

**Village of Colfax**  
**Regular Board Meeting Agenda**  
**Monday, November 24<sup>th</sup>, 2025**  
**7:00 p.m.**

**Village Hall, 613 Main Street, Colfax, WI 54730**

1. Call the Regular Board Meeting to Order
2. Pledge of Allegiance
3. Roll Call
  - a. Public Comments
4. Communications from the Village President
5. Consent Agenda
  - a. Regular Board Meeting Minutes –November 10<sup>th</sup>, 2025
  - b. Review Statement of Bills Dairy State Bank Checking – November 10<sup>th</sup>, 2025 – November 23<sup>rd</sup>, 2025
  - c. Review Statement of Bills Solid Waste & Recycling - November 10<sup>th</sup>, 2025 – November 23<sup>rd</sup>, 2025
  - d. Review Statement of Bills Pooled Checking – November 10<sup>th</sup>, 2025 – November 23<sup>rd</sup>, 2025
6. Consideration Items
  - a. KM Construction – Xcel Energy & WeEnergies cost estimates-possible action
  - b. End Loader Purchase Decision
  - c. Parks Recommendation – Disc Golf Course-\$5000
  - d. GMDC Membership Dues Invoice-\$2000
  - e. Election List Approval
7. Committee/Department Reports/Discussions – (no action)
  - a. Audit & Finance Minutes-November 12, 2025
  - b. Audit & Finance Minutes-November 13, 2025
  - c. Building Permits-Josh Melstrom-October
  - d. Joint Board/Personnel Minutes-November 17, 2025
  - e. Parks Committee Minutes-November 17, 2025
  - f. Administrator-Clerk-Treasurer Report
8. Adjourn

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Julie Mitchell, Administrator-Clerk-Treasurer, 613 Main Street, Colfax, WI (715) 962-3311 by 12:00 p.m. the day prior to the meeting so that any necessary arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



## Village Board Meeting – November 10, 2025

On November 10, 2025, the Village Board met at the Village Hall, 613 Main St, Colfax, WI at 7:00 p.m. Members present included Trustees Best, Davis, Burcham, Rud, Stene, Jenson and President Prince. Others present were Mitch Nichols with Ayres Associates, Public Works Director Rand Bates, Deputy Clerk-Treasurer Riemer and Administrator-Clerk-Treasurer Mitchell. LeAnn Ralph with the Colfax Messenger was present.

**Communication from the Village President – None**

**Public Comment – None**

### **Consent Agenda**

- **Regular Board Meeting Minutes –October 27, 2025**
- **Review Statement of Bills Pooled Checking– October 27, 2025 to November 9, 2025**
- **Review Statement of Bills Solid Waste & Recycling Checking – October 27, 2025 to November 9, 2025**
- **Review Statement of Bills Dairy State Bank – October 27, 2025 to November 9, 2025**
- **Licenses – Operators License- November 10, 2025 – June 30, 2026- Sandra Harp-Outhouse Bar**

A motion was made by Trustee Stene and seconded by Trustee Best to approve consent agenda 5a-5e. A voice vote was taken with all members voting in favor. Motion carried.

### **Consideration Items:**

**Ayres Associates – Mitch Nichols-Dunn Street Utility Extension & Amendment to Agreement** – Nichols presented his Amendment to the original Cedar Street agreement. Nichols, Mitchell and Josh Low from Ehlers met and discussed the Dunn water/sewer/road project to see if it qualifies for TIF 5. Since it does, Nichols and Mitchell agreed that this is a good opportunity to use that funding and replace Dunn Street south of 5<sup>th</sup> Avenue. The other, cheaper option is to run water and sewer along the ditches rather than rebuilding the road. Also, for Cedar Street, we may see a \$100,000 savings with the water portion. The current water line was installed in 1982 with a lifetime of 80 years. It is only at half-life, so it probably will not need to be replaced with the sewer. The projects will be bid out as Schedule A (Dunn Street) to be completed first in early spring, and Schedule B (Cedar Street) to be completed thereafter. They may both go to the same bidder but may go to different bidders. Either way, Dunn Street will be first. A motion was made by Trustee Burcham and seconded by Trustee Jenson to accept the amendment to the Cedar Street agreement. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

**Bauman Associates – 2025 Audit** – Mitchell stated that Bauman gave us their proposal for \$41,025 to conduct the 2025 audit in 2026. She said this was in line with previous years. A motion was made by Trustee Stene and seconded by Trustee Davis to approve the proposal from Bauman to complete the 2025 audit for \$41,025. Voting For: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting Against: none. Motion carried.

**Bauman Associates – 2025 Financials for TIDs \$2720 - \$3200** – Mitchell stated that this was to perform work previously performed by Bauman for our TIDs. Trustee Burcham made a motion to accept Bauman's proposal for their work on the TIDs for \$2720-\$3200. Trustee Best seconded. Voting For: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting Against: none. Motion carried.

**Midwest Select Insurance Group- 2026 Insurance Quotes** – Mitchell presented the 2026 quotes from Midwest Select Insurance Group. Mitchell said that this is a local guy who has come to the office to visit and talk about the insurance rates, as our current broker, M3 insurance, is not very responsive. Our current carrier, Security Health, has raised its rates to a point where it is not financially wise to continue with them. MSIG offered a couple of quotes that were narrowed down for the Board. Both plans are through Medica; a silver option and gold option. The main difference is the gold option offers a lower deductible/out of pocket for Village employees. The cost comparison for the Village is the difference of a little more than \$2,000 per year. This will save our employees between \$2100 - \$4200 per year each. A motion was made by Trustee Burcham and seconded by Trustee Rud to accept the Medica Gold policy for 2026. Voting for: Trustees Burcham, Davis, Rud, Jenson, Stene, Best and Prince. Voting against: None. Motion carried.

**Rosenbrook Approval** – Mitchell said in her conversations with Dave Rosenbrook, he is offering to surrender both lots for which he paid a total of \$20,000 back to the Village for \$7,500. The remaining \$12,500 will go toward property taxes we would otherwise have had to collect on these finished projects. A motion was made by Trustee Burcham and seconded by Trustee Davis to accept the two lots in exchange for \$7,500. Voting for: Trustees Best, Stene, Jenson, Rud, Davis, Burcham and Prince. Voting against: None. Motion carried.



**Recommendation from Public Property Committee for Municipal Building** – Public Property Chair Stene detailed the meeting held by the Public Property Committee on Wednesday November 5, 2025. The Building Restoration committee is asking what our plans are for the building. The next step would be to ask Josh Melstrom to go through the building and see if it is structurally fit to continue, as well as whether more water remediation is needed. Board members expressed concern that we need to put a timeline on this so that it will be done. A motion was made by Trustee Stene and seconded by Trustee Davis to move forward with the recommendations of the public property committee for building inspection to happen within a six month period. A voice vote was taken with all members voting in favor. Motion carried.

**Employee Handbook- Finalization** – Mitchell asked if everyone has received a copy of the Employee Handbook and whether they reviewed its contents. Board members indicated that they had. A motion was made by Trustee Burcham and seconded by Trustee Rud to accept and implement the updated handbook. A voice vote was taken with all voting in favor. Motion carried.

**Set Personnel Meeting-Committee Assignments** – Updated committee assignments. Changes are as follows: Streets: Trustee Stene will replace Trustee Davis as Chair, Trustee Jenson was replaced by Trustee Best; Public Property: Trustee Burcham will replace Trustee Stene as Chair; Public Safety: Trustee Davis will replace Trustee Burcham as Chair, Trustee Jenson will be added to the committee. Committee assignments are available from ACT Mitchell.

**Set Budget and December Meetings** – Mitchell said that budget meetings need to be set for Wednesday, November 12 and Thursday, November 13. Deputy Riemer will post the notices for the meetings.

**Committee/Department Reports/Discussions – (no action) – No Discussion**

**Adjourn** – A motion was made by Trustee Burcham and seconded by Trustee Stene to adjourn the meeting at 7:51 pm. A voice vote was taken with all members voting in favor. Meeting Adjourned.

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Jeff Prince, Village President

Attest: \_\_\_\_\_  
Julie Mitchell, Administrator-Clerk-Treasurer



11/21/2025 9:52 AM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

## 1 DSB CHECKING ACCOUNT

## Accounting Checks

Posted From: 11/10/2025 From Account:

Thru: 11/23/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1029	11/14/2025	ADAM'S AUTO REPAIR	188.86
1030	11/14/2025	AMAZON CAPITAL SERVICES	301.32
1031	11/14/2025	BAUMAN ASSOCIATES	3,500.00
1032	11/14/2025	CARLTON DEWITT	549.23
1033	11/14/2025	CINTAS CORPORATION	90.80
1034	11/14/2025	CLOUD PCR LLC	41.39
1035	11/14/2025	COAST TO COAST COMPUTER PRODUCTS	538.99
1036	11/14/2025	COMMAND CENTRAL	425.00
1037	11/14/2025	COMMERCIAL TESTING LAB	831.60
1038	11/14/2025	CRAMER CONSULTING, LLC	250.00
1039	11/14/2025	CREDIT SERVICE INTERNATIONAL	242.54
1040	11/14/2025	DONS SWEEPER SERVICE/DON LOGSLETT	4,140.00
1041	11/14/2025	DUNCAN CO	397.45
1042	11/14/2025	DUNN ENERGY COOPERATIVE	116.00
1043	11/14/2025	ELAN FINANCIAL SERVICES	204.95
1044	11/14/2025	EXPRESS MART	75.04
1045	11/14/2025	HANNAH PARROTT	70.00
1046	11/14/2025	HYDROCORP	440.56
1047	11/14/2025	KOVO RCM	1,186.77
1048	11/14/2025	PENNCARE	608.97
1049	11/14/2025	SECURITY HEALTH PLAN OF WISCONSIN	18,377.03
1050	11/14/2025	SHRED AWAY	33.00
1051	11/14/2025	SYNERGY COOPERATIVE	1,706.86
1052	11/14/2025	TIMECLOCK PLUS LLC	5,250.00
1053	11/14/2025	VIKING DISPOSAL, INC	1,736.00
1054	11/14/2025	WATER CARE SERVICES	103.50
EFTPS	11/20/2025	EFTPS-FEDERAL-SS-MEDICARE	8,971.38
WIDOR	11/18/2025	WI DEPARTMENT OF REVENUE	1,428.35
BREMER	11/10/2025	ELAN FINANCIAL SERVICES	2,393.36
WIDCOMP	11/20/2025	WISCONSIN DEFERRED COMPENSATION	260.00
Grand Total			54,458.95



11/21/2025 9:53 AM

Reprint Check Register - Quick Report - ALL

Page: 1  
ACCT

SOLID WASTE & RECYCLING RU

Accounting Checks

Posted From: 11/10/2025 From Account:  
Thru: 11/23/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
1601	11/14/2025	BADGER STATE ELECTRIC	869.43
1602	11/14/2025	DUNN ENERGY COOPERATIVE	156.00
1603	11/14/2025	FIRST CHOICE	1,080.00
1604	11/14/2025	JOHNSON ROLL-OFF SERVICE, LLC	15,211.50
1605	11/14/2025	LIBERTY TIRE SERVICES LLC	1,324.63
1606	11/14/2025	PLASTIC BAGS UNLIMITED	200.00
1607	11/14/2025	TOWN OF ELK MOUND	104.50
1608	11/14/2025	UNEMPLOYMENT INSURANCE	128.00
1609	11/14/2025	VILLAGE OF COLFAX	47.49
Grand Total			19,121.55



POOLED CHECKING ACCOUNT

Accounting Checks

Posted From: 11/10/2025 From Account:  
Thru: 11/23/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
DELTA	11/17/2025	DELTA DENTAL	731.67
WEENERGIES	11/18/2025	WE ENERGIES	84.00
WEENERGIES	11/18/2025	WE ENERGIES	34.69
Grand Total			850.36



Account No. XX-0015618288-X  
Job No. 15630439  
Job Address DUNN STREET  
COLFAX, WI 54730



Northern States Power Company – Wisconsin

Thank you for choosing Xcel Energy to be your energy provider. We appreciate your business, and our goal is to deliver you reliable service at an affordable price.

**This letter contains important information about your requested service. Please read all details below as well as any accompanying information and respond accordingly to ensure your project is completed accurately and timely.**

This letter relates to your request for

- \* Electric Excess Construction/Winter Construction
- \* New Electric Distribution Facilities

Your portion of the cost of this project is \$17,826.03. A hard copy invoice will be sent to you via U.S. Mail Postal Service in the coming days. **Please see the attached payment options document for more instructions.** Upon receipt of payment and other required documentation as noted below, your project will be scheduled and you will be notified of the scheduled date. If paying by check, please note the account number identified at the top of this letter on your check to ensure accurate and timely payment processing.

Below is a list of additional documentation that you will need to review, sign, and return to the Xcel Energy Design Operations Specialist by email at [NSPWDesignCIAC@xcelenergy.com](mailto:NSPWDesignCIAC@xcelenergy.com) or U.S. Postal Service to the address listed at the bottom right of the letter. Please retain a copy of all documentation for your records.

➤ **Documents to be returned to Xcel Energy:**

- \* Miscellaneous Non Refundable Agreement/Excess Construction Agreement
- \* Customer Contribution Advance Payment Agreement

➤ **Additional enclosures:**

- \* Customer Payment Options
- \* Electric Terms and Conditions

If you have any questions about the enclosures or about your specific job, please contact the design representative below and reference your account number and/or job number above.

We look forward to being your energy provider.

Sincerely,  
Kip Shock  
Distribution Designer I  
320 Heller Road  
Menomonie, WI 54751  
Xcel Energy  
Kip.L.Shock@xcelenergy.com  
7157376042

**Mailing Address for Documents:**

Xcel Energy  
ATTN Design Operations Specialist  
PO Box 8  
Eau Claire, WI 54702-0008





### Additional Information for Installing Facilities

Installation of the requested facilities will be added to our construction schedule as soon as the signed contracts and payment have been returned, and the construction site meets "site ready" requirements.

☐ **Site Ready** - Prior to installation, the service route must be within 4-6" of final grade (new construction). Service route must be clear of all obstacles (i.e., vehicles, building supplies, trash receptacles, etc.) from the meter location to the distribution source. Failure to have the site ready may result in a delay of the installation of your service.

☐ **Locating Underground Facilities** - Xcel Energy (and/or its contractor) will have existing underground utility owned facilities located prior to installation. These facilities will be marked with paint and /or flags.

If applicable, you must clearly mark all private underground facilities (i.e., underground tanks, electrical wiring, sewer, well, sprinkler system, water lines, drain fields, invisible fences, etc.) with paint, flags and/or stakes.

Xcel Energy (and/or its contractor) will not be liable for any damage to private underground facilities as a result of improper or lack of identification.

☐ **Restoration** - Xcel Energy (and/or its contractor) will backfill the service trench on your property with existing soil. You are responsible for any final compacting and re-landscaping, including seeding/sod and watering, at your expense.

☐ **Winter Construction Charges** – If winter conditions exist at the time of installation you may be subject to winter construction charges. To avoid these charges you need to apply for service and be Site Ready (see above) prior to October 1st.

Please feel free to contact Xcel Energy if you have any questions.





## Customer Payment Options

Xcel Energy offers seven payment options to pay for your construction project. Please select the payment options that work best for you.

### Payment options listed in order of quickest processing

#### **MyAccount/eBill™**

Register at [xcelenergy.com](http://xcelenergy.com) to make a payment from your checking account. You can also enroll in eBill and an email will let you know your bill is ready to view at the MyAccount site in place of receiving a mailed paper bill statement. MyAccount also provides a convenient list of your bill statement and payment history and retains your banking information for future use. Each additional account number will have to be added to your list of managed accounts within MyAccount.

#### **Pay by Phone**

Make payment from your checking or savings account at no charge by using our automated phone system. Please call us at 800.895.4999.

#### **Credit/Debit Card Payment**

All Xcel Energy residential and business customers are now eligible for payment via credit or debit card. Most major credit and debit cards accepted. Apple Pay or Google Pay is available to customers with a mobile device.

To pay by phone, call our payment processing partner, Kubra EZ Pay, at **833.660.1365**

To pay online, visit [www.xcelenergy.com/billing\\_and\\_payment](http://www.xcelenergy.com/billing_and_payment) and click on the **Pay with credit/debit card** link to make an online credit/debit card payment through Kubra EZ Pay.

*Please note the current fees along with payment information:*

- *Residential Customer Accounts*
  - *Payments accepted for up to \$1,000 in a single transaction*
    - *There is a \$1.80 fee per transaction*
    - *No fee for Wisconsin and Michigan residential customer accounts*
- *Non-Residential Customer Accounts*
  - *Payments accepted for up to \$100,000 in a single transaction*
    - *There is a 2.2% fee per transaction.*

*All credit/debit card types allow a maximum 25 credit/debit card payments in a 28-rolling-day period, per Xcel Energy account, per credit/debit card.*

*\*If you receive this message: "The information provided does not match our records please try again," while trying to make a payment, please try again the following day after 8am CST.*



### **Overnight Payment Delivery Options**

Send your payment and remittance stub including **account number (written on the memo line of your check)** via FedEx, UPS or USPS overnight delivery to:

Xcel Energy  
C/O Deluxe - Lockbox # 4176  
5450 N Cumberland Ave  
Chicago, IL 60656

Contact Phone (needed for the form): 800.895.4999

### **In-Person Pay Stations**

Pay in-person at a location near you by visiting [xcelenergy.com](http://xcelenergy.com) for pay station locations. **Please include the account number on the memo line of your check.**

*Please note:* A \$1.50 transaction fee applies. (\$1.45 for Western Union only in Colorado)

### **Pay by U.S Postal Service**

When sending payment by U.S. mail, **please include the account number on the memo line of your check.** Do not combine this payment with any other Xcel Energy bill payments. Mail check payments to:

Xcel Energy  
P.O. Box 4176  
Carol Stream, IL 60197-4176

### **Electronic Funds Transfer (EFT) (Only available to business)**

The Electronic Funds Transfer (EFT) payment process allows business customers to pay via Corporate Trade Exchange (CTX) formatted Automated Clearing House (ACH) (also referred to as EDI-820), the ability to electronically remit payment. The payments to Xcel Energy's bank accounts are initiated by the customer through a series of steps linked to the billing system. The CTX addenda records included with the funds transfer allow the posting of the payments to occur electronically to the account numbers provided by the customer. To obtain Xcel Energy's EFT bank account numbers and to provide transfer confirmation, please email [CustReceive@xcelenergy.com](mailto:CustReceive@xcelenergy.com).

### **Helpful hints to ensure accurate and timely processing of your payment:**

- For all payment options, please have your account number available and note on any payment documentation.
- The hard copy invoice will be sent to you via U.S mail in the coming days. If you would like an electronic copy of our invoice prior to receiving the hard copy, please contact your Designer who is identified in the attached letter.
- In order to apply payment to the correct account and avoid unnecessary delays, please make separate payments for each individual project or invoice.
- Please note that depending on payment selection, it may take up to a few days to process your payment.





## Excess Construction Agreement

Please Bill		Service Address	
Customer Name	VILLAGE OF COLFAX	Project Name	KS/COLFAX/DUNN STREET/UG EXT
Mailing Address	613 MAIN ST.	Street Address	DUNN STREET
Mailing Address	PO BOX 417	City, St Zip	COLFAX, WI 54730
Mailing Address	COLFAX, WI 54730-0417	County	DUNN
Phone #	715-862-3311	Nearest Valid Address	
Alt Phone #			
Paid by: If different			
Designer	Kip Shock		
Office Number	7157376042		

Service Notification	15630439
Type of Work	Winter Constr
Amount	\$800.00

AGREEMENT, made this date, 11/18/2025 by and between Northern States Power Company, a Wisconsin corporation and wholly owned subsidiary of Xcel Energy Inc., hereafter referred to as the "Company", and VILLAGE OF COLFAX, hereinafter referred to as the "Customer".

Work to be performed involves:

**COST TO INSTALL 700' OF UNDERGROUND PRIMARY IN ADVERSE WINTER MONTHS, NOT SITE READY BY OCTOBER 1, 2025. PRICE ON INVOICE VALID FOR 90 DAYS OF STATEMENT DATE.**

- ◆ Unless indicated in the description above, Customer payment due does not include any blacktop/concrete removal or restoration that may be necessary to perform the work requested. Restoration – Company will leave site level and clean of debris and remove excess soil. The Customer is responsible for all restoration such as sod and/or black dirt & seed.
- ◆ Company will not be responsible for gas piping beyond the meter unless it is associated with a Company reconstruction project. Company is not responsible for any electrical wiring beyond the meter.
- ◆ Any Customer-owned underground facilities (e.g.: sprinkler system, water or electric lines to outbuildings, sewer/septic lines, etc.) must be clearly marked. Company will not be responsible for damage to unmarked Customer-owned underground facilities.
- ◆ The Customer agrees to pay all additional installation costs incurred by the Company because of: (a) adverse soil conditions, rock formation, frozen ground, etc.; (b) landscaping and/or paving of areas prior to installation.
- ◆ The Customer agrees to pay the cost of any relocation made to accommodate his needs or that may be required due to altering of grade after installation.
- ◆ The facilities installed shall be the property of the Company regardless of any payment made by the Customer.

**Keep one copy for your files & return the remaining signed copies via email or by US Mail, in the enclosed envelope. You will receive an invoice to submit payment at a later date. Both the contracts and payment must be received before the work will be added to the construction schedule. Thank You.**

XCEL ENERGY SIGNATURE		CUSTOMER SIGNATURE	
Northern States Power Company		Legal Entity Name (if applicable):	
By:		Authorized Signer (see signing options below*): Signing Option 1 <input type="checkbox"/> AGREE Signing Option 2 (Signature below)	
<b>Lori Gustafson</b>	Digitally signed by Lori Gustafson Date: 2025.11.18 10:08:41 -06'00'	By:	
Printed Name:	<b>Lori Gustafson</b>	Printed Name:	
Title:	<b>Design Manager</b>	Title (if applicable):	
Date:	<b>11/18/2025</b>	Date:	

\* **Signing Option 1 (just click to agree):** By clicking the AGREE checkbox above, you acknowledge that you are the customer or an authorized signer for the customer and have read, understand, and agree to the above-stated terms.

**Signing Option 2:** Add Electronic Signature and return by e-mail **OR** print, sign, scan and return by e-mail **OR** print and sign and return by mail.





## TERMS AND CONDITIONS - ELECTRIC

1. **SERVICE CONNECTIONS:** The Company shall connect its service lines to the service wires of Customer at a point, the location of which shall be designated by the Company. The customer shall grant to the Company right-of-way on his premises for the installation and maintenance of the necessary distribution lines service connections, and appurtenances, and shall without expense to the Company, provide and maintain on the premise, at locations satisfactory to the Company, proper space for the Company's transformers, metering equipment and appurtenances. The Customer shall provide for the safekeeping of the Company's meters and other equipment and shall reimburse the Company for the cost of any alterations to the Company's property necessitated by customer and for any loss of or damage is occasioned by Company's negligence or causes beyond the control of the Customer.

Where underground **service and distribution facilities** are to be installed, the Company may or may not require an easement. If, in the Company's sole judgment, the company needs an easement over the Customer's property in order to furnish service to the Customer, the Customer shall provide the Company with an easement at no expense to the Company. If, in the Company's sole judgment, the Customer needs an easement or easements over property not owned by the Customer in order to furnish service to the Customer, the Customer shall obtain the easement(s) at no expense to the Company. The installation area or "strip" shall be cleared of trees and other obstructions, graded to a level which shall not be above or more than four (4) inches below finished grade for a minimum width of 10 feet on either side of the proposed route prior to the time installation of underground facilities is commenced and at no expense to the Company.

A minimum width 5 feet on either side of the service facilities after installation must be maintained at all time and no structure or trees shall be placed on said right of way. However, right of way may be used for gardens and other purposes which will not interfere with maintenance and replacement of electric facilities. A minimum width of 10 feet on either side of the distribution facilities after installation must be maintained at all time and no structure or trees shall be placed on said right of way. However, right of way may be used for gardens and other purposes which will not interfere with maintenance and replacement of electric facilities. If the Customer does not maintain the said right of way, the Company shall relocate the facilities at no expense to the Company as defined in the electric tariff. The Company shall be notified in advance of any proposed grade changes after installation, and all costs incurred as a result of such changes will be the responsibility of the Customer.

The Customer shall provide for the safekeeping of the Company's meters and other equipment and shall reimburse the Company for the cost of any alterations to the Company's property located on the premises unless such loss or damage is occasioned by the Company's negligence or causes beyond the control of the Customer.

2. **METERS:** The Company will furnish, install as close as is practical to the service entrance on the Customer's premises, and maintain one set of metering equipment. Company will maintain and test its metering equipment in accordance with standard practice. In the event the Company's test shows meter error in excess of tolerance prescribed by the Public Service Commission, the Company shall recalculate the bills for service during the period of inaccuracy and make adjustments of bills in accordance with the rules prescribed by such Commission. When metering equipment fails to register, the Company will estimate the quantity of energy consumed based on available data.

The expense of any meter test requested by the Customer more often than specified by the Public Service Commission rules will be borne by the Customer except that, if such test shows the meter to be in error in excess of tolerances prescribed by the Commission, the cost of such test will be borne by the Company.

The Customer, if he so desires, may install at his own expense additional meters in series with the Company's meter, for measuring electric energy used by himself but not for measuring service to any other person.

3. **CUSTOMER'S WIRING AND EQUIPMENT:** All wiring and equipment on the Customer's side of the point of equipment, shall be furnished, installed, and maintained at the Customer's expense in a manner approved by the public authorities having jurisdiction over the same and in accordance with the Company's requirements.

Any inspection of the Customer's wiring and equipment by the Company is for the purpose of avoiding unnecessary interruptions of service to its Customers or damage to its property and for no other purpose, and shall not be construed to impose any liability upon the Company, to the Customer, or any other person by reason thereof, and the Company shall not be liable or responsible for any loss, injury, or damage which may result from the use of, or defects in , the Customer's wiring or equipment.



The Company may, however, at any time require the Customer to make such changes in his equipment or use thereof, as may be necessary to eliminate any hazardous condition or any injurious effect which the operation of Customer's equipment may have on the Company's employees, equipment or service.

The transformers, service connections, meters and appurtenances used in furnishing electric service to the Customer have a definite capacity, and therefore no material increase in load or equipment shall be made without first making arrangements with the Company for the additional electric supply.

4. **ACCESS TO CUSTOMER'S PREMISES:** The company representatives, when properly identified shall have access to the Customer's premises at all reasonable times for the purpose of reading meters, making repairs, making inspections, tree trimming, tree removal and vegetation control, removing the Company's property or for any other purpose incident to the service.

5. **USE OF SERVICE:** Electric service may be used only for the purposes set forth in the rate schedule. Electric service is furnished for the use of the Customer only and the Customer shall not resell it to other persons.

6. **CONTINUITY OF SERVICE:** The Company will use all reasonable care to provide continuous service and if it be prevented from delivering electric energy, wholly or in part, or the Customer be prevented from receiving electric energy, wholly or in part, by any cause not reasonably within control, including but not limited to: fire, explosion, flood, strike, unavoidable accident, Federal, State or Municipal interference, the parties agree (except in the case of a practically total suspension of their respective businesses) diligently to put their respective works in condition again to supply or to receive electric energy as the case may be;

the Company shall not be liable for any damage or loss resulting from such interruption or suspension nor shall the same be considered a breach of this agreement; for interruptions due to the above-mentioned causes, the Customer shall be entitled to a reduction in the period of one month, provided the Customer shall have promptly given notice in writing to the Company at its office of such shutdown or interference and the cause thereof; provided, further, that voluntary shutdown of the plant or property by the Customer, or voluntary discontinuance or suspension of its business, shall be expected from the operations of this paragraph.

7. **COMPANY'S RIGHT TO DISCONTINUE OR CURTAIL SUPPLY:** The Company shall have the right to refuse, discontinue, or curtail the supply of electric service for any of the following reasons:

For failure by the Customer to pay amounts payable when due, or to establish credit when requested: to prevent fraud or abuse; when evidence is found of diversion of electric service, or tampering with service wires, meters, or appurtenances on the Customer's premises; when necessary to make repairs, replacements, or changes in the Company's equipment, when the Company is prevented from furnishing electric service to the Customer because of lack of permits or necessary right of way privileges; when necessary to comply with any order or request of any government authority having jurisdiction; or for failure of the Customer to comply with any of the other provisions of this Agreement.

Any discontinuance or curtailment of supply shall not relieve the Customer from this obligation to the Company."

8. **WAIVER OF RIGHTS OR DEFAULTS:** No delay by the Company in enforcing any of its rights shall be deemed a waiver of such rights, nor shall a waiver by the Company of any of the Customer's defaults be deemed waiver of any other or subsequent defaults.

9. **DELAYS:** Neither party hereto shall be liable for delays not reasonably within its control, including delays caused by inability to secure or replace materials or supplies necessary to perform the work contemplated herein, nor shall any such delays be deemed a breach of any obligation under this Agreement.





## Customer Contribution Electric Advance Payment Agreement

Please Bill		Service Address	
Customer Name	VILLAGE OF COLFAX	Project Name	KS/COLFAX/DUNN STREET/UG EXT
Mailing Address	613 MAIN ST.	Street Address	DUNN STREET
Mailing Address	PO BOX 417	City, St Zip	COLFAX, WI 54730
Mailing Address	COLFAX, WI 54730-0417	County	DUNN
Phone #	715-862-3311	Nearest Valid	
Alt Phone #		Address	
Paid by: If different			
Designer	Kip Shock		
Office Number	7157376042		

Service Notification	15630439
Type of Work	Electric Advance
Service Detail	120/240V single phase
kW Demand	4KW

Amount	\$17,026.03
--------	-------------

AGREEMENT, made this date, 11/19/2025 by and between Northern States Power Company, a Wisconsin corporation and wholly owned subsidiary of Xcel Energy Inc., hereafter referred to as the "Company", and VILLAGE OF COLFAX, hereinafter referred to as the "Customer".

The parties hereto, each in consideration of the agreements of the other, agree as follows:

1. **ELECTRIC DISTRIBUTION FACILITIES EXTENSION.** The Company agrees to install facilities and furnish electric service in the form of 120/240V single phase available for an estimated electric capacity kW demand of 4KW.

Add'l description:

Said service shall be provided in accordance with the Company's rates, rules and regulations currently on file with the appropriate jurisdictional utilities commission, as hereafter supplemented, amended or modified.

### SPECIAL PROVISIONS:

**COST TO INSTALL 700' OF UNDERGROUND PRIMARY. PRICE ON INVOICE VALID FOR 90 DAYS OF STATEMENT DATE.**

2. **ESTIMATED CONTRIBUTIONS.** The Customer agrees to pay the Company, as a contribution toward the cost of the extension, the estimated amount listed above. This amount represents an estimate of that portion of the total cost of the extension which the Company may charge to the Customer. The Customer, upon signing this agreement, accepts the terms and conditions attached.

3. **RECALCULATION OF CONTRIBUTION.** Upon completion of an extension which differs from the original design, the company will recalculate the amount of the Customer's contribution based upon the cost of the extension as built using the same formula as was used to determine the estimated Customer contribution. If, as a result of a design change, the "actual" Customer contribution exceeds the "estimated" Customer contribution by \$20.00 or more, the Customer shall pay the Company the difference, and/or, if the estimated Customer contribution exceeds the actual Customer contribution by \$20.00 or more, the Company will refund the difference to the Customer.

4. **REFUND OF PORTION OF CUSTOMER CONTRIBUTION.** If, at any time within 5 years of the date the extension is installed, additional Customers are provided service from the extension, the Company may refund a portion of the Customer's refundable contribution. If additional customers are provided service, the refund, if any, shall be equal to the greater of: 1) The number of new customers connected (per type of service) times the embedded cost allowance for that type of service in effect at the time of this agreement, less the estimated cost of any additional distribution facilities required for the additional customer(s); or 2) The number of new customers connected (per type of service) times the embedded cost allowance (for that type of service) in effect at the time the new customers are connected, less the estimated cost of any additional distribution facilities required for the new customer. If the estimated cost of the required additional distribution facilities to service the new customers exceed the applicable allowance for that customer, no refund will be made. In no event shall the total refund exceed the total Customer contribution made pursuant to this Agreement. Refunds will be made to the Customer listed above unless a written assignment of such refund executed by such persons or entity has been delivered to the Company prior to the date of payment of the refund.

5. **OWNERSHIP OF FACILITIES.** The Company, at all times, shall own the facilities installed pursuant to this Agreement, notwithstanding any contribution or payment made by the Customer.



6. The Customer shall not assign this Agreement without written consent of Company. When assignment of this agreement occurs, such assignment will transfer financial liabilities documented within this contract to new assigned party. Company's consent will be conditioned upon the proposed assignee meeting the requirements of any applicable tariff provisions, and expressly assuming remaining liabilities of Customer hereunder, together with such other requirements as may be set forth by Company.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, and the same shall be binding upon the respective parties, and each of their successors and assigns.

XCEL ENERGY SIGNATURE	CUSTOMER SIGNATURE
Northern States Power Company	Legal Entity Name (if applicable):
By:  <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <b>Lori Gustafson</b> </div> <div>             Digitally signed by Lori Gustafson              Date: 2025.11.18 10:08:56 -06'00'           </div> </div>	Authorized Signer (see signing options below*): <i>Signing Option 1</i> <input type="checkbox"/> AGREE <i>Signing Option 2</i> (Signature below)  By:
Printed Name: <b>Lori Gustafson</b>	Printed Name:
Title: <b>Design Manager</b>	Title (if applicable):
Date: <b>11/19/2025</b>	Date:

\* **Signing Option 1 (just click to agree):** By clicking the AGREE checkbox above, you acknowledge that you are the customer or an authorized signer for the customer and have read, understand, and agree to the above-stated terms.  
**Signing Option 2:** Add Electronic Signature and return by e-mail **OR** print, sign, scan and return by e-mail **OR** print and sign and return by mail.



## Julie Mitchell

---

**From:** Kristopher meyer <kris@kmconstructionllc.com>  
**Sent:** Monday, November 10, 2025 7:32 AM  
**To:** Julie Mitchell; Anderson, Thomas J  
**Subject:** Fwd: Invoice Letter - Natural Gas  
**Attachments:** 76079 PayConstructionBill\_Temp\_0222.pdf; 1433 Seasonal Charge Brochure.pdf; Ready for Gas 151 031425.pdf; Cost Letter.pdf; 5152388 Sketch.pdf; 5152260 Sketch.pdf; Cost Letter.pdf; Cost Letter.pdf; 5152282 Sketch.pdf

Morning Julie and Thomas

I am connecting you two so we can get gas main moving forward here still. Julie I have attached the cost letters which might change a little with winter charges. If we can get this added for meeting that would be great so can continue to move forward thanks

Attached please find the cost letter, construction sketch and ready for service card, along with some other helpful information for your natural gas service located at Dunn St, Colfax.

The next step is for you to provide the following:

- Payment (see separate mailing address below)

- Signed/approved construction sketch

- Signed/completed ready-for-service card

- Please hold your ready for service card until your site is truly ready per the card or you could delay the installation of your service.

Send the signed cost letter, sketch and ready for service card by:

Email: [thomas.anderson1@we-energies.com](mailto:thomas.anderson1@we-energies.com)

Fax: 715-268-6153

US Mail: 811 Keller Ave S, Amery, WI 54001

Make payment by:

Credit/debit:

Visit [www.we-energies.com/payconstructionbill](http://www.we-energies.com/payconstructionbill) or call 855-570-0998. There is a convenience

fee of \$2.95 per \$175 for this service.

US Mail:

We Energies

Essential Services – A299

PO Box 2046

Milwaukee, WI 53201-9627



After we have received these items and have the necessary permits and/or easements, we will contact you with an approximate construction timeframe.

Note: We Energies is aware of supply chain shortages impacting the utility industry and causing installation delays. We are monitoring inventory and working with suppliers. We will update you on the status of your job if we run into any delays.

Please contact me if you have questions. We look forward to providing you with natural gas service. 715-500-4048

Thomas J. Anderson  
District Gas Sales Representative  
We Energies – ELGO – RLGO  
811 Keller Ave S, Amery, WI. 54001  
Office: 715-500-4048  
Mobile: 715-315-8797  
Email: [Thomas.anderson1@we-energies.com](mailto:Thomas.anderson1@we-energies.com) <<mailto:Thomas.anderson1@we-energies.com>>

--  
Kris Meyer  
KM Construction & Remodeling LLC.  
715-299-5342



The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that



**We Energies**  
811 Keller Avenue South  
Amery, WI 54001-1497  
www.we-energies.com



10/24/2025

Subject: Invoice for natural gas facility work at Dunn St main ext

Dear Joe Felix:

Thank you for contacting We Energies about your natural gas facility work request at the location listed above.

The cost to perform this work is \$3,518.85. This includes \$2,115.00 for work performed from Dec. 1 through March 31. If this letter is not signed and returned with payment and the site is not ready within 90 days from the date of this letter, this amount is subject to change. Additional charges may apply if we encounter unusual conditions, delays in your construction schedule or other changes that you request.

Please sign and return this letter, sketch (if enclosed) and your personal check in the envelope provided. Payment may also be made online by visiting [www.we-energies.com/payconstructionbill](http://www.we-energies.com/payconstructionbill) or by phone at 855-570-0998. Your signature grants us permission to construct and maintain facilities. Work will be scheduled when we receive your signed document(s) and payment.

When finished, we will backfill with existing soil. Final grading is typically the responsibility of the customer, builder or landscaper, unless previously specified in our cost.

If you have questions, please call me. I look forward to working with you to make your project a success.

Sincerely,

Thomas Anderson  
WG District Sales Representative  
Phone #: 715-500-4048  
Fax #: 715-268-6153

Accepted By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Title: \_\_\_\_\_

Work Request #: 5152388

Enclosure



October 24, 2025

**We Energies**  
811 Keller Avenue South  
Amery, WI 54001-1497  
www.we-energies.com



JOE J FELIX  
510 E Macarthur Ave  
Eau Claire, WI 54730

Work Request #: 5152282  
(for internal use only)

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**THIS LETTER IS YOUR INVOICE FOR NATURAL GAS SERVICE**

113 Dunn St , Colfax, WI 54730

Dear JOE J FELIX,

You are on your way to having natural gas service installed at your location.

Please confirm that the following natural gas service details are correct. If not, please call me right away.

Development: n/a

Lot #: 0

Pressure: Standard

Total Connected Load (SCFH): 150

**Your next steps are to:**

*1. Check the enclosed sketch:*

- Confirm that the meter location you indicated on your service application is correct.
- If the location of your meter is not correct, call me immediately. There is an additional charge if we have to relocate your meter after it is installed.

*2. Send in payment for natural gas service installation if a cost is listed below. Up to 100 feet of service is provided at no charge from your lot line to the closest company-approved meter location.*

- **The cost for natural gas service installation is: \$345.00**
- This includes \$345.00 for installation from December 1 through March 31.
- We must receive your payment before we can schedule your installation. Please include the service address with your payment, and send it to us in the enclosed envelope.
- In the event we encounter unusual conditions during the installation of your service, there may be additional charges.
- This amount is valid for 90 days from the date of this letter.



3. *Send or fax the Ready For Service Card when the site is ready for natural gas service installation:*

- Your construction site is ready for service when requirements 1- 5 on the *Ready For Service Card* are met.
- When we receive your card, we will call you to schedule installation.

4. *Mark private underground facilities.*

- Locate and mark (with stakes, spray paint or flags) or expose any customer-owned underground obstructions or facilities.
- If you are not sure what this includes, please call for more information.
- We Energies and/or its agents will not be held responsible for damage to unmarked, private facilities.

**Contact me for all of your natural gas installation needs.** I'm here to make sure your questions are answered and any concerns you have are addressed. On behalf of We Energies, I appreciate the opportunity to serve you and look forward to providing you with safe, reliable and reasonably-priced natural gas.

Sincerely,

*Thomas Anderson*

Thomas J Anderson

WG District Sales Representative

Phone 715-500-4048

P.S. Misplaced your *residential new construction service application guide*? Download a copy at [www.we-energies.com/builders-contractors/](http://www.we-energies.com/builders-contractors/) or call me for a new copy.



October 24, 2025

**We Energies**  
811 Keller Avenue South  
Amery, WI 54001-1497  
www.we-energies.com



JOE J FELIX  
510 E Macarthur Ave  
Eau Claire, WI 54701

Work Request #: 5152260  
(for internal use only)

**THIS LETTER IS YOUR INVOICE FOR NATURAL GAS SERVICE**

107 Dunn St , Colfax, WI 54730

Dear JOE J FELIX,

You are on your way to having natural gas service installed at your location.

Please confirm that the following natural gas service details are correct. If not, please call me right away.

Development: n/a

Lot #: 0

Pressure: Standard

Total Connected Load (SCFH): 150

**Your next steps are to:**

*1. Check the enclosed sketch:*

- Confirm that the meter location you indicated on your service application is correct.
- If the location of your meter is not correct, call me immediately. There is an additional charge if we have to relocate your meter after it is installed.

*2. Send in payment for natural gas service installation if a cost is listed below. Up to 100 feet of service is provided at no charge from your lot line to the closest company-approved meter location.*

- **The cost for natural gas service installation is: \$345.00**
- This includes \$345.00 for installation from December 1 through March 31.
- We must receive your payment before we can schedule your installation. Please include the service address with your payment, and send it to us in the enclosed envelope.
- In the event we encounter unusual conditions during the installation of your service, there may be additional charges.
- This amount is valid for 90 days from the date of this letter.



3. *Send or fax the Ready For Service Card when the site is ready for natural gas service installation:*

- Your construction site is ready for service when requirements 1- 5 on the *Ready For Service Card* are met.
- When we receive your card, we will call you to schedule installation.

4. *Mark private underground facilities.*

- Locate and mark (with stakes, spray paint or flags) or expose any customer-owned underground obstructions or facilities.
- If you are not sure what this includes, please call for more information.
- We Energies and/or its agents will not be held responsible for damage to unmarked, private facilities.

**Contact me for all of your natural gas installation needs.** I'm here to make sure your questions are answered and any concerns you have are addressed. On behalf of We Energies, I appreciate the opportunity to serve you and look forward to providing you with safe, reliable and reasonably-priced natural gas.

Sincerely,

*Thomas Anderson*


Thomas J Anderson

WG District Sales Representative

Phone 715-500-4048

P.S. Misplaced your *residential new construction service application guide*? Download a copy at [www.we-energies.com/builders-contractors/](http://www.we-energies.com/builders-contractors/) or call me for a new copy.





ELEC WR EL5152388  
GAS WR

CITY / TOWN / VILLAGE: W/COLEFAX (DUNN COUNTY)  
CUST/PROJ NAME: JOE FELIX (715) 823-4500  
PROJECT LOCATION: 107 DUNN ST - COLEFAX 54730

WORK DESCRIPTION: 2" PE MAIN EXTENSION 705'

PREPARED BY: DON DIETSCH (K)  
E-MAIL: don.dietsch@we-energies.com  
OFFICE #: (715) 234-9804 CELL #: (414) 222-0112  
PAGER #: \_\_\_\_\_ IO #: MEU0209344  
PROJECT ID: EL5152388 CGS #: \_\_\_\_\_  
DATE PREPARED: 10-9-25 DATE REVISED: \_\_\_\_\_

RAILROAD PERMITTING/FLAGGING REQUIRED ☐ YES ☒ NO RR NAME \_\_\_\_\_  
CORROSION CONTACT: ADAM KNAUTZ PHONE #: (414) 221-4792

**COMMON INFORMATION**

STAKING REQUIREMENTS: ☐ SURVEYOR ☐ STAKED ☒ DESIGNER ☒ NOT NEEDED ☐ YES ☒ NO

RESTORE PRIVATE PROPERTY: ☐ WE ENERGIES ☐ CUSTOMER

WORK IS APPROX 168 FT. DIRECTION S OF CL OF 5TH AVE NEAREST CROSS STREET 107 DUNN ST

**ELECTRIC INFORMATION**

OPER MAP #: \_\_\_\_\_ FEEDERLINE #: \_\_\_\_\_  
CATV JOINT USE #: \_\_\_\_\_ TEL JOINT USE #: \_\_\_\_\_

**PROPOSED GAS SERVICE INFORMATION**

MTR SIZE: \_\_\_\_\_ MTR TYPE: \_\_\_\_\_ PRES: ☐ BFV ☐ RELIGHT  
SERV PIPE SIZE: \_\_\_\_\_ MATERIAL: \_\_\_\_\_  
MTR LOC: \_\_\_\_\_ FT. OF \_\_\_\_\_ CORNER ☐ CURB VLV ☐ TIE IN PIPING  
CONSTRUCTION TYPE: \_\_\_\_\_

**JOB INFO:**

SECTION / TOWN / RANGE: SE1/4 SEC16, T29N, R11W  
SITE VISIT COMPLETED BY: DON DIETSCH (715) 234-9804  
JOB OWNER: TOM ANDERSON (715) 500-4048  
thomas.anderson1@we-energies.com

**CRITICAL SAFETY RULES - GO:**

1. Confined space procedures
2. Excavation and shoring
3. Live gas emergency procedures
4. Lock out - Tag out
5. Seat belts
6. Securing parked vehicles

**CONTINGENCIES & COMMENTS:**

DIGGERS HOTLINE / MISS DIG REQUIRED

WE ENERGIES WILL COMPLETE LAWN / PAVEMENT REPAIR ON:

☒ ROAD ROW ☐ NEIGHBORING PROPERTY  
☐ NONE ☐ CUSTOMER PROPERTY

WE ENERGIES WILL HAUL SPOIL FROM:

☐ ROAD ROW ☐ NEIGHBORING PROPERTY  
☒ NONE ☐ CUSTOMER PROPERTY

CUSTOMER IS REQUIRED TO LOCATE ALL PRIVATE UNDERGROUND FACILITIES PRIOR TO INSTALLATION  
WE ENERGIES IS NOT RESPONSIBLE FOR ROOT DAMAGE

**CORROSION NOTES:**  
CONNECT NEW PE TRACER WIRE TO EXISTING TRACER WIRE.

**EROSION CONTROL NOTES:**  
FINAL STABILIZATION WITHIN ROAD RIGHT OF WAY SHALL BE PERMANENT SEED AND EROSION MAT, CLASS 1 TYPE B.  
INSTALL WATTLE AS SHOWN ON SHEET 2.

SCALE: 1" = 50'

NORTH

SHEET NO. 1 OF 2

**SHEET 2**

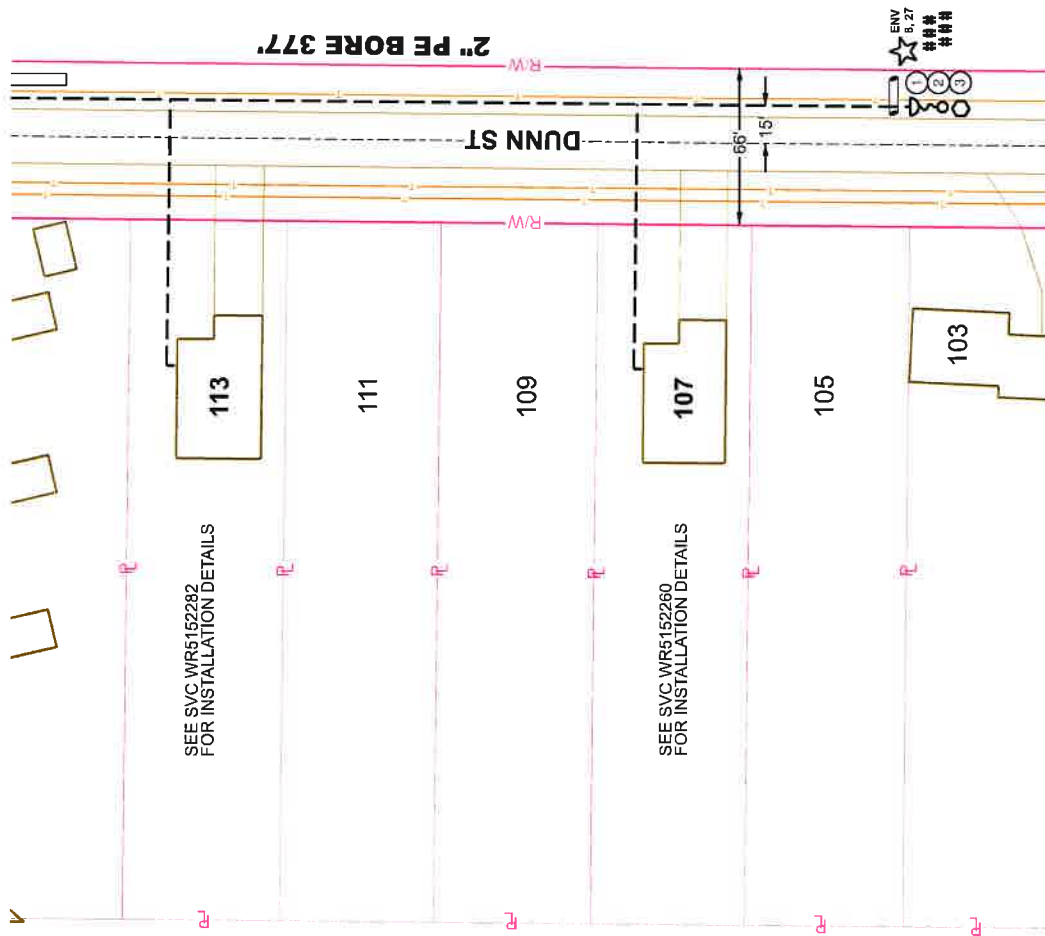




**EL5152380**



**SHEET 1**



ITEM NO.	DESCRIPTION
①	CAP, 2" IPS SOCKET X 1/2" PURGE
②	ANODE, 1 LB
③	STANDARD FLUSHMOUNT TERMINAL

ENGINEERING APPROVED ENDING THE MAIN  
IN LINE WITH THE SOUTH PROPERTY LINE OF 105 DUNN ST

SHEET NO.  
2 OF 2









ELEC WR  
GAS WR

5152260

CITY / TOWN / VILLAGE: VILLAGE, VILLAGE (DUNN COUNTY)  
CUST/PROJ NAME: JOE FELIX (715) 828-4500  
PROJECT LOCATION: 107 DUNN ST. COULFAX

WORK DESCRIPTION: INSTALL RESIDENTIAL SERVICE

COMMON INFORMATION

STAKING REQUIREMENTS:	MAIN / SERVICE IN BASEMENT:
<input type="checkbox"/> SURVEYOR	<input type="checkbox"/> STAKED
<input type="checkbox"/> DESIGNER	<input checked="" type="checkbox"/> NOT NEEDED
RESTORE PRIVATE PROPERTY: <input type="checkbox"/> WE ENERGIES <input checked="" type="checkbox"/> CUSTOMER	
WORK IS APPROX. 170 FT. DIRECTION S OF CL OF 5TH AVE. NEAREST CROSS STREET (If different than street list)	

ELECTRIC INFORMATION

OPER MAP #: \_\_\_\_\_ FEEDERLINE #: \_\_\_\_\_  
CATV JOINT USE #: \_\_\_\_\_ TEL JOINT USE #: \_\_\_\_\_

PROPOSED GAS SERVICE INFORMATION

MTR SIZE: 250 MTR TYPE: ERT PRES: 1700 ☒ EFV  
SERV PIPE SIZE: 1" MATERIAL: DE ☐ RELIGHT ☐ CURB VLV  
MTR LOC: 11 FT. W OF NE CORNER ☐ TIE IN PIPING  
CONSTRUCTION TYPE: NEW

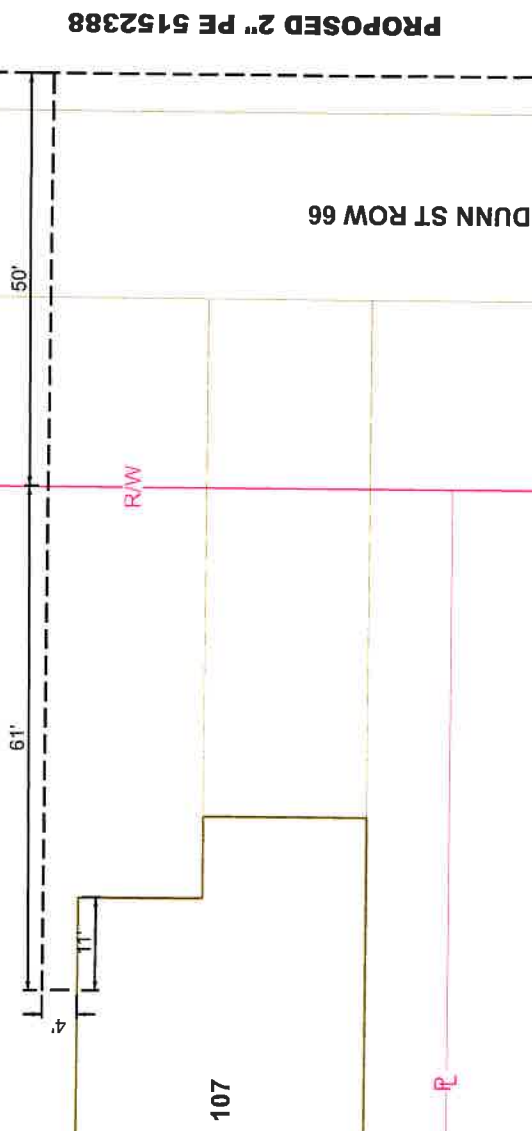
RAILROAD PERMITTING/FLAGGING REQUIRED ☐ YES ☒ NO RR NAME \_\_\_\_\_  
CORROSION CONTACT: ADAM KNAUTZ PHONE #: (414) 221-4792

- CRITICAL SAFETY RULES - GO:
1. Confined space procedures
  2. Excavation and shoring
  3. Live gas emergency procedures
  4. Lock out - Tag out
  5. Seat belts
  6. Securing parked vehicles

CONTINGENCIES & COMMENTS:

DIGGERS HOTLINE / MISS DIG REQUIRED  
WE ENERGIES WILL COMPLETE LAWN / PAVEMENT REPAIR ON  
☒ ROAD ROW ☐ NEIGHBORING PROPERTY  
☐ NONE ☐ CUSTOMER PROPERTY  
WE ENERGIES WILL HAUL SPOIL FROM:  
☐ ROAD ROW ☐ NEIGHBORING PROPERTY  
☒ NONE ☐ CUSTOMER PROPERTY

CUSTOMER IS REQUIRED TO LOCATE ALL PRIVATE  
UNDERGROUND FACILITIES PRIOR TO INSTALLATION  
WE ENERGIES IS NOT RESPONSIBLE FOR ROOT DAMAGE











# Proposal

QUOTE NUMBER 234649-01

Oct 26, 2025

CATERPILLAR INC. 926

PREPARED FOR  
VILLAGE OF COLFAX



**FABICK**





The logo for Fabick, featuring the word "FABICK" in a bold, italicized, sans-serif font.

Oct 26, 2025

VILLAGE OF COLFAX  
614 E Railroad Ave  
COLFAX, WISCONSIN, 54730

Dear Randy Bates,

We are pleased to offer you the following proposal for your consideration.

One (1) Caterpillar Inc. Model: 926 Small Wheel Loader with all standard equipment in addition to the specifications listed below:

**STOCK NUMBER:** TBD

**SERIAL NUMBER:** TBD

**YEAR:** 2026

**SMU:** NEW

Thank you for your interest in Fabick Cat and Caterpillar products. Please know that we sincerely appreciate your consideration and look forward to answering any questions you may have moving forward. Feel free to contact me directly at any time.

Sincerely,

Andrew Beckman  
Machine Sales Representative  
Fabick Cat  
andrew.beckman@fabickcat.com  
(715) 293-6124

This quotation is valid for 30 days, after which time we reserve the right to re-quote.

"TO EVER SERVE OUR CUSTOMERS BETTER"





**One (1) Caterpillar Inc. Model: 926 Small Wheel Loader with all standard equipment in addition to the specifications listed below:**

### **STANDARD FEATURES**

**POWERTRAIN** -Cat C7.1 ACERT engine --Auto Idle shut down feature --Auto Engine RPM --Power modes (Standard and Performance) --Power by range (High power in range 4) --Tier 4 final/Stage V compliant --Turbocharged and aftercooled --Filtered crankcase breather --Diesel particulate filter -- Selective catalyst reduction -Dry type air cleaner -Coolant protection to -34C (-29F) -Fuel priming pump, automatic -Fuel Water separator -Differential lock in front axle -Axle seal guards -Enclosed wet disc full hydraulic brakes -Parking brake, electric -Lubed for life driveshafts -Hydrostatic transmission with electronic -control --Operator modes (TC, Hystat, Single Pedal -and Ice) --Directional shift aggressiveness (Fast, -Medium, Slow) --Auto Rimpull control, adjust wheel -torque --Creeper control, adjust ground speed -Single plane cooling package wide 6 fins -per inch density -Hydraulically driven demand cooling fan -S-O-S port, engine, coolant, transmission -oil

**HYDRAULICS** -Automatic lift and bucket kickouts, -adjustable in-cab -Bucket and fork modes, adjustable in-cab -Cylinder damping at kickout and -mechanical end stops -Fine mode control (fast, medium, slow) -in Fork Mode -Hydraulic response setting (fast, -medium, slow) -Hydraulic diagnostic connectors and -S-O-S ports -Hydraulic sight gauge, visible -Load sensing hydraulics and steering - Seat mounted hydraulic joystick controls -Cat Payload 250 hours of Demo

**ELECTRICAL** -Alternator, 115-amp, heavy duty -12V power supply in cab (2) -Batteries, 1,000 CCA (2) 24 volt system, -disconnect switch -Back up alarm -Emergency shutdown switch -LED rear stop and turn lights -Heavy duty gear reduction starter -Product Link -Remote jump start post -Resettable main and critical function -breakers -Roading lights front and rear

**OPERATOR ENVIRONMENT** -75 mm (3 in) retractable seatbelt -Automatic temperature control -Cab, enclosed ROPS/FOPS pressurized -and sound suppressed -Push to Start -8 Inch Touch Screen -Jog Dial with Screen Control -Programmable Joystick -Cup holders -External mirrors with lower -parabolic -Ground level cab door release -Hydraulic control lockout -Interior cab lighting, door -Lunch box storage -Operator warning system indicators -Radio ready speakers -Rear window defrost, electric - Seat mounted electronic implement -controls, adjustable -Sliding glass on the side windows -Column mounted multi function control --lights, wipers, turn signal -Suspension seat, fabric -Tilt steering wheel -Tinted front glass -Wet arm wiper/washer, 2-speed and -intermittent, front -Wet arm wiper washer, rear -Mounting Provision -Gauges --Digital hour meter, odometer and -tachometer --Digital ground speedometer and -direction indicator --Engine coolant temperature gauge --Fuel and diesel exhaust fluid level -indicator --Hydraulic oil temperature gauge

**OTHER STANDARD EQUIPMENT** -Large-access enclosure doors with -adjustable close/open force - Parallel lift loader linkage -Recovery hitch with pin -Remote mounted lubrication points -Vandalism protection- -lockable compartments -1000 hour Service Intervals -(after initial 500)



**FABICK**

## **MACHINE CONFIGURATION**

926 14A WHEEL LOADER	579-7700
PREP PACK, UNITED STATES	593-8900
PRODUCT LINK, CELLULAR PLE643	573-8455
FILM GP, WARNING, PL, ANSI	638-5475
STANDARD LIFT, COUPLER READY	593-8911
HYDRAULICS, STANDARD, SL	536-5281
HYDRAULICS, 3V	593-8913
LEVER 3V, STEERING WHEEL	593-8926
STEERING WHEEL, STANDARD	579-7716
<b>DIFFERENTIAL, LIMITED SLIP REAR</b>	333-6527
<b>ENVIRONMENT, STANDARD</b>	579-7720
Contains rain cap on engine air intake, standard fan and standard 115 amp alternator.	
<b>WEATHER, COLD START 120V</b>	611-3021
Contains ether starting aid (does not include pressurized ether bottle), 120V block heater, cold weather hydraulic bypass and a total of four 1000 amp cold crank maintenance free batteries (two additional batteries on the machine right in place of standard toolbox) for enhanced cold starting. Recommend TOOLBOX AUX that provides lockable tool box that mounts under the left side of the cab.	
<b>CAB, STANDARD</b>	578-1363
Includes ROPS & FOPS certified cab with automatic temperature and blower control, light controls, seat mounted implement controls, storage, heated rear window, coat hook, courtesy light. Allows real time adjustments to machine features, information and diagnostics.	
AIR CONDITIONING, R134A REF	579-7735
ENGINE	593-8993
<b>PUSH START, PASSCODE SECURITY</b>	579-7738
<b>CAMERA, REAR VIEW</b>	579-7761
Includes Rear View Camera and one 8 inch (20 cm) touch screen to provide an integrated rear view image. This touch screen also allows real time adjustments to machine features, information and diagnostics.	
<b>MIRRORS, HEAT, ELEC ADJUST</b>	578-1409
<b>SEAT, DELUXE, TILT AND TELE</b>	593-8962
Includes fully adjustable fabric covered AIR suspension seat with mid backrest, headrest, mechanical lumbar support, armrests, cushion tilt and extend along with 3 inch (75 mm) retractable high visibility orange seat belt. Steering column allows Tilt and Telescoping adjustability. The seat mounted implement controls allow forward and backward adjustment. Additional cab sound suppression is also included	





# **LIGHTS, HALOGEN, AUX LED**

590-8868

Auxiliary LED/Halogen light package consisting of two (2) forward facing, cab mounted halogen (70W) wide flood work lights, two (2) forward facing, cab mounted LED (2100 lm) low beam work lights, two (2) rear facing, cab mounted LED (850 lm) wide flood work lights, two (2) rear door mounted halogen (70W) work/reversing lights. Plus three (3) additional LED engine enclosure lights and (1) LED Diesel Exhaust Fluid fill light to aid in service. LED lighting provides brighter lighting and longer life. Also includes ambient light sensor to allow Auto On / Off for Aux lights.

# **LIGHTS, ROADING, HALOGEN, RH**

633-0624

# **STANDARD RADIO (12V), DUAL USB**

590-8874

Standard 12V AM/FM radio with Bluetooth technology, USB port, and 3.5 mm AUX input. Availability varies by country. Includes Microphones , Dual USB Charging ports on machine right hand side and Aux inputs for connecting MP3 players in Radio.

# **WINDSHIELD ACCESS STEPS**

598-2802

Includes right hand side front frame mounted steps and hand rail to facilitate access for an operator to clean the front windshield.

# **TIRES,20.5R25 MA MS202\*L2 SNOW**

626-7870

# **FENDERS, FULL COVER**

593-8956

# **CTWT, AGGREGATE, 1200LBS, 3PCS**

416-2607

# **TOOLBOX AUX**

491-7922

# **HYDRAULIC OIL, STANDARD**

619-8443

# **SERIALIZED TECHNICAL MEDIA KIT**

421-8926

# **LINES, AUX 3RD, STD LIFT**

530-1623

# **RIDE CONTROL**

579-7697

# **BEACON, WARNING, STROBE, AMBER**

600-3781

# **LIGHTS,WARN, WHITE REV STROBE**

616-0040

# **MIRRORS, INTERNAL 1X REAR VIEW**

596-5866

# **VISOR, INTERNAL, REAR**

342-0215

# **GUARD, POWERTRAIN, LOWER**

349-8165

# **CERTIFICATE OF ORIGIN, ENGL**

0G-6022

# **QUICK COUPLER, JRB 416**

648-3135

# **JUMPER LINES, AUX 3RD, JRB 416**

662-6399

# **B&D 416 SERIES JRB 99.4" GP 3.0YD W/BOCE**

# **FALLS SNOW EQUIPMENT - 12' PR-1243 HEAD - 10' FMLDL-10A WING**



**FABICK****PRICING INFORMATION**

PRICE AS EQUIPPED INCLUDES ATTACHMENTS & EXT. WARRANTY  
LESS GROSS TRADE ALLOWANCE

\$272,889.29

(\$25,000.00)

**SUB TOTAL****\$247,889.29**

SALES TAX (0%)

\$0.00

**BALANCE DUE****\$247,889.29****TRADE IN DETAILS****Model**  
544H**Make**

CATERPILLAR INC.

**Serial Number**

DW544HZX579163

**Year**

2001

**Trade Value**

\$25,000.00

**EQUIPMENT PROTECTION PLAN**

Standard Warranty:

12 Months, Unlimited Hours, Premier For new machines and work tools/attachments the warranty period is 12-months/unlimited hours, starting from date of delivery to the first user.

Extended Protection Plan:

926-84 MO/2000 HR PREMIER  
TRAVEL INCLUDED – INITIAL 6 MONTHS  
~~\$0 DED.~~



MAXAM MS202 – For loaders, graders, telehandlers and articulated dump trucks operating in soft underfoot conditions. Ideal for use in dirt, mud, snow and ice.

"TO EVER SERVE OUR CUSTOMERS BETTER"



**JOHN DEERE**

# Selling Equipment

Quote Id: 33470770

Customer: VILLAGE OF COLFAX PUBLIC WORKS

## JOHN DEERE 544 P-Tier Wheel Loader

**Suggested List**  
\$ 407,500.40

Hours:

Stock Number:

Code	Description	Qty
6032DW	544 P-Tier Wheel Loader	1
Standard Options - Per Unit		
183N	JDLink™	1
0202	United States	1
0259	English	1
0351	Translated Text Labels	1
0400	Standard Loader	1
0451	Standard Z-BAR	1
0613	Level 3 Trim	1
0659	Level 4 Performance	1
0951	Rear Camera (Primary Display)	1
1205	Basic Package Radio	1
1301	Left Side Steps	1
1862	Level 2 Fleet Health	1
2201	Less Payload Scale w/ Cycle Counter	1
2261	8 IN (203mm) Touchscreen Display	1
4065	John Deere 4.5L - FT4/SV	1
5117	Michelin XSNOPLUS - 20.5R25 L2 1-Star Radial Tires w/ 3 PC Rims	1
5553	Full Coverage Front Fenders	1
6522	Standard Hitch w/ Pin & Rear Counterweight	1
7026	Joystick Controls	1
7055	Four Function Hydraulics	1
7403	Hydraulic Coupler - JRB 416 Pattern	1
7458	Bolt-On Cutting Edge	1
7822	3.00 YD (2.30 CM) Enhanced Performance	1
8295	Heated And Powered Exterior Mirrors	1
8500	Cold Weather Package	1
8501	Debris Package	1
8502	Maintenance and Service Package	1
8505	Guards - Transmission & Bottom	1





**JOHN DEERE**

### Quote Summary

#### Prepared For

VILLAGE OF COLFAX PUBLIC WORKS  
PO BOX 417  
COLFAX, WI 54730  
Business: 715-962-4441

#### Prepared By

DANIEL MERTENS  
McCoy Construction Forestry  
4341 S Prairie View Road  
Chippewa Fls, WI 54729  
Phone: 715-834-2924  
Mobile: 715-226-2143  
danielmertens@mccoycf.com

Quote Id:	33470770
Created On:	24 September 2025
Last Modified On:	29 September 2025
Expiration Date:	30 October 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 544 P-Tier Wheel Loader	\$ 407,500.40	\$ 262,000.00	X 1 =	\$ 262,000.00
<b>Equipment Total</b>				<b>\$ 262,000.00</b>

Trade In Summary	Qty	Each	Extended
2001 JOHN DEERE 544HXT - 579163	1	\$ 52,000.00	\$ 52,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 52,000.00
<b>Trade In Total</b>			<b>\$ 52,000.00</b>

#### Quote Summary

Equipment Total	\$ 262,000.00
Trade In	\$ (52,000.00)
SubTotal	\$ 210,000.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 210,000.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 210,000.00</b>

Add:

Henke wing/plow \$ 43,500

Model #

253,500

Salesperson : X

Accepted By : X

Confidential





www.miller-bradford.com

Corporate Office:  
W250 N6851 Hwy 164  
P.O. Box 904  
Sussex, WI 53089  
1-800-242-3115

DeForest, WI 1-800-585-7219  
De Pere, WI 1-800-638-7448  
Eau Claire, WI 1-800-585-7232  
Marathon, WI 1-888-886-4410  
Negaunee, MI 1-800-562-9770  
Rockford, IL 1-800-585-7231

Ship To: IN STORE PICKUP

Invoice To: VILLAGE OF COLFAX DPW  
613 MAIN STREET  
P.O. BOX 417  
COLFAX WI 54730

Branch 04 - EAU CLAIRE		
Date 10/23/2025	Time 7:57:23 (O)	Page 1
Account No COLFA003	Phone No 7159623311	Est No 02 Q00810
Ship Via		Purchase Order
Tax ID No		
JEFF THOMAS		Salesperson JT3

### EQUIPMENT ESTIMATE - NOT AN INVOICE

Description      \*\* Q U O T E \*\*      EXPIRY DATE: 11/22/2025      Amount

Your salesperson was JEFF THOMAS  
NO TRAVEL TIME OR MILEAGE CHARGES ON ANY WARRANTABLE  
REPAIRS DURING THE MANUFACTURER'S BASE WARRANTY PERIOD  
AND/OR DURING AN EXTENDED WARRANTY PERIOD.  
THANK YOU FOR CHOOSING MILLER-BRADFORD & RISBERG.  
PERFORMANCE YOU CAN COUNT ON!

Stock #: 020660      Serial #: FNH0621GNZHE18198      279500.00  
Hours: 50  
New 2025 CA 621G2  
New 2025 CASE 621G2 WHEEL LOADER  
3 YEAR 3000 HOUR FULL MACHINE WARRANTY  
3 YEAR 2000 HOUR PLANNED MAINTENANCE  
3 YEAR ADVANCED SITWATCH  
Z BAR LINKAGE, 5 SPEED TRASMISSION  
LIMITED SPLIP DIFFERENTIALS,  
COOLING SYSTEM WITH REVERSABLE FAN  
FULL FENDERS WITH RIGHT AND LEFT STEPS  
20.5R25 BRIDGESTONE RADIAL TIRES  
COLD WEATHER PACKAGE JRB COUPLER  
INTAGRATED STOBE LIGHTS, BACK UP CAMERA  
ENHANCED VISABILTY BUNDLE.  
HENKE REL-12' REVERSIBLE PLOW WITH 10' WING COMBO  
THREE SECTION REMOTE VALVE WITH DUAL JOYSTICK IN CAB CONTROL

\*\*\*\*INCLUDING THE FOLLOWING ATTACHMENTS\*\*\*\*

=====

New WERK BRAU A651 COUPLER 023998 TBD  
New CASE A651 3 CY BKT 023999 TBD

**Thank You For Your Business!**





www.miller-bradford.com

Corporate Office:  
W250 N6851 Hwy 164  
P.O. Box 904  
Sussex, WI 53089  
1-800-242-3115

DeForest, WI 1-800-585-7219  
De Pere, WI 1-800-638-7448  
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Invoice To: VILLAGE OF COLFAX DPW  
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COLFAX WI 54730

Branch 04 - EAU CLAIRE		
Date 10/23/2025	Time 7:57:23 (O)	Page 2
Account No COLFA003	Phone No 7159623311	Est No 02 Q00810
Ship Via		Purchase Order
Tax ID No		
JEFF THOMAS		Salesperson JT3

### EQUIPMENT ESTIMATE - NOT AN INVOICE

Description      \*\* Q U O T E \*\*      EXPIRY DATE: 11/22/2025      Amount

Sale # 01 Subtotal: 279500.00  
Total: 279500.00

Trade Ins  
=====

Serial #: DW54X579163      45000.00-  
2001 DEERE 544H LOADER WITH PLOW WING AND BUCKET

Trade In Total: 45000.00-

Subtotal: 234500.00  
Quote Total: 234500.00

Authorization: \_\_\_\_\_

**Thank You For Your Business!**



**Parks Committee Meeting**  
**November 17, 2025**  
**6:30 pm**

The Village of Colfax Parks Committee met on November 17, 2025 at 6:48pm at the Village Hall, 613 Main St, Colfax, WI. Members Present were: Chair Best and Trustees Prince, Davis and Jenson. Also present were, Administrator-Clerk-Treasurer Mitchell and Allie Petznick (6:45pm).

**Splashpad Update** – Petznick said her committee has been focused on fundraising. They’ve written for two grants so far, and have another one that is due in the new year. She is also talking to Adam Accola with the Dunn County Economic Development group, as well as local businesses for sponsorships. KM Construction has offered to help manage the project, and Logslett Plumbing has also offered their services toward the project. Petznick said she needs the Board to decide between the Fairgrounds location and the Tom Prince Ballfield location. Petznick’s preferred location would be the fairgrounds. Mitchell agreed, saying it would be safer than kids going down Hwy 170 to reach the splashpad. Various ideas were given by all of the board members present for fundraising, to include rounding up at stores, asking Culver’s to sponsor a night where a percentage of sales goes to the effort, various raffles were also discussed. Petznick will look into possible well or city water service for the splashpad.

**Disc Golf Course – possible action** – Best asked the committee to move this idea forward to the Board for consideration. Prices have dropped for the entire Golf Course by about \$1,000. The entire project is estimated to cost \$5,000. This would be along 18-mile creek. Jenson asked whether this might encroach on landowners adjacent to the property. Best said that it is possible a stray disc may go into a resident’s yard. Best said we may be able to put up a snow fence or other mitigation measures to reduce the chance of trespassing onto private property. The “holes” can always be moved if it’s found to be an issue. Best will check with Anderson Bridges regarding foot bridge(s) across the creek at strategic spots along the course. A motion was made by Trustee Jenson to bring the Disc Golf Course discussion to the Village Board for approval to move forward, seconded by Prince. All in favor, motion carried.

**Signage** – A few signs were discussed.

- Mitchell will talk with Rand Bates about acquiring and hanging the RV Dump signage at the fairgrounds dump site as soon as possible. \$1,800 was previously set aside for this. Signs should also be posted on 170 and the south side and east side on Hwy 40. There was discussion about the Colfax High School Metalworking class to help with the design and construction of signage to direct people toward the fairgrounds, RV dump site, eventual splash pad, etc. These signs can be designed to have additional attractions added to them. Best will talk to Jamie Bucholtz at Colfax High School about the project.
- Cemetery Signage – All members agreed that we should partner with the American Legion (Chris Larson) regarding the Evergreen Cemetery sign. The Legion is planning to purchase a sign for the Veteran’s Memorial located at the cemetery. Everyone agreed that the signs should be complimentary. Maybe the High School can do these as well. Conversation turned to the parking and access to the Veteran’s Memorial. It was suggested by Prince that we pave a parking area just north of the Memorial on the other side of the main entrance. We can also pave the main entrance all the way down. This will allow for handicap access to the memorial. Prince will meet with Chris Larson and Rand Bates at Evergreen Cemetery on November 18, 2025 to discuss blacktop and signage. Jenson thought there might be money in the parks budget to allocate toward the blacktop.
- Fairground Signage – Best suggested that we could paint on top of the roof of the animal barn for a sign for the fairgrounds. Jenson said to ask the FFA Alumni, who do a lot of work on that building, for their input on the idea. Best may attend the January 6<sup>th</sup> meeting of the FFA Alumni Association to discuss this. Other ideas such as an arch sign in the middle of the fairgrounds where most people enter during the fair as well. However, outside of the fair, it may look a bit out of place.

**Other Project Discussions - None**

A motion was made by Trustee Prince and seconded by Trustee Jenson to adjourn the meeting at 8:03 pm. A voice vote was taken with all members voting in favor.

---

Clint Best, Chair

Attest: Julie Mitchell, Administrator-Clerk-Treasurer





800 Wilson Ave, Suite 219 Menomonie, WI 54751

**Invoice #GMDC2025**  
**October 2025**  
**2025 Annual Membership Dues**

**To: Village of Colfax**  
**Gary Stene – garystene45@gmail.com**

**Amount: \$2000**

**Payable to: Greater Menomonie Development Corporation**

**Remit to: Clark Yolitz, GMDC Treasurer**  
**c/o Dairy State Bank**  
**PO Box 100**  
**Menomonie, WI 54751**



# **ELECTION INSPECTOR APPOINTMENT CONTACT LIST**

**JANUARY 1, 2026 THROUGH DECEMBER 31, 2027**

---

**ABBIE HARTUNG** (Unaffiliated)- Chief Inspector-

**NANCY MOULEDOUX** (Republican)-Chief in Training

**SUSAN ANDERSON** (Unaffiliated)-Chief in Training-

**KATHY DUNBAR** (Unaffiliated)-

**CAREY DAVIS** (Unaffiliated)-

**RICHARD OLSON** (Unaffiliated)-

**JENNY ALMQUIST**



## **Joint Board/Personnel Committee Meeting – November 17, 2025**

On November 17, 2025, the Village Joint Board/Personnel Committee met at the Village Hall, 613 Main St, Colfax, WI at 6:00 p.m. Members present included Trustees Burcham, Davis, Jenson, Stene, Best and Prince. Trustee Rud was absent. Other present was Administrator-Clerk-Treasurer Mitchell. No media was present.

**Call to Order-** 6:00pm

**Closed Session-** Motion to convene into closed session pursuant to WI Statutes 19.85(1) (c ) considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises.

- i.        **Employee reviews/wages**
- ii.       **Other Employee Discussions**
- iii.      **Job Applicants**

A motion was made by Trustee Jenson and seconded by Trustee Burcham to convene into closed session. Voting For: Trustees Stene, Jenson, Davis, Burcham, and Prince. Voting Against: none. Motion carried.

**Open Session-** Motion to convene into open session to take any action resulting from the closed session.

- iv.       **Employee reviews/wages**
- v.        **Other Employee Discussions**
- i.        **Job Applicants**

A motion was made by Trustee Stene and seconded by Trustee Best to re-convene into open session at 6:45 p.m. A voice vote was taken with all members voting in favor. Motion carried.

Two candidates were selected to interview for the Rescue Director LTE position. The interviews will be conducted by the Public Safety Committee and the Administrator-Clerk-Treasurer.

**Adjourn-** A motion was made by Trustee Stene and seconded by Trustee Best to adjourn the meeting at 6:46 p.m. A voice vote was taken with all members voting in favor. Meeting adjourned.

---

Jeff Prince, Village President

Attest: \_\_\_\_\_  
Julie Mitchell, Administrator-Clerk-Treasurer



**Parks Committee Meeting**  
**November 17, 2025**  
**6:30 pm**

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**Other Project Discussions - None**

A motion was made by Trustee Prince and seconded by Trustee Jenson to adjourn the meeting at 8:03 pm. A voice vote was taken with all members voting in favor.

---

Clint Best, Chair

Attest: Julie Mitchell, Administrator-Clerk-Treasurer



### **Audit & Finance Committee Minutes – November 12, 2025**

On November 12, 2025, the Village Board met to hold the Audit & Finance Committee meeting at 6:00pm at the Village Hall, 613 Main Street, Colfax, WI. Members present: Chair Jenson, Trustees Davis, Burcham, Best and Prince. Absent were Trustees Stene and Rud. Others present included: Administrator-Clerk-Treasurer Mitchell.

**Review 2024 Budget** – The board reviewed the following departmental budgets: Legislative Board, Administration, Village Hall, Inspection, Police, Fire, Cemetery, Parks, Library and Solid Waste. No action taken.

Next meeting will be held on November 13, 2025 to finish the budget review.

**Adjourn** – A motion was made by Trustee Davis and seconded by Trustee Burcham to adjourn the meeting at 8:03pm. A voice vote was taken with all members voting in favor. Motion carried.

---

Anne Jenson, Chair

Attest: Julie Mitchell  
Administrator-Clerk-Treasurer



### **Audit & Finance Committee Minutes – November 13, 2025**

On November 13, 2025, the Village Board met to hold the Audit & Finance Committee meeting at 6:00pm at the Village Hall, 613 Main Street, Colfax, WI. Members present: Chair Jenson, Trustees Stene, Davis, Burcham, Best and Prince. Absent was Trustee Rud. Others present included: Administrator-Clerk-Treasurer Mitchell.

**Review 2024 Budget** – The board reviewed the following departmental budgets: Rescue, Water, Sewer and Streets. After discussion was had, a motion was made by Trustee Burcham and seconded by Trustee Stene to post the budget numbers for the Public Hearing. Voting for: Trustees Stene, Davis, Burcham Best, Prince and Jenson. Voting against: none. Motion Carried

**2026 Dental and Vision Rates:** Mitchell brought the 2026 rates to the board and said they could choose between a \$1,500 maximum and a \$2,000 maximum. The difference was \$4/employee. Trustee Davis made a motion to approve the \$2,000 maximum option and Trustee Stene seconded the motion. Voting for: Trustees Stene, Davis, Burcham, Best, Prince and Jenson. Voting against: None. Motion carried.

**Adjourn** – A motion was made by Trustee Davis and seconded by Trustee Burcham to adjourn the meeting at 8:20pm. A voice vote was taken with all members voting in favor. Motion carried.

---

Anne Jenson, Chair

Attest: Julie Mitchell  
Administrator-Clerk-Treasurer



## Village of Colfax Building Inspector's Report for the Month of: October, 2025

### All 2025 Issued Building Permits

Permit Number	Date Issued	Owners Names	Address	Project	Project Valuation	Total Permit Fee	Permit Status	Date Closed
CX25-01	1/29/2025	Dolgencorp, LLC	120 Main Street; Colfax, WI 54730	HVAC Repair	\$14,400.00	\$150.00	Open	
CX25-02	2/19/2025	Troy Frideres	705 County Road M; Colfax, WI 54730	Fence Replacement	\$43,876.00	\$137.50	On File	2/19/2025
CX25-03	3/18/2025	Lynn Berg	613 Iverson Road; Colfax, WI 54730	Dwelling Alteration	\$100,000.00	\$366.00	Open	
CX25-04	6/3/2025	KM Construction	116 Dunn Street; Colfax, WI 54730	Twin Home	\$187,500.00	\$1,246.94	Open	
CX25-05	6/3/2025	KM Construction	118 Dunn Street; Colfax, WI 54730	Twin Home	\$187,500.00	\$1,246.94	Open	
CX25-06	6/9/2025	Tom & Kathy Dunbar	502 Evergreen Street; Colfax, WI 54730	Re-Roof	\$26,755.00	\$125.00	Open	
CX25-07	Pending Payment	Justin & Michelle Martin	705 Amble Street; Colfax, WI 54730	Fence				
CX25-08	5/19/2025	Everette Freeland	202 Dunn Street; Colfax, WI 54730	12 X24 Drop Shed	\$13,000.00	\$100.00	On File	5/19/2025
CX25-09	6/3/2025	Justin & Michelle Martin	705 Amble Street; Colfax, WI 54730	Siding	\$800.00	\$100.00	Open	
CX25-10	5/28/2025	Lexy Weiss	512 Maple Street; Colfax, WI 54730	Fence	\$1,500.00	\$100.00	On File	5/28/2025
CX25-11	Work with No Permit	Clinton Harshman	705 Park Drive; Colfax, WI 54730	Chicken Coop	\$0.00	\$0.00	Out of Compliance	5/5/2025
CX25-12	Denied	David Rosenbrook	112 Dunn Street; Colfax, WI 54730	Twin Home			Denied	10/31/2025



# All 2025 Issued Building Permits Continued

Permit Number	Date Issued	Owners Names	Address	Project	Project Valuation	Total Permit Fee	Permit Status	Date Closed
CX25-13	Denied	David Rosenbrook	114 Dunn Street; Colfax, WI 54730	Twin Home			Denied	10/31/2025
CX25-14	7/7/2025	Soloman Plank	510 University Avenue; Colfax, WI 54730	Raze	\$0.00	\$125.00	Closed	7/8/2025
CX25-15	7/3/2025	Todd Hodowanic	609 County Road M; Colfax, WI 54730	Electrical Service	\$2,000.00	\$125.00	Closed	7/7/2025
CX25-16	Cancelled	Matt Tuschl	716 Sletten Street; Colfax, WI 54730	Re-roof	\$1,000.00	\$100.00	Cancelled	8/11/2025
CX25-17	7/11/2025	Yvette Flaten	611 River Street; Colfax, WI 540730	Re-Roof	\$19,800.00	\$100.00	Open	
CX25-18	7/15/2025	Meier	108 Viking Drive; Colfax, WI 54730	Electrical Service	\$2,500.00	\$125.00	Closed	7/18/2025
CX25-19	7/23/2025	Kari Zimmerman	811 Riverview Avenue; Colfax, WI 54730	Re-Roof	\$15,800.00	\$100.00	Closed	9/25/2025
CX25-20	8/20/2025	Derek Westholm	908 University Avenue; Colfax, WI 54730	7.2 KW PV Installation	\$10,000.00	\$192.50	Open	
CX25-21	9/9/2025	Sarah Bolz	711 University Avenue; Colfax, WI 54730	Single Family Home	\$225,000.00	\$848.12	Open	
CX25-22	9/30/2025	Carrie & Tylar Spielman	913 University Avenue; Colfax, WI 54730	Drop Shed	\$5,900.00	\$100.00	On File	9/30/2025
CX25-23	9/18/2025	Susan Hill	505 Pine Street; Colfax, WI 54730	Re-Roof	\$18,300.00	\$125.00	Closed	9/30/2025
CX25-24	9/25/2025	Susan Hill	505 Pine Street; Colfax, WI 54730	Electrical Service	\$1,200.00	\$125.00	Closed	9/30/2025
CX25-25	10/27/2025	Melissa Hodowanic	609 County Road M; Colfax, WI 54730	Deck	\$8,000.00	\$165.00	Open	
CX25-26	Pending Payment	KM Construction	113 Dunn Street; Colfax, WI 54730	New Single Family Home			Permission to Start	10/5/2025



**All 2025 Issued Building Permits Continued**

Permit Number	Date Issued	Owners Names	Address	Project	Project Valuation	Total Permit Fee	Permit Status	Date Closed
CX25-27	Pending Payment	KM Construction	107 Dunn Street; Colfax, WI 54730	New Single Family Home			Permission to Start	10/5/2025
CX25-28	Pending Payment	Nate McMahon	925 HighStreet; Colfax, WI 54730	Deck				

Total Number of Permits issued for the Month: 1

Total Number of Closed for the Month: 0

Monthly Project Valuation: \$8,000.00

Year to Date Project Valuation: \$884,831.00



## Village of Colfax Completed Inspections for the Month of: October, 2025

Permit Number	Date Issued	Owners Names	Address	Project	Inspection Type	Date of Inspection	Status
CX25-21	9/9/2025	Sarah Bolz	711 University Avenue; Colfax, WI 54730	Single Family Home	Underground Plumbing Electrical Service	10/9/2025	Approved
CX25-26	Pending Payment	KM Construction	113 Dunn Street; Colfax, WI 54730	New Single Family Home	Footing Foundation Drain Tile	10/9/2025 10/14/2025 10/28/2025	Approved Approved Approved
CX25-27	Pending Payment	KM Construction	107 Dunn Street; Colfax, WI 54730	New Single Family Home	Footing Foundation	10/9/2025 10/28/2025	Approved Approved

**Total Number of Inspections Completed for the Month:                      7**



## Administrator-Clerk-Treasurer Report

11/10/2025 - 11/21/2025

- **All Employee Meeting** - I scheduled an all employee meeting on 12/10/25 at 10:00am. Curtis Deprey from MSIG (our insurance rep) will be on hand to describe the new insurance, and I will go over the new Employee Handbook afterward. Employees will have the opportunity to enroll in the insurance and ask any coverage questions they have of Curtis. They will also be able to hear a consistent message on our employee handbook at once, and ask any questions regarding the policies contained therein.
- **Levy Limit / Mill Rate** - I received the finalized numbers this week from the State and was able to complete our Levy Limit Worksheet as well as the Mill Rate information for the Public and Board to review at the December 8, 2025 Board Meeting. We received the amounts that Dunn County, Colfax Schools and CVTC will levy against our residents, each of which increased from last year. Dunn County from 429,860.90 to 449,716.83 (+4.6%); Colfax Schools from 553,143.32 to 630,678.87 (+14%); CVTC from 63,161.58 to 67,303.84 (+6.6%).
- **Budget:** The draft 2026 budget was completed and presented to the Audit & Finance committee on 11/12/25 and 11/13/25. Over two meetings and 4.5 hours, the budgets got to a point where the committee was comfortable posting the Public Notice for the Public Hearing. I did some follow up on questions asked by the Board members and was able to get most of them answered. Once the budget is presented to the public and approved, I will go over it again in detail with the department heads to make sure everyone is on the same page going into 2026.
- **Banking:** Almost all autopay transactions have been moved from Old National (formerly Bremer Bank) to the Dairy State Account. We will continue to move these over as they arise. We still have a healthy balance in the Old National account to cover anything that may come through. We intend to keep this open for several months. I'm happy to report that we have also had three successful payroll direct deposits from Dairy State, and did not run into any trouble with that transition.
- **Rescue Squad:** We continue the effort to hire a LTE PT Rescue Director. Interviews will be done on 12/01/2025.
- **Development:**
  - Rosenbrook will complete the quit claim deeds for the two properties that were previously sold to him. When he completes that and delivers it to the Village Hall, we will process his \$7,500 payment that was authorized by the Board.
  - I asked Adam Accola whether he's heard back from Ronak Patel regarding the acreage south of Colfax Senior Living. No response yet.
- **Dunn County IT:** Jake said he was putting the proposal on hold due to changes in the Dunn County IT Staffing, and his concern that they would not be able to provide the level of service they would like to without having a full staff. I asked him to reopen the communication when they are able to fulfill a contract. I talked briefly to Dan Dunbar about it at a meeting we both attended, and he assured me that shared IT services are still part of their plan going forward.



- **Grassland Agreement:** I reached out to the Village Attorney asking about the status of this. At this point, he is waiting for Grassland to update their wastewater characteristics. I was given a email snip with a request from Tony requesting an update/revision on the characteristics so that we have the current information moving forward. The last information we received from them was from May, 2024.
- **Training/Meetings:**
  - On 11/17, I attended a meeting in Dunn County hosted by the Dunn County Planning & Zoning commission. It was an information session and focus group for all Dunn County Clerks. The clerks from Wheeler, Downing, Elk Mound and Boyceville were present, as well as the Dunn County Clerk, Dunn County Supervisor, and other staff from their offices. We talked about the challenges Village Clerks face, and gave feedback on how the County can better support our efforts, and how we can better collaborate and support each other. It was a really good meeting and opportunity to hear from other clerks.
- **Time Clock:** The configuration portion of the time keeping system is nearly complete. Our next steps are to check to make sure all of our information in the system is accurate, and start testing with the employees. I'm continuing to work to make this specific to our needs in the Village.
- **Ambulance/Ram Warranty** - No update.
- **Employee Handbook:** The approved handbook will be reviewed at the all employee meeting, as mentioned above.
- **Streets:** The sign company came and moved the library sign and the notice box in front of the Municipal Building in anticipation of the Hwy 40 road construction project. This will be paid by us and reimbursed by the DOT.
- **Department Head Meetings:** No information to report.
- **Building Safety** - I attended the Library Board meeting on 11/18/25. Some of the discussions made me realize that we do not have any emergency/storm maps posted in the building. I created a map for the main floor and posted those throughout the main floor (hallway, Village Hall offices, Library and Police). I will also work on maps for the auditorium as well as the basement. Each of our buildings should have these maps.
- **Basement** - Josh Melstrom came in on 11/18/25 and toured the basement with Lisa and me. He said that his only concern is the temporary jacks that are adding structural support for the basement. His written report will be included in the packet for this week's meeting. Our next steps are to ensure the basement is watertight, as well as structurally sound. I have some information from previous work on this project and will go through that as I am able. I am going to look into the T-Mobile grant for the Village Basement. I'm going to look through all the information that was gathered previously for the basement and try to come up with a phased approach to completing the project.
- **Grant Writing** - I am going to write for a grant for the Elevator project in conjunction with Lisa Bragg-Hurlburt. It is a grant from the RCU Foundation, and they typically award from \$50,000 up to \$500,000 per project. It is a long application, so I will write it in sections, and give those over to Lisa to review and edit before moving to the next section. The grant will open up for applications in January,



but I'd like to have it written prior to that so we can submit as soon as possible. There was another grant we were considering sponsored by T-Mobile, but that grant requires that we are prepared to have the project completed by February, 2027, and we are obviously not there yet. I am considering this for other projects, such as the Village Basement project.

*This is a summary of activities over the time period that is noted above. It is not all-inclusive, but is meant to provide transparency into the Administrator-Clerk-Treasurer office.*

Respectfully,  
Julie Mitchell