

Village Board Meeting – November 10, 2025

On November 10, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Best, Davis, Burcham, Rud, Stene, Jenson and President Prince. Others present were Mitch Nichols with Ayres Associates, Public Works Director Rand Bates, Deputy Clerk-Treasurer Riemer and Administrator-Clerk-Treasurer Mitchell. LeAnn Ralph with the Colfax Messenger was present.

Communication from the Village President – None

Public Comment – None

Consent Agenda

- **Regular Board Meeting Minutes –October 27, 2025**
- **Review Statement of Bills Pooled Checking– October 27, 2025 to November 9, 2025**
- **Review Statement of Bills Solid Waste & Recycling Checking – October 27, 2025 to November 9, 2025**
- **Review Statement of Bills Dairy State Bank – October 27, 2025 to November 9, 2025**
- **Licenses – Operators License- November 10, 2025 – June 30, 2026- Sandra Harp-Outhouse Bar**

A motion was made by Trustee Stene and seconded by Trustee Best to approve consent agenda 5a-5e. A voice vote was taken with all members voting in favor. Motion carried.

Consideration Items:

Ayres Associates – Mitch Nichols-Dunn Street Utility Extension & Amendment to Agreement – Nichols presented his Amendment to the original Cedar Street agreement. Nichols, Mitchell and Josh Low from Ehlers met and discussed the Dunn water/sewer/road project to see if it qualifies for TIF 5. Since it does, Nichols and Mitchell agreed that this is a good opportunity to use that funding and replace Dunn Street south of 5th Avenue. The other, cheaper option is to run water and sewer along the ditches rather than rebuilding the road. Also, for Cedar Street, we may see a \$100,000 savings with the water portion. The current water line was installed in 1982 with a lifetime of 80 years. It is only at half-life, so it probably will not need to be replaced with the sewer. The projects will be bid out as Schedule A (Dunn Street) to be completed first in early spring, and Schedule B (Cedar Street) to be completed thereafter. They may both go to the same bidder but may go to different bidders. Either way, Dunn Street will be first. A motion was made by Trustee Burcham and seconded by Trustee Jenson to accept the amendment to the Cedar Street agreement. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Bauman Associates – 2025 Audit – Mitchell stated that Bauman gave us their proposal for \$41,025 to conduct the 2025 audit in 2026. She said this was in line with previous years. A motion was made by Trustee Stene and seconded by Trustee Davis to approve the proposal from Bauman to complete the 2025 audit for \$41,025. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

Bauman Associates – 2025 Financials for TIDs \$2720 - \$3200 – Mitchell stated that this was to perform work previously performed by Bauman for our TIDs. Trustee Burcham made a motion to accept Bauman's proposal for their work on the TIDs for \$2720-\$3200. Trustee Best seconded. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

Midwest Select Insurance Group- 2026 Insurance Quotes – Mitchell presented the 2026 quotes from Midwest Select Insurance Group. Mitchell said that this is a local guy who has come to the office to visit and talk about the insurance rates, as our current broker, M3 insurance, is not very responsive. Our current carrier, Security Health, has raised its rates to a point where it is not financially wise to continue with them. MSIG offered a couple of quotes that were narrowed down for the Board. Both plans are through Medica; a silver option and gold option. The main difference is the gold option offers a lower deductible/out of pocket for Village employees. The cost comparison for the Village is the difference of a little more than \$2,000 per year. This will save our employees between \$2100 - \$4200 per year each. A motion was made by Trustee Burcham and seconded by Trustee Rud to accept the Medica Gold policy for 2026. Voting for: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting against: None. Motion carried.

Rosenbrook Approval – Mitchell said in her conversations with Dave Rosenbrook, he is offering to surrender both lots for which he paid a total of \$20,000 back to the Village for \$7,500. The remaining \$12,500 will go toward property taxes we would otherwise have had to collect on these finished projects. A motion was made by Trustee Burcham and seconded by Trustee Davis to accept the two lots in exchange for \$7,500. Voting for: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting against: None. Motion carried.

Recommendation from Public Property Committee for Municipal Building – Public Property Chair Stene detailed the meeting held by the Public Property Committee on Wednesday November 5, 2025. The Building Restoration committee is asking what our plans are for the building. The next step would be to ask Josh Melstrom to go through the building and see if it is structurally fit to continue, as well as whether more water remediation is needed. Board members expressed concern that we need to put a timeline on this so that it will be done. A motion was made by Trustee Stene and seconded by Trustee Davis to move forward with the recommendations of the public property committee for building inspection to happen within a six month period. A voice vote was taken with all members voting in favor. Motion carried.

Employee Handbook- Finalization – Mitchell asked if everyone has received a copy of the Employee Handbook and whether they reviewed its contents. Board members indicated that they had. A motion was made by Trustee Burcham and seconded by Trustee Rud to accept and implement the updated handbook. A voice vote was taken with all voting in favor. Motion carried.

Set Personnel Meeting-Committee Assignments – Updated committee assignments. Changes are as follows: Streets: Trustee Stene will replace Trustee Davis as Chair, Trustee Jenson was replaced by Trustee Best; Public Property: Trustee Burcham will replace Trustee Stene as Chair; Public Safety: Trustee Davis will replace Trustee Burcham as Chair, Trustee Jenson will be added to the committee. Committee assignments are available from ACT Mitchell.

Set Budget and December Meetings – Mitchell said that budget meetings need to be set for Wednesday, November 12 and Thursday, November 13. Deputy Riemer will post the notices for the meetings.

Committee/Department Reports/Discussions – (no action) – No Discussion

Adjourn – A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 7:51 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

Jeff Prince, Village President

Attest: _____
Julie Mitchell, Administrator-Clerk-Treasurer