

Village of Colfax
Regular Board Meeting Agenda
Monday, November 10th, 2025
7:00 p.m.
Village Hall, 613 Main Street, Colfax, WI 54730

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
 - a. Public Comments
4. Communications from the Village President
5. Consent Agenda
 - a. Regular Board Meeting Minutes –October 27th, 2025
 - b. Review Statement of Bills Pooled Checking – October 27th, 2025 – November 9th, 2025
 - c. Review Statement of Bills Solid Waste & Recycling Checking- October 27th, 2025 – November 9th, 2025
 - d. Review Statement of Bills Dairy State Bank – October 27th, 2025 – November 9th, 2025
 - e. Licenses –Operators License-November 10, 2025-June 30, 2026 -Sandra Harp-Outhouse Bar
6. Consideration Items
 - a. Ayres Associates – Mitch Nichols-Dunn Street Utility Extension & Amendment to Agreement
 - b. Bauman Associates -2025 Audit-\$41,025
 - c. Bauman Associates -2025 Financials for TID's- \$2720-\$3200
 - d. Midwest Select Insurance Group- 2026 Insurance Quotes
 - e. Rosenbrook Approval
 - f. Recommendation from Public Property for Municipal Building
 - g. Employee Handbook- Finalization
 - h. Set Personnel Meeting-Committee Assignments
 - i. Set Budget and December Meetings
7. Committee/Department Reports/Discussions – (no action)
 - a. Mural Memo-LeAnn Ralph
 - b. Colfax Police Department Report & Financials-October
 - c. Public Property Committee Minutes-November 5, 2025
 - d. Administrator-Clerk-Treasurer Report
8. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Julie Mitchell, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Village Board Meeting – October 27, 2025

On October 27, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Best, Davis, Burcham, Rud, Stene and Prince. Trustee Jensen was excused. Others present were Kris Meyer with KM Construction, Public Works Director Rand Bates and Deputy Clerk-Treasurer Riemer. No media was present.

Communication from the Village President – None

Public Comment – None

Consent Agenda

- **Regular Board Meeting Minutes –October 13th, 2025**
- **Review Statement of Bills Pooled Checking– October 13th, 2025 to October 26th, 2025**
- **Review Statement of Bills Solid Waste & Recycling Checking – October 13th, 2025 to October 26th, 2025**
- **Licenses – Operators License- October 27, 2025 – June 30, 2026- Teagan Mayer-Kyle's Market, Cynthia Castillo – Outhouse Bar, Dale Oebser –American Legion Post 131.**

A motion was made by Trustee Burcham and seconded by Trustee Stene to approve consent agenda 5a-5d. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Dunn County Humane Society Contract-January 1, 2026 – December 31, 2026 – Trustee Davis thought we had done away with this, Riemer stated we did for a year then re-instated last year because of all the calls and we don't really have a place to keep the animals. A motion was made by Trustee Davis and seconded by Trustee Burcham to accept the contract with Dunn County Humane Society for \$2696.10. Voting For: Trustees Best, Stene, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Colfax Youth Sports –Release of Funds-2025 - The Colfax Youth Group submitted a letter for release of funds in the amount of \$1500. This has been a yearly fund paid to the youth group, it is usually paid in April but must have been overlooked. A motion was made by Trustee Stene and seconded by Trustee Rud to approve the release of funds to the Colfax Youth Sports Group for \$1500. Voting For: Trustees Burcham, Davis, Rud, Stene, Best and Prince. Voting Against: none. Motion carried. President Prince also wanted to add that he heard Kris Meyer was possibly donating something to the group, Kris confirmed they were going to replace the backstop for them in the spring.

KM Construction-Gas & Electric Extensions-Discussion and possible action – Kris stated the gas didn't come in too bad, at a price of \$3500, but the electric came in at \$21,000 just to extend to the new housing. He's looking to see where the Board sits with helping with the costs and work together on it. He had talked with Adam Accola regarding the TIF district and if that would be something it would cover. Trustee Stene believed it would. Kris also said that didn't include hook ups, once that was done there would be some reimbursement. He also said he was surprised at the cost because when the twin homes went in the cost was only around \$3500 as well. Apparently they will be putting 2-3 poles in and that is where the extra cost comes from. Trustee Stene made a motion to table this until the next meeting so that we can consult with Ehler's regarding the specifics with the TIF and Kris will also try to get more information. Trustee Burcham seconded. Voting For: Trustees Best, Stene, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

End Loader Purchase/Estimates-available Monday – Bates provided 3 estimates, from John Deere (\$253,500), CAT (\$247,889.29), & Miller-Bradford & Risberg (Case)(\$234,500). Bates stated he would like to take the time and test each one to see how they handle. He also said there were some issues, the CAT would not be available for 5-6 months, the Deere has everything in the lot and ready to use, and the Case has machine ready but cannot get a plow for 5 months. Trustee Best asked if we would have to add the plow to the Deere, Bates said yes that price gets added. Trustee Stene asked if it was the same size, Bates stated the CAT was a little bigger with a couple more "bells and whistles". The Case was \$19,000 cheaper and roughly \$5500 between the CAT and Deere. Trustee Stene asked if we took one of the other ones if the bid would hold up, Bates said yes. Trustee Davis wanted to know if our plow now was transferable, Bates stated it was, but is included in the trade. Bates also wanted to add that the Case had an 84 month warranty. Trustee Stene recommends Rand test drives all these then come back with his recommendation and to also take Brett with him. A motion was made by Trustee Stene and seconded by Trustee Burcham to table until the November meeting after Bates has a chance to test them all out. A voice vote was taken with all members voting in favor. Motion carried.

Employee Handbook-Updated Finalization – Riemer stated ACT Mitchell had stated that if no one had any changes with the copy they received it was okay to approve. Trustee Best and Trustee Rud stated they did not get a copy, Riemer will

get them a copy before they leave. A motion was made by Trustee Stene and seconded by Trustee Burcham to table until the next meeting. Voting For: Trustees Best, Stene, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Set Personnel Meeting-Committee Assignments – President Prince stated if anyone objected to not wanting to be a chair of any of the committees to let him know, otherwise he will be assigning new since there is a conflict of interest with an upcoming chair position with hiring an LTE for Rescue. Trustee Best wants to remain on his since he has a project in the works already. Prince said it will be brought to the next meeting with changes made.

Set Public Property Meeting – Trustee Stene wanted to know who was on that committee besides him. Riemer stated it was Stene, Burcham and Rud. Trustee Stene stated the meeting was for the Elevator Fund and Library wanting to clarify some things and the outlook for the building. Trustee Davis stated most of these meetings have been typically held on Wednesdays, Trustee Stene set the meeting for Wednesday November 5th at 6:30 p.m.

Committee/Department Reports/Discussions – (no action) –

- a. Discuss Rosenbrook Offer- President Prince said there was a counter offer made by Rosenbrook, he was not present for the conversation but he would like \$10,000 back, will set up time to talk with Julie and would like this taken care of sooner than later. Trustee Best wanted to know if the lots were up for sale again, Prince stated the one will be at the end of the week and the other is up the end of December, which is the one he is requesting negotiation on. Kris said they would take the first one and wondered about a discounted price on the second, Prince said that will all be discussed and decided in the next meetings. Kris said he wants to work with us and his only concern is that the one lot was never transferred? Wondering if something was missed when Carrie was here and wanted to bring it to our attention. Kris also talked a bit about pricing on his properties.

Prince asked Trustee Stene if he would be available for a phone conference Thursday morning at 9:30 to discuss the land behind the Senior Center, Adam Accola would also be there.

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Rud to adjourn the meeting at 7:42 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Sheila Riemer, Deputy Clerk-Treasurer

11/06/2025 12:47 PM

Reprint Check Register - Quick Report - ALL

Page: 1
ACCT

POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 10/27/2025 From Account:
Thru: 11/09/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
XCEL	11/03/2025	XCEL ENERGY	2,097.25
80497	10/30/2025	A BOOK COMPANY LLC	-50.94
80744	10/30/2025	A BOOK COMPANY LLC	50.94
DELTA	11/01/2025	DELTA DENTAL	731.67
CHARTER	10/28/2025	CHARTER COMMUNICATIONS	160.00
Grand Total			2,988.92

11/06/2025 12:47 PM

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ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 10/27/2025 From Account:
Thru: 11/09/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1597	10/31/2025	FIRST CHOICE	714.22
1598	10/31/2025	JACK P BEVER	250.00
1599	10/31/2025	KEVIN PUDDICOMBE	116.04
1600	10/31/2025	MENARDS-EAU CLAIRE	12.97
Grand Total			1,093.23

11/06/2025 12:47 PM

Reprint Check Register - Quick Report - ALL

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ACCT

1 DSB CHECKING ACCOUNT

Accounting Checks

Posted From: 10/27/2025 From Account:
Thru: 11/09/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1002	10/31/2025	24-7 TELCOM	44.90
1003	10/31/2025	A-1 EXPRESS RENTAL CENTER	73.15
1004	10/31/2025	AT&T MOBILITY	539.90
1005	10/31/2025	AYRES ASSOCIATES	6,027.52
1006	10/31/2025	CAPITAL ONE	74.73
1007	10/31/2025	CARLTON DEWITT	45.00
1008	10/31/2025	CENTURY LINK	129.32
1009	10/31/2025	CINTAS CORPORATION	136.20
1010	10/31/2025	COLFAX YOUTH SPORTS CORP	1,500.00
1011	10/31/2025	CREDIT SERVICE INTERNATIONAL	187.85
1012	10/31/2025	DONS CONCRETE & SNOW REMOVAL	5,300.00
1013	10/31/2025	HANNAH PARROTT	70.00
1014	10/31/2025	HAWKINS, INC.	5,094.15
1015	10/31/2025	HENRY SCHEIN	225.36
1016	10/31/2025	JOHN DEERE FINANCIAL	234.04
1017	10/31/2025	LEADER TELEGRAM	607.00
1018	10/31/2025	MENARDS-EAU CLAIRE	14.00
1019	10/31/2025	MISSISSIPPI WELDERS SUPPLY CO.	108.99
1020	10/31/2025	MPLC	101.17
1021	10/31/2025	PENNCARE	334.26
1022	10/31/2025	PREMIUM WATERS INC	67.39
1023	10/31/2025	SENN BLACKTOP, INC	761.25
1024	10/31/2025	SPECTRUM INSURANCE GROUP-EC	11,707.50
1025	10/31/2025	T-MOBILE	29.40
1026	10/31/2025	TRU LOCK	77.90
1027	10/31/2025	VC3 INC	794.00
AFLAC	10/28/2025	AFLAC	61.86
EFTPS	11/06/2025	EFTPS-FEDERAL-SS-MEDICARE	9,341.62
WIDOR	11/03/2025	WI DEPARTMENT OF REVENUE	1,471.91
WIDCOMP	11/06/2025	WISCONSIN DEFERRED COMPENSATION	260.00
Grand Total			45,420.37

Village of Colfax

PO Box 417 - Colfax, Wisconsin 54730 - Phone 715-962-3311
Fax 715-962-2221

Application for License to Serve Fermented Malt Beverages and Intoxicating Liquors

☐ Provisional License

☒ New License

☐ Renewal License

Fee: \$10.00 each application

Receipt: Cash

TO THE BOARD OF THE VILLAGE OF COLFAX, WISCONSIN:

I, hereby apply for a license to serve, from date hereof to JUNE 30, 2026, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely: (PLEASE PRINT)

NAME Sandra M Hard
FIRST NAME MIDDLE NAME LAST NAME

Telephone Number 715-590-2894 Email Address Sandii2006@yahoo.com

Current Address 610 Main Street #2 54730 6 month
(Street) Po Box 73 (City) (Zip Code) (yrs. at address)

Previous Address 119199 City Rd W Colfax 54730
(City) (Zip Code)

Date of Birth [REDACTED] Age 51

Place of Employment The Outhouse

POLICE DEPT APPLICABLE OFFENSE CRITERIA

A records check will be conducted for violations of any law or ordinances during the past 10 years that substantially relate to the license applied for. Those convictions are considered by the Village of Colfax in determining whether a license will be granted. You will be notified by the Village of Colfax Police Department if your application is recommended for denial to the Village Board.

Recommendation ☒ Approve

☐ Deny

[Signature] 10/27/2025
(Chief of Police or designated staff Signature) (Date)

STATE OF WISCONSIN/ DUNN COUNTY

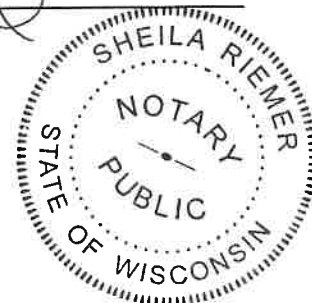
The above named applicant, being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license, that all the statements made by applicant are true.

X Sandra M Hard
Signature of Applicant

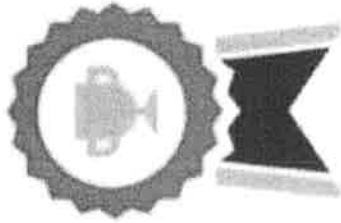
Subscribed and sworn before me this 24 day of October, 2025.

[Signature]
(Signature of Notary Public)

7-17-26
(Commission Expires)



Date Received: 10/24/25 Date to the Board: 11/12/25 Approved or Denied



Certificate

RESPONSIBLE BEVERAGE SERVER

awarded to

Sandra Harp

*This certificate represents the successful completion of an approved Wisconsin Department of
Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6),
and 134.65(2m), Wis. Stats.*

www.Wisconsin-Bartending.com

Training Provider

05/02/2024

Training Date



**PUBLIC WORKS IMPROVEMENT
OPINION OF PROBABLE CONSTRUCTION COST**

Dunn (Trailer Park-400ft South)

Date: October 29, 2025

Village of Colfax

24 Ft. Wide

Estimator: MGN

400 Ft. Long

Total Estimate: \$337,000.00

DESCRIPTION	UNITS	APPROX. QUANTITY	UNIT PRICE	TOTAL PRICE
<u>WATERMAIN</u>				
6" Water Main C900	L.F.	20	\$80.00	\$1,600.00
8" Water Main C900	L.F.	450	\$100.00	\$45,000.00
6" Valve and Box	Each	1	\$2,500.00	\$2,500.00
8" Valve and Box	Each	4	\$3,500.00	\$14,000.00
Hydrant	Each	1	\$7,000.00	\$7,000.00
Connect to Existing Water	Each	1	\$2,000.00	\$2,000.00
1" Water Service	L.F.	132	\$60.00	\$7,920.00
1" Corp Stop, Curb Stop, and Box	Each	4	\$1,500.00	\$6,000.00
Contingency				\$8,600.00
Engineering				\$14,200.00
TOTAL ESTIMATED WATERMAIN COST				\$108,800.00
<u>SANITARY SEWER</u>				
8" Sanitary Sewer PVC	L.F.	450	\$70.00	\$31,500.00
Connect to Existing Sanitary	Each	1	\$1,500.00	\$1,500.00
Manhole 4 Ft	V.F.	20	\$600.00	\$12,000.00
Casting Type J-S	Each	2	\$1,000.00	\$2,000.00
4" Wye	Each	4	\$500.00	\$2,000.00
Tracer Wire Access Box	Each	4	\$250.00	\$1,000.00
4" Sanitary Lateral PVC	L.F.	132	\$60.00	\$7,920.00
Sewer Televising	L.F.	450	\$3.00	\$1,350.00
Contingency				\$5,900.00
Engineering				\$9,800.00
TOTAL ESTIMATED SANITARY SEWER COST				\$75,000.00
<u>STREET CONSTRUCTION</u>				
Roadway Earthwork	C.Y.	1700	\$15.00	\$25,500.00
Salvage Existing Pavement	S.Y.	1100	\$2.50	\$2,750.00
Geotextile Stabilization Fabric	S.Y.	1900	\$2.50	\$4,750.00
Breaker Run	C.Y.	600	\$35.00	\$21,000.00
Base Course	C.Y.	700	\$25.00	\$17,500.00
3" Asphaltic Concrete Paving	S.Y.	1100	\$25.00	\$27,500.00
2" Asphaltic Concrete Driveways	S.F.	1900	\$6.00	\$11,400.00
Turf Replacement	S.Y.	1700	\$6.00	\$10,200.00
Pavement Saw Cutting	L.F.	48	\$4.00	\$192.00
Contingency				\$12,100.00
Engineering				\$19,900.00
TOTAL ESTIMATED STREET CONSTRUCTION				\$152,800.00
Construction Subtotal				\$266,100.00
10% Contingency Subtotal				\$26,600.00
Design and Construction Engineering Subtotal				\$43,900.00
***PROJECT TOTAL ***			\$	337,000.00

AMENDMENT TO AGREEMENT

Amendment dated November 10, 2025

The Agreement for Professional Services made as of August 4, 2025 between the Village of Colfax (OWNER) and Ayres Associates Inc. (CONSULTANT) is hereby amended as set forth below.

ATTACHMENT A - SCOPE OF SERVICES Is hereby amended to include the following:

The Village desires to include the reconstruction of sanitary sewer, water main, storm sewer, and roadway of Cedar Street from 3rd – 5th Avenue, and add roadway design of Dunn Street. This work will consist of the following items in addition to the Dunn Street Utility Extension plans and specifications currently being prepared:

- Survey of Cedar Street from 3rd – 5th Avenue
- Sanitary sewer, water main, storm sewer, and street design, plan preparation, bid quantities, and permitting of the additional Cedar Street area
- Design Dunn Street roadway as part of the utility extension plans
- Construction staking, administration, and observation of the additional scope

ATTACHMENT C - COMPENSATION AND PAYMENTS

Paragraph 5.1.1.3 is deleted in its entirety and replaced with the following:

5.1.1.3 The total compensation for services under paragraph 5.1.1 is estimated to be ~~\$54,000~~ \$134,000 based on the following assumed distribution of compensation:

a. Topographic Survey	\$5,000 \$10,000
b. Preliminary Design	\$10,000 \$30,000
c. Final Desing and Permitting	\$22,000 \$58,000
c. Bidding or Negotiating Phase	\$5,000 \$10,000
d. Construction Admin and Staking	\$12,000 \$26,000

Paragraph 5.1.2.1 is deleted in its entirety and replaced with the following:

5.1.2.1 Resident Project Representative Services. For services of CONSULTANT's Resident Project Representative, if any, under Attachment A, paragraph 1.6.2, an amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any. The total compensation under this paragraph is estimated to be ~~\$12,000~~ \$48,000 based upon the periods of service as set forth herein.

Paragraph 5.1.2.2 is deleted in its entirety and replaced with the following:

5.1.2.2 Post-Construction Phase Services. For Post-Construction Phase services under Attachment A, paragraph 1.7, an amount equal to the cumulative hours charged to the Project by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus related Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any. The total compensation under this paragraph is estimated to be ~~\$2,000~~ \$5,000.

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

OWNER		Ayres Associates Inc.
		CONSULTANT
	(Signature)	
	(Typed Name)	Mitchell G Nichols
Village President	(Title)	Project Manager
	(Date)	11/6/2025
WITNESS		Ayres Associates Inc.
		CONSULTANT
	(Signature)	
	(Typed Name)	Gareth Shambeau
Administrator	(Title)	Manager - Engineering Services
	(Date)	11/06/2025



October 28, 2025

Village Board of Trustees and Management
Village of Colfax
Colfax, Wisconsin

We are pleased to confirm our understanding of the services we are to provide the Village of Colfax for the year ended December 31, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village of Colfax as of and for the year ended December 31, 2025. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as budgetary comparison schedules, to supplement the Village of Colfax's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Village of Colfax's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. Our understanding is that management does not wish to prepare the MD and A report (required by generally accepted accounting principles), consistent with prior audits. If this is not the case, please inform us, as this will result in additional time and require a revision to the proposed fee. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Budgetary Comparison Schedule – General Fund and Related Notes
2. Schedules of the Village's Proportionate Share of Net Pension Asset/Liability and Contributions – WRS Pension Plan

The objective of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatements as part of our audit planning:

- 1.) Management override of controls.

As of the date of this letter planning for the 2025 audit has not concluded and modifications may be made to the significant risks identified above. The audit team will communicate any changes to the significant risks with the Village Board and Management.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Colfax's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will assist in preparing the financial statements of the Village of Colfax in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also provide the following nonattest services which have been provided to the Village in the past: a) assistance with formatting the budget to comply with GASB Statement No. 41, b) preparing applicable TIF annual reports, c) preparing the PSC and Form C reports d), assistance with the preparation of drafts of the financial statements and notes, e) updating the depreciation records for all funds of the Village and f) providing accounting services to reconcile and or adjust significant balances to their correct amounts at the end of the year; all based on information provided by management in order to conduct the audit.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities for the selection and application of accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the tax services, financial statements, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements and related notes prior to their issuance and have accepted responsibility for them.

Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

The name of the designated official from the Village overseeing these services is _____

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request, schedules that we deem necessary, and will locate any documents selected by us for testing.

We will provide copies of our reports to the Village; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bauman Associates, Ltd and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to United States Department of Agriculture Rural Development or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Bauman Associates, Ltd. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Joseph Harrison, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We will provide copies of our reports to the Village of Colfax; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Our fees for this engagement are not contingent on the results of our service. Rather, our fees for this engagement will be based on a number of factors including, but not limited to, the time spent as well as the complexity of the services we will perform.

Our proposed fee for the services requested below will not exceed the following amounts pending the criteria below:

Service	2025
Audit - All Funds	\$ 34,025
Form C	\$ 2,075
PSC Report	\$ 3,300
PE-300 (TID)	\$ 1,625
Total	\$ 41,025

Our proposed fees in the previous table are based on the following criteria:

1. Anticipated cooperation with requests and information from your personnel

2. Financial records and supporting documentation are complete and reconciled two weeks prior to scheduled fieldwork dates
3. Responses to all initial requests sent through our secure file exchange site, Info, are received by the engagement team two weeks prior to scheduled fieldwork dates.
4. Unexpected circumstances or additional complex or unanticipated audit issues do not arise.

If this criteria is not met, it may substantially increase the time to perform the work needed to complete the engagement within the established deadlines, resulting in an increase in fees over our quoted amounts above. In addition, you agree to reimburse us for any out-of-pocket costs (such as report reproduction, word processing, postage, travel, third party charges for bank and loan confirmations, copies and telephone, etc.) incurred in connection the performance of our services.

Fees and costs will be billed as work progresses and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to a delinquency charge of 1 ½% per month.

This engagement does not include any services not specifically identified in this letter. Costs associated with additional services that you may request would be billed separately. Examples of out-of-scope services include audit presentation to the Village board and accounting services (examples include updating depreciation and capital assets, assistance clearing and reconciling the tax roll and special charges, reconciling utility receivables with the general ledger, assistance with accruals and adjusting to actual, reconciling interfund accounts, reconciling cash accounts, and updating GASB 68). Our fees for out-of-scope services are not contingent on the results of our service. Rather, our fees for out-of-scope services will be based on a number of factors including, but not limited to, the time spent as well as the complexity of the services we will perform.

We reserve the right to suspend or terminate our services at any time your account is past due and will not be resumed until your account is paid in full. Should we elect to terminate our services, you will be responsible for all time charges and expenses through the date of termination irrespective of whether we have issued a report. You further acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable to you for any damages that occur as a result of our ceasing to render services.

In the unlikely event that differences concerning our services or fees should arise as a result of this engagement, each party agrees to submit the dispute to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute. Should the designated representative be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

Reporting

We will issue written reports upon completion of our audit of the Village of Colfax's financial statements. Our reports will be addressed to Village of Colfax. Circumstances may arise in which our report may differ from its

expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

We appreciate the opportunity to be of service to the Village of Colfax and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Bauman Associates, Ltd.

CERTIFIED PUBLIC ACCOUNTANTS

RESPONSE:

This letter correctly sets forth the understanding of Village of Colfax.

Village Board Trustee Signature: _____

Title: _____

Date: _____



October 13, 2025

To the Board of Trustees and Management
Village of Colfax
Colfax, Wisconsin

We are pleased to confirm our acceptance and understanding of the services we are to provide for the Village of Colfax for the year ended December 31, 2025.

You have requested that we prepare the financial statements of the Village of Colfax Tax Incremental Districts ("TIDs") No 3, No. 4, and No. 5, which comprise the Historical Summary of Report Costs, Project Revenues and Net Cost to be Recovered Through Tax Increments, the Historical Summary of Sources, Uses and Status of Funds, and the Detailed Summary of Project Costs for the year ended December 31, 2025 and from the date of creation through December 31, 2025, and the related notes to the financial statements, and perform a compilation engagement with respect to those financial statements.

We will assist you in adjusting the books of accounts with the objective that you will be able to prepare a working trial balance from which financial statements can be prepared. You will provide us with a detailed trial balance and any supporting schedules we require.

Our Responsibilities

The objective of our engagement is to—

- Prepare financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue in preparing the TID annual report based on information provided by you and
- Apply accounting and financial reporting expertise to assist you in the presentation of the financial information without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial information in order for it to be in accordance with accounting principles prescribed by the Wisconsin Department of Revenue relative to the TID annual report.

We will conduct our compilation engagement in accordance with the Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct*, and its ethical principles of integrity, objectivity, professional competence, and due care, when preparing the financial information and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial information.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities since performing those procedures or taking such action would impair our independence.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue and assist you in the presentation of the financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

- 1) The selection of accounting principles prescribed by the Wisconsin Department of Revenue as the financial reporting framework to be applied in the preparation of the financial information.
- 2) The preparation and fair presentation of financial information in accordance with accounting principles prescribed by the Wisconsin Department of Revenue and the inclusion of all informative disclosures that are appropriate for accounting principles prescribed by the Wisconsin Department of Revenue. This includes -
 - a) If notes to the annual report are presented, a description of the Wisconsin Department of Revenue basis of accounting, including a summary of significant accounting policies, and how the basis of accounting differs from accounting principles generally accepted in the United States of America, the effects of which need not be quantified.
 - b) Informative disclosures similar to those required by accounting principles generally accepted in the United States of America.
- 3) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial information that is free from material misstatement, whether due to fraud or error.
- 4) The prevention and detection of fraud.
- 5) To ensure that the Village complies with the laws and regulations applicable to its activities.
- 6) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- 7) To provide us with—
 - access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - additional information that we may request from you for the purpose of the compilation engagement.
 - unrestricted access to persons within the Village of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee the preparation of your financial information. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

The name of the designated official from the Village overseeing these services is Julie Mitchell, Administrator-Clerk-Treasurer.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the financial information and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such financial information as a result of this engagement. Our report will disclose that the financial statements are prepared in accordance with accounting principles prescribed by the Wisconsin Department of Revenue.

You agree to include our accountant's compilation report in any document containing financial statements that indicates that we have performed a compilation engagement on such financial statements and, prior to the inclusion of the report, to ask our permission to do so.

Other Relevant Information

Joseph T. Harrison, CPA is the engagement principal and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

With regard to the electronic dissemination of complied financial information, including financial information published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Our fees for this engagement are not contingent on the results of our service. Rather, our fees for this engagement will be based on a number of factors including, but not limited to, the time spent as well as the complexity of the services we will perform. Our fees for this engagement are expected to range from \$2,720 to \$3,200.

Our proposed fees are based upon the following criteria:

1. Anticipated cooperation from your personnel
2. Financial records are complete and reconciled two weeks prior to scheduled fieldwork dates
3. Responses to all initial requests sent through our secure file exchange site Inflo are received by engagement team two weeks prior to scheduled fieldwork dates
4. The assumption that unexpected circumstances will not be encountered

If this criteria is not met it may substantially increase the work we have to perform to complete the engagement within the established deadlines, resulting in an increase in fees over our quoted amounts above.

In addition, you agree to reimburse us for any out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) incurred in connection with the performance of our services.

Fees and costs will be billed as work progresses and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to a delinquency charge of 1 ½% per month. This engagement does not include any services not specifically identified in this letter. Costs associated with additional services that you may request would be billed separately. Fees for accounting services, will be billed at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

We reserve the right to suspend or terminate our services at any time your account is past due and will not be resumed until your account is paid in full. Should we elect to terminate our services, you will be responsible for all time charges and expenses through the date of termination irrespective of whether we have issued a report. You further acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable to you for any damages that occur as a result of our ceasing to render services.

In the unlikely event that differences concerning our services or fees should arise as a result of this engagement, each party agrees to submit the dispute to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute. Should the designated representative be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Bauman Associates, Ltd.

CERTIFIED PUBLIC ACCOUNTANTS

RESPONSE:

This letter correctly sets forth the understanding of the Village of Colfax TIF Districts No. 3, 4, and 5

Signature: _____

Title: _____

Date: _____

Village of Colfax

a healthcare & benefits proposal

Proposal Effective Date: January 1, 2026



Presenter

Curtis Deprey



Midwest Select Insurance Group
LLC

(715) 598-8752

curtisdeprey@ms-ig.com



Prepared For

Village of Colfax

WI. 54730

County: Dunn

SIC Code: 9111



Employees Information

10 Total number of employees

10 Full time employees

10 Eligible employees

10 Enrolling employees



Medical Coverage

4 Recommended Plans

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Medical Coverage

Security Health Plan

Security Health Plan Current - Premier HMO \$5,000 - 20% HDHP

\$18,403.79
Total Monthly Cost

Current 2025

HMO
Silver

Deductible (In) Ind / Fam (Out) Ind / Fam	\$5,000 / \$10,000 /
Out-of-Pocket Max (In) Ind / Fam (Out) Ind / Fam	\$7,500 / \$15,000 /
Coinsurance	
In-Network	20%
Out-of-Network	See SBC
Doctor Visit	20% after ded
Virtual Visit	See SBC
Specialist Visit	20% after ded
X-ray/Lab	20% after ded
Imaging	20% after ded
Urgent Care	20% after ded
Emergency Room	20% after ded
Hospital Stay	20% after ded
Prescription Drugs	\$5 after ded / N/A / \$60 ...
RX deductible	See SBC
Monthly Age Banded Rates	
30 (under age 25 employees)	\$662.76
55 (under age 25 employees)	\$1,302.17
64 (under age 25 employees)	\$1,751.80
Employer Cost	\$16,563.41
Employee Cost	\$1,840.38
Monthly Premium	\$18,403.79

SBC

Security Health Plan

Security Health Plan Premier HMO \$5,000 - 20% HDHP

\$22,264.62
Total Monthly Cost

HMO
Silver

Deductible (In) Ind / Fam (Out) Ind / Fam	\$5,000 / \$10,000 /
Out-of-Pocket Max (In) Ind / Fam (Out) Ind / Fam	\$7,500 / \$15,000 /
Coinsurance	
In-Network	20%
Out-of-Network	See SBC
Doctor Visit	20% after ded
Virtual Visit	See SBC
Specialist Visit	20% after ded
X-ray/Lab	20% after ded
Imaging	20% after ded
Urgent Care	20% after ded
Emergency Room	20% after ded
Hospital Stay	20% after ded
Prescription Drugs	\$5 after ded / N/A / \$60 ...
RX deductible	See SBC
Monthly Age Banded Rates	
30 (under age 25 employees)	\$801.80
55 (under age 25 employees)	\$1,575.34
64 (under age 25 employees)	\$2,119.30
Employer Cost	\$20,038.16
Employee Cost	\$2,226.46
Monthly Premium	\$22,264.62

SBC

MEDICA

Medica Choice Passport WI 5500-0% HSA Silver

\$19,550.50
Total Monthly Cost

PPO
Silver

Deductible (In) Ind / Fam (Out) Ind / Fam	\$5,500 / \$11,000 10000.0 / 20000.0
Out-of-Pocket Max (In) Ind / Fam (Out) Ind / Fam	\$5,500 / \$11,000 0.0 / 0.0
Coinsurance	
In-Network	0%
Out-of-Network	50%
Doctor Visit	\$0 after ded
Virtual Visit	See SBC
Specialist Visit	\$0 after ded
X-ray/Lab	\$0 after ded
Imaging	\$0 after ded
Urgent Care	\$0 after ded
Emergency Room	\$0 after ded
Hospital Stay	\$0 after ded
Prescription Drugs	\$0 after ded / N/A / \$0 a...
RX deductible	See SBC
Monthly Age Banded Rates	
30 (under age 25 employees)	\$704.06
55 (under age 25 employees)	\$1,383.30
64 (under age 25 employees)	\$1,860.95
Employer Cost	\$17,595.46
Employee Cost	\$1,955.04
Monthly Premium	\$19,550.50

SBC

MEDICA

Medica Choice Passport WI 3400-0% HSA Gold

\$21,865.31
Total Monthly Cost

PPO
Gold

Deductible (In) Ind / Fam (Out) Ind / Fam	\$3,400 / \$6,800 10000.0 / 20000.0
Out-of-Pocket Max (In) Ind / Fam (Out) Ind / Fam	\$3,400 / \$6,800 0.0 / 0.0
Coinsurance	
In-Network	0%
Out-of-Network	50%
Doctor Visit	\$0 after ded
Virtual Visit	See SBC
Specialist Visit	\$0 after ded
X-ray/Lab	\$0 after ded
Imaging	\$0 after ded
Urgent Care	\$0 after ded
Emergency Room	\$0 after ded
Hospital Stay	\$0 after ded
Prescription Drugs	\$0 after ded / N/A / \$0 a...
RX deductible	See SBC
Monthly Age Banded Rates	
30 (under age 25 employees)	\$787.42
55 (under age 25 employees)	\$1,547.09
64 (under age 25 employees)	\$2,081.28
Employer Cost	\$19,678.78
Employee Cost	\$2,186.53
Monthly Premium	\$21,865.31

SBC

Medical Employee Costs Breakdown

Medical Employer Contribution
Employees 90% / Dependents 90%

★ Security Health Plan
Security Health Plan Current - Premier HMO \$5,000 - 20% HDHP
Current 2025, HMO, Silver

Medical

Monthly Age Banded Rates

<= 14	\$446.71	31	\$676.78	48	\$954.73
15	\$486.42	32	\$690.79	49	\$996.19
16	\$501.60	33	\$699.55	50	\$1,042.90
17	\$516.78	34	\$708.89	51	\$1,089.03
18	\$533.13	35	\$713.57	52	\$1,139.84
19	\$549.48	36	\$718.24	53	\$1,191.22
20	\$566.41	37	\$722.91	54	\$1,246.69
21	\$583.93	38	\$727.58	55	\$1,302.17
22	\$583.93	39	\$736.92	56	\$1,362.31
23	\$583.93	40	\$746.27	57	\$1,423.04
24	\$583.93	41	\$760.28	58	\$1,487.86
25	\$586.27	42	\$773.71	59	\$1,519.98
26	\$597.95	43	\$792.40	60	\$1,584.79
27	\$611.96	44	\$815.75	61	\$1,640.85
28	\$634.73	45	\$843.20	62	\$1,677.64
29	\$653.42	46	\$875.90	63	\$1,723.77
30	\$662.76	47	\$912.69	64=>	\$1,751.80

Monthly ✓

Eligible Employees (10)			Age at effective date (EE SP CH)	Medical Enrollment Tier	Employer Cost	Employee Cost	Total Cost
1	William Anderson		55 - -	EE	\$1,171.95	\$130.22	\$1,302.17
2	Rand Bates		62 60 -	ES	\$2,936.19	\$326.24	\$3,262.43
3	Scarlett Delion		38 - -	EE	\$654.82	\$72.76	\$727.58
4	Lisa Hurlburt		56 - 17	EC	\$1,691.18	\$187.91	\$1,879.09
5	Donald Logsdett		64 60 -	ES	\$3,002.93	\$333.66	\$3,336.59
6	Julie Mitchell		53 - -	EE	\$1,072.10	\$119.12	\$1,191.22
7	Sheila Reimer		56 61 -	ES	\$2,702.85	\$300.31	\$3,003.16
8	Brett Sajdera		36 33 12 / 8	EF	\$2,080.09	\$231.12	\$2,311.21
9	Crystal Smith		38 - -	EE	\$654.82	\$72.76	\$727.58
10	Ryan Strozak		30 - -	EE	\$596.48	\$66.28	\$662.76
					\$16,563.41	\$1,840.38	\$18,403.79

★ Security Health Plan
Security Health Plan Premier HMO \$5,000 - 20% HDHP
HMO, Silver

Medical

Monthly Age Banded Rates

<= 14	\$540.42	31	\$818.75	48	\$1,155.02
15	\$588.46	32	\$835.71	49	\$1,205.17
16	\$606.82	33	\$846.31	50	\$1,261.69
17	\$625.19	34	\$857.61	51	\$1,317.50
18	\$644.97	35	\$863.26	52	\$1,378.95
19	\$664.75	36	\$868.91	53	\$1,441.12
20	\$685.24	37	\$874.56	54	\$1,508.23
21	\$706.44	38	\$880.21	55	\$1,575.34
22	\$706.44	39	\$891.52	56	\$1,648.11
23	\$706.44	40	\$902.82	57	\$1,721.57
24	\$706.44	41	\$919.77	58	\$1,799.99
25	\$709.26	42	\$936.02	59	\$1,838.84
26	\$723.39	43	\$958.63	60	\$1,917.26
27	\$740.34	44	\$986.89	61	\$1,985.07
28	\$767.89	45	\$1,020.09	62	\$2,029.58
29	\$790.50	46	\$1,059.65	63	\$2,085.39
30	\$801.80	47	\$1,104.15	64=>	\$2,119.30

Monthly ✓

Eligible Employees (10)

	Age at effective date (EE SP CH)	Medical Enrollment Tier	Employer Cost	Employee Cost	Total Cost
1 William Anderson	55 - -	EE	\$1,417.81	\$157.53	\$1,575.34
2 Rand Bates	62 60 -	ES	\$3,552.15	\$394.69	\$3,946.84
3 Scarlett Delion	38 - -	EE	\$792.19	\$88.02	\$880.21
4 Lisa Hurlburt	56 - 17	EC	\$2,045.97	\$227.33	\$2,273.30
5 Donald Logslett	64 60 -	ES	\$3,632.90	\$403.66	\$4,036.56
6 Julie Mitchell	53 - -	EE	\$1,297.01	\$144.11	\$1,441.12
7 Sheila Reimer	56 61 -	ES	\$3,269.86	\$363.32	\$3,633.18
8 Brett Sajdera	36 33 12 / 8	EF	\$2,516.46	\$279.60	\$2,796.06
9 Crystal Smith	38 - -	EE	\$792.19	\$88.02	\$880.21
10 Ryan Strozak	30 - -	EE	\$721.62	\$80.18	\$801.80
			\$20,038.16	\$2,226.46	\$22,264.62



Medica Choice Passport WI 5500-0% HSA Silver
PPO, Silver

Medical

Monthly Age Banded Rates

<= 14	\$474.54	31	\$718.95	48	\$1,014.22
15	\$516.72	32	\$733.83	49	\$1,058.26
16	\$532.85	33	\$743.14	50	\$1,107.88
17	\$548.98	34	\$753.06	51	\$1,156.89
18	\$566.35	35	\$758.03	52	\$1,210.86
19	\$583.72	36	\$762.99	53	\$1,265.44
20	\$601.71	37	\$767.95	54	\$1,324.37
21	\$620.33	38	\$772.91	55	\$1,383.30
22	\$620.33	39	\$782.84	56	\$1,447.20
23	\$620.33	40	\$792.76	57	\$1,511.71
24	\$620.33	41	\$807.65	58	\$1,580.56
25	\$622.80	42	\$821.92	59	\$1,614.68
26	\$635.20	43	\$841.77	60	\$1,683.54
27	\$650.09	44	\$866.58	61	\$1,743.09
28	\$674.28	45	\$895.74	62	\$1,782.17
29	\$694.13	46	\$930.47	63	\$1,831.17
30	\$704.06	47	\$969.55	64=>	\$1,860.95

Monthly ✓

Eligible Employees (10)		Age at effective date (EE SP CH)	Medical Enrollment Tier	Employer Cost	Employee Cost	Total Cost
1	William Anderson	55 - -	EE	\$1,244.97	\$138.33	\$1,383.30
2	Rand Bates	62 60 -	ES	\$3,119.14	\$346.57	\$3,465.71
3	Scarlett Delion	38 - -	EE	\$695.62	\$77.29	\$772.91
4	Lisa Hurlburt	56 - 17	EC	\$1,796.56	\$199.62	\$1,996.18
5	Donald Logslett	64 60 -	ES	\$3,190.05	\$354.44	\$3,544.49
6	Julie Mitchell	53 - -	EE	\$1,138.90	\$126.54	\$1,265.44
7	Shella Reimer	56 61 -	ES	\$2,871.26	\$319.03	\$3,190.29
8	Brett Sajdera	36 33 12 / 8	EF	\$2,209.69	\$245.52	\$2,455.21
9	Crystal Smith	38 - -	EE	\$695.62	\$77.29	\$772.91
10	Ryan Strozok	30 - -	EE	\$633.65	\$70.41	\$704.06
				\$17,595.46	\$1,955.04	\$19,550.50*



Medica Choice Passport WI 3400-0% HSA Gold
PPO, Gold

Medical

Monthly Age Banded Rates

<= 14	\$530.73	31	\$804.07	48	\$1,134.30
15	\$577.90	32	\$820.72	49	\$1,183.56
16	\$595.94	33	\$831.13	50	\$1,239.06
17	\$613.98	34	\$842.23	51	\$1,293.87
18	\$633.40	35	\$847.78	52	\$1,354.22
19	\$652.83	36	\$853.33	53	\$1,415.27
20	\$672.95	37	\$858.88	54	\$1,481.18
21	\$693.77	38	\$864.43	55	\$1,547.09
22	\$693.77	39	\$875.53	56	\$1,618.55
23	\$693.77	40	\$886.63	57	\$1,690.70
24	\$693.77	41	\$903.28	58	\$1,767.70
25	\$696.54	42	\$919.23	59	\$1,805.86
26	\$710.41	43	\$941.43	60	\$1,882.87
27	\$727.06	44	\$969.18	61	\$1,949.47
28	\$754.12	45	\$1,001.79	62	\$1,993.18
29	\$776.32	46	\$1,040.64	63	\$2,047.98
30	\$787.42	47	\$1,084.35	64=>	\$2,081.28

Monthly

Eligible Employees (10)

	Eligible Employees (10)	Age at effective date (EE SP CH)	Medical Enrollment Tier	Employer Cost	Employee Cost	Total Cost
1	William Anderson	55 - -	EE	\$1,392.38	\$154.71	\$1,547.09
2	Rand Bates	62 60 -	ES	\$3,488.44	\$387.61	\$3,876.05
3	Scarlett Delion	38 - -	EE	\$777.99	\$86.44	\$864.43
4	Lisa Hurlburt	56 - 17	EC	\$2,009.28	\$223.25	\$2,232.53
5	Donald Logslett	64 60 -	ES	\$3,567.73	\$396.42	\$3,964.15
6	Julie Mitchell	53 - -	EE	\$1,273.74	\$141.53	\$1,415.27
7	Sheila Reimer	56 61 -	ES	\$3,211.22	\$356.80	\$3,568.02
8	Brett Sajdera	36 33 12 / 8	EF	\$2,471.33	\$274.59	\$2,745.92
9	Crystal Smith	38 - -	EE	\$777.99	\$86.44	\$864.43
10	Ryan Strozok	30 - -	EE	\$708.68	\$78.74	\$787.42
				\$19,678.78	\$2,186.53	\$21,865.31*



#	First Name	Last Name	Age at effective date	Date of Birth	Gender	Relationship	Home Zip	Medical	Dental	Vision
1	William	Anderson	55	08/28/1970	male	Employee		EE	EE	EE
2	Lisa	Hurlburt	56	08/22/1969	female	Employee		EC	EE	EE
3	Leila	Hurlburt	17	04/04/2008	female	Child				
4	Scarlett	Delion	38	07/12/1987	male	Employee		EE	EE	EE
5	Donald	Logstett	64	05/23/1961	male	Employee		ES	ES	ES
6	Jenny	Logstett	60	06/05/1965	female	Spouse				
7	Sheila	Reimer	56	04/18/1969	female	Employee		ES	ES	ES
8	Scott	Reimer	61	04/03/1964	male	Spouse				
9	Brett	Sajdera	36	04/17/1989	male	Employee		EF	EF	EF
10	Samantha	Sajdera	33	02/15/1992	female	Spouse				
11	Cashion	Sajdera	12	08/01/2013	male	Child				
12	Mia	Sajdera	8	10/15/2017	female	Child				
13	Crystal	Smith	38	06/01/1987	female	Employee		EE	EE	EE
14	Ryan	Stroz	30	07/22/1995	male	Employee		EE	EE	EE
15	Julie	Mitchell	53	08/28/1972	female	Employee	54730	EE	EE	EE
16	Rand	Bates	62	10/10/1963	male	Employee	54730	ES	EE	EE
17	Jill	Bates	60	04/09/1965	female	Spouse	54730			



A Proposed **GROUP INSURANCE PROGRAM**

Prepared for:
Village of Colfax

Zip Code: 54730-2813

State: WI

Presented by: Curtis Deprey

Companion Life Insurance Company

1301 Gervais Street, Suite 900 | Columbia, SC 29202-3102 800-753-0404 | 803-735-1251 | CompanionLife.com

Rated A+ (Superior) by AM Best



Proposed Group Insurance Benefit Summary
Prepared for: Village of Colfax
Group Dental Insurance

	Dental Select - Option 2 Group Class: All Active Fulltime Employees	
Allowance:	Dental Select : PPO 90th Percentile	
Deductible	\$25 Calendar Year / \$25 Calendar Year	
Type I	100% / 100%	
Type II	80% / 80%	
Type III	50% / 50%	
Annual Maximum	\$2000 / \$2000	
Preventative Waiver	Type I services do not go against the annual maximum.	
Monthly Premium Rate:	Employee Only:	\$38.89
	Employee and Spouse:	\$77.19
	Employee and Children:	\$90.91
	Employee and Family:	\$126.96

	Dental Select - Option 1 Group Class: All Active Fulltime Employees	
Allowance:	Dental Select : PPO 90th Percentile	
Deductible	\$25 Calendar Year / \$25 Calendar Year	
Type I	100% / 100%	
Type II	80% / 80%	
Type III	50% / 50%	
Annual Maximum	\$1500 / \$1500	
Preventative Waiver	Type I services do not go against the annual maximum.	
Monthly Premium Rate:	Employee Only:	\$37.06
	Employee and Spouse:	\$73.53
	Employee and Children:	\$88.08
	Employee and Family:	\$122.40

Companion Life Insurance Company

Dental by Design®

Proposal Prepared for: Village of Colfax
Group Class: All Active Fulltime Employees

Dental Select - Option 2: PPO 90th Percentile

		In-Network	Out-Of-Network
Deductible	<i>Applies to Basic and Major Services Only</i>	\$25 Calendar Year Max 3 per family	\$25 Calendar Year Max 3 per family
Calendar Year Maximum (per person)	<i>Applies to Basic and Major Services</i>	\$2000	\$2000
Type I Preventive Services	No waiting period Cleanings (2 per 12 months), Exams, Emergency Pain, Bitewing X-rays (1 per 12 months), Full Mouth X-rays, Fluoride to age 19, Sealants to age 19	100%	100%
Type II Basic Services	No waiting period Anterior Composite Fillings, Posterior Composite Fillings, Simple Extractions, Surgical Extractions, Oral Surgery, Endodontics, Periodontal Maintenance, Non-Surgical Periodontics, Surgical Periodontics, Anesthesia	80%	80%
Type III Major Services	No waiting period Inlays, Onlays, Crowns, Crown Repairs, Bridges, Bridge Repairs, Dentures, Denture Repairs, Implants	50%	50%
Type IV Orthodontia	Not Covered	Not Covered	Not Covered
Monthly Rates			
Employee Only		\$38.89	
Employee and Spouse		\$77.19	
Employee and Children		\$90.91	
Employee and Family		\$126.96	

Companion Life Insurance Company

Dental by Design®

Proposal Prepared for: Village of Colfax
Group Class: All Active Fulltime Employees

Dental Select - Option 1: PPO 90th Percentile		In-Network	Out-Of-Network
Deductible	<i>Applies to Basic and Major Services Only</i>	\$25 Calendar Year Max 3 per family	\$25 Calendar Year Max 3 per family
Calendar Year Maximum (per person)	<i>Applies to Basic and Major Services</i>	\$1500	\$1500
Type I Preventive Services	No waiting period Cleanings (2 per 12 months), Exams, Emergency Pain, Bitewing X-rays (1 per 12 months), Full Mouth X-rays, Fluoride to age 19, Sealants to age 19	100%	100%
Type II Basic Services	No waiting period Anterior Composite Fillings, Posterior Composite Fillings, Simple Extractions, Surgical Extractions, Oral Surgery, Endodontics, Periodontal Maintenance, Non-Surgical Periodontics, Surgical Periodontics, Anesthesia	80%	80%
Type III Major Services	No waiting period Inlays, Onlays, Crowns, Crown Repairs, Bridges, Bridge Repairs, Dentures, Denture Repairs, Implants	50%	50%
Type IV Orthodontia	Not Covered	Not Covered	Not Covered
Monthly Rates			
Employee Only		\$37.06	
Employee and Spouse		\$73.53	
Employee and Children		\$88.08	
Employee and Family		\$122.40	



VISION PLAN AND SERVICES

Services	Eye Med Access Network		VSP	
	In-Network	Out - Of- Network	In - Network	Out - Of - Network
Exam with Dilation (as necessary): Contact Lens fit and Follow-up: (Contact lens fit and two follow-up visits are available once a comprehensive eye exam has been completed)	\$10 Copay	\$35 allowance	\$10 Copay	\$45 allowance
Standard Premium	\$0 Copay \$55 allowance	\$40 allowance \$40 allowance		
Frames: Any available frame at provider location	\$130 frame allowance 20% off balance over allowance	\$72 allowance	\$150 allowance	\$70 allowance
Standard Plastic Lenses: Single Bifocal Trifocal	\$10 Copay \$10 Copay \$10 Copay	\$25 \$40 \$55	\$25 Copay \$25 Copay \$25 Copay	\$25 Copay \$25 Copay \$25 Copay
Lens Options: UV Coating Tint (Solid and Gradient) Standard Scratch Resistant Coating Standard Polycarbonate Standard Anti-Reflective Coating Standard Progressive (Add-on to Bifocal)	\$15 Copay \$15 Copay \$15 Copay \$40 Copay \$45 Copay \$65 Copay	Discount available only at Network providers and retailers	\$10 Copay \$15 Copay \$17 Copay \$35 Adult Covered Child \$41 Copay N/A	Discount available only at Network providers and retailers
Contact Lenses: (Material Only) Medically Necessary	\$0 Copay \$120 allowance 15% off balance over allowance. Paid in full.	\$96 allowance \$200 allowance	\$150 allowance	\$105 allowance
Frequency: Examination Frames Eyeglass Lenses Contact Lenses (in lieu of eyeglass lenses)	12 months+ 24 months+ 12 months+ 12 months++		12 Months+ 24 Months+ 12 Months+ 12 Months++	
Monthly Cost Employee Only Employee and Spouse Employee and Child(ren) Employee and Family	\$5.37 \$10.96 \$11.10 \$18.02		\$7.36 \$13.14 \$14.27 \$22.02	

+Once in a 12-month period defined by the last date of service.

++The contact lens benefit is paid in lieu of eyeglass lenses. Once in a 12-month period defined by the last date of service.

Disclaimer: This is a summary of benefits only. Please refer to the policy for a comprehensive benefits plan in details. Payment is based upon allowable charges in the area in which the service is rendered.

Employee Handbook



Updated and Approved by the Colfax Village Board
October 2025

Julie Mitchell

From: LeAnn Ralph <bigpines@ruralroute2.com>
Sent: Monday, November 3, 2025 11:15 AM
To: Deputy Clerk Treasurer; Julie Mitchell
Cc: Jeff Prince
Subject: Economic Development question

There is an event in Menomonie next summer called the Walldogs that will be painting murals of Menomonie and Dunn County history on buildings. The Walldogs are artists from around the world who travel to cities to paint history murals. The murals are good economic development, as I understand it, because they draw people to see the murals.

Walldogs will be painting murals in Ridgeland and Boyceville too (Ridgeland fair and Gedney pickles).

I am wondering if Colfax was contacted and the contact got lost in the shuffle.

I am thinking the photograph from the fall of 1898 of men in their suits and with pick axes, digging up the street for water lines for the first fire suppression system, might be an idea. The first train depot burned down in August of 1898 and almost took the whole town with it. That's when they decided they needed a fire suppression system.

The photo showed up during the Sesquicentennial. It was so dark with age, you could not tell what it was. The graphic designer at the Tribune put it into Photoshop and cleaned it up. The circus posters in the Municipal Building hallway are on that photograph.

Wade Lambrightson, owner of the Vintage Sign Shop in Menomonie, is coordinating the event. They need to finalize which murals will be painted by the end of November.

Just a thought as to whether Colfax might be interested in participating. The cost is \$2,500. There are a couple of buildings downtown that would work, I should think. If the buildings do not have a suitable surface, they paint on canvas and mount the canvas on the buildings. The murals are said to need a touch-up every 15 years or so. Murals on canvas have sold for as much as \$50,000, Lambrightson said.

LeAnn

WILLIAM J. ANDERSON
CHIEF OF POLICE



(715) 962-3136 OFFICE
(715) 962-4357 FAX

OCTOBER 2025 POLICE REPORT

Printed on November 5, 2025

CFS Date/Time	Description	Primary Units
10/01/25 10:29:12	CIVIL COMPLAINTS	501
10/01/25 11:57:09	PUBLIC RELATIONS	501
10/02/25 01:54:40	CIVIL COMPLAINTS	231
10/02/25 20:46:04	DEATH- NATURAL CAUSES	ME1
10/03/25 05:48:16	EMERGENCY MEDICAL SERVICES	CXMD6
10/03/25 10:49:42	CUSTODY DISPUTES	501
10/03/25 18:40:05	PUBLIC RELATIONS	CXMD6
10/04/25 08:53:16	TRAFFIC STOP	208
10/04/25 13:32:17	STRAY/DEAD ANIMAL CALLS	228
10/04/25 15:13:08	STRAY/DEAD ANIMAL CALLS	228
10/04/25 21:40:40	TRAFFIC STOP	508
10/05/25 11:40:34	911 MISDIALS, SOMEONE STAYS ON THE PHONE	220
10/05/25 21:32:09	MISCELLANEOUS - NEVER 911 CALLS UNLESS	
10/07/25 14:07:50	TRAFFIC ACCIDENT - HIT & RUN	501
10/07/25 20:17:18	EMERGENCY MEDICAL SERVICES	CXMD6
10/08/25 08:21:48	PAPER SERVICE	219
10/08/25 16:04:27	PROPERTY RECOVERED/FOUND/LOST	
10/09/25 19:53:07	TRAFFIC STOP	223
10/09/25 20:05:02	CHECK WELFARE ON SUBJECT	223
10/11/25 15:50:29	SUSPICION	221
10/12/25 16:06:33	ALARM	508, 214
10/12/25 16:16:21	SUSPICION	214, 508
10/12/25 20:37:46	DOMESTIC DISPUTE	310, 229, 508
10/13/25 13:28:29	EMERGENCY MEDICAL SERVICES	CXMD8
10/13/25 16:53:33	PUBLIC RELATIONS	CXMD6
10/13/25 23:01:28	ASSIST OTHER AGENCY INCLUDES P&P	508, 218
10/14/25 00:10:30	TRAFFIC STOP	217

CFS Date/Time	Description	Primary Units
10/14/25 10:24:01	MOTOR VEHICLE THEFT	501, 228, 301
10/15/25 09:57:05	EMERGENCY MEDICAL SERVICES	CXMD6
10/16/25 00:34:50	CHECK WELFARE ON SUBJECT	231
10/16/25 14:53:33	MOTORIST ASSIST - DISABLED OR KEYS IN VEHICLE	501
10/16/25 17:06:24	TRAFFIC STOP	232
10/16/25 20:15:13	TRESPASSING	231
10/17/25 18:37:00	PUBLIC RELATIONS	CXMD6, 508
10/18/25 17:39:40	SUSPICION	508
10/18/25 18:53:11	SUSPICION	508
10/18/25 23:12:27	SUSPICION	508, 225
10/19/25 22:31:43	EMERGENCY MEDICAL SERVICES	508, CXMD6
10/20/25 06:53:03	DEATH- NATURAL CAUSES	ME4
10/20/25 16:13:16	EMERGENCY MEDICAL SERVICES	CXMD8, M2
10/21/25 12:07:15	MENTAL CASE	501, 226
10/21/25 23:55:41	STRAY/DEAD ANIMAL CALLS	508
10/22/25 00:03:14	TRAFFIC STOP	508
10/22/25 16:12:54	EMERGENCY MEDICAL SERVICES	CXMD6
10/23/25 06:21:51	ALARM	224
10/23/25 08:08:12	SUSPICION	501, 208
10/23/25 18:32:59	SUSPICION	217
10/24/25 12:03:31	PROPERTY RECOVERED/FOUND/LOST	501
10/24/25 20:01:28	TRAFFIC STOP	232
10/25/25 06:50:35	EMERGENCY MEDICAL SERVICES	214, CXMD6
10/25/25 07:21:24	ALARM	221
10/25/25 07:54:22	EMERGENCY MEDICAL SERVICES	CXMD6, M2
10/25/25 08:13:28	EMERGENCY MEDICAL SERVICES	
10/25/25 18:21:49	DEATH- NATURAL CAUSES	ME3
10/26/25 13:17:00	PUBLIC RELATIONS	508
10/26/25 15:57:54	TRAFFIC ACCIDENT - NO INJURY	508
10/27/25 10:24:28	STRAY/DEAD ANIMAL CALLS	501
10/27/25 13:10:30	EMERGENCY MEDICAL SERVICES	CXMD6
10/27/25 13:17:05	ESCORT	501
10/28/25 17:55:28	EMERGENCY MEDICAL SERVICES	CXMD6

CFS Date/Time	Description	Primary Units
10/29/25 07:24:50	TRAFFIC STOP	220
10/29/25 20:50:16	PUBLIC RELATIONS	232
10/30/25 05:46:06	EMERGENCY MEDICAL SERVICES	CXMD6
10/31/25 11:01:11	SUSPICION	501
10/31/25 13:06:58	FRAUD/ FORGERY/ COUNTERFEITING/ EXTORTION	501

Total Records: 65

11/06/2025 10:29 AM

All Vendors Transaction Detail

Page: 1
ACCT

Bank Account: All Accounts

	<u>Trans Date</u>	<u>Name</u>
From:	10/01/2025	DUNN COUNTY CLERK
Thru:	11/06/2025	DUNN COUNTY CLERK

<u>Transaction</u>	<u>Posting</u>		<u>Amount</u>
10/09/2025	10/09/2025	DUNN COUNTY CLERK	30.99
Receipt	22510		
100-00-45100-100-000		FINES/FORFEITURES-MUNI COURT	30.99

Expenditures	0.00
Receipts	30.99

Village of Colfax Public Property Committee Meeting Minutes
November 5, 2025 – 6:30 p.m.
Location: 613 Main Street, Colfax, WI

Members Present: Chair Gary Stene, Trustees Margaret Burcham and Jen Rud

Others Present: Administrator-Clerk-Treasurer Julie Mitchell, Mark Johnson, Lisa Bragg-Hurlburt and Gary Swartz

Meeting Summary:

Chair Stene opened the meeting asking for input from the members of the Municipal Building Restoration Committee.

Bragg-Hurlburt asked the Committee to consider updating the Village Comprehensive Plan to include the Municipal Building and its maintenance. This will help with grant writing because it will show the commitment the Village Board has to the Municipal Building.

The next point of discussion was the basement. Mitchell will look to see what files she can find relating to the basement and past findings and/or plans. The group discussed a plan of action to move forward on this. This plan will have to go in front of the Village Board for input and approval.

1. Determine what information we already have regarding the basement
2. Find or gather estimates of what is needed in the basement. The following was suggested as a starting place:
 - a. Ask Josh Melstrom (building inspector) to go through the basement and offer his opinion
 - b. Determine if the basement still prone to leaking/water/moisture and remedy that
 - i. Is more external building work needed?
 - ii. Do we need to seal the inside of the building/basement?
 - c. Determine if mold is still or will be an issue
 - d. Check the structural integrity of the building
 - i. Are jacks being used to hold up the structure?
 - ii. Is it feasible to get it fixed?
 - e. Determine the electrical wiring and what is needed to bring it up to code

Mitchell and Bragg-Hurlburt will look into grants through T-Mobile and RCU and apply as appropriate.

Adjournment:

A motion to adjourn was made by Trustee Burcham, seconded by Trustee Rud, and carried unanimously by voice vote. The meeting adjourned at 7:15 p.m.

Gary Stene, Chair

Attest: _____
Julie Mitchell, Administrator-Clerk-Treasurer

- **Landfill Monitoring:** We have previously entered into an annual contract with a third party (currently Short Elliott Hendrickson or SEH) to perform monitoring and sampling for landfills and private wells. This contract was presented to the Village earlier this year, but follow-through was not done to get the contract in place. The DNR sent an email to us and SEH asking for this year's data, which was supposed to be collected in September. SEH replied they were not contracted to do this. I found the contract they sent us for signature and signed and returned it so we can get this requirement completed. The Board previously approved these contracts each year. The amount for 2025 was \$4,500, but will be adjusted to reflect only the work for the Fall of 2025.
- **Banking:** Still transitioning everything to new bank accounts. We have had two successful payroll distributions through Dairy State Bank. We are hoping to wind down most Bremer/Old National accounts by the end of the year.
- **Rescue Squad:** I received two resumes from interested people and another stopped in expressing his interest for the Rescue Squad Director position so far.
- **Budget:** I received the budget from the Rescue Squad and Police Department. I did not receive Rand's prior to him leaving for vacation. I asked the Department Heads to have their budgets to me by 10/28/2025. I would like to set a budget meeting for the week of 11/10/2025.
- **Cedar Corp/CDBG:**
 - Checking to see if one homeowner who qualified under CDBG and has subsequently moved out of the home is liable to pay. Working with Renee Swenson and Tony with Weld-Riley
 - No Change: I am working with Renee Swenson on how to proceed with formal program closeout by the end of 2027. She will provide a quote for remaining responsible for ongoing file and loan management, administration of the project files, payoff requests, satisfactions, subordinations, etc. Cedar Corp has always provided these services for us, and I expect that will continue into the future.
- **Development:**
 - Internal discussions surrounding potential for expanding up Dunn Street, including talking about contacting the landowners for potential sale of some land on the east side of Dunn St.
 - Jeff, Gary and I talked to Ron Patel and Adam Accola regarding the ~20 acres south of the Colfax Senior Living Center. I asked Barb Zemple to give me a ballpark figure as far as how the land would be assessed. I received some feedback from her. I also received the survey maps from Ron.
- **Insurance:** Curtis Deprey with MSIG Insurance brought the new quotes/rates for 2026. Our current provider gave quotes and it will be a 24% increase in premiums for 2026. MSIG offered more options that we will have the Board consider and decide on.

- **Dunn County IT:**

- Still working to get a proposal from Jake - he said he is waiting on approval from his management. VC3 did give me admin access to our Microsoft 365, which was vital in order to work with Dunn County and receive IT support from them. I gave Jake that information. We will have to go to cloud-based Workhorse, however, since there will be no server for the application to reside on.

- **Grassland Agreement:** The Village attorney is looking up everything he has on the wastewater agreement with Grassland. Meanwhile, I am trying to set up a meeting with Laura, who was the contact person that Carrie and Rand worked with in the past.

- **Training/Meetings:**

- Sheila and I attended the Wisconsin Towns Association Fall Banquet and Quarterly Meeting on 10/22/2025. We had the opportunity to talk with people from the other Towns in Dunn County, Dunn County officials and staff, and legislators from the Wisconsin Senate and Assembly. The subject of Tony Christopherson's effort to create a EMS District in Dunn County was discussed. The Towns gave feedback directly to the legislators about their concerns with the costs and availability. There are 5 or 6 different EMS squads who support the Towns of Dunn County. The per capita rates across the Towns varies widely, with Colfax right about in the middle. I expect much more discussion to come with Tony applying for the Innovation Grant.
- I met with Mark Servi and others regarding LRIP funding. No report or reimbursement request was ever submitted for the Balsam Street project. I will work with Sheila and whomever else I need to in order to get the information so we can get that reimbursement. Rand said will also apply for funds for the Cedar Street project in 2026.
- I attended a one-hour session hosted by the Dunn County Treasurer's Office regarding 2025 taxes. Dunn County continues to send and receive tax payments on our behalf.
- I attended a three-hour training put on by Wisconsin Election Commission in Menomonie for Introduction to Badger Books. I learned more about the electronic poll books used by the Village and much of the State for elections.

- **Time Clock:** We have officially kicked off the timeclock effort with TCP. I had our kick-off meeting with our implementation representative and we discussed our needs and he is responsible for managing the project and ensuring TCP has all of the information they need. We are currently working on uploading employees and leave accruals/policies to put in the system. We will meet weekly to ensure we stay on track. We will likely be able to go live in December.

- **Ambulance/Ram Warranty** - Tony will dedicate work time to this next week. I provided him with the Purchase Agreement that I found for the rig.

- **Employee Handbook:** Worked on updates to the Employee Handbook and integrated feedback I received. It is ready for review and Board approval.

- **Streets:** Working on whether we can use TID funding to complete the water/sewer work on Dunn St. south of 5th Ave. Mitch (Ayres), Josh (Ehler's), Rand and I are in contact on this. Mitch is finishing up

his contract for the Cedar Street project as well as an addendum for the Dunn Street expansion of water/sewer services.

- **Department Head Meetings:** We began our bi-weekly meetings on 10/14/2025. We talked about the actions from the Board Meeting prior, as well as received updates from each department. We will continue these bi-weekly.
- **Public Property Committee Meeting:** This meeting was held on 11/5/2025.

This is a summary of activities over the time period that is noted above. It is not all-inclusive, but is meant to provide transparency into the Administrator-Clerk-Treasurer office.

Respectfully,
Julie Mitchell