trustee Burcham and seconded by Trustee Jenson to table this discussion until the next meeting. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Weed Ordinances – Trustee Rud asked who enforces the weed ordinance, and why it was not being enforced. Anderson said he has given out notices for long grass and weeds. Trustee Rud stated she complained about weeds adjacent to her property and Anderson stated that he did not know where her property ended and where the adjacent property began. Much discussion was had over the property lines. Anderson will continue to enforce the weed ordinance and will send a letter to all landowners of the area described encouraging them to clean up the abandoned alley and come to an agreement on who is responsible for each area.

Simplified Rate Case Percentage to Increase – Riemer said the Village can apply for a 3% increase in water rates. Bates said the last increase was in 2009 and Trustee Jenson said the rise in water rates before that was in 1998. While sewer rates have increased, water has not. A motion made by Trustee Stene and seconded by Trustee Best to apply for the 3% increase in water rates. Voting For: Trustees Burcham, Rud, Jenson, Stene, Best and Prince. Voting Against: Trustee Davis. Motion carried.

Banking Options -Discussion and possible action- Mitchell said it doesn't make sense for the Village to use two different banks, Bremer and Dairy State. Trustee Burcham said that the reason we used both banks is because we had both banks in town at the time and wanted to divide the business between them. Now that Bremer is no longer in town and is changing over to Old National Bank, Mitchell said it makes sense to consolidate to one bank to handle the Village business. Trustees Jensen and Burcham advised Mitchell to follow up with Stacy Medin with Dairy State. A motion was made by Trustee Stene and seconded by Trustee Burcham for Julie to pursue the banking options of going to one bank. A voice vote was taken with all members voting in favor. Motion carried.

End Loader Discussion and possible action – Riemer pulled information for Bates on the costs of maintaining the end loader over the past 14 months. The total was \$23,253.48. The end loader is a 2001 and has rust in several places. It still runs and does what we need it to do, however there is concern about the continuing costs and how much money we

want to keep putting into it. Bates indicated that we do have a backup plan in case the end loader broke down, but not a long-term fix. A motion was made by President Prince and seconded by Trustee Burcham for Bates to get prices for new and used end loaders. A voice vote was taken with all members voting in favor. Motion carried.

Assessor Ad – Discuss/Approve – Riemer said the ad was ready to go as long as it looked okay to the Board. A motion was made by Trustee Stene and seconded by Trustee Rud to approve the advertisement for the assessor. A voice vote was taken with all members voting in favor. Motion Carried.

Bauman Agreement Extension – At the time of the meeting, Riemer hadn't received the contract extension from Eric with Bauman. No action taken.

Closed Session - Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

i. **Personnel**

A motion was made by Trustee Best and seconded by Trustee Burcham to convene into closed session at 7:58 pm. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and President Prince. Voting Against: none. Motion Carried.

Open Session- Motion to convene into open session to take any action resulting from the closed session.

i. **Personnel**

A motion was made by Trustee Best and seconded by Trustee Burcham to re-convene into open session at 10:05pm. A voice vote was taken with all members voting in favor. Motion carried.
After much discussion , the Board moved to get legal advice from Weld Riley.

Adjourn – A motion was made by Trustee Stene and seconded by Trustee Best to adjourn the meeting at 10:05 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Julie Mitchell, Administrator-Clerk-Treasurer

9/05/2025 9:58 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/25/2025 From Account:
Thru: 9/07/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	8/26/2025	XCEL ENERGY	4,175.21
80603	8/29/2025	24-7 TELCOM	44.90
80604	8/29/2025	A-1 EXPRESS TRUCKING LLC	327.00
80605	8/29/2025	ALL TITLE SERVICES	233.68
80606	8/29/2025	AMAZON CAPITAL SERVICES	113.80
80607	8/29/2025	AT&T MOBILITY	535.93
80608	8/29/2025	CAPITAL ONE	53.58
80609	8/29/2025	CENTURY LINK	128.80
80610	8/29/2025	CINTAS CORPORATION	90.80
80611	8/29/2025	CITY OF EAU CLAIRE	2,700.00
80612	8/29/2025	CITY OF MENOMONIE INTERCEPT	250.00
80613	8/29/2025	COLFAX COMMUNITY FIRE DEPT	5,725.72
80614	8/29/2025	CREDIT SERVICE INTERNATIONAL	226.25
80615	8/29/2025	DAIRY STATE BANK	46,413.90
80616	8/29/2025	DUNN COUNTY REGISTER OF DEEDS	6.00
80617	8/29/2025	DUNN COUNTY SHERIFF'S OFFICE	225.00
80618	8/29/2025	EBSCO INFORMATION SERVICES	150.26
80619	8/29/2025	GALLS, LLC	11.25
80620	8/29/2025	GILBERTS OF SAND CREEK	351.00
80621	8/29/2025	HANNAH PARROTT	70.00
80622	8/29/2025	HAWKINS, INC.	6,133.22
80623	8/29/2025	JOHN DEERE FINANCIAL	24.99
80624	8/29/2025	JULIE MITCHELL	235.90
80625	8/29/2025	KIMBALL MIDWEST	54.60
80626	8/29/2025	MENARDS-EAU CLAIRE	303.87
80627	8/29/2025	MYERS SEPTIC SERVICE	411.00
80628	8/29/2025	SENN BLACKTOP, INC	526.50
80629	8/29/2025	SPECTRUM INSURANCE GROUP-EC	23,415.00
80630	8/29/2025	T-MOBILE	29.40
80631	8/29/2025	TIMBER PROPERTIES LLC	17,216.81
80632	8/29/2025	TRITECH SOFTWARE SYSTEMS	884.08
80633	8/29/2025	WI DNR	125.00
80634	8/29/2025	WISCONSIN LIBRARY ASSOCIATION	123.00

9/05/2025 9:58 AM

Reprint Check Register - Quick Report - ALL

Page: 2
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 8/25/2025 From Account:
Thru: 9/07/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
80635	8/29/2025	WOODS RUN FOREST PRODUCTS	32.05
AFLAC	8/29/2025	AFLAC	61.86
DELTA	9/01/2025	DELTA DENTAL	388.26
EFTPS	8/28/2025	EFTPS-FEDERAL-SS-MEDICARE	8,381.50
WIDOR	8/28/2025	WI DEPARTMENT OF REVENUE	1,352.71
CHARTER	8/28/2025	CHARTER COMMUNICATIONS	160.00
WIDCOMP	8/28/2025	WISCONSIN DEFERRED COMPENSATION	185.00
Grand Total			121,877.83

9/05/2025 9:59 AM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 8/25/2025 From Account:
Thru: 9/07/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1568	8/29/2025	BADGER STATE ELECTRIC	268.43
1569	8/29/2025	C & S ENTERPRISES OF ELK MOUND	195.00
1570	8/29/2025	FIRST CHOICE	1,191.82
1571	8/29/2025	JOHNSON ROLL-OFF SERVICE, LLC	16,557.00
1572	8/29/2025	LIBERTY TIRE SERVICES LLC	629.49
1573	8/29/2025	TERRY STAMM	107.71
Grand Total			18,949.45

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☒ New License ☐ Renewal License Fee: \$10.00 each application
Receipt: Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Brooklyn Bobbielo Dresel
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-704-9748 Email Address BrooklynDresel@gmail.com

Current Address 808 University Ave Colfax WI 54730 2
(Street) (City) (Zip Code) (yrs. at address)

Previous Address E4563 830th Ave Colfax WI 54730
(Street) (City) (Zip Code)

Date of Birth [REDACTED] Age 24

Place of Employment The Outhouse Bar

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve ☐ Deny [Signature] 8/29/2025
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X Brooklyn Dresel
Signature of Applicant

Subscribed and sworn before me this 29 day of August, 20 25.

[Signature] 7-17-26
(Signature of Notary Public) (Commission Expires)

Date Received: 8/24/25 Date to the Board: 9/8/25 Approved or Denied



Serving Alcohol

is proud to present this certificate to

Brooklynn Dresel

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
ZQmPLUfAq1

Date Issued
Jul 8th, 2025

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerk/directory>

Wisconsin Alcohol Seller/Server Course

Name: Brooklynn Dresel

Certification Date: Jul 8th, 2025

Certificate Code: ZQmPLUfAq1

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☐ New License ☒ Renewal License

Fee: \$10.00 each application
Receipt: CK 6/10/24

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Christian James Ebert
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715 214 4221 Email Address christianebert1117@gmail.com

Current Address 1636 N 3rd Ave Wausau 54401 1
(Street) (City) (Zip Code) (yrs. at address)

Previous Address W11014 County Rd M Colfax 54730
(City) (Zip Code)

Date of Birth [REDACTED] Age 19

Place of Employment Viking Bowl

POLICE DEPT APPLICABLE OFFENSE CRITERIA

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Recommendation ☒ Approve ☐ Deny [Signature] 8/25/25
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

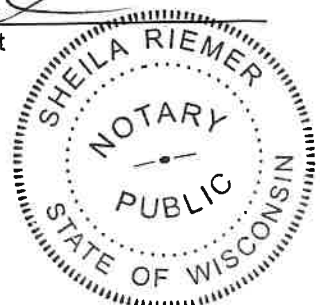
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

X [Signature]
Signature of Applicant

Subscribed and sworn before me this 25 day of August, 2025

[Signature]
(Signature of Notary Public)

7-17-26
(Commission Expires)



Date Received: 8/25/25 Date to the Board: 9/8/25 Approved or Denied

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License ☐ New License ☒ Renewal License Fee: \$10.00 each application
Receipt: Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Nolan Thomas Prince
FIRST NAME MIDDLE NAME LAST NAME
Telephone Number (715) 933-1480 Email Address NPrince3000@gmail.com
Current Address 1004 University Ave Colfax 54730 25
(Street) (City) (Zip Code) (yrs. at address)
Previous Address 111A
(City) (Zip Code)
Date of Birth 1/25/87 Age 29
Place of Employment Viking Bowl

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve ☐ Deny [Signature] 8/25/25
(Chief of Police or designated staff Signature) (Date)

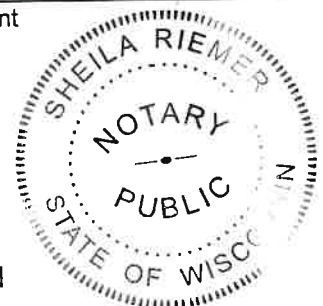
STATE OF WISCONSIN/ DUNN COUNTY

The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license: that all the statements made by applicant are true.

x Nolan Prince
Signature of Applicant

Subscribed and sworn before me this 25 day of August, 20 25.
[Signature] 7-17-26
(Signature of Notary Public) (Commission Expires)

Date Received: 8/25/25 Date to the Board: 9/8/25 Approved or Denied



Village of Colfax

Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Jeff Prince, President
Julie Mitchell, Administrator-Clerk-Treasurer

APPLICATION FOR TRANSIENT MERCHANT

Date: 9-2-25

Name: Ryan & Lindsey Pomasi

Address: E3521 117th Ave, Bayceville WI 54725

Phone: 715-441-4035

Date of Birth: 

Seller's Permit No: 456-1032118321-02

- Food Truck's: Dunn County Health Dept. Inspection/Permit required.
Submit a copy. - See attached

Name of Employer: Ivy Bloom Coffee LLC Description of Merchandise: Coffee - Smoothies - Soda -- etc

Address of Employer: E3521 117th Ave, Bayceville WI

Vehicle: Trailer Make American Race Model Journey S.E. Custom Color Black
Year 2025 License# W 22031 State of Issuance WI

Dates Business will be conducted: 1 x per week max (some Fridays)

Method of Delivery: Vending window at trailer side

References in the Area (at least 2): New Business - Licensed on July 30th 2025

Last municipality Business Conducted: Eau Claire WI

Location of area you intend to cover: Kyles Market

Frequency you will be open: Max of 1x per week

*** Have you ever been convicted of a felony? Yes _____ No X


This permit is good only for the date approved by the office of the Village Clerk-Treasurer.

APPLICATION FEE: \$10.00

NONREFUNDABLE FEE: \$45.00 Quarterly Fee

RECEIPT # 918632


Applicant's Signature

Police Chief Notification: 



DUNN COUNTY HEALTH DEPARTMENT

License, Permit or Registration

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is here by authorized to engage in the activity as indicated below.

ACTIVITY Mobile Retail Food - Not Serving Meals, Pre-packaged - Prepackaged	EXPIRATION DATE 30-Jun-2026	I.D. NUMBER AARN-DJZT2M
LICENSEE MAILING ADDRESS IVORY BLOOM COFFEE LLC E3521 1170TH AVE BOYCEVILLE WI 54725	NOT TRANSFERABLE	BUSINESS / ESTABLISHMENT ADDRESS IVORY BLOOM COFFEE LLC E3521 1170TH AVE BOYCEVILLE WI 54725

All Permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 15th or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

DUNN COUNTY HEALTH DEPARTMENT
3001 US HWY12 E SUITE 032
MENOMONIE, WI 54751
(715)231-6456

* Include the name of your facility and the ID number.



DUNN COUNTY HEALTH DEPARTMENT

License, Permit or Registration

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Wisconsin statutes and is hereby authorized to engage in the activity as indicated below.

ACTIVITY Mobile Retail Food - Not Serving Meals, Simple - Simple TCS < \$25k	EXPIRATION DATE 30-Jun-2026	I.D. NUMBER AARN-DJZT34
LICENSEE MAILING ADDRESS IVORY BLOOM COFFEE LLC E3521 1170TH AVE BOYCEVILLE WI 54725	NOT TRANSFERABLE	BUSINESS / ESTABLISHMENT ADDRESS IVORY BLOOM COFFEE LLC E3521 1170TH AVE BOYCEVILLE WI 54725

All Permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 15th or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

DUNN COUNTY HEALTH DEPARTMENT
3001 US HWY12 E SUITE 032
MENOMONIE, WI 54751
(715)231-6456

* Include the name of your facility and the ID number.

Sheila Riemer

From: Ehlers <aschmidt@ehlers-inc.com>
Sent: Wednesday, September 3, 2025 2:05 PM
To: Sheila Riemer
Subject: REMINDER: Register for Ehlers' 2025 Levy Limit Workshops Today!



Hello, Wisconsin Communities!

Fall is just around the corner and that means budget preparation season is well underway! We understand many of you have questions about correctly calculating your allowable levy under state-imposed limits. To help you prepare, we're happy to host Ehlers' 2025 Levy Limit Workshops.

Please review the following dates and locations for this year's workshop series and select the one that's most convenient for you to register.

	September 30th	October 1st	October 2nd	October 8th
10:00am - 12:00pm	Waunakee	Janesville	Rib Mountain	
1:00pm - 3:00pm		Lawrence	New Berlin	Altoona

If you have any questions or would like more information about any of the workshops, please feel free to contact me directly.

We hope you can attend!

Ariana Schmidt
Associate Municipal Advisor
aschmidt@ehlers-inc.com
262-796-6181

**DUNN COUNTY UNIT
WISCONSIN TOWNS ASSOCIATION**

Chairperson: Bob Cook - Vice Chair: Tony Christopherson - Secretary/Treasurer: Cheryl Miller

August 14, 2025

RE: (1) Annual Fall Banquet (\$18.00 per person) and Quarterly Meeting and
(2) 2026 Annual Dunn County Unit WTA Dues (\$50.00 per Town or Village)

CLERKS: Please share this with your board members at or prior to your SEPTEMBER board meeting.

You are cordially invited to attend the Annual Fall Banquet and Quarterly Meeting of the Dunn County Unit of the Wisconsin Towns Association. The banquet and meeting will be held on **Wednesday, October 22, 2025** at the Tainter United Methodist Church, N7584 690th Street, Colfax. **Registration begins at 6:00 p.m., and the banquet meal will be served at 6:30 p.m.** Our quarterly meeting will begin immediately following the meal.

Advanced registration and payment is required for banquet meal count and seating purposes. The cost this year is **\$18.00 per person.** **If you will be attending the banquet meal, please return the completed registration form and full payment to me no later than FRIDAY, OCTOBER 10, 2025.**

Also, the \$50.00 annual dues payment for 2026 town or village membership is payable at this time. **In the event you cannot attend the banquet meal, please still remit the \$50.00 annual membership dues payment for your town.**

Make checks payable to "Dunn Co. Unit WTA" for meal fees and/or annual dues, and return your payment and the attached form to me at E6990 720th Avenue, Menomonie, WI 54751 no later than October 10, 2025.

Tainter United Methodist Church - directions from I-94: Exit 45, go North 2.75 miles on County Road B, turn right (East) on 730th Avenue, proceed 2 miles to dead end, and turn left (North) onto 690th Street. The church is .75 miles down on the right (East) side of the road.

Sincerely,

Cheryl Miller

Cheryl Miller
Secretary/Treasurer

Enclosure

NOTE: As per our By-Laws, all towns and villages in Dunn County are eligible for membership (January 1st through December 31st) upon payment of annual membership dues.

DUNN COUNTY UNIT
WISCONSIN TOWNS ASSOCIATION

08/14/2025

Chairperson: Bob Cook - Vice Chair: Tony Christopherson - Secretary/Treasurer: Cheryl Miller

Annual Banquet Registration and Dues Payment Form

Dinner and Meeting Date: Wednesday, October 22, 2025

Location: Tainter United Methodist Church
N7584 690th Street
Colfax, WI (Town of Tainter)

Dinner Time: Doors open/registration starts at 6:00 p.m.
Meal served at 6:30 p.m.

Meeting Time: Our business meeting will begin at approximately 7:15-7:30 p.m.,
immediately following the meal

Please provide the following information:

Town/Village of: _____ (or Legislator or Other Guest Name Info.)

Number Attending Banquet: _____ (for Towns/Villages, just a total count)

Enclose check for: (1) Number attending _____ x **\$18.00** = \$ _____
(2) **\$50.00** Annual WTA Unit Dues = \$ _____ (if applicable)

TOTAL ENCLOSED \$ _____

Advanced registration and payment are required for banquet meal count and seating purposes. Please return this registration form and payment to me NO LATER THAN October 10, 2025.

In the event you cannot attend the banquet meal, please still remit the \$50.00 annual membership dues payment for your town (if applicable).

Please make check(s) payable to DUNN CO. UNIT WTA.

Remit payment to: Cheryl Miller, Secretary
Dunn Co. Unit WTA
E6990 720th Avenue
Menomonie, WI 54751

Cheryl Miller
Secretary/Treasurer

August 26, 2025

Village Board of Trustees and Management
Village of Colfax
Colfax, WI

We look forward to assisting you with the responsibilities listed on the attached page. This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

The goal of this engagement is for Bauman Associates, Ltd. to provide outsourced accounting services detailed on the attached proposal page. The contract runs through **December 31, 2025** and is up for renegotiation at that point.

You agree to assume management responsibilities for all the services we will provide and accept responsibility for them.

Our fees for this engagement are not contingent on the results of our service. Rather, our fees for this engagement will be based upon the completion of the monthly services detailed in the attached letter. Our fees for services for this engagement will be billed at \$225-275 per hour. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to a delinquency charge of 1 ½% per month.

The Village agrees to reimburse Bauman Associates for any out-of-pocket costs (travel, meals, etc.) incurred in providing the services in the attached page.

This engagement does not include any services not specifically identified in this letter. Costs associated with the services outside of this agreement that you may request will be billed separately at our hourly billing rates. A price will be agreed upon with you prior to us performing those services.

We reserve the right to suspend or terminate our services at any time your account is past due and will not be resumed until your account is paid in full. Should we elect to terminate our services, you will be responsible for all time charges and expenses through the date of termination. You further acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable to you for any damages that occur as a result of our ceasing to render services.

In the unlikely event that differences concerning our services or fees should arise as a result of this engagement, each party agrees to submit the dispute to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute.

Should the designated representative be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

We sincerely appreciate this opportunity to be of service to you. If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return the signed letter to us.

Bauman Associates, Ltd.
CERTIFIED PUBLIC ACCOUNTANTS

RESPONSE:

This letter correctly sets forth the understanding of Village of Colfax.

Officer Signature: _____

Title: _____

Date: _____

Village of Colfax Outsourced Accounting Proposal

1. Assist the Deputy Clerk/Treasurer with reconciling the rescue squad accounts receivable with billing reports and detail from the 3rd party billing company. We would also assist in setting up recurring entries to record an estimate of uncollectible accounts, billing adjustments which occur throughout the process with Medicare, Medicaid and 3rd party insurance and amounts which go to collection agencies, including the State of WI through the TRIP program.
2. Review and adjust known areas of adjustment, these are: 1) record and reconcile the collection of the 2024 tax roll to be collected in full in August so that good numbers are shown in board reports 2) review and reclassify capital outlay activity in all funds (general, water and sewer 3) review and adjust debt service payments for all funds 4) review and adjust accounts payable and accrual accounts. We can also assist with other areas of adjustment, as deemed necessary by the Village.
3. Assist the Administrator with the 2026 budget preparation. We can use our experience with the budget preparation process to help develop a sound budget for the various funds of the Village which can be used to provide meaningful budget-to-actual reports for 2026. This can involve the various designated/assigned balances and providing a realistic idea of the amounts available to fund future capital projects.
4. Provide accounting training and assistance for the Administrator and Deputy Clerk/Treasurer. This would include advising on municipal accounting and finance industry related insights relative to financial operations and best practices.

Julie Mitchell

From: ETF SMB 49 <ETFSMB49@etf.wi.gov>
Sent: Wednesday, August 27, 2025 11:31 AM
To: Julie Mitchell
Subject: RE: [Send Secure] RE: Your ETF Web Applications Username

Okay. Here is what you need to do:

1. Enroll them in the WRS using a P060 WRS Enrollment on the WRS Account Update.
2. Process a P029 to report all prior year hours and earnings that should have been reported to the WRS in each year. This will generate an invoice for the employer + employee contributions plus the interest for being reported late. You will have to work with the employee to recoup the employee contributions that were missed. Once they make the contributions up, you will need to process a P029 to add in just the employee-required contributions. Because you're not reporting earnings on this P029, it will not generate an invoice – it's simply letting us know that the employee did indeed pay the contributions.
3. Start taking WRS Contributions immediately.
4. To catch up for 2025, on your next remittance report you should report their 2025 earnings/contributions that were missed so far in 2025. You will need to work with the employee recoup those 2025 contributions.

Kindly,



Mandi Kalmon

Case Manager
Employer Services WRS Unit
Wisconsin Department of Employee Trust Funds | etf.wi.gov
877 533-5020, Option 2, Ext. 49 | Fax 608 266-5801



Know your [WRS Benefits](#) and how they work! [#WRSbenefits](#)

Important Disclaimer: This email message and any attachments may contain information that is confidential, privileged, proprietary, or otherwise protected by law. This information is intended solely for the named addressee (or a person responsible for delivering it to the addressee). **If you have received this message in error**, please notify the sender immediately and delete it from your computer. Unauthorized disclosure, copying, printing, or distribution of this message is prohibited.

From: Julie Mitchell <Clerk@vi.colfax.wi.gov>
Sent: Wednesday, August 27, 2025 11:25 AM
To: ETF SMB 49 <ETFSMB49@etf.wi.gov>
Subject: RE: [Send Secure] RE: Your ETF Web Applications Username

- Met with Ann B. and Stacy Medin regarding banking options at Dairy State. They are offering 90% of Local Gov't Investment Pool (LGIP) rates on all accounts if we consolidate with them. Our current interest rates on deposits range from 0% - 1% at Bremer, and .1% - 2.65% at DSB. DSB will offer 3.92% on all deposit accounts with the entire banking relationship (except where a money market or CD would be more), whereas Bremer offered 3% based on having the entire banking relationship.
- Worked on updating budget worksheets in order to start inputting data. Met with Eric Davidson (Bauman) on 09/03/25 to discuss starting the budget process. Eric gave some insights into current budget documents and gave direction regarding simplifying the budget docs and process.
- Met with Dunn County IT Director (Jake Ricci) and two members of his staff, along with Bill. We discussed Dunn County hosting and supporting our IT needs. This is something Lynn started, but left before she was able to complete the transition. This is needed to get rid of the current server and its associated costs and move to more secure and seamless coverage with the County. Our current support technician, Joe Crawford, supports this move.
- I attended a full-day Wisconsin Retirement System (WRS) webinar regarding our retirement program through the State of WI. I found out that we are not administering that program as required. Any **position** (not individual person) that meets the requirements below is mandated by State law to contribute to the program and have the Village make contributions on their behalf.
 - Is expected to work more than 1200 hours per year (approx. 23 hours/week), **OR**
 - Actually worked more than 1200 hours the previous year, **AND**
 - Is a permanent position.

This may require back payments from the Village as well as the employees who should have been signed up. This is not an option, it is a requirement. Any state entity or locality that utilizes WRS must offer it to all employees who meet eligibility requirements.

- Reached out to Dustin LaBlonde with Cedar Corporation. Rand came looking for the CSM for a developer for some purchased lots, but has not yet received the CSM. I asked Dustin to look into it and send me any information he has ASAP. He sent it to me and I forwarded to Rand on 08/29/25. It is not the correct information, so Rand is following up with Dustin to get what the developer needs.
- Met with Josh Low to discuss Ehlers and their support levels. Ehlers will take the lead on the October Joint Review Board meeting and he suggested a half-day Levy Limit Workshop to attend in Altoona, which I tentatively signed up for and would like Sheila to attend. It is a 3-hour workshop on the afternoon of Wednesday, 10/08/25 from 1pm - 3pm.
- Completed the Mandatory Clerk Training through the Wisconsin Election Commission (3 hour webinar) as well as the Emergency Contingency Training (45 min webinar).
- Gathering initial group health insurance types and quotes

- Registered for Municipal Treasurers Association of Wisconsin Fall Conference. This has great budgeting information and is virtual, which saves a lot of money (travel, hotel, food, etc.). The cost is \$99.00 and it is held September 18 - 19.
- Attempted to contact Attorney Helquist regarding EMS and saw many attempts by Carrie Brown to get responses for the Grassland agreement as well as some ordinance work that the Board did. There has been no response, so I escalated the issue to Steve Weld at Weld-Riley. The President of the firm, John Behling, reached out to me. He apologized for the lack of follow-through with Attorney Helquist and has appointed a new attorney to the Village, Anthony (Tony) Wachewicz III. John, Tony and Anders will meet to discuss and hand off Village business from Anders to Tony. Going forward, all communications between the Village and the attorney will be conducted through me, with limited exceptions for Board members.
- Spent time on the phone with Ram warranty. The dealership was unable to provide a claim number for the warranty, and Ram does not have any history on a claim filed in regard to the ambulance. The dealership said there is no number because the guy from Ram came out in person. The customer service rep said that I need to get this number from the dealership. I emailed the owner and service manager at Brickner's asking for either a claim number, or a new claim to be submitted.

This is a summary of activities over the time period that is noted above. It is not all-inclusive, but is meant to provide transparency into the Administrator-Clerk-Treasurer office.

Respectfully,
Julie Mitchell

Carrie Johnson

From: Lisa Bragg-Hurlburt <hurlburt@colfaxpubliclibrary.org>
Sent: Friday, August 29, 2025 10:58 AM
To: Carrie Brown
Subject: Veteran's Memorial

Julie,

I'm happy to report that the Community Foundation of Dunn County has accepted our grant request for the Veteran's Memorial in the amount of \$4000. It's not the full amount we asked for, but a decent contribution to help the project along. Please share with the Village Board that I have accepted this grant on their behalf (through the online portal) and now a check will be sent.

Once the money is received the grant stipulates we have a year to do the work. There is a possibility of an extension if there's an obstacle to completing the work that fast, but I will have to formally ask for that.

The money needs to be used as described in the grant application, and I am required to submit a report on what's been done in one year's time. My grant application had described concrete and electrical work that needed to be done yet for the project, so those are the type of expenses that are approved by this grant.

I sent a text message to Chris Larson letting him know about the grant, but haven't heard back from him yet. Anyway, I'm happy about a successful partnership between the Village, Library, Russell-Toycen Post 131, and the Foundation. I should mention that the Community Foundation of Dunn County would like to be mentioned as a sponsor of the project when it comes up in newspaper articles, etc.

Lisa Bragg-Hurlburt
Director of Colfax Public Library

Don's Sweeper Service

E8646 810th Ave

Colfax WI 54730

715-505-2224

dlogslett@gmail.com

August 6, 2025

Dear Valued Customer

I hope this letter finds you well. We are writing to inform you of an important change at **Don's Sweeper Service**. As of January 1, 2026, ownership of the company will be transitioning to my son, Noah Logslett, who will be assuming full responsibility for the operations moving forward.

This change is part of our ongoing efforts to continue to provide you with the highest level of service. While the ownership will be changing, we want to assure you that **Don's Sweeper Service** will continue to operate as usual. You can expect the same services and commitment to excellence that you have come to rely on.

Noah has been working with me in the business and his expectation of quality service is as high if not higher than my own. I am confident he will provide the level of service you have come to expect from us.

We value your continued trust and loyalty as a customer and look forward to continuing to serve you. To show our appreciation, we will be hosting a casual customer appreciation get together at my home (address above) on October 4th starting at 2:00 PM. We will be having food and refreshments. Please join us to celebrate the changes and appreciate the past.

If you have any questions or concerns regarding this change, please do not hesitate to contact us. **Don – 715-505-2224 or Noah – 715-308-4707.**

Warm regards,



Don Logslett

Owner / Operator

Don's Sweeper Service

WILLIAM J. ANDERSON
CHIEF OF POLICE



(715) 962-3136 OFFICE
(715) 962-4357 FAX

AUGUST 2025 POLICE REPORT

Printed on September 3, 2025

CFS Date/Time	Description	Primary Units
08/02/25 10:47:56	EMERGENCY MEDICAL SERVICES	CXMD8
08/02/25 16:47:37	EMERGENCY MEDICAL SERVICES	CXMD8
08/04/25 12:45:01	HARASSMENT/THREATS - PHONE, IN PERSON,	501
08/05/25 20:12:35	SUSPICION	508
08/06/25 09:38:59	911 MISDIALS, SOMEONE STAYS ON THE PHONE	501
08/06/25 11:56:20	EMERGENCY MEDICAL SERVICES	CXMD6, 226
08/07/25 01:56:12	STRAY/DEAD ANIMAL CALLS	508
08/07/25 09:14:55	EMERGENCY MEDICAL SERVICES	501, CXMD8
08/08/25 07:46:50	EMERGENCY MEDICAL SERVICES	CXMD6
08/08/25 08:04:56	CITY-VILLAGE CLOSED, DEBRIS OR	501
08/08/25 18:08:35	SUSPICION	CXMD8, 508, 223
08/08/25 23:23:30	911 MISDIALS, SOMEONE STAYS ON THE PHONE	508
08/09/25 00:30:21	TRAFFIC STOP	508
08/09/25 08:55:38	EMERGENCY MEDICAL SERVICES	CXMD6
08/09/25 21:53:48	THEFT - TAKE PROPERTY WITHOUT CONSENT	222, 508
08/10/25 02:47:44	SUSPICION	225, 508
08/10/25 16:13:12	EMERGENCY MEDICAL SERVICES	CXMD8
08/12/25 07:24:43	EMERGENCY MEDICAL SERVICES	CXMD6
08/12/25 14:19:28	CITY/COUNTY ORDINANCE VIOLATION NOT LISTED	501
08/13/25 11:06:55	CHECK WELFARE ON SUBJECT	501
08/13/25 17:30:24	PAPER SERVICE	219
08/13/25 17:33:13	PAPER SERVICE	219
08/13/25 17:38:40	PAPER SERVICE	219
08/13/25 18:50:21	CHECK WELFARE ON SUBJECT	508
08/14/25 10:22:31	PAPER SERVICE	219
08/14/25 23:54:53	CIVIL COMPLAINTS	216
08/15/25 10:47:56	ALARM	CXMD8, CF1

CFS Date/Time	Description	Primary Units
08/15/25 14:01:09	PAPER SERVICE	214
08/17/25 06:34:09	EMERGENCY MEDICAL SERVICES	M2
08/18/25 12:10:17	PAPER SERVICE	219
08/18/25 16:15:22	REPOSSESSION	501
08/18/25 20:25:38	TRAFFIC RELATED INCIDENT	217, 508
08/18/25 20:48:26	TRAFFIC STOP	508
08/19/25 13:34:48	CUSTODY DISPUTES	217
08/19/25 18:14:58	EMERGENCY MEDICAL SERVICES	508, CXMD8
08/19/25 18:57:35	VIOLATE COURT ORDER-I.E. RESTRAINING, CHILD	212, 508
08/19/25 21:13:38	EMERGENCY MEDICAL SERVICES	CXMD8
08/19/25 21:22:38	SUSPICION	508
08/19/25 21:47:38	911 HANG UP CALL - NO INITIAL CONTACT MADE	225, 508
08/21/25 18:19:41	ESCORT	231
08/22/25 02:21:04	EMERGENCY MEDICAL SERVICES	CXMD8
08/22/25 06:45:42	ALARM	222
08/22/25 12:25:21	PAPER SERVICE	219
08/22/25 18:44:57	PUBLIC RELATIONS	CXMD8
08/22/25 19:36:19	EMERGENCY MEDICAL SERVICES	CXMD8, 225
08/22/25 23:41:22	EMERGENCY MEDICAL SERVICES	CXMD8
08/23/25 13:26:35	EMERGENCY MEDICAL SERVICES	CXMD8
08/24/25 14:42:03	EMERGENCY MEDICAL SERVICES	CXMD8
08/24/25 17:39:45	EMERGENCY MEDICAL SERVICES	CXMD8
08/24/25 23:32:02	TRAFFIC ACCIDENT - DEER	
08/25/25 09:42:35	DEATH	ME2
08/26/25 17:23:41	CITY/COUNTY ORD--BURNING REGULATIONS	222
08/27/25 13:35:34	EMERGENCY MEDICAL SERVICES	CXMD8
08/27/25 16:39:52	EMERGENCY MEDICAL SERVICES	CXMD8
08/27/25 17:11:51	EMERGENCY MEDICAL SERVICES	BMD10, CXMD7
08/27/25 20:18:32	STRAY/DEAD ANIMAL CALLS	217
08/28/25 21:33:33	CHECK WELFARE ON SUBJECT	225
08/29/25 20:32:41	ALARM	CXMD8, 508
08/30/25 17:42:26	CHECK WELFARE ON SUBJECT	508, 231
08/30/25 21:24:04	TRAFFIC STOP	508

CFS Date/Time	Description	Primary Units
08/31/25 02:48:26	EMERGENCY MEDICAL SERVICES	CXMD8
08/31/25 12:46:48	ALARM	CF1, CXMD8

Total Records: 62